

WESTBROOK BOARD OF EDUCATION

Tuesday, June 12, 2018, 2018 @ 7:00 pm.

Regular Board of Education Meeting

MINUTES

Present: Lee Bridgewater, Sally Greaves, Kim Walker, Jackie Lyman, Michelle Palumbo, Don Perreault, Mary Ella Luft, Zachary Hayden, Dee Adorno

Also Present: Superintendent Patricia A. Ciccone; Administrators Tara Winch, Ruth Rose, Taylor Wrye; Madeline Illinger, Special Services Director; Lesley Wysocki, Business Manager; Ben Russell, Technology Specialist; Michele Hammond, Abbey Fredrickson, Allison Carr, Diane Lewis

- I. CALL TO ORDER** – Lee Bridgewater, Chair, called the regular meeting of June 12, 2018, to order at 7:01 p.m. in the WHS library.
- II. PLEDGE OF ALLEGIANCE**
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS**
 - A. The Board honored retiree's, Elizabeth Egan, Michele Hammond, and Lesley Harrington for their service to Westbrook Public Schools and presented them with gifts of appreciation for their years of service and dedication to Westbrook Public Schools.
- IV. STUDENT REPRESENTATIVE REPORT:** Katie Wallace reported on activities at the high school, including the successes of the spring sports programs, the 24 hour play festival, prom and end of the year activities.
- V. PUBLIC COMMENT**

Laura Furcolo, parent of Daisy student, commented that she would like the schools to consider employing resource officers for the safety and security of the schools.
- VI. ADMINISTRATOR(S) COMMENTS**
 - A. District Climate Council/Wellness Committee – Madeline Illinger gave an overview of the District Climate Council and Wellness Committee activities throughout the year. Some of the highlights were the Wellness Fair, Trainings for Restorative Practice, Daisy Ingraham PTO 5K Run, Run Club at Daisy, Walk/Bike to School Day, WHS Awareness Day, Kids in the Kitchen, Weight Loss Challenge, etc. Mrs. Illinger distributed a Wellness Newsletter, which is also available on the website.
 - B. France Trip – Tara Winch introduced the students who participated in the trip to France over April break. They spoke enthusiastically about their experiences and provided pictures. They were appreciative of the opportunity. Ms. Winch mentioned that the students, who

ranged in ages from freshman to seniors, were amazing during the entire trip. Students said they have made lifelong friends and the trip will be a lifetime memory.

- C. End of Year Transitions/Highlights – Ruth Rose, Daisy Principal, talked about the activities planned and completed for the transition of students from one grade level to the next, starting with Pre-K to incoming freshmen. She works collaboratively with Mr. Wrye, WMS Principal, and he in turn works collaboratively with Ms. Winch, as 8th graders enter the high school.

VII. NEW BUSINESS:

- A. **IDEA Grant** – Madeline Illinger, Director of Special Education, discussed the use of IDEA grant funds for Special Education. Moved by D. Perreault and seconded by J. Lyman to approve the IDEA grant in the amount of \$151,492. Vote unanimous
- B. **School Lunch Prices** – Lesley Wysocki, Business Manager explained the formula used to be compliant with lunch prices. She stated that it has been several years since breakfast/lunch prices were increased and requested the Board approve an increase of .25 across the board for the 2018-19 school year. *Moved by K. Walker and seconded by Z. Hayden to approve breakfast/lunch price increases for the 2018-19 school year to be increased by .25 as follows: Breakfast (\$1.50), Lunch @ Daisy (\$2.75), WMS (\$3.00), and WHS (\$3.25). Vote unanimous.*
- C. **Summer Meals Program Update:** Superintendent Ciccone reported the changes in the Summer Meals program from last year. Daisy was a site and because of a calculation of where areas of need are, Westbrook and Old Saybrook are not on the list. Region 4, Deep River, etc., is not participating this year. Superintendent Ciccone asked the Board to support the program this year, using the money from fundraisers given to Westbrook Schools to employ staff to provide lunches for children in need for the month of July. *Moved by J. Lyman and seconded by D. Perreault to approve the lunch program for the month of July, using the funds contributed to Westbrook Schools. Vote unanimous.*
- D. **Stipends: Additions & Deletions.** The list of co-curricular positions, school clubs and activities, was revised per an agreement made during WEA negotiations. A team of WEA representatives worked with Central Office to revise the list to delete and/or add new activities. It was requested the BOE approve the revisions. *Moved by D. Perreault and seconded by S. Greaves to approve the revised List of Stipends for the WEA. Vote unanimous.*

VIII. SUPERINTENDENT'S REPORT

- A. Curriculum Presentation(s) – Michele Hammond talked about the curriculum writing for ELA and PE. All curriculum writers were grateful to Michele Hammond for her assistance with the curriculum writing projects.
 - 1. ELA K-8 – Mrs. Hammond introduced Abby Fredrickson and Diane Lewis as teachers responsible for the curriculum writing for ELA K-8. They spent over three years meeting regularly to write the curriculum which was provided to the Board prior to this meeting. Diane talked about the reading workshop, a choice driven program, which she believes has allowed the children to become engaged and avid readers. Ms. Fredrickson also mentioned the power of choice of reading materials for middle school students.

2. Physical Education K-12 – Allison Carr commented that the curriculum for PE K-12 emphasizes life-long fitness. She worked with Tim Marshall, Bill Gombos, Mark McRay and Ryan Percival to develop the PreK-12 PE curriculum.

The Superintendent recommended that the Board approve the ELA K-8 curriculum.

Moved by M. Palumbo and seconded by D. Adorno. Vote unanimous. Superintendent Ciccone requested the Board approve the Physical Education K-12 curriculum as presented. Moved by M. Palumbo and seconded by D. Adorno. Vote unanimous.

- B. Enrollment: Superintendent Ciccone reported June enrollment totals equal to 738 students, Pre-K through 12, including seven out placed students. She commented there is an uptick in kindergarten registration, and noted some students are returning to WHS from private school choices that we should be tracking.
- C. CAS-CIAC Grant – Superintendent Ciccone reported that the Teen Leadership group was presented with a \$5000 grant by David Maloney, from CAS-CIAC for their work with school climate. The students involved have presented to students within their own district and also at other school districts throughout the state. The grant is specifically to support the expenses incurred by hosting and traveling interscholastically.
- D. School Safety & Security: Superintendent Ciccone reviewed data regarding school security practices and talked about current state trends such as metal/wanding detectors, SRO's and other security measures. She stated that what works for one school may not work for another and that is a priority in security planning. She reviewed the safety measures Westbrook has taken including cameras, special glass in windows, staff training, cameras and monitors, alarms on doors, audits, drills, etc. There has also been emphasis on positive school environment. Decisions will continue to be made regarding safety. She stated that our security measures are by Connecticut standards, strong and appropriate, and advised the Board to be thinking of future considerations.
- E. School to Career Update: The Superintendent provided the Board with an update on the School to Career grant submission and that it is still pending.

IX. OLD BUSINESS

- A. Graduation Update: Board members were asked to notify Central Office if they plan to attend graduation ceremonies.
- B. Capital Improvement Plan – This item is tabled.

X. CONSENT AGENDA

- A. Approval of Minutes:
 1. Regular Meeting – May 08, 2018 – *Moved by D. Perreault and seconded by Z. Hayden to approve the minutes of the regular meeting of May 8, 2018. Ayes: Z. Hayden, M. Luft, M. Palumbo, L. Bridgewater, S. Greaves, K. Walker, J. Lyman, D. Perreault*
Abstained: D. Adorno

XI. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for May 3, 2018 in the amount of \$120,513.24, for May 18, 2018 in the amount of \$202,649.60, and for May 31, 2018 in the amount of \$159, 429.14.
- B. Budget Narrative/Review of Expenditure Report – L. Wysocki reviewed the expenditures for the month.

- C. Line Item Transfer - None
- D. Insurance Report: The Board was give a current insurance report

XII. BOARD COMMITTEE REPORTS

- A. LEARN Report – D. Adorno reported on the recent meeting of LEARN. She received a copy of the LEARN budget, and toured the Marine Science School. She invited fellow Board members and the Superintendent to a breakfast meeting on Thursday, June 14 at 8 a.m. at LEARN.
- B. Policy– K. Walker (no meeting)
- C. Long Range Planning – L. Wysocki gave an update on the pull out of oil tanks for Daisy, July 16-20 and for the WHS, July 23-27. Tank Works is the vendor. There will probably not be above-ground tanks
- D. Insurance - L. Bridgewater (no meeting)
- E. Negotiations - S. Greaves reported negotiations are in progress, and the next meeting is June 25th.
- F. Town Energy Ad Hoc Committee – L. Wysocki (no meeting)
- G. PTSO Representatives – J. Lyman reported on the high school PTSO meeting – Snacks will be provided for exams. Prom was a successful event, as well as underclassmen awards. Senior awards, Holiday Hill, and graduation activities are planned.

XIII. PERSONNEL –

A. Professional Resignation(s)

1. Heather Scanlon submitted her letter of resignation effective June 30, 2018. Heather has taught at the middle school for 13 years. *Moved by S. Greaves and seconded by J. Lyman to accept with regret the resignation of Heather Scanlon, WMS Science teacher, effective June 30, 2018. Vote unanimous.*
2. Amory Fasoli, Daisy Ingraham teacher for nine years, submitted her resignation effective at the end of the school year. *The Board accepted with regret the resignation of Amory Fasoli, effective June 30, 2018. Moved by S. Greaves and seconded by J. Lyman. Vote unanimous.*

B. Non-Certified Resignation(s):

1. For the Board’s information, Jack Benson, Daisy Paraprofessional, submitted a letter of resignation effective June 26, 2018.

- XIV. NON-MEETING:** The Board convened into a non-meeting for the purpose of collective bargaining strategy re: AFT negotiations at 9:53 p.m.

- XIV. ADJOURN:** *Moved by D. Perreault and seconded by J. Lyman to adjourn at 10:05 p.m. Vote unanimous.*

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk

