

THE ENGLEWOOD BOARD OF EDUCATION

AGENDA – PUBLIC MEETING

August 17, 2017

6:30 p.m.

A Public Meeting of the Board of Education will be held this day opening in Room 311 at Dr. John Grieco Elementary School; immediately moving to closed session and returning to open session at 8 p.m. in the Cafeteria. The order of business and agenda for the meeting are:

I. CALL TO ORDER STATEMENT – Board of Education President

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Co-Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

II. ROLL CALL Kim Donaldson, Angela Midgette-David, Elisabeth Schwartz, Molly Craig-Berry, George Garrison, III, Glenn Garrison, Betty Griffin, Henry Pruitt, Stephen Brown

III. PLEDGE OF ALLEGIANCE

IV. CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

V. COMMITTEE REPORT(S)

VI. REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Administration 18-A-06 through 18-A-07
Finance 18-F-13 through 18-F-15
Personnel 18-P-07 through 18-P-11

Section	Section	Topic	Page	Tab
Administration	18-A-06	Approval – Purchased Services 2017-2018	3	1 & 2
	18-A-07	Approval – Field Trip	3	
Finance	18-F-13	Approval – Application For Preschool Expansion Aid	4	
	18-F-14	Approval – Submittal To Reinstate State Aid Reduction	4	
	18-F-15	Approval – Emergency Reserve Withdrawal	4	
Personnel	18-P-07	Approval – 2017-2018 Contracted Appointments and Employment of Personnel: Full-Time/Part-Time, Non-Guide Employees	5-6	
	18-P-08	Approval – 2017-2018 Salary Adjustments, Reclassifications and Transfers	6-7	
	18-P-09	Approval – 2017-2018 Extra Compensation Positions	7-9	
	18-P-10	Approval – Retirement, Resignations, Leaves of Absence, Terminations	9	
	18-P-11	Approval – Job Descriptions	9	3

VII. PRIVILEGE OF THE FLOOR

VIII. APPROVAL OF CONSENT AGENDA

- a. Motion to approve the consent agenda: _____ Second: _____
- b. Board Discussion
- c. Vote

IX. OLD/NEW BUSINESS

X. ADJOURNMENT

ADMINISTRATION

18-A-06 APPROVAL – PURCHASED SERVICES 2017 – 2018

TAB-1 & 2

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

Name	Service / Dates	Budget	Max. Fees
Cindy Generalli William Paterson University	Professors in Residence Creative Curriculum for Preschool January 2018- June 2018	11-000-223-500-64-000-000	\$2,000.00
Houghton Mifflin Harcourt (Tab 1)	Comprehensive Service Plan of Program, Practice & Math Solution	11-000-223-500-64-000-000	\$429,000.00 To be paid financed \$143,000.00 over 3 years
Houghton Mifflin Harcourt (Tab 2)	Science Dimensions Textbooks and Classroom Kits	11-190-100-640-64-000-000 11-190-100-610-64-000-000	\$198,674.50

18-A-07 APPROVAL – FIELD TRIP

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trip subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

DMAE Grade: 9	Alpine Scout Camp Alpine, NJ Purpose: Freshmen class bonding and team building trip in lieu of Frost Valley trip.	September 8, 2017	Students: 270 Chaperones/ Teachers	Admission per Student: \$26 each Meals (TBD) 11-190-100-500-20-000-000 Transportation: 6 (Buses) 11-000-270-512-20-221-000 Paid by District: 10 (Subs) 11-140-100-101-80-102-000 1 (Nurse) 11-000-213-100-67-103-000 Overall Cost of Trip: Final Cost to District:	<u>\$7,020</u> <u>\$1,200</u> <u>\$1,000</u> <u>\$150</u> <u>\$9,370</u> <u>\$2,350</u>
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FINANCE

18-F-13 APPROVAL – APPLICATION FOR PRESCHOOL EXPANSION AID

WHEREAS, the Englewood Public School District is eligible to apply for preschool expansion aid; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Englewood Board of Education authorized the Business Administrator to submit a preschool expansion aid application in the maximum amount of \$1,300,320 to the New Jersey Department of Education.

18-F-14 APPROVAL – SUBMITTAL TO REINSTATE STATE AID REDUCTION

WHEREAS the Englewood Board of Education received notice that 2017-2018 adjustment aid would be reduced by \$160,731; and

WHEREAS, the Englewood Board of Education reduced its 2017-2018 technology budget in the amount of \$160,731. These monies would have funded technology devices and software. These devices and software would have support all required components of the New Jersey Learning Standards and provide resources for full implementation of the new Pre-K through grade 12 curriculum; and

WHEREAS, the Englewood Board of Education is requesting additional state aid assistance in the amount of \$160,731 because the revised budget reflective of the state aid reduction fails to provide a thorough and efficient education as defined in N.J.A.C. 6A:23-1.2; now

THEREFORE BE IT RESOLVED, upon recommendation of the Superintendent the Englewood Board of Education authorized the Business Administrator to submit a request for additional state aid assistance in the amount of \$160,731; now

BE IT FURTHER RESOLVED, the Englewood Board of Education does not agree that the District is overfunded and authorizes the Superintendent and Business Administrator to submit a request to the New Jersey Department of Education that adjustment aid funds be reallocated to underfunded categories of special education, school choice, security and transportation aid in order for the Englewood Public School District be able to provide a thorough and efficient education as defined in N.J.A.C. 6A23-1.2.

18-F-15 APPROVAL – EMERGENCY RESERVE WITHDRAWAL

WHEREAS, the Englewood Public School District is in need of comprehensive district wide security upgrades to ensure the health, welfare and safety for staff and students; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Englewood Board of Education authorized the Business Administrator to withdraw \$600,000 from Emergency Reserve for the purpose of upgrading the following components to have a comprehensive district wide security system

1. Surveillance System
2. Intercom System
3. Phone System
4. Alarm System

BE IT FURTHER RESOLVED, if all funds are not utilized, the Business Administrator shall redeposit any unused funds into the emergency reserve.

PERSONNEL

18-P-07 APPROVAL – 2017-2018 CONTRACTED APPOINTMENTS AND EMPLOYMENT OF PERSONNEL: FULL-TIME/PART-TIME, NON-GUIDE EMPLOYEES, AND SUBSTITUTES

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.
3. Valid New Jersey certification appropriate for his/her employment or assignment.

<i>N = New</i>	<i>LR = Leave Replacement</i>	<i>R = Replacement</i>	<i>RI = Reinstatement</i>	
School Codes:	<i>Quarles (01)</i>	<i>Grieco (04)</i>	<i>McCloud (03)</i>	<i>JDMS (10)</i>
	<i>DMHS (20)</i>	<i>A@E (30)</i>	<i>Out-of-District (OOD)</i>	<i>Central Office (60)</i>

(All salaries are annual unless otherwise noted)

CERTIFICATED STAFF				
Name	Position/Certification	Loc	Salary/Budget	Effective Dates
Formentin, Jenny (R. #6132)	Teacher of Elementary School K-6 (Bilingual) Standard: Teacher of Bilingual/Bicultural Education	03	MA+30, Step 12-13 \$72,600 11-120-100-101-73-101-000	09/01/2017-06/30/2018 ³
Mendiola, Susana (R. #6711)	Teacher of Elementary School K-6 (Bilingual) Provisional: Teacher of Bilingual/Bicultural Education	04	MA+30, Step 4-5 \$70,590 11-240-100-101-73-000-000	09/01/2017-06/30/2018 ³
Miller, Erica ² (L.R.#6658)	Teacher of Elementary School Standard: Teacher of Elementary School K-6	04	BA, Step 1 \$54,690 11-204-100-101-40-101-000	09/01/2017-12/22/2017
Nam, Cristina (N)	Teacher of English as a Second Language Standard: Teacher of English as a Second Language	10	MA, Step 6-8 \$59,850 11-240-100-101-76-000-000	09/01/2017-06/30/2018 ³
Schweizer, Danielle (R. #5705)	Teacher of Students with Disabilities Provisional: Teacher of Students with Disabilities	03	MA, Step 1 \$58,440 11-204-100-101-40-101-000	09/01/2017-06/30/2018 ³
Sloane, Jonathan ¹ (R. #6577)	Teacher of Physics CE: Teacher of Physics	20/30	MA+30, Step 4-5 \$70,590 11-140-100-101-77-101-000 11-140-100-101-98-000-000	09/01/2017-06/30/2018 ³
Tolu, Sabrina (R. #6811)	Teacher of French CE: Teacher of French	30	BA, Step 6-8 \$56,100 11-140-100-101-98-000-000	09/01/2017-06/30/2018 ³

¹Start date as approved or as soon as possible pending certification

²Non-Tenurable Leave Replacement Position³Start date as noted or as soon as possible

NON-CERTIFICATED STAFF				
Name	Position/Certification	Loc	Salary/Budget	Effective Dates
Carralero, Mateo (N)	Security Officer Part-time (NJ SORA Certificate)	District	\$17.14 ph, Non-Guide (max. 25 hours p/w) Budget Code: 11-000-266-100-60-101-000	09/01/2017-06/30/2018

18-P-08 APPROVAL - 2017-2018 SALARY ADJUSTMENTS, RECLASSIFICATIONS AND TRANSFERS

RESOLVED, upon recommendation of the Superintendent of Schools, that the salary adjustment(s), reclassification(s) and transfer(s) be approved as provided by the budget.

Name	From	To
Brooks, Jalesah	Student Assistance Coordinator/School Counselor - TBD MA, Step 1 \$58,440 11-000-211-100-101-60 11-000-218-100-101-60	Student Assistance Coordinator/School Counselor - JDMS/DMAE MA, Step 1 \$58,440 11-000-211-100-101-60 11-000-218-100-101-60
Coleman, Qinying	Teacher of Chinese DMHS MA, Step 10-11 \$35,883 (part-time) 11-140-100-101-98-000-000 11-140-100-101-77-101-000	Teacher of Chinese DMHS/JDMS MA, Step 10-11 \$60,850 (full-time) 11-130-100-101-76-000-000 11-140-100-101-77-000-000
Croce, Angelina	Teacher of Elementary School - Grieco MA+30, Step 12-13 \$72,600 11-120-100-101-74-101-000	Instructional Coach - Math/Science (Pre-K-6) - District MA+30, Step 12-13 \$72,600 11-000-221-102-64-101-000
Dalrymple-Williams, Delores ¹	Library Clerk - McCloud Non-Guide \$ 42,901 11-000-222-100-73-101-000	Assoc. School Library Media Specialist - McCloud Emergency Certificate: Assoc. School Library Media Specialist MA+30, Step 1 \$69,690 11-000-222-100-73-101-000
Eaton, Leslie	Teacher of Mathematics - AE MA, Step 21 \$89,146 11-140-100-101-98-000-000	Coordinator of Grants and Innovative Programming - District MA, Step 21 \$89,146 11-000-221-102-64-101-000
Forman, Jeff	Teacher of Elementary - Grieco MA+30, Step 22 \$104,808 11-130-100-101-73-101-000	Teacher of Elementary - JDMS MA+30, Step 22 \$104,808 11-130-100-101-73-101-000
Heisterman, Claudia	Teacher of Elementary School (Bilingual) - Grieco MA+30, Step 16 \$ 79,650	Teacher of Elementary School (Bilingual) - McCloud MA+30, Step 16 \$ 79,650

	11-240-100-101-73-101-000	11-240-100-101-74-101-000
Hellegers, Michael	Teacher of English - DMHS MA+30, Step 10-11 \$72,100 11-140-100-101-77-101-000 11-140-100-101-98-000-000	Instructional Coach - Humanities (7-12) - District MA+30, Step 10-11 \$72,100 11-000-221-102-64-101-000
James, Glenda	School Social Worker - District MA+30, Step 17 \$82,850.00 11-000-219-100-101-40-000	School Social Worker - Quarles MA+30, Step 17 \$82,850.00 11-000-219-100-101-40-000
Morgan-Black, Alison	Teacher of Health - McCloud DOCT, Step 19 \$92,451.00 11-120-100-101-74-101-000	Teacher of Elementary School - Grieco DOCT, Step 19 \$92,451.00 11-120-100-101-73-101-000
Park, Jin	Teacher of Mathematics - AE BA, Step 6-8 \$56,100 11-130-100-101-76-000-000 11-140-100-101-77-101-000	Instructional Coach Math/Science (7-12) - District BA, Step 6-8 \$56,100 11-000-221-102-64-101-000
Thomas, Anthony	Teacher of Mathematics - JDMS MA, Step 22 \$ 94,186.00 11-130-100-101-76-000-000	Teacher of Mathematics - DMHS MA, Step 22 \$ 94,186.00 11-140-100-101-77-000-000
Widensky, Jeanette	Teacher of Elementary School - McCloud MA, Step 22 \$94,186 11-120-100-101-74-101-000	Instructional Coach - Humanities (Pre-K-6) - District MA, Step 22 \$94,186 11-000-221-102-64-101-000

¹Start date 9/1/2017 or as soon as possible pending certification

18-P-09 APPROVAL - 2017-2018 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

SUMMER CHILD STUDY TEAM MEETINGS					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Ashley, Willola	Summer CST Coordinator	30.50 p/h	20 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
Atamian, Gary	Summer CST Meetings	30.50 p/h	16 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
Brooks, Jalesah	Summer SAC/School Counselor	30.50 p/h	20 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
Cowan, Suzanne	Summer CST Meetings	30.50 p/h	16 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
D'Esposito, Carmen	Summer CST Meetings	30.50 p/h	16 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
Farrell, Kerry	Summer CST Meetings	30.50 p/h	16 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
Kurikova, Marina	Summer CST Meetings	30.50 p/h	16 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000

Madrid, Xiomara	Learning Disability Teacher Consultant	30.50 p/h	20 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
Salazar, Yolanda	Summer CST Meetings	30.50 p/h	16 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000
Senese, Casey	Summer CST Meetings	30.50 p/h	16 hrs	08/18/17-08/31/17	11-000-219-104-40-000-000

SUMMER CHILD STUDY TEAM SERVICES					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Carlisle, Sandy	Summer CST Services - Psychologist	30.50 p/h	60 hrs	08/01/17-08/31/17	11-000-216-100-101-40-000
Pascarello, Beth	Summer CST Services - LDTC	30.50 p/h	60 hrs	08/01/17-08/31/17	11-000-216-100-101-40-000
Sullivan, Dennis	Summer CST Services - Social Worker	30.50 p/h	60 hrs	08/01/17-08/31/17	11-000-216-100-101-40-000

Revised from #18-P04 7/20/17 - dates adjusted

William Paterson University Professional Development - Quarles					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Anderson, Nadra	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Banas, Christine	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Carlen, Loretta	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Chapman, Janice	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Farrell, Kerry	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Gilliard, Veronica	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Green, Daj'kia	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Heslin, Stephanie	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Hollander, Amy	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Hrbek, Jane	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Kearney, Stephanie	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Nukk, Tara	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Quinones, Cindy	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Rodriguez, Rosie	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Salazar, Yolanda	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000

Senese, Casey	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Terbuggen, Jacqueline	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Thomas, Tanya	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Vera, Haydee	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000
Walker, Shirley	WPU Professional Development	30.50 p/h	3 hrs.	08/22/2017	11-110-100-101-67-103-000

18-P-10 APPROVAL – RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

Leaves of Absence

Name	Notice/Position	Effective Date(s)
Eddings, Florence (03)	Parent Liaison Paid Medical Leave of Absence	July 27, 2017 - December 22, 2017
Iglesias, Maria (20)	Teacher of Spanish Paid Leave of Absence	September 5, 2017 - October 6, 2017
Maisonet, Cruz (60)	Assist. Transportation Coordinator Paid Medical Leave of Absence	August 22, 2017 - August 29, 2017
O’Shea, Danielle (20) ¹	Teacher of Social Studies Paid Medical Leave of Absence Unpaid Medical Leave of Absence	April 26, 2017 - May 11, 2017 May 12, 2017 - June 30, 2017 September 1, 2017 - December 4, 2017

¹Revised from April 27, 2017 Resolution 17-P-85

Resignation(s)/Rescinding of Positions

Name	Notice/Position	Effective Date(s)
Alston, Megan (04)	Rescind Woodwind Instructor	August 8, 2017
Alston, Megan (03)	Teacher of Music	August 8, 2017
Hincapie, Maribel (03) ¹	Teacher of Elementary School	September 19, 2017
Hollander, Laura	Rescind Brass Instructor	August 8, 2017
Lagos, Claudia (03) ¹	Teacher of Elementary School	September 25, 2017

¹60 day notice date or earlier release date pending replacement

18-P-11 APPROVAL – JOB DESCRIPTIONS

TAB - 3

RESOLVED, that the attached job descriptions be approved and effective immediately:

Coordinator of Grants and Innovative Programming	School Counselor / SAC
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Houghton
Mifflin
Harcourt

STANDARD PURCHASE AGREEMENT

This Purchase Agreement is by and between Houghton Mifflin Harcourt Publishing Company ("HMH") and Englewood Public School District ("School/District").

1. Definitions. As used herein, the following terms have the meaning set forth below:

A. **Agreement.** This Purchase Agreement, with all appendices, attachments, and exhibits, shall be the only terms and conditions applicable to the purchase of Products and/or subscriptions

B. **Product(s).** Books and/or subscriptions to software, support services, professional development products, materials and services that may acquire pursuant to this Agreement from HMH for its own use (as listed in the attached proposal Appendix A and incorporated by reference herein).

HMH and the School/District agree that any subscription to software made under this agreement, if any, is for the term(s) listed in Appendix A and its Exhibits. If the School/District wishes to extend any subscription or license term(s), a purchase order, change order, or amendment is to be negotiated for additional fees.

HMH and the School/District agree that any software subscribed to under the Agreement, if any, is to be hosted by or through HMH. Any HMH software product the School/District wishes to self-host would be considered a new transaction outside the scope of this Agreement and separate fees are to be negotiated. Self-hosted versions of many of HMH's software products are not available for sale.

No additional purchases of any of the Products (other than in the quantities as listed in Appendix A) are covered by the Agreement. All such additional purchases by the School/District shall be at HMH's then standard applicable price(s).

2. Purchase Authorization. School/District represents and warrants that it has complied with any and all of its own requirements necessary to authorize the execution of all Purchase Agreements with HMH and that the signing party(ies) is/are authorized to sign on behalf of and contractually bind the School/District without condition other than the terms of this Agreement.

3. Purchase/Price/Delivery/Payment.

a. This Agreement is entered into by and between School/District and HMH. School/District agrees to license and/or purchase Products identified on the attached proposal Appendix A, incorporated by reference in this Agreement, in the aggregate amount of Four Hundred Twenty Nine Thousand Dollars and Zero Cents (\$429,000.00). School/District is solely responsible for all purchase decisions, including ensuring the compatibility and suitability of all products and subscriptions. The School/District's billing address is:
274 Knickerbocker Road Englewood, NJ 07631

b. The School/District hereunder shall pay all applicable local sales and use taxes and/or duties due on purchases. Proof of sales tax exempt status must be on file with HMH for any order to be treated as a sales tax exempt transaction. If applicable, the School/District's Tax Exemption Certificate Number: _____. Confirming copy of evidence of such status is attached hereto.

c. Payment terms under this Agreement are set out in Appendix B of this agreement. Invoices unpaid after Thirty (30) days from the payment dates in Appendix B shall accrue interest at a rate of 1.5% per month until paid. HMH shall have the right to suspend any service or product rights under until such time as all outstanding and overdue invoices are paid in full. HMH reserves the right to seek reimbursement for the costs of collection and attorneys fees in connection with overdue and unpaid invoices.

The pricing and extended payment terms outlined in this letter are based on receiving payment in the form of a check, ACH or Wire transfer.

d. All payments to HMH should be sent to the following:



Mailed to:

Houghton Mifflin Harcourt Publishing
Company 14046 Collections Center Drive
Chicago, IL 60693

For overnight mail, use the same address and add the following information: Attention: Lockbox Manager Phone: (800) 376-2703

Bank Wire Transfers to:

Bank of America
100 Federal Street
Boston, MA 02110
Account Name: Houghton Mifflin
Harcourt Publishing Company Account
Number: 004602286354
ABA Routing #: 026009593
SWIFT Code: BOFAUS3N

ACH/EFT Transfers to:

Bank of America
100 Federal Street
Boston, MA 02110
Account Name: Houghton Mifflin
Harcourt Publishing Company Account
Number: 004602286354
ABA Routing #: 011000138

Any questions regarding remittance options, please contact George Johnson, Accounts Receivable Dept. at (407) 345-3233 or George.Johnson@hmhco.com.

4. Limited Warranty; Disclaimers.

Warranties for all Products purchased under this Agreement shall be provided "as is". HMH makes no other warranties with respect to the Products, either express or implied. HMH provides no representations or warranties that the School/District hardware or software environments and their configuration are compatible or suitable for the operation of HMH Products in the School/District setting. HMH specifically and expressly disclaims any and all other warranties, including but not limited to the implied warranties of merchantability or fitness for a particular purpose or that any services provided hereunder shall be uninterrupted or error-free.

5. HMH Intellectual Property Rights;

Confidentiality. The intellectual property contained in the HMH Products is considered "Confidential and/or Proprietary Information" to HMH and are protected by copyright and other intellectual property rights. School/District, as an end user, is authorized to use HMH Products subject to the applicable trademark, copyright and other intellectual property, federal and state laws of the U.S.

6. Indemnification. To the extent allowed by law and subject to the right of School/District to raise the deferral of sovereign governmental or qualified immunity against 3rd party claims. School/District agrees to indemnify, defend and hold harmless HMH, its parent companies, subsidiaries, affiliates, directors, officers and employees from any third party claims, causes of action, damages, costs, liabilities or expenses that arise from a breach of this Agreement or from improper or unauthorized use, distribution and operation of the HMH Products.

7. Limitation of Liability. HMH SHALL NOT BE LIABLE TO SCHOOL/DISTRICT FOR ANY UNAUTHORIZED USE OF THE DIGITAL PRODUCTS, OTHER PRODUCTS OR ANY SERVICES FOR ANY PURPOSES OTHER THAN AS DESCRIBED IN THIS AGREEMENT. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT OR SPECIAL DAMAGES INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR REVENUE. IN NO EVENT SHALL HMH'S TOTAL AGGREGATE LIABILITY IN CONTRACT, TORT OR OTHERWISE ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT EXCEED THE FEES PAID OR PAYABLE BY SCHOOL/DISTRICT DURING THE MOST RECENT TWELVE (12) MONTH PERIOD DURING THE TERM OF THIS AGREEMENT.

8. Term of Agreement. The terms in the attached proposal in Appendix A and Appendix B will govern the term of this Agreement and the scope of the license and use of Products.

9. Assignment. School/District shall not assign or otherwise transfer its rights or delegate its obligations hereunder without HMH's prior



**Houghton
Mifflin
Harcourt**

written consent. Any attempted assignment, transfer, or delegation without such consent shall be void. HMH may freely assign this Agreement, including any of the obligations and rights to payment set forth herein. Neither party shall have any right of set off in connection with rights and obligations associated with this Agreement.

10. Termination of Agreement. (a) HMH may terminate this Agreement with respect to another party or parties for uncured material breach by the other party or parties (in which case the Agreement will remain in effect with respect to HMH and the non-breaching parties through the remainder of the Term). In addition, any District may terminate this Agreement with respect to itself for uncured material breach by HMH of HMH's obligations hereunder to that District (in which case the Agreement will remain in effect with respect to HMH and any other parties not seeking termination of their rights and duties hereunder). To terminate the Agreement with respect to a breaching party, the non-breaching party shall provide written notice of breach to the breaching party, specifying in detail the breach itself and the grounds for such breach. The breaching party shall have sixty (60) days from receipt of the notification to cure said breach. Failure to make payments on invoices due shall constitute material breach of this Agreement. In the event the breach is not cured, the non-breaching party shall give the breaching party formal notification of termination of this Agreement. Upon said notice the due date of all invoices shall be accelerated such that they become due and payable as of the date of termination. The provisions of Sections 5 through 16, shall survive termination of this Agreement.

(b) In addition, any District may terminate this Agreement after the first anniversary of the Effective Date, to take effect at the end of its then-current fiscal operating year, if the District does not receive budget approval from its governing authority in sufficient amounts to pay the next fiscal year's fees set forth in the District's Payment Plan. In the event of termination under this subsection, the District shall notify HMH promptly in writing upon denial of its budget request for such fees.

(c) In the event of an early termination or non-renewal of this Agreement prior to the end of the Term of this Agreement, HMH shall retain all fees previously paid HMH hereunder, the license to the Products shall terminate effective as of the date of non-renewal or early termination with respect to the terminated District, and each terminated District shall promptly cease using the Products and return or destroy all files thereof to HMH. Upon HMH request, an officer of the District will provide written certification of the District's compliance with the foregoing provisions. HMH shall have no liability to a District or any third party in connection with any termination or suspension for breach of this Agreement.

In addition, each District shall pay HMH for all services delivered by HMH, but unpaid to HMH prior to the termination date. In the event of early termination the District agrees not to replace the programs or software purchased under this agreement with one of similar functionally and/or software for the term of any unpaid portion of the original payment schedule not to exceed five (5) years.

11. Force Majeure. Except for School/District's payment obligations under this Agreement, no party shall be responsible for failure or delay of performance if caused by: an act of war, hostility, or sabotage; act of God; electrical, internet, or telecommunication outage that is not caused by the obligated party; government restrictions (including the denial or cancellation of any export or other license); other event outside the reasonable control of the obligated party. Each party will use reasonable efforts to mitigate the effect of a force majeure event. If such event continues for more than 90 days, a party may cancel unperformed services upon written notice. This section does not excuse either party's obligation to take reasonable steps to follow its normal disaster recovery procedures.

12. Governing Law. This Agreement shall be construed and enforced in accordance with the Commonwealth of New Jersey without regard to its conflicts of laws provisions. Any action or



proceeding brought by either party against the other arising out of or relating to this Agreement shall be brought only in a local, state or federal court of competent jurisdiction in New Jersey.

13. Notices. All notices and other communications required or permitted under this Agreement shall be served in person, by US Mail, or Federal Express or equivalent carrier at the following address:

If to HMH:
Houghton Mifflin Harcourt
Attn: VP and General Counsel
125 High Street
Boston, MA 02110

If to School/District:
Englewood Public School District
274 Knickerbocker Road Englewood, NJ 07631

14. Miscellaneous. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining portions of this Agreement shall remain in force and in effect and be construed so as to best effectuate the intention of the parties upon execution. The paragraph headings contained herein are for reference only. The waiver of one default shall not waive subsequent defaults of the same or different kind.

15. Export. Export laws and regulations of the United States and any other relevant local export laws and regulations apply to the services. The School/District agrees that such export control laws govern its use of the Services (including technical data) and any Services deliverables provided under this Agreement, and the School/District agrees to comply with all such export laws and regulations (including "deemed export" and "deemed re-export" regulations). The School/District agrees that no data, information, software programs

and/or materials resulting from Services (or direct product thereof) will be exported, directly or indirectly, in violation of these laws, or will be used for any purpose prohibited by these laws.

16. Entire Agreement. This Agreement, including other agreements and documents incorporated herein by reference, constitute the entire understanding and agreement between HMH and School/District with respect to the subject matter hereof and supersedes all prior agreements, representations, understandings, negotiations and communications between the parties pertaining thereto. Any modifications or amendments to this Agreement must be in writing signed by a duly authorized agent or representative of HMH and School/District. Specifically, any contrary, inconsistent, or additional terms incorporated in any other documents will be of no force or effect whatsoever.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.

School/District: Englewood Public School District

Signature: _____

Print Name: _____

Title: _____

Effective Date: _____

Houghton Mifflin Harcourt Publishing Company

Signature: _____

Print Name: Gregory Brent _____

Title: Sales Ops Manager _____

Effective Date: _____



Schedule 1

Price Summary

The following table summarizes products and services HMH is providing under this Purchase Agreement.

Schedule 1 to Enterprise Solutions Agreement		
Appendix	Description	Purchase Price
Appendix A – Exhibit 1	Comprehensive Service Plan of Program, Practice & Math Solution	\$429,000.00
	Total	\$429,000.00



Schedule 2

Price Summary

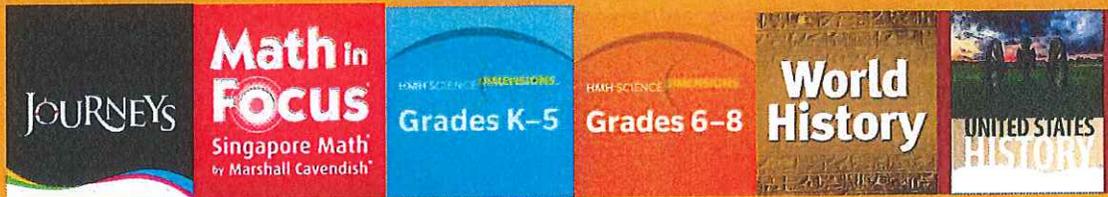
Payments shall be made in accordance with the terms and conditions of the Agreement. Payments shall be due & payable as follows:

\$143,000.00	To be paid no later than October 1, 2017
\$143,000.00	To be paid no later than October 1, 2018
\$143,000.00	To be paid no later than October 1, 2019

HMH Comprehensive Professional Development Plan

Englewood Public School District

2017-2018



A division of
Houghton Mifflin Harcourt

Our Mission is to Advance Yours

Research shows that teachers who engage in professional learning increase their students' achievement significantly. HMH offers a continuum of services to help teachers do just that - improve their effectiveness in the classroom to improve students' performance.

What we learned

District leadership in Englewood Public School District (EPSD) is determined to improve each school in its system, and is deeply committed to ensuring that ALL students are prepared to compete successfully in today's complex world. To attain this goal, EPSD is working diligently with school leadership and staff to implement a system-wide culture of high expectations for student achievement that permeates each school and every classroom. This system is predicated on school leaders, teachers, and parents working in unison to ensure students have the support and opportunities to achieve at high levels.

In this system, district and school leaders work closely with instructional staff and parents to remove the challenges that prevent students from learning. Additionally, district and school leadership must understand the tools, resources, and services being used by teachers and to ensure that the appropriate data is being gathered and analyzed so that the school and district can closely monitor their Return On Investment i.e. Student Achievement.

District leadership is acutely aware that school performance and student achievement is predicated on the human capacity of leaders and teachers, and they're determined to support school leaders by providing high-quality, job-embedded professional development.

Programs and Instructional Support Initiatives Implemented

During the 2017-18 school year, Houghton Mifflin Harcourt will collaborate with Englewood Public School District to ensure a successful implementation of the following educational initiatives:

- Provide in-classroom support for all HMH Core Programs to increase program fidelity and use.
- Provide Leadership support in all K-8 schools provided by the International Center for Leadership in Education.
- Support for Mathematical Instruction at the Secondary level by Math Solutions.

Scope of Work

Each district's implementation is uniquely tailored to address the specific needs identified collaboratively by district leaders and HMH Intervention Solutions experts. This year's scope of support includes:

1. **INTERNATIONAL CENTER FOR LEADERSHIP IN EDUCATION:** 18 days
 - a. 4 Instructional Leadership Seminars
 - b. 14 days of Job-Embedded Leadership Coaching
2. **MATH SOLUTIONS:** 32 days
Secondary Support
 - a. 2 days of needs assessment, pre-project report, and progress monitor assessment and report.
 - b. 6 days of Foundational Professional Learning.
 - c. 24 days of Job-Embedded and group coaching.
3. **HMH CORE CURRICULUM** *Journeys 2017, Social Studies, Science Dimensions, Math in Focus:* 150 days
 - a. 8 Getting Started Courses (2 for each HMH Core Program).
 - b. 16 days of Follow-Up Courses (*possible Saturday trainings*).

- c. 114 days of in-classroom support through Individual coaching.
- d. 12 PM days rollover from 2016 Professional service order

4. PROJECT MANAGEMENT

HMH Professional Services makes it easy for the district to manage large-scale initiatives, including:

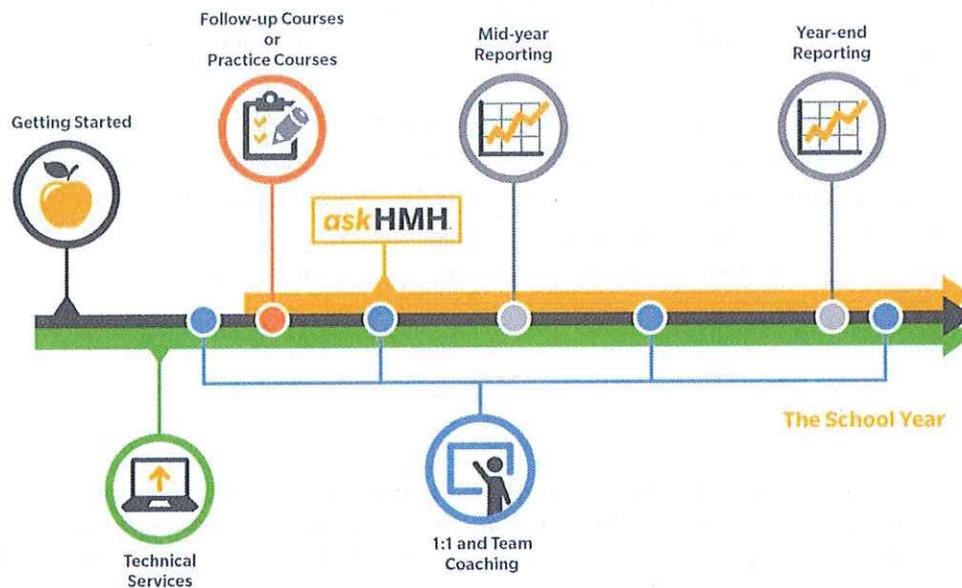
- Creating and monitoring a comprehensive plan for successful implementation
- Developing and sharing implementation effectiveness reports and recommendations
- Using data to support decision making
- Providing professional learning in supporting instruction and modeling coaching techniques
- Providing support in establishing protocols for implementation
- Jointly facilitating site-based professional learning sessions to build capacity
- Developing and managing an in-classroom support schedule
- Moderating district bulletin boards for teachers to facilitate discussions
- Providing ongoing professional learning to develop strong instructional practices
- Coordinating technical planning, installation, maintenance, and support
- Conducting site visits to monitor implementation success
- Managing other HMH Consultants who provide support to the district

HMH Professional Learning Offerings

To ensure success, our Professional Services Managers will work to plan the continuum of services that are right for you. This continuum makes certain that teachers and students are prepared to get started with the program, and that they are supported throughout the year. Here is a detailed summary of our offerings in the continuum aligned to *Journeys* that ensure the fidelity of your implementation:

- *Getting Started Courses*
- *Follow-Up Courses*
- *Coaching for Individuals and Teams*
- *Making the School to Home Connection*
- *Technical Services (Readiness, Implementation, Operate & Optimize)*
- *Practice-Based Courses*

HMH has experience with successfully implementing our programs in districts of all sizes. We are prepared to partner successfully with Englewood Public School District. We recognize that districts vary in the digital experience they offer their students based on resources and infrastructure. Our programs and our professional learning are designed to increase student achievement no matter how you plan to implement the print and digital resources.



Key implementation success factors:

1. Make a Commitment. Build a Strong Team
2. Lay a Foundation for Success: an Effective Launch
3. Ongoing, Collaborative Support to Improve Classroom Teaching Practices
4. Ongoing Implementation Progress Monitoring, Data Analysis, and Reporting
5. Defined Capacity-Building Plan for Long-Term Improvement

Make a Commitment. Build a Strong Team

Comprehensive Implementation Planning

Set a Vision for Success

Our Professional Services Managers will work with Englewood Public School District and school leaders to develop a comprehensive implementation plan that sets everyone up for success. This includes technical planning to

ensure that district needs for digital components of the program are met. During this planning, key indicators of success are identified and stakeholder agreement is made for how data will be used to demonstrate return on.

Professional Services Managers can also guide district or school wide-improvement, like developing knowledge of instructional practices and ensure however you plan to use your technology, that you will be successful. Whether you are launching a 1:1 initiative, or simply using projectors to present content in your classrooms, we will both prepare, implement, then operate and optimize your technology experience. We offer teachers and instructional leaders a full suite of learning to deepen mastery and hone teaching skills throughout the school year.

Technical Services

Readiness Check

To help you ensure that your technical environment is set up for success, our Technical Services will support you with a needs analysis to ensure that your district/school infrastructure and practices support success with *Journeys*. As part of the Readiness services, we will offer workshops on best practices and strategic planning sessions to create a shared plan for success.

Lay a Foundation for Success

Getting Started Courses

Effective Program Launch

To ensure teachers have the knowledge to begin implementing their new HMH program, professional learning is provided with program purchase. We understand that schools and districts need choices regarding delivery options. HMH Professional Services offers a **variety of delivery methods** for this initial program learning.

Getting Started with *Journeys*, *Science Dimensions*, *Social Studies* for Teachers

Audience: *Teachers, Coaches*

Delivery: *In-person*

Time: *Half-day or Full-day*

In our **in-person** courses, participants have meaningful, hands-on experiences to learn about their program's organization, design, and support resources. Through direct instruction, guided practice, and cooperative exploration, participants will experience the program's resources both from a student and teacher perspective. The goal is to build deeper understanding and confidence to begin implementing the HMH program in their learning environment.

HMH eLearning courses allow teachers to revisit the learning throughout the year. These courses are an excellent resource for professional learning communities to share strategies and suggestions for a successful program implementation. Leaders and educators can choose to build capacity internally using a **train-the-trainer** model.

Learning Outcomes:

- Enrich daily instruction by applying knowledge of program organization and pedagogy

- Support differentiation, assessment, and effective whole and small group instruction using HMH program resources and instructional tools
- Enhance instructional delivery and student learning using HMH technology

Follow-Up Courses

Deepen Program Mastery

With so many rich print and digital tools, HMH supports teachers in gaining practical knowledge for application with rich professional development. Designed to gain deep understanding of how to implement effectively, these services focus on program implementation needs – perfect for Follow-Up to initial implementation. Clients may choose from any of the Follow-Up courses listed below for a full-day of program learning.

Audience: Teachers, Coaches

Delivery: *In-person*

Time: Full-day

Plan Effectively

In this full day, *in-person* course, teachers learn to strategically plan engaging and rigorous daily and weekly lessons using *HMH Core programs*. Participants engage in effective planning, prioritizing content and resources to impact student achievement.

Monitor Student Progress

In this full day, *in-person* course, teachers learn to monitor and assess student learning using the Core program resources. Participants understand the roles of formative and summative assessment from the lens of their HMH program and plan for how to effectively inform daily instruction using assessments.

Differentiate Instruction in a Digital Classroom Using the HMH Player and ED

In this full-day, *in-person* course, teachers learn to differentiate and personalize instruction for digital learners. Using the *HMH Player App*, participants will explore how to deliver instruction, effectively collaborate, monitor progress and differentiate using the *HMH Player*.

Support English Language Learners

In this full day, *in-person* course, teachers learn to support the unique language needs of English Learners using *Journeys* program resources. Teachers integrate best instructional practices and learn to differentiate language instruction using *Journeys* research-based ELL program resources.



Math Solutions

Founded in 1984 by renowned math educator Marilyn Burns, Math Solutions, a division of Houghton Mifflin Harcourt (HMH), is the nation's leader in developing effective teachers of mathematics. With more than 30 years of experience working with thousands of school districts nationwide, our team of educational experts creates solutions for accelerated sustainable improvement in teacher effectiveness, student learning, and test results.

Math Solutions Mission and Approach

Math Solutions is dedicated to improving students' learning of mathematics by providing educators with the highest quality professional development services, products, and resources. Our method of approach in Math Solutions Directors of Professional Learning and Instructors collaborate with district and school leadership during each professional development engagement to ensure the improvement of school level practices and student learning. Drawing from academic research and more than 30 years of experience, Marilyn Burns has identified four goals for educators that are essential to improving the teaching of mathematics:

- Teachers' understanding of the math they teach
- Understanding of how students best learn math
- Development of effective strategies for teaching mathematics
- Formative assessment to guide instruction

The purpose of this proposal is to create a plan for improving the effective teaching and student learning of mathematics in Englewood Public School District. We heard that:

- Teachers began using an online curriculum last fall developed by Standard Solutions
- Middle School using Math in Focus and Big Ideas
- Very low passing rate on state assessment
- Would like the professional learning plan to include foundational course work to take place on Saturdays during the school year with job-embedded coaching during school days



District leadership is acutely aware that school performance and student achievement is predicated on the human capacity of leaders and teachers, and they're determined to support school leaders by providing high-quality, job-embedded professional development that:

- Is anchored in rigor and relevance.
- Changes the culture and mindset of all educators in the district to promote high expectations.
- Builds capacity of principals to be highly effective instructional leaders.
- Provides a strategic blueprint for improving student achievement
- Aligns current district initiatives, tools and resources to maximize effectiveness and impact on student success.

Component 1: Instructional Leadership Seminars

4 Days

The International Center for Leadership in Education will facilitate 4 **Instructional Leadership Seminars** designed to provide district and school leadership with an in-depth understanding of practical and proven leadership strategies to lead school improvement. Known as “Leadership for Rigorous Learning”, these strategies have been used by districts and schools across the nation to improve school performance and student achievement. The four foundational strategies include:

1. Empowering a School Leadership Team
2. Identifying a School-Wide Instructional Focus
3. Developing an Implementation Plan
4. Monitoring the Implementation Plan

Component 2: Job-Embedded Coaching for School Leadership

14 Days

Effective school leadership is the second highest correlate to student achievement. The need for dynamic, effective school leaders is critical to school turnaround situation. The principal must understand and know the theory of school improvement and work diligently to ensure that barriers to change are permanently removed. To ensure full transfer of the knowledge and skills learned through the Instructional Leadership Seminars, school leadership will be provided with job-embedded Leadership Coaching support. We often schedule in half day increments; coaching with two administrators per day. This serves two purposes:

- Half days are more productive when combined with the ability to visit schools more often throughout the year.
- Half day coaching sessions compliment administrator’s schedules more effectively

<p>Component 1:</p> <p><i>Instructional Leadership Seminars (4 Seminars)</i></p> <ul style="list-style-type: none">• Up to 35 participant
<p>Component 2:</p> <p>Job-Embedded Leadership Coaching</p> <p>(18 Total Days divided into two ½ day coaching sessions per day; usually 2 schools per day. The coaching calendar will be collaboratively planned with building administrators with the district calendar as a guide so as to plan effectively around holidays, breaks, testing windows, and other school and/or district functions</p>

Improve Classroom Teaching Practices

Coaching and Modeling for Individuals and Teams

Ongoing, Collaborative Support

As teachers grow in their understanding of how to use *Journeys* to support student achievement, individual and team coaching provide opportunities to gain knowledge from an HMH consultant with program and instructional expertise. Our Professional Services Consultants help teachers develop instructional expertise by answering program questions, modeling effective instruction, leading grade-level program sessions centered on evidence of student learning, and helping teachers select and achieve instructional goals. Teachers, coaches, and leaders benefit from this **in-person** service.

Based on the Partnership Principles (Knight, 2011) and the model for Student-Centered Coaching (Sweeney, 2011), coaches meet with teams or individuals to review evidence of student learning. Goals are set and instructional strategies are identified based on the determined needs. Coaches document progress toward the goal and share growth during future coaching sessions. Support from an HMH Professional Services Consultant during this process increases the effectiveness and efficiency of instruction and builds capacity and sustainability of this important goal-driven practice.

