

## **I. CALL MEETING TO ORDER**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, June 28, 2022, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 7, 2022 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

## **II. FLAG SALUTE**

The meeting was opened with a salute to the flag and a moment of silence for a board member's brother's passing.

## **III. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Pellecchia, Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

**ABSENT:** Mr. Coffey, Mr. Guarascio and Mr. MacMoyle

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Tyler Verga, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

## **IV. PRESIDENT'S REPORT**

Good evening everyone.

Congratulations to all for a successful end to another year. The past few years have been like nothing we've ever experienced. Thank you to the staff for all your hard work and dedication to keep pressing forward through this new normal.

Everyone was happy to be able to have a lot of end of the year activities we have missed. I would like to thank board member Anne Marie Trethaway for attending so many of the ceremonies on behalf of the board. And thank you to the parents who were able to attend. I'm sure they were happy to be able to come back to school for these events.

June 6th Anne Marie Trethaway and I were able to attend a ceremony honoring Jerry Duggan. Thank you to the PTA for donating the bench in his memory. The bench is right outside of the board office on the corner as you exit the CBW parking lot. His absence is felt by all. Thank you also to Mrs. Burton and Mr. Waldron for having us.

The 6th grade promotion ceremony was a great success. First time outside on the Central Regional football field. It was great to see all the parents, family and friends in attendance. Thank you Mr. Prima and Mr. Conforti for a wonderful time. Congratulations and best of luck to our 6th graders headed to new adventures at Central Regional.

Congratulations also to our 4th graders who will now be moving up here to BTES. Best of luck.

Have a happy and healthy summer. This concludes the President's report.

## **V. SUPERINTENDENT'S REPORT**

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

## **VI. COMMITTEE REPORTS**

**Policy:** Mrs. Bacchione reported that the Policy Committee met on June 20, 2022 and reviewed the first reading of all policies that are on tonight's agenda for approval.

**Education:** Mrs. Shedlock reported that the Education Committee met on June 21, 2022 and discussed the following:

### **One Book, One Berkeley**

- After several meetings and several book nominations, the committee has decided on the book *Ralph S. Mouse* by Beverly Cleary.

### **World Language Curriculum**

- Will be written by Mariela Osorio.

### **Social Emotional Well Being**

- Goal 1: Create and foster a physically safe and emotionally secure environment that promotes a high level of academic performance for all students and staff.
- There will be an element for staff that focuses on their well-being as well.

### **Accelerated Learning**

- Goal 2: Through ESSER II and ARP Funding, the Berkeley Township School District will provide additional opportunities for students to accelerate and supplement learning throughout the school year.
- Fall, Winter, and Spring Learning Academies, Reader's Theater, STEAM, and Winter and Spring Wellness will continue for the 2022 - 2023 school year.

### **MTSS/RTI**

- Goal 3: Continue to increase teacher understanding of the components of Multi-Tiered Systems of Support to meet the academic, behavioral, health, enrichment and social/emotional needs of all students.
- Effective School Solutions will be working with the district throughout the year to help with this goal.

**Personnel:** Mr. Ytreboe reported that the Personnel Committee met on June 21, 2022 and discussed all personnel items that are on the agenda for approval.

## VII. SUPERINTENDENT'S AGENDA

**MOTION** by Mr. Pellecchia that upon recommendation of the Superintendent Items A1-A23 be approved.

**SECOND** by Mrs. Shedlock

**ROLL CALL VOTE:** (6 Ayes, 0 Nays, 0 Abstain) Motion carries.

### A. PERSONNEL RESOLUTIONS

#### 1. Resignation/Retirement

Recommend the Board accept the resignation of the following staff member:

Name	Position/School	Reason	Effective
a) Rebecca Timpanaro	PS Teacher - HMP	Resignation	6/20/22
b) Daniel Wright	Bus Driver - District	Resignation	6/30/22
c) Frances Campos	PEA Aide - CBW	Resignation	7/10/22
d) Sara Yost	PEA PS Teacher - HMP	Resignation	6/23/22

#### 2. New Hires

Recommend the Board approve the following new hires, in the position listed, for the 2022-23 school year, pending completed paperwork:

Name	Position	Effective	Salary
a) Hayley Haggerty	Occupational Therapist - CBW	9/1/22	Contractual
b) Melisa Balton	World Language Teacher - TBD	9/1/22	Contractual

#### 3. Reassignments

Recommend the Board approve the following staff members reassignments for the 2022-23 school year:

Name	From	To	Effective
a) Jaimee Jones	BAY -Teacher Aide	PS Social Worker	9/1/22
b) Shannon Sanford	BAY - Teacher Aide	Spec. Ed. Teacher - CBW	9/1/22

