

# THE ENGLEWOOD BOARD OF EDUCATION

## AGENDA – PUBLIC MEETING

August 27, 2015

6:30 p.m.

A Public Meeting of the Board of Education will be held this day opening in Room 311 at Dr. John Grieco Elementary School; immediately moving to closed session and returning to open session at 8:00 p.m. in the Cafeteria. The order of business and agenda for the meeting are:

### I. CALL TO ORDER

### II. OPEN PUBLIC MEETING STATEMENT – Board of Education President

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Co-Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

### III. ROLL CALL Molly Craig-Berry, Henry Pruitt III, Devry B. Pazant, Carol Feinstein, Junius Carter, Stephen Brown, Glenn Garrison, Betty Griffin, Howard Haughton

### IV. PLEDGE OF ALLEGIANCE

### V. CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**VI. COMMITTEE REPORT(S)****VII. SUPERINTENDENT'S REPORT****VIII. REVIEW OF CONSENT AGENDA**

*(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)*

<b>Administration</b>	<b>16-A-12 through 16-A-14</b>
<b>Finance</b>	<b>16-F-22 through 16-F-26</b>
<b>Personnel</b>	<b>16-P-17 through 16-P-21</b>

Section	Section	Topic	Page	Tab
<b>Administration</b>	16-A-12	Approval – Appointment of Compliance Officers	3	
	16-A-13	Approval – Field Trips	3	
	16-A-14	Approval – First Reading Board of Education Revised Policy	3	1
<b>Finance</b>	16-F-22	Approval – Staff and BOE Travel	4	2
	16-F-23	Approval – Staff and BOE Travel to the 2015 NJSBA Workshop	4	
	16-F-24	Approval – Increasing the Bid Threshold	5	
	16-F-25	Approval – Appointment of Professional Position	5	
	16-F-26	Approval – Sign Dr. Martin Luther King, Jr. Hall	5	
	16-P-17	Approval – 2015-2016 Contracted Appointments	6	
<b>Personnel</b>	16-P-18	Approval - 2015-2016 Employment of Personnel: Full-Time, Non-Guide, Part-Time Employees And Substitutes	6-7	
	16-P-19	2015-2016 Extra Compensation Positions	7	
	16-P-20	2015-2016 Salary Adjustments, Reclassifications & Transfers	8	
	16-P-21	Retirement, Resignations, Leaves of Absence, Terminations	9	

**IX. PRIVILEGE OF THE FLOOR****X. APPROVAL OF CONSENT AGENDA**

- Motion to approve the consent agenda: \_\_\_\_\_ Second: \_\_\_\_\_
- Board Discussion
- Vote

**XI. OLD/NEW BUSINESS****XII. ADJOURNMENT**

## ADMINISTRATION

## 16-A-12 APPROVAL – APPOINTMENT OF COMPLIANCE OFFICERS

Compliance Position	Employee	Title
Custodian of Records/OPRA Officer	Cheryl Balletto	Interim Business Administrator/Board Secretary
Purchasing Agent Compliance Officer	Cheryl Balletto	Interim Business Administrator/Board Secretary
Qualified Purchasing Agent	Cheryl Balletto	Interim Business Administrator/Board Secretary

## 16-A-13 APPROVAL – FIELD TRIPS

BE IT RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Englewood Board of Education confirms the following field trips subject to the Principals compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

School	Destination	Date(s)	Participants	Fees	
DMHS & A@E Grades: 11&12	Location: Fairleigh Dickinson University (Hackensack, NJ)  Purpose: Seniors and Juniors participation in the Bergen County College Fair (largest college fair).	9/17/15	Students: 100  Chaperones/ Teachers	Paid by Students (cost per = \$0)	
				Transportation: Bus Budget Code: 11-000-218-500-98-000-000	\$225.56
				Paid by District:	
				Total Paid by District:	\$225.56
				Total Cost of Trip:	

## 16-A-14 APPROVAL – FIRST READING BOARD OF EDUCATION REVISED POLICY

TAB-1

RESOLVED, that the Board of Education discusses and entertains written public comment\*\* on the following attached Board of Education policies/regulations and agrees to consider adoption of these policies/regulations as revised at a forthcoming Board of Education meeting, after hearing public comments:

5420M	Reporting Pupil Progress (M)
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**\*\*Note:** Public comment on these policies will be accepted in writing through September 8, 2015

**FINANCE****16-F-22 APPROVAL – STAFF AND BOE TRAVEL****TAB-2**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; and

FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursement as listed on the attached.

**16-F-23 APPROVAL – STAFF AND BOE TRAVEL TO THE 2015 NJSBA WORKSHOP**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

RESOLVED, the Englewood Board of Education approves the travel and related expenses including a \$1,300 registration fee for all Board members and staff listed below to attend the NJSBA Workshop in Atlantic City, NJ per N.J.A.C. 6A:23N-1.1.

Name	Budget Code	Travel	Accommodations/Meals
Michelle James	11-000-230-590-62-000-000	\$102.48	\$353.00
Cheryl Balletto	11-000-230-585-63-000-000	\$102.48	\$353.00
Howard Haughton	11-000-230-590-62-000-000	\$102.48	\$353.00
Henry Pruitt	11-000-230-590-62-000-000	\$102.48	\$353.00
Stephen Brown	11-000-230-590-62-000-000	\$102.48	\$353.00
Junius Carter	11-000-230-585-63-000-000	\$102.48	\$353.00
Molly Craig-Berry	11-000-230-590-62-000-000	\$102.48	\$353.00
Carol Feinstein	11-000-230-590-62-000-000	\$102.48	\$353.00
Glenn Garrison	11-000-230-590-62-000-000	\$102.48	\$353.00
Betty Griffin	11-000-230-590-62-000-000	\$102.48	\$353.00
Devry Pazant	11-000-230-585-63-000-000	\$102.48	\$353.00
Mike Hunken	11-000-262-800-71-000-000	\$102.48	\$353.00
Mark Tabakin	11-000-262-800-71-000-000	\$102.48	\$353.00
Rosandra Cece	11-000-230-590-62-000-000	\$102.48	\$353.00
Marylin Maestre	11-000-230-590-62-000-000	\$102.48	\$353.00
Anna Pawlak	11-000-230-590-63-000-000	\$102.48	\$353.00

**16-F-24 APPROVAL – INCREASING THE BID THRESHOLD**

WHEREAS, Cheryl Balleto, Interim School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Englewood Board of Education pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Cheryl Balleto to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

**16-F-25 APPROVAL – APPOINTMENT OF PROFESSIONAL POSITION**

RESOLVED, the Board of Education appoint the following professional positions for the 2015-2016 school year:

<b>Service</b>	<b>Vendor</b>	<b>Rates</b>
Interim Board Secretary	Cheryl Balleto	N/A

**16-F-26 APPROVAL – SIGN FOR DR. MARTIN LUTHER KING, JR. HALL**

WHEREAS, the Englewood Board of Education values the recognition of the individuals for which the buildings on the High School Campus have been named; and

WHEREAS, these buildings should carry signage bearing the same for recognition and directional purposes; now

BE IT RESOLVED, the Englewood Board of Education approves the purchase of an exterior sign to be installed above the common area of the south building to read “Dr. Martin Luther King, Jr. Hall” at a cost not to exceed \$7,850.

**PERSONNEL****16-P-17 APPROVAL – 2015-2016 CONTRACTED APPOINTMENTS**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

*N = New*

*R = Replacement*

*RI = Reinstatement*

<i>School Codes:</i>	<i>Grieco (04)</i>	<i>JDMS (10)</i>	<i>A@E (30)</i>	<i>DMHS (20)</i>
<i>Out-of-District (OOD)</i>	<i>Vince Lombardi (05)</i>	<i>Central Office (60)</i>	<i>Quarles (01)</i>	<i>McCloud (03)</i>

**Certificated Staff: Positions noted below are replacement positions. The initials noted reflect the staff member being replaced.**

<b>Name</b>	<b>Certification</b>	<b>Initial Location</b>	<b>All salaries per annum unless noted</b>	<b>10/12 month</b>	<b>Effective Dates</b>	<b>Budget Code</b>
Clarke, Chelsea <sup>2</sup> (R-L.W.)	CEAS: Elementary School Teacher K-6	(04)	BA, Step 1-2 \$52,310 <sup>1</sup>	10	08/31/15 - 06/30/16	11-120-100-101-74-101-000
Cruz, Shirley (N)	CEAS: Teacher of English as a Second Language	(03 .5 /10 .5)	MA, Step 1-2 \$28,030 <sup>1</sup>	10	08/31/15 - 06/30/16	11-240-100-101-74-101-000

<sup>1</sup>Subject to change pending ETA contract negotiations.

