

January 16, 2020 2:45 p.m. - LLCS Conference Room

In Attendance: Mike Farrell, Michelle Billings, Patrick Crouse (HFM), Elisha Cohen, Carey Pooler

- Old business – see attached
- New business – see attached
  - In addition to \$200 backpack donation, we've received \$50 from Pete Feldstein, \$183 from Bob and Barbara Keough, \$100 from Calvary Methodist Church. Total is brought to \$2100 towards next year. (Still need \$600 for full funding.)
  - Discussion about free lunch for all students a la Johnsburg and Lake Placid (Carey to research it.)
  - Hand sanitizer by gym working well. Get another for cafeteria entrance?
- Will skip February Meeting. Next HSW meeting in March, date TBD

## Health, Safety and Wellness Committee Agenda

January 16, 2020

### Old Business:

1. Introduction of new HSW Committee member Julie Wolfe
2. Annual Sheltering Drill and Go Home Early Drill was conducted on November 8, 2019
3. Second of three required Emergency Bus Evacuation Drill conducted on November 20, 2019
4. Lockdown Drill Conducted on 11/25/2019 with 33% improvement of reported student during the drill since previous Lockdown Drill
5. Backpack Program and donation update
6. New program, Mindful Monday, incorporated into 7<sup>th</sup> and 8<sup>th</sup> grade Health curriculum and explained by Julie Wolfe
7. Fall Into Fitness Contest completed; raised \$70 for Backpack program; collectively stepped 2,000+ miles
8. HFM representatives in attendance to assist with planning Family University Night (FUN)

### New Business:

1. American Heart First Aid/CPR training class was offered for LLCS employees on 12/18/2019
2. Lockdown Drill conducted on 12/19/2019 with the assistance of local law enforcement officers
3. Annual Fire Inspection completed on 1/7/2020
4. New Practice for our school's Safety Plan: to utilize newly purchased hand-held radios in the event of a student, staff, or building emergency. One radio is located in the Superintendent main office, and one carried by the Superintendent, School Counselor, and School Nurse
5. LLCS Backpack Program received a \$200.00 donation (from Susan + Martin Furlong); 50 from Peter Feldstein; 183 from Keoughs; 100 from Calvary Methodist Church. Brings us to about \$2100 for next year.
6. Discuss final preparations for Family University Night (FUN) scheduled on 1/23/2020

Hand sanitizer by gym working out well. (few season.)  
Michelle would like another for cafeteria entrance.  
Skip Feb. mtg? Wait until March, day TBD.

### Attendees:

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# Family University Night- Thursday, January 23 2020

| Time      | Activity                    | Location           | Target Audience  | Who is Running Activity?   |
|-----------|-----------------------------|--------------------|--|--|
| 5:00-5:45 | Dinner                      | Cafeteria          | All (Pasta of some sort. Need cookies for Coffee House. See Karl.) | Karl. MJ. (clean-up, set-up)   |
| 5:45-6:15 | Vape Escape                 | Conference Room    | Students 7-12- Group 1.  | Donal & Lucia  |
|           | Vapes-R-Us Ppt Presentation | Cafeteria          | Parents  | Patrice Vivarito. (Need account from Shari)  |
|           | Rec Activities              | Gym + Kami's Room. | Students 7-12- Group 2, 6th grade & younger                        | Kristin D., Kami F. + one other. Share of George (at Robin?) Association - making members. |
| 6:15-6:45 | Vape Escape                 | Conference Room    | Students 7-12- Group 2   | Donal  |
|           | Rec Activities              | Gym                | Students 7-12- Group 1, 6th grade & younger                        | Kristin, Kami, etc.  |
|           | Coffee House                | Staff Lounge.      | Parents, when not in High Disguise                                 | Michelle will look in.   |
| 6:15      | High Disguise               | Stage              | Parents- Group 1   | Patrick  |
| 6:25      | High Disguise               | Stage              | Parents- Group 2   |  |
| 6:35      | High Disguise               | Stage              | Parents- Group 3   |  |
| 6:45-7:05 | High Disguise Reveal        | Cafeteria          | Parents  | Patrick  |
|           | Rec Activities              | Gym                | Students 7-12, 6th grade & younger                                 | Kristin, Kami, etc.  |

- Town Rivers will arrive to set up about 4:30 p.m.
- White board schedules by cafeteria, upstairs hall near Coffee House.
  - Patrick will bring white boards on tripods for sign-up for various activities.
- Use P.A. system (Moelle) in directing people to places, times.
- If table re: wrapping into outside Coffee House.
- Publicizing event via flyers (w/ students), school website, radio-calls home.