

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES JANUARY 27, 2021

Mr. Detore called the meeting to order at 5:35 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		X
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Mr. Eveland, Board Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

Correspondence

There was no correspondance.

Principal's Report and Attachments

Mr. Trillo and Mr. Parada gave their Principal's Report.

Public Comment (Agenda Items Only)

There were no public comments.

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of December 16, 2021**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
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Motion carried in an unanimous voice vote.

Board Affairs

Resolution **BA-1 thru BA-4** were presented as an addendum items.

Fiscal

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated December 17, 2021 through January 27, 2022 in the amount of \$468,486.23. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- | | |
|-------------------|----------------------|
| December 10, 2021 | \$ 273,393.98 |
| December 23, 2021 | <u>\$ 298,274.96</u> |
| Total | \$ 571,668.94 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending November 30, 2021. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of November 30, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of November 30, 2021. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2021-22 school year. **(Attachment F-6)**

F-7 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the acceptance of The Mark Schonwetter Holocaust Grant in the amount of \$1,000 and congratulates Donna Williams for pursuing the grant.

F-8 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the acceptance of the Elementary Secondary Educational Act FY 22 Amended application while refusing Title III funding in the amount of \$1,101 from July 1, 2021 through June 30, 2022 as follows: **(Attachment F-7)**

Title I A	\$ 526,048
Title IIA	\$ 43,618
Total	\$ 569,666

F-9 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, to approve revised 2021-22 budget (10/15/21 Enrollment Count) as follows: **(Attachment F-8)**

General Fund (Fund 10)	\$10,040,146
Special Revenue Fund (Fund 20)	\$ 6,024,491
Total	\$16,064,637

F-10 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchase of Audio Visual Equipment and IP Integration Services to Stephen A. Adubato Campus and Jackie Robinson Campus (gymnasium sound systems) from New Era Technology via EDS Bid Package #44 in the amount of \$118,971.54. Funds are from Secondary School Emergency Relief Fund FY 21 (ESSER II) Amendment #1 Grant. **(Attachment F-10)**

RECORD OF VOTE F-1 thru F-10

Moved by:	Mr. Caraballo	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				X
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

Policies and Procedures

There were no resolutions

Education

There were no resolutions presented.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the resignation of Allie Vlach, Instructional Assistant effective January 2, 2022.
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the resignation of Mikaela Rigo, Instructional Assistant effective January 18, 2022.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve employment for the 2021-22 school year as follows:

Employee	Position	Date of Hire	Salary 2021-22	Prorated Salary 2021-22
Veronica Roman	Instructional Assistant	10/4/21	\$35,000	\$28,269
*Veronica Roman	Before/After School & Saturday Instruction	10/14/21	\$45 & \$65 per hr.	NA
Jennifer Lambert	Instructional Assistant	1/3/22	\$35,000	\$ 22,273
*Jennifer Lambert	Before/After School & Saturday Instruction	1/3/22	\$45 & \$65 per hr.	NA

- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the attached update grant salaries for the 2021-22 school year. (**Attachment P-4**)

RECORD OF VOTE P-1 thru P4

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				X
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

Public Comment Period

There was no public comment.

Addendum

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the revised School Calendar 2021-22 (Revised 1/21/22). **(Attachment BA-1)**
- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for school year 2020-21. **(Attachment BA-2)**
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve job description for Interim Supervisor of Instruction, Curriculum, Elementary Education. **(Attachment BA-3)**
- BA-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Harassment, Intimidation and Bullying (HIB Biannual Report to the Board of Trustees. **(Attachment BA-4)**

RECORD OF VOTE BA-1 thru BA-4

Moved by:	Ms. Strand	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				X
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

Executive Session

Executive Meeting was read by Mr. Detore.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- X b. Individual privacy
- c. Collective bargaining agreements
- X d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- X h. Attorney-client privilege
- X i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion Ms. Zabala de Kelly, second Ms. Davis and voice vote to enter into executive session at 6:02 P.M.

Motion Mr. Caraballo, second Ms. Strand and voice vote to enter into regular session at 6:16 P.M.

Addendum

- P-5 Be It Resolved**, that the Robert Treat Academy Board of Trustees, upon the recommendation of the Lead Administrator, approve an employment contract for Theresa Adubato, to serve as Interim Supervisor of Curriculum/Instruction, part-time, not to exceed 25 hours per week, at \$80.00 per hour, for the period February 1, 2022 thru June 30, 2022, total cost for the term of the contract not to exceed \$42,000.00.

RECORD OF VOTE P-5 thru P-5

Moved by:	Mr. Caraballo	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				X
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

Adjournment

Be it resolved that on this date, January 27, 2022, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Caraballo and seconded by Ms. Davis with an unanimous voice vote to adjourned at 6:27 pm.



Robert Clark,
Buisness Administrator/Board Secretary