**4. Leave(s) of Absence**

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates subject to change):

- a) I.D. #5687-Custodian-BTE:  
Medical leave of absence to start 5/24/22 through 7/18/22.
- b) I.D. #5367-Cafe Worker-BTE:  
Unpaid Leave of absence to start 6/9/22 through 6/20/22.
- c) I.D. #6865-Transportation-Dist:  
Medical leave of absence to start 6/6/22 through 6/20/22.
- d) I.D. #6450-Teacher-HMP:  
Maternity leave of absence to start 9/20/22 through 5/12/23.
- e) I.D. #6745-Teacher-BAY:  
Maternity leave of absence to start 9/6/22 through 12/23/22.
- f) I.D. #6875-Trans.-Dist:  
Extension of medical leave of absence from 6/1/22 through 6/20/22.
- g) I.D. #6724-Custodian-BTE:  
Medical leave of absence to start 6/9/22 through 8/1/22

**5. Substitutes (New & Renewal)**

Recommend the Board approve the attached list of substitutes for the assignment(s) listed for the 2022-2023 school year. **(Attachment 2)**

**6. Start Date**

Recommend the Board approve the start date for the following new hire:

Name	Position	Effective
a) Joseph Jordan	Asst. Systems Analyst - HMP	6/9/22

**7. Reappointment of New Staff**

Recommend the Board approve the reappointment of the following new staff for the 2022-2023 school year:

<b>Name</b>	<b>Position/School</b>
a) Joseph Jordan	Asst. Systems Analyst - HMP
b) Michael DiMaria	School Aide - BTE

**8. Sixth Grade Moving Up Ceremony Chaperones**

Recommend the Board approve the following staff members as Chaperones for the sixth grade moving up ceremony to be held at Central Regional High School on 6/15/22, not to exceed 2.5 hours, at the hourly contractual rate of pay:

a) Carolyn Anderson	n) Joanna Mulholland
b) Bonnie Brown	o) Brianna Pastrick
c) Daniel Cooney	p) Michael Peterson
d) Angela Frawley	q) Stephanie Post
e) Sharon Glenn	r) Audra Smith
f) Victoria Guy	s) Janet Sullivan
g) Paige Hatcher	t) Melissa Tomaini
h) Kim Hurley	u) William Turanyi
i) Luke Hurley	v) Nancy Ushock
j) Jesica Iannuzzi	w) Ashley Ward
k) Dana Keene	x) Hanna Wieczorek
l) Lisa Meyer	y) Aimee Zettel
m) Kim Mitchell	z) Maryann Sisler-Aide* *Sub rate of pay

**9. Date Change**

Recommend the Board approve the following date change for the Spring Chess Club sponsored by Marianne Cicco:

From	To
4/28/22	6/16/22

**10. ESY Bus Drivers/Attendants/Substitutes**

Recommend the Board approve the Extended School Year Bus Drivers/Attendants/Substitutes for the 2022 ESY program to be held at the H. & M. Potter School, effective 6/23/22 to 7/28/22, at the contractual rate of pay:

**2022 ESY SUMMER PROGRAM BUS DRIVERS**

DRIVER	AM	MID-DAY	PM	HOURS
a) Bassett, Veronica	6:15-8:30	9:15-10:15	11:30-1:45	5.5
b) Caruso, Jackie	6:15-8:45	9:45-10:45	11:30-1:45	5.75
c) Crouse, Coral	6:15-8:30	9:15-10:15	11:30-1:45	5.5
d) Hough, Michelle	6:15-8:45	N/A	11:30-1:45	4.75
e) Kmetz, Carol	6:15-8:45	N/A	11:30-1:45	4.75
f) Lewis, Lillian	6:15-8:45	9:45-10:45	11:30-1:45	5.75
g) Meier, Donna	6:15-8:30	9:15-10:15	11:30-1:45	5.5
h) Okuniewicz, Lanette	6:15-8:30	9:15-10:15	11:30-1:45	5.5
i) Pfeiffer, Joe	6:15-8:30	9:45-10:45	11:30-1:45	5.5
j) Walker, Donna	6:15-8:45	N/A	11:30-1:45	4.75

**2022 ESY SUMMER BUS ATTENDANTS**

BUS ATTENDANTS	AM	MID-DAY	PM	HOURS	AMOUNT
k) Abello, Michele	6:45-8:15	9:15-10:15	11:45-1:30	4.25	\$16.98
l) Emerenciano, Ana	6:45-8:15	9:45-10:45	11:45-1:30	4.25	\$16.98
m) Germek, Diane	6:45-8:15	9:15-10:15	11:45-1:30	4.25	\$16.98
n) Harman, Julie	6:45-8:15	9:45-10:45	11:45-1:30	4.25	\$16.98
o) Laberdee, Terry	6:45-8:15	9:15-10:15	11:45-1:30	4.25	\$16.98

p) Malloy, Kelly	6:45-8:15	N/A	11:30-1:30	3.5	\$16.98
q) O'Brien, Michele	6:45-8:00	N/A	12:00-1:30	2.75	\$16.98
r) Sojka, Bonnie	6:45-8:15	N/A	11:30-1:30	3.5	\$16.98
s) Suarez, Elisa	6:45-8:15	9:15-10:15	11:45-1:30	4.25	\$16.98
t) Summerton, Kathryn	6:45-8:15	9:45-10:45	11:45-1:30	4.25	\$16.98

**Substitute Bus Drivers/Attendant:**

- u) Robert Martin (Bus Driver)
- v) Alice Bobinski (Bus Driver/Attendant)
- w) Dawn Kuch (Bus Driver)

**11. Additional ESY Staff - 2022**

- a) Recommend the Board approve the following additional Special Education Program staff for the ESY program, to run from 6/23/22 through 7/28/22 for 20 days, Monday through Thursday, 8:00 am-12:00 pm, in the positions listed:

Name	Position	# of Hours	Rate of Pay
a) Courtney Gesualdo	Substitute Teacher	-----	Substitute rate
b) Rose Drzaszcz	Substitute Aide	-----	Substitute rate
c) Angela Oakes	Substitute Aide	-----	Substitute rate
d) Ifinoe Xanthacos	Aide	4	\$16.98

- b) Recommend the Board rescind the appointment of Sharon Madore, as a Special Education Aide, for the 2022 ESY Summer Program.

**12. Revised Rate for ESY 2022**

Recommend the Board approve the revised rate for the following ESY staff:

Name	From	To
a) Cassandra Colello	Substitute rate	\$42.00
b) Courtney Gesualdo	Substitute rate	\$42.00

**13. School Messenger**

Recommend the Board approve Laura Morgan as the School Messenger for up to 13 days, for four hours daily, at the contractual rate of pay.

**14. Summer Helper**

Recommend the Board approve the following individual as a Summer Helper, effective 6/27/22 at the rate of \$13 per hour, for approximately 20 hours per week, Monday through Thursday, and charged to the line account indicated:

Name	Position	Account #
a) Ethan Broome	Technology Helper	11-000-252-100-07-0009
b) Rynne McShaffrey	Technology Helper	11-000-252-100-07-0009

**15. World Language Curriculum Writing**

Recommend the Board approve Mariela Osorio as a teacher for the World Language Curriculum Writing K-6, not to exceed 20 hours, at the contractual rate of pay.

**16. Internship**

Recommend the Board approve Kendall Newman, a Social Worker student at Ferris University, to complete her field experience under the direction of Cheryl Ernest, Social Worker for the district, effective 6/23/22 through 7/28/22.

**17. Spring Learning Academies Teacher**

Recommend the Board approve Tracey Jarossy as a substitute teacher for the Spring Learning Academies after school program, at the contractual rate of pay, paid through ARP Grant Funding.

**18. Compensatory Education Hours**

Recommend the Board approve Compensatory Education Hours for the following staff members, effective 6/21/22, at the contractual rate, paid through CRRSA-ESSER II Funding:

Student	Teacher	Hours
a) #999673	Amy Sherwood - HMP	15
b) #1000375	Melisa Whitworth - HMP	15



**19. Basic Skills Night**

Recommend the Board approve Sandy Cotten as an additional staff member for the Basic Skills Night, for 0.5 hours, on 6/13/22, at the contractual rate of pay.

**20. Camp Paw Program**

Recommend the Board approve Alice Bobinski as a bus driver for the Camp Paw Program for the following dates and hours, at the contractual rate of pay:

Date	Time	Hours
6/28/22	7:45 am - 11:45 am	4
6/30/22	7:45 am - 11:45 am	4
7/5/22	7:45 am - 11:45 am	4
7/14/22	8:00 am - 1:00 pm	5
7/18/22	7:45 am - 12:45 pm	5
7/19/22	7:45 am - 12:45 pm	5

**21. Business Administrator's Contract**

Recommend the Board approve the Business Administrator's negotiated contract for the 2022-23 school year.

