

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**

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<b>WESTBROOK BOARD OF EDUCATION</b> <b>Tuesday, May 10, 2022 @ 7:00 p.m.</b> <b>Regular Board of Education Meeting</b> <b>WHS Library</b>
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**AGENDA**

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, May 10, 2022 at 7:00 p.m. in the WHS Library. Members of the public who would like to join this meeting remotely may access the link below:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

**I. CALL TO ORDER – 7:00 p.m.**

**II. PLEDGE OF ALLEGIANCE**

**III. BOARD OF EDUCATION ACKNOWLEDGEMENTS**

A. Teacher/Staff Recognition

**IV. STUDENT REPRESENTATIVE REPORT** - Andrew Livingstone, Delaney Belcourt, Elliot Koplas

**V. PRESENTATION OF DRAFT – WESTBROOK PORTRAIT OF A GRADUATE**

**VI. PUBLIC COMMENT** Re: Matters of General Concern & Agenda Items

<p>Board welcomes public participation and asks that speakers <b><u>sign in</u></b> to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.</p>
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**For the May 10, 2022 BOE meeting, remote Public Comment will be available as we transition back to in person meetings. A Google Meet link will be posted on the website for remote audience members who would like an opportunity to speak during the Public Comment portion of the meeting.** In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, please adhere to the previously mentioned guidelines

- VII: ADMINISTRATOR(S) COMMENTS**
  - A.** End of Year Activities and Events
- VIII. NEW BUSINESS – Vote anticipated**
  - A.** Out of State/Overnight Field Trip – WHS Chorus to Washington D.C. March 16-23, 2023 – **Enclosure 1**
- IX. SUPERINTENDENT’S REPORT**
  - A.** Enrollment – **Enclosure 2**
  - B.** Westbrook Foundation Grant for Daisy Makerspace
  - C.** Summer Learning Academy
- X. OLD BUSINESS**
- XI. CONSENT AGENDA – Vote Anticipated**
  - A.** Approval of Minutes:
    - 1.** Regular Meeting – April 12, 2022 – **Enclosure 3**
- XII. FINANCIAL REPORTS – Enclosure 4**
  - A** Review of Check Listing
  - B.** Budget Narrative/Review of Expenditure Report
  - C.** Line Item Transfer
  - D.** Insurance Report
- XIII. BOARD COMMITTEE REPORTS**
  - A.** Policy– K. Walker
  - B.** Long Range Planning – D. Perreault
  - C.** Fiscal & Budget – Z. Hayden
  - D.** Teaching & Learning – D. Perreault
  - E.** Communications & Marketing – M. Luft
  - F.** Negotiations – S. Greaves
  - G.** Town Energy Ad Hoc Committee – L. Wysocki/A. Miesse
  - H.** LEARN – Z. Hayden
  - I** PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)
  - J.** BOE Calendar/Goals Committee – Z. Hayden
- XIV. BOARD OF EDUCATION GOALS**
  - A.** BOE Retreat and Self-Evaluation on May 18<sup>th</sