## WESTBROOK BOARD OF EDUCATION EDUCATE, CHALLENGE, & INSPIRE

## WESTBROOK BOARD OF EDUCATION Tuesday, January 10, 2023 @ 7:00 p.m. Regular Board of Education Meeting

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, January 10, 2023 @ 7:00 p.m. in the WHS Library To join the meeting you have the following options:

Members of the public who would like to view this meeting remotely, please access the link here:

Method 1

- 1. Visit <u>https://www.westbrookctschools.org/groups/5650</u>
- 2. Click the link provided at the time of the meeting.

Method 2

- 1. Navigate to <u>https://www.westbrookctschools.org</u>
- 2. Click "Departments"
- 3. Click "Westbrook Board of Education"
- 4. Click the link provided at the time of the meeting.

### AGENDA

- I. CALL TO ORDER 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS
- IV. STUDENT REPRESENTATIVE REPORT Delaney Belcourt/Elliott Koplas
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

Board welcomes public participation and asks that speakers **<u>sign in</u>** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

VI. ADMINISTRATOR(S) COMMENTS A. Special Education Update – F. Lagace

#### VII. NEW BUSINESS

- VIII. SUPERINTENDENT'S REPORT
  - A. Enrollment ENCLOSURE 1
  - B. Budget Process Update
  - IX. OLD BUSINESS
  - X. CONSENT AGENDA Vote Anticipated
    - A. Approval of Minutes- ENCLOSURE 2
      - 1. December 6, 2022 Special Meeting
      - 2. December 13, 2022 Regular Meeting

### XI. FINANCIAL REPORTS – ENCLOSURE 3

- A. Review of Check Listing(s)
- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer
- D. Insurance Report

#### XII. BOARD COMMITTEE REPORTS

- A. Policy-K. Walker
- B. Long Range Planning D. Perreault
- C. Fiscal & Budget Z. Hayden
- D. Teaching & Learning D. Perreault
- E. Communications & Marketing M. Luft
- F. Negotiations D. Perreault
- G. Town Energy Ad Hoc Committee A. Miesse
- H. LEARN Z. Hayden
- I. PTSO Representatives M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)

#### XIII. BOARD GOALS

A. BOE Self Evaluation - set date

#### IV. PERSONNEL

- A. Non-certified personnel
  - 1. Caitlin Bialek Daisy School Nurse
  - 2, Melanie Davis Paraprofessional (Daisy)
- XV. ADJOURN

# **ENCLOSURE 1**

-

	Sept.2022	Oct. 2022	Nov.2022	Dec.2022	Jan.2023	Feb.2023	Mar.2023	Apr.2023	1-May	1-Jun
PRE -K	38	39	39	39	38					
KINDER.	49	48	50	48	50					
1	40	41	41	40	41					
2	43	42	42	42	42					
3	35	35	36	37	37					
4	46	46	46	47	46					
TOTAL	252	251	254	253	254					
5	30	30	30	30	30					
6	50	50	50	49	49					
7	37	37	37	37	37					
8	42	42	42	40	41					
TOTAL	159	159	159	156	157					
9	37	37	38	38	37					
10	45	45	43	42	40					
11	49	49	49	48	48					
12	71	66	68	68	69					
TOTAL	200	197	198	196	194					
	(1)	607	611	605	605					
In-District	612	607	611	605	605					
Outplaced	4	7	4	4	4					
DISTRICT	616	614	615	609	609					
TOTAL										

# **ENCLOSURE 2**

### WESTBROOK BOARD OF EDUCATION Tuesday, December 6, 2022 Special Board of Education Meeting 6:00 p.m. WMS Cafeteria

#### MINUTES

Iembers Present:Kim Walker, Don Perreault, Christine Kuehlewind, Zachary HayderMary Ella Luft, Michelle Palumbo, Andrew Miesse					
Absent:	Sally Greaves, Mike Esposito				
Also Present:	Superintendent Kristina J. Martineau; Administrators, Ruth Rose, Matt Talmadge; Ben Russell, Technology				

- I. CALL TO ORDER The Special Meeting of December 6, 2022 was called to order at 6:00 p.m. by K. Walker, Chair.
- II. PLEDGE OF ALLEGIANCE
- GRADE 5 PROPOSAL Superintendent Kristina Martineau presented to the Board on III. the possibility of moving the 5<sup>th</sup> grade to the Daisy Ingraham School campus. A handout was provided and slides were presented to inform the public of the aspects of moving the fifth grade. Superintendent Martineau stated that there have been conversations over a period of time on this topic but no decisions have been made at this time. The slides showed proposals for grade level configurations, projected enrollment figures, possible clubs, activities and sports, proposed changes at the middle school level and survey results from staff and parents on the proposal. Superintendent Martineau reviewed the results of the survey with 169 responses and she responded to specific questions from the participants. The proposal can be accessed at <u>www.westbrookctschools.org</u>. K. Walker, Chair, offered each board member an opportunity to speak. Z. Hayden commented on desire to improve reading and math scores and the need to have the appropriate amount of time for instruction – will move of grade 5 address enrollment issues, etc. M. Luft appreciated community input and needs more time to think about it. C. Kuehlewind appreciated feedback and has thoughts about the developmental piece and would like more detail about space availability at Daisy. D. Perreault would like to see class averages and will the move have a positive effect on staff, and is it better to put it off for a year? M. Palumbo has a concern about block scheduling and what is best for the kids and need to start bridge for fifth grade independence. A. Miesse commented that he has learned a lot from the presentation. He feels it is a priority to bring STEM to 4<sup>th</sup> and 5<sup>th</sup> graders and should start sooner than later.

#### IV. PUBLIC COMMENT:

1. Colleen Bloom, parent, has 4 children in the Westbrook Schools. She commented she would like to have had survey results prior to the meeting. She did not believe it is beneficial for students to spend 8 years at the same school. Her child has benefited in his move to the middle school. She encourages the Board to spend a day in a classroom.

2. Travis Bloom, student, likes the freedom given to fifth graders; changing classes and was prepared to move to the middle school. He also likes being part of morning announcements and clubs and activities at the middle school.

3. Caden Bloom, 3<sup>rd</sup> grader, stated he has worked hard to get to middle school and is looking forward to the move. He likes the idea of more freedom, having his own locker, etc.

4. Carrie Bloom, student, likes more freedom and her own locker and being treated as more mature.

5. Julie Dwyer appreciated the presentation and talked about 4<sup>th</sup> graders being socially and emotionally young. She referred to the book "Yardsticks" as a reference on child development. Her thoughts were to give 5<sup>th</sup> graders an opportunity to be leaders at Daisy.

7. Sean Freer commented he is in favor if properly done and if it is in the best interest of staff and students. His thoughts are that "kids will roll with the punches" but wants to be sure change is for the better.

8. Cassandra Morrison, parent opposes the move. Her daughter has blossomed at the middle school – not enough opportunities for fifth graders at Daisy – there should not be "traveling teachers" and after school activities as they are now at middle school are heavily attended.

9. Charlotte Morrison, student, is not in favor of the move. She likes the library at the middle school and after school activities. She suggests  $4^{th}$  and  $5^{th}$  graders should be asked their opinions.

10.Isla Orsini, student is not in favor of the move – she likes the clubs and activities and morning announcements, band and chorus and benefits of more freedom.

11. Shannon Brooke, Speech Pathologist, concerned about her workspace.

12. Corey Ehrlich, School Social worker, shared her perspective on the social, emotional aspect.

13. Jen Gallegos stated she discussed this with her 10<sup>th</sup> grader who liked being at Daisy as a fifth grader- there were more activities then and she believes some of those activities could return.

14. Ryan Dochin, parent, said education is fundamentally the most important and if research shows fifth grade should be at Daisy then get them there as soon as possible.

15. Leslie Fuchs, parent, asked about student test scores. She also had concerns about activities and recess time and believes 90 minutes of class time is too long.

MOTION by Z. Hayden and SECOND by M. Luft to adjourn at 8:05 p.m. for a tour of the middle school. Vote unanimous.

V. EXECUTIVE SESSION – Collective Bargaining Strategy A. Discussion on Retirement Incentives for Eligible Retirees

MOTION by C. Kuehlewind and SECOND by M. Palumbo to move to Regular Session at 8:31 p.m.

- VI. REGULAR SESSION

   A. Retirement Incentives MOTION by M. Luft and SECOND by Z. Hayden to
   approve that Superintendent Martineau to move forward with the plan to offer retirement
   incentives to the WEA. Vote unanimous.
- VII. ADJOURN: MOTION by Z. Hayden and SECOND by M. Luft to adjourn at 8:55 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

#### WESTBROOK BOARD OF EDUCATION EDUCATE, CHALLENGE, & INSPIRE

	WESTBROOK BOARD OF EDUCATION Tuesday, December 13, 2022 @ 7:00 p.m. WHS Library Regular Board of Education Meeting						
Members Present:	Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, M. Palumbo, D. Perreault, A. Miesse, S. Greaves via telephone						
Absent:	M. Esposito						
Also Present:	Superintendent Kristina J. Martineau; Administrators: Ruth Rose, Matt Talmadge, Tara Winch; Technology Specialist, Ben Russell; Elliott Koplas, BOE Student Representative						

#### MINUTES

I. CALL TO ORDER – The Regular BOE meeting of December 13, 2022 was called to order at 7:00 p.m. by Superintendent Kristina J. Martineau.

#### II. PLEDGE OF ALLEGIANCE

#### III. BOARD OF EDUCATION ELECTION OF OFFICERS

#### A. Election of BOE Officers

Superintendent Martineau conducted the nomination process for officers of the Board of Education. Voting for nominated candidates was done by paper ballot to the Board Recording Clerk and the results are as follows:

#### MOTION by D. Perreault to nominate Kim Walker as Chair No other nominations were made.

**Vote:** Aye(s) Z. Hayden, M. Luft, C. Kuehlewind, K. Walker, D. Perreault, M. Palumbo, A. Miesse, S. Greaves via email

#### MOTION by M. Luft to nominate Zachary Hayden as Vice Chair. MOTION by C. Kuchlewind to nominate Don Perreault as Vice Chair.

**Votes for Z. Hayden:** S. Greaves via email, M. Luft, Z. Hayden, M. Palumbo **Votes for D. Perreault:** K. Walker, D. Perreault, C. Kuehlewind, A. Miesse Given the tie vote, D. Perreault relinquished the position as Vice Chair to Z. Hayden

#### MOTION by D. Perreault to nominate Christine Kuehlewind as Board Secretary No other nominations were made.

Vote: Aye(s): Z. Hayden, M. Luft, S. Greaves via email, C. Kuehlewind, K. Walker, D. Perreault, M. Palumbo, A. Miesse

Final results of the Election of Officers for 2023-24: Chair, Kim Walker; Vice chair – Zachary Hayden; Christine Kuehlewind, Board Secretary

B. Subcommittees: (Membership subject to change; K. Walker will move to ex-officio depending on M. Esposito's choice of committee membership)
Per Policy 9130, board members determined subcommittee memberships as follows:
Policy: K. Walker, M. Luft, Z. Hayden, C. Kuehlewind
Negotiations: S. Greaves D. Perreault, M. Palumbo K. Walker
Teaching and Learning: D. Perreault, C. Kuehlewind, K. Walker
Fiscal and Budget: S. Greaves, A. Miesse, Z. Hayden, K. Walker
Long Range Plan: D. Perreault, M. Palumbo, A. Miesse, K. Walker
Communications and Marketing: M. Luft, Z. Hayden, K. Walker, A. Miesse
PTSO Representatives: M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)
Energy Ad Hoc: A. Miesse

#### IV. BOARD OF EDUCATION ACKNOWLEDGMENTS: None

V. STUDENT REPRESENTATIVE REPORT – Elliott Koplas reported on the Music Concert and Marching Band Alumni performance; the Ensemble performance on Wednesday, December 14; Unified Sports and the Yale New Haven Hospital Toy Drive, and Unified Sports participation at Valley Regional; the start of boys' and girls' basketball season and Indoor Track; Induction of 23 students into National Honor Society; Interact Club's participation in the Toy Drive at Jordan's Furniture; and the Knight's Table (selling snacks to students to raise money for Student Council; and AP Government field trip to the State Capital.

#### VI. PUBLIC COMMENT: None

#### VII. OLD BUSINESS

- A. 2023-2024 District Calendar: MOTION by A Miesse and SECOND by S Greaves to approve the 2023-24 District Calendar as presented. Vote unanimous.
- **B.** Second Reading: Policies: The Board reviewed the following policies as a second reading and voted to approve: MOTION by Z. Hayden and SECOND by M. Luft. Vote unanimous.
  - 1. Policies 1230 x 2 (School Connected Organizations), 3280 (Gifts, Grants and Bequests), 3281 (School Fundraisers) and 1324 (Soliciting Funds from and by Students) Rescind these policies and replace with Shipman policy 3280.
  - 2. Policy 3280 Shipman Policy Gifts, Grants and Bequests to the District (replace policies listed in No. 1 above.)
  - 3. Policy 3515 Use of School Facility Recommendation to adopt Shipman Policy. (Rescind and replace with Shipman 3515)
  - 4. Policy 3542.43 Meal Charging Policy- Adopt new policy 3542.43)
  - Policies 5145.5 and 5145.44 Rescind and replace with 5145 Title IX of the Education Amendments of 1972 – Prohibition of Sex Discrimination and Sexual Harassment - Students

#### VIII. ADMINISTRATOR(S) COMMENTS (No comments)

#### IX. NEW BUSINESS

- A. BOE Committee Calendar Draft: The BOE members were given a draft of the subcommittees and meeting dates, which are subject to change.
- B. Curriculum: The Board reviewed the curriculum work in the following subjects: Alg. I Gr. 9; Social Studies Gr. 5, 7; Math Gr. 5, 6 7, Trigonometry; Kindergarten Math; Grade 1 Math; Anatomy and Physiology; STEM/CTE and RAS II. D. Perreault

commented that Westbrook has set the gold standard for curriculum writing and is pleased it is available on the website. MOTION by Z. Hayden and SECOND by M. Palumbo to approve the above-mentioned curriculums as presented. Vote unanimous.

#### X. SUPERINTENDENT'S REPORT

- A. Enrollment Superintendent Kristina Martineau reported December enrollment is currently 609 students which includes 4 out-placed students.
- B. Next Generation Accountability Report: Superintendent Martineau provided data from assessments which can be accessed on the website with a link to Ed Site.
- C. Budget Process Update: Superintendent Martineau provided details on the budget process thus far. The Budget Workshop is scheduled for January 5<sup>th</sup>. Major budget drivers are insurance costs, electricity and diesel. Transportation is up for renewal and will likely increase. A. Miesse would like to see a pie chart of increases that drive the budget such as electricity, insurance, etc. A preliminary figure of 4.83% includes future negotiations, staff reductions, reassignments, reading and math interventionists, benefit increases, etc. More discussions will follow.
- D. Westbrook Hall of Fame: Superintendent Martineau has received three nominations thus far for inductions into the Westbrook Hall of Fame.

#### XI. CONSENT AGENDA

MOTION by Z. Hayden and SECOND by D. Perreault to approve the minutes of November 15, 2022. Vote unanimous.

#### XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for November 10, 2022 in the amount of \$197,419.35.
- B. Budget Narrative/Review of Expenditure Report: An overview of the current budget was provided.
- C. Line Item Transfer None
- D. Insurance Report: Not available. K. Walker requested it be sent to BOE upon availability.

#### XIII. BOARD COMMITTEE REPORTS

- A. Policy K. Walker reported the Policy will meet in January.
- B. Long Range Planning D. Perreault reported a LRP meeting is scheduled for 1/5/2023.
- C. Fiscal & Budget –Z. Hayden reported a Fiscal and Budget meeting is scheduled for 1/5/2023.
- D. Teaching & Learning D. Perreault reported on Teaching and Learning and possible Course in African American studies, Robotics competition in Middletown, and 100% of seniors accessing UCONN credit in English.
- E. Communications & Marketing –. M. Luft reported on the work the committee has done regarding the Hall of Fame. Work is being done on a high school video and district video. The next meeting is scheduled for March.
- F. Negotiations D. Perreault reported the Committee has begin the AFT negotiations process and will send out dates to AFT to move forward.
- G. Town Energy Ad Hoc A. Miesse reported work is being done on a car port at town Hall with solar panels and plans for car charging stations.
- H. LEARN: Z Hayden agreed to attend LEARN when he is available. Patrice McCarthy (CABE) was a recent speaker. January 12 is the next meeting.
- I. PTSO Representatives M. Luft talked about the Daisy Holiday Fair; Z. Hayden said

the middle school PTO will meeting in January and a cookie swap is scheduled for December 22. T. Winch reported the high school PTSO has no president at this time, but work is going on with the gift card fundraiser.

#### XIV. BOARD GOALS

- A. CABE Convention: Each of the Board attendees talked about their participation in workshops at the CABE/CAPSS Convention. M. Palumbo, S. Greaves and K. Walker were recognized for 10 years or more of service.
- B. Remote Access to BOE Meetings: The Board agreed to live stream regular BOE meetings.
- C. Professional Development Update Board members attended various workshops provided by CABE. D. Perreault attended a workshop of recognizing slavery in the towns of Old Saybrook and Westbrook, A. Miesse attended Freedom of Information workshop; M. Luft attended a workshop on communications, Z. Hayden attended Legislation workshops and K. Walker attended Moving Curriculum Forward for All Children. K. Walker and C. Kuehlewind reported on CABE's Legislative webinar. The Board was recognized for Leadership and will continue to pursue leadership roles.

#### XV. **PERSONNEL** – no report

XVI. ADJOURN: MOTION by D. Perreault and SECOND by M. Palumbo to adjourn at 8:38 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next BOE meeting

# **ENCLOSURE 3**

# **Check Listing**

Fiscal Year: 2022-2023

#### Criteria:

Bank Account:	GEN FUND	AP 211170114	From Date: From Check: From Voucher:	12/8/2023 38769 1065	2	To Date: To Check: To Voucher:	12/8/2022 38870 1065
Check Number	Date	Payee	Amount	Voucher	Status	Туре С	Cleared? Clear Date Void Date
38769	12/08/2022	A.C.E.S.	\$7,068.50	1065	Printed	Expense	I magnet and Spec. ed. to. tion
38770	12/08/2022	ACORN-BERNIER ELECTRIC	\$1,995.00	1065	Printed	Expense	Dawy Court yard lights repair
38771	12/08/2022	ADA BADMINTON & TENNIS	\$345.00	1065	Printed	Expense	
38772	12/08/2022	ADVANCED MECHANICAL SERVICES	\$4,500.00	1065	Printed	Expense	service to bailers
38773	12/08/2022	ALL WASTE, INC.	\$2,566.71	1065	Printed	Expense	I trash removal
38774	12/08/2022	ALLSTON SUPPLY CO., INC.	\$773.34	1065	Printed	Expense	Daisy: spec. ed. art, technology Daisy: spec. ed. art, technology
38775	12/08/2022	AMAZON CREDIT PLAN	\$9,194.28	1065	Printed	Expense	As: artiches, spec. ed, music. + Englist Hs: moth, athletics, music, tech ed. Science Pet Act
38776	12/08/2022	ANGELO SABA	\$36.25	1065	Printed	Expense	Pe+Art Person
38777	12/08/2022	ARBITERSPORTS LLC.	\$1,646.00	1065	Printed	Expense	FamilyID software renewal
38778	12/08/2022	AUTOMATED BLDG SYSTEMS	\$157.52	1065	Printed	Expense	
38779	12/08/2022	CAAD	\$315.00	1065	Printed	Expense	
38780	12/08/2022	CAROLINA BIOLOGICAL SUPPLY CO.	\$460,89	1065	Printed	Expense	
38781	12/08/2022	CBS BLOOM'S BUSINESS SYSTEMS, INC.	\$278.33	1065	Printed	Expense	Coverage
38782	12/08/2022	CBS THERAPY	\$4,356.00	1065	Printed	Expense	Data corres (CAL + Server)
38783	12/08/2022	CDWG GOVERNMENT, INC.	\$5,127.94	1065	Printed	Expense	microsop (ichier c
38784	12/08/2022	CHSCA	\$550.00	1065	Printed	Expense	□ para Coverage □ microsoft licences (CAL+ Server) □ microsoft licences (CAL+ Server) □ conference registrations/toursment fees
38785	12/08/2022	CIAC	\$1,785.00	1065	Printed	Expense	Conference registronions/ 180 fees
38786	<sup>©</sup> 12/08/2022	CIT TECHNOLOGY FIN SERV., INC.	\$7,947.46	1065	Printed	Expense	Copier agreement Mulleser,
38787	12/08/2022	CITIZENS BANK-MASTERCARD	\$2,774.96	1065	Printed	Expense	Dadvertising, refreshments Middleser, Dadvertising, refreshments Middleser, Conf. fees, music dues
38788	12/08/2022	CMEA	\$110.00	1065	Printed	Expense	Direction (Trivery)
38789	12/08/2022	COMMERCIAL APPLIANCE REPAIR, INC	\$1,407.50	1065	Printed	Expense	work in treaser repair ( 10000 D
38790	12/08/2022	COMMERCIAL BANKING	\$60.32	1065	Printed	Expense	

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Fiscal Year: 2022-2023

#### Criteria:

Bank Account:	GEN FUND	AP 211170114	From Date: From Check: From Voucher:	12/8/2022 38769 1065	2	To Date: To Check: To Voucher:	12/8/2022 38870 :: 1065
Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared? Clear Date Void Date
38791	12/08/2022	COMMON CENTS EMS SUPPLY	\$345.10	1065	Printed	Expense	
38792	12/08/2022	CONN.WATER CO.	\$1,618.44	1065	Printed	Expense	Water usage + testing
38793	12/08/2022	CONNCASE	\$250.00	1065	Printed	Expense	
38794	12/08/2022	COUNTRYREPORTS	\$108.00	1065	Printed	Expense	
38795	12/08/2022	CURTIN MOTOR LIVERY SERV.	\$8,968.00	1065	Printed	Expense	spec. ed. transp.
38796	12/08/2022	DBO-TSG	\$2,638,89	1065	Printed	Expense	phone bill
38797	12/08/2022	DELTA-T GROUP HARTFORD, INC.	\$5,086.13	1065	Printed	Expense	para Coverage
38798	12/08/2022	DEMCO	\$582.37	1065	Printed	Expense	- Lenance contract
38799	12/08/2022	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$5,735.50	1065	Printed	Expense	□ □ spec. ed. transpa □ phone bill □ para Coverage □ □ Grands maintenance contract
38800	12/08/2022	DICK BLICK INC.	\$126.78	1065	Printed	Expense	
38801	12/08/2022	DINN BROS	\$46,35	1065	Printed	Expense	
38802	12/08/2022	EB EXTERMINATING CO.	\$113.00	1065	Printed	Expense	
38803	12/08/2022	ELECTRICAL WHOLESALERS	\$56.00	1065	Printed	Expense	
38804	12/08/2022	ESSEX WINNELSON CO.	\$10.54	1065	Printed	Expense	I CHars Cwinter pm.
38805	12/08/2022	FILTER SALES & SERV., INC	\$1,194.24	1065	Printed	Expense	Dreplacement filters (winter pm)
38806	12/08/2022	FOLLETT CONTENT SOLUTIONS, LLC.	\$795.85	1065	Printed	Expense	
38807	12/08/2022	FOOD EQUIPMENT SPECIALISTS	\$475.50	1065	Printed	Expense	
38808	12/08/2022	FRONTIER	\$811.55	1065	Printed	Expense	
38809	12/08/2022	FRONTLINE TECHNOLOGIES GROUP LLC	\$6,674.03	1065	Printed	Expense	□ sub. software
38810	12/08/2022	GRAINGER, INC	\$140.35	1065	Printed	Expense	
38811	12/08/2022	GROVE GARDENS	\$508.49	1065	Printed	Expense	□ spec. ed trition
38812	12/08/2022		\$7,830.00	1065	Printed	Expense	Spec. ed TVITION

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Report: rptGLCheckListing

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Fiscal Year: 2022-2023

#### Criteria:

## Bank Account: GEN FUND AP 211170114

From Date:	12/8/2022	To Date:	12/8/2022
From Check:	38769	To Check:	38870
From Voucher:	1065	To Voucher:	1065

Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared? Clear Date	Void Date
38813	12/08/2022	HAMDEN PUBLIC SCHOOLS	\$75.00	1065	Printed	Expense		
38814	12/08/2022	HEATHER FEINER	\$35.00	1065	Printed	Expense		
38815	12/08/2022	HOME DEPOT	\$89.19	1065	Printed	Expense		Le
38816	12/08/2022		\$6,958.37	1065	Printed	Expense	□ □spec. ed. tun □Hs concert and	a day accompanist
38817	12/08/2022	JACKLYN A BELMONTE	\$1,000.00	1065	Printed	Expense	Hs concert and	
38818	12/08/2022	JILL BRITTON	\$48.25	1065	Printed	Expense		
38870	12/08/2022	JOSTENS	\$634.45	1065	Printed	Expense		
38819	12/08/2022	JULIE'S CUP OF JOE LLC	\$41.40	1065	Printed	Expense	D substitute course	rate
38820	12/08/2022	KELLY SERVICES INC.	\$8,398.99	1065	Printed	Expense	Substatute Cours	e d
38821	12/08/2022	KRISTINA MARTINEAU	\$500.00	1065	Printed	Expense		
38822	12/08/2022	LANGUAGE LINE SERVICES, INC.	\$45.21	1065	Printed	Expense	Substitute Cour Spec. ed., prek Custodial & M	late buses,
38823	12/08/2022	M & J BUS, INC.	\$30,039.37	1065	Printed	Expense	spec. co., pren	intenance sopplie
38824	12/08/2022	M.D. STETSON COMPANY INC.	\$4,436.27	1065	Printed	Expense	Custodial & m	
38825	12/08/2022	MADISON PUBLIC SCHOOLS	\$1,650.00	1065	Printed	Expense	Hockey fee	
38826	12/08/2022	MAKEMYNEWSPAPER.COM INC.	\$245.65	1065	Printed	Expense		
38827	12/08/2022	MARC DUBE	\$27.50	1065	Printed	Expense		
38828	12/08/2022	MICHAEL A. THOMAS	\$114.37	1065	Printed	Expense		
38829	12/08/2022	MMSGS	<b>\$771.94</b>	1065	Printed	Expense	Dife insurance p Dife insurance p Dopec. ed Service	
38830	12/08/2022	MUTUAL OF OMAHA	\$1,801.67	1065	Printed	Expense	- life insurance p	1 cm on t
38831	12/08/2022	NASCO	\$333.37	1065	Printed	Expense		
38832	12/08/2022		\$16,185.00	1065	Printed	Expense	Spec. ed Servic	00
38833	12/08/2022	NFHCA	\$698.00	1065	Printed	Expense		
38834	12/08/2022	NICOLE TRONCALE	\$37.81	1065	Printed	Expense		

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Report: rptGLCheckListing

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Fiscal Year: 2022-2023

#### Criteria:

Bank Account: GEN FUND AP 211170114	From Date:	12/8/2022	To Date:	12/8/2022
	From Check:	38769	To Check:	38870
	From Voucher:	1065	To Voucher:	1065

Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
38835	12/08/2022	PAUL PESSONI	\$76.50	1065	Printed	Expense			
38836	12/08/2022	PEARSON CLINICAL ASSESSMENT	\$55.00	1065	Printed	Expense			
38837	12/08/2022	PITNEY BOWES	\$342.24	1065	Printed	Expense			
38838	12/08/2022		\$5,500.00	1065	Printed	Expense	ام د 🗌	ec. ed tuit	100
38839	12/08/2022	RACHEL KUREK	\$52.38	1065	Printed	Expense			
38840	12/08/2022	S&S WORLDWIDE	\$524.05	1065	Printed	Expense			
38841	12/08/2022	SAYBROOK HARDWARE	\$400.67	1065	Printed	Expense			
38842	12/08/2022	SCHOOL SPECIALTY	\$698.02	1065	Printed	Expense			
38843	12/08/2022	SETON IDENTIFICATION PRODUCTS	\$104.70	1065	Printed	Expense			
38844	12/08/2022	SHERWIN WILLIAMS	\$174.95	1065	Printed	Expense		• • • • • • •	Ge policy review
38845	12/08/2022	SHIPMAN & GOODWIN	\$3,329.50	1065	Printed	Expense	<b>D</b> Pol	ky Model	teacher resotion
38846	12/08/2022	SHOPRITE OF WEST HAVEN	\$1,019.18	1065	Printed	Expense		s supplies	HSJ
38847	12/08/2022	SHORELINE LANDSCAPES	\$45,000.00	1065	Printed	Expense	$\Box \varsigma m$	w remove	fee, policy review transfer resotrant HSJ 1 contract ge
38848	12/08/2022	SOLIANT HEALTH, LLC.	\$13,264.75	1065	Printed	Expense		ra covera	je
38849	12/08/2022	SOUTHERN CT GAS CO	\$4,090.66	1065	Printed	Expense	□ NG	generation	^
38850	12/08/2022	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	<b>\$4,8</b> 41.37	1065	Printed	Expense	DNG	ylance.	
38851	12/08/2022	STADIUM SYSTEMS	\$366.00	1065	Printed	Expense			
38852	12/08/2022	STARFALL EDUCATION FOUNDATION	\$355.00	1065	Printed	Expense			lesperants
38853	12/08/2022	STATE OF CONNECTICUT	\$800.00	1065	Printed	Expense	<u> </u>	iler/hotwa	nice (HS)
38854	12/08/2022	STEWART'S MUSIC	\$1,051.70	1065	Printed	Expense	<u>ک</u> ر ا	frome or reg	or supplies
38855	12/08/2022	STOP & SHOP SUPERMARKET	\$150.00	1065	Printed	Expense			an cipalies
38856	12/08/2022	SUBURBAN STATIONERS	\$1,113.04	1065	Printed	Expense	□off	ie & CLASSI	0 Wh > 1/1/1000