<sup>2</sup>Leave Replacement non-tenurable.

**16-P-18 APPROVAL - 2015-2016 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Name	Position	Loc	Salary/Budget	Effective Dates
Brown, Lancelot	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	09/02/15 - 06/30/16
Foster, Twyon	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	09/02/15 - 06/30/16
Quinones, Vilma	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	09/02/15 - 06/30/16
Schnipper, Sari	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	09/02/15 - 06/30/16
Stubblefield, Twyla	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	09/02/15 - 06/30/16
Trusty, Stephanie	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	09/02/15 - 06/30/16
Tyson, Jazmin	Per-diem Substitute Teacher Standard: Teacher of Mathematics	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	09/02/15 - 06/30/16

**16-P-19 2015-2016 EXTRA COMPENSATION POSITIONS**

WHEREAS, the Interim Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

Home Instruction					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Goolsarran, Jacqueline	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Hall, Kenneth	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Marcellus, Martine	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Oden, Lisa	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Perry, Debby	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Peterkin, Claudette	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Sabella, Annette	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Salvatore, Nicholas	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Sperber, Jana	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000
Walker, Arthorine	Home Instructor	\$30.00 ph	100 hours	09/02/15 - 06/30/16	11-150-100-101-40-101-000

**16-P-20 2015-2016 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS**

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

<b>Teacher Reclassifications</b>		
<b>Name</b>	<b>From:</b>	<b>To:</b>
Aronson, Judy	Teacher of Social Studies , DMHS/AE	Teacher of Social Studies, JDMS Academy Prep Academy Prep Program Manager Teacher of AP Social Studies & 9th Period Enrichment (Diversity Day and Greico Scholarship, DMHS) Effective: August 31, 2015 – June 30, 2016 MA, Step 11 \$58,560 w/Extended Day \$5,120 and Program Manager Stipend \$6,064 = \$69,744 No change in salary, status or benefits <sup>1</sup>
Thomas, Erin	Teacher of English as a Second Language, McCloud	Teacher of English as a Second Language, .75 Grieco, .25 DMHS Effective: August 31, 2015 – June 30, 2016 No change in salary, status or benefits <sup>1</sup> .

<b>Student Support Services Reclassifications</b>			
<b>Name</b>	<b>From:</b>	<b>To:</b>	<b>Effective Date</b>
Caraballo, Risory	School Social Worker - McCloud	School Social Worker - Quarles (.50) & McCloud (.50) No change in salary, status or benefits	08/31/2015
Foster, Toni	School Social Worker - Eagle Initiative	School Social Worker - JDMS (.50) & Eagle Initiative (.50) No change in salary, status or benefits	08/31/2015
James, Glenda	School Climate & Culture Coach/HIB Coordinator	School Climate & Culture Coach/HIB <b>Coordinator</b> & School Social Worker - DMAE No change in salary, status or benefits	08/31/2015
Lucky, Morris	Student Assistance Counselor (SAC Grades 9-12) - DMHS/AE	Student Assistance Counselor (SAC Grades K -12) No change in salary, status or benefits	08/31/2015

<sup>1</sup>Subject to change pending ETA contract negotiations.



**16-P-21 RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS**

RESOLVED, that the Englewood Board of Education hereby approves the following:

<i>School Codes:</i>	<i>Grieco (04)</i>	<i>JDMS (10)</i>	<i>A@E (30)</i>	<i>DMHS (20)</i>
<i>Out-of-District (OOD)</i>	<i>Vince Lombardi (05)</i>	<i>Central Office (60)</i>	<i>Quarles (01)</i>	<i>McCloud (03)</i>

**Leaves of Absence**

<b>Name</b>	<b>Notice/Position</b>	<b>Effective Date(s)</b>
Wooding, Leah (03)	Paid Family Leave of Absence Unpaid Personal Leave of Absence Elementary School Teacher	August 31, 2015 – October 5, 2015 October 6, 2015 – June 30, 2016

**Resignation/Retirement**

<b>Name</b>	<b>Notice/Position</b>	<b>Effective Date(s)</b>
Cifuentes, Elizabeth (10)	Resignation, Teacher of English	Last day of service: June 30, 2015 Date of separation: August 31, 2015



# CITY OF ENGLEWOOD BOARD OF EDUCATION

## POLICY

Section: **Students**

Number: **5420(M)**

### Title: **Reporting Pupil Progress**

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Report cards and Progress Reports are standard communications from the school. Parent conferences are regularly scheduled to allow parent(s) or legal guardian(s) and teachers to meet in order to discuss pupil progress. If the school experience is to be a vital, productive one for the children, then home-school contact must be constantly maintained, even beyond the district-mandated opportunities.

Parent(s) or legal guardian(s) appreciate hearing from the school as soon as possible when a problem arises. This allows the parent(s) or legal guardian(s) to get involved when their intervention can make a difference. Parent(s) or legal guardian(s) should be contacted when:

1. Children fail to do assignments, especially major work;
2. When they fail tests;
3. When they are having difficulty - either academically or behaviorally - in class.

Teachers should not allow more than two or three missed assignments to accumulate before contacting parent(s) or legal guardian(s), and certainly failed tests and quizzes, when occurring regularly, should be noted with written communication (electronic or otherwise) .

Contact may take the form of phone calls or note sent home. In some cases, teacher may believe a phone call is necessary. In either case, parent(s) or legal guardian(s) can help if they are involved in the process.



## MARKING, REPORT CARDS, PROGRESS REPORTS

### Grading Scale

	Grades 1-6	Grades 7-12			
Letter Grade	Numerical Grade	AP	Honors	College Prep	*Numerical Grade
A	95– 100	5.0	4.5	4.0	95– 100
A-	90 – 94	4.8	4.3	3.8	90 – 94
B+	87 – 89	4.5	4.0	3.5	87 – 89
B	83 – 86	4.0	3.5	3.0	83 – 86
B-	80 – 82	3.8	3.3	2.8	80 – 82
C+	77 – 79	3.5	3.0	2.5	77 – 79
C	73 – 76	3.0	2.5	2.0	73 – 76
C-	70 – 72	2.3	2.3	1.8	70 – 72
D	65 – 69	2.0	2.0	1.0	65 – 69
F	< - 64	0	0	0	50 – 64
Note: *Numerical credit to apply for grade point average applies only to grades 9-12.					

### Report Cards

Report cards are issued four times a year on the dates specified. Teachers hand out the Report of Pupil Progress to the pupils and collect the signed envelope. The original copy is placed in the child's folder annually.

### Between the Issuing of Report Cards

It is assumed that between the issuing of report cards, teachers are at work with pupils on whatever plan the teacher has set up for individual help to the children to assist them toward achieving their grade level. With such pupils, particularly frequent informal reporting to parent(s) or legal guardian(s) is essential.

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City of Englewood Board of Education

Policy: **5420(M) - Reporting Pupil Progress**

Adopted: 10/2/2007

Revised:



It is recommended that teachers keep in contact with parent(s) or legal guardian(s) through:

1. Informal notes: positive in tone, some congratulatory, some warnings of a dropping of interest, brief, friendly, etc.
2. Telephone calls: encouraging, warning, inquiring, investigating, cheery, informing, etc.
3. Informal contacts: through the sending home of a piece of work showing progress, etc.
4. Electronic Communication

### **Electronic Grade Books**

Also referred to as a class register, marking book, or roll book, grade books are official records of pupil attendance and academic progress.

All electronic grade books are the property of the school and are kept as part of the permanent record of a pupil. They must be clear and neatly kept. Electronic grade books must reflect a variety of evaluative criteria.

Every pupil should be recorded accurately in the electronic grade book. A key or legend must be noted prominently in the electronic book to indicate what any symbol used, what it stands for, and how grades are determined. All work, whether it be homework, tests, projects, or other assignments, must be clearly labeled in the electronic book. Tests, quizzes, homework, and other instruments used to assess pupil progress are recorded in the electronic grade book. It is critical that teachers provide to pupils adequate numbers and variety of assignments in order to fairly and properly grade them.

### **Progress Reports**

The purpose of the Progress Report is to communicate information about the status of pupil achievement and conduct accessible through the parent portal.

In deciding which pupils should receive Progress Reports, teachers should keep in mind the following:

1. A standard form progress report be sent home mid-way through the marking period to inform the parent(s) or legal guardian(s) of the possible failure of the child... As well, it is advisable for pupils whose grade has dropped more than a whole letter grade (e.g. C to D) to receive a Progress Report.
2. No child is to receive a failure on his/her report card unless he/she has been issued a Progress Report.