Coaching also allows for personalized professional learning. As teachers analyze student work and make instructional decisions professional learning needs are revealed. The HMH Professional Services Consultants will provide just-in-time support as real-time decisions are being made. Formative data from coaching also guides planning for Follow-Up Courses.

Individual Coaching

Audience: An HMH Coach meets with up to 4 teachers per day

Delivery: **In-person**

Time: Full-day

Reinforce what teachers will learn during the Getting Started courses about the program components and the shifts in instructional practice, and how these shifts help students develop the necessary skills to be ready for college and career. During individual coaching, the coach and teacher will:

- Collaborate to identify student learning targets
- Work together to establish goals for the coaching session



- Participate in inquiry-based debrief to examine evidence of student work, investigate instructional practices and agree on next steps.
- Determine if modeling a lesson would be beneficial

Team Coaching

Audience: *An HMH Coach meets with up to 4 teams with a maximum of 15 participants per team*

Delivery: *In-person*

Time: *Full-day*

Build a community of learners, synchronizing teams of teachers across grade levels to share experience and expertise and collaborate on plans and protocol regarding program implementation. Grounded in research-based principles, team coaching brings the coaching conversation into a collaborative, small group context. Teams may be comprised of grade level groups, content area groups or other configurations. During team coaching, the coach and participants will:

- Determine student learning targets
- Establish teams goals
- Observe and investigate Model lessons
- Analyze student work to identify patterns and determine adjustments to instruction or assessments
- Collaborate to plan next unit in response to assessments and data
- Share and explore instructional practices
- Develop content skills to support effective instruction

Included within Individual and Team Coaching, Lesson Modeling provides teachers with professional learning before, during, and after lesson delivery. An HMH Professional Services Consultant sets the context for the lesson, focusing on lesson objectives, program resources, and "what to notice." Facilitated post-lesson reflection continues the instructional conversation, culminating in establishing next steps and setting goals.

Making the School-Home Connection

For HMH Families

Audience: *Parents, Families and Teachers*

Delivery: *In-person*

Time: *90 minutes*

Designed for families, participants learn how HMH Core Programs are used in the classroom and how to best support their child at home. The goal is to build a common language and understanding between home and school.

Ongoing Implementation Progress Monitoring, Data Analysis, and Reporting

Progress Monitoring & Reporting*

Build Capacity for the Long-Term

HMH Professional Services is dedicated to helping building leaders and instructional coaches' plan for success and track progress against building and district goals. HMH will partner with Englewood Public School District to support and monitor the implementation by offering the following services and meetings throughout the year.

**HMH Professional Services is dedicated to supporting you through collaborative implementation planning. The capacity-building services above will be discussed as part of your planning and will be based on the services plan for your school or district.*

Englewood Public School District

Investment Summary

We are honored to have the opportunity to work with Englewood Public School District to support teachers and leaders with its full HMH program implementation, and are pleased to share the investment summary for Englewood Public School District professional services servicing its K-8 schools (Dismus Middle School, McCloud Elementary School and Grieco Elementary School). The services listed below are included in the proposal to improve instruction and maximize student achievement.

Professional Services to Support Implementation of *Journeys*

We strongly believe that a combination of clearly communicated goals, a positive learning environment, consistent purposeful feedback, administrative support, continued professional development, and focused data analysis will strengthen the district's implementation of all HMH Core Programs.

HMH's team of technical support specialists and field implementation managers provides support and maintenance to ensure that *all HMH* technology resources work efficiently. Included with HMH Technology Services:

- askHMH, a personalized performance support service to provide teachers just-in-time access to program experts. Teachers can ask pedagogical questions and request online conferencing to support implementation of *our programs*.
- Software Maintenance Releases: Access to free updates and maintenance releases will ensure that your schools are sent the latest features and fixes as they become available.
- On-site Service: When the need arises, a highly trained, experienced technician may visit your school to troubleshoot identified software issues.



SAMPLE Calendar – Cycle 1

ELEMENTARY SCHOOL SAMPLE SCHEDULE (2 SITES)						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7 GETTING STARTED JOURNEYS
8	9	10 - JOURNEYS SOCIAL STUDIES	11	12 JOURNEYS SOCIAL STUDIES	13	14 MATH SOLUTIONS /MATH IN FOCUS
15	16	17 MATH SOLUTIONS SCIENCE DIMENSIONS	18	19 MATH IN FOCUS SCIENCE DIMENSIONS	20	21 SOCIAL STUDIES
22	23	24 JOURNEYS SOCIAL STUDIES	25 Making the School- Home Connection	26 JOURNEYS SOCIAL STUDIES	27	28 SCIENCE DIMENSIONS
29	30	31 MATH SOLUTIONS SCIENCE DIMENSIONS		MATH IN FOCUS SCIENCE DIMENSIONS		



SAMPLE Calendar – Cycle 1

MIDDLE SCHOOL SAMPLE SCHEDULE (1 SITE)						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7 GETTING STARTED
8	9 SCIENCE DIMENSIONS SOCIAL STUDIES	10	11 SCIENCE DIMENSIONS SOCIAL STUDIES	12	13	14 MATH SOLUTIONS /MATH IN FOCUS ICLE
15	16 MATH IN FOCUS	17 MATH SOLUTIONS	18 MATH IN FOCUS	19 MATH SOLUTIONS	20	21 SOCIAL STUDIES
22	23 SCIENCE DIMENSIONS SOCIAL STUDIES	24	25 SCIENCE DIMENSIONS SOCIAL STUDIES	26 Making the School- Home Connection	27	28 SCIENCE DIMENSIONS
29	30 MATH SOLUTIONS	31 MATH IN FOCUS				



Houghton Mifflin Harcourt

Cost Proposal

Prepared For

Englewood Public Sch District

274 Knickerbocker Rd
Englewood NJ 07631

For the Purchase of:

Science Dimensions ©2018 (Premium 5 Year) Grades K-8 w/ 6 Year Kits 6-8

Prepared By
Joan Wright
joan.wright@hmc.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Houghton Mifflin Harcourt

Attention:
Tracey Strand-Coley
csecretary@epsd.org

HMH Confidential and Proprietary

Customer Experience
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmc.com

Englewood Public Sch District

Science Dimensions ©2018 (Premium 5 Year) Grades K-8 w/ 6 Year Kits

6-8

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade K				
Student				
1679163	9781328789501 HMH Science Dimensions Premium Student Resource Package (5yr Print/5yr Digital)Grade K 2018	\$43.40	167	\$7,247.80
<i>Package Includes:</i>				
<i>Student Edition Interactive Worktext 5-Year Print Subscription Grade K</i>				
<i>Online Student Interactive Digital Curriculum 5-Year Grade K</i>				
<i>Student Edition eTextbook ePub 5-Year Grade K</i>				
<i>Downloadable Student Edition PDF Grade K</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades K-1</i>				
Total for Student				\$7,247.80
Teacher				
1679199	9781328789860 HMH Science Dimensions Premium Teacher Resource Package (Print/5yr Digital) Grade K 2018	\$371.00	12	\$4,452.00
<i>Package Includes:</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades K-1</i>				
<i>Teacher Edition Grade K</i>				
<i>Online Teacher Digital Management Center 5-Year Grade K</i>				
<i>Downloadable Teacher Resource Tool PDF Grade K</i>				
<i>Assessment Guide Grade K</i>				
<i>ScienceSaurus Handbook (Hardcover) Grade K-1 (6)</i>				
<i>Science & Engineering Leveled Reader Complete Set of 6 Grade K</i>				
1711212	9781328994493 HMH Science Dimensions Grade Level Equipment and Replacement Bundle 5-Year Grade K	\$593.85	12	\$7,126.20
Total for Teacher				\$11,578.20
Total for Grade K				\$18,826.00



Houghton Mifflin Harcourt

Attention:
Tracey Strand-Coley
csecretary@epsd.org

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9205 South Park Center Loop
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Englewood Public Sch District

Science Dimensions ©2018 (Premium 5 Year) Grades K-8 w/ 6 Year Kits

6-8

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 1				
Student				
1679164	9781328789518 HMH Science Dimensions Premium Student Resource Package (5yr Print/5yr Digital)Grade 1 2018	\$47.80	179	\$8,556.20
<i>Package Includes:</i>				
<i>Student Edition Interactive Worktext 5-Year Print Subscription Grade 1</i>				
<i>Online Student Interactive Digital Curriculum 5-Year Grade 1</i>				
<i>Student Edition eTextbook ePub 5-Year Grade 1</i>				
<i>Downloadable Student Edition PDF Grade 1</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades K-1</i>				
Total for Student				\$8,556.20
Teacher				
1679200	9781328789877 HMH Science Dimensions Premium Teacher Resource Package (Print/5yr Digital) Grade 1 2018	\$371.00	9	\$3,339.00
<i>Package Includes:</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades K-1</i>				
<i>Teacher Edition Grade 1</i>				
<i>Online Teacher Digital Management Center 5-Year Grade 1</i>				
<i>Downloadable Teacher Resource Tool PDF Grade 1</i>				
<i>Assessment Guide Grade 1</i>				
<i>ScienceSaurus Handbook (Hardcover) Grade K-1 (6)</i>				
<i>Science & Engineering Leveled Reader Complete Set of 6 Grade 1</i>				
1711213	9781328994752 HMH Science Dimensions Grade Level Equipment and Replacement Bundle 5-Year Grade 1	\$677.25	9	\$6,095.25
Total for Teacher				\$9,434.25
Total for Grade 1				\$17,990.45



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6-8**

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 2				
Student				
1679165	9781328789525 HMH Science Dimensions Premium Student Resource Package (5yr Print/5yr Digital)Grade 2 2018	\$47.80	163	\$7,791.40
<i>Package Includes:</i>				
<i>Student Edition Interactive Worktext 5-Year Print Subscription Grade 2</i>				
<i>Online Student Interactive Digital Curriculum 5-Year Grade 2</i>				
<i>Student Edition eTextbook ePub 5-Year Grade 2</i>				
<i>Downloadable Student Edition PDF Grade 2</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 2-3</i>				
Total for Student				\$7,791.40
Teacher				
1679201	9781328789884 HMH Science Dimensions Premium Teacher Resource Package (Print/5yr Digital) Grade 2 2018	\$371.00	7	\$2,597.00
<i>Package Includes:</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 2-3</i>				
<i>Teacher Edition Grade 2</i>				
<i>Online Teacher Digital Management Center 5-Year Grade 2</i>				
<i>Downloadable Teacher Resource Tool PDF Grade 2</i>				
<i>Assessment Guide Grade 2</i>				
<i>ScienceSaurus Handbook (Hardcover) Grade 2-3 (6)</i>				
<i>Science & Engineering Leveled Reader Complete Set of 6 Grade 2</i>				
1711214	9781328994769 HMH Science Dimensions Grade Level Equipment and Replacement Bundle 5-Year Grade 2	\$780.35	7	\$5,462.45
Total for Teacher				\$8,059.45
Total for Grade 2				\$15,850.85