**22. Revised Hours for 2022-2023 School Year**

Recommend the Board approve the revised hours for the following employee, effective 7/1/22:

Name/Position	From	To	Salary
a) Emanuela Giovatto-Amato, Secty.	25 hrs./wk.	40 hrs./wk.	Based on increased hours

### 23. Student Teacher Placements

Recommend the Board approve the following student teacher placements for the 2022-2023 school year:

Name	Assigned To	Start Date	Requirements
a) Dara Sborea	Jenell Mitchell - BAY	Fall Semester	100 Hours
b) Katie McGinley	Lauren Treshock - BAY	Fall Semester	100 Hours
c) NellyBe Castillo	Justin Mannarino - BAY	Fall Semester	100 Hours
d) Stephanie Cantor	Rita Starnier - BTE	Fall Semester	480 Hours

### VII. SUPERINTENDENT'S AGENDA

**MOTION** by Mr. Pellecchia that upon recommendation of the Superintendent Items B1-B7 be approved.

**SECOND** by Mrs. Trethaway

**ROLL CALL VOTE:** (6 Ayes, 0 Nays, 0 Abstain) Motion carries.

#### B. OTHER BOARD ITEMS

##### 1. HIB Report Update - Period 2

  2   HIB investigations conducted - January, 2022 - June 8, 2022

  0   HIB investigations affirmed - January, 2022 - June 8, 2022

  2   HIB alleged - January, 2022 - June 8, 2022

##### Violence & Vandalism Report Update

  0   Violence & Vandalism - January, 2022 - June 8, 2022

##### Suspensions Update

 24  Suspensions - January, 2022 - June 8, 2022

## 2. Bylaws/Policies/Regulations

Recommend the Board approve the First Reading of the Bylaws/Policies/Regulations listed below:

Policy 1648.15	Recordkeeping for Healthcare Settings in School Buildings COVID 19 (New/Mandated)
Policy 2417	Student Intervention and Referral Services (Revised/Mandated)
Policy 3161	Examination for Cause - Teachers (Revised/Recommended)
Policy 4161	Examination for Cause - Support Staff (Revised/Recommended)
Policy 5512	Harassment, Intimidation and Bullying (Revised/Mandated)
Policy 7410	Maintenance and Repair (Revised/Mandated)
Reg 7410.01	Facilities Maintenance, Repair Scheduling and Accounting (Revised/Mandated)
Policy 8420	Emergency and Crisis Situations (Revised/Mandated)
Policy/Reg 9320	Cooperation with Law Enforcement Agencies (Revised/Mandated)

### Abolished:

Policy 1648.14	Safety Plan for Healthcare Settings in School Buildings COVID 19
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## 3. Job Description

Recommend the Board approve the job description for "Personal Care Assistant/Preschool and Special Education". (**Attachment 3**)

## 4. Out-of-District Placements 2022-2023

Recommend the Board approve the following students for out-of-district placements for the 2022-2023 School Year inclusive of ESY 2022:

- I.D. #999891 - Regional Day School - effective 7/5/22 - 8/15/22 + 9/1/22 - 6/30/23
- I.D. #1000555 - DCF Regional School, Ocean Campus - effective 7/1/22 - 6/30/23  
(State Facility)
- I.D. #1001673 - Hawkswood School - effective 7/6/22 - 8/16/22 + 9/1/22 - 6/30/23
- I.D. #1001030 - Lehman School & Tech Center - effective 7/5/22 - 8/26/22  
+ 9/1/22 - 6/30/23
- I.D. #1002224 - Lehman School & Tech Center - effective 7/5/22 - 8/26/22  
+ 9/1/22 - 6/30/23
- I.D. #1001220 - Children's Center of Monmouth County - effective 7/5/22 - 8/26/22  
+ 9/1/22 - 6/30/23
- I.D. #999701 - The Laurel School of Princeton - effective 9/1/22 - 6/30/23
- I.D. #999684 - New Road School - effective 7/1/22 - 8/12/22 + 9/1/22 - 8/30/23
- I.D. #999555 - Regional Day School - effective 7/5/22 - 8/15/22 + 9/1/22 - 6/30/23
- I.D. #1001458 - Regional Day School - effective 7/5/22 - 8/15/22 + 9/1/22 - 6/30/23
- I.D. #1002444 - Regional Day School - effective 7/5/22 - 8/15/22 + 9/1/22 - 6/30/23

**5. Homebound Instruction**

Recommend the Board approve Homebound Instruction for the following student:

I.D. #1002219 - Amy Sherwood (teacher) with Evelyn Mahoney (teacher aide) will provide instruction - not to exceed 10 hours/week, effective 5/25/22-6/20/22 and continue from 6/23/22-7/28/22.

**6. NWEA Program**

Recommend the Board approve the Northwest Evaluation Association (NWEA) (district) program for the 2022-2023 school year at a cost of \$27,284.

