

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES JULY 21, 2022

Ms. Detore called the meeting to order at 5:41 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		X
Pichardo, Wilson A.	X	
Souder, Calvin W. Esq.	X	
Strand, Tahira		X
Zabala de Kelly, Zarala		X

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Board Attorney	X	
Parada, Paul, Vice Principal		X
Trillo, Marcelino, Vice Principal	X	

Correspondence

There was no correspondence.

Principal's Report and Attachments

Mr. Trillo gave their Principal's Report. Ms. Rago reviewed the Bi-Annual HIB Report (1/1/22 thru 6/30/22).

Public Comment (Agenda Items Only)

There was no public comment.

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of June 23, 2022. (Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Mr. Souder	Seconded by:	Mr. Pichardo
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Motion carried in an unanimous voice vote with Ms. Davis abstaining.

Board Affairs

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Purchase –Central Campus Property Legal Service Contract. **(Attachment BA-1)**
- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Bi-Annual HIB Report (1/1/22 thru 6/30/22). **(Attachment BA-2)**

Fiscal

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated July 1, 2022 through July 21, 2022 in the amount of \$ 378,807.54. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- | | |
|---------------|----------------------|
| June 10, 2022 | \$ 260,631.97 |
| June 24, 2022 | <u>\$ 298,861.98</u> |
| Total | \$ 559,493.95 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending May 31, 2022. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of May 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of May 31, 2022. **(Attachment F-5)**

F-6 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**

F-7 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the transfer of funds from General Fund (Fund 10) to Before/After Care Enterprise Fund (Fund 61) to cover the operating deficit in the amount of \$10,630.91 effective June 30, 2022.

F-8 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the final 2021-22 school budget based upon the final enrollment count of June 15, 2022 as follows:

Operating Budget (Fund 10)	\$ 10,498,143.27
Special Revenue (Fund 20)	<u>\$ 6,082,259.69</u>
Total	\$ 16,580.402.96

F-9 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Individual with Disabilities Act (IDEA) and IDEA Preschool FY22 application from July 1, 2022 thru September 30, 2023 as follows: **(Attachment F-9)**

IDEA	\$ 148,591
IDEA Preschool	<u>\$ 3,648</u>
Total	\$ 152,239

*Attached is personnel salaries to be charged to IDEA and IDEA Preschool grants

F-10 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Meal Pricing for the 2022-23 school year per attached. **(Attachment F-10)**

F-11 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Professional Services Agreement with Dr. Ellen Platt for the 2022-23 school year per attached. **(Attachment F-11)**

F-12 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve contract with McCloskey Mechanical Contractors, Inc. for HVAC preventive maintenance services via HCESC-SER-12A for the 2022-23 school year as follows: **(Attachment F-12)**

Jackie Robinson Campus	\$12,360
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Stephen A. Adubato Campus	<u>\$36,256</u>
Total	<u>\$48,616</u>

F-13 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated June 30, 2022 in the amount of \$ 82,188.43. **(Attachment F-13)**

F-14 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a lease-purchase agreement with KS State Bank for two copiers (Kyocera 6054ci and Kyocera M3645idn), which lease-purchase shall be for a term of 36 months starting August 1, 2022 at a monthly payment of \$607.66 via HCESC Bid #18/19 Small Ticket Tax Exempt Lease Purchase Program. **(Attachment F-14)**

Policies and Procedures

There were no resolutions.

Education

There were no resolutions.

Personnel

P-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Sarah Oese, English Language Arts Teacher effective July 31, 2022. **(Attachment P-1)**

P-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90520, paid maternity leave of absence with benefits, using 16 sick/personal days, from September 29, 2022 through October 21, 2022 under NJFLA. Unpaid maternity leave of absence with benefits from, October 23, 2022 through December 23, 2022 under NJFLA and FFLA.

P-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve the summer technology workers at a rate of \$32.00 per hour not to exceed 780 hours from July 1, 2022 through June 30, 2023 as follows:

Joseph Pallante, Willie Jackson, Tianna Santos, Rodney Lopez, Lineze Lopez and Joelca Belen

P-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School,

Inc., the officers and members of the Board of Trustees do hereby approve the attached organizational/compensation chart for the 2022-23 school year. **(Attachment P-4)**

P-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23
Laura Perkins	Teacher	\$ 50,000
*Laura Perkins	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.
Khalil Franklin	Instructional Assistant	\$ 35,000
*Kahlil Franklin	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.
Caitlyn Kelly	Instructional Assistant	\$35,000
*Caitlyn Kelly	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.

*Saturday & Before/After Care paid by ESSER II and ESSER III 20-483-100-100-0096 or 20-487-100-100-000-096

RECORD OF VOTE BA-1 thru BA-2, F-1 thru F-14 and P1 thru P-5

Moved by:	Mr. Souder	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.	X			
Strand, Tahira				X
Zabala de Kelly, Zarala				X
Total Votes	5	0	0	3

Public Comment Period

There was no public comment.

Executive Session

Executive Meeting was read by Mr. Detore.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- X d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- X h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion Ms. Davis, second Mr. Souder and voice vote to enter into executive session at 6:02 P.M.

Motion Ms. Davis, second Mr. Caraballo and voice vote to enter into regular session at 6:05 P.M.

Adjournment

Be it resolved that on this date, July 21, 2022, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Ms. Davis and seconded by Mr. Caraballo with an unanimous voice vote to adjourned at 6:07 pm.

Robert Clark,
Buisness Administrator/Board Secretary