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 3				
Student				
1679166	9781328789532 HMH Science Dimensions Premium Student Resource Package (5yr Print/5yr Digital)Grade 3 2018	\$53.05	147	\$7,798.35
<i>Package Includes:</i> Student Edition Interactive Worktext 5-Year Print Subscription Grade 3 Online Student Interactive Digital Curriculum 5-Year Grade 3 Student Edition eTextbook ePub 5-Year Grade 3 Downloadable Student Edition PDF Grade 3 ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 2-3				
Total for Student				\$7,798.35
Teacher				
1679202	9781328789891 HMH Science Dimensions Premium Teacher Resource Package (Print/5yr Digital) Grade 3 2018	\$383.00	8	\$3,064.00
<i>Package Includes:</i> ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 2-3 Teacher Edition Grade 3 Online Teacher Digital Management Center 5-Year Grade 3 Downloadable Teacher Resource Tool PDF Grade 3 Assessment Guide Grade 3 ScienceSaurus Handbook (Hardcover) Grade 2-3 (6) Science & Engineering Leveled Reader Complete Set of 6 Grade 3				
1711215	9781328994776 HMH Science Dimensions Grade Level Equipment and Replacement Bundle 5-Year Grade 3	\$984.35	8	\$7,874.80
Total for Teacher				\$10,938.80
Total for Grade 3				\$18,737.15



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 4				
Student				
1679167 9781328789549	HMH Science Dimensions Premium Student Resource Package (5yr Print/5yr Digital)Grade 4 2018	\$53.05	150	\$7,957.50
<i>Package Includes:</i>				
<i>Student Edition Interactive Worktext Set 5-Year Print Subscription Grade 4</i>				
<i>Online Student Interactive Digital Curriculum 5-Year Grade 4</i>				
<i>Student Edition eTextbook ePub 5-Year Grade 4</i>				
<i>Downloadable Student Edition PDF Grade 4</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 4-5</i>				
Total for Student				\$7,957.50
Teacher				
1679203 9781328789907	HMH Science Dimensions Premium Teacher Resource Package (Print/5yr Digital) Grade 4 2018	\$383.00	4	\$1,532.00
<i>Package Includes:</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 4-5</i>				
<i>Teacher Edition Grade 4</i>				
<i>Online Teacher Digital Management Center 5-Year Grade 4</i>				
<i>Downloadable Teacher Resource Tool PDF Grade 4</i>				
<i>Assessment Guide Grade 4</i>				
<i>ScienceSaurus Handbook (Hardcover) Grade 4-5 (6)</i>				
<i>Science & Engineering Leveled Reader Complete Set of 6 Grade 4</i>				
1711216 9781328994783	HMH Science Dimensions Grade Level Equipment and Replacement Bundle 5-Year Grade 4	\$1,274.70	4	\$5,098.80
Total for Teacher				\$6,630.80
Total for Grade 4				\$14,588.30



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 5				
Student				
1679168	9781328789556 HMH Science Dimensions Premium Student Resource Package (5yr Print/5yr Digital)Grade 5 2018	\$58.00	168	\$9,744.00
<i>Package Includes:</i>				
<i>Student Edition Interactive Worktext Set 5-Year Print Subscription Grade 5</i>				
<i>Online Student Interactive Digital Curriculum 5-Year Grade 5</i>				
<i>Student Edition eTextbook ePub 5-Year Grade 5</i>				
<i>Downloadable Student Edition PDF Grade 5</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 4-5</i>				
Total for Student				\$9,744.00
Teacher				
1679204	9781328789914 HMH Science Dimensions Premium Teacher Resource Package (Print/5yr Digital) Grade 5 2018	\$366.00	4	\$1,544.00
<i>Package Includes:</i>				
<i>ScienceSaurus Student Edition eTextbook ePub 5-Year Grades 4-5</i>				
<i>Teacher Edition Grade 5</i>				
<i>Online Teacher Digital Management Center 5-Year Grade 5</i>				
<i>Downloadable Teacher Resource Tool PDF Grade 5</i>				
<i>Assessment Guide Grade 5</i>				
<i>ScienceSaurus Handbook (Hardcover) Grade 4-5 (6)</i>				
<i>Science & Engineering Leveled Reader Complete Set of 6 Grade 5</i>				
1711217	9781328994790 HMH Science Dimensions Grade Level Equipment and Replacement Bundle 5-Year Grade 5	\$1,292.90	4	\$5,171.60
Total for Teacher				\$6,715.60
Total for Grade 5				\$16,459.60



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 6				
Student				
1674661	9781328723390 HMH Science Dimensions Hybrid Student Resource Package Module A (5yr Print/5yr Digital) Grades 6-8 Module A: Engineering and Science 2018 <i>Package Includes: Student Edition Module A 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module A 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module A Grades 6-8 Downloadable Student Edition PDF Module A Grades 6-8</i>	\$27.55	159	\$4,380.45
1674662	9781328723406 HMH Science Dimensions Hybrid Student Resource Package Module B (5yr Print/5yr Digital) Grades 6-8 Module B: Cells and Heredity 2018 <i>Package Includes: Student Edition Module B 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module B 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module B Grades 6-8 Downloadable Student Edition PDF Module B Grades 6-8</i>	\$27.55	159	\$4,380.45
1674663	9781328723413 HMH Science Dimensions Hybrid Student Resource Package Module C (5yr Print/5yr Digital) Grades 6-8 Module C: Ecology and the Environment 2018 <i>Package Includes: Student Edition Module C 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module C 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module C Grades 6-8 Downloadable Student Edition PDF Module C Grades 6-8</i>	\$27.55	159	\$4,380.45
1674664	9781328723420 HMH Science Dimensions Hybrid Student Resource Package Module D (5yr Print/5yr Digital) Grades 6-8 Module D: The Diversity of Living Things 2018 <i>Package Includes: Student Edition Module D 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module D 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module D Grades 6-8 Downloadable Student Edition PDF Module D Grades 6-8</i>	\$27.55	159	\$4,380.45
Total for Student				\$17,521.80
Teacher				
1674728	9781328724113 HMH Science Dimensions Teacher Resource Package Module A (Print/5yr Digital) Grades 6-8 Module A: Engineering and Science 2018 <i>Package Includes: Teacher Edition Module A Grades 6-8 Online Teacher Digital Management Center Module A 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module A Grades 6-8 Assessment Guide Module A Grades 6-8</i>	\$80.50	1	\$80.50



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 6				
1674729	9781328724120 HMH Science Dimensions Teacher Resource Package Module B (Print/5yr Digital) Grades 6-8 Module B: Cells and Heredity 2018 <i>Package Includes: Teacher Edition Module B Grades 6-8 Online Teacher Digital Management Center Module B 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module B Grades 6-8 Assessment Guide Module B Grades 6-8</i>	\$80.50	1	\$80.50
1674730	9781328724137 HMH Science Dimensions Teacher Resource Package Module C (Print/5yr Digital) Grades 6-8 Module C: Ecology and the Environment 2018 <i>Package Includes: Teacher Edition Module C Grades 6-8 Online Teacher Digital Management Center Module C 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module C Grades 6-8 Assessment Guide Module C Grades 6-8</i>	\$80.50	1	\$80.50
1674731	9781328724144 HMH Science Dimensions Teacher Resource Package Module D (Print/5yr Digital) Grades 6-8 Module D: The Diversity of Living Things 2018 <i>Package Includes: Teacher Edition Module D Grades 6-8 Online Teacher Digital Management Center Module D 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module D Grades 6-8 Assessment Guide Module D Grades 6-8</i>	\$80.50	1	\$80.50
1705492	9781328949400 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module A Grades 6-8	\$380.40	1	\$380.40
1705493	9781328949417 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module B Grades 6-8	\$540.60	1	\$540.60
1705494	9781328949424 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module C Grades 6-8	\$638.10	1	\$638.10
1705495	9781328949431 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module D Grades 6-8	\$228.90	1	\$228.90
1693596	9781328853790 HMH Science Dimensions Manipulative Nonconsumable Module A	\$117.00	1	\$117.00
1693598	9781328853813 HMH Science Dimensions Manipulative Nonconsumable Module B	\$182.35	1	\$182.35
1697810	9781328879875 HMH Science Dimensions Manipulative Nonconsumable Module C Grades 6-8	\$241.05	1	\$241.05
1697811	9781328879882 HMH Science Dimensions Manipulative Nonconsumable Module D Grades 6-8	\$98.40	1	\$98.40
Total for Teacher				\$2,748.80
Total for Grade 6				\$20,270.60



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 7				
Student				
1674665	9781328723437 HMH Science Dimensions Hybrid Student Resource Package Module E (5yr Print/5yr Digital) Grades 6-8 Module E: Earth's Water and Atmosphere 2018	\$27.55	174	\$4,793.70
<i>Package Includes:</i> Student Edition Module E 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module E 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module E Grades 6-8 Downloadable Student Edition PDF Module E Grades 6-8				
1674666	9781328723444 HMH Science Dimensions Hybrid Student Resource Package Module F (5yr Print/5yr Digital) Grades 6-8 Module F: Geologic Processes and History 2018	\$27.55	174	\$4,793.70
<i>Package Includes:</i> Student Edition Module F 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module F 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module F Grades 6-8 Downloadable Student Edition PDF Module F Grades 6-8				
1674667	9781328723451 HMH Science Dimensions Hybrid Student Resource Package Module G (5yr Print/5yr Digital) Grades 6-8 Module G: Earth and Human Activity 2018	\$27.55	174	\$4,793.70
<i>Package Includes:</i> Student Edition Module G 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module G 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module G Grades 6-8 Downloadable Student Edition PDF Module G Grades 6-8				
1674668	9781328723468 HMH Science Dimensions Hybrid Student Resource Package Module H (5yr Print/5yr Digital) Grades 6-8 Module H: Space Science 2018	\$27.55	174	\$4,793.70
<i>Package Includes:</i> Student Edition Module H 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module H 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module H Grades 6-8 Downloadable Student Edition PDF Module H Grades 6-8				
Total for Student			\$19,174.80	
Teacher				
1674732	9781328724151 HMH Science Dimensions Teacher Resource Package Module E (Print/5yr Digital) Grades 6-8 Module E: Earth's Water and Atmosphere 2018	\$80.50	3	\$241.50
<i>Package Includes:</i> Teacher Edition Module E Grades 6-8 Online Teacher Digital Management Center Module E 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module E Grades 6-8 Assessment Guide Module E Grades 6-8				



