



Long Lake  
CENTRAL SCHOOL DISTRICT

## BOARD OF EDUCATION MEETING

Thursday, July 9, 2019

6:00 p.m. Reorganizational Meeting/Regular Meeting, LLCS Cafeteria

- I. Call to Order – Clerk of the Board
  - a. Pledge of Allegiance
  - b. \*Reorganizational Meeting
  - c. \*Approval of the June 13, 2019 Regular Meeting Minutes
  - d. \*Approval of the June 28, 2019 Special Meeting Minutes
  - e. Next Regular Meeting Date, August 13, 2019
- II. Public Participation
- III. Superintendent's Update
- IV. Business Affairs
  - a. \*Approval of May 2019 Treasurer's Report
  - b. Comprehensive Budget and Revenue Status Reports
  - c. Warrants
  - d. \*Budget Transfers
- V. Recommendations for Approval
  - a. \*Approval of CSE/504 Recommendations for Student #201907, #202201, #202309, #202402, #202720, #202732, #202753, #202755, #202771
  - b. \*Recognize Ben Conboy as Boys' Modified Soccer Coach for the 2019-2020 School Year
  - c. \*Approval of Grivin and Ferlazzo Legal Counsel Agreement for the 2019-2020 School Year
  - d. \*Approval of School Psychologist/CSE Chairperson Agreement with Indian Lake CSD for the 2019-2020 School Year
  - e. \*Approval of Student Transportation Agreement with True North School for the 2019-2020 School Year
  - f. \*Approval of Student Transportation Agreement with Tupper Lake CSD for the 2019-2020 School Year
  - g. \*Approval of Non-Resident Students
  - h. \*Approval of Policy #1336 Duties of the Extraclassroom Activity Fund Central Treasurer, #5520 Extraclassroom Activity Fund, #7410 Extracurricular Activities
  - i. \*Approval of Dana Goetze as 2019-2020 Boys Modified Soccer Coach
  - j. \*Approval of Girls Modified and Boys Modified Sports Merger with Long Lake Central School, Indian Lake Central School, and Newcomb Central School

- VI. General Discussion
- VII. 2<sup>nd</sup> Public Participation
- VIII. Executive Session
  - a. Employment History of Two Particular People
- IX. Adjourn

**REORGANIZATIONAL MEETING  
JULY 9, 2019**

Call to order by current Board Clerk.

Pledge of Allegiance.

Clerk will have new BOE member take and sign oath of office.

Clerk will request nominations for the position of board president (does not need a second). When the new president has been elected, the president-elect will request nominations for the position of board vice-president.

Following election of officers, the Clerk will have board president and board vice-president sign oath of office forms. (Clerk will have Superintendent, Treasurer, Deputy Treasurer, Tax Collector, Deputy Tax Collector and herself sign Oath of Office forms as needed following business day.)

**BOE APPROVAL #1:**

Chief Fiscal Officer	BOE President
Board Clerk	Victoria Snide
Treasurer	Lisa Walker
Deputy Treasurer	Kelsie Adams
Tax Collector	Jerome Flanagan
Deputy Tax Collector	Victoria Snide
Claims Auditor	Jerome Flanagan
School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	Larry Reece, CPA
Chief Information Officer	Elisha Pylman
Alternate Chief Information Officer	Noelle Short
Chief Emergency Officer	Noelle Short
Central Treasurer-Extra Classroom Activity Accounts	Lisa Walker
Attendance Officer	Michelle Billings
Asbestos (LEA) Designee	Anthony Clark
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Kelsie Adams
Civil Rights Compliance Officers (#6121)	Nicole Curtin & Joseph Koehring
Dignity Act Coordinator	Michelle Billings
Energy Conservation Task Force Member	Joan Paula
Chemical Hygiene Officers	Nicole Curtin & Anthony Clark

Liaison for Homeless Children & Youth	Elisha Pylman
Designated Education Official	Noelle Short
Reviewer of Public Works	
Contractors Payroll Records	Victoria Snide
Delegation for Sale of School Property (#5250)	Noelle Short
Official Bank Depository	Community Bank, N.A.
Integrated Pest Management Coordinator	Anthony Clark
Regular Board Meetings	2 <sup>nd</sup> Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Noelle Short
Conferences & Workshop	
Attendance Approvals	Noelle Short
Petty Cash Fund	\$100.00
Check Signatures	Kelsie Adams
	Lisa Walker
	Noelle Short (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.58/mile
Authorization of Investments	Victoria Snide
Tuition	Non-Resident \$1,000/family for 1 <sup>st</sup> child, \$300 each additional child
	Non-Resident Employee - \$100 for 1 <sup>st</sup> child, \$50 each additional child
	PreK- 50% of above rates
Official Undertakings (Bonds)	Tax Collector - \$1,000,000
	Treasurer - \$1,000,000
	Claims Auditor - \$1,000,000
	Business Manager - \$1,000,000
	All Other Employees - \$100,000
BOE Sick Bank Committee Member	Alexandria Harris
Credit Cards & Limits	American Express \$20,000
	Exxon Mobil \$400
Designated No Smoking Zone Officials (#5640)	Anthony Clark
	Noelle Short

Superintendent Conference  
Approval

NYSCOSS Conferences  
Rural Schools Association Conferences  
NYSSBA Conferences  
BOCES Conferences  
NE Council of School Superintendents  
Conferences

BOE Members Approved  
Conferences

Fiscal Oversight Fundamental, Essentials of  
School Board Governance and  
New School Board Member  
Academy Workshops  
NYSSBA Conferences  
Rural Schools Association Conferences  
BOCES Conferences

Maximum # of Foreign Exchange  
Students Enrolled (#7133/7134)

Four

Foreign Exchange Tuition  
(#7133/7134)

\$9,000 Split 50/50 with Host Family

Foreign Exchange Agencies  
(#7133/7134)

AFS, International Fellowship, Youth for  
Understanding, Exchange Service  
International, Educatius, Svetlana  
Ovcharenko, EduAbroad

## **BOE APPROVAL #2:**

### **Committee Designations:**

#### **Committee on Special Education – Mandated Members**

Parents of the Student  
Student, if appropriate  
General Education Teacher  
Special Education Teacher/Provider – Megan Nevins, Allison Conboy  
School Psychologist – Jonathan Short  
CSE Chairperson – Jonathan Short  
School Physician – Dr. Russell Rider\*\*  
Additional Parent Member\*\*

#### **Subcommittee on Special Education – Mandated Members**

Parents of the Student  
Student, if appropriate  
General Education Teacher  
Special Education Teacher/Provider – Megan Nevins, Allison Conboy  
CSE Chairperson – Jonathan Short  
School Physician – Dr. Russell Rider\*\*  
Additional Parent Member\*\*

Committee on Pre-School Special Education – Mandated Members

Parents of the Student

Special Education Teacher/Provider

CPSE Chairperson – Jonathan Short

Additional Parent Member\*\*

Representative from Municipality

\*\* Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

UCP of Utica, Utica

Adirondack ARC, Tupper Lake

Advanced Therapy, Albany

Prospect Center, Queensbury

Children's Development Group, Keeseville

Kelberman Center, Utica

**BOE APPROVAL #3**

Adoption of all Long Lake Central School District Board of Education Policies.

**LONG LAKE CENTRAL SCHOOL DISTRICT  
DRAFT BOARD MEETING MINUTES**

**Date:** June 13, 2019

**Time:** 6:00 p.m.

**Type of Meeting:** Regular Meeting

**Place:** Cafeteria

**Members Present:** Michael Farrell  
Alexandria Harris  
Trisha Hosley  
Brian Penrose  
Frederick Short

**Others Present:** Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Rick and Joan Paula

**Call to Order:** The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, the **minutes of the May 14, 2019 regular meeting.**

**Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the **minutes of the May 14, 2019 budget hearing.**

**The next regular/reorganizational meeting date is Tuesday, July 9, 2019** at 6 p.m. in the cafeteria. There will be a special board of education meeting on Friday, June 28, 2019 at 6:30 p.m. as voted on later in this meeting.

**Public Participation:** None.

**Presentations:** None.

**Superintendent Update:** **Final Exams** started today, with Regents Exams starting next week. The final day of classes for students is Tuesday, June 25, 2019 and the final day for teachers is Wednesday, June 26, 2019 which will be a Superintendent's Conference Day. Grades K-6 will be dismissed at 11 a.m. June 21, 2019 through June 25, 2019.

➤ **Graduation** is Friday, June 28, 2019 at 7 p.m. The graduation speaker is Michael Nerney. Michael Farrell will not be able to attend.

Year round staff will start their **summer shift schedule** the week of July 1, 2019.

The **Drama Club play** and CTSO Fundraiser at the play were both successful.

Some students attended the **NYS Envirothon competition** at Hobart and William Smith College in Geneva.

**Grades 7-12 awards** were June 12, 2019. K-6 awards are June 25, 2019, Kindergarten graduation is June 14, 2019 and PreK/Jr. K moving up ceremony is June 20, 2019.

**PreK Screening** was held June 5, 2019. We will have 6 incoming students.

Varsity sports **awards** for our merged program with Indian Lake CSD were held recently, as well at the National Honor Society Regional Dinner and the Franklin, Essex, Hamilton BOCES Academic Excellence Dinner.

- Our **Character Education** program painted kindness rocks. A Buddy Bench was also donated by the CTSO.

Several **murals** have been painted on hallway walls and a stained glass mural has been started on our outside main entrance.

Grades 2-4 are participating in three hikes to obtain their **Newcomb Explorer Patch**.

Currently we have eight students attending our K-6 **summer school program**. The students will be split by age group with each group attending two days per week. There was some discussion on summer school for older students.

The custodians have planned their **summer painting schedule**.

Our technology education students are building a new shed for our **garden**. The old shed has been torn down and the old garden area is being cleaned up. The garden has been planted so that most items will be harvested in the fall.

Next school year, Ms. Short is creating a **middle school culture**, which will include some teacher location changes.

➤ **Business Affairs:**

**Approved:** On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the April 2019 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, and Warrants A-21, C-11, and TA-11 were reviewed.



**Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, **Budget Transfer Schedule A-7.**

### **Recommendations for Approval**

**Approved:** On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, Be It Resolved, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Tricia Clark for a four (4) year probationary appointment as a teacher of 7-12 Mathematics** in the Mathematics tenure area, commencing September 1, 2019 and ending August 31, 2023 contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012<sup>2</sup>, 3012-c, and/or 3012-d.

**Approved:** On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, to collaborate with the Regional Food Bank of Northeastern New York for a **Backpack Program** to be funded through the school or through donations.

**Approved:** On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, the following **results of the May 21, 2019 Vote:**

2019-2020 Budget	Pass
Trustee Seat	Joan Paula
Capital Project Proposition for a Maximum Of \$3,500,000, to use \$300,000 from Capital Reserve Fund and Issue Bonds For \$3,200,000	Pass

**Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, **Megan Nevins as Summer School Instructor.**

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the **Shared Maintenance Agreement with Tupper Lake CSD** for the 2019-2020 school year.

**Approved:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, Dr. **Russell Rider as School Physician/Medical Director/Director of School Health Services** for the 2019-2020 school year.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, **Conditions of Employment for Kelsie Adams** from July 1, 2019 through June 30, 2021.

**Approved:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor the **BOND RESOLUTION DATED JUNE 13, 2019 OF THE BOARD OF EDUCATION OF THE LONG LAKE CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$3,200,000 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS, AND THE EXPENDITURE OF \$300,000 FROM THE CAPITAL RESERVE FUND TO FINANCE THE RECONSTRUCTION OF VARIOUS DISTRICT BUILDINGS AND FACILITIES, INCLUDING SITE WORK, ACQUISITION OF ORIGINAL FURNISHINGS, EQUIPMENT, MACHINERY OR**

**APPARATUS REQUIRED FOR THE PURPOSE FOR WHICH SUCH BUILDINGS AND FACILITIES ARE TO BE USED AND PAYMENT OF INCIDENTAL COSTS RELATED THERETO AT A MAXIMUM ESTIMATED COST OF \$3,500,000, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

WHEREAS, the qualified voters of the Long Lake Central School District, New York (the "District"), at the annual meeting of such voters duly held on the 21<sup>st</sup> day of May, 2019, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$3,200,000 and the expenditure of \$300,000 from the Capital Reserve Fund to finance the reconstruction of various District buildings and facilities, including site work, acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and payment of incidental costs related thereto, at a maximum estimated cost of \$3,500,000, the expenditure of such sums for such purpose and the levy of the necessary tax therefor, taking into account aid and the amount expended from the Capital Reserve Fund, to be levied upon the taxable property of the District and collected in annual installments;

NOW THEREFOR BE IT RESOLVED BY THIS BOARD OF EDUCATION THAT:

Section 1. The District shall reconstruct various District buildings and facilities, including site work, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings are to be used and pay incidental costs related thereto, at a maximum estimated cost of \$3,500,000, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting on May 21, 2019.

Section 2. The District is hereby authorized to (A) issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$3,200,000 pursuant to the Local Finance Law of New York, and (B) expend \$300,000 from the Capital Reserve Fund, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the reconstruction of various District buildings and facilities, including site work, acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and payment of incidental costs related thereto.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$3,500,000, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose from funds received from the State of New York as building aid, funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to and the expenditure of \$300,000 from the Capital Reserve Fund.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is thirty (30) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds (including the use of

- substantially level or declining annual debt service as provided by Section 21 of the Local Finance Law) and bond anticipation notes, including the consolidation with other issues, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver
- the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. After taking into account aid received from the State of New York by the District with respect to the Purpose and the amount expended from the Capital Reserve Fund, there shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

- Section 10. This Resolution, or a summary thereof, shall be published by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for
- which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. Barclay Damon LLP, is hereby appointed bond counsel to the District in connection with the issuance of the Bonds and bond anticipation notes authorized herein.

Section 12. This Resolution shall take effect immediately upon its adoption.

**Approved:** On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the **resignation of Lacey Dukett as a Teacher's Aide** effective August 31, 2019.

**Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, Be It Resolved that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to **appoint Lacey Dukett to a four (4) year probationary appointment as a Teaching Assistant** in the Teaching Assistant tenure area, commencing September 1, 2019 and ending August 31, 2023.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, the **2019-2020 Non-Resident Tuition Rates**.

- Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, **Jerome Flanagan as Tax Collector** for the 2019-2020 school year.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, **Jerome Flanagan as Claims Auditor** for the 2019-2020 school year.

**Approved:** On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, **Victoria Snide as Board of Education Clerk** for the 2019-2020 school year.

**Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the **2019-2020 rates of pay** for substitutes, tax collector, claims auditor, board of education clerk, part-time bus driver, fitness center attendant and ASP assistant.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, **Nicole Curtin as a Mentor** for the 2019-2020 school year.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, **Mary Phillips-LeBlanc as a Mentor** for the 2019-2020 school year.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, **Tina Pine as a Mentor** for the 2019-2020 school year.

**Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the transfer of \$75,000 from **Unappropriated Fund Balance** to the Bus Purchase Reserve Fund and \$20,000 from Unappropriated Fund Balance to the Employee Benefit Accrued Liability Reserve Fund.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, **CSE/504 Recommendations** for Students 202720, 202746, 202776, 202302, 202762, 202728, 202749, 202204, 202305, 202001, 202301.

**Approved:** On Motion by Trisha Hosley, seconded by Frederick Short, with all in favor, **Michele Gannon as Mentor** for the 2019-2020 school year.

**Recognized:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, **Ray Hoag as Girls' Modified Soccer Coach** for the Fall 2019 season.

**Recognized:** On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Emily Stephan as Girls' Varsity Soccer Coach** for the Fall 2019 season.

**Policy Readings:** A first reading for Policy #1336 Duties of the Extraclassroom Activity Fund Central Treasurer, #5520 Extraclassroom Activity Fund, and #7410 Extracurricular Activities was held.

## **General Discussion**

The Board discussed a **proposal from Newcomb CSD to possibly send some students to play interscholastic sports on the Indian Lake/Long Lake Orange team**. Both schools need to discuss and any possible merger would need to be approved by the Section. The Indian Lake/Long Lake merger remains, students from Newcomb would join our merger.

**2nd Public Participation:** Noelle Short presented **Frederick Short with a certificate** and thanked him for his five years spent on our Board of Education.

Michael Farrell reported on a presentation from **HFM Prevention Council** to the Health, Safety & Wellness Committee on the programs they can offer the school.

**Executive Session:** On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, to enter Executive Session at 7:31 p.m. to discuss Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to CSEA Local 821 and the Employment History of Two Particular People. Incoming Board Member Joan Paula was invited to join Executive Session.

**Approved:** On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, to come out of Executive Session at 8:55 p.m.

**Approved:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, to amend the appointment dated May 14, 2019 to the following new appointment **to appoint Hayden LaMere as a Technology Education long-term substitute** for the 2019-2020 school year.

**Approved:** On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **Memorandum of Agreement between the Long Lake Central School District and the Long Lake CSEA Local 821** for the period July 1, 2019 through June 30, 2022.

The Board chose to have a **Special Board of Education Meeting** on Friday, June 28, 2019 at 6:30 p.m. in Room 206.

**Adjournment:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, the Board adjourned at 8:57 p.m.

Clerk of the Board

Victoria J. Snide

**LONG LAKE CENTRAL SCHOOL DISTRICT  
DRAFT BOARD MEETING MINUTES**

**Date:** June 28, 2019

**Time:** 6:30 p.m.

**Type of Meeting:** Special Meeting

**Place:** Room 206

**Members Present:** Alexandria Harris  
Trisha Hosley  
Brian Penrose  
Frederick Short

**Members Absent:** Michael Farrell

**Others Present:** Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

**Call to Order:** The President called the meeting to order at 6:27 p.m.

**Approved:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, to dispense with the Pledge of Allegiance.

**Recommendations for Approval**

**Approved:** On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, Lillian Dechene as Fitness Center Attendant.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, Amanda Smith as Fitness Center Attendant.

**Approved:** On Motion by Trisha Hosley, seconded by Alexandria Harris, Be It Resolved that the Board of Education hereby **approves the addendum to Superintendent Noelle Short's contract** dated June 28, 2019, authorizes the Board President to execute said addendum and authorizes payment thereunder. Alexandria Harris, Trisha Hosley and Brian Penrose approved the Motion. Frederick Short abstained.

**Approved:** On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the **resignation of Tricia Clark as 7-12 Mathematics Teacher** effective June 28, 2019.

**General Discussion**

We do have **coaches lined up for boys' soccer** and will approve at our July meeting.

The Board discussed the possibility of **Newcomb sending modified players to play on our Indian Lake/Long Lake merged soccer team.**

The **math teaching position is advertised** on OLAS and will be in the newspapers soon.

**Adjournment:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, the Board adjourned at 6:36 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORTFUND: EXTRACURRICULAR ACCT.

For the Period from May 1, 2019 thru June 2, 2019

Total available balance as reported at the end of preceding period \$ 7,991.55

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 859.95
	Interest	\$ 0.07

Total Receipts \$ 860.02

Total receipts, including balance \$ 8,851.57

Disbursements made during the month:

By Check-From Check :#1312-1313	\$ 530.00
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ 530.00

Cash balance as shown by records \$ 8,321.57

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 8,321.57

Less outstanding checks See attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 8,321.57

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 8,321.57

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wita Walker  
Treasurer of School District



TREASURER'S MONTHLY REPORT      FUND: TRUST & AGENCY

For the Period from May 1, 2019 thru June 2, 2019

Total available balance as reported at the end of preceding period      \$      876.11

Receipts during the month: (with breakdown of source including full amount  
of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$      140,748.17

Total Receipts      \$      140,748.17

Total receipts, including balance      \$      141,624.28

Disbursements made during the month:

By Check-from check #3013-3017      \$      2,501.19

EFT Transfers      138,366.51

By Debit Charge

Total amount of checks issued and debit charges      \$      140,867.70

Cash balance as shown by records      \$      756.58

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month      \$      756.58

less outstanding checks # See Attached      \$      -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$      756.58

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$      756.58

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

\_\_\_\_\_  
20\_\_\_\_

\_\_\_\_\_  
Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.

\_\_\_\_\_  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: LUNCH FUND

For the Period from May 1, 2019 thru June 2, 2019

Total available balance as reported at the end of preceding period \$ 23,798.74

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 1,286.35
	Interest	0.17

Total Receipts \$ 1,286.52

Total receipts, including balance \$ 25,085.26

Disbursements made during the month:

By Check-From Check #2187-2190	\$ 1,464.05
EFT Transfers	4,788.03

Total amount of checks issued and debit charges \$ 6,252.08

Cash balance as shown by records \$ 18,833.18

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 18,833.18

Less outstanding checks see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 18,833.18

Amount of receipts undeposited -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 18,833.18

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: PAYROLL FUND

For the Period from May 1, 2019 thru June 2, 2019

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	91,077.56

Total Receipts \$ 91,077.56

Total receipts, including balance \$ 92,077.56

Disbursements made during the month:

By Check: #15719-15793	\$ 2,078.14
EFT Transfers	\$ 88,999.42
	<u>\$ -</u>

Total amount of checks issued and debit charges: \$ 91,077.56

Cash balance as shown by records \$ 1,000.00RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,036.94

Less Outstanding Checks - See Attached \$ 36.94

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,000.00

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wife Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: GENERAL FUND**

For Period from May 1, 2019 thru June 2, 2019

Total available balance as reported at the end of preceding period \$ 40,199.97

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 262,000.00
	Interest	0.71

Total Receipts \$ 262,000.71

Total receipts, including balance \$ 302,200.68

Disbursements made during the month:

By Check-From Check #15495-15554	\$ 125,789.44
EFT Transfers	135,960.14
	\$ -

Total amount of checks issued and debit charges \$ 261,749.58

Cash balance as shown by records \$ 40,451.10

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 59,305.46

Less outstanding checks see attached \$ 18,854.36

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 40,451.10

Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 40,451.10

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_20\_\_\_\_\_

\_\_\_\_\_  
Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Kisha Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: SCHOLARSHIP FUND

For the Period from May 1, 2019 thru June 2, 2019

Total available balance as reported at the end of preceding period \$ 3,522.75

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 3,972.68
	Interest	\$ 0.05

Total Receipts \$ 3,972.73

Total receipts, including balance \$ 7,495.48

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 7,495.48

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 7,495.48

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 7,495.48

Amount of receipts undeposited (See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 7,495.48

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Heidi Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: MONEY MARKET ACCOUNT

For the Period from May 1, 2019 thru June 2, 2019

Total available balance as reported at the end of preceding period \$ 838,529.23

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 23,876.16
	Interest	\$ 12.30
	Total Receipts	\$ 23,888.46
	Total receipts, including balance	\$ 862,417.69

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 262,000.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 262,000.00

Cash balance as shown by records \$ 600,417.69

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 600,417.69

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 600,417.69

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 600,417.69

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Krista Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: MONEY MARKET-NY CLASS

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 1,214,093.69

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ -
	Interest	\$ 2,361.83
	Total Receipts	\$ 2,361.83
	Total receipts, including balance	\$ 1,216,455.52

Disbursements made during the month:

By Check:	\$ -
EFT Transfers	\$ -
By Debit	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 1,216,455.52

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,216,455.52

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,216,455.52

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,216,455.52

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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20\_\_\_\_\_\_\_\_\_  
Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: CAPITAL RESERVE-NY CLASS**

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 337,607.33

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	-
	Interest	\$ 656.76
	Total Receipts	\$ 656.76
	Total receipts, including balance	\$ 338,264.09

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-
Total amount of checks issued and debit charges	\$ -
Cash balance as shown by records	\$ 338,264.09

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month	\$ 338,264.09
less outstanding checks	
see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 338,264.09

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 338,264.09

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wisa Walker  
Treasurer of School District



TREASURER'S MONTHLY REPORTFUND: REPAIR RESERVE-NY CLASS

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 52,580.14

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	-
	Interest	\$ 102.30

Total Receipts \$ 102.30

Total receipts, including balance \$ 52,682.44

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 52,682.44

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month \$ 52,682.44  
less outstanding checkssee attached \$ -  
\$ -Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 52,682.44

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 52,682.44

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.Heidi Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: TAX RESERVE-NY CLASS**

