

LONG LAKE CENTRAL SCHOOL DISTRICT  
Long Lake, New York 12847

BOARD OF EDUCATION MEETING

Tuesday, July 10, 2018

6:00 p.m. Reorganizational Meeting/Regular Meeting – LLCS Cafeteria

- I. Call To Order – Clerk of The Board
  - A. Pledge of Allegiance
  - B. \*Reorganizational Meeting
  - C. \*Approval of the June 14, 2018 Regular Meeting Minutes
  - D. Next Regular Meeting Date, TBD
- II. Public Participation
- III. Superintendent's Update
- IV. Business Affairs
  - A. \*Approval of May 2018 Treasurer's Report
  - B. Comprehensive Budget and Revenue Status Reports
  - C. \*Budget Transfers
  - D. Warrants
- V. Recommendations for Approval
  - A. \*Approval of 2018-2019 Student Transportation Cooperative Agreement with True North Schools
  - B. \*Approval of 2018-2019 Student Transportation Cooperative Agreement with Tupper Lake Central School District
  - C. \*Approval of 2018-2019 School Psychologist/CSE Chairperson Agreement with Indian Lake Central School District
  - D. \*Approval of 2018-2019 Non-Resident Tuition Students
  - E. \*Approval of 2018-2019 Girvin & Ferlazzo Legal Counsel Agreement
  - F. \*Approval of Municipal Cooperative Resolution- NYCLASS
  - G. \*Approval of Larry Reece as External Auditor from 7/1/18-6/30/20
  - H. \*2<sup>nd</sup> Policy Reading, #5660 Meal Charging and Prohibition Against Meal Shaming
  - I. \*Recognize Emily Stephan as Girls Varsity Soccer Coach
  - J. \*Recognize Ray Hoag as Girls Modified Soccer Coach
  - K. \*Recognize Eric McCauliffe as Boys Varsity Soccer Coach
  - L. \*Approval of Joseph Koehring as Boys Modified Soccer Coach
  - M. \*Appointment of Tamara Combs as Grades 7-12 English Language Arts Teacher, Effective 9/1/18
  - N. \*Appointment of Dana Goetze as K-12 Physical Education Teacher, Effective 9/1/18
  - O. \*Approval of Teacher's Aide Position
  - P. \*Approval of CSE/CPSE Recommendations for Student #202732 and Student #202753

VI. 2<sup>nd</sup> Public Participation

VII. Executive Session

- A. To Discuss Collective Negotiations Pursuant to Article 14 of the Civil Service Law Relating to the Long Lake Faculty Association
- B. To Discuss the Employment History of Two Particular People

VIII. Adjourn

**REORGANIZATIONAL MEETING  
JULY 10, 2018**

Call to order by current Board Clerk.

Pledge of Allegiance.

Clerk must have new BOE member take and sign oath of office now.

Clerk will request nominations and seconds for the position of board president. When the new president has been elected, the president-elect will request nominations for the position of board vice-president.

Following election of officers, the clerk will have board president and board vice-president sign oath of office forms. (Clerk will have Superintendent, Treasurer, Deputy Treasurer, Tax Collector and herself sign Oath of Office forms as needed following business day.)

**BOE APPROVAL #1:**

Chief Fiscal Officer	BOE President
Board Clerk	Victoria Snide
Treasurer	Lisa Walker
Deputy Treasurer	Mason St. Pierre
Tax Collector	Jerome Flanagan
Claims Auditor	Jerome Flanagan
School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	TBD
Chief Information Officer	Elisha Pylman
Alternate Chief Information Officer	Noelle Short
Chief Emergency Officer	Noelle Short
Central Treasurer-Extra Classroom Activity Accounts	Lisa Walker
Attendance Officer	Noelle Short
Asbestos (LEA) Designee	Anthony Clark
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Mason St. Pierre
Civil Rights Compliance Officers	Nicole Curtin & Robert Reynolds
Dignity Act Coordinator	Michelle Billings
Energy Conservation Task Force Member	Frederick Short
Chemical Hygiene Officers	Nicole Curtin & Anthony Clark
Liaison for Homeless Children & Youth	Elisha Pylman

Designated Education Official  
Reviewer of Public Works  
Contractors Payroll Records  
Delegation for Sale of School  
Property (#5250)  
Official Bank Depository  
Integrated Pest Management  
Coordinator  
Regular Board Meetings

Official Newspaper  
Payroll Certifications  
Conferences & Workshop  
Attendance Approvals  
Petty Cash Fund  
Check Signatures

Budget Transfers  
Mileage Rate  
Authorization of Investments  
Tuition

Official Undertakings (Bonds)

BOE Sick Bank Committee  
Member  
Credit Cards & Limits

Designated No Smoking Zone  
Officials (#5640)

Superintendent Conference  
Approval

Noelle Short

Victoria Snide

Noelle Short  
Community Bank

Anthony Clark  
2<sup>nd</sup> Thursday of each month, unless  
otherwise noted  
Hamilton County Express  
Noelle Short

Noelle Short  
\$100.00  
Mason St. Pierre  
Lisa Walker  
Noelle Short (Extra-Classroom Acct.  
only)

BOE approval for over \$5,000  
\$.545/mile  
Victoria Snide  
Non-Resident \$1,000/family for 1<sup>st</sup> child,  
\$300 each additional child  
Non-Resident Employee - \$100 for 1<sup>st</sup> child,  
\$50 each additional child

PreK- 50% of above rates  
Tax Collector - \$1,000,000  
Treasurer - \$1,000,000  
Claims Auditor - \$1,000,000  
Business Manager - \$1,000,000  
All Other Employees - \$100,000

Alexandria Harris  
American Express \$20,000  
Exxon Mobil \$400

Anthony Clark  
Noelle Short

NYSCOSS Conferences  
Rural Schools Association Conferences  
NYSSBA Conferences  
BOCES Conferences  
NE Council of School Superintendents  
Conferences

BOE Members Approved  
Conferences

Fiscal Oversight Fundamental, Essentials of  
School Board Governance and  
New School Board Member  
Academy Workshops  
NYSSBA Conferences  
Rural Schools Association Conferences  
BOCES Conferences

Maximum # of Foreign Exchange  
Students Enrolled (#7133/7134)

Four

Foreign Exchange Tuition  
(#7133/7134)

\$9,000 Split 50/50 with Host Family

Foreign Exchange Agencies  
(#7133/7134)

AFS, International Fellowship, Youth for  
Understanding, Exchange Service  
International, Educatius, Svetlana  
Ovcharenko, EduAbroad

**BOE APPROVAL #2:**

**Committee Designations:**

**Committee on Special Education – Mandated Members**

Parents of the Student

Student, if appropriate

General Education Teacher

Special Education Teacher/Provider – Megan Nevins, Allison Eldridge

School Psychologist – Jonathan Short

CSE Chairperson – Jonathan Short

School Physician – Dr. Russell Rider\*\*

Additional Parent Member\*\*

**Subcommittee on Special Education – Mandated Members**

Parents of the Student

Student, if appropriate

General Education Teacher

Special Education Teacher/Provider – Megan Nevins, Allison Eldridge

CSE Chairperson – Jonathan Short

School Physician – Dr. Russell Rider\*\*

Additional Parent Member\*\*

**Committee on Pre-School Special Education – Mandated Members**

Parents of the Student

Special Education Teacher/Provider

CPSE Chairperson – Jonathan Short

Additional Parent Member\*\*

Representative from Municipality

\*\* Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

UCP of Utica, Utica

Adirondack ARC, Tupper Lake

Advanced Therapy, Albany

Prospect Center, Queensbury

Children's Development Group, Keeseville

Kelberman Center, Utica

**BOE APPROVAL #3**

Adoption of all Long Lake Central School District Board of Education Policies.

**LONG LAKE CENTRAL SCHOOL DISTRICT  
DRAFT BOARD MEETING MINUTES**

**Date:** June 14, 2018

**Time:** 6:00 p.m.

**Type of Meeting:** Regular Meeting

**Place:** Cafeteria

**Members Present:** Michael Farrell  
Brian Penrose  
Paul Roalsvig  
Frederick Short

**Members Absent:** Alexandria Harris

**Others Present:** Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Pete Klein, Sally Long, Trisha & Nathan Hosley, Megan Nevins, Jonathan Short, Elisha Pylman, Nick & Shana Pacheco, Lorrie Hosley, Stephanie Hample, Sheri Cook, Karen & Calvin Seaman, Chris Hample, Frank Pine, Kate Traynor, Geraldine, Karin & Logan Kendall, Tom Scahill, James Foster, Patrick Gibbs, Carol Morrison

**Call to Order:** The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, **minutes of the April 17, 2018 meeting.** Michael Farrell, Paul Roalsvig and Frederick Short approved the Motion. Brian Penrose Abstained.

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, **minutes of the May 8, 2018 meeting.** Michael Farrell, Brian Penrose and Frederick Short approved the Motion. Paul Roalsvig Abstained.

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, **minutes of the May 8, 2018 budget hearing.** Michael Farrell, Brian Penrose and Frederick Short approved the Motion. Paul Roalsvig Abstained.

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, the **Reorganization/Regular Meeting** to be held Thursday, July 12, 2018 at 6 pm in the cafeteria. (This date was changed later in the meeting to Tuesday, July 10, 2018).

**Public Participation:** Shana Pacheco, Sally Long, Lorrie Hosley, Frank Pine, Tom Scahill, Geraldine Kendall & Stephanie Hample spoke regarding our Library program.

**Presentations:** Megan Nevins and Jonathan Short presented the **K-12 Special Education Program** and Elisha Pylman presented the **Guidance Program**.

**Superintendent Update:** **End of year** is approaching with final exams, Regents exams, student benchmarks, ceremonies, and field trips.

The **foster grandparent program** was successful and we give our thanks to Nadine Jennings for the help she provides our students with.

The seniors have chosen Associated Press writer **Tim Reynolds** as their **guest speaker** for graduation.

Noelle Short updated the board on **senior plans** after graduation. There was recently a BOCES Academic Excellence dinner for selected seniors and their parents.

Leif Roalsvig, Olivia Penrose and McKenzie Munger were recently inducted into the **National Honor Society**.

The **Character Education program** had some big highlights this year and hopes are that it will be even better next year.

This summer **Hamilton County** has planned a **shared services meeting** to discuss school resource officers, mental health, and truancy issues.

The Attendance Policy Committee is working on framing an **attendance policy**.

The **Envirothon team**, **Electrathon Club** and the **Clay Target Club** were all very successful.

Grades 2-4 are completing the **Tupper Lake Triad** which includes hikes up Coney Mountain, Goodman Mountain and Mount Arab.

Noelle Short **thanked Paul Roalsvig for his five years of service** to the school board.

#### **Business Affairs:**

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, the April 2018 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Budget Transfer Schedule A-8 and Warrants A-20, A-22, C-10, C-11, and TA-11 were reviewed.

**Executive Session:** On Motion by Brian Penrose, seconded by Frederick Short, with all in favor to enter Executive Session at 6:58 p.m. to discuss the Employment History of One Particular Person.



**Approved:** On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor, to come out of Executive Session at 7:12 p.m.

### **Recommendations for Approval**

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, to move the Reduction to the Library Media Specialist Position to the **next agenda item**.

**Failed:** On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, the **Reduction to the Library Media Specialist Position** effective June 30, 2018. Michael Farrell and Frederick Short approved the Motion. Brian Penrose and Paul Roalsvig Abstained.

**Approved:** On Motion by Paul Roalsvig, seconded by Frederick Short, with all in favor, the following **results of the May 15, 2018 Vote**:

2018-2019 Budget	Pass
Trustee Seat	Trisha Hosley
To Expend up to \$115,000 from the Bus Purchase Reserve Fund	Pass

**Approved:** On Motion by Paul Roalsvig, seconded by Frederick Short, with all in favor, the **Non-Resident Student Tuition** for the 2018-2019 school year for non-faculty and staff to \$1,000 per family for the first child and an additional \$300 for each additional child in the immediate family.

**Appointed:** On Motion by Frederick Short, seconded by Paul Roalsvig, with all in favor, **Megan Nevins as Summer School Instructor** for the summer 2018.

**Approved:** On Motion by Brian Penrose, seconded by Michael Farrell, with all in favor, the **Shared Maintenance Agreement with Tupper Lake CSD** for the 2018-2019 school year.

**Approved:** On Motion by Frederick Short, seconded by Paul Roalsvig, with all in favor, the contract with **Dr. Russell Rider as the School Physician/Medical Director/Director of Health Services** for the 2018-2019 school year.

**Accepted with Gratitude:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the **resignation of Allison Gonyo as Physical Education/Health Education teacher** effective August 31, 2018.

**Approved:** On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor, **CSE/504 Recommendations** for students #202001, 202504, 202728, 202305, 202302, 202309, 202774, 201809, 202749, 202907, 202772, 202201, 202402, 202102, and 202762.

**Accepted with Gratitude:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, the **resignation of Caitlin Keefe as 7-12 English Language Arts teacher** effective August 31, 2018.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, the **ACE funds request from Annalise Penrose** to attend Clarkson University's Horizons Program. Michael Farrell, Paul Roalsvig and Frederick Short approved the Motion. Brian Penrose Abstained.

**Accepted with Gratitude:** On Motion by Frederick Short, seconded by Paul Roalsvig, with all in favor, the **retirement of Duane Finch as Technology Education and Driver Education teacher** effective June 30, 2018.

## **Policy Readings**

A first reading of **Policy #5660 Meal Charging and Prohibition Against Meal Shaming** took place.

## **General Discussion**

Michael Farrell recently attended the NYS School Boards Association **Education 2030 Conference** and gave an update on it.

The Board is supportive of joining the **New York Cooperative Liquid Assets Securities System**. A resolution to join NYCLASS will be brought to the Board at the next meeting.

**2nd Public Participation:** None

**Executive Session:** On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor to enter Executive Session at 7:50 p.m. to discuss: Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to the Long Lake Faculty Association and the Employment History of Two Particular People.

**Approved:** On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, to come out of Executive Session at 8:58 p.m.

**Approved:** On Motion by Paul Roalsvig, seconded by Frederick Short, with all in favor, the **Memorandum of Agreement with the Long Lake Faculty Association** dated June 14, 2018.

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the **contract for Business Manager Victoria Snide** from July 1, 2018 to June 30, 2021.

**Approved:** On Motion by Michael Farrell, seconded by Brian Penrose, Be It Resolved that the Board of Education hereby **approves the addendum to the Superintendent Noelle Short's contract** dated June 14, 2018 and authorizes the Board President to execute said addendum and authorizes payment thereunder. Michael Farrell, Brian Penrose and Paul Roalsvig approved the Motion. Frederick Short abstained.

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, to **amend the date of the July reorganizational/regular meeting** to July 10, 2018.

**Adjournment:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, the Board adjourned at 9:03 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORTFUND: EXTRACURRICULAR ACCT.

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period	\$ 7,880.96
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Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 1,305.00
	Interest	\$ 0.08

Total Receipts	\$ 1,305.08
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Total receipts, including balance	\$ 9,186.04
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Disbursements made during the month:

By Check-From Check :#1300-1301	\$ 1,275.25
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges	\$ 1,275.25
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Cash balance as shown by records	\$ 7,910.79
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 8,626.04
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Less outstanding checks	
See attached	\$ 715.25

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

	\$ 7,910.79
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Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)	\$ 7,910.79
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Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Clerk of the Board of EducationThis is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.\_\_\_\_\_  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: TRUST & AGENCY**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 980.56

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
May	Deposits

\$ 144,448.97

Total Receipts \$ 144,448.97

Total receipts, including balance \$ 145,429.53

Disbursements made during the month:

By Check-from check #2934-2941 \$ 3,363.25

EFT Transfers 141,226.54

By Debit Charge

Total amount of checks issued and debit charges \$ 144,589.79

Cash balance as shown by records

\$ 839.74

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month

\$ 1,619.40

less outstanding checks # See Attached

\$ 779.66

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 839.74

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 839.74

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: LUNCH FUND**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 10,589.51

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 31,390.15
	Interest	0.07

Total Receipts \$ 31,390.22

Total receipts, including balance \$ 41,979.73

Disbursements made during the month:

By Check-From Check #2105-2113	\$ 3,401.46
EFT Transfers	4,767.71

Total amount of checks issued and debit charges \$ 8,169.17

Cash balance as shown by records \$ 33,810.56

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 33,827.96

Less outstanding checks see attached \$ 17.40

Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

Amount of receipts undeposited \$ 33,810.56

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 33,810.56

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20\_\_\_\_

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.Heisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: PAYROLL FUND**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
May	Deposits

93,461.53

Total Receipts \$ 93,461.53

Total receipts, including balance \$ 94,461.53

Disbursements made during the month:

By Check: #14871-14945	\$ 5,546.61
EFT Transfers	\$ 87,914.92
	\$ -

Total amount of checks issued and debit charges: \$ 93,461.53

Cash balance as shown by records \$ 1,000.00

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 1,720.37

Less Outstanding Checks - See Attached \$ 720.37

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,000.00

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.Kesha Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: TAX CERTIORARI RESERVE**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 32,729.64

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ -
	Interest	\$ 0.28

Total Receipts \$ 0.28

Total receipts, including balance \$ 32,729.92

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 32,729.92

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month

\$ 32,729.92

Less outstanding checks

\$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands)

\$ 32,729.92

Amount of receipts undeposited (See attached schedules)

\$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 32,729.92

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Krista Walker  
Treasurer of School District



**TREASURER'S MONTHLY REPORT****FUND: GENERAL FUND**

For Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 43,396.16

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 267,000.00
	Interest	0.60

Total Receipts \$ 267,000.60

Total receipts, including balance \$ 310,396.76

Disbursements made during the month:

By Check-From Check #14797-14857	\$ 127,298.37
EFT Transfers	139,751.26
	\$ -

Total amount of checks issued and debit charges \$ 267,049.63

Cash balance as shown by records \$ 43,347.13

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 45,211.90

Less outstanding checks see attached \$ 1,864.77

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 43,347.13

Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 43,347.13

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: SCHOLARSHIP FUND**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 74,644.69

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 2,200.00
	Interest	\$ 0.65

Total Receipts \$ 2,200.65

Total receipts, including balance \$ 76,845.34

Disbursements made during the month:

By Check-from Check #  
EFT Transfers\$ -  
\$ -  
\$ -

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 76,845.34

**RECONCILIATION WITH BANK STATEMENT**Balance as given on bank statement, end of month  
less outstanding checks

\$ 76,845.34

see attached

\$ -  
\$ -Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 76,845.34

Amount of receipts undeposited (See attached schedules)

\$ -

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 76,845.34

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: MONEY MARKET ACCOUNT**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 1,927,544.22

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ 17,499.30
	Interest	\$ 30.75
	Total Receipts	\$ 17,530.05
	Total receipts, including balance	\$ 1,945,074.27

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 296,573.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 296,573.00

Cash balance as shown by records \$ 1,648,501.27

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 1,648,501.27

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,648,501.27

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,648,501.27

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wesley Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: FEDERAL AID**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 38.32

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	-
	Interest	-
		\$ -
	Total Receipts	\$ -
	Total receipts, including balance	\$ 38.32

Disbursements made during the month:

By Check:	\$ -
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 38.32

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 38.32

Less total of outstanding checks

None -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands) \$ 38.32

Amount of receipts undeposited (See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 38.32

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20\_\_\_\_

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: REPAIR RESERVE**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 51,859.09

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
May	Deposits
	Interest

\$ 0.44

Total Receipts \$ 0.44

Total receipts, including balance \$ 51,859.53

Disbursements made during the month:

By Check;	\$ -
EFT Transfers	\$ -
By Debit Charge	

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 51,859.53

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 51,859.53

Less total of outstanding checks

\$ -

Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 51,859.53

Amount of receipts undeposited (See attached schedules)

\$ -

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 51,859.53

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.hisa walker  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: CAPITAL RESERVE

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 332,977.08

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	-
	Interest	\$ 2.83
	Total Receipts	\$ 2.83
	Total receipts, including balance	\$ 332,979.91

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-
Total amount of checks issued and debit charges	\$ -

Cash balance as shown by records \$ 332,979.91

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 332,979.91

less outstanding checks

see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 332,979.91

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 332,979.91

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hita Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: BUS RESERVE**

For the Period from May 1, 2018 thru May 31, 2018

Total available balance as reported at the end of preceding period \$ 115,274.01

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
May	Deposits	\$ -
	Interest	\$ 0.98
	Total Receipts	\$ 0.98
	Total receipts, including balance	\$ 115,274.99

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 115,274.99

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 115,274.99

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 115,274.99

Amount of receipts undeposited(See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 115,274.99

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

# LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440.B</u>	Breakfast - Student Sale of Meals	2,000.00	0.00	2,000.00	3,549.00	-1,549.00
<u>C 1440.L</u>	Lunch - Student Sale of Meals	9,000.00	0.00	9,000.00	11,076.46	-2,076.46
<u>C 1445.L</u>	A La Carte Sales	3,500.00	0.00	3,500.00	1,791.19	1,708.81
<u>C 2401</u>	Interest and Earnings	0.00	0.00	0.00	1.68	-1.68
<u>C 2770</u>	Misc. Revenues	0.00	0.00	0.00	8.09	-8.09
<u>C 3190.FB</u>	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	5,378.00	122.00
<u>C 3190.FL</u>	Lunch - Federal Reimbursement	10,000.00	0.00	10,000.00	13,300.00	-3,300.00
<u>C 3190.FS</u>	Snack - Federal Reimbursement	0.00	0.00	0.00	522.00	-522.00
<u>C 3190.SB</u>	Breakfast - State Reimbursement	200.00	0.00	200.00	779.00	-579.00
<u>C 3190.SL</u>	Lunch - State Reimbursement	400.00	0.00	400.00	572.00	-172.00
<u>C 4190</u>	USDA Surplus Food	1,800.00	0.00	1,800.00	2,107.63	-307.63
<u>C 5031</u>	Interfund Transfer	99,178.00	0.00	99,178.00	50,000.00	49,178.00
<b>C Totals:</b>		<b>131,578.00</b>	<b>0.00</b>	<b>131,578.00</b>	<b>89,085.05</b>	<b>42,492.95</b>

**Grand Totals:** 131,578.00 0.00 131,578.00 89,085.05 42,492.95

IV B



# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-0000	Cafeteria Salaries	54,264.00	0.00	54,264.00	53,409.57	0.00	854.43
C 2860.400-0000	Cafeteria Contractual	6,500.00	0.00	6,500.00	4,709.75	0.00	1,790.25
C 2860.410-0000	Cafeteria Food	30,000.00	70.37	30,070.37	27,286.83	0.00	2,783.54
C 2860.450-0000	Cafeteria Materials & Supplies	1,800.00	360.88	2,160.88	1,809.10	0.00	351.78
2860	<b>SCHOOL FOOD SERVICE</b>	<b>92,564.00</b>	<b>431.25</b>	<b>92,995.25</b>	<b>87,215.25</b>	<b>0.00</b>	<b>5,780.00</b>
28		<b>92,564.00</b>	<b>431.25</b>	<b>92,995.25</b>	<b>87,215.25</b>	<b>0.00</b>	<b>5,780.00</b>
2		<b>92,564.00</b>	<b>431.25</b>	<b>92,995.25</b>	<b>87,215.25</b>	<b>0.00</b>	<b>5,780.00</b>
C 9010.800-0000	Cafeteria Employees Retirement	9,000.00	0.00	9,000.00	5,186.82	0.00	3,813.18
9010	<b>STATE RETIREMENT</b>	<b>9,000.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>5,186.82</b>	<b>0.00</b>	<b>3,813.18</b>
C 9030.800-0000	Cafeteria Social Security	4,151.00	0.00	4,151.00	4,085.83	0.00	65.17
9030	<b>SOCIAL SECURITY</b>	<b>4,151.00</b>	<b>0.00</b>	<b>4,151.00</b>	<b>4,085.83</b>	<b>0.00</b>	<b>65.17</b>
C 9060.800-0000	Cafeteria Health Insurance	25,863.00	0.00	25,863.00	25,700.10	0.00	162.90
9060	<b>HOSPITAL, MEDICAL &amp; DENTAL INSURANCE</b>	<b>25,863.00</b>	<b>0.00</b>	<b>25,863.00</b>	<b>25,700.10</b>	<b>0.00</b>	<b>162.90</b>
90		<b>39,014.00</b>	<b>0.00</b>	<b>39,014.00</b>	<b>34,972.75</b>	<b>0.00</b>	<b>4,041.25</b>
9		<b>39,014.00</b>	<b>0.00</b>	<b>39,014.00</b>	<b>34,972.75</b>	<b>0.00</b>	<b>4,041.25</b>
	<b>Fund CTotals:</b>	<b>131,578.00</b>	<b>431.25</b>	<b>132,009.25</b>	<b>122,188.00</b>	<b>0.00</b>	<b>9,821.25</b>
	<b>Grand Totals:</b>	<b>131,578.00</b>	<b>431.25</b>	<b>132,009.25</b>	<b>122,188.00</b>	<b>0.00</b>	<b>9,821.25</b>

# LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,751,856.89	0.00	2,751,856.89	2,751,856.89	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	3,150.71	-3,150.71
A 1085	School Tax Relief Reimb (STAR)	37,085.11	0.00	37,085.11	37,085.11	0.00
A 1090	Penalty on Taxes	2,800.00	0.00	2,800.00	3,883.50	-1,083.50
A 1310	Day School Tuition	2,600.00	0.00	2,600.00	6,900.00	-4,300.00
A 1335	Other Student Fees/Charges	0.00	0.00	0.00	1,358.00	-1,358.00
A 2401	Interest on Earnings	400.00	0.00	400.00	406.97	-6.97
A 2650	Sale of Excess Materials	0.00	0.00	0.00	6,700.00	-6,700.00
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	8,569.43	-8,569.43
A 3101 A	General Aid	470,000.00	0.00	470,000.00	413,320.52	56,679.48
A 3101 B	Excess Cost Aid	0.00	0.00	0.00	33,762.85	-33,762.85
A 3102	VLT Lottery Aid	0.00	0.00	0.00	23,064.48	-23,064.48
A 3103	BOCES Aid	55,000.00	0.00	55,000.00	30,188.31	24,811.69
A 3260	Textbook Aid	4,500.00	0.00	4,500.00	3,146.00	1,354.00
A 3262	Computer Software Aid	0.00	0.00	0.00	914.00	-914.00
A 3263	Library Material Aid	0.00	0.00	0.00	381.00	-381.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 3289	Other State Aid	0.00	0.00	0.00	2,000.00	-2,000.00
A 4601	Medicaid Assistance, HRSS	1,000.00	0.00	1,000.00	940.70	59.30
<b>A Totals:</b>		<b>3,325,242.00</b>	<b>0.00</b>	<b>3,325,242.00</b>	<b>3,486,584.47</b>	<b>-161,342.47</b>
<b>Grand Totals:</b>		<b>3,325,242.00</b>	<b>0.00</b>	<b>3,325,242.00</b>	<b>3,486,584.47</b>	<b>-161,342.47</b>

# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,700.00	-127.00	10,573.00	2,759.87	0.00	7,813.13
A 1010.450-0000	BOE Materials and Supplies	1,500.00	277.00	1,777.00	1,776.03	0.00	0.97
A 1010.490-0000	BOE BOCES Services	8,555.00	0.00	8,555.00	6,089.00	0.00	2,466.00
<b>1010</b>	<b>BOARD OF EDUCATION</b>	<b>20,755.00</b>	<b>150.00</b>	<b>20,905.00</b>	<b>10,624.90</b>	<b>0.00</b>	<b>10,280.10</b>
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	0.00	2,217.00	2,152.00	0.00	65.00
A 1040.400-0000	BOE District Clerk Contractual	3,500.00	-2,000.00	1,500.00	1,237.05	0.00	262.95
<b>1040</b>	<b>DISTRICT CLERK</b>	<b>5,717.00</b>	<b>-2,000.00</b>	<b>3,717.00</b>	<b>3,389.05</b>	<b>0.00</b>	<b>327.95</b>
<b>10</b>		<b>26,472.00</b>	<b>-1,850.00</b>	<b>24,622.00</b>	<b>14,013.95</b>	<b>0.00</b>	<b>10,608.05</b>
A 1240.160-0000	Support Staff Salaries	121,901.00	-13,000.00	108,901.00	106,831.60	0.00	2,069.40
A 1240.200-0000	Central Admin Equipment	3,100.00	0.00	3,100.00	1,836.38	0.00	1,263.62
A 1240.400-0000	Central Admin Contractual	12,975.00	1,300.00	14,275.00	13,492.16	320.00	462.84
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	738.53	3,238.53	1,211.17	116.86	1,910.50
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR</b>	<b>140,476.00</b>	<b>-10,961.47</b>	<b>129,514.53</b>	<b>123,371.31</b>	<b>436.86</b>	<b>5,706.36</b>
<b>12</b>		<b>140,476.00</b>	<b>-10,961.47</b>	<b>129,514.53</b>	<b>123,371.31</b>	<b>436.86</b>	<b>5,706.36</b>
A 1310.160-0000	Finance Business Admin Salaries	72,400.00	0.00	72,400.00	72,388.80	0.00	11.20
A 1310.490-0000	Finance BOCES Services	27,000.00	0.00	27,000.00	23,727.00	0.00	3,273.00
<b>1310</b>	<b>BUSINESS ADMINISTRATION</b>	<b>99,400.00</b>	<b>0.00</b>	<b>99,400.00</b>	<b>96,115.80</b>	<b>0.00</b>	<b>3,284.20</b>
A 1320.160-0000	Finance Auditing Salaries	1,037.00	0.00	1,037.00	276.82	0.00	760.18
A 1320.400-0000	Finance Auditor Contractual	8,500.00	0.00	8,500.00	8,450.00	0.00	50.00
<b>1320</b>	<b>AUDITING</b>	<b>9,537.00</b>	<b>0.00</b>	<b>9,537.00</b>	<b>8,726.82</b>	<b>0.00</b>	<b>810.18</b>
A 1325.160-0000	Finance District Treasurer	19,230.00	0.00	19,230.00	19,199.20	0.00	30.80
A 1325.450-0000	Finance District Treasurer Supplies	250.00	6.38	256.38	256.38	0.00	0.00
<b>1325</b>	<b>TREASURER</b>	<b>19,480.00</b>	<b>6.38</b>	<b>19,486.38</b>	<b>19,455.58</b>	<b>0.00</b>	<b>30.80</b>
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	0.00	3,824.00	3,713.00	0.00	111.00
A 1330.400-0000	Finance Tax Collector Contractual	1,300.00	89.00	1,389.00	1,388.95	0.00	0.05
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	-89.00	11.00	0.00	0.00	11.00
<b>1330</b>	<b>TAX COLLECTOR</b>	<b>5,224.00</b>	<b>0.00</b>	<b>5,224.00</b>	<b>5,101.95</b>	<b>0.00</b>	<b>122.05</b>
<b>13</b>		<b>133,641.00</b>	<b>6.38</b>	<b>133,647.38</b>	<b>129,400.15</b>	<b>0.00</b>	<b>4,247.23</b>
A 1420.400-0000	Legal Contractual	14,000.00	0.00	14,000.00	6,760.00	0.00	7,240.00
<b>1420</b>	<b>LEGAL</b>	<b>14,000.00</b>	<b>0.00</b>	<b>14,000.00</b>	<b>6,760.00</b>	<b>0.00</b>	<b>7,240.00</b>
A 1430.490-0000	Personnel - BOCES Services	1,800.00	3,500.00	5,300.00	5,177.16	0.00	122.84
<b>1430</b>	<b>PERSONNEL</b>	<b>1,800.00</b>	<b>3,500.00</b>	<b>5,300.00</b>	<b>5,177.16</b>	<b>0.00</b>	<b>122.84</b>
A 1480.400-0000	Public Info Contractual	20,200.00	0.00	20,200.00	17,526.00	0.00	2,674.00

# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1480 450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	341.40	0.00	658.60
<b>1480</b>	<b>PUBLIC INFORMATION &amp; SERVICES</b>	<b>21,200.00</b>	<b>0.00</b>	<b>21,200.00</b>	<b>17,867.40</b>	<b>0.00</b>	<b>3,332.60</b>
<b>14</b>							
A 1620 160-0000	Central Services Support Staff Salaries	37,000.00	3,500.00	40,500.00	29,804.56	0.00	10,695.44
A 1620 200-0000	Central Services Equipment	86,429.00	0.00	86,429.00	85,044.62	0.00	1,384.38
A 1620 400-0000	Central Services Contractual	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 1620 410-0000	Central Services Fuel Oil	58,650.00	0.00	58,650.00	54,661.68	0.00	3,988.32
A 1620 420-0000	Central Services Television	72,000.00	0.00	72,000.00	45,711.33	0.00	26,288.67
A 1620 430-0000	Central Services Electricity	1,500.00	0.00	1,500.00	1,499.62	0.00	0.38
A 1620 440-0000	Central Services Water Rent	33,000.00	0.00	33,000.00	18,891.46	0.00	14,108.54
A 1620 450-0000	Central Services Materials & Supplies	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
A 1620 460-0000	Central Services Telephone	17,800.00	1,050.44	18,850.44	16,953.42	1,394.48	502.54
A 1620 480-0000	Central Services LP Gas	8,500.00	0.00	8,500.00	6,577.86	0.00	1,922.14
A 1620 490-0000	Central Services BOCES	100.00	0.00	100.00	19.80	0.00	80.20
A 1620 490-0000	Central Services BOCES	1,000.00	0.00	1,000.00	603.00	0.00	397.00
<b>1620</b>	<b>OPERATION OF PLANT</b>	<b>281,179.00</b>	<b>1,050.44</b>	<b>282,229.44</b>	<b>230,962.79</b>	<b>1,394.48</b>	<b>49,872.17</b>
A 1621 160-0000	Mainten Support Staff Salaries	13,173.00	0.00	13,173.00	13,154.40	0.00	18.60
A 1621 400-0000	Maintenance Contractual Exp	14,000.00	11,450.00	25,450.00	23,481.95	0.00	1,968.05
<b>1621</b>	<b>MAINTENANCE OF PLANT</b>	<b>27,173.00</b>	<b>11,450.00</b>	<b>38,623.00</b>	<b>36,636.35</b>	<b>0.00</b>	<b>1,986.65</b>
A 1670 400-0000	Contractual	1,200.00	0.00	1,200.00	1,097.16	0.00	102.84
A 1670 450-0000	Postage	3,500.00	0.00	3,500.00	2,269.78	0.00	1,230.22
A 1670 490-0000	Printing - BOCES Services	2,000.00	0.00	2,000.00	119.00	0.00	1,881.00
<b>1670</b>	<b>CENTRAL PRINTING &amp; MAILING</b>	<b>6,700.00</b>	<b>0.00</b>	<b>6,700.00</b>	<b>3,485.94</b>	<b>0.00</b>	<b>3,214.06</b>
A 1680 490-0000	Central DP - BOCES Services	37,000.00	8,047.00	45,047.00	38,896.00	0.00	6,151.00
<b>1680</b>	<b>CENTRAL DATA PROCESSING</b>	<b>37,000.00</b>	<b>8,047.00</b>	<b>45,047.00</b>	<b>38,896.00</b>	<b>0.00</b>	<b>6,151.00</b>
<b>16</b>							
A 1910 400-0000	Unallocated Insurance	352,052.00	20,547.44	372,599.44	309,981.08	1,394.48	61,223.88
A 1910 400-0000	Unallocated Insurance	2,200.00	-1,500.00	700.00	353.24	0.00	346.76
<b>1910</b>	<b>UNALLOCATED INSURANCE</b>	<b>2,200.00</b>	<b>-1,500.00</b>	<b>700.00</b>	<b>353.24</b>	<b>0.00</b>	<b>346.76</b>
A 1920 400-0000	School Association Dues	6,200.00	1,500.00	7,700.00	7,681.00	0.00	19.00
<b>1920</b>	<b>SCHOOL ASSOCIATION DUES</b>	<b>6,200.00</b>	<b>1,500.00</b>	<b>7,700.00</b>	<b>7,681.00</b>	<b>0.00</b>	<b>19.00</b>
A 1981 490-0000	BOCES Administrative Costs	18,000.00	0.00	18,000.00	17,625.00	0.00	375.00
<b>1981</b>	<b>BOCES ADMINISTRATIVE COSTS</b>	<b>18,000.00</b>	<b>0.00</b>	<b>18,000.00</b>	<b>17,625.00</b>	<b>0.00</b>	<b>375.00</b>
A 1983 490-0000	BOCES Capital Expenses	2,600.00	0.00	2,600.00	2,509.00	0.00	91.00
<b>1983</b>	<b>BOCES CAPITAL EXPENSE</b>	<b>2,600.00</b>	<b>0.00</b>	<b>2,600.00</b>	<b>2,509.00</b>	<b>0.00</b>	<b>91.00</b>

# LONG LAKE CSD

## Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19		29,000.00	0.00	29,000.00	28,168.24	0.00	831.76
1		718,641.00	11,242.35	729,883.35	634,739.29	1,831.34	93,312.72
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00
2020	<b>SUPERVISION - REGULAR SCHOOL</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>
A 2070.150-0000	Instructional Salaries	5,000.00	14,300.00	19,300.00	17,929.00	0.00	1,371.00
A 2070.490-0000	Inservices - BOCES Services	23,966.00	-1,500.00	22,466.00	22,101.00	0.00	365.00
2070	<b>INSERVICE TRAINING - INSTRUCTION</b>	<b>28,966.00</b>	<b>12,800.00</b>	<b>41,766.00</b>	<b>40,030.00</b>	<b>0.00</b>	<b>1,736.00</b>
20		53,966.00	12,800.00	66,766.00	65,030.00	0.00	1,736.00
A 2110.120-0000	Teaching K-6 Salaries	443,259.00	0.00	443,259.00	416,292.45	0.00	26,966.55
A 2110.130-0000	Teaching 7-12 Salaries	490,519.00	-301.00	490,218.00	471,629.17	0.00	18,588.83
A 2110.140-0000	Substitute Teachers	18,000.00	0.00	18,000.00	13,507.50	0.00	4,492.50
A 2110.160-0000	Support Staff Salaries	23,627.00	0.00	23,627.00	23,627.00	0.00	0.00
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.200-0000	Teaching Equipment	4,000.00	0.00	4,000.00	2,158.95	0.00	1,841.05
A 2110.400-0000	Teaching Contractual	17,600.00	1,377.00	18,977.00	10,842.55	0.00	8,134.45
A 2110.410-0000	Field Trips	20,000.00	114.00	20,114.00	18,019.22	0.00	2,094.78
A 2110.411-0000	Conference Attendance	7,000.00	0.00	7,000.00	2,492.55	0.00	4,507.45
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	890.65	0.00	1,609.35
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	976.08	9,176.08	8,922.87	0.00	253.21
A 2110.451-0000	Elementary - Grade 1	1,037.00	0.00	1,037.00	759.33	0.00	277.67
A 2110.451-1000	Summer School	100.00	0.00	100.00	57.68	0.00	42.32
A 2110.451-2000	Art Program	2,290.00	1,963.41	4,253.41	3,894.78	352.46	6.17
A 2110.451-3000	Computer Literacy	1,000.00	0.00	1,000.00	335.21	345.18	319.61
A 2110.451-4000	Teachers Assistant	250.00	0.00	250.00	146.46	0.00	103.54
A 2110.451-5000	English	680.00	400.00	1,080.00	556.49	0.00	523.51
A 2110.451-6000	French	200.00	0.00	200.00	108.22	0.00	91.78
A 2110.451-7000	Family Consumer Science	1,340.00	0.00	1,340.00	0.00	0.00	1,340.00
A 2110.451-8000	Health Education	570.00	0.00	570.00	493.27	0.00	76.73
A 2110.451-9000	Math	907.00	0.00	907.00	399.56	0.00	507.44
A 2110.452-0000	Driver Education	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.452-2000	Music	1,105.00	0.00	1,105.00	821.92	0.00	283.08
A 2110.452-3000	Phys Ed	3,505.00	0.00	3,505.00	807.72	0.00	2,697.28
A 2110.452-4000	Science	1,203.00	0.00	1,203.00	964.22	0.00	238.78

# LONG LAKE CSD

## Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-5000	Social Studies	30.00	102.00	132.00	131.64	0.00	0.36
A 2110.452-6000	Technology	1,700.00	0.00	1,700.00	1,676.83	0.00	23.17
A 2110.452-7000	Elementary - PreK	680.00	0.00	680.00	656.14	0.00	23.86
A 2110.453-0000	Elementary - Harkness	678.00	0.00	678.00	671.86	0.00	6.14
A 2110.454-0000	Elementary - Grade 2	1,258.00	1,253.13	2,511.13	2,330.05	0.00	181.08
A 2110.455-0000	Elementary - Grade 3/4	925.00	0.00	925.00	813.54	0.00	111.46
A 2110.456-0000	Elementary - Grade 5/6	510.00	41.00	551.00	550.96	0.00	0.04
A 2110.458-0000	Elementary - Grade K	951.00	0.00	951.00	891.47	0.00	59.53
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	1,174.60	0.00	325.40
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	990.07	0.00	9.93
A 2110.480-0000	Teaching Textbooks	3,000.00	4,800.92	7,800.92	5,332.96	0.00	2,467.96
A 2110.490-0000	Teaching BOCES	11,000.00	-2,249.08	8,750.92	7,567.00	0.00	1,183.92
<b>2110</b>	<b>TEACHING - REGULAR SCHOOL</b>	<b>1,074,224.00</b>	<b>8,477.46</b>	<b>1,082,701.46</b>	<b>1,000,514.89</b>	<b>697.64</b>	<b>81,488.93</b>
<b>21</b>		<b>1,074,224.00</b>	<b>8,477.46</b>	<b>1,082,701.46</b>	<b>1,000,514.89</b>	<b>697.64</b>	<b>81,488.93</b>
A 2250.150-0000	Instructional Salaries	90,715.00	0.00	90,715.00	37,156.50	0.00	53,558.50
A 2250.400-0000	Students w/Disab Contractual	3,400.00	460.00	3,860.00	3,855.25	0.00	4.75
A 2250.450-0000	Special Ed Materials & Supplies	500.00	0.00	500.00	448.91	0.00	51.09
A 2250.451-0000	Speech Materials & Supplies	720.00	0.00	720.00	409.00	0.00	311.00
A 2250.470-0000	Special Tuition	2,500.00	-460.00	2,040.00	0.00	0.00	2,040.00
A 2250.490-0000	BOCES Services	65,000.00	0.00	65,000.00	15,760.00	0.00	49,240.00
<b>2250</b>	<b>PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR</b>	<b>162,835.00</b>	<b>0.00</b>	<b>162,835.00</b>	<b>57,629.66</b>	<b>0.00</b>	<b>105,205.34</b>
A 2280.490-0000	BOCES Services	29,914.00	0.00	29,914.00	19,701.00	0.00	10,213.00
<b>2280</b>	<b>OCCUPATIONAL EDUCATION (GRADES 9 -12)</b>	<b>29,914.00</b>	<b>0.00</b>	<b>29,914.00</b>	<b>19,701.00</b>	<b>0.00</b>	<b>10,213.00</b>
<b>22</b>		<b>192,749.00</b>	<b>0.00</b>	<b>192,749.00</b>	<b>77,330.66</b>	<b>0.00</b>	<b>115,418.34</b>
A 2330.150-0000	Adult Education Salary	11,280.00	-3,600.00	7,680.00	2,979.20	0.00	4,700.80
A 2330.151-0000	Special Schools Salary	18,040.00	0.00	18,040.00	17,080.00	0.00	960.00
A 2330.400-0000	Special Schools Contractual	3,000.00	0.00	3,000.00	373.20	0.00	2,626.80
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	236.42	1,236.42	501.67	0.00	734.75
<b>2330</b>	<b>TEACHING - SPECIAL SCHOOLS</b>	<b>33,320.00</b>	<b>-3,363.58</b>	<b>29,956.42</b>	<b>20,934.07</b>	<b>0.00</b>	<b>9,022.35</b>
<b>23</b>		<b>33,320.00</b>	<b>-3,363.58</b>	<b>29,956.42</b>	<b>20,934.07</b>	<b>0.00</b>	<b>9,022.35</b>
A 2610.150-0000	Library Salaries	54,252.00	0.00	54,252.00	54,183.00	0.00	69.00

# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.450-0000	Library Materials & Supplies	900.00	0.00	900.00	851.61	0.00	48.39
A 2610.460-0000	Library Collections	7,485.00	0.00	7,485.00	7,464.56	0.00	20.44
<b>2610</b>	<b>SCHOOL LIBRARY &amp; AUDIOVISUAL</b>	<b>62,637.00</b>	<b>0.00</b>	<b>62,637.00</b>	<b>62,499.17</b>	<b>0.00</b>	<b>137.83</b>
A 2630.220-0000	Computer Hardware	21,000.00	-6,127.09	14,872.91	13,851.09	0.00	1,021.82
A 2630.450-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	558.60	0.00	441.40
A 2630.460-0000	Computer Software	6,500.00	0.00	6,500.00	5,039.77	0.00	1,460.23
A 2630.490-0000	Computer BOCES	69,000.00	0.00	69,000.00	59,836.00	0.00	9,164.00
<b>2630</b>	<b>COMPUTER ASSISTED INSTRUCTION</b>	<b>97,500.00</b>	<b>-6,127.09</b>	<b>91,372.91</b>	<b>79,285.46</b>	<b>0.00</b>	<b>12,087.45</b>
<b>26</b>	<b>Attendance</b>	<b>160,137.00</b>	<b>-6,127.09</b>	<b>154,009.91</b>	<b>141,784.63</b>	<b>0.00</b>	<b>12,225.28</b>
A 2805.160-0000		4,500.00	0.00	4,500.00	4,499.04	0.00	0.96
<b>2805</b>	<b>ATTENDANCE - REGULAR SCHOOL</b>	<b>4,500.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>4,499.04</b>	<b>0.00</b>	<b>0.96</b>
A 2810.150-0000	Guidance Instructional Salaries	57,191.00	301.00	57,492.00	57,491.88	0.00	0.12
A 2810.450-0000	Guidance Materials & Supplies	609.00	100.00	709.00	658.46	0.00	50.54
A 2810.451-0000	Guidance Testing and Materials	1,124.00	249.50	1,373.50	208.50	964.00	201.00
<b>2810</b>	<b>GUIDANCE - REGULAR SCHOOL</b>	<b>58,924.00</b>	<b>650.50</b>	<b>59,574.50</b>	<b>58,358.84</b>	<b>964.00</b>	<b>251.66</b>
A 2815.160-0000	Support Staff Salaries	25,512.00	2,300.00	27,812.00	27,765.66	0.00	46.34
A 2815.400-0000	Health Contractual	6,500.00	0.00	6,500.00	3,435.00	0.00	3,065.00
A 2815.450-0000	Health Materials & Supplies	3,300.00	-278.00	3,022.00	2,635.65	0.00	386.35
<b>2815</b>	<b>HEALTH SERVICES - REGULAR SCHOOL</b>	<b>35,312.00</b>	<b>2,022.00</b>	<b>37,334.00</b>	<b>33,836.31</b>	<b>0.00</b>	<b>3,497.69</b>
A 2820.400-0000	Psychologist Contractual	40,000.00	0.00	40,000.00	34,185.91	0.00	5,814.09
A 2820.450-0000	Psychologist Materials & Supplies	1,500.00	0.00	1,500.00	1,321.29	0.00	178.71
<b>2820</b>	<b>PSYCHOLOGICAL SERVICES - REGULAR SCHOOL</b>	<b>41,500.00</b>	<b>0.00</b>	<b>41,500.00</b>	<b>35,507.20</b>	<b>0.00</b>	<b>5,992.80</b>
A 2825.400-0000	Contractual	6,000.00	0.00	6,000.00	5,450.00	0.00	550.00
<b>2825</b>	<b>SOCIAL WORK SERVICES - REGULAR SCHOOL</b>	<b>6,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>5,450.00</b>	<b>0.00</b>	<b>550.00</b>
A 2850.150-0000	Co-curricular Salaries	20,771.00	0.00	20,771.00	18,191.00	0.00	2,580.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	353.74	0.00	646.26
<b>2850</b>	<b>CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL</b>	<b>21,771.00</b>	<b>0.00</b>	<b>21,771.00</b>	<b>18,544.74</b>	<b>0.00</b>	<b>3,226.26</b>
A 2855.150-0000	Interscholastic Salaries	25,000.00	-12,000.00	13,000.00	8,960.50	0.00	4,039.50
A 2855.200-0000	Interscholastic Equipment	2,500.00	0.00	2,500.00	1,875.50	0.00	624.50
A 2855.400-0000	Interscholastic Contractual	5,500.00	12,000.00	17,500.00	17,474.95	0.00	25.05
A 2855.450-0000	Interscholastic Materials & Supplies	3,500.00	0.00	3,500.00	1,471.86	0.00	2,028.14

# LONG LAKE CSD

## Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.490-0000	BOCES Interscholastic	500.00	0.00	500.00	381.00	0.00	119.00
<b>2855</b>	<b>INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL</b>	<b>37,000.00</b>	<b>0.00</b>	<b>37,000.00</b>	<b>30,163.81</b>	<b>0.00</b>	<b>6,836.19</b>
<b>28</b>		<b>205,007.00</b>	<b>2,672.50</b>	<b>207,679.50</b>	<b>186,359.94</b>	<b>964.00</b>	<b>20,355.56</b>
A 5510.160-0000	Transportation Salaries	1,719,403.00	14,459.29	1,733,862.29	1,491,954.19	1,661.64	240,246.46
A 5510.400-0000	Transportation Contractual	74,282.00	0.00	74,282.00	65,444.61	0.00	8,837.39
A 5510.450-0000	Transportation Materials & Supplies Misc	12,000.00	0.00	12,000.00	11,400.50	0.00	599.50
A 5510.451-0000	Diesel/Gasoline	250.00	0.00	250.00	127.00	0.00	123.00
A 5510.452-0000	Tires	18,000.00	0.00	18,000.00	10,187.63	0.00	7,812.37
A 5510.453-0000	Parts	2,500.00	0.00	2,500.00	501.65	0.00	1,998.35
A 5510.454-0000	Labor	7,000.00	0.00	7,000.00	4,600.47	0.00	2,399.53
A 5510.455-0000	Oil	13,000.00	0.00	13,000.00	6,006.40	0.00	6,993.60
A 5510.490-0000	BOCES Contractual	500.00	0.00	500.00	94.02	0.00	405.98
		1,300.00	0.00	1,300.00	1,232.00	0.00	68.00
<b>5510</b>	<b>DISTRICT TRANSPORTATION SERVICES</b>	<b>128,832.00</b>	<b>0.00</b>	<b>128,832.00</b>	<b>99,594.28</b>	<b>0.00</b>	<b>29,237.72</b>
<b>55</b>		<b>128,832.00</b>	<b>0.00</b>	<b>128,832.00</b>	<b>99,594.28</b>	<b>0.00</b>	<b>29,237.72</b>
<b>5</b>		<b>128,832.00</b>	<b>0.00</b>	<b>128,832.00</b>	<b>99,594.28</b>	<b>0.00</b>	<b>29,237.72</b>
A 9010.800-0000	NYS Retirement	55,000.00	0.00	55,000.00	35,051.18	0.00	19,948.82
9010	STATE RETIREMENT	55,000.00	0.00	55,000.00	35,051.18	0.00	19,948.82
A 9020.800-0000	Teacher Retirement	135,000.00	0.00	135,000.00	-1,349.27	0.00	136,349.27
9020	TEACHERS' RETIREMENT	135,000.00	0.00	135,000.00	-1,349.27	0.00	136,349.27
A 9030.800-0000	Social Security	130,751.00	0.00	130,751.00	115,703.72	0.00	15,047.28
9030	SOCIAL SECURITY	130,751.00	0.00	130,751.00	115,703.72	0.00	15,047.28
A 9040.800-0000	Worker Compensation	14,000.00	0.00	14,000.00	12,231.00	0.00	1,769.00
9040	WORKERS' COMPENSATION	14,000.00	0.00	14,000.00	12,231.00	0.00	1,769.00
A 9050.800-0000	Unemployment	20,000.00	-10.00	19,990.00	10,752.70	0.00	9,237.30
9050	UNEMPLOYMENT INSURANCE	20,000.00	-10.00	19,990.00	10,752.70	0.00	9,237.30
A 9055.800-0000	Disability Plan	4,000.00	10.00	4,010.00	4,006.95	0.00	3.05
9055	DISABILITY INSURANCE	4,000.00	10.00	4,010.00	4,006.95	0.00	3.05
A 9060.800-0000	Hospitalization	965,437.00	0.00	965,437.00	933,147.16	0.00	32,289.84
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	965,437.00	0.00	965,437.00	933,147.16	0.00	32,289.84
<b>90</b>		<b>1,324,188.00</b>	<b>0.00</b>	<b>1,324,188.00</b>	<b>1,109,543.44</b>	<b>0.00</b>	<b>214,644.56</b>
A 9901.930-0000	Transfer to School Food Svc Fund	99,178.00	0.00	99,178.00	50,000.00	0.00	49,178.00



# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9901	TRANSFERS TO FUNDS	*	99,178.00	0.00	99,178.00	50,000.00	0.00	49,178.00
A 9950,900-0000	Transfer to Capital Fund		0.00	0.00	0.00	110,517.84	0.00	-110,517.84
9950	TRANSFER TO CAPITAL FUNDS	*	0.00	0.00	0.00	110,517.84	0.00	-110,517.84
99		**	99,178.00	0.00	99,178.00	160,517.84	0.00	-61,339.84
9		***	1,423,366.00	0.00	1,423,366.00	1,270,061.28	0.00	153,304.72
Fund ATotals:			3,990,242.00	25,701.64	4,015,943.64	3,496,349.04	3,492.98	516,101.62
Grand Totals:			3,990,242.00	25,701.64	4,015,943.64	3,496,349.04	3,492.98	516,101.62

# LONG LAKE CSD

## Budget Transfer Schedule Report For A - 9: Budget Transfer



Ref Number	Date	Budget Transfer Description	Detail Description	Approval Status	Transfer Out	Transfer In
Account	Account Description					
81	06/12/2018	TRANSFER FROM BOCES LINE TO COVER ARTS IN ED EXPENSES		Not Required		
A 2110.450-0000	Teaching Materials & Supplies					172.14
A 2110.490-0000	Teaching BOCES				172.14	
82	06/20/2018	TRANSFER TO COVER ARTS IN ED EXPENSE TO K. HARTLEY, BUDGETED FOR IN		Not Required		
A 2110.400-0000	Teaching Contractual					180.00
A 2110.490-0000	Teaching BOCES				180.00	
83	06/30/2018	TO COVER END OF YEAR SHORTAGES		Not Required		
A 1010.400-0000	BOE Contractual Expense				127.00	
A 1010.450-0000	BOE Materials and Supplies					127.00
A 1330.400-0000	Finance Tax Collector Contractual					89.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies				89.00	
A 1910.400-0000	Unallocated Insurance				1,500.00	
A 1920.400-0000	School Association Dues					1,500.00
A 2110.130-0000	Teaching 7-12 Salaries				301.00	
A 2810.150-0000	Guidance Instructional Salaries					301.00
A 2855.150-0000	Interscholastic Salaries				2,000.00	
A 2855.400-0000	Interscholastic Contractual					2,000.00
A 9050.800-0000	Unemployment				10.00	
A 9055.800-0000	Disability Plan					10.00

# LONG LAKE CSD

## Budget Transfer Schedule Report For A - 9: Budget Transfer



Ref Number	Date	Budget Transfer Description	Approval Status	Transfer Out	Transfer In
Account	Account Description	Detail Description			

Number of Budget Transfers: 3

Grand Totals: 4,379.14 4,379.14  
Net Amount: 0.00

### Account Distribution Totals

Account	Description	Debits	Credits
A 1010.400-0000	BOE Contractual Expense	127.00	0.00
A 1010.450-0000	BOE Materials and Supplies	0.00	127.00
A 1330.400-0000	Finance Tax Collector Contractual	0.00	89.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	89.00	0.00
A 1910.400-0000	Unallocated Insurance	1,500.00	0.00
A 1920.400-0000	School Association Dues	0.00	1,500.00
A 2110.130-0000	Teaching 7-12 Salaries	301.00	0.00
A 2110.400-0000	Teaching Contractual	0.00	180.00
A 2110.450-0000	Teaching Materials & Supplies	0.00	172.14
A 2110.490-0000	Teaching BOCES	352.14	0.00
A 2810.150-0000	Guidance Instructional Salaries	0.00	301.00
A 2855.150-0000	Interscholastic Salaries	2,000.00	0.00
A 2855.400-0000	Interscholastic Contractual	0.00	2,000.00
A 9050.800-0000	Unemployment	10.00	0.00
A 9055.800-0000	Disability Plan	0.00	10.00

Fund A Totals: 4,379.14 4,379.14

Grand Totals: 4,379.14 4,379.14

# LONG LAKE CSD

IV.D

Check Warrant Report For CM - 3: Cash Disbursement - Scholarship June 2018 For Dates 6/1/2018 - 6/30/2018

NVISION

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1323	06/18/2018	4623	ALEXIS SANDIFORD	WILL GEIGER MEMORIAL SPORTS SCHOLARSHIP		200.00
1324	06/18/2018	4621	LEIF ROALSVIG	VALEDICTORIAN SCHOLARSHIP		1,000.00
1325	06/18/2018	4543	KYLIE MARTIN	SALUTATORIAN SCHOLARSHIP		500.00
1326	06/18/2018	4619	MARIA BLACK	JOE LEBLANC MEMORIAL FUND SCHOLARSHIP		100.00
1327	06/18/2018	4552	CATHERINE CLARK	JOE LEBLANC MEMORIAL FUND SCHOLARSHIP		100.00
1328	06/18/2018	4407	LILLIAN DECHENE	JOE LEBLANC MEMORIAL FUND SCHOLARSHIP		100.00
1329	06/18/2018	4622	CALVIN SEAMAN	JOE LEBLANC MEMORIAL FUND SCHOLARSHIP		100.00
1330	06/18/2018	4543	KYLIE MARTIN	ANN LAURA WILSON EXCELLENCE IN MATH AWARD		100.00
1331	06/18/2018	4407	LILLIAN DECHENE	WILL GEIGER ACADEMIC SCHOLARSHIP		500.00
1332	06/18/2018	4621	LEIF ROALSVIG	HIGHEST AVERAGE AWARD IN MATH, ENGLISH, SOCIAL STUDIES AND SCIENCE		200.00
1333	06/18/2018	4407	LILLIAN DECHENE	HIGHEST AVERAGE AWARD IN GIRLS PHYSICAL EDUCATION		50.00
1334	06/18/2018	4620	LUKE RIDER	HIGHEST AVERAGE AWARD IN BOYS PHYSICAL EDUCATION		50.00
1335	06/18/2018	4620	LUKE RIDER	AWARD FOR EXCELLENCE IN TECHNOLOGY		50.00
1336	06/18/2018	4621	LEIF ROALSVIG	AWARD FOR EXCELLENCE IN FRENCH		50.00
1337	06/18/2018	4619	MARIA BLACK	AWARD FOR EXCELLENCE IN ART		50.00
1338	06/18/2018	4602	HAILEY HAYES	AWARD FOR EXCELLENCE IN CHORAL MUSIC		50.00
1339	06/18/2018	4407	LILLIAN DECHENE	AWARD FOR EXCELLENCE IN INSTRUMENTAL MUSIC		50.00
1340	06/18/2018	4407	LILLIAN DECHENE	MR. AND MRS. KEN HOVEY MUSIC AWARD		200.00
1341	06/18/2018	4552	CATHERINE CLARK	ANNETTE SEIRUP PEOPLE PERSON AWARD		100.00
1342	06/18/2018	4619	MARIA BLACK	KATZ FAMILY AWARD FOR MUSIC		250.00
1343	06/18/2018	4407	LILLIAN DECHENE	KATZ FAMILY AWARD FOR ART		250.00
1344	06/18/2018	4602	HAILEY HAYES	STEWART'S SHOPS GOOD CITIZEN AWARD		250.00
1345	06/18/2018	4407	LILLIAN DECHENE	RICKY SCIVALLY AWARD		500.00
1346	06/18/2018	4619	MARIA BLACK	MOOSE PONDS HUNTING & FISHING CLUB AWARD		200.00
1347	06/18/2018	4619	MARIA BLACK	DEERLAND PROPERTY SERVICES AWARD		50.00
1348	06/18/2018	4552	CATHERINE CLARK	COMMUNITY BANK AWARD		200.00

# LONG LAKE CSD

Check Warrant Report For CM - 3: Cash Disbursement - Scholarship June 2018 For Dates 6/1/2018 - 6/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1349	06/18/2018	4552	CATHERINE CLARK	ADIRONDACK LAKES CENTER FOR THE ARTS AWARD-PERFORMING ARTS		50.00
1350	06/18/2018	4543	KYLIE MARTIN	ADIRONDACK LAKES CENTER FOR THE ARTS AWARD-VISUAL ARTS		50.00
1351	06/18/2018	4621	LEIF ROALSVIG	DEBBIE O'BRIEN SCHOLARSHIP AWARD		300.00
1352	06/18/2018	4601	VICTORIA BICKFORD	DR. DONALD CARLISLE STUDENT GRIT SCHOLARSHIP		300.00

Number of Transactions: 30

<b>Warrant Total:</b>	<b>5,950.00</b>
<b>Vendor Portion:</b>	<b>5,950.00</b>

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 30 in number, in the total amount of \$5,950.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>6/28/18</u>	<u>Victoria J. Swade</u>
Date	BUSINESS MANAGER

# LONG LAKE CSD

Check Warrant Report For A - 24: Cash Disbursement - June 2018 For Dates 6/1/2018 - 6/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
14858	06/01/2018	3779	MARLIN LEASING CORP	COLOR COPIER LEASE		96.77
14859	06/01/2018	4605	XEROX FINANCIAL SERVICES	COPIER LEASE		210.00
14860	06/01/2018	3259	FIRST UNUM LIFE INSURANCE CO.	JUNE DISABILITY INSURANCE		253.20
14861	06/08/2018	3675	WILD CENTER	FIELD TRIP		78.00
14862	06/15/2018	1709	QUILL	COPER TONER	180294	479.96
14863	06/15/2018	1143	DEMCO	LIBRARY SUPPLIES	180295	86.61
14864	06/15/2018	3018	CHARLES H. FARR II			88.49
14865	06/15/2018	4597	TIMOTHY LEMERE	OFFICIAL FEE		71.00
14866	06/15/2018	1141	HAMILTON COUNTY EXPRESS	SUBSCRIPTION RENEWAL 7/7/18-7/7/19		45.00
14867	06/15/2018	4618	DOCTEUR ENVIRONMENTAL	VEEDER ROOT SYSTEM TEST		812.50
14868	06/15/2018	4411	NYSMEC	ELECTRIC 1 OF 6		3,879.12
14869	06/15/2018	4435	HARTSON TOTAL OPENING	LOCKSET	180284	392.00
14870	06/15/2018	4525	SLIC NETWORK SOLUTIONS	CABLE TV JUNE		122.65
14871	06/15/2018	3292	DAY WHOLESALE INC.	WATER	180299	51.00
14872	06/15/2018	2004	FORTUNE'S HARDWARE	CUSTODIAL SUPPLIES	180091	168.75
14873	06/15/2018	3217	FRONTIER	TELEPHONE		384.51
14874	06/15/2018	1288	XEROX CORPORATION	JUNE COPIER CHARGES		26.73
14875	06/15/2018	4205	PEARSON-PSYCH CORP	DIAL-4 TESTING SUPPLIES	180296	97.10
14876	06/15/2018	1360	HAMILTON COUNTY TREASURER	TAX COLLECTING SYSTEM MTNC		200.00
14877	06/15/2018	3379	JEROME F. FLANAGAN	FUEL/TOLLS		52.26
14878	06/15/2018	3631	DUANE FINCH	FUEL/TOLL REIMBURSEMENT		46.65
14879	06/15/2018	1542	MICHAEL FARRELL	MILEAGE 5/17/18		128.40
14880	06/15/2018	2819	MCCLARY MEDIA INC.	LEGAL ADS		217.01
14881	06/15/2018	4428	TWODOT CONSULTING INC.	MAY PUBLIC INFO SERVICES		1,575.00
14882	06/15/2018	3639	INDIAN LAKE CENTRAL SCHOOL	BALANCE 17/18 SHARED SCHOOL PSYCHOLOGIST		16,731.25
14883	06/15/2018	3805	MARY PHILLIPS-LEBLANC	SUPPLY & TPT REIMB.		46.65
14884	06/15/2018	2543	NASSP	NHS MEMBERSHIP 7/1/18-6/30/19		385.00
14885	06/15/2018	1299	NYS SCHOOL BOARDS ASSOCIATION	NYSSBA MEMBERSHIP 7/1/18-6/30/19		2,475.00
14886	06/15/2018	4038	LOUISA WRIGHT	ADULT ED WORKSHOP STIPEND		140.00
14887	06/15/2018	3935	CAREY POOLER	ARTS IN ED REIMB.		172.14
14888	06/15/2018	2742	TUPPER LAKE CENTRAL SCHOOL	MAY BUS MTNCE		400.27
14889	06/15/2018	4066	TOTALFUNDS BY HASLER	POSTAGE		250.00
14890	06/15/2018	2988	GIRVIN & FERLAZZO P.C.	LEGAL RETAINER MAY		600.00
14891	06/15/2018	4606	NORTH COUNTRY XEROGRAPHICS, INC.	COPIER USAGE		156.20