Report: rptGLCheckListing

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Fiscal Year: 2022-2023

#### Criteria:

Bank Account: GEN FUND AP 211170114	
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From Date:	12/8/2022	To Date:	12/8/2022
From Check:	38769	To Check:	38870
From Voucher:	1065	To Voucher:	1065

Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared? Clear Date Void Date
38857	12/08/2022	TARA WINCH	\$119.45	1065	Printed	Expense	D howiled
38858	12/08/2022	TEXTHELP INC.	\$1,586.47	1065	Printed	Expense	Software renewal: Cowriter
38859	12/08/2022		\$7,850.00	1065	Printed	Expense	Sper. ed. turtion
38860	12/08/2022	TREASURER STATE OF CT - DAS	\$2,574.00	1065	Printed	Expense	Sper. ed. tution Quarterly CEN access fee
38861	12/08/2022	TURTLE DRAIN, LLC.	\$880.00	1065	Printed	Expense	
38862	12/08/2022	Tyler Technologies, Inc	\$9,363,36	1065	Printed	Expense	Software maintenance agreen
38863	12/08/2022	VARSITY SPIRIT FASHION	\$5,714.30	1065	Printed	Expense	Quartering CEN access for Software maintenance agreene Cheer leading
38864	12/08/2022	VERIZONWIRELESS	\$245.09	1065	Printed	Expense	
38865	12/08/2022	VHS, INC	\$2,193.75	1065	Printed	Expense	AP french classes
38866	12/08/2022	WALMART - CAPITAL ONE	\$940.27	1065	Printed	Expense	DElectricity "s-pply"
38867	12/08/2022	Wattifi Inc.	\$10,719.62	1065	Printed	Expense	Electricity "Soppy
38868	12/08/2022	WEST MUSIC	\$715.49	1065	Printed	Expense	
38869	12/08/2022	WESTERN PSYCH SERVICES	\$80.30	1065	Printed	Expense	

Total Amount:

\$298,029.73

End of Report

From Date:

12/22/2022

To Date:

12/22/2022

# **Check Listing**

Fiscal Year: 2022-2023

Bank Account: GEN FUND AP 211170114

#### Criteria:

			From Check: From Voucher:	38871 1070		To Check: To Voucher:	3893 1070	3		
Check Numb	er Date	Payee	Amount	Voucher	Status	Type C	leared?	Clear Date	Void Date	
38871	12/22/2022	A.C.E.S.	\$1,542.50	1070	Printed	Expense	Sp	ec. ed. Ser	VILLO	,
38872	12/22/2022	ADP, INC	\$2,603.57	1070	Printed	Expense		yrull servi	es	
38873	12/22/2022	ADVANCED POWER SERVICES, LLC.	\$430.00	1070	Printed	Expense				
38874	12/22/2022	AEP CONNECTIONS, LLC	\$150.00	1070	Printed	Expense				
38875	12/22/2022	AMAZON CAPITAL SERVICES	\$90.09	1070	Printed	Expense			letits, Computer	dess
38876	12/22/2022	AMAZON CREDIT PLAN	\$2,731.50	1070	Printed	Expense		Athletics	library books, Sci English	ence
38877	12/22/2022	BREAKOUT, INC.	\$99.00	1070	Printed	Expense		tech. ed. e	u bacaball	supple
38878	12/22/2022	BSNSPORTS	\$3,871.00	1070	Printed	Expense	🗌 Hs	s basked ba	Il + base ball	
38879	12/22/2022	CABE, INC.	\$2,398.00	1070	Printed	Expense		nvention r	esistrations	
38880	12/22/2022	CAPSTONE COMPANIES LLC	\$2,399.00	1070	Printed	Expense	Pe	bblego suk	esistations	
38881	12/22/2022	CBS BLOOM'S BUSINESS SYSTEMS, INC.	\$134.99	1070	Printed	Expense				
38882	12/22/2022		\$1,625.00	1070	Printed	Expense	<b>5</b>	ec.ed.ser	-VICEO	
38883	12/22/2022	CHSCA	\$105.00	1070	Printed	Expense			fore, tech.re	iewals,
38884	12/22/2022	CITIZENS BANK-MASTERCARD	\$4,851.80	1070	Printed	Expense		tel tee lair -	tore, i	-
38885	12/22/2022	COMMERCIAL BANKING	\$63.14	1070	Printed	Expense			)	
38886	12/22/2022	DEBOW MECHANICAL SERVICES	\$580.00	1070	Printed	Expense				
38887	12/22/2022	DEFENSE ON A STRING LLC.	\$321.98	1070	Printed	Expense				
38888	12/22/2022	DELTA-T GROUP HARTFORD, INC.	\$3,601.68	1070	Printed	Expense	DP	era Cover	age	
38889	12/22/2022	DICK BLICK INC.	\$237.95	1070	Printed	Expense				
38890	12/22/2022	EASTERN CONNECTICUT BOARD #8	\$206.82	1070	Printed	Expense				
38891	12/22/2022	FILTER SALES & SERV., INC	\$40.00	1070	Printed	Expense				
38892	12/22/2022	FOLLETT CONTENT SOLUTIONS, LLC.	\$1,223.46	1070	Printed	Expense		library b	ouks	
Printed: 12/2	2/2022 3:04:33 PM	Report: rptGLCheckListing		2021	.4.17	Page: 1				

