



**Urban Academy Charter School
School Board Meeting
August 19, 2014
St. Paul, MN
6:00 PM**

MINUTES

Board Members:

Ex-Officio Members:

Advisory

Members:

<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Pamela Young
<input type="checkbox"/> Fong Lor		<input type="checkbox"/> Mai Saevang
<input checked="" type="checkbox"/> Kristin Evans		<input checked="" type="checkbox"/> Ralph Elliott
<input type="checkbox"/> Roger Sykes		<input type="checkbox"/> Crystal Scott
<input type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		

☒ **Staff and Guests Attending:**

<input type="checkbox"/> Jaclyn May	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Paul Donovan	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Craig Keppler	<input type="checkbox"/>	<input type="checkbox"/>
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**Meeting called to order by Board Chair—M. Jensen at 6:08 PM
Board Minutes taken by Kristin Evans**

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda.

Board Member motioning to approving agenda: Evans

Board Member seconding the motion: Long
Unanimously approved

Approval of June 16, 2014 Minutes

Board Motion: to approve the June 16, 2014 minutes
Board Member motioning to approve the minutes: Long
Board Member seconding the motion: Evans
Unanimously approved

Conflict of Interest

none

Reports/Presentation

Board Chair Updates – M. Jensen

- Audit is finished—everything went well

Finance Chair Report – T. Mattison

Executive Director Report – Dr. Ly

ADMINISTRATION DUTIES:

- Lease aide has been approved
- New lease by St. Greg's has been approved and signed
- Permanent portables have been looked at. They look very nice and will be suitable for Urban Academy's needs.
- Board Positions: need to revisit every year
- UA has been admitted to the free school wide program (for free and reduced lunch). No longer need to do monthly applications.

OPERATIONS:

- Recruitment has been going well (goal: 285).
 1. Current enrollment: 333 students
 2. Look for TV commercial running through Labor Day!
- Transportation adjustments
 1. assigning 1 paraprofessional per bus
- Summer school program (success!)
 1. 120 students attended the program this year

- Carpets and floors are ready for students and staff
- Open House on Thursday, August 28th (5-7 pm)
- School Staff start on August 25th
- Students start on September 2nd
- All health and benefits policies to December 1st for returning staff (new staff sooner)
- Nonviolent Crisis Intervention training completed today with 15 staff
- Principal Vang will give an academic update at the September board meeting

BUDGET/FINANCE DISCUSSIONS:

- Audit has been completed—report will be presented in October
- Policy 05.10 (Fund Balance)
- Policy 1.20 (Mandated Reporting)
 1. discussion of current procedures—Board would like to keep the current procedures as they are

COMMUNITY OUTREACH/DONATIONS

- Boys and Girls club will continue to be our after school program
- YMCA will continue their swimming and gym
- Securian—reading and mentoring program continuing again this year
- Federal executive board will sponsor UA for school supply drive (deliver on Wednesday, September 3rd)

Motion: to approve the reports

Board member motioning to approve the reports: Mattison

Board member seconding the motion: Long

Unanimously approved

Committee Reports/Comments

none

Old Business

- Board Retreat & Locations update: Madden's on Gull Lake has been chosen. Board members will need to vote on which date they prefer. The majority will decide which weekend.

New Business

- Talk about strategic planner for board retreat weekend at next meeting

Open Public Comments (Limited to 2 minutes)

Meeting adjourned at 6:51 pm

Board Motion: To adjourn the meeting at 6:51 pm

Board Member motioning to approve to adjourn the meeting: Long

Board Member seconding the motion: Mattison

Unanimously approved

Next meeting will be on Tuesday, September 16th at 6 pm!