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 33,184.78

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
May	Deposits
	Interest

\$ 64.57

Total Receipts \$ 64.57

Total receipts, including balance \$ 33,249.35

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 33,249.35

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 33,249.35

less outstanding checks

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 33,249.35

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 33,249.35

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: SCHOLARSHIP FUND-NY CLASS

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 70,971.11

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ -
	Interest	\$ 138.07

Total Receipts \$ 138.07

Total receipts, including balance \$ 71,109.18

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 71,109.18

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 71,109.18
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 71,109.18

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 71,109.18

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: TED ABER SCHOLARSHIP-NY CLASS**

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 9,423.09

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ -
	Interest	\$ 18.33

Total Receipts \$ 18.33

Total receipts, including balance \$ 9,441.42

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 9,441.42

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 9,441.42

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 9,441.42

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

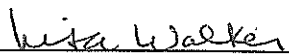
\$ 9,441.42

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: COURTNEY SCHOLARSHIP-NY CLASS

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 2,042.24

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ -
	Interest	\$ 4.01

Total Receipts \$ 4.01

Total receipts, including balance \$ 2,046.25

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,046.25

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 2,046.25
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 2,046.25

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,046.25

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wital Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: VARTULI SCHOLARSHIP-NY CLASS**

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 7,145.38

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
May	Deposits
	Interest

\$	-
\$	13.92

Total Receipts \$ 13.92

Total receipts, including balance \$ 7,159.30

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 7,159.30

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month	\$ 7,159.30
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 7,159.30

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 7,159.30

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: BUS RESERVE-NY CLASS

For the Period from May 1, 2019 thru May 31, 2019

Total available balance as reported at the end of preceding period \$ 2,928.10

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
May	Deposits
	Interest

\$ 5.63

Total Receipts \$ 5.63

Total receipts, including balance \$ 2,933.73

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,933.73

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,933.73

less outstanding checks see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 2,933.73

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,933.73

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wiza Walker  
Treasurer of School District

# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-0000	Cafeteria Salaries	57,778.00	0.00	57,778.00	52,732.19	0.00	5,045.81
C 2860.200-0000	Cafeteria Equipment	0.00	1,900.00	1,900.00	1,900.00	0.00	0.00
C 2860.400-0000	Cafeteria Contractual	3,000.00	0.00	3,000.00	986.50	0.00	2,013.50
C 2860.410-0000	Cafeteria Food	30,000.00	-1,900.00	28,100.00	23,903.00	75.00	4,122.00
C 2860.450-0000	Cafeteria Materials & Supplies	2,500.00	0.00	2,500.00	1,494.51	0.00	1,005.49
<b>2860</b>	<b>SCHOOL FOOD SERVICE</b>	<b>93,278.00</b>	<b>0.00</b>	<b>93,278.00</b>	<b>81,016.20</b>	<b>75.00</b>	<b>12,186.80</b>
<b>28</b>		<b>93,278.00</b>	<b>0.00</b>	<b>93,278.00</b>	<b>81,016.20</b>	<b>75.00</b>	<b>12,186.80</b>
<b>2</b>		<b>93,278.00</b>	<b>0.00</b>	<b>93,278.00</b>	<b>81,016.20</b>	<b>75.00</b>	<b>12,186.80</b>
C 9010.800-0000	Cafeteria Employees Retirement	9,500.00	0.00	9,500.00	-2,000.00	0.00	11,500.00
<b>9010</b>	<b>STATE RETIREMENT</b>	<b>9,500.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>11,500.00</b>
C 9030.800-0000	Cafeteria Social Security	4,420.00	0.00	4,420.00	0.00	0.00	4,420.00
<b>9030</b>	<b>SOCIAL SECURITY</b>	<b>4,420.00</b>	<b>0.00</b>	<b>4,420.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,420.00</b>
C 9060.800-0000	Cafeteria Health Insurance	30,107.00	0.00	30,107.00	0.00	0.00	30,107.00
<b>9060</b>	<b>HOSPITAL, MEDICAL &amp; DENTAL INSURANCE</b>	<b>30,107.00</b>	<b>0.00</b>	<b>30,107.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,107.00</b>
<b>90</b>		<b>44,027.00</b>	<b>0.00</b>	<b>44,027.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>46,027.00</b>
<b>9</b>		<b>44,027.00</b>	<b>0.00</b>	<b>44,027.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>46,027.00</b>
<b>Fund CTotals:</b>		<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>79,016.20</b>	<b>75.00</b>	<b>58,213.80</b>
<b>Grand Totals:</b>		<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>79,016.20</b>	<b>75.00</b>	<b>58,213.80</b>



# LONG LAKE CSD

Revenue Status Report From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440.B</u>	Breakfast - Student Sale of Meals	2,500.00	0.00	2,500.00	2,852.45	-352.45
<u>C 1440.L</u>	Lunch - Student Sale of Meals	9,500.00	0.00	9,500.00	9,929.70	-429.70
<u>C 1445.L</u>	A La Carte Sales	2,000.00	0.00	2,000.00	943.42	1,056.58
<u>C 2401</u>	Interest and Earnings	0.00	0.00	0.00	2.04	-2.04
<u>C 2770</u>	Misc. Revenues	0.00	0.00	0.00	5.05	-5.05
<u>C 3190.FB</u>	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	5,714.00	-214.00
<u>C 3190.FL</u>	Lunch - Federal Reimbursement	12,000.00	0.00	12,000.00	14,958.00	-2,958.00
<u>C 3190.FS</u>	Snack - Federal Reimbursement	750.00	0.00	750.00	644.00	106.00
<u>C 3190.SB</u>	Breakfast - State Reimbursement	250.00	0.00	250.00	868.00	-618.00
<u>C 3190.SL</u>	Lunch - State Reimbursement	400.00	0.00	400.00	545.00	-145.00
<u>C 4190</u>	USDA Surplus Food	1,800.00	0.00	1,800.00	0.00	1,800.00
<u>C 5031</u>	Interfund Transfer	102,605.00	0.00	102,605.00	50,000.00	52,605.00
<b>C Totals:</b>		<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>86,461.66</b>	<b>50,843.34</b>
<b>Grand Totals:</b>		<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>86,461.66</b>	<b>50,843.34</b>

# LONG LAKE CSD

Revenue Status Report From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,813,826.42	0.00	2,813,826.42	2,813,826.42	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	4,156.01	-4,156.01
A 1085	School Tax Relief Reimb (STAR)	35,173.58	0.00	35,173.58	35,173.58	0.00
A 1090	Penalty on Taxes	3,000.00	0.00	3,000.00	3,078.64	-78.64
A 1310	Day School Tuition	3,300.00	0.00	3,300.00	5,162.00	-1,862.00
A 1335	Other Student Fees/Charges	1,000.00	0.00	1,000.00	1,307.00	-307.00
A 2401	Interest on Earnings	400.00	0.00	400.00	23,336.08	-22,936.08
A 2650	Sale of Excess Materials	0.00	0.00	0.00	8,600.00	-8,600.00
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	21,182.42	-21,182.42
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	518.48	-518.48
A 3101.A	General Aid	475,000.00	0.00	475,000.00	374,660.07	100,339.93
A 3101.B	Excess Cost Aid	0.00	0.00	0.00	32,064.28	-32,064.28
A 3102	VLT Lottery Aid	0.00	0.00	0.00	21,707.92	-21,707.92
A 3103	BOCES Aid	59,000.00	0.00	59,000.00	13,276.79	45,723.21
A 3260	Textbook Aid	4,000.00	0.00	4,000.00	3,146.00	854.00
A 3262	Computer Software Aid	0.00	0.00	0.00	914.00	-914.00
A 3263	Library Material Aid	0.00	0.00	0.00	381.00	-381.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 3289	Other State Aid	0.00	0.00	0.00	2,000.00	-2,000.00
A 4601	Medicaid Assistance, HRSS	0.00	0.00	0.00	8,501.42	-8,501.42
A Totals:		3,394,700.00	0.00	3,394,700.00	3,531,948.11	-137,248.11
Grand Totals:		3,394,700.00	0.00	3,394,700.00	3,531,948.11	-137,248.11

# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,720.00	-300.00	10,420.00	1,087.83	0.00	9,332.17
A 1010.450-0000	BOE Materials and Supplies	2,500.00	300.00	2,800.00	2,601.81	0.00	198.19
A 1010.490-0000	BOE BOCES Services	9,000.00	800.00	9,800.00	5,210.55	0.00	4,589.45
<b>1010</b>	<b>BOARD OF EDUCATION</b>	<b>22,220.00</b>	<b>800.00</b>	<b>23,020.00</b>	<b>8,900.19</b>	<b>0.00</b>	<b>14,119.81</b>
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	0.00	2,217.00	2,217.00	0.00	0.00
A 1040.400-0000	BOE District Clerk Contractual	3,000.00	0.00	3,000.00	2,884.44	0.00	115.56
<b>1040</b>	<b>DISTRICT CLERK</b>	<b>5,217.00</b>	<b>0.00</b>	<b>5,217.00</b>	<b>5,101.44</b>	<b>0.00</b>	<b>115.56</b>
<b>10</b>	<b>Support Staff Salaries</b>	<b>27,437.00</b>	<b>800.00</b>	<b>28,237.00</b>	<b>14,001.63</b>	<b>0.00</b>	<b>14,235.37</b>
A 1240.160-0000	Central Admin Equipment	112,282.00	-900.00	111,382.00	110,484.00	0.00	898.00
A 1240.200-0000	Central Admin Contractual	1,500.00	0.00	1,500.00	1,458.83	0.00	41.17
A 1240.400-0000	Central Admin Materials & Supplies	14,430.00	320.00	14,750.00	8,408.61	330.00	6,011.39
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	116.86	2,616.86	1,510.88	0.00	1,105.98
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR</b>	<b>130,712.00</b>	<b>-463.14</b>	<b>130,248.86</b>	<b>121,862.32</b>	<b>330.00</b>	<b>8,056.54</b>
<b>12</b>	<b>Finance Business Admin Salaries</b>	<b>130,712.00</b>	<b>-463.14</b>	<b>130,248.86</b>	<b>121,862.32</b>	<b>330.00</b>	<b>8,056.54</b>
A 1310.160-0000	Finance BOCES Services	74,557.00	2,650.00	77,207.00	77,204.00	0.00	3.00
A 1310.490-0000	Finance BOCES Services	27,500.00	-2,650.00	24,850.00	17,442.20	0.00	7,407.80
<b>1310</b>	<b>BUSINESS ADMINISTRATION</b>	<b>102,057.00</b>	<b>0.00</b>	<b>102,057.00</b>	<b>94,646.20</b>	<b>0.00</b>	<b>7,410.80</b>
A 1320.160-0000	Finance Auditing Salaries	518.00	0.00	518.00	217.39	0.00	300.61
A 1320.400-0000	Finance Auditor Contractual	8,600.00	0.00	8,600.00	8,600.00	0.00	0.00
<b>1320</b>	<b>AUDITING</b>	<b>9,118.00</b>	<b>0.00</b>	<b>9,118.00</b>	<b>8,817.39</b>	<b>0.00</b>	<b>300.61</b>
A 1325.160-0000	Finance District Treasurer	19,791.00	0.00	19,791.00	19,759.20	0.00	31.80
A 1325.450-0000	Finance District Treasurer Supplies	250.00	0.00	250.00	190.74	0.00	59.26
<b>1325</b>	<b>TREASURER</b>	<b>20,041.00</b>	<b>0.00</b>	<b>20,041.00</b>	<b>19,949.94</b>	<b>0.00</b>	<b>91.06</b>
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	0.00	3,824.00	3,824.00	0.00	0.00
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	0.00	1,500.00	1,365.35	0.00	134.65
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
<b>1330</b>	<b>TAX COLLECTOR</b>	<b>5,424.00</b>	<b>0.00</b>	<b>5,424.00</b>	<b>5,189.35</b>	<b>0.00</b>	<b>234.65</b>
<b>13</b>	<b>Legal Contractual</b>	<b>136,640.00</b>	<b>0.00</b>	<b>136,640.00</b>	<b>128,602.88</b>	<b>0.00</b>	<b>8,037.12</b>
A 1420.400-0000	Personnel - BOCES Services	14,000.00	0.00	14,000.00	6,600.00	0.00	7,400.00
<b>1420</b>	<b>LEGAL</b>	<b>14,000.00</b>	<b>0.00</b>	<b>14,000.00</b>	<b>6,600.00</b>	<b>0.00</b>	<b>7,400.00</b>
A 1430.490-0000	Personnel - BOCES Services	1,950.00	0.00	1,950.00	1,494.00	0.00	456.00
<b>1430</b>	<b>PERSONNEL</b>	<b>1,950.00</b>	<b>0.00</b>	<b>1,950.00</b>	<b>1,494.00</b>	<b>0.00</b>	<b>456.00</b>
A 1480.400-0000	Public Info Contractual	20,200.00	0.00	20,200.00	463.00	0.00	19,737.00

# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1480.450-0000</u>	Public Info/Printing Charges	1,000.00	0.00	1,000.00	123.51	0.00	876.49
<b>1480</b>	<b>PUBLIC INFORMATION &amp; SERVICES</b>	<b>21,200.00</b>	<b>0.00</b>	<b>21,200.00</b>	<b>586.51</b>	<b>0.00</b>	<b>20,613.49</b>
<b>14</b>		<b>37,150.00</b>	<b>0.00</b>	<b>37,150.00</b>	<b>8,680.51</b>	<b>0.00</b>	<b>28,469.49</b>
<u>A 1620.160-0000</u>	Central Services Support Staff Salaries	90,396.00	0.00	90,396.00	86,093.28	0.00	4,302.72
<u>A 1620.200-0000</u>	Central Services Equipment	1,200.00	0.00	1,200.00	741.26	0.00	458.74
<u>A 1620.400-0000</u>	Central Services Contractual	61,500.00	-800.00	60,700.00	47,698.55	0.00	13,001.45
<u>A 1620.410-0000</u>	Central Services Fuel Oil	72,000.00	0.00	72,000.00	71,760.04	0.00	239.96
<u>A 1620.420-0000</u>	Central Services Television	1,500.00	100.00	1,600.00	1,596.30	0.00	3.70
<u>A 1620.430-0000</u>	Central Services Electricity	30,000.00	-500.00	29,500.00	15,378.42	0.00	14,121.58
<u>A 1620.440-0000</u>	Central Services Water Rent	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
<u>A 1620.450-0000</u>	Central Services Materials & Supplies	20,000.00	328.70	20,328.70	19,552.37	318.38	457.95
<u>A 1620.460-0000</u>	Central Services Telephone	8,500.00	400.00	8,900.00	8,886.29	0.00	13.71
<u>A 1620.480-0000</u>	Central Services LP Gas	100.00	0.00	100.00	27.77	0.00	72.23
<u>A 1620.490-0000</u>	Central Services BOCES	1,000.00	0.00	1,000.00	610.20	0.00	389.80
<b>1620</b>	<b>OPERATION OF PLANT</b>	<b>287,196.00</b>	<b>-471.30</b>	<b>286,724.70</b>	<b>253,344.48</b>	<b>318.38</b>	<b>33,061.84</b>
<u>A 1621.160-0000</u>	Mainten Support Staff Salaries	13,759.00	0.00	13,759.00	13,508.00	0.00	251.00
<u>A 1621.400-0000</u>	Maintenance Contractual Exp	17,500.00	0.00	17,500.00	10,309.66	0.00	7,190.34
<b>1621</b>	<b>MAINTENANCE OF PLANT</b>	<b>31,259.00</b>	<b>0.00</b>	<b>31,259.00</b>	<b>23,817.66</b>	<b>0.00</b>	<b>7,441.34</b>
<u>A 1670.400-0000</u>	Contractual	1,200.00	0.00	1,200.00	1,099.16	0.00	100.84
<u>A 1670.450-0000</u>	Postage	3,500.00	0.00	3,500.00	2,535.35	0.00	964.65
<u>A 1670.490-0000</u>	Printing - BOCES Services	2,000.00	0.00	2,000.00	55.00	0.00	1,945.00
<b>1670</b>	<b>CENTRAL PRINTING &amp; MAILING</b>	<b>6,700.00</b>	<b>0.00</b>	<b>6,700.00</b>	<b>3,689.51</b>	<b>0.00</b>	<b>3,010.49</b>
<u>A 1680.490-0000</u>	Central DP - BOCES Services	37,500.00	-4,763.00	32,737.00	28,387.80	0.00	4,349.20
<b>1680</b>	<b>CENTRAL DATA PROCESSING</b>	<b>37,500.00</b>	<b>-4,763.00</b>	<b>32,737.00</b>	<b>28,387.80</b>	<b>0.00</b>	<b>4,349.20</b>
<b>16</b>		<b>362,655.00</b>	<b>-5,234.30</b>	<b>357,420.70</b>	<b>309,239.45</b>	<b>318.38</b>	<b>47,862.87</b>
<u>A 1910.400-0000</u>	Unallocated Insurance	3,000.00	0.00	3,000.00	803.88	0.00	2,196.12
<b>1910</b>	<b>UNALLOCATED INSURANCE</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>803.88</b>	<b>0.00</b>	<b>2,196.12</b>
<u>A 1920.400-0000</u>	School Association Dues	6,200.00	0.00	6,200.00	4,120.00	0.00	2,080.00
<b>1920</b>	<b>SCHOOL ASSOCIATION DUES</b>	<b>6,200.00</b>	<b>0.00</b>	<b>6,200.00</b>	<b>4,120.00</b>	<b>0.00</b>	<b>2,080.00</b>
<u>A 1981.490-0000</u>	BOCES Administrative Costs	19,500.00	0.00	19,500.00	17,137.80	0.00	2,362.20
<b>1981</b>	<b>BOCES ADMINISTRATIVE COSTS</b>	<b>19,500.00</b>	<b>0.00</b>	<b>19,500.00</b>	<b>17,137.80</b>	<b>0.00</b>	<b>2,362.20</b>
<u>A 1983.490-0000</u>	BOCES Capital Expenses	2,650.00	0.00	2,650.00	20,248.00	0.00	-17,598.00
<b>1983</b>	<b>BOCES CAPITAL EXPENSE</b>	<b>2,650.00</b>	<b>0.00</b>	<b>2,650.00</b>	<b>20,248.00</b>	<b>0.00</b>	<b>-17,598.00</b>

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>19</b>		<b>31,350.00</b>	<b>0.00</b>	<b>31,350.00</b>	<b>42,309.68</b>	<b>0.00</b>	<b>-10,959.68</b>
<b>1</b>		<b>725,944.00</b>	<b>-4,897.44</b>	<b>721,046.56</b>	<b>624,696.47</b>	<b>648.38</b>	<b>95,701.71</b>
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00
<b>2020</b>	<b>SUPERVISION - REGULAR SCHOOL</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>
A 2070.150-0000	Instructional Salaries	10,440.00	0.00	10,440.00	5,534.00	0.00	4,906.00
A 2070.490-0000	Inservics - BOCES Services	24,500.00	3,000.00	27,500.00	13,202.58	0.00	14,297.42
<b>2070</b>	<b>INSERVICE TRAINING - INSTRUCTION</b>	<b>34,940.00</b>	<b>3,000.00</b>	<b>37,940.00</b>	<b>18,736.58</b>	<b>0.00</b>	<b>19,203.42</b>
<b>20</b>		<b>59,940.00</b>	<b>3,000.00</b>	<b>62,940.00</b>	<b>43,736.58</b>	<b>0.00</b>	<b>19,203.42</b>
A 2110.120-0000	Teaching K-6 Salaries	451,441.00	13,500.00	464,941.00	464,752.17	0.00	188.83
A 2110.130-0000	Teaching 7-12 Salaries	476,763.00	-20,075.00	456,688.00	400,517.22	0.00	56,170.78
A 2110.140-0000	Substitute Teachers	18,000.00	9,500.00	27,500.00	27,428.65	0.00	71.35
A 2110.160-0000	Support Staff Salaries	24,336.00	5,000.00	29,336.00	29,218.00	0.00	118.00
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	3,500.00	5,500.00	5,500.00	0.00	0.00
A 2110.180-0000	Leave Sellback	0.00	7,475.00	7,475.00	7,433.34	0.00	41.66
A 2110.200-0000	Teaching Equipment	4,000.00	0.00	4,000.00	3,252.37	0.00	747.63
A 2110.400-0000	Teaching Contractual	17,100.00	-823.00	16,277.00	13,453.77	226.99	2,596.24
A 2110.410-0000	Field Trips	20,000.00	129.00	20,129.00	16,281.70	0.00	3,847.30
A 2110.411-0000	Conference Attendance	8,500.00	0.00	8,500.00	2,069.65	200.00	6,230.35
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	622.50	0.00	1,877.50
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	-83.06	8,116.94	6,159.23	0.00	1,957.71
A 2110.451-0000	Elementary - Grade 1	1,540.00	0.00	1,540.00	1,256.79	0.00	283.21
A 2110.451-1000	Summer School	78.00	0.00	78.00	0.00	0.00	78.00
A 2110.451-2000	Art Program	2,836.00	352.46	3,188.46	2,402.64	776.33	9.49
A 2110.451-3000	Computer Literacy	0.00	345.18	345.18	345.18	0.00	0.00
A 2110.451-4000	Teachers Assistant	250.00	0.00	250.00	142.56	0.00	107.44
A 2110.451-5000	English	1,175.00	0.00	1,175.00	206.24	0.00	968.76
A 2110.451-6000	French	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.451-7000	Family Consumer Science	675.00	0.00	675.00	0.00	0.00	675.00
A 2110.451-8000	Health Education	350.00	0.00	350.00	124.86	0.00	225.14
A 2110.451-9000	Math	75.00	85.00	160.00	157.99	0.00	2.01
A 2110.452-1000	Elementary - Conboy/SPED	550.00	0.00	550.00	257.84	0.00	292.16
A 2110.452-2000	Music	1,585.00	0.00	1,585.00	645.01	0.00	939.99
A 2110.452-3000	Phys Ed	715.00	0.00	715.00	268.76	0.00	446.24

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2110.452-4000</u>	Science	808.00	0.00	808.00	713.05	0.00	94.95
<u>A 2110.452-6000</u>	Technology	1,700.00	175.00	1,875.00	1,850.66	0.00	24.34
<u>A 2110.452-7000</u>	Elementary - PreK	650.00	0.00	650.00	541.22	0.00	108.78
<u>A 2110.453-0000</u>	Elementary - Harkness	250.00	0.00	250.00	241.48	0.00	8.52
<u>A 2110.454-0000</u>	Elementary - Grade 2	776.00	0.00	776.00	689.84	0.00	86.16
<u>A 2110.455-0000</u>	Elementary - Grade 3/4	1,050.00	0.00	1,050.00	475.05	0.00	574.95
<u>A 2110.456-0000</u>	Elementary - Grade 5/6	914.00	85.00	999.00	931.54	0.00	67.46
<u>A 2110.458-0000</u>	Elementary - Grade K	1,274.00	0.00	1,274.00	1,049.50	0.00	224.50
<u>A 2110.459-1000</u>	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2110.459-2000</u>	STEM	1,000.00	-175.00	825.00	729.42	0.00	95.58
<u>A 2110.480-0000</u>	Teaching Textbooks	5,000.00	0.00	5,000.00	2,107.84	0.00	2,892.16
<u>A 2110.490-0000</u>	Teaching BOCES	11,000.00	2,370.06	13,370.06	11,097.25	0.00	2,272.81
<b>2110</b>	<b>TEACHING - REGULAR SCHOOL</b>	<b>1,068,791.00</b>	<b>21,360.64</b>	<b>1,090,151.64</b>	<b>1,002,923.32</b>	<b>1,203.32</b>	<b>86,025.00</b>
<b>21</b>		<b>1,068,791.00</b>	<b>21,360.64</b>	<b>1,090,151.64</b>	<b>1,002,923.32</b>	<b>1,203.32</b>	<b>86,025.00</b>
<u>A 2250.150-0000</u>	Instructional Salaries	83,969.00	0.00	83,969.00	53,494.27	0.00	30,474.73
<u>A 2250.160-0000</u>	Non Instructional Salaries	0.00	17,400.00	17,400.00	14,500.81	0.00	2,899.19
<u>A 2250.400-0000</u>	Students w/Disab Contractual	3,800.00	0.00	3,800.00	0.39	0.00	3,799.61
<u>A 2250.450-0000</u>	Special Ed Materials & Supplies	610.00	0.00	610.00	605.60	0.00	4.40
<u>A 2250.470-0000</u>	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A 2250.490-0000</u>	BOCES Services	85,000.00	-17,400.00	67,600.00	19,101.50	0.00	48,498.50
<b>2250</b>	<b>PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR</b>	<b>175,879.00</b>	<b>0.00</b>	<b>175,879.00</b>	<b>87,702.57</b>	<b>0.00</b>	<b>88,176.43</b>
<u>A 2280.490-0000</u>	BOCES Services	30,000.00	0.00	30,000.00	14,392.80	0.00	15,607.20
<b>2280</b>	<b>OCCUPATIONAL EDUCATION (GRADES 9-12)</b>	<b>30,000.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>14,392.80</b>	<b>0.00</b>	<b>15,607.20</b>
<b>22</b>		<b>205,879.00</b>	<b>0.00</b>	<b>205,879.00</b>	<b>102,095.37</b>	<b>0.00</b>	<b>103,783.63</b>
<u>A 2330.150-0000</u>	Adult Education Salary	12,407.00	0.00	12,407.00	3,398.70	0.00	9,008.30
<u>A 2330.151-0000</u>	Special Schools Salary	18,720.00	0.00	18,720.00	18,264.00	0.00	456.00
<u>A 2330.400-0000</u>	Special Schools Contractual	3,197.00	0.00	3,197.00	384.30	0.00	2,812.70
<u>A 2330.450-0000</u>	Special Schools Materials & Supplies	1,000.00	0.00	1,000.00	708.17	100.41	191.42
<b>2330</b>	<b>TEACHING - SPECIAL SCHOOLS</b>	<b>35,324.00</b>	<b>0.00</b>	<b>35,324.00</b>	<b>22,755.17</b>	<b>100.41</b>	<b>12,468.42</b>
<b>23</b>		<b>35,324.00</b>	<b>0.00</b>	<b>35,324.00</b>	<b>22,755.17</b>	<b>100.41</b>	<b>12,468.42</b>
<u>A 2610.150-0000</u>	Library Salaries	55,808.00	-18,000.00	37,808.00	0.00	0.00	37,808.00

# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2610.450-0000</u>	Library Materials & Supplies	900.00	0.00	900.00	540.41	0.00	359.59
<u>A 2610.460-0000</u>	Library Collections	7,400.00	0.00	7,400.00	5,741.80	0.00	1,658.20
<b>2610</b>	<b>SCHOOL LIBRARY &amp; AUDIOVISUAL</b>	<b>64,108.00</b>	<b>-18,000.00</b>	<b>46,108.00</b>	<b>6,282.21</b>	<b>0.00</b>	<b>39,825.79</b>
<u>A 2630.220-0000</u>	Computer Hardware	21,000.00	0.00	21,000.00	3,071.60	0.00	17,928.40
<u>A 2630.450-0000</u>	Computer Materials & Supplies	1,000.00	0.00	1,000.00	657.77	101.84	240.39
<u>A 2630.460-0000</u>	Computer Software	7,000.00	0.00	7,000.00	6,350.95	0.00	649.05
<u>A 2630.490-0000</u>	Computer BOCES	70,200.00	0.00	70,200.00	56,958.80	0.00	13,241.20
<b>2630</b>	<b>COMPUTER ASSISTED INSTRUCTION</b>	<b>99,200.00</b>	<b>0.00</b>	<b>99,200.00</b>	<b>67,039.12</b>	<b>101.84</b>	<b>32,059.04</b>
<b>26</b>	<b>Attendance</b>	<b>163,308.00</b>	<b>-18,000.00</b>	<b>145,308.00</b>	<b>73,321.33</b>	<b>101.84</b>	<b>71,884.83</b>
<u>A 2805.160-0000</u>		4,500.00	0.00	4,500.00	4,500.00	0.00	0.00
<b>2805</b>	<b>ATTENDANCE - REGULAR SCHOOL</b>	<b>4,500.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>
<u>A 2810.150-0000</u>	Guidance Instructional Salaries	58,135.00	0.00	58,135.00	58,099.45	0.00	35.55
<u>A 2810.450-0000</u>	Guidance Materials & Supplies	1,219.00	0.00	1,219.00	376.34	0.00	842.66
<u>A 2810.451-0000</u>	Guidance Testing and Materials	1,195.00	964.00	2,159.00	1,049.75	229.25	880.00
<b>2810</b>	<b>GUIDANCE - REGULAR SCHOOL</b>	<b>60,549.00</b>	<b>964.00</b>	<b>61,513.00</b>	<b>59,525.54</b>	<b>229.25</b>	<b>1,758.21</b>
<u>A 2815.160-0000</u>	Support Staff Salaries	30,380.00	0.00	30,380.00	28,709.02	0.00	1,670.98
<u>A 2815.400-0000</u>	Health Contractual	6,800.00	0.00	6,800.00	6,085.00	0.00	715.00
<u>A 2815.450-0000</u>	Health Materials & Supplies	1,828.00	0.00	1,828.00	882.87	0.00	945.13
<b>2815</b>	<b>HEALTH SERVICES - REGULAR SCHOOL</b>	<b>39,008.00</b>	<b>0.00</b>	<b>39,008.00</b>	<b>35,676.89</b>	<b>0.00</b>	<b>3,331.11</b>
<u>A 2820.400-0000</u>	Psychologist Contractual	40,000.00	0.00	40,000.00	35,845.80	0.00	4,154.20
<u>A 2820.450-0000</u>	Psychologist Materials & Supplies	1,150.00	0.00	1,150.00	1,030.16	0.00	119.84
<b>2820</b>	<b>PSYCHOLOGICAL SERVICES - REGULAR SCHOOL</b>	<b>41,150.00</b>	<b>0.00</b>	<b>41,150.00</b>	<b>36,875.96</b>	<b>0.00</b>	<b>4,274.04</b>
<u>A 2825.400-0000</u>	Contractual	6,000.00	0.00	6,000.00	5,450.00	0.00	550.00
<b>2825</b>	<b>SOCIAL WORK SERVICES - REGULAR SCHOOL</b>	<b>6,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>5,450.00</b>	<b>0.00</b>	<b>550.00</b>
<u>A 2850.150-0000</u>	Co-curricular Salaries	21,394.00	3,000.00	24,394.00	22,302.00	0.00	2,092.00
<u>A 2850.450-0000</u>	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	344.28	0.00	655.72
<b>2850</b>	<b>CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL</b>	<b>22,394.00</b>	<b>3,000.00</b>	<b>25,394.00</b>	<b>22,646.28</b>	<b>0.00</b>	<b>2,747.72</b>
<u>A 2855.150-0000</u>	Interscholastic Salaries	20,000.00	-12,000.00	8,000.00	4,639.71	0.00	3,360.29
<u>A 2855.200-0000</u>	Interscholastic Equipment	10,000.00	0.00	10,000.00	7,754.40	0.00	2,245.60
<u>A 2855.400-0000</u>	Interscholastic Contractual	10,500.00	12,000.00	22,500.00	20,718.25	0.00	1,781.75
<u>A 2855.450-0000</u>	Interscholastic Materials & Supplies	3,000.00	0.00	3,000.00	876.23	29.30	2,094.47

# LONG LAKE CSD



## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2855.490-0000</u>	BOCES Interscholastic	500.00	0.00	500.00	389.70	0.00	110.30
<b>2855</b>	<b>INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL</b>	<b>44,000.00</b>	<b>0.00</b>	<b>44,000.00</b>	<b>34,378.29</b>	<b>29.30</b>	<b>9,592.41</b>
<b>28</b>		<b>217,601.00</b>	<b>3,964.00</b>	<b>221,565.00</b>	<b>199,052.96</b>	<b>258.55</b>	<b>22,253.49</b>
<u>A 5510.160-0000</u>	Transportation Salaries	<b>1,750,843.00</b>	<b>10,324.64</b>	<b>1,761,167.64</b>	<b>1,443,884.73</b>	<b>1,664.12</b>	<b>315,618.79</b>
<u>A 5510.210-0000</u>	Purchase of Buses	78,399.00	0.00	78,399.00	68,636.28	0.00	9,762.72
<u>A 5510.400-0000</u>	Transportation Contractual	0.00	0.00	0.00	112,375.72	0.00	-112,375.72
<u>A 5510.450-0000</u>	Transportation Materials & Supplies Misc	14,000.00	-2,146.00	11,854.00	12,276.51	0.00	-422.51
<u>A 5510.451-0000</u>	Diesel/Gasoline	500.00	0.00	500.00	134.74	0.00	365.26
<u>A 5510.452-0000</u>	Tires	18,000.00	0.00	18,000.00	10,785.00	0.00	7,215.00
<u>A 5510.453-0000</u>	Parts	2,500.00	3,000.00	5,500.00	4,783.90	0.00	716.10
<u>A 5510.454-0000</u>	Labor	7,500.00	-1,000.00	6,500.00	3,741.51	0.00	2,758.49
<u>A 5510.455-0000</u>	Oil	13,000.00	0.00	13,000.00	6,924.86	0.00	6,075.14
<u>A 5510.490-0000</u>	BOCES Contractual	0.00	0.00	0.00	0.00	0.00	0.00
		1,300.00	146.00	1,446.00	942.25	0.00	503.75
<b>5510</b>	<b>DISTRICT TRANSPORTATION SERVICES</b>	<b>135,199.00</b>	<b>0.00</b>	<b>135,199.00</b>	<b>220,600.77</b>	<b>0.00</b>	<b>-85,401.77</b>
<b>55</b>		<b>135,199.00</b>	<b>0.00</b>	<b>135,199.00</b>	<b>220,600.77</b>	<b>0.00</b>	<b>-85,401.77</b>
<b>5</b>		<b>135,199.00</b>	<b>0.00</b>	<b>135,199.00</b>	<b>220,600.77</b>	<b>0.00</b>	<b>-85,401.77</b>
<u>A 9010.800-0000</u>	NYS Retirement	56,000.00	0.00	56,000.00	42,227.00	0.00	13,773.00
<b>9010</b>	<b>STATE RETIREMENT</b>	<b>56,000.00</b>	<b>0.00</b>	<b>56,000.00</b>	<b>42,227.00</b>	<b>0.00</b>	<b>13,773.00</b>
<u>A 9020.800-0000</u>	Teacher Retirement	145,000.00	0.00	145,000.00	-868.30	0.00	145,868.30
<b>9020</b>	<b>TEACHERS' RETIREMENT</b>	<b>145,000.00</b>	<b>0.00</b>	<b>145,000.00</b>	<b>-868.30</b>	<b>0.00</b>	<b>145,868.30</b>
<u>A 9030.800-0000</u>	Social Security	130,741.00	0.00	130,741.00	119,190.66	0.00	11,550.34
<b>9030</b>	<b>SOCIAL SECURITY</b>	<b>130,741.00</b>	<b>0.00</b>	<b>130,741.00</b>	<b>119,190.66</b>	<b>0.00</b>	<b>11,550.34</b>
<u>A 9040.800-0000</u>	Worker Compensation	13,000.00	0.00	13,000.00	12,078.00	0.00	922.00
<b>9040</b>	<b>WORKERS' COMPENSATION</b>	<b>13,000.00</b>	<b>0.00</b>	<b>13,000.00</b>	<b>12,078.00</b>	<b>0.00</b>	<b>922.00</b>
<u>A 9050.800-0000</u>	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
<b>9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>
<u>A 9055.800-0000</u>	Disability Plan	4,000.00	0.00	4,000.00	2,906.45	0.00	1,093.55
<b>9055</b>	<b>DISABILITY INSURANCE</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>2,906.45</b>	<b>0.00</b>	<b>1,093.55</b>
<u>A 9060.800-0000</u>	Hospitalization	984,540.00	-3,000.00	981,540.00	968,952.78	0.00	12,587.22
<b>9060</b>	<b>HOSPITAL, MEDICAL &amp; DENTAL INSURANCE</b>	<b>984,540.00</b>	<b>-3,000.00</b>	<b>981,540.00</b>	<b>968,952.78</b>	<b>0.00</b>	<b>12,587.22</b>
<b>90</b>		<b>1,353,281.00</b>	<b>-3,000.00</b>	<b>1,350,281.00</b>	<b>1,144,486.59</b>	<b>0.00</b>	<b>205,794.41</b>