# LONG LAKE CSD

Check Warrant Report For A - 24: Cash Disbursement - June 2018 For Dates 6/1/2018 - 6/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
14892	06/15/2018	2551	LELAND PAPER CO.	CUSTODIAL SUPPLIES	180224	1,642.03
14893	06/15/2018	4624	ALLISON GONYO	REIMB. SPORTS AWARDS/MILEAGE		75.90
14894	06/15/2018	4625	ADIRONDACK AWARDS & PROMOTIONS	SPORTS AWARDS		144.00
14895	06/27/2018	4199	NYS EMPLOYEES' HEALTH INSURANCE	JULY HEALTH INSURANCE		79,666.21
14896	06/27/2018	4593	ELISHA PYLMAN	SUPPLY REIMB.		57.38
14897	06/27/2018	1913	TUPPER LAKE SUPPLY CO.	VARSITY SPORTS TROPHIES	180297	255.00
14898	06/27/2018	4627	COLLEGE AUXILIARY SERVICES, INC.	MODEL OAS FIELD TRIP FEES		426.50
14899	06/27/2018	1360	HAMILTON COUNTY TREASURER	MAY GAS/DIESEL		1,181.08
14900	06/27/2018	3799	SARANAC LAKE CENTRAL SCHOOL	ACADEMIC AWARDS BANQUET/BOCES		387.43
14901	06/27/2018	3238	EXXONMOBIL	GAS FIELD TRIPS		92.48
14902	06/27/2018	2752	LAWSON OFFICE PRODUCTS	COPIER USAGE		162.03
14903	06/27/2018	4425	VERIZON	CELL PHONE		27.82
14904	06/27/2018	2938	VICTORIA SNIDE	ITUNES CARDS FOR IPAD APPS		125.00
14905	06/27/2018	2965	DISCOUNT SCHOOL SUPPLIES	LIBRARY SUPPLIES	180292	101.82
14906	06/27/2018	1147	FOLLETT LIBRARY BOOK CO.	LIBRARY BOOKS	180293	798.17
14907	06/27/2018	4626	CLARKSON UNIVERSITY	ACE FUNDS - ANNALISE PENROSE		337.50
14908	06/27/2018	3403	STACEY HOWE	ACE FUND - KARMEN HOWE		837.10
14909	06/27/2018	4598	KATHERINE M. HARTLEY	ARTS IN ED-MOSAIC PROJECT		180.00
14910	06/27/2018	1305	AMERICAN EXPRESS	GOOGLE DOMAIN LICENSE 6/1/18-5/31/19		10.00
14911	06/27/2018	3825	AMAZON		180298	502.08
14912	06/27/2018	2469	NYSCOSS	NYSCOSS & AASA DUES - SHORT 18/19 S/Y		1,438.50
14913	06/27/2018	3779	MARLIN LEASING CORP	COPIER LEASE		96.77
14914	06/27/2018	4605	XEROX FINANCIAL SERVICES	COPIER LEASE		210.00
14915	06/27/2018	1503	TRILLIUM FLORIST	FLOWERS FOR STAGE/GRADUATION		150.00
14916	06/27/2018	1542	MICHAEL FARRELL	MILEAGE 6/16/18		96.30
14917	06/27/2018	1583	UNITED PARCEL SERVICE	REGENTS BOX RETURN		31.22
14918	06/27/2018	1583	UNITED PARCEL SERVICE	REGENTS BOX RETURN		23.75
14919	06/27/2018	3639	INDIAN LAKE CENTRAL SCHOOL	SOFTBALL MERGE		1,488.90
14920	06/27/2018	3259	FIRST UNUM LIFE INSURANCE CO.	JULY DISABILITY		253.20
14921	06/27/2018	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
14922	06/27/2018	2279	F-E-H BOCES	JUNE CONTRACT BILL		21,189.30

06/28/2018 7:50 AM

## AKE CSD

## Warrant Report For A - 24: Cash Disbursement - June 2018 For Dates 6/1/2018 - 6/30/2018

N VISION

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
TREASURER						

Number of Transactions: 65

Warrant Total:	142,906.69
Vendor Portion:	142,906.69

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 65 in number, in the total amount of \$ 142,906.69. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/28/18 Noelle J. Short  
Date SUPERINTENDENT

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 142,906.69. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/29/18 James S. Sparger  
Date CLAIMS AUDITOR



# LONG LAKE CSD

Check Warrant Report For C - 12: Cash Disbursement - LUNCH FUND JUNE 2018 For Dates  
6/1/2018 - 6/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
	06/15/2018	4204	BIMBO FOODS BAKERIES	CAFETERIA FOOD	180107	135.36
2115	06/15/2018	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	180283	52.62
2116	06/15/2018	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180280	171.98
2117	06/15/2018	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	180282	1,133.00
2118	06/27/2018	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180280	493.78
2119	06/27/2018	4204	BIMBO FOODS BAKERIES	CAFETERIA FOOD	180107	61.80
2120	06/27/2018	3652	U.S. FOODSERVICE, INC.	CAFETERIA FOOD	180301	448.11
2121	06/27/2018	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	180302	130.47

Number of Transactions: 8

Warrant Total: 2,627.12  
Vendor Portion: 2,627.12

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$2,627.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/28/18  
Date

Noelle J. Short  
SUPERINTENDENT

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$2,627.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/29/18  
Date

James S. Horvath  
CLAIMS AUDITOR

**LONG LAKE CENTRAL SCHOOL DISTRICT  
STUDENT TRANSPORTATION COOPERATIVE AGREEMENT**

This agreement is made by and among the participating school districts listed below pursuant to section 119-o of the General Municipal Law for the purpose of providing transportation to their respective students on a cooperative basis during the school year commencing July 1, 2018 and ending June 30, 2019. For the purpose of this agreement the school district sending one of its students on another district's bus shall be called the "sending district", and the school district transporting another district's student shall be called "the transporting district."

The participating school districts:

Minerva Central School District

Bolton Central School district

Indian Lake Central School District

Johnsburg Central School District

Long Lake Central School District

Newcomb Central School District

North Warren Central School District

Schroon Lake Central School District

Warrensburg Central School District

Whereas each of the participating districts provides transportation for its resident students between their homes and the schools they legally attend; and two or more

districts may be transporting students to the same out-of-district locations or over similar routes; and all of the above listed districts are willing to work together to improve transportation service and efficiency within the region served by the participating districts; now therefore, in consideration of the mutual promises contained herein it is agreed:

1. Participating districts shall cooperate with each other by transporting each other's students when multiple districts are transporting students to the same location, to maximize the use of available passenger capacities, and to avoid overlapping and unnecessarily long runs.
2. Transportation officials shall have the authority to represent their respective districts in making scheduling arrangements and designing procedures for covering matters such as scheduling changes, communications, student discipline, emergency procedures and complaints. Any particular cooperative transportation arrangement may be discontinued when no longer convenient to any participating district.
3. The parties agree that each district shall maintain public liability insurance coverage such that the insurance of the transporting district will be primary with respect to any claim made against the transporting district and /or the sending district in connection with or arising out of the operation of the transporting district's vehicle. The transporting district shall provide details of policy terms and limits at the request of the sending district. A transporting district shall not be deemed the agent of the sending district, but rather an independent contractor.

4. There shall be no fee for the transporting of a student of one participating district by another district pursuant to this agreement.

Wherefore the parties have executed this Agreement by authority of their respective Boards of Education.

Dated: \_\_\_\_\_

For Long Lake Central School District

**LONG LAKE CENTRAL SCHOOL DISTRICT  
STUDENT TRANSPORTATION COOPERATIVE AGREEMENT**

This agreement is made by and among the participating school districts listed below pursuant to section 119-o of the General Municipal Law for the purpose of providing transportation to their respective students on a cooperative basis during the school year commencing July 1, 2018 and ending June 30, 2019. For the purpose of this agreement the school district sending one of its students on another district's bus shall be called the "sending district", and the school district transporting another district's student shall be called "the transporting district."

The participating school districts:

Long Lake Central School District

Tupper Lake Central School District

Whereas each of the participating districts provides transportation for its resident students between their homes and the schools they legally attend; and two or more districts may be transporting students to the same out-of-district locations or over similar routes; and all of the above listed districts are willing to work together to improve transportation service and efficiency within the region served by the participating districts; now therefore, in consideration of the mutual promises contained herein it is agreed:

1. Participating districts shall cooperate with each other by transporting each other's students when multiple districts are transporting students to the

same location, to maximize the use of available passenger capacities, and to avoid overlapping and unnecessarily long runs.

2. Transportation officials shall have the authority to represent their respective districts in making scheduling arrangements and designing procedures for covering matters such as scheduling changes, communications, student discipline, emergency procedures and complaints. Any particular cooperative transportation arrangement may be discontinued when no longer convenient to any participating district.
3. The parties agree that each district shall maintain public liability insurance coverage such that the insurance of the transporting district will be primary with respect to any claim made against the transporting district and /or the sending district in connection with or arising out of the operation of the transporting district's vehicle. The transporting district shall provide details of policy terms and limits at the request of the sending district. A transporting district shall not be deemed the agent of the sending district, but rather an independent contractor.
4. There shall be no fee for the transporting of a student of one participating district by another district pursuant to this agreement.

Wherefore the parties have executed this Agreement by authority of their respective Boards of Education.

Dated: \_\_\_\_\_

For Long Lake Central School District

**JULY 1, 2018**  
**AGREEMENT BY AND BETWEEN**  
**THE LONG LAKE CENTRAL SCHOOL DISTRICT**  
**AND**  
**THE INDIAN LAKE CENTRAL SCHOOL DISTRICT**

WHEREAS, the Long Lake Central School District, (hereinafter "Long Lake"), and the Indian Lake Central School District, (hereinafter "Indian Lake"), are both public school districts operating under the laws of the State of New York; and

WHEREAS, both Long Lake and Indian Lake require the position of Psychologist/Committee on Special Education Chairperson ("Psychologist/CSE Chairperson"); and

WHEREAS, Indian Lake employs a Psychologist/CSE Chairperson but only requires his services on a part time (.5 FTE) basis; and

WHEREAS, Long Lake also requires the services of a part time Psychologist/CSE Chairperson; and

WHEREAS, both Long Lake and Indian Lake believe there is a mutual benefit to creating a relationship between the districts to enable the Indian Lake Psychologist/CSE Chairperson to provide shared services with Long Lake.

NOW THEREFORE in consideration of the above, and the terms of this agreement, it is hereby agreed as follows:

1. Term – The term of this agreement shall be from September 1, 2018 through June 30, 2019 in accordance with the terms hereof.
2. Services – Indian Lake shall employ a Psychologist/CSE Chairperson, Jonathan Short, who shall provide direct, on site, services to both Long Lake and Indian Lake, for one-half (.5 FTE) his time in each District. The parties shall work out schedules such that Mr. Short will spend half his time in Long Lake and the other half of his time in Indian Lake, with equal time being spent in both districts. Mr. Short shall work in accordance with Indian Lake's academic calendar. He shall not be expected to work in Long Lake on any day that Indian Lake is closed or has a conference day.
3. Payment – In return for the services described herein, Long Lake shall pay to Indian Lake one-half the amount of Jonathan Short's salary of \$57,548 and estimated benefits of \$13,218, for the 2018-19 school year. Indian Lake shall invoice Long Lake twice a year, or as agreed to by the parties. Such invoices shall be paid by Long Lake within thirty (30) calendar days.

4. Employer- Employee Relationship – It is agreed between the parties that Mr. Short shall be a full-time employee of Indian Lake, and shall not have an employer-employee relationship with Long Lake during the term of this agreement. Mr. Short shall receive all salary, benefits and other compensation from Indian Lake. Mr. Short is not entitled to any benefit plan afforded to the employees of Long Lake, worker's compensation, benefits, nor any other benefit, right or privilege available to employees of Long Lake, except to the extent Mr. Short shall be eligible for and receive unemployment benefits, in which case Long Lake and Indian Lake shall split any expenses associated therewith.

5. Termination – This Agreement may be terminated at any time by a mutual written Agreement between the parties.

6. Renewal - This Agreement may be renewed on a yearly basis upon the mutual agreement of the parties. If not renewed, the Agreement shall expire on June 30, 2019.

7. Indemnification - Indian Lake shall defend, indemnify and save harmless Long Lake, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of Indian Lake, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses and expenses. Long Lake shall defend, indemnify and save harmless Indian Lake, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of Long Lake, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses and expenses.

8. Entire Agreement - The terms of this Agreement represent the final intent of the parties. Any modifications, rescission or waiver of the terms of this Agreement shall be effective only if evidenced by a subsequent writing which is executed and acknowledged by the parties with the same formalities accorded this basic Agreement.