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Fiscal Year: 2022-2023

#### Criteria:

Bank Account: GEN FUND AP 211170114	From Date:	12/22/2022	To Date:	12/22/2022
	From Check:	38871	To Check:	38933
	From Voucher:	1070	To Voucher:	1070

Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
38893	12/22/2022	HOUGHTON MIFFLIN HARCOURT, INC.	\$96.60	1070	Printed	Expense			overage
38894	12/22/2022	IXL LEARNING	\$1,999.99	1070	Printed	Expense	<u> </u>	pulare ner	CUL
38895	12/22/2022	JOHNSON CONTROLS	\$288.69	1070	Printed	Expense			
38896	12/22/2022	KAREN ANTHONY	\$100.00	1070	Printed	Expense			and and the
38897	12/22/2022	KELLY SERVICES INC.	\$4,693.28	1070	Printed	Expense	ں ک∏	bshrute c	0,000
38898	12/22/2022	LAKESHORE LEARNING MATERIALS	\$631.35	1070	Printed	Expense	1.1		
38899	12/22/2022	LIGHTHOUSE SIGN CO.	\$345.60	1070	Printed	Expense			homelsch
38900	12/22/2022	M & J BUS, INC.	\$44,013.20	1070	Printed	Expense	<u> </u> c .	ibs, athlotic	s, regular home/sch spec.ed.
38901	12/22/2022	M.D. STETSON COMPANY INC.	\$50.00	1070	Printed	Expense			Species
38902	12/22/2022	MARC DUBE	\$22.50	1070	Printed	Expense			
38903	12/22/2022	MARKS PLUMBING PARTS	\$76.91	1070	Printed	Expense			
38904	12/22/2022	MICHAEL A. THOMAS	\$106.25	1070	Printed	Expense			
38905	12/22/2022	MICHAEL ALDERMAN	\$200.00	1070	Printed	Expense			
38906	12/22/2022	MIDDLETOWN BOARD OF EDUCATION	\$20,469.00	1070	Printed	Expense	<u> </u>	Aç tuitio.	
38907	12/22/2022	MJ DALY	\$386.00	1070	Printed	Expense			
38908	12/22/2022	MMSGS	\$147.92	1070	Printed	Expense			
38909	12/22/2022	MUSIC K-8(Plank Road)	\$154.35	1070	Printed	Expense			
38910	12/22/2022	NEW PRECISION TECHNOLOGY	\$359.20	1070	Printed	Expense			·haia
38911	12/22/2022		\$5,500.00	1070	Printed	Expense	$\Box s \rho$	ec. ed. tu	Tion leert.
38912	12/22/2022	QBS LLC.	\$1,200.00	1070	Printed	Expense	Sel	fety care "	training/cent.
38913	12/22/2022	S&S WORLDWIDE	\$860.30	1070	Printed	Expense		·	
38914	12/22/2022	SAYBROOK HARDWARE	\$472.07	1070	Printed	Expense			
Printed: 12/22/2	2022 3:04:33 PM	Report: rptGLCheckListing		2021	.4.17	Page: 2			

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12/22/2022

To Date:

12/22/2022

From Date:

# **Check Listing**

Fiscal Year: 2022-2023

Bank Account: GEN FUND AP 211170114

#### Criteria:

			From Check: From Voucher:	38871 1070	22	To Check: To Voucher:	38933 1070
Check Number	Date	Payee	Amount	Voucher	Status	Туре (	Cleared? Clear Date Void Date
38915	12/22/2022	SCHOOL SPECIALTY	\$1,539.11	1070	Printed	Expense	Classroom Carpets (Daisy) para coverage NG generation
38916	12/22/2022	SERC	\$75.00	1070	Printed	Expense	
38917	12/22/2022	SOLIANT HEALTH, LLC.	\$5,601.75	1070	Printed	Expense	para coverage.
38918	12/22/2022	SOUTHERN CT GAS CO	\$4,889.47	1070	Printed	Expense	DNG generation
38919	12/22/2022	STADIUM SYSTEMS	\$270.00	1070	Printed	Expense	
38920	12/22/2022	SUBURBAN STATIONERS	\$217.75	1070	Printed	Expense	
38921	12/22/2022	SWAG ENVY	\$623.21	1070	Printed	Expense	
38922	12/22/2022	TARA WINCH	\$648.74	1070	Printed	Expense	
38923	12/22/2022	TECHNICAL EDUCATION SOLUTIONS, LLC	\$2,400.00	1070	Printed	Expense	Delectricity "supply"
38924	12/22/2022	TIFFINI HOVEY	\$30.25	1070	Printed	Expense	
38925	12/22/2022	TK ELEVATOR CORPORATION	\$1,595.00	1070	Printed	Expense	Maintenance constact
38926	12/22/2022	UPS	\$14.95	1070	Printed	Expense	
38927	12/22/2022	VERIZONWIRELESS	\$244.87	1070	Printed	Expense	
38928	12/22/2022	Wattifi Inc.	\$9,646.16	1070	Printed	Expense	Delectricity "supply"
38929	12/22/2022	WESLEYAN UNIVERSITY	\$18.00	1070	Printed	Expense	
38930	12/22/2022	WEST MUSIC	\$41.85	1070	Printed	Expense	
38931	12/22/2022	WESTBROOK SCHOOLS LUNCH	\$192.60	1070	Printed	Expense	I is in a new transferred
38932	12/22/2022	WESTBROOK SCHS ACTIVITY	\$20,000.00	1070	Printed	Expense	HS officials money
38933	12/22/2022	ZUSE, INC. SCREEN PRINTING & EMBROIDERY	\$59.00	1070	Printed	Expense	<ul> <li>Hs officials money transferred</li> <li>Hs officials money transferred</li> <li>SA</li> </ul>

Total Amount:

\$159,587.40

End of Report

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## Budget Narrative December 31, 2022

*Salary Accounts*- We continue to hire staff for remaining openings or new vacancies. Any balances within the salary accounts will be used to offset the substitute lines where coverage is being charged. Grant funded work continues to flow through the general fund payroll and these offsets may not be completed within the same month. These accounts will continue to be monitored closely.

**Benefits** - Associated Social Security/Medicare costs, as well as the health and life insurance figures for known personnel will be further adjusted. This is still a place holding encumbrance. Any applicable employee cost shares have not yet been deducted from this total.

Transportation- Summer School/ESY (Extended School Year) have all be paid and annual purchase orders have been entered. Further adjustments will be based on student need.

*Purchased Services*-Annual building maintenance contracts and other annual blanket purchase orders have been entered. A closer look at professional services will be performed. It is likely, some encumbrances can be adjusted.

*Tuition-* Summer School/ESY (Extended School Year) contracts have been paid and annual student placements have been entered. Further adjustments will be based on student need.

Supplies- Materials necessary for the opening of schools have been ordered. All other orders are being processed as needed.

Properties (equipment) - All requests to date have been ordered.

1/4/2023 LEW

# Westbrook Public Schools

# Financial Statement For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	Budget	Range To Date	<u>Year To Date</u>	Balance	Encumbrance	Budget Balance	
PENSES							
Salaries							
All Wages (+)	\$11,519,898.83	\$5,638,924.51	\$5,638,924.51	\$5,880,974.32	\$5,843,703.79		0.3%
Sub-total : Salaries	\$11,519,898.83	\$5,638,924.51	\$5,638,924.51	\$5,880,974.32	\$5,843,703.79	\$37,270,53	0.3%
Benefits							
All Benefits (+)	\$3,036,137.81	\$1,754,943.00	\$1,754,943.00	\$1,281,194.81	\$1,269,306.55		0.4%
Sub-total : Benefits	\$3,036,137.81	\$1,754,943.00	\$1,754,943.00	\$1,281,194.81	\$1,269,306.55	\$11,888.26	0.4%
Professional Services							
Professional Services (+)	\$821,626.64	\$381,559.64	\$381,559.64	\$440,067.00	\$447,423.77	(\$7,356.77)	-0.9%
Sub-total : Professional Services	\$821,626.64	\$381,559.64	\$381,559.64	\$440,067.00	\$447,423.77	(\$7,356,77)	0.9%
Purch. Services- BLDG							
Bldg Services (+)	\$401,638.00	\$195,680.49	\$195,680.49	\$205,957.51	\$92,344.25		28.39
Sub-total : Purch. Services- BLDG	\$401,638.00	\$195,680.49	\$195,680.49	\$205,957.51	\$92,344.25	\$113,613.26	28,39
Transportation							
Transportation Services (+)	\$926,255,32	\$333,160.98	\$333,160.98	\$593,094.34	\$601,643.48	(\$8,549,14)	-0.9%
Sub-total : Transportation	\$926,255.32	\$333,160.98	\$333,160.98	\$593,094.34	\$601,643.48	(\$8,549.14)	0.9%
Purchased Services							
Other Services (+)	\$135,907.34	\$69,301.05	\$69,301.05	\$66,606.29	\$8,305.14	\$58,301.15	42,9%
Sub-total : Purchased Services	\$135,907.34	\$69,301.05	\$69,301.05	\$66,606.29	\$8,305.14	\$58,301.15	42.9%
Tuition							
All Tuitions (+)	\$813,700.00	\$231,349.68	\$231,349.68	\$582,350.32	\$251,096.07	\$331,254.25	40.7%
Sub-total : Tuition	\$813,700.00	\$231,349.68	\$231,349.68	\$582,350.32	\$251,096.07	\$331,254.25	40.7%
Supplies							
All Supplies (+)	\$ <del>996</del> ,039.24	\$445,344.88	\$445,344.88	\$550,694.36	\$491,075.76		6.0%
Sub-total : Supplies	\$996,039.24	\$445,344.88	\$445,344.88	\$550,694.36	\$491,075.76	\$59,618.60	6.0%
Property							
Equipment (+)	\$203,576.72	\$122,310.85	\$122,310.85	\$81,265.87	\$0.00	\$81,265.87	39.9%
	·	Operating Staten	nent with Encumbran	ce			
10-15-20 AM	<b>D</b>				2024	A 17 Dage	1

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## Westbrook Public Schools

## Financial Statement For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

#### Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
Sub-total : Property	\$203,576.72	\$122,310.85	\$122,310.85	\$81,265.87	\$0.00	\$81,265.87	39.9%
Total : EXPENSES	\$18,854,779.90	\$9,172,575.08	\$9,172,575.08	\$9,682,204.82	\$9,004,898.81	\$677,306.01	3.6%
NET ADDITION/(DEFICIT)	\$18,854,779.90	\$9,172,575.08	\$9,172,575.08	\$9,682,204.82	\$9,004,898.81	\$677,306.01	3.6%

End of Report

Operating Statement with Encumbrance

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New Vendors- December

Sandy Jolon – EL/Spec. Ed. Services Wesleyan University Athletics- HS Athletics entry fee

1/4/2023 L.E.W.