# LONG LAKE CSD

## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9901,930-0000	Transfer to School Food Svc Fund	102,605.00	0.00	102,605.00	50,000.00	0.00	52,605.00
9901	TRANSFERS TO FUNDS	*	0.00	102,605.00	50,000.00	0.00	52,605.00
99		**	0.00	102,605.00	50,000.00	0.00	52,605.00
9		***	-3,000.00	1,452,886.00	1,194,486.59	0.00	258,399.41
	Fund ATotals:	4,067,872.00	2,427.20	4,070,299.20	3,483,668.56	2,312.50	584,318.14
	Grand Totals:	4,067,872.00	2,427.20	4,070,299.20	3,483,668.56	2,312.50	584,318.14

## LONG LAKE CSD

Check Warrant Report For TA - 12: Cash Disbursement - Trust & Agency June 2019 For Dates  
6/1/2019 - 6/30/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
506	06/06/2019	3407	NYS INCOME TAX	Trust & Agency Payment		4,669.32
507	06/06/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,040.00
508	06/06/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		65,159.50
509	06/06/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		25,205.13
510	06/20/2019	3407	NYS INCOME TAX	Trust & Agency Payment		7,776.11
511	06/20/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		5,540.00
512	06/20/2019	3413	NYS EMPLOYEES RETIREMENT SYSTEM	Trust & Agency Payment		461.52
513	06/20/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		127,699.71
514	06/20/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		42,440.92
3018	06/06/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		132.50
3019	06/06/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00
3020	06/20/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		132.50
3021	06/20/2019	3408	C.S.E.A. EMPLOYEE BENEFIT FUND	Trust & Agency Payment - F-EBF		1,845.47
3022	06/20/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		250.00

Number of Transactions: 14

Warrant Total: 283,562.68

Vendor Portion: 283,562.68

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$ 283,562.68. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/20/19  
Date

Noelle J. Short  
Superintendent

# LONG LAKE CSD

Check Warrant Report For A - 24: Cash Disbursement - June 2019 General Fund For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
15555	06/07/2019	4605	XEROX FINANCIAL SERVICES	COPIER LEASES		342.00
15556	06/07/2019	4658	ANDREW ARSENAULT	ASP ASSISTANT		22.20
15557	06/14/2019	1711	RUSSELL E. RIDER, MD	BALANCE 18-19 MEDICAL CONTRACT		3,000.00
15558	06/14/2019	1409	HILL ELECTRIC SUPPLY CO. INC.	BULBS	190189	70.00
15559	06/14/2019	1141	HAMILTON COUNTY EXPRESS	SUP'T SUBSCRIPTION 7/7/19-7/7/20		45.00
15560	06/14/2019	4669	GIFTS AND ENGRAVING BY GEORGE, INC.	ATHLETIC SENIOR PLAQUES		210.00
15561	06/14/2019	4593	ELISHA PYLMAN	FIELD TRIP MEALS		240.00
15562	06/14/2019	4663	ADVANCEMENT COURSES	NOONAN-ONLINE CLASS	190264	159.20
15563	06/14/2019	2279	F-E-H BOCES TREASURER	NON-AIDABLE PRINTING CHARGES		3.51
15564	06/14/2019	4636	BLUE LINE ELECTRICAL SERVICES	ELECTRICAL WORK-GYM		186.00
15565	06/14/2019	3148	DECKER EQUIPMENT	DOOR SIGNS	190274	158.55
15566	06/14/2019	4176	DAVID WRIGHT	OFFICIAL FEES		156.00
15567	06/14/2019	4215	KRISTIN DELEHANTY	TPT REIMB.		90.31
15568	06/14/2019	1709	QUILL	CALENDARS	190271	61.47
15569	06/14/2019	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
15570	06/14/2019	2279	F-E-H BOCES TREASURER	MAY CONTRACT BILLING		18,538.15
15571	06/14/2019	3805	MARY PHILLIPS-LEBLANC	TPT REIMBURSEMENT		45.34
15572	06/14/2019	3935	CAREY POOLER	TPT REIMB.		198.54
15573	06/14/2019	4649	DANA GOETZE			67.75
15574	06/14/2019	4525	SLIC NETWORK SOLUTIONS	CABLE TV		147.55
15575	06/14/2019	3217	FRONTIER	TELEPHONE & REPAIR		577.96
15576	06/14/2019	3901	PEAP	HS AWARDS	190275	214.00
15577	06/14/2019	2819	MCCLARY MEDIA INC.	LEGAL ADS		222.91
15578	06/14/2019	2742	TUPPER LAKE CENTRAL SCHOOL			2,521.05
15579	06/14/2019	1369	NCC SYSTEMS INC.	FIRE EXTINGUISHER INSPECTION 7/2018		817.97
15580	06/14/2019	4473	TEQ	SMART LEARNING SUITE 1 YEAR SUBSCRIPTION 6/4/19-6/4/20	190279	672.30
15581	06/14/2019	4615	SUSAN HALLIDAY	SOFTBALL OFFICIAL		97.00
15582	06/14/2019	1360	HAMILTON COUNTY TREASURER	TAX COLLECTION MTNCE CHARGE		200.00
15583	06/14/2019	4411	NYSMEC	ELECTRIC INSTALLMENT 1 OF 6		3,879.12
15584	06/14/2019	2004	FORTUNE'S HARDWARE	CUSTODIAL SUPPLIES	190015	50.77
15585	06/14/2019	2480	T.C. MURPHY LUMBER CO.	SHED SIDING	190281	516.00
15586	06/14/2019	4604	DOCUMENT SOLUTIONS OF THE NORTH COUNTRY	COPIER USAGE		350.88

**LONG LAKE CSD****Check Warrant Report For A - 24: Cash Disbursement - June 2019 General Fund For Dates 6/1/2019 - 6/30/2019**

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
15587	06/14/2019	4066	TOTALFUNDS	POSTAGE		250.00
15588	06/14/2019	2551	W.B. MASON CO. INC.	CUSTODIAL SUPPLIES	190280	422.19
15589	06/14/2019	4123	FORT TICONDEROGA	FIELD TRIP FEES		118.00
15590	06/14/2019	3064	TRI-LAKES 3HREE PRESS CORP.	LEGAL ADS		751.62
15591	06/14/2019	4658	ANDREW ARSENAULT	ASP ASST.		11.10
15592	06/14/2019	2988	GIRVIN & FERLAZZO, P.C.	LEGAL RETAINER MAY 2019		600.00
15593	06/14/2019	4478	RHYME UNIVERSITY	GRADE K SUPPLIES	190273	131.43
15594	06/14/2019	3799	SARANAC LAKE CENTRAL SCHOOL	ACADEMIC AWARDS BANQUET		381.49
15595	06/14/2019	3238	EXXONMOBIL	FUEL ELECTRATHON FIELD TRIP		28.76
15596	06/14/2019	4598	KATHERINE M. HARTLEY	ARTS IN ED STAINED GLASS MURAL		540.00
15597	06/14/2019	3742	TOWN OF NEWCOMB	FIELD TRIP - PATCHES		85.00
15598	06/25/2019	4199	NYS EMPLOYEES' HEALTH INSURANCE	JULY HEALTH INSURANCE		73,207.95
15599	06/25/2019	4625	ADIRONDACK AWARDS & PROMOTIONS			313.50
15600	06/25/2019	3825	AMAZON	COMPUTER SUPPLIES	190276	55.39
15601	06/25/2019	1360	HAMILTON COUNTY TREASURER	GAS/DIESEL MAY 2019		1,295.78
15602	06/25/2019	4425	VERIZON	CELL PHONE		27.81
15603	06/25/2019	4658	ANDREW ARSENAULT	ASP ASSISTANT 6/11/19		22.20
15604	06/25/2019	1305	AMERICAN EXPRESS	FINGERPRINTS, FIELD TRIPS. SOFTWARE		230.23
15605	06/25/2019	3639	INDIAN LAKE CENTRAL SCHOOL			2,780.43
15606	06/25/2019	4673	ELIZABETH GUNDEL	CPR COURSE & MILEAGE		103.98
15607	06/25/2019	4377	EDUCATIONAL VISTAS, INC		190176	280.00
15608	06/25/2019	3259	FIRST UNUM LIFE INSURANCE CO.	JULY DISABILTY INSURANCE		226.57
15609	06/25/2019	4605	XEROX FINANCIAL SERVICES	COPIER LEASE		93.50
15610	06/25/2019	4598	KATHERINE M. HARTLEY	ARTS IN ED MURAL		280.00
15611	06/25/2019	1913	TUPPER LAKE SUPPLY CO.	CUSTODIAL SUPPLIES	190011	174.95
15612	06/25/2019	2004	FORTUNE'S HARDWARE	CUSTODIAL SUPPLIES	190015	145.94
15613	06/25/2019	1943	ORIENTAL TRADING CO.	ASP SUPPLIES	190286	156.54
15614	06/25/2019	4596	CHRISTOPHER SASS	CLARINET REIMB.		164.00

# LONG LAKE CSD



## Check Warrant Report For A - 24: Cash Disbursement - June 2019 General Fund For Dates 6/1/2019 - 6/30/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
Number of Transactions: 60					Warrant Total:	116,739.89
					Vendor Portion:	116,739.89

### Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 60 in number, in the total amount of \$ 116,739.89. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/28/19 Noelle J. Shof  
Date SUPERINTENDENT

### Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 116,739.89. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/1/19 James S. Shoraga  
Date CLAIMS AUDITOR

# LONG LAKE CSD

Check Warrant Report For C - 12: Cash Disbursement - Lunch Fund June 2019 For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
	06/14/2019	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	190164	529.69
2192	06/14/2019	4204	BIMBO FOODS BAKERIES	CAFETERIA FOOD	190101	210.28
2193	06/14/2019	3652	U.S. FOODSERVICE, INC.	CAFETERIA FOOD	190272	636.44
2194	06/14/2019	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	190257	1,048.70
2195	06/14/2019	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	190258	81.39
2196	06/25/2019	2551	W.B. MASON CO. INC.	PAPER SUPPLIES/CAFE	190100	91.72
2197	06/25/2019	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	190278	76.97
2198	06/25/2019	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	190277	396.76
2199	06/25/2019	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	190164	454.24
2200	06/25/2019	2564	ECOLAB	DISHWASHER SUPPLIES	190283	89.86

Number of Transactions: 10

Warrant Total: 3,616.05

Vendor Portion: 3,616.05

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 3,616.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/28/19 Noelle J. Shott  
Date SUPERINTENDENT

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 3,616.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/1/19 James F. Naragon  
Date CLAIMS AUDITOR