**7. Resolution to Approve Sidebar**

Recommend the Board, upon the Superintendent's recommendation, approve the Sidebar Agreement between the Berkeley Township Board of Education and the Berkeley Township Education Association regarding Bus Drivers, Aides, and Personal Care Assistants.

**VIII. PUBLIC DISCUSSION ON AGENDA ITEMS**

Tom Ettari, BTEA President along with Anita DeBenedictis, BTEA Vice President thanked the Board for their generosity in approving the sidebar agreement.

**IX. BUSINESS ADMINISTRATOR'S AGENDA**

**MOTION** by Mrs. Shedlock that upon recommendation of the Business Administrator Items 1-13 be approved.

**SECOND** by Mr. Bowens.

**ROLL CALL VOTE:** (6 Ayes, 0 Nays, 1 Abstain) Mr. Pellecchia abstains on Item 2.  
Motion carries.

**1. Minutes**

RESOLVED that the minutes of the following meetings be approved:

- a) Minutes of the Regular Meeting held on May 24, 2022. **(Attachment 4)**
- b) Minutes of the Executive Session held on May 24, 2022.

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated June 28, 2022  
Check numbers 51235-51380 \$1,434,082.81  
**(Attachment 5)**

Purchase Orders numbered 22-1742 through 22-1935 \$ 628,146.16

Purchase Orders numbered 23-0001 through 23-0114  
23-05000 through 23-05210 \$5,070,313.27  
**(Attachments 6 & 7)**

**3. Payroll Approval**

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

May 15, 2022 \$1,275,658.29  
May 31, 2022 \$1,297,236.86

**4. Appropriation Transfers**

BE IT RESOLVED that the Appropriation Transfers for the month of May 2022, be approved.  
**(Attachment 8)**

**5. Board Secretary's Report**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of May 31, 2022, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
**(Attachment 9)**

**6. Report of the Treasurer of School Monies**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended May 31, 2022 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 10)**

## 7. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rate
a) MOESC	1002224	3/4-6/22/22	Lehmann School	TBD
b) MOESC	999740	5/26-6/20/22	West Creek to/from H&M Potter	\$178.70
c) MOESC	998838	5/26-6/20/22	West Creek to/from BTES	\$155.71
d) MOESC	1001030	7/5-8/26/22	Lehmann School	TBD
e) MOESC	1002444	7/5-8/15/22	Jackson Regional Day School	TBD
f) MOESC	1002224	7/5-8/26/22	Lehmann School	TBD
g) MOESC	1001220	7/5-8/23/22	Children's Center of Monmouth County	TBD
h) MOESC	999684	7/1-8/12/22	New Road School	TBD

## 8. Medical Specialists

Recommend the Board of Education approve the following to be added to the Medical Specialist List:

- a) Neurabilities Healthcare
- b) Educational Audiology Resources

## 9. Approval to Accept IDEA

Recommend the Berkeley Township Board of Education approve the FY23 IDEA allocations as follows:

- a) IDEA Basic \$536,372
- b) IDEA Preschool \$ 28,967

## 10. ESEA Grant Funding

Recommend the Berkeley Township Board of Education approve the following funding for the 2022-23 school year:

- a) Title IA \$490,199
- b) Title IIA \$ 77,786
- c) Title III \$ 5,879
- d) Title IV \$ 28,176

**11. ESEA Grant Funding**

Recommend the Berkeley Township Board of Education Reject the following funding for the 2022-23 school year:

- a) Title III Immigrant \$ 2,139

**12. Approval to Charge to Grant**

Recommend the Board approve following salary amounts to be paid through Title I Grant funding for the 2022-23 school year:

Name	Location	Amount
a) Gina Boyles	HMP	\$60,700.25
b) Thomas Ettari	HMP	\$55,110.25
c) Tracy Foster	HMP	\$55,890.25
d) Valerie Rollis	HMP	\$58,750.25
e) Stephanie McClelland	BAY	\$52,597.00

**13. Buses for Summer Recreation Program**

Recommend that the Berkeley Township Board of Education approve the use of four district school buses, B7, B8, B10 and B17, by the Berkeley Township Recreation Department for summer camp from July 5, 2022 through August 12, 2022.

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

None

**XII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

None

**XIII. ADJOURNMENT**

A motion was made by Mrs. Shedlock to adjourn the meeting. Second by Mrs. Trethaway. All in favor. Meeting adjourns at 7:14 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tyler Verga", with a long horizontal flourish extending to the right.

Tyler Verga, CPA  
Business Administrator/Board Secretary