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 7				
1674733	9781328724168 HMH Science Dimensions Teacher Resource Package Module F (Print/5yr Digital) Grades 6-8 Module F: Geologic Processes and History 2018	\$80.50	3	\$241.50
<i>Package Includes:</i>				
<i>Teacher Edition Module F Grades 6-8</i>				
<i>Online Teacher Digital Management Center Module F 5-Year Grades 6-8</i>				
<i>Downloadable Teacher Resource Tool PDF Module F Grades 6-8</i>				
<i>Assessment Guide Module F Grades 6-8</i>				
1674734	9781328724175 HMH Science Dimensions Teacher Resource Package Module G (Print/5yr Digital) Grades 6-8 Module G: Earth and Human Activity 2018	\$80.50	3	\$241.50
<i>Package Includes:</i>				
<i>Teacher Edition Module G Grades 6-8</i>				
<i>Online Teacher Digital Management Center Module G 5-Year Grades 6-8</i>				
<i>Downloadable Teacher Resource Tool PDF Module G Grades 6-8</i>				
<i>Assessment Guide Module G Grades 6-8</i>				
1674735	9781328724182 HMH Science Dimensions Teacher Resource Package Module H (Print/5yr Digital) Grades 6-8 Module H: Space Science 2018	\$80.50	3	\$241.50
<i>Package Includes:</i>				
<i>Teacher Edition Module H Grades 6-8</i>				
<i>Online Teacher Digital Management Center Module H 5-Year Grades 6-8</i>				
<i>Downloadable Teacher Resource Tool PDF Module H Grades 6-8</i>				
<i>Assessment Guide Module H Grades 6-8</i>				
1705496	9781328949448 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module E Grades 6-8	\$176.70	3	\$530.10
1705497	9781328949455 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module F Grades 6-8	\$407.70	3	\$1,223.10
1705498	9781328949462 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module G Grades 6-8	\$588.60	3	\$1,765.80
1705499	9781328949479 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module H Grades 6-8	\$500.10	3	\$1,500.30
1697812	9781328879899 HMH Science Dimensions Manipulative Nonconsumable Module E Grades 6-8	\$287.50	3	\$862.50
1693600	9781328853837 HMH Science Dimensions Manipulative Nonconsumable Module F	\$227.70	3	\$683.10
1697813	9781328879905 HMH Science Dimensions Manipulative Nonconsumable Module G Grades 6-8	\$274.95	3	\$824.85
1697814	9781328879912 HMH Science Dimensions Manipulative Nonconsumable Module H Grades 6-8	\$247.40	3	\$742.20
Total for Teacher				\$9,097.95
Total for Grade 7				\$28,272.75



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 8				
Student				
1674669	9781328723475 HMH Science Dimensions Hybrid Student Resource Package Module I (5yr Print/5yr Digital) Grades 6-8 Module I: Energy and Energy Transfer 2018	\$27.55	163	\$4,490.65
<i>Package Includes:</i> Student Edition Module I 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module I 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module I Grades 6-8 Downloadable Student Edition PDF Module I Grades 6-8				
1674670	9781328723482 HMH Science Dimensions Hybrid Student Resource Package Module J (5yr Print/5yr Digital) Grades 6-8 Module J: Chemistry 2018	\$27.55	163	\$4,490.65
<i>Package Includes:</i> Student Edition Module J 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module J 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module J Grades 6-8 Downloadable Student Edition PDF Module J Grades 6-8				
1674671	9781328723499 HMH Science Dimensions Hybrid Student Resource Package Module K (5yr Print/5yr Digital) Grades 6-8 Module K: Forces and Motion 2018	\$27.55	163	\$4,490.65
<i>Package Includes:</i> Student Edition Module K 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module K 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module K Grades 6-8 Downloadable Student Edition PDF Module K Grades 6-8				
1674672	9781328723505 HMH Science Dimensions Hybrid Student Resource Package Module L (5yr Print/5yr Digital) Grades 6-8 Module L: Waves and Their Applications 2018	\$27.55	163	\$4,490.65
<i>Package Includes:</i> Student Edition Module L 5-Year Print Subscription Grades 6-8 Online Student Interactive Digital Curriculum Module L 5-Year Grades 6-8 Student Edition eTextbook ePub 5-Year Module L Grades 6-8 Downloadable Student Edition PDF Module L Grades 6-8				
Total for Student				\$17,962.60
Teacher				
1674736	9781328724199 HMH Science Dimensions Teacher Resource Package Module I (Print/5yr Digital) Grades 6-8 Module I: Energy and Energy Transfer 2018	\$80.50	3	\$241.50
<i>Package Includes:</i> Teacher Edition Module I Grades 6-8 Online Teacher Digital Management Center Module I 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module I Grades 6-8 Assessment Guide Module I Grades 6-8				



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 8				
1674737	9781328724205 HMH Science Dimensions Teacher Resource Package Module J (Print/5yr Digital) Grades 6-8 Module J: Chemistry 2018 <i>Package Includes: Teacher Edition Module J Grades 6-8 Online Teacher Digital Management Center Module J 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module J Grades 6-8 Assessment Guide Module J Grades 6-8</i>	\$80.50	3	\$241.50
1674738	9781328724212 HMH Science Dimensions Teacher Resource Package Module K (Print/5yr Digital) Grades 6-8 Module K: Forces and Motion 2018 <i>Package Includes: Teacher Edition Module K Grades 6-8 Online Teacher Digital Management Center Module K 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module K Grades 6-8 Assessment Guide Module K Grades 6-8</i>	\$80.50	3	\$241.50
1674739	9781328724229 HMH Science Dimensions Teacher Resource Package Module L (Print/5yr Digital) Grades 6-8 Module L: Waves and Their Applications 2018 <i>Package Includes: Teacher Edition Module L Grades 6-8 Online Teacher Digital Management Center Module L 5-Year Grades 6-8 Downloadable Teacher Resource Tool PDF Module L Grades 6-8 Assessment Guide Module L Grades 6-8</i>	\$80.50	3	\$241.50
1705500	9781328949486 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module I Grades 6-8	\$529.20	3	\$1,587.60
1705501	9781328949493 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module J Grades 6-8	\$658.80	3	\$1,976.40
1705502	9781328949509 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module K Grades 6-8	\$627.30	3	\$1,881.90
1705503	9781328949516 HMH Science Dimensions Manipulative Consumable Kit 6-Year Module L Grades 6-8	\$390.90	3	\$1,172.70
1697815	9781328879929 HMH Science Dimensions Manipulative Nonconsumable Module I Grades 6-8	\$592.75	3	\$1,778.25
1697816	9781328881502 HMH Science Dimensions Manipulative Nonconsumable Module J Grades 6-8	\$259.45	3	\$778.35
1697817	9781328881519 HMH Science Dimensions Manipulative Nonconsumable Module K Grades 6-8	\$476.80	3	\$1,430.40
1693602	9781328853851 HMH Science Dimensions Manipulative Nonconsumable Module L	\$148.20	3	\$444.60
Total for Teacher				\$12,016.20
Total for Grade 8				\$29,978.80



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Professional Development				
PD1				
1657438	9780544927551 Science Dimensions 2018 Getting Started Full Day Grade K-5 In Person	\$2,950.00	3	\$8,850.00
1657451	9780544927698 Science Dimensions 2018 Getting Started Full Day Grade 6-8 In Person	\$2,950.00	3	\$8,850.00
Total for PD1				\$17,700.00
Total for Professional Development				\$17,700.00

Proposal Summary	
Subtotal Purchase Amount:	\$198,674.50
Shipping & Handling (0.00%):	\$0.00
<hr/>	
Total Cost of Proposal (PO Amount):	\$198,674.50



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6-8**

Total Cost of Proposal (PO Amount): \$ 198,674.50

This is a cost proposal only.

This cost proposal is subject to HMH's Standard Terms and Conditions ("Ts & Cs") below:

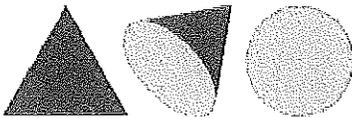
<http://www.hmhco.com/common/terms-conditions>

Ts & Cs are also found on HMH invoices.

HMH reserves the right to modify its Ts & Cs from time to time and agrees to notify you prior to such modifications becoming effective.

Date of Proposal: 7/20/2017

Proposal Expiration Date:9/30/2017



Houghton Mifflin Harcourt



Houghton Mifflin Harcourt

Attention:
Tracey Strand-Coley
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HMH Confidential and Proprietary

ENGLEWOOD PUBLIC SCHOOLS

JOB DESCRIPTION

POSITION: COORDINATOR OF GRANTS AND INNOVATIVE PROGRAMMING

QUALIFICATIONS:

- Valid New Jersey Instructional Certificate
- Master's degree in a related field
- Minimum experience as determined by the Board
- Demonstrated knowledge of grant writing and fund development management, preferably for an educational organization
- Successful leadership in School-Community-Corporate Educational Partnerships
- Deep understanding of innovation and guiding innovation processes
- Strong communication, teamwork and interpersonal skills; ability to speak clearly in all settings and to demonstrate the needs and benefits of donation and contribution
- Excellent writing and computer skills and database management skills
- Required criminal history check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: The Coordinator of Grants and Innovative Programming reports to the Superintendent of Schools or his/her designee.

JOB GOAL: Under the supervision of the Superintendent of Schools, coordinates and is responsible for the administration, monitoring, evaluating, planning of all federal, state, local and community-corporate grant programs and for the development, design and delivery of innovative educational community programming.

PERFORMANCE RESPONSIBILITIES:

The essential functions and elements of this position include, but, are not limited to, the following:

Grant Development:

1. Prepares specific grant applications and upon authorization by the Superintendent and the School Board files those applications in a correct and timely manner.
2. Is responsible for contacting funding agencies and learning the requirements for filing a complete application package.
3. Coordinates site visits by funding agencies, processes contacts and prepares interim and final reports for grants.
4. Coordinates the preparation and distribution of information on grants and fund-raising for all school district publications and news releases.
5. Responds to requests for public information about the district's grants and fund-raising activities, and can speak knowledgeably about the district's policies and programs.

6. Assists the Superintendent and the school board in setting objectives for the District's grant-writing and fund-raising efforts and provides input into the annual budget in consultation with school administrators.
7. Attends and follows up on meetings to set priorities and to obtain grants.
8. Provides other assistance in implementing the funded programs, preparing and filing documentation, and fulfilling the grant requirements, as assigned.
9. Prepares any material necessary to comply with standard auditing practices. Compiles all paperwork that may be required in the filing, reporting and phasing out of any grant/fundraiser received. Ensures the accuracy of information included in paperwork.
10. Reconciles monthly grant/foundation status with the District Business Office.
11. Prepares accurate work effectively while under time pressure, uses independent judgment and produces a quality work product within tight time constraints.
12. Consults regularly with Curriculum Director, Department Heads, Principals and interested teachers to insure that any funds received are managed appropriately and in the best interests of the school district and comply with the approved school goals.
13. Maintains a list of grant opportunities and application deadlines. Keeps the Superintendent informed about grant opportunities.
14. Secures personnel within the district willing to undertake and participate in grant-funded programs and IDs programs that are suitable.
15. Maintains the confidentiality of sensitive information and documents. Coordinates the handling of information with the Superintendent in order to maintain the privacy of confidential information.

Innovative Programs:

16. Assists and coordinates the Director of Curriculum, Instruction and Assessments and the Director of Instruction and Technology in the development, evaluation, and improvement of innovative educational programs.
17. Assists and coordinates the Director of Curriculum, Instruction and Assessments and the Director of Instruction and Technology with innovative educational programs by creating, implementing, maintaining, and enhancing excellence, scholarship, creativity, innovation, and achievement for all students.
18. Analyzes and disseminates data to assess innovative programs and measure the overall benefits of the programs to student development and achievement.
19. Ensures uniformity, consistency, and articulation between elementary, middle, and high school involving innovative educational programs.
20. Attends school board and committee meetings, serves as a resource person, assists with presentation of information and or recommendations, and is prepared to field and discuss questions regarding innovative programs.
21. Communicates with stakeholders to provide information regarding innovative programs.
22. Seeks and maintains relationships with community, professional and corporate organizations to promote innovative programs.
23. Assists and coordinates with leadership in the development, procedures and training district-wide for professional development involving innovative educational programs.
24. Maintains current knowledge with all appropriate school laws pertaining to area of responsibility.
25. Maintains current knowledge of technology and systems related to job responsibilities.
26. Facilitates a vision of learning and a culture of collaboration and excellence supporting a culture of innovation.

27. Performs such other duties, tasks and assumes such other responsibilities as may be assigned by the Superintendent or required by law, code, and/or regulation/Board policy.

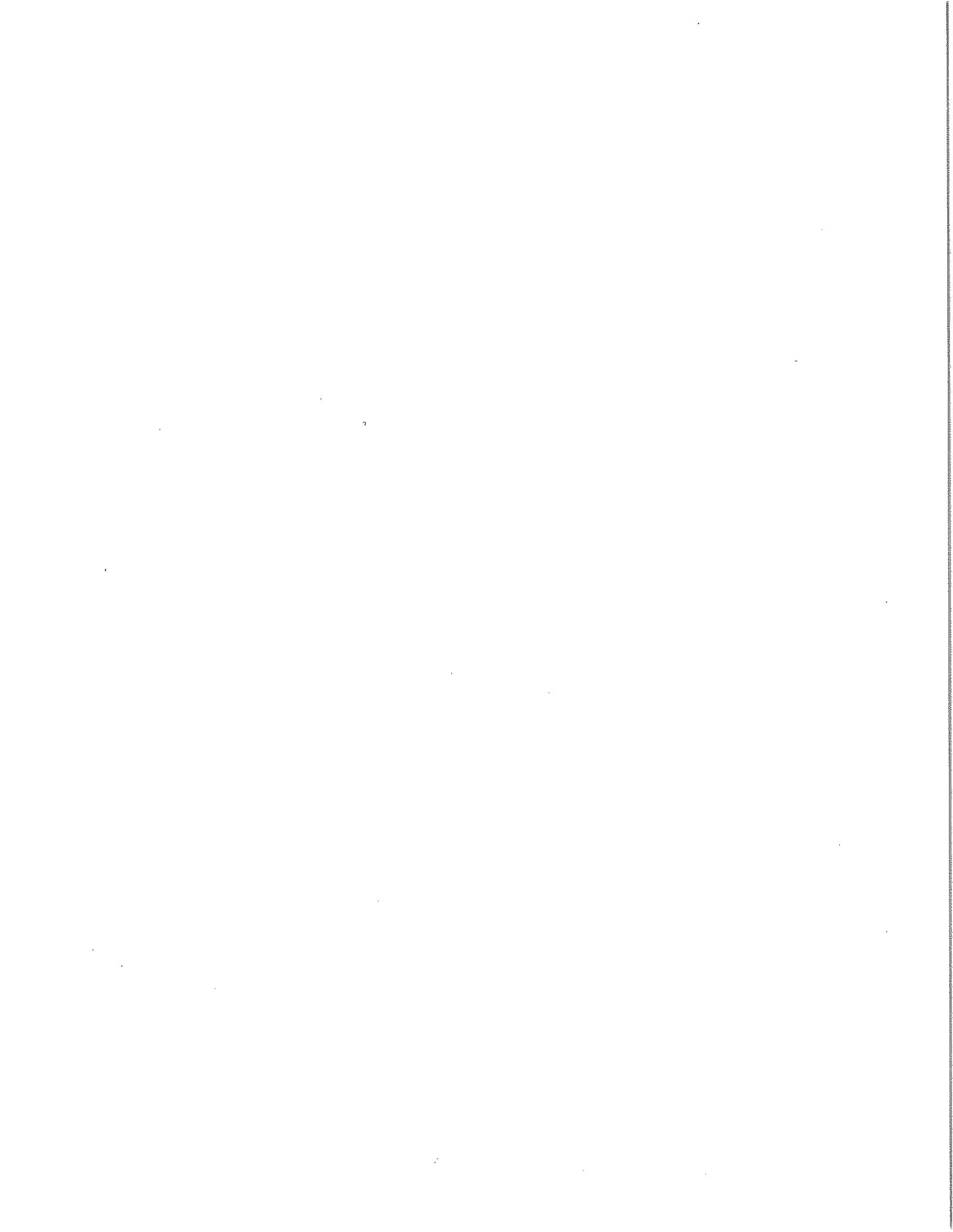
APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

TERMS OF EMPLOYMENT: Ten (10) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee in accordance with the Englewood Teachers' Association Agreement.

EVALUATION: Performance of this position will be evaluated annually in accordance with the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

BOE APPROVED:

DRAFT



ENGLEWOOD PUBLIC SCHOOLS

JOB DESCRIPTION

POSITION: SCHOOL COUNSELOR/STUDENT ASSISTANCE COORDINATOR

QUALIFICATIONS:

- Valid New Jersey Educational Services Certificate: School Counselor Endorsement
- Valid New Jersey Educational Services Certificate: Student Assistance Coordinator Endorsement
- Broad knowledge of testing and evaluation, theories of individual and group guidance techniques, elementary/ secondary school guidance program design and career educational information and placement.
- Demonstrated ability to communicate and work effectively with students, parents, staff and community groups and organizations
- Demonstrated knowledge of substance abuse curriculum development, counseling, and staff development
- Familiarity with common drugs of abuse and their related symptoms as well as response procedures
- Knowledge of local and community resources that are available for the prevention, intervention and treatment and rehabilitation of alcohol and drug problems
- Understanding of the legal guidelines for the implementation of substance abuse policies
- Clarity regarding confidentiality and requirements for implementation
- Ability to interview students suspected of being under the influence and assess need for immediate intervention
- Demonstrated ability to communicate and work effectively with students, parents, staff and community groups and organizations
- Required criminal history check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: The School Counselor/Student Assistance Coordinator reports to the Director of Pupil Personnel Services.

JOB GOAL: As a School Counselor, assists students achieve personal fulfillment by providing them with guidance and counseling services to make successful personal, educational and occupational life plans. As a Student Assistance Coordinator, provides leadership in the development, implementation and coordination of a comprehensive chemical health education curriculum to achieve state core curriculum content standards and district educational goals and objectives.

PERFORMANCE RESPONSIBILITIES:

The essential functions and elements of this position include, but, are not limited to, the following:

School Counselor:

1. Assists students in evaluating their aptitudes and abilities through the use of teacher comments, interpretation of individual standardized test scores and other pertinent data.
2. Works with students in evolving educational and career plans in terms of such evaluation.
3. Works closely with teachers, administrators and other professional staff members, providing information and assistance where needed for the ultimate benefit of students.
4. Maintains a close relationship with the child study team following directives and recommendations as needed.
5. Registers students new to the school, provides orientation and information relative to school procedures, curriculum and extracurricular opportunities.
6. Maintains student records and ensures their confidentiality.
7. Works closely with and involves parents in planning students' career plans, and assists in the resolution of school-related problems.
8. Works to prevent students from dropping out of school, and assists those that do in finding alternative educational programs and/or employment.
9. Conducts conferences with parents to help them better understand and assist with the educational, vocational, personal and social adjustment plans for their sons and daughters.
10. Assists in the evaluation of current curriculum offerings and in the planning, selection and implementation of new course offerings.
11. Helps students select proper courses to meet requirements for graduation and for their special needs related to their career aims. Interprets new course offerings.
12. Maintains a professional office environment.
13. Makes effective use of community resources in developing and expanding guidance services and activities.
14. Provides for a smooth transition from elementary school to middle school to high school, which may include orientation programs for students and parents.
15. Maintains professional competence and continuous improvement through in-service education and other professional growth activities.
16. Provides information and prepares recommendations to colleges for admissions and scholarships, as well as to potential employers and other agencies.
17. Gathers information on colleges and careers. Keeps this information accessible to students and parents in an organized arrangement.
18. Notifies students of upcoming opportunities to meet with college recruiters, job fairs, and outside career counselors.
19. Uses the internet to gather current information about colleges and career programs. Compares on-line and published information with first-hand accounts from returning graduates in order to gain a full, current picture of the actual situation, rather than relying on outdated impressions.
20. Retains essential information for parents and students such as college graduation rates.
21. Shares research and findings with colleagues and students in order to improve counseling services.
22. Arranges for summer work and/or enrollment in summer school programs to make up noted deficiencies.
23. Performs such other duties, tasks and assumes such other responsibilities as may be assigned by the Superintendent or required by law, code, and/or regulation/Board policy.

Student Assistance Coordinator:

24. Assesses students' drug/alcohol involvement and makes appropriate referral to treatment facilities when necessary.
25. Works in cooperation with treatment facility, counselors, parents, school personnel and students in developing and following through with the students' aftercare plan.
26. Facilitates conferences with parents or child's guardian to review, discuss and/or implement appropriate steps and stages of intervention and options.
27. Provides short-term counseling or group counseling for students with substance abuse problems or concerns.
28. Implements and coordinates parent education programs related to substance awareness.
29. Assists in the coordination of supplemental programs and guest speakers.
30. Assists in the research and review of instructional materials for possible purchase and use.
31. Develops and coordinates a referral system and intervention services for early identification of students who are at-risk for substance abuse or demonstrating symptoms of substance use and abuse, coordinates a referral system with local, state and other services, providers or agencies.
32. Assesses the District's prevention/intervention program on an annual basis and makes recommendations.
33. Maintains professional competence and continuous improvement through in-service education activities and other professional growth activities.
34. Maintains a continuing review of statutes and codes related to drug and alcohol programming.
35. Assists with the development and annual review of policies and procedures regarding substance abuse, use and chemical health education, and recommends changes to administration.
36. Works in cooperation with resources available within the school district (i.e. child study team, guidance counselors, nurses, etc.)
37. Assists in the design, implementation and coordination of staff development related to substance awareness.
38. Provides in-service education for all teachers and staff responsible for the delivery of chemical health education.
39. Serves as a resource to district personnel on substance awareness/abuse issues as well as on the availability of training programs. Provides training for all school staff in intervention and referral procedures.
40. Participates in the community-based Municipal Alliance to facilitate the liaison between school and community.
41. Provides coordination of school-based prevention programs with community-based prevention programs.
42. Develops community awareness through active participation as a school liaison to appropriate community groups and organizations.
43. Performs such other duties, tasks and assumes such other responsibilities as may be assigned by the Superintendent or required by law, code, and/or regulation/Board policy.

APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

TERMS OF EMPLOYMENT: Ten (10) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee in accordance with the Englewood Teachers' Association Agreement.

EVALUATION: Performance of this position will be evaluated annually in accordance with the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

BOE APPROVED:

DRAFT