

WESTBROOK BOARD OF EDUCATION
Regular Board of Education Meeting
January 9, 2018
Westbrook High School Library

MINUTES

I. Call to Order 7:03 p.m.

Members Present: Lee Bridgewater, Sally Greaves, Kim Walker, Don Perreault,
Mary Ella Luft, Zachary Hayden, Michelle Palumbo

Absent: Dee Adorno, Jackie Lyman

Also Present: Superintendent, Pat Ciccone,
Administrators, Tara Winch, Taylor Wrye, Ruth Rose;
Lesley Wysocki, Business Manager;
Ben Russell, Technology Specialist;
Anthony Cozza, Community Member

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ACKNOWLEDGEMENTS: None

IV. STUDENT REPRESENTATIVE REPORT

Katelyn Wallace, Student Representative reported on high school activities including Winter sports (basketball and indoor track), the Spring Drama selection, Radium Girls, upcoming exams. Katelyn also reported on her recent successful participation in the American Legion Oratorical Contest. She is moving on to the semi-finals.

V. PUBLIC COMMENT –None

VI. ADMINISTRATOR(S) COMMENTS

A. Tara Winch – Ongoing NEASC Decennial follow-up. The high school is looking forward to receiving a draft of the final report in February or March for review. The completed report is expected in June. The NEASC Committee is meeting on March 14th to preview requirements for future evaluations. Faculty is feeling positive and has addressed concerns as they have come up. The faculty is working with Valley Regional to assist them with the setup of a digital portfolio. They will discuss what has worked for Westbrook and what difficulties they may encounter during the process.

VII. NEW BUSINESS

- A. Contract Ratification – WEA
Don Perreault moved to accept as stipulated, Mary Ella Luft seconded. Vote:
Unanimous
- B. Acceptance of Disciplinary Action/Agreement (Tentative) was tabled.

VIII. SUPERINTENDENT’S REPORT

A. Enrollment – Superintendent Ciccone reported current the enrollment as 735 students.

- B. Superintendent's Budget Proposal (1st Draft) – The BOE was given its first look at the proposed budget to illustrate the process being used. The Superintendent reported on the process used to construct the budget, and budget lines still open for discussion. Superintendent Ciccone is confident in the process developed and used over the last three years. The current budget drivers are Special Education and Transportation. The central office staff is working on budget every day with an eye on every dollar.

Lesley Wysocki, Business Manager outlined the transportation request for proposal process and its progress.

Superintendent Ciccone discussed an Ad Hoc, Economic Council (established by the Board of Selectmen). They have hosted economic roundtables on town and shoreline commerce versus education, internships, job shadowing and community service projects, e.g. how schools and the economic community can work more collaboratively.

- C. Shipman & Goodwin Legislative Update - The Superintendent reviewed legislative pieces that are impacting BOE operations, etc. shared services, Education Cost Sharing (ECS), School Construction, TRB, etc.

IX. OLD BUSINESS- none

X. CONSENT AGENDA – Vote Anticipated

A. Approval of Minutes:

1. Regular Meeting – December 12, 2017
Don Perrault moved to approve the minutes as submitted, Mary Ella Luft seconded; Vote: unanimous
2. Special Meeting – December 18, 2017- Tabled for next meeting.

XI. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for December, 2017. For December 14, 2017 in the amount of \$136,193.12 and December 28, 2017 in the amount of \$151,284.14
- B. Budget Narrative/Review of Expenditure Report:
Mrs. Wysocki provided an overview of the budget.
- C. Line Item Transfer- none
- D. Insurance Report -\$33,000 deficit is approximately the same where we were last year.
- E. Transportation- This was discussed during Superintendent's report (VIII).
- F. Audit by State regarding oil tanks- Central Office is working with the town on status of tank removals and a switch to natural gas.

XII. BOARD COMMITTEE REPORTS

- A. LEARN Report – no report
- B. Policy-no report
- C. Long Range Planning – L. Wysocki proposed a meeting for February 13 at 6:00 p.m. prior to the regular Board of Education meeting – members agreed
- D. Insurance - L. Bridgewater proposed a meeting on 1/24 @ 5:00 p.m.- Members agreed.
- E. Negotiations - S. Greaves reported on WEA – stating, “It's a wrap”. The AFT is the next negotiation and dates need to be proposed.

F. Ad Hoc Energy – L. Wysocki advised January 17 is the next meeting with nothing to report at this time.

G. PTSO Representatives - J. Lyman, M. Luft, M. Palumbo- no report

XIII. PERSONNEL – Vote Anticipated

A. New Appointment - Certified

Catherine Colagiovanni –WMS Art Teacher. Superintendent Ciccone recommended the appointment of Catherine Colagiovanni to the position of WMS art teacher to begin the week of January 22, 2018 Don Perreault moved to accept appointment as recommended, Seconded by Michele Palumbo Vote: Unanimous

XIV. ADJOURN- @ 8:01 pm

Michele Palumbo moved to adjourn meeting, seconded by Mary Ella Luft
Vote: Unanimous

Respectfully submitted,

Kim Walker, Board Secretary

Tammy Dokurno, Substitute Recording Clerk