# LONG LAKE CSD

Check Warrant Report For CM - 4: Cash Disbursement - Scholarship 2019 For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1358	06/21/2019	4548	KARMEN HOWE	VALEDICTORIAN SCHOLARSHIP		1,000.00
1359	06/21/2019	4671	OLIVIA PENROSE	SALUTATORIAN SCHOLARSHIP		500.00
1360	06/21/2019	4670	COLIN BIENVENUE	JOE LEBLANC SCHOLARSHIP		100.00
1361	06/21/2019	4548	KARMEN HOWE	JOE LEBLANC SCHOLARSHIP		100.00
1362	06/21/2019	4671	OLIVIA PENROSE	JOE LEBLANC SCHOLARSHIP		100.00
1363	06/21/2019	4672	MADISON TALLON	JOE LEBLANC SCHOLARSHIP		100.00
1364	06/21/2019	4671	OLIVIA PENROSE	WILL GEIGER ACADEMIC SCHOLARSHIP		500.00
1365	06/21/2019	4548	KARMEN HOWE	HIGHEST AVERAGE IN MATH, ENGLISH, SOCIAL STUDIES, SCIENCE AND GIRLS PE		250.00
1366	06/21/2019	4670	COLIN BIENVENUE	HIGHEST AVERAGE IN BOYS PE		50.00
1367	06/21/2019	4671	OLIVIA PENROSE	EXCELLENCE IN TECHNOLOGY AND ART		100.00
1368	06/21/2019	4548	KARMEN HOWE	EXCELLENCE IN FRENCH		50.00
1369	06/21/2019	4670	COLIN BIENVENUE	EXCELLENCE IN CHORAL MUSIC		50.00
1370	06/21/2019	4672	MADISON TALLON	EXCELLENCE IN INSTRUMENTAL MUSIC		50.00
1371	06/21/2019	4671	OLIVIA PENROSE	KEN HOVEY MUSIC AWARD		200.00
1372	06/21/2019	4670	COLIN BIENVENUE	ANNETTE SEIRUP PEOPLE PERSON AWARD		100.00
1373	06/21/2019	4548	KARMEN HOWE	KATZ FAMILY AWARD FOR MUSIC		250.00
1374	06/21/2019	4671	OLIVIA PENROSE	KATZ FAMILY AWARD FOR ART		250.00
1375	06/21/2019	4548	KARMEN HOWE	STEWART'S SHOPS GOOD CITIZEN AWARD		250.00
1376	06/21/2019	4671	OLIVIA PENROSE	RICKY SCIVALLY AWARD		500.00
1377	06/21/2019	4672	MADISON TALLON	MOOSE PONDS HUNTING AND FISHING CLUB AWARD		200.00
1378	06/21/2019	4672	MADISON TALLON	DEERLAND PROPERTY SERVICES AWARD		50.00
1379	06/21/2019	4548	KARMEN HOWE	COMMUNITY BANK AWARD		200.00
1380	06/21/2019	4670	COLIN BIENVENUE	ADIRONDACK LAKES CENTER FOR THE ARTS AWARD		50.00
1381	06/21/2019	4671	OLIVIA PENROSE	ADIRONDACK LAKES CENTER FOR THE ARTS AWARD		50.00
1382	06/21/2019	4548	KARMEN HOWE	MAUREEN LOPRESTI LOVE OF FRENCH AWARD		100.00
1383	06/21/2019	4672	MADISON TALLON	MAUREEN LOPRESTI LOVE OF FRENCH AWARD		100.00
1384	06/21/2019	4672	MADISON TALLON	DEBBIE O'BRIEN SCHOLARSHIP AWARD		300.00
1385	06/21/2019	4670	COLIN BIENVENUE	DR. DONALD CARLISLE STUDENT GRIT		150.00

# LONG LAKE CSD

Check Warrant Report For CM - 4: Cash Disbursement - Scholarship 2019 For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1386	06/21/2019	4672	MADISON TALLON	SCHOLARSHIP DR. DONALD CARLISLE STUDENT GRIT SCHOLARSHIP		150.00
1387	06/21/2019	4548	KARMEN HOWE	ANNA LAURA WILSON EXCELLENCE IN MATH AWARD		100.00

Number of Transactions: 30

Warrant Total: 5,950.00

Vendor Portion: 5,950.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 30 in number, in the total amount of \$ 5,950.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/28/19      Victoria J. Snide  
Date      BUSINESS MANAGER



# LONG LAKE CSD

## Budget Transfer Schedule Report For A - 8: Budget Transfer



Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
<u>106</u>		06/24/2019	TRANSFER FROM BOCES TO COVER ARTS IN ED PYMT			Not Required		
	A 2110.400-0000		Teaching Contractual				820.00	820.00
	A 2110.490-0000		Teaching BOCES					
<u>107</u>		06/26/2019	TRANSFER FROM CENTRAL SERVICES TO BOCES TO COVER TRIENNIAL ASBESTOS REPORT			Not Required		
	A 1010.490-0000		BOE BOCES Services					800.00
	A 1620.400-0000		Central Services Contractual				800.00	
<u>108</u>		06/28/2019	TRANSFER TO COVER END OF YEAR SHORTAGES			Not Required		
	A 1010.400-0000		BOE Contractual Expense				700.00	
	A 1010.450-0000		BOE Materials and Supplies					700.00
	A 1240.160-0000		Support Staff Salaries				900.00	
	A 1310.160-0000		Finance Business Admin Salaries					2,650.00
	A 1310.490-0000		Finance BOCES Services				2,650.00	
	A 1620.430-0000		Central Services Electricity				400.00	
	A 1620.460-0000		Central Services Telephone					400.00
	A 2110.170-0000		Payment in Lieu of Health Insurance					3,000.00
	A 2110.180-0000		Leave Sellback					900.00
	A 2110.452-6000		Technology					175.00
	A 2110.459-2000		STEM					175.00
	A 9060.800-0000		Hospitalization				3,000.00	
<u>109</u>		06/28/2019	TRANSFER TO COVER ERROR IN CODING OF D. GOETZE PAY BETWEEN ELEM & HIGH SCHOOL			Not Required		
	A 2110.120-0000		Teaching K-6 Salaries					13,500.00
	A 2110.130-0000		Teaching 7-12 Salaries				13,500.00	

# LONG LAKE CSD

## Budget Transfer Schedule Report For A - 8: Budget Transfer



Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
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**Grand Totals:** 22,945.00 22,945.00

Number of Budget Transfers: 4

Net Amount: 0.00

### Account Distribution Totals

Account	Description	Debits	Credits
A 1010.400-0000	BOE Contractual Expense	700.00	0.00
A 1010.450-0000	BOE Materials and Supplies	0.00	700.00
A 1010.490-0000	BOE BOCES Services	0.00	800.00
A 1240.160-0000	Support Staff Salaries	900.00	0.00
A 1310.160-0000	Finance Business Admin Salaries	0.00	2,650.00
A 1310.490-0000	Finance BOCES Services	2,650.00	0.00
A 1620.400-0000	Central Services Contractual	800.00	0.00
A 1620.430-0000	Central Services Electricity	400.00	0.00
A 1620.460-0000	Central Services Telephone	0.00	400.00
A 2110.120-0000	Teaching K-6 Salaries	0.00	13,500.00
A 2110.130-0000	Teaching 7-12 Salaries	13,500.00	0.00
A 2110.170-0000	Payment in Lieu of Health Insurance	0.00	3,000.00
A 2110.180-0000	Leave Sellback	0.00	900.00
A 2110.400-0000	Teaching Contractual	0.00	820.00
A 2110.452-6000	Technology	0.00	175.00
A 2110.459-2000	STEM	175.00	0.00
A 2110.490-0000	Teaching BOCES	820.00	0.00
A 9060.800-0000	Hospitalization	3,000.00	0.00

**Fund A Totals:** 22,945.00 22,945.00

**Grand Totals:** 22,945.00 22,945.00

## School District Legal Counsel Agreement

Made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the **LONG LAKE CENTRAL SCHOOL DISTRICT** with its offices located at School Street, Long Lake, New York, 12847 hereinafter referred to as the "**DISTRICT**," and **GIRVIN & FERLAZZO P.C.**, with its offices located at 20 Corporate Woods Blvd, Albany, New York 12211, hereinafter referred to as the "**FIRM**".

The District hereby retains and employs the Firm as its general legal counsel to provide the District comprehensive legal advice and consultation regarding all legal matters which might arise in the course of the District's operations and as requested by the District and as are more specifically set forth below.

A. The Firm will provide School District legal services under an annual retainer agreement on the following basis:

a. Any and all services required by the District, (i.e. negotiations, grievances, board issues, student issues, etc.) up to the hour limit of 50 hours.

2. In consideration of the foregoing, the District hereby agrees to compensate the Firm as follows:

a. An annual retainer of \$7,500.00, billed over the course of the school year (e.g. July 1<sup>st</sup> to June 30<sup>th</sup>) for legal services as outlined above. This amount will be billed at the rate of \$625 per month.

b. Services requested beyond the annual 50 hour limit will be billed as non-retainer work at the Firm's current hourly rates.

c. Services not covered under this retainer arrangement will be billed at \$170.00 per hour for general matters with the exception of litigation, hearings, construction and special education.

d. Legal services for litigation, hearings, special education and construction will be billed separately at the Firm's current hourly rate of \$190.00 per hour. "Litigation" refers to matters under the jurisdiction of the state and federal courts. "Hearings" are defined as any proceeding in which witnesses will be called, sworn, examined, and cross-examined before an independent finder of fact who will decide the outcome of the case. Some examples of litigation and hearings include, but are not limited to, student and employee disciplinary proceedings, representation of the District in tax certiorari proceedings, and representation of the District in any arbitration or PERB related proceeding.

e. Other Billable/Reimbursable items:

Only significant costs or expenses which are incurred by the Firm on behalf of the District will be billed to the District. Such costs are large photocopying projects, large postage fees, stenographic reporters' fees, witness fees and court costs.

4. The District will have access to all attorneys and professional staff employed by the Firm.


5. The term of this Agreement shall be from July 1, 2019, through June 30, 2020. The District may, in its sole discretion, for any reason, terminate this Agreement earlier than June 30, 2020, upon thirty (30) days' written notice from the District to the Firm, subject only to payment of earned fees, including a pro rata determination of the paid retainer, and disbursements as of the date of termination. The Firm shall also have the right to terminate this Agreement upon thirty (30) days written notice.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

LONG LAKE CENTRAL SCHOOL DISTRICT

GIRVIN & FERLAZZO, P.C.

By: \_\_\_\_\_  
Superintendent of Schools

By:   
Kristine A. Lanchantin, Esq.  
Shareholder

**JULY 1, 2019**  
**AGREEMENT BY AND BETWEEN**  
**THE LONG LAKE CENTRAL SCHOOL DISTRICT**  
**AND**  
**THE INDIAN LAKE CENTRAL SCHOOL DISTRICT**

WHEREAS, the Long Lake Central School District, (hereinafter "Long Lake"), and the Indian Lake Central School District, (hereinafter "Indian Lake"), are both public school districts operating under the laws of the State of New York; and

WHEREAS, both Long Lake and Indian Lake require the position of Psychologist/Committee on Special Education Chairperson ("Psychologist/CSE Chairperson"); and

WHEREAS, Indian Lake employs a Psychologist/CSE Chairperson but only requires his services on a part time (.5 FTE) basis; and

WHEREAS, Long Lake also requires the services of a part time Psychologist/CSE Chairperson; and

WHEREAS, both Long Lake and Indian Lake believe there is a mutual benefit to creating a relationship between the districts to enable the Indian Lake Psychologist/CSE Chairperson to provide shared services with Long Lake.

NOW THEREFORE in consideration of the above, and the terms of this agreement, it is hereby agreed as follows:

1. Term – The term of this agreement shall be from September 1, 2019 through June 30, 2020 in accordance with the terms hereof.
2. Services – Indian Lake shall employ a Psychologist/CSE Chairperson, Jonathan Short, who shall provide direct, on site, services to both Long Lake and Indian Lake, for one-half (.5 FTE) his time in each District. The parties shall work out schedules such that Mr. Short will spend half his time in Long Lake and the other half of his time in Indian Lake, with equal time being spent in both districts. Mr. Short shall work in accordance with Indian Lake's academic calendar. He shall not be expected to work in Long Lake on any day that Indian Lake is closed or has a conference day.
3. Payment – In return for the services described herein, Long Lake shall pay to Indian Lake one-half the amount of Jonathan Short's salary of \$60,362 and estimated benefits of \$12,666, for the 2019-20 school year. Indian Lake shall invoice Long Lake twice a year, or as agreed to by the parties. Such invoices shall be paid by Long Lake within thirty (30) calendar days.

4. Employer- Employee Relationship – It is agreed between the parties that Mr. Short shall be a full-time employee of Indian Lake, and shall not have an employer-employee relationship with Long Lake during the term of this agreement. Mr. Short shall receive all salary, benefits and other compensation from Indian Lake. Mr. Short is not entitled to any benefit plan afforded to the employees of Long Lake, worker's compensation, benefits, nor any other benefit, right or privilege available to employees of Long Lake, except to the extent Mr. Short shall be eligible for and receive unemployment benefits, in which case Long Lake and Indian Lake shall split any expenses associated therewith.
5. Termination – This Agreement may be terminated at any time by a mutual written Agreement between the parties.
6. Renewal - This Agreement may be renewed on a yearly basis upon the mutual agreement of the parties. If not renewed, the Agreement shall expire on June 30, 2020.
7. Indemnification - Indian Lake shall defend, indemnify and save harmless Long Lake, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of Indian Lake, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses and expenses. Long Lake shall defend, indemnify and save harmless Indian Lake, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of Long Lake, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses and expenses.
8. Entire Agreement - The terms of this Agreement represent the final intent of the parties. Any modifications, rescission or waiver of the terms of this Agreement shall be effective only if evidenced by a subsequent writing which is executed and acknowledged by the parties with the same formalities accorded this basic Agreement.
9. This Agreement is subject to approval by both Boards of Education.

FOR LONG LAKE:

FOR INDIAN LAKE:

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Noelle Short, Superintendent

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David Snide, Superintendent

**LONG LAKE CENTRAL SCHOOL DISTRICT  
STUDENT TRANSPORTATION COOPERATIVE AGREEMENT**

This agreement is made by and among the participating school districts listed below pursuant to section 119-o of the General Municipal Law for the purpose of providing transportation to their respective students on a cooperative basis during the school year commencing July 1, 2019 and ending June 30, 2020. For the purpose of this agreement the school district sending one of its students on another district's bus shall be called the "sending district", and the school district transporting another district's student shall be called "the transporting district."

The participating school districts:

Minerva Central School District

Bolton Central School district

Indian Lake Central School District

Johnsburg Central School District

Long Lake Central School District

Newcomb Central School District

North Warren Central School District

Schroon Lake Central School District

Warrensburg Central School District

Whereas each of the participating districts provides transportation for its resident students between their homes and the schools they legally attend; and two or more

districts may be transporting students to the same out-of-district locations or over similar routes; and all of the above listed districts are willing to work together to improve transportation service and efficiency within the region served by the participating districts; now therefore, in consideration of the mutual promises contained herein it is agreed:

1. Participating districts shall cooperate with each other by transporting each other's students when multiple districts are transporting students to the same location, to maximize the use of available passenger capacities, and to avoid overlapping and unnecessarily long runs.
2. Transportation officials shall have the authority to represent their respective districts in making scheduling arrangements and designing procedures for covering matters such as scheduling changes, communications, student discipline, emergency procedures and complaints. Any particular cooperative transportation arrangement may be discontinued when no longer convenient to any participating district.
3. The parties agree that each district shall maintain public liability insurance coverage such that the insurance of the transporting district will be primary with respect to any claim made against the transporting district and /or the sending district in connection with or arising out of the operation of the transporting district's vehicle. The transporting district shall provide details of policy terms and limits at the request of the sending district. A transporting district shall not be deemed the agent of the sending district, but rather an independent contractor.



4. There shall be no fee for the transporting of a student of one participating district by another district pursuant to this agreement.

Wherefore the parties have executed this Agreement by authority of their respective Boards of Education.

Dated: \_\_\_\_\_

For Long Lake Central School District

**LONG LAKE CENTRAL SCHOOL DISTRICT  
STUDENT TRANSPORTATION COOPERATIVE AGREEMENT**

This agreement is made by and among the participating school districts listed below pursuant to section 119-o of the General Municipal Law for the purpose of providing transportation to their respective students on a cooperative basis during the school year commencing July 1, 2019 and ending June 30, 2020. For the purpose of this agreement the school district sending one of its students on another district's bus shall be called the "sending district", and the school district transporting another district's student shall be called "the transporting district."

The participating school districts:

Long Lake Central School District

Tupper Lake Central School District

Whereas each of the participating districts provides transportation for its resident students between their homes and the schools they legally attend; and two or more districts may be transporting students to the same out-of-district locations or over similar routes; and all of the above listed districts are willing to work together to improve transportation service and efficiency within the region served by the participating districts; now therefore, in consideration of the mutual promises contained herein it is agreed:

1. Participating districts shall cooperate with each other by transporting each other's students when multiple districts are transporting students to the

same location, to maximize the use of available passenger capacities, and to avoid overlapping and unnecessarily long runs.

2. Transportation officials shall have the authority to represent their respective districts in making scheduling arrangements and designing procedures for covering matters such as scheduling changes, communications, student discipline, emergency procedures and complaints. Any particular cooperative transportation arrangement may be discontinued when no longer convenient to any participating district.
3. The parties agree that each district shall maintain public liability insurance coverage such that the insurance of the transporting district will be primary with respect to any claim made against the transporting district and /or the sending district in connection with or arising out of the operation of the transporting district's vehicle. The transporting district shall provide details of policy terms and limits at the request of the sending district. A transporting district shall not be deemed the agent of the sending district, but rather an independent contractor.
4. There shall be no fee for the transporting of a student of one participating district by another district pursuant to this agreement.

Wherefore the parties have executed this Agreement by authority of their respective Boards of Education.

Dated: \_\_\_\_\_

For Long Lake Central School District

**SUBJECT: DUTIES OF THE EXTRACLASSROOM ACTIVITY FUND CENTRAL  
TREASURER AND FACULTY AUDITOR**

Extraclassroom Activity (ECA) Central Treasurer

The ECA Central Treasurer is appointed by the Board and has custody of all ECA funds. The ECA Central Treasurer's duties include, but are not limited to:

- a) Disbursing ECA funds by means of prenumbered check forms upon receipt of a payment order signed by the student activity treasurer and faculty advisor of the ECA, provided that there are sufficient funds in the account;
- b) Signing all checks disbursing ECA funds;
- c) Providing completed checks disbursing ECA funds to the student activity treasurer of the ECA;
- d) Signing a receipt for all ECA funds placed into his or her custody and depositing those funds promptly into a bank designated by the Board;
- e) Maintaining a record of the receipts and disbursements of each individual ECA account and of all the ECA accounts combined;
- f) Verifying bank statements and preparing a reconciliation of cash balances and ECA accounts ~~to be forwarded to the Faculty Auditor monthly;~~
- g) Submitting to the Board a financial report relating to the receipts and expenditures for all ECA accounts on a ~~quarterly~~ <sup>monthly</sup> basis; and
- h) Reporting to the Board or its designee regularly ~~and independently of the Faculty Auditor.~~

Faculty Auditor

The Faculty Auditor is appointed by the Board. The Faculty Auditor's duties include, but are not limited to:

- a) Examining the statements of accounts from the ECA Central Treasurer monthly;
- b) Auditing the ledgers kept by the student activity treasurer(s) at least twice a year on a rotating basis, and reconciling these ledgers with the ECA Central Treasurer's records;
- c) Examining transactions and paperwork to determine if correct procedures are being used, including supporting documentation requirements and receipt issuance;

(Continued)

**SUBJECT: DUTIES OF THE EXTRACLASSROOM ACTIVITY FUND CENTRAL  
TREASURER AND FACULTY AUDITOR (Cont'd.)**

- d) ~~Certifying the accuracy of entries posted and available balances listed;~~
- e) ~~Investigating any instances when the ECA Central Treasurer's report and the student activity treasurer's ledgers do not agree;~~
- f) ~~Assembling, at the end of the school year, the monthly reports and preparing a composite report listing the financial condition of each ECA account for the full school year; and~~
- g) ~~Reporting to the Board or its designee regularly and independently of the ECA Central Treasurer.~~

8 NYCRR Part 172

NYSED Finance Pamphlet, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds,  
Revised 2019

Adoption Date

# Replaces Current Policy

2019

5520  
1 of 2

Non-Instructional/Business  
Operations

## SUBJECT: EXTRACLASSROOM ACTIVITY FUND

Any organization within the District whose activities are conducted by students, and whose financial support is raised other than by taxation or through charges of the Board, is an extraclassroom activity (ECA). The moneys raised by these organizations are referred to as ECA funds. ECA fund management provides students with the opportunity to learn proper business practices and how to operate a successful business. The Board and designated District staff will protect and provide oversight of ECA funds. All ECAs will be approved by the Board.

The Board will appoint an ECA Central Treasurer, ~~a Faculty Auditor, and a chief faculty counselor (appointed for each building in the District, typically the building principal)~~. Each ECA will have a faculty advisor appointed by ~~the chief faculty counselor~~. Additionally, each ECA will have a student activity treasurer elected by the members of the ECA. *The Board*

All ECA funds will be handled in accordance with the financial procedures set forth in The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds, Revised 2019, published by the New York State Education Department. All moneys received from the conduct, operation, or maintenance of any ECA will be deposited with the ECA Central Treasurer. Two separate and independent sets of records of receipts and expenditures will be maintained, one by the ECA Central Treasurer and one by the ECA's student activity treasurer. On a ~~quarterly~~ *Monthly* basis, the ECA Central Treasurer will submit to the Board a financial report relating to the receipts and expenditures for all ECA accounts. The authority to expend moneys will be distinct and separate from the custody of these moneys. The District will invest ECA funds in accordance with its investment policy.

ECAs are prohibited from using the District's New York State sales tax exemption. The ECA Central Treasurer is responsible for filing the periodic sales tax returns for ECA funds.

All commitments and contracts will be the sole responsibility of the ECA incurring the transaction, regardless of a change in faculty advisors, membership, or officers.

In conjunction with the annual audit of District records, the Independent Auditor will audit all ECA funds. This audit will include a statement of receipts, disbursements, and balances for each ECA, together with a reconciliation of cash.

When an ECA becomes inactive or is discontinued, the ECA Central Treasurer is directed to expend the leftover ECA funds as voted by the organization controlling these funds. If this designation does not exist, then leftover funds of inactive or discontinued ECAs and of graduating classes will automatically revert to the account of the general student organization or student council. To reactivate, inactive or discontinued ECAs must follow the start-up procedures for new ECAs.

8 NYCRR Part 172

NYSED Finance Pamphlet, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds,  
Revised 2019

(Continued)

**SUBJECT: EXTRACLASSROOM ACTIVITY FUND (Cont'd.)**

NOTE: Refer also to Policies #1330 -- Appointments and Designations by the Board  
#1334 -- Duties of the External (Independent) Auditor  
#1336 -- Duties of the Extraclassroom Activity Fund Central  
Treasurer and Faculty Auditor  
#3280 -- Use of School Facilities, Materials, and Equipment  
#5220 -- District Investments  
#5530 -- Petty Cash Funds and Cash in School Buildings  
#5620 -- Fixed Asset Inventories, Accounting, and Tracking  
#7410 -- Extracurricular Activities  
#7450 -- Fundraising by Students

# Proposed New Policy

2019

7410  
1 of 2

Students

## **SUBJECT: EXTRACURRICULAR ACTIVITIES**

Any organization within the District whose activities are conducted by students, and whose financial support is raised other than by taxation or through charges of the Board, is an extraclassroom activity (ECA). All ECAs must be approved by the Board. The Superintendent or designee will maintain an up-to-date register of all ECAs that are approved or discontinued. The District will develop detailed procedures for the establishment of ECAs.

The Board may adopt rules and regulations to abolish and/or prohibit any fraternity, sorority, or other secret society in any secondary school in the District provided that the Board has found that the fraternity, sorority, or secret society has, by virtue of its activities, caused or created a disruption of or interference with the academic process of any secondary school within the District or caused or created a disruption of the academic process of any individual student or students in any secondary school within the District.

### **Eligibility for Attendance**

Student participation in extracurricular activities is a privilege. Students must abide by the academic standards and standards of conduct for participation in extracurricular activities as established by the Board and outlined in the District's *Code of Conduct* and/or any other applicable document.

### **Censorship of School-Sponsored Student Publications and Activities**

The District may exercise editorial control over the style and content of student speech in school-sponsored publications and activities that are part of the educational curriculum.

### **Limited Open Forum**

The District maintains a limited open forum where one or more noncurricular related secondary student groups meet on District premises during noninstructional time. The District will not deny equal access or a fair opportunity to, or discriminate against these groups on the basis of the religious, political, philosophical, or other content of the speech at those meetings.

To provide a fair opportunity to students who wish to conduct a meeting, the District will ensure that:

- a) The meeting is voluntary and student-initiated;
- b) There is no sponsorship of the meeting by the District, the government, or its agents or employees;
- c) Employees or agents of the District or government are present at religious meetings only in a nonparticipatory capacity;

(Continued)



**SUBJECT: EXTRACURRICULAR ACTIVITIES (Cont'd.)**

- d) The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the District; and
- e) Non-District persons may not direct, conduct, control, or regularly attend activities of student groups.

However, the District, its agents, and its employees, retain the authority to:

- a) Ban unlawful groups;
- b) Maintain order and discipline on District premises;
- c) Protect the well-being of students and employees;
- d) Assure that attendance of students at meetings is voluntary; and
- e) Restrict groups that materially and substantially interfere with the orderly conduct of educational activities.

20 USC §§ 4071-4074

Education Law §§ 1709-a, 2503-a, and 2554-a

8 NYCRR Part 172

NYSED Finance Pamphlet, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds,  
Revised 2019

Adoption Date