

## LLCS Minutes

### Team Name: Maintenance Committee

**DATE:** May 30, 2019

**FACILITATOR:** Noelle Short

**RECORDER:** Vickie Snide

#### **DISCUSSION HIGHLIGHTS:**

-Electric outlets on outside of gym now work – Blue Line Electrical repaired. However light in second floor hallway near offices needs to be replaced.

-Science Classroom faucet repaired

-Letters are placed above outside doors.

-Garden Shed will be built by the end of the school year and will be placed by the row of trees near the garden. Custodians are cleaning out the old shed and will tear it down. A handset with no lock will be installed on the door and a combination lock with a hasp will be installed.

-Summer repair list reviewed: Remove asbestos pipe insulation in Boiler Room; Repair window balance in stairwell; Move Conference Room radiator down from Server Room; Have NCC remove outside fire pull station; Rearrange Home Run room furniture; Work with Town on ball field in August.

-N. Short said some teachers may be moving rooms this summer.

-Reviewed summer painting schedule. Priorities are: Technology (Shop) floor, Computer Lab, Social Studies. Kelsie Adams to update paint schedule. T. Clark to put a memo out to staff stating which rooms will be painted and if they want their room done now, we will buy materials and they can paint themselves.

-Plan on busing for Summer School and the Newcomb Program morning run.

-Plate in front of old water fountain in the gym needs to be secured to the wall.

-The tennis court fencing has been secured to keep everyone out of it.

-Veeder root system testing needs to be done every year now. T. Clark to check with C. Parks and Docteur to see if one vendor can do all the testing and the price of such.

-BOCES was here updating the Triennial Asbestos Plan. It needs to be submitted to NYS by 9/1/19.

-Reviewed Safety Plans: PPE, Hazard Communication, Chemical Hygiene, Confined Space, Fall Protection, Hearing Conservation, Respirator Protection, Pest Management, Lockout/Tagout

#### **MEMBERS PRESENT:**

Noelle Short  
Tony Clark  
Hayden LaMere  
Vickie Snide  
Eric Hample

#### **MEMBERS ABSENT:**

Fred Short

#### **NEXT MEETING:**

Date: June 20, 2019  
Time: 1:15 p.m.  
Location: Conference Room 310

#### **NEXT AGENDA:**

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#### **ITEMS COMPLETED:**