

## ***EDUCATE, CHALLENGE, & INSPIRE***

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<p><b>WESTBROOK BOARD OF EDUCATION</b> <b>Tuesday, October 10, 2023 @ 7:00 p.m.</b> <b>Regular Board of Education Meeting</b> <b>WHS Library</b></p>
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The Regular meeting of the Westbrook Board of Education will be held on Tuesday, October 10, 2023 at 7:00 p.m. in the WHS Library. Members of the public who would like to join this meeting remotely may access the link below:

### **Method 1**

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

### **Method 2**

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

## **AGENDA**

- I. CALL TO ORDER – 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS: New staff members

<p><b>Brief Recess: New Faculty/Staff Reception</b></p>
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<p>Maria Delmau-Ferrer, Spanish Teacher (WMS/WHs) ; Justine Tomon, English teacher (WHs); Lori Landry, Nurse (WMS/WHs); Jennifer Gallagos, Technology Support; Isabel Araya, (WHs) Bilingual Tutor; Kaitlyn Hutchins (Daisy), Joe Talarczyk (WMS), RBT's; Anne Barton (WMS), Denise Doheny (WMS), Madeline Millerick, Zoie Murphy (Daisy); Paraprofessionals; Jennifer Fineza (Daisy), Bilingual Tutor (Daisy)</p>
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- IV. STUDENT REPRESENTATIVE REPORT – Elliot Koplas, Anna Dias Herringer

V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

The Board welcomes public participation and asks that speakers **sign in** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

VI. ADMINISTRATOR(S) COMMENTS

- A. Class of 2023 profile – T. Winch – (*Enclosure 1*)
- B. Portrait of a Graduate Updates – T. Winch, M. Talmadge, R. Rose

VII. NEW BUSINESS: **Vote anticipated**

- A. Authorization of Signature –ED099 – Agreement of Child Nutrition Programs
- B. Budget Timeline and Process 2023-24 (*Enclosure 2*)

VIII. SUPERINTENDENT’S REPORT

- A. General update
- B. Enrollment Update - Census October (*Enclosure 3*)
- C. HVAC Grant

IX. OLD BUSINESS

X. CONSENT AGENDA – Vote Anticipated

- A. Approval of Minutes: (*Enclosure 4*)
  - 1. Special Meeting – September 12, 2023
  - 2. Regular Meeting – September 12, 2023

XI. FINANCIAL REPORTS (*Enclosure 5*)

- A. Review of Check Listings
- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer

XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker
- B. Long Range Planning – A. Miesse
- C. Fiscal & Budget – Z. Hayden
- D. Teaching & Learning – C. Kuehlewind
- E. Communications & Marketing – M. Luft
- F. Negotiations – D. Perreault
- G. Town Energy Ad Hoc Committee – A. Miesse
- H. LEARN – Z. Hayden
- I. PTO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)

XIII. BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT

XIV. PERSONNEL - FYI

A. Professional Appointment(s)

1. Justine Tomon – English Teacher (WHS)

B. Professional Resignation(s)

C. Non-Certified New Hires – FYI

1. Madeline Millerick – Paraprofessional (Daisy)
2. Isabel Araya – Bilingual Tutor (WHS)

D. Non-Certified Resignation(s)

1. Amye Soboleski (WMS Secretary)

XV. EXECUTIVE SESSION - **Vote anticipated**

A. Board of Education Goals – 2023-2024

XVI. ADJOURN



# Westbrook High School Class of 2023 Profile

On June 16, 2023, sixty-seven students graduated as part of the Westbrook High School Class of 2023.



## Class of 2023 Snapshot

98% Graduation Rate

77% Planning to Attend 2 or 4 Year Colleges


6% Planning Military Service

17% Entering the Workforce or Transition Services

## College and Career Readiness - Class of 2023

More than 51% of the Class of 2023 took at least one Advanced Placement course and nearly 61% enrolled in at least one UConn ECE course in their senior year at Westbrook High School. Approximately 12% took at least two Advanced Placement courses during Grades 11 and 12. At least 7% took at least two UConn ECE courses in Grades 11 and 12. Approximately 71% took at least two of the 21 CTE courses offered, and 38.8% earned work-based learning/internship credit before graduation.

The following Advanced Placement courses, UConn ECE courses, and CTE courses were offered to students in grades 10, 11, and 12 at Westbrook High School during the 2022-2023 school year.

 CollegeBoard

**AP**

AP 2D Art & Design Portfolio  
AP Biology  
AP Calculus AB  
AP Computer Science Principles  
AP English Language & Composition  
AP European History  
AP French Language & Culture  
AP Psychology  
AP Spanish  
AP Statistics  
AP United States Government & Politics  
AP United States History  
AP World History: Modern

**UConn**

UConn Early College Experience

UConn ECE Physics  
UConn ECE Music Appreciation  
UConn ECE Music Theory 1 & 2  
UConn ECE Seminar in Writing

### Career and Technical Education Courses at WHS

Accounting 1 & 2  
Intro to Business Communications  
Adv Business Communications  
Personal Finance  
Adv Personal Finance  
Culinary Arts 1 & 2  
Bake Shop  
Human Development & Nutrition  
Basic Robotics & Design Thinking  
Robotics/Automated Systems 1 & 2  
Manufacturing Tech Woods 1 & 2  
Manufacturing Tech Metals 1 & 2  
Design & Engineering 1 & 2  
Power 1 & 2

# Westbrook High School Class of 2023

## College Acceptances and Post Secondary Plans

**Military Service:** Connecticut Army National Guard, United States Coast Guard and United States Army

<p>Albertus Magnus College American University Arizona State University University of Arizona Assumption University Barry University Bentley College Boston College Central CT State University Berklee College of Music Boston College Brown University Bucknell University CT State Community College University of California Catholic University of America University of Central Florida Champlain College University of Cincinnati Clark University Clemson University Coastal Carolina University Colby-Sawyer College University of Colorado Connecticut College University of Connecticut Cornell University University of Dayton Dean College Delaware State University University of Delaware East Carolina University Eastern CT State University Elon University Endicott College Fairfield University Flagler College Florida Atlantic University Florida State University Fordham University Franklin Pierce University University of Hartford</p>	<p>High Point University Indiana University Iona College Ithaca College James Madison University Johnson &amp; Wales University Keene State College University of Kentucky Lasell University Louisiana State University Loyola University (Maryland) Loyola University (New Orleans) Lynn University University of Maine Maine College of Art &amp; Design University of Maine - Farmington Marist College University of Maryland MA College of Art &amp; Design University of Massachusetts Merrimack College Miami University Michigan State University University of Michigan University of Mississippi Mitchell College Montclair State University Montserrat College of Art University of New England University of New Hampshire New Hampshire Institute of Art University of New Haven New York University University of North Carolina Northeastern University Ohio University University of Oklahoma Pace University Palm Beach Atlantic University Penn State University of Pittsburgh Plymouth State University</p>	<p>Point Park University Providence College Purdue University Quinnipiac University Rensselaer Polytechnic Institute University of Rhode Island Rider University Rochester Institute of Technology Roger Williams University Sacred Heart University University of Saint Joseph Salve Regina University School of Visual Arts, NY University of Scranton University of South Carolina University of South Florida Southern CT State University University of Southern Maine Springfield College St. John Fisher University State University of NY Stetson University Suffolk University SUNY College of Environmental Science and Forestry Syracuse University University of Tampa University of Tennessee Texas A&amp;M University Ohio State University Trinity College University of Vermont Villanova University Virginia Tech University of Virginia Western CT State University Western New England University Westfield State University Worcester State University Xavier University</p>
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# Career Aspirations and Class of 2023 Dreams

**The Westbrook High School Class of 2023 shared their hopes and dreams for the future, studying in school, learning a trade, or through military service to one day become a(n):**

actress (Broadway)

aerospace engineer

athletic trainer

artist

author

behavioral analyst (FBI)

business owner (automotive)

business owner (cosmetology)

business owner (film studio)

business owner (gym)

computer engineer

dentist

diesel mechanic

electrician

elementary teacher

engineer

entrepreneur (technology)

environmental advocate (UN)

finance

law enforcement (arson)

mechanic

mechanical engineer

musical composer

nuclear engineer

nurse

occupational therapist

pediatric nurse

pianist

psychologist

robotics engineer

teacher (Spanish/Bilingual)

therapist

veterinarian

welder



## WESTBROOK PUBLIC SCHOOLS

### Budget Timeline and Process 2023-2024

<b>September 2023</b>	District and School Leadership Council Review Budget Timeline and Process
<b>October 2023</b>	<p><b>10/10:</b> Regular BOE Meeting- Review and Approve BOE Budget Timeline</p> <p><b>10/10:</b> Deadline for Principals and Directors to Submit Major Budget Drivers/New Requests (including changes to staffing and facilities needs) (email to Superintendent and Director Finance &amp; Operations no later than 5:00 p.m.)</p> <p><b>10/16-10/20:</b> Principal and Directors meet with Superintendent to Review Major Budget Drivers and New Requests</p> <p>Throughout the month of October, principals and directors meet with staff to develop budget proposals and rationales for 2024-2025.</p>
<b>November 2023</b>	<p><b>11/10:</b> Budget for 2024-2025 Entered into Infinite Vision (BudgetSense) by 5:00 p.m.</p> <p><b>11/13-11/17:</b> Superintendent and Director of Finance review budget proposals and prepare follow-up questions for principals and directors. Individual meetings with principals and directors to review budget proposals</p> <p><b>11/14:</b> Regular BOE Meeting-Budget Process Update, Enrollment Projections, and Major Budget Drivers</p> <p><b>11/27-11/30</b> 2024-2025 Proposed Budget by School and Major Department Principal/Director, Superintendent, and Director of Finance</p> <ul style="list-style-type: none"> <li>• PK-5 Budget Proposal</li> <li>• Grades 6-8 Budget Proposal</li> <li>• Grades 9-12 Budget Proposal</li> <li>• Other Departments (District-wide, Special Education and Technology)</li> </ul>
<b>December 2023</b>	<p><b>12/5:</b> Special BOE Meeting- Budget Workshop #1 5:00 p.m. or 6:00 p.m.</p> <p><b>12/12:</b> Regular BOE Meeting: Budget Preview for 2024-2025</p> <p><b>TBD:</b> BOE Budget and Fiscal Committee Review Individual School Budget Requests (FAQ will be developed)</p>
<b>January 2024</b>	<p><b>1/9:</b> Regular BOE Meeting- Superintendent's Budget Preview for 2024-2025 Opportunity for Public Input during Public Comment</p> <p><b>1/23:</b> Special BOE Meeting- Budget Workshop #2 5:00 p.m. or 6:00 p.m.</p>
<b>February 2024</b>	<p><b>2/6:</b> Special BOE Meeting- Budget Workshop #3 (if needed)</p> <p><b>2/13:</b> Regular Board of Education Meeting Superintendent's Proposed Budget for 2024-2025 formally presented to Westbrook BOE (anticipated vote 2/13/24 or 3/12/24)</p> <p><b>TBD:</b> BOE Budget Presented to Board of Finance (Subject to Change-Based on BOE vote status)</p>
<b>March 2024</b>	<p><b>3/12:</b> Regular Board of Education Meeting (Budget Process Update)</p> <p><b>TBD:</b> BOE Budget Presented to Board of Finance (Subject to Change)</p>
<b>April 2024</b>	<b>TBD:</b> Budget Hearing on Town Budget (including BOE Budget)
<b>May 2024</b>	<b>TBD:</b> Annual Town Meeting and Referendum

# ENCLOSURE 3

Enrollment	23-Sep	Oct. 2023	Nov.2023	Dec.2023	Jan.2024	Feb.2024	Mar.2024	Apr.2024	24-May	24-Jun
PRE -K	44	45								
KINDER.	39	39								
1	49	49								
2	41	41								
3	44	45								
4	38	39								
TOTAL	255	258								
5	44	43								
6	31	31								
7	49	49								
8	37	37								
TOTAL	161	160								
9	38	39								
10	41	41								
11	43	42								
12	49	48								
TOTAL	171	170								
In-District	587	588								
Outplaced	3	3								
DISTRICT										
TOTAL	590	591								

**WESTBROOK BOARD OF EDUCATION  
EDUCATE, CHALLENGE, & INSPIRE**

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**WESTBROOK BOARD OF EDUCATION  
Tuesday, September 12, 2023 @ 5:00 p.m.  
BOE Special Meeting  
WHS Library**

Members Present: K. Walker, Z. Hayden, D. Perreault, M. Luft, A. Miesse  
Absent: S. Greaves, C. Kuehlewind, M. Palumbo, M. Esposito  
Also Present: Superintendent Martineau; Consultant Mary Broderick

**MINUTES**

- I. Call to Order: The Special Meeting of September 12, 2023 was called to order in the WHS library at 5:00 p.m. by K. Walker, Chair.

MOTION by D. Perreault and SECOND by M. Luft to move into Executive Session at 5:04 p.m. with invited guests, Superintendent Martineau and Dr. Mary Broderick, Consultant

- II. Executive Session: Dr. Mary Broderick, Consultant, facilitated a Board self evaluation and goal development process.

- III. Adjournment: MOTION by Z. Hayden and SECOND by D. Perreault to adjourn at 6:29 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**

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<b>WESTBROOK BOARD OF EDUCATION</b> <b>Tuesday, September 12, 2023 @ 7:00 p.m.</b> <b>Regular Board of Education Meeting</b>
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**MINUTES**

**Members Present:** K. Walker, Z. Hayden, D. Perreault, M. Luft, A. Miesse  
Via remote: S. Greaves, C. Kuehlewind

**Absent:** M. Palumbo, M. Esposito

**Also Present:** Superintendent Kristina Martineau; Administrators R. Rose, T. Winch, M. Talmadge; Technology Director B. Russell

**I. CALL TO ORDER** – The regular Board of Education meeting of September 12, 2023 was called to order at 7:02 p.m. by K. Walker, Chair.

**II. PLEDGE OF ALLEGIANCE**

**III. BOARD OF EDUCATION ACKNOWLEDGEMENTS** – No acknowledgements

**IV. STUDENT REPRESENTATIVE REPORT**

A. Anna Dias Herringer and Elliott Koplas reported on student activities which included welcoming the freshman class into the high school, Open House on September 13 at 6 pm, school picture day on September 15, opening of fall sports season, WHS Michael's Cup recipient, Seniors and parents college application process workshop, Student Council activities, and Field Day on September 29.

**V. PUBLIC COMMENT: No Comments**

**VI. ADMINISTRATOR(S) COMMENTS**

A. Daisy Opening – R. Rose reported on the opening days at Daisy including teacher professional development, Science of Reading, piloting AMPLIFY, a well attended Open House prior to the first day of school, PTO on September 18 at 6 pm, School pictures on September 20, and the school picnic on September 27; Mrs. Rose also talked about MTSS leadership and Portrait of a Graduate,

B. Middle School Opening – M. Talmadge reported on a smooth opening at WMS and the noticeable energy among students and staff. Mr. Talmadge spoke about connections, MTSS, author Mike Schmoker's book, Results Now 2.0, weaving PoG into every aspect; Gr. 5-8 writing class, STEM class, and the book, *The Boy on the Wooden Box*, for middle school reading; Logic Block problem solving, led by Abby Fredrickson; Discovery Projects paired with Career Pathways, fall sports, PTO on September 20 and WMS Open House on September 21. Mr. Talmadge also shared WMS plans for integrating Portrait of a Graduate.

C. High School Opening – Ms. Winch reported on freshman orientation, which is student run. She acknowledged Annie Trotta and staff for providing lunches on the early release days. WHS Open House is scheduled for September 13th with an invitation for 8<sup>th</sup> graders to attend. Eighth graders have been introduced to the high school already through the Tech Ed department, culinary, robotics and financial literacy classes; Leslie Carson has redesigned advisory groups and kick-off of PoG.

## **VII. NEW BUSINESS**

A. Submission of Application for CABE Board Recognition. K. Walker requested the BOE approve submission of the application to CABE for the Board Leadership award once it is completed. MOTION by Z. Hayden and SECOND by M. Luft. Vote unanimous.

B. Updated Proposal BOE Committee Meetings (September-December 2023) - The Board was given a list of subcommittees and proposed meeting dates to review for any conflicts. Dates will be on the Google calendar.

## **VIII. SUPERINTENDENT'S REPORT**

A. General Update – Superintendent Martineau acknowledged the leadership teams and the smooth openings for each of the schools. She also recognized the hard work of Advisory and noted recognition from places as far away as New Zealand

B. Enrollment: Superintendent Martineau reported enrollment of 590 students. PreK-12, including 3 out placed students.

C. Facilities Update: . Dr. Martineau reported on the temperatures on the opening days of school and the need to pursue HVAC. To apply for a grant, it is required the BOF or BOS vote to support 70% of the project. Superintendent Martineau will attend a meeting in October to further discuss with BOF/BOS. D. Perreault emphasized that the Board needs to continue to address the HVAC situation to prevent problems.

Superintendent Martineau commented that work continues on the welding lab.

Superintendent Martineau reported on new staff. The Board will welcome the new staff at the October BOE meeting Superintendent Martineau reported that the WMS has achieved #1 status in the State of CT for growth in ELA and Math, Class of 2027 and #1 in Math, Class of 2029.

## **IX. OLD BUSINESS**

## **X. CONSENT AGENDA**

A. Approval of Minutes:

1. Regular BOE Meeting – August 08, 2023: MOTION by D. Perreault and SECOND by A. Miesse to approve the minutes of August 8, 2023. Vote unanimous.

## **XI. FINANCIAL REPORTS**

A. Review of Check Listings August 2023: The Board reviewed check listings for August 3, 2023 in the amount of \$97,487.14 and for August 17, 2023 in the amount of \$187,639.17.

B. Update of end of year financials 2022-2023: Dr. Martineau reported on end of year financials with approximately \$375,226 to Capital fund.

## **XII. BOARD COMMITTEE REPORTS**

A. Policy– K. Walker (no report)

B. Long Range Planning – D. Perreault (no report)

C. Fiscal & Budget – Z. Hayden (no report)

D. Teaching & Learning – D. Perreault (no report)

E. Communications & Marketing – M. Luft – commented on submission to CABE for Communications award)

F. Negotiations – D. Perreault (no report)

G. Town Energy Ad Hoc Committee – A. Miesse (no report)

H. LEARN – Z. Hayden – (will meet on Thursday, 9/14)

- I. PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS) – (no reports) High School did meet and elected officers.

**XIII. BOARD OF EDUCATION GOALS**

- A. Board Roles and Responsibilities/Duties of the Board (9040) and Code of Ethics (9271) – Z. Hayden and D. Perreault read through policies 9040 and 9271 to remind BOE of roles and responsibilities and Code of Ethics.
- B. National Board Conference in April – D. Perreault will register for the National School Board Association conference in April, 2024.

**XIV. PERSONNEL** Superintendent Martineau reported the following personnel actions:

- A. Professional Appointment(s)
- B. Professional Resignations
1. Alexandra Brault - Math Teacher WHS
  2. Brian Daily - WHS Robotics and Physics Teacher
  3. Nancy Malafronte – English Teacher WHS
  4. Anastasia Littlefield –WHS Music Teacher
- C. Non-certified Appointment:
- RBT's @ Daisy:** Kaitlin Hutchins, Joe Talarczyk; Bilingual Tutor, Jennifer Fineza;
- Paraprofessionals:** Denise Doheny (WMS), Ann Barton (WMS), Spanish Teacher WHS/WMS MariLu Dalmau Ferrer, School Nurse Lori Ray Landry (WHS/WMS); Jennifer Gallegos, Technology Support Assistant
- D. Non-Certified Resignation(s)
1. Ryan Viglione, Technology Support Assistant

- XV. ADJOURN:** MOTION by Z. Hayden and SECOND by M. Luft to adjourn at 8:34 p.m.  
Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting

## Westbrook Public Schools

ENCLOSURE 5

## Check Listing

Fiscal Year: 2023-2024

## Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 9/14/2023

From Check: 39976

From Voucher: 1020

To Date: 9/14/2023

To Check: 40021

To Voucher: 1020

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39976	09/14/2023	ABIGAIL FREDRICKSON	\$176.00	1020	Printed	Expense	<input type="checkbox"/>		
39977	09/14/2023	ADP, INC	\$1,707.35	1020	Printed	Expense	<input type="checkbox"/>	- Payroll Processing	
39978	09/14/2023	ALEXANDER OPORTO	\$19.65	1020	Printed	Expense	<input type="checkbox"/>		
39979	09/14/2023	ALLSTON SUPPLY CO., INC.	\$412.14	1020	Printed	Expense	<input type="checkbox"/>		
39980	09/14/2023	AMAZON CAPITAL SERVICES	\$6,612.10	1020	Printed	Expense	<input type="checkbox"/>	- misc. supplies - All schools and Special Ed	
39981	09/14/2023	CAPSS	\$4,215.00	1020	Printed	Expense	<input type="checkbox"/>	- membership Dues	
39982	09/14/2023	CATY MULLIGAN	\$110.00	1020	Printed	Expense	<input type="checkbox"/>		
39983	09/14/2023	CBS THERAPY	\$3,144.00	1020	Printed	Expense	<input type="checkbox"/>	- para coverage	
39984	09/14/2023	CHSCA	\$715.00	1020	Printed	Expense	<input type="checkbox"/>		
39985	09/14/2023	CITIZENS BANK-MASTERCARD	\$219.38	1020	Printed	Expense	<input type="checkbox"/>		
39986	09/14/2023	CURTIN MOTOR LIVERY SERV.	\$2,731.00	1020	Printed	Expense	<input type="checkbox"/>	- Spec ed transportation	
39987	09/14/2023	DBO-TSG, LLC.	\$2,652.68	1020	Printed	Expense	<input type="checkbox"/>	- phone Bill	
39988	09/14/2023	DEBOW MECHANICAL SERVICES	\$1,590.00	1020	Printed	Expense	<input type="checkbox"/>	- HVAC Repairs	
39989	09/14/2023	DELTA-T GROUP HARTFORD, INC.	\$742.52	1020	Printed	Expense	<input type="checkbox"/>		
39990	09/14/2023	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$5,735.50	1020	Printed	Expense	<input type="checkbox"/>	- Landscaping	
39991	09/14/2023	DICK BLICK INC.	\$78.41	1020	Printed	Expense	<input type="checkbox"/>		
39992	09/14/2023	EAI EDUCATION	\$48.41	1020	Printed	Expense	<input type="checkbox"/>		
39993	09/14/2023	EB EXTERMINATING CO.	\$113.00	1020	Printed	Expense	<input type="checkbox"/>		
39994	09/14/2023	GARLAND COMPANY	\$400.00	1020	Printed	Expense	<input type="checkbox"/>		
39995	09/14/2023	IMAGINE LEARNING, LLC	\$6,952.00	1020	Printed	Expense	<input type="checkbox"/>	- Software Licensing	
39996	09/14/2023	[REDACTED]	\$7,306.28	1020	Printed	Expense	<input type="checkbox"/>	- Spec ed tuition	
39997	09/14/2023	JOHNSON CONTROLS	\$211.82	1020	Printed	Expense	<input type="checkbox"/>		
39998	09/14/2023	JUNIOR LIBRARY GUILD	\$519.26	1020	Printed	Expense	<input type="checkbox"/>		

# Westbrook Public Schools

## Check Listing

Fiscal Year: 2023-2024

### Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 9/14/2023

From Check: 39976

From Voucher: 1020

To Date: 9/14/2023

To Check: 40021

To Voucher: 1020

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39999	09/14/2023	KAPCO	\$307.18	1020	Printed	Expense	<input type="checkbox"/>		
40000	09/14/2023	LANGUAGE LINE SERVICES, INC.	\$37.58	1020	Printed	Expense	<input type="checkbox"/>		
40001	09/14/2023	LEARN	\$100.00	1020	Printed	Expense	<input type="checkbox"/>		
40002	09/14/2023	M & J BUS, INC.	\$41,495.19	1020	Printed	Expense	<input type="checkbox"/>		
40003	09/14/2023	M.D. STETSON COMPANY INC.	\$3,650.20	1020	Printed	Expense	<input type="checkbox"/>		
40004	09/14/2023	MJ DALY	\$463.93	1020	Printed	Expense	<input type="checkbox"/>		
40005	09/14/2023	MMSGGS	\$122.41	1020	Printed	Expense	<input type="checkbox"/>		
40006	09/14/2023	MUTUAL OF OMAHA	\$1,808.43	1020	Printed	Expense	<input type="checkbox"/>		
40007	09/14/2023	N.E.A.S.C., INC.	\$3,740.00	1020	Printed	Expense	<input type="checkbox"/>		
40008	09/14/2023	NAT'L ENERGY CONTROL CORP	\$126.89	1020	Printed	Expense	<input type="checkbox"/>		
40009	09/14/2023	NEW PRECISION TECHNOLOGY LLC	\$298.13	1020	Printed	Expense	<input type="checkbox"/>		
40010	09/14/2023	NFHCA	\$658.00	1020	Printed	Expense	<input type="checkbox"/>		
40011	09/14/2023	RACKLIFFE LOCK & SAFE	\$200.00	1020	Printed	Expense	<input type="checkbox"/>		
40012	09/14/2023	REALLY GOOD STUFF	\$134.95	1020	Printed	Expense	<input type="checkbox"/>		
40013	09/14/2023	SAYBROOK HARDWARE	\$798.34	1020	Printed	Expense	<input type="checkbox"/>		
40014	09/14/2023	SCHOOL NURSE SUPPLY, INC	\$494.13	1020	Printed	Expense	<input type="checkbox"/>		
40015	09/14/2023	SCHOOL SPECIALTY	\$1,433.86	1020	Printed	Expense	<input type="checkbox"/>		
40016	09/14/2023	SOUTHERN CT GAS CO	\$1,774.90	1020	Printed	Expense	<input type="checkbox"/>		
40017	09/14/2023	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$825.04	1020	Printed	Expense	<input type="checkbox"/>		
40018	09/14/2023	STADIUM SYSTEMS	\$2,025.00	1020	Printed	Expense	<input type="checkbox"/>		
40019	09/14/2023	TARA WINCH	\$545.97	1020	Printed	Expense	<input type="checkbox"/>		
40020	09/14/2023	[REDACTED]	\$8,100.00	1020	Printed	Expense	<input type="checkbox"/>		
40021	09/14/2023	WEST MUSIC	\$299.21	1020	Printed	Expense	<input type="checkbox"/>		

- transportation All schools,  
Vinal/haug and Special Ed  
- custodial Supplies

- Life Insurance  
- HS membership Dues

- School Supplies  
- Utilities

- Sports Equipment

- Spec. ed tuition

## Westbrook Public Schools

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### Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 9/14/2023

To Date: 9/14/2023

From Check: 39976

To Check: 40021

From Voucher: 1020

To Voucher: 1020

Total Amount: \$115,850.84

End of Report

# Westbrook Public Schools

## Check Listing

Fiscal Year: 2023-2024

### Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 9/28/2023

From Check: 40022

From Voucher: 1031

To Date: 9/28/2023

To Check: 40075

To Voucher: 1031

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40022	09/28/2023	ALL WASTE, INC.	\$2,842.45	1031	Printed	Expense	<input type="checkbox"/>	- Trash Service	
40023	09/28/2023	AMAZON CAPITAL SERVICES	\$14,339.51	1031	Printed	Expense	<input type="checkbox"/>	- Supplies - All Schools and	
40024	09/28/2023	ASCD	\$89.00	1031	Printed	Expense	<input type="checkbox"/>	Special Ed	
40025	09/28/2023	BAUDVILLE, INC.	\$411.47	1031	Printed	Expense	<input type="checkbox"/>		
40026	09/28/2023	CAAD	\$325.00	1031	Printed	Expense	<input type="checkbox"/>		
40027	09/28/2023	CAROLINA BIOLOGICAL SUPPLY CO.	\$25.41	1031	Printed	Expense	<input type="checkbox"/>		
40028	09/28/2023	CAS	\$882.00	1031	Printed	Expense	<input type="checkbox"/>		
40029	09/28/2023	CDWG GOVERNMENT, INC.	\$11,160.00	1031	Printed	Expense	<input type="checkbox"/>	- Licensing Subscriptions - All	
40030	09/28/2023	COACH EVALUATOR LP	\$312.00	1031	Printed	Expense	<input type="checkbox"/>	Schools	
40031	09/28/2023	COMMERCIAL BANKING	\$59.55	1031	Printed	Expense	<input type="checkbox"/>		
40032	09/28/2023	CONN.WATER CO.	\$742.13	1031	Printed	Expense	<input type="checkbox"/>		
40033	09/28/2023	CT COUNCIL FOR THE SOCIAL STUDIES	\$90.00	1031	Printed	Expense	<input type="checkbox"/>		
40034	09/28/2023	DELTA-T GROUP HARTFORD, INC.	\$1,079.66	1031	Printed	Expense	<input type="checkbox"/>	- Para Coverage	
40035	09/28/2023	DICK BLICK INC.	\$28.70	1031	Printed	Expense	<input type="checkbox"/>		
40036	09/28/2023	[REDACTED]	\$13,400.00	1031	Printed	Expense	<input type="checkbox"/>	- Special Ed Services	
40037	09/28/2023	EB EXTERMINATING CO.	\$228.00	1031	Printed	Expense	<input type="checkbox"/>		
40038	09/28/2023	FOLLETT CONTENT SOLUTIONS, LLC.	\$1,847.04	1031	Printed	Expense	<input type="checkbox"/>	- School Supplies	
40039	09/28/2023	FRONTIER	\$820.20	1031	Printed	Expense	<input type="checkbox"/>		
40040	09/28/2023	GARLAND COMPANY	\$1,058.35	1031	Printed	Expense	<input type="checkbox"/>	- Roof Repairs m/s/lts	
40041	09/28/2023	[REDACTED]	\$12,630.00	1031	Printed	Expense	<input type="checkbox"/>	- Spec. ed tuition	
40042	09/28/2023	HP INC.	\$450.45	1031	Printed	Expense	<input type="checkbox"/>		
40043	09/28/2023	IXL LEARNING	\$9,775.00	1031	Printed	Expense	<input type="checkbox"/>	- Site Licensing Grades K-8	

# Westbrook Public Schools

## Check Listing

Fiscal Year: 2023-2024

### Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 9/28/2023  
From Check: 40022  
From Voucher: 1031

To Date: 9/28/2023  
To Check: 40075  
To Voucher: 1031

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40044	09/28/2023	J.W. PEPPER & SON INC.	\$118.99	1031	Printed	Expense	<input type="checkbox"/>		
40045	09/28/2023	JOSTENS	\$33.90	1031	Printed	Expense	<input type="checkbox"/>		
40046	09/28/2023	JUNIOR LIBRARY GUILD	\$547.40	1031	Printed	Expense	<input type="checkbox"/>		
40047	09/28/2023	KRISTINA MARTINEAU	\$500.00	1031	Printed	Expense	<input type="checkbox"/>		
40048	09/28/2023	LEARN	\$400.00	1031	Printed	Expense	<input type="checkbox"/>		
40049	09/28/2023	LEARNING A-Z.COM	\$1,630.00	1031	Printed	Expense	<input type="checkbox"/>		
40050	09/28/2023	M & J BUS, INC.	\$5,724.00	1031	Printed	Expense	<input type="checkbox"/>		
40051	09/28/2023	M.D. STETSON COMPANY INC.	\$1,275.47	1031	Printed	Expense	<input type="checkbox"/>		
40052	09/28/2023	MARY BRODERICK	\$575.00	1031	Printed	Expense	<input type="checkbox"/>		
40053	09/28/2023	MDLSEX COUNTY MATH LEAGUE	\$475.00	1031	Printed	Expense	<input type="checkbox"/>		
40054	09/28/2023	MMSGGS	\$120.08	1031	Printed	Expense	<input type="checkbox"/>		
40055	09/28/2023	NEW HAVEN REGISTER	\$425.80	1031	Printed	Expense	<input type="checkbox"/>		
40056	09/28/2023	RUSH TRANSLATE	\$923.15	1031	Printed	Expense	<input type="checkbox"/>		
40057	09/28/2023	SAYBROOK HARDWARE	\$2,302.61	1031	Printed	Expense	<input type="checkbox"/>		
40058	09/28/2023	SCHOLASTIC INC	\$274.73	1031	Printed	Expense	<input type="checkbox"/>		
40059	09/28/2023	SCHOLASTIC, INC.-2	\$1,643.30	1031	Printed	Expense	<input type="checkbox"/>		
40060	09/28/2023	SCHOOL SPECIALTY	\$191.68	1031	Printed	Expense	<input type="checkbox"/>		
40061	09/28/2023	SHERWIN WILLIAMS	\$17.54	1031	Printed	Expense	<input type="checkbox"/>		
40062	09/28/2023	SHIPMAN & GOODWIN	\$840.00	1031	Printed	Expense	<input type="checkbox"/>		
40063	09/28/2023	SOUTHERN CT GAS CO	\$3,457.95	1031	Printed	Expense	<input type="checkbox"/>		
40064	09/28/2023	STADIUM SYSTEMS	\$705.00	1031	Printed	Expense	<input type="checkbox"/>		
40065	09/28/2023	STEWART'S MUSIC	\$4,590.30	1031	Printed	Expense	<input type="checkbox"/>		
40066	09/28/2023	SUBURBAN STATIONERS	\$178.72	1031	Printed	Expense	<input type="checkbox"/>		
40067	09/28/2023	TARA WINCH	\$245.42	1031	Printed	Expense	<input type="checkbox"/>		

- Software Licensing  
- Bus Transportation - Speed  
- Maintenance Supplies  
- maintenance Supplies  
- school Supplies  
- utilities  
- Musical Instruments & Supplies

## Westbrook Public Schools

### Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 9/28/2023

From Check: 40022

From Voucher: 1031

To Date: 9/28/2023

To Check: 40075

To Voucher: 1031

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40068	09/28/2023	TEACHER SYNERGY LLC.	\$23.99	1031	Printed	Expense	<input type="checkbox"/>		
40069	09/28/2023	THE HUNTINGTON NATIONAL BANK	\$11,895.98	1031	Printed	Expense	<input type="checkbox"/>		
40070	09/28/2023	TREASURER STATE OF CT - DAS	\$255.00	1031	Printed	Expense	<input type="checkbox"/>		
40071	09/28/2023	VERIZONWIRELESS	\$244.99	1031	Printed	Expense	<input type="checkbox"/>		
40072	09/28/2023	VHS, INC	\$15,365.00	1031	Printed	Expense	<input type="checkbox"/>		
40073	09/28/2023	WALMART - CAPITAL ONE	\$540.92	1031	Printed	Expense	<input type="checkbox"/>		
40074	09/28/2023	WESTERN PSYCH SERVICES	\$504.90	1031	Printed	Expense	<input type="checkbox"/>		
40075	09/28/2023	WILSON LANGUAGE TRAINING	\$96.00	1031	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$128,718.74

End of Report

- solar Electricity

- Virtual AP Physics

# Westbrook Public Schools

## Financial Statement For the Period 07/01/2023 through 09/30/2023

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
<b>EXPENSES</b>							
Salaries							
All Wages (+)	\$11,571,242.10	\$2,307,558.83	\$2,307,558.83	\$9,263,683.27	\$9,100,947.16	\$162,736.11	1.4%
Sub-total : Salaries	\$11,571,242.10	\$2,307,558.83	\$2,307,558.83	\$9,263,683.27	\$9,100,947.16	\$162,736.11	1.4%
Benefits							
All Benefits (+)	\$3,739,965.02	\$937,668.66	\$937,668.66	\$2,802,296.36	\$2,781,796.36	\$20,500.00	0.5%
Sub-total : Benefits	\$3,739,965.02	\$937,668.66	\$937,668.66	\$2,802,296.36	\$2,781,796.36	\$20,500.00	0.5%
Professional Services							
Professional Services (+)	\$695,793.59	\$246,734.82	\$246,734.82	\$449,058.77	\$215,233.36	\$233,825.41	33.6%
Sub-total : Professional Services	\$695,793.59	\$246,734.82	\$246,734.82	\$449,058.77	\$215,233.36	\$233,825.41	33.6%
Purch. Services- BLDG							
Bldg Services (+)	\$396,821.52	\$71,131.33	\$71,131.33	\$325,690.19	\$193,415.94	\$132,274.25	33.3%
Sub-total : Purch. Services- BLDG	\$396,821.52	\$71,131.33	\$71,131.33	\$325,690.19	\$193,415.94	\$132,274.25	33.3%
Transportation							
Transportation Services (+)	\$995,392.84	\$88,206.03	\$88,206.03	\$907,186.81	\$812,723.58	\$94,463.23	9.5%
Sub-total : Transportation	\$995,392.84	\$88,206.03	\$88,206.03	\$907,186.81	\$812,723.58	\$94,463.23	9.5%
Purchased Services							
Other Services (+)	\$142,192.46	\$56,764.25	\$56,764.25	\$85,428.21	\$40,795.38	\$44,632.83	31.4%
Sub-total : Purchased Services	\$142,192.46	\$56,764.25	\$56,764.25	\$85,428.21	\$40,795.38	\$44,632.83	31.4%
Tuition							
All Tuitions (+)	\$557,196.35	\$72,519.28	\$72,519.28	\$484,677.07	\$393,962.07	\$90,715.00	16.3%
Sub-total : Tuition	\$557,196.35	\$72,519.28	\$72,519.28	\$484,677.07	\$393,962.07	\$90,715.00	16.3%
Supplies							
All Supplies (+)	\$1,101,587.75	\$246,617.68	\$246,617.68	\$854,970.07	\$352,074.13	\$502,895.94	45.7%
Sub-total : Supplies	\$1,101,587.75	\$246,617.68	\$246,617.68	\$854,970.07	\$352,074.13	\$502,895.94	45.7%
Property							
Equipment (+)	\$213,927.98	\$43,094.51	\$43,094.51	\$170,833.47	\$11,235.11	\$159,598.36	74.6%

Operating Statement with Encumbrance

# Westbrook Public Schools

## Financial Statement For the Period 07/01/2023 through 09/30/2023

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$213,927.98	\$43,094.51	\$43,094.51	\$170,833.47	\$11,235.11	\$159,598.36	74.6%
<b>Total : EXPENSES</b>	\$19,414,119.61	\$4,070,295.39	\$4,070,295.39	\$15,343,824.22	\$13,902,183.09	\$1,441,641.13	7.4%
<b>NET ADDITION/(DEFICIT)</b>	\$19,414,119.61	\$4,070,295.39	\$4,070,295.39	\$15,343,824.22	\$13,902,183.09	\$1,441,641.13	7.4%

End of Report

Operating Statement with Encumbrance

Printed: 10/02/2023 8:30:27 AM

Report: rptGLOperatingStatementwithEnc

2021.4.45

Page:

2

**Budget Narrative**  
**September 30, 2023**

**Salary**

The initial payroll encumbrance has been updated to reflect some of the recent changes (resignations and new positions). We will continue to update this every month and again at the start of the budget process to provide you with the most accurate information. We currently have a number of unfilled teaching positions, but some of this is offset by teaching overload compensation (6th class), substitute coverage, and the addition of two paraprofessional positions (unanticipated and due to student need). We have left other salaries encumbered until we determine staffing replacement and needs for the second semester. The athletic trainer salary moved from purchased services.

**Benefits**

Costs associated for social security/medicare costs and health insurance have been updated and will continue to be updated monthly. Currently running as expected. Increased plan contracts currently offset by changes and premium percentage increase (8% vs 10%) that was budgeted.

**Transportation**

Summer school and ESY transportation has been paid. Transportation information has been updated based on current known information and will be updated monthly.

**Purchased Services (building)**

Annual building maintenance contracts and other service contracts have been processed to date and reflected in these lines.

**Tuition**

Tuition information has been updated based on current known information and will be updated monthly.

**Supplies**

All supplies for the start of school have been processed. This will be updated monthly to reflect purchases.

**Properties (equipment)**

All requests to date have been processed. This line will continue to be updated monthly.

KJM 10/4/2023

## **New Vendors – August/September**

**Marenem, Inc. – Grade 1 Phonics Instructional Supplies**

**Saint Bernard School – HS Girl's Soccer Jamboree**

**Homeschool Spanish Academy, Inc. – Classes for Tesol Teacher**

**Tang Math, LLC. – On Line Subscriptions for Daisy**

**National Gym Supply, Inc. – Replacement Parts for Fitness Equipment**

**Close to Home – Embroidery Machine for Home Ec.**

**Clinton Glass – Glass Replacement Middle school**