3. Teachers should exercise professional judgment in determining which pupils receive Progress Reports. A useful guideline is to alert parent(s) or legal guardian(s) to any deviation or negative change in performance or conduct. Sending the form gives the parent(s) or legal guardian(s) and pupil the opportunity to improve performance.
4. In addition to sending Progress Reports to stress the need for improvement, teachers are strongly encouraged to send Progress Reports to acknowledge outstanding achievement.

A progress report form is available to teachers to use in communicating with parent(s) or legal guardian(s). Although suggested dates are usually midway through the marking period, these reports may be sent home at any time during the school year and for any reason the teacher deems necessary (encouragement, warning of possible failure, disciplinary reasons, request for parent conference, and others). Teachers are obliged to contact parent(s) or legal guardian(s) regarding some deviation of the pupil's normal pattern of learning.

## CITATIONS

New Jersey Statutes

N.J.A.C. 6:3-4A.1

## Staff/Board Travel

[illegible]

# Englewood Board of Education

## Agenda

August 27, 2015

### Administration ADDENDUM

**16-A-15            APPROVAL – PURCHASED SERVICES 2015 – 2016**

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

<b>Name</b>	<b>Service / Dates</b>	<b>Budget</b>	<b>Max. Fees</b>
Achieve Academy	PSAT/SAT test preparation Program September 2015 – June 2016	11-190-100-500-20-000- 000	\$25,000.00 not exceed

# Englewood Board of Education

## Agenda

August 27, 2015

### PERSONNEL – ADDENDUM

#### 16-P-22 APPROVAL – 2015-2016 CONTRACTED APPOINTMENTS

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Name	Certification	Initial Location	All salaries per annum unless noted	10/12 month	Effective Dates	Budget Code
Baskerville-Norris, Gail <sup>2</sup> (R-A.M.)	CE: Teacher of Business	(30)	MA, Step 1-2 \$56,060 pro rata <sup>1</sup>	10	08/31/15- 11/30/15	11-140-100-101- 98-000-000
Dore, Amanda (R-D.J.)	CEAS: Teacher of English	(10)	MA, Step 1-2 \$56,060 <sup>1</sup>	10	08/31/15- 06/30/16	11-130-100-101- 76-101-000
Valcarel, Jorge (R-D.G.)	Standard: Teacher of Science	(30)	BA, Step 21 \$81,210 + Ext. Day Stipend \$5,120 = \$86,330 <sup>1</sup>	10	08/31/15- 06/30/16	11-140-100-101- 98-000-000

<sup>1</sup>Subject to change pending ETA contract negotiations. <sup>2</sup>Medical Leave of Absence/Non-Tenurable Position

#### 16-P-23 2015-2016 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

Administrative Reclassification		
Name	From:	To:
Mathieu, Laura	Vice-Principal, DMHS	Vice-Principal, JDMS Effective: August 31, 2015 – June 30, 2016 No change in salary, status or benefits.

#### 16-P-24 RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

School Codes:	Grieco (04)	JDMS (10)	A@E (30)	DMHS (20)
Out-of-District (OOD)	Vince Lombardi (05)	Central Office (60)	Quarles (01)	McCloud (03)

#### Leaves of Absence

Name	Notice/Position	Effective Date(s)
Harmon, Pauline (10)	Paid Medical Leave of Absence, Elementary School Teacher	August 31, 2015 – September 25, 2015
Mazzoccoli, Anna (30)	Unpaid Family Medical Leave of Absence, Teacher of Business	August 31, 2015 – November 30, 2015



**Resignation**

<b>Name</b>	<b>Notice/Position</b>	<b>Effective Date(s)</b>
Birge, Cecilia (30)	Resignation, Teacher of Mathematics	October 23, 2015 (Inclusive of 60-days' notice)

**Declination of 2015-2016 Employment**

<b>Name</b>	<b>Notice/Position</b>	<b>Effective Date(s)</b>
Murtha, Jessica (10)	Declination of 2015-2016 Position, Teacher of English	August 31, 2015 – June 30, 2016
Pottinger-Townsend, Christine (01)	Declination of 2015-2016 Position, Preschool through Grade 3 Teacher	August 31, 2015 – February 5, 2016