9. This Agreement is subject to approval by both Boards of Education.

FOR LONG LAKE:

FOR INDIAN LAKE:

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Noelle Short, Superintendent

---

David Snide, Superintendent





V.E

20 Corporate Woods Blvd.  
Albany, New York 12211  
tel: 518 462 0300  
fax: 518 462 5037  
www.girvinlaw.com

*Kristine Amodéo Lanchantin*  
*Partner*

*kal@girvinlaw.com*

June 14, 2018

Long Lake Central District  
Noelle Short  
20 School Lane  
PO Box 217  
Long Lake, NY 12847

RE: **Fee Agreement for the 2018-2019 School Year**

Dear Noelle:

Attached please find the fee agreement between the Long Lake Central School District ("District") and Girvin & Ferlazzo, P.C. (G&F) for the 2018-2019 school year.


As you may know, we have not increased our fees since 2010. Thus, we are proposing a slight increase in the hourly rate for non-retainer work only. Your retainer fee for the 2018-19 school year, will stay the same. However, there will be an increase of the hourly rate, of \$10 per hour, for non-retainer, litigation and hearings services.

Please let me know if you have any questions or concerns.

Very truly yours,

**GIRVIN & FERLAZZO, P.C.**

By:

  
Kristine Amodéo Lanchantin

AGREED TO:  
**LONG LAKE CENTRAL SCHOOL DISTRICT**

By: \_\_\_\_\_  
Noelle Short

## **School District Legal Counsel Agreement**

Made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the **LONG LAKE CENTRAL SCHOOL DISTRICT** with its offices located at School Street, Long Lake, New York, 12847 hereinafter referred to as the "**DISTRICT**," and **GIRVIN & FERLAZZO P.C.**, with its offices located at 20 Corporate Woods Blvd, Albany, New York 12211, hereinafter referred to as the "**FIRM**".

The District hereby retains and employs the Firm as its general legal counsel to provide the District comprehensive legal advice and consultation regarding all legal matters which might arise in the course of the District's operations and as requested by the District and as are more specifically set forth below.

1. The Firm will provide School District legal services under an annual retainer agreement on the following basis:

A. Labor relations services for the Long Lake Faculty Association and Long Lake CSEA which includes the following, and is limited to a maximum of fifty (50) hours per year:

- Assistance with contract negotiations.
- Advice and assistance in dealing with the bargaining unit concerning labor relations matters.
- Contract interpretation and administration.
- Grievance processing, up to arbitration.
- Defense of one improper practice proceeding (including conferences but excluding hearings and appeals to the PERB board) per year.
- Day-to-day advice meaning either brief telephone advice or brief written advice.
- All work not covered by the retainer will be billed separately as non-retainer work at the Firm's current hourly rates, with the exception of litigation, hearings, and construction.

2. In consideration of the foregoing, the District hereby agrees to compensate the Firm as follows:

- An annual retainer of \$7,500.00 or \$625.00 per month, billed over the course of the school year (e.g. July 1<sup>st</sup> to June 30<sup>th</sup>) for legal services as outlined in above.

Services not covered under this retainer arrangement will be billed at \$170.00 per hour for general matters.

- Legal services for litigation and hearings will be billed separately at the Firm's current hourly rate of \$190.00. "Litigation" refers to matters under the jurisdiction of the state and federal courts. "Hearings" are defined as any proceeding in which witnesses will be called, sworn, examined, and cross-examined before an independent finder of fact who will decide the outcome of the case.

- Other Billable/Reimbursable items:

Only significant costs or expenses which are incurred by the Firm on behalf of the District will be billed to the District. Such costs are large photocopying projects, large postage fees, stenographic reporters' fees, witness fees and court costs. Travel to the District will not be billable to the District.

3. The District will have access to all attorneys and professional staff employed by the Firm. The attorney assigned as the District's primary attorney contact is Kristine A. Lanchantin, Esq.

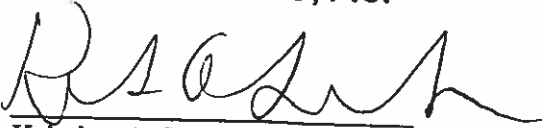
4. The term of this Agreement shall be from July 1, 2018, through June 30, 2019. The District may, in its sole discretion, for any reason, terminate this Agreement earlier than June 30, 2019, upon thirty (30) days' written notice from the District to the Firm, subject only to payment of earned fees, including a pro rata determination of the paid retainer, and disbursements as of the date of termination. The Firm shall also have the right to terminate this Agreement upon thirty (30) days written notice.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

**LONG LAKE CENTRAL SCHOOL DISTRICT**

By: \_\_\_\_\_  
Superintendent of Schools

**GIRVIN & FERLAZZO, P.C.**

By:   
Kristine A. Lanchantin, Esq.  
Shareholder

# LARRY REECE, CPA

20 Elm Street, P.O. Box 5033  
Potsdam, New York 13676  
Tel: (315) 265-4046 or (315) 265-2620  
Fax: (315) 268-0895

June 4, 2018

ATTN: Victoria Snide, Business Manager  
Long Lake Central School  
20 School Lane, P. O. Box 217  
Long Lake, NY 12847

Dear Vicky:

Our firm is contracted to perform your annual audit through the fiscal school year ending June 30, 2018. We respectfully request an extension for an additional two years to cover the audits for school years 2018-2019 and 2019-2020. In accordance with our request, enclosed herewith please find our quote for the performance of audit services for the Long Lake Central School District.

Our quote for the performance of an audit in accordance with Generally Accepted Auditing Standards, Government Auditing Standards, the provisions of the Amended Single Audit Act and the U.S. Office of Management and Budget is as follows:

Fiscal School Year 7/1/18 - 6/30/2019	\$ 8,750.00
Fiscal School Year 7/1/19 - 6/30/2020	8,900.00

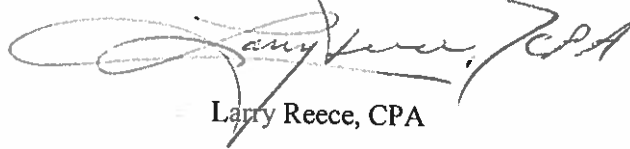
We do not charge extra for out-of-pocket expenses, mileage nor infrequent contact during the year.

1. The audit will be commenced at a mutually convenient date annually but not later than August 15<sup>th</sup>. The audit report will be finished by October 15th each year, unless a mutually agreed upon alternative date is set in writing.
2. The district should assign adequate personnel to insure that the field work is continuous. This field work should not exceed a period of two weeks assuming that all requested data is promptly and thoroughly prepared either in advance of our arrival or immediately upon request.
3. Your district will furnish us immediately upon arrival a complete typed, proofread, footed and crossfooted copy of the annual financial report as required by the State Education Department.
4. Our firm is registered with the New York State Education Department and has completed a minimum of 40 contact hours of acceptable formal continuing professional education (CPE) in recognized technical areas of study.

Long Lake Central School  
Page 2  
June 4, 2018

We appreciate the opportunity to quote on the audit, and always look forward to serving your district as auditors.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Larry Reece, CPA", with a large, sweeping flourish extending to the right.

Larry Reece, CPA

LR:plo

Enclosures

## MUNICIPAL COOPERATION RESOLUTION

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Long Lake Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Long Lake Central School District wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

The Business Manager is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of Long Lake Central School District.

\_\_\_\_\_  
Signature of Key Contact

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# POLICY

2018

5660  
1 of 3

Non-Instructional/Business  
Operations

## **SUBJECT: MEAL CHARGING AND PROHIBITION AGAINST MEAL SHAMING**

It is the District's goal to provide students with access to nutritious no- or low-cost meals each school day and to ensure that a student whose parent/guardian has unpaid meal charges is not shamed or treated differently than a student whose parent/guardian does not have unpaid meal charges.

Unpaid meal charges place a large financial burden on the District. The purpose of this policy is to ensure compliance with federal requirements for the USDA Child Nutrition Program and to provide oversight and accountability for the collection of outstanding student meal balances to ensure that the student is not stigmatized, distressed, or embarrassed.

The intent of this policy is to establish procedures to address unpaid meal charges throughout the District in a way that does not stigmatize, distress, or embarrass students. The provisions of this policy pertain to regular priced reimbursable school breakfast, lunch and snack meals only. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

### **Access to Meals**

- a) Free meal benefit eligible students will be allowed to receive a free breakfast and lunch meal of their choice each day. A la carte items or other similar items must be paid/prepaid.
- b) Reduced meal benefit eligible students will be allowed to receive a breakfast of their choice for \$.25 and lunch of their choice for \$.25 each day. The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the District to withhold a meal. A la carte items or other similar items must be paid/prepaid.
- c) Full pay students will pay for meals at the District's published paid meal rate each day. The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the District to withhold a meal. A la carte items or other similar items must be paid/prepaid.

### **Ongoing Staff Training**

- a) Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the State Education Department (SED) Webinar or the District's training program.
- b) Staff training will include ongoing eligibility certification for free or reduced price meals.

(Continued)

# POLICY

2018

5660  
2 of 3

Non-Instructional/Business  
Operations

## **SUBJECT: MEAL CHARGING AND PROHIBITION AGAINST MEAL SHAMING (Cont'd.)**

### **Parent Notification**

Parents/guardians will be notified that a student's meal card or account balance is exhausted and has accrued unpaid meal charges within two days of the charge and then every one week thereafter.

### **Parent Outreach**

- a) Staff will communicate with parents/guardians with five or more unpaid meal charges to determine eligibility for free or reduced price meals.
- b) Staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.
- c) Staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the student to have insufficient funds, offering any other assistance that is appropriate.

### **Minimizing Student Distress**

- a) Staff will not publicly identify or stigmatize any student in line for a meal or discuss any outstanding meal debt in the presence of any other students.
- b) Students with unpaid meal charges will not be required to wear a wristband or handstamp, or to do chores or other work to pay for meals.
- c) Staff will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous unpaid meal charges.
- d) Staff will not take any action directed at a student to collect unpaid meal charges.
- e) Staff will deal directly with parents/guardians regarding unpaid meal charges.

### **Ongoing Eligibility Certification**

- a) Staff will conduct direct certification through the New York Student Identification System (NYSSIS) or using SED Roster Upload at least monthly to maximize free eligibility.

(Continued)



# POLICY

2018

5660

3 of 3

Non-Instructional/Business  
Operations

## **SUBJECT: MEAL CHARGING AND PROHIBITION AGAINST MEAL SHAMING (Cont'd.)**

- b) Staff will provide parents/guardians with free and reduced price application and instructions at the beginning of each school year in the school enrollment packet.
- c) If the District uses an electronic meal application, it will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.
- d) The District will provide at least two additional free and reduced price applications throughout the school year to families identified as owing meal charges.
- e) The District will use its administrative prerogative to complete an application on a student's behalf judiciously, and only after using exhaustive efforts to obtain a completed application from the student's parent/guardian. The District will complete the application using only available information on family size and income that falls within approvable guidelines.
- f) The District will coordinate with the foster, homeless, migrant, and runaway coordinators at least monthly to certify eligible students.

### **Prepaid Accounts**

Students/Parents/Guardians may pay for meals in advance with a check payable to Long Lake Central School District. Funds should be maintained in accounts to minimize the possibility that a student may be without meal money on any given day. Any remaining funds for a particular student may be carried over to the next school year.

When a student graduates or withdraws from school, any remaining money in the students account will be transferred to a siblings account or refunded.

Unclaimed funds must be requested within one school year. Unclaimed funds will then become the property of the District Food Service Program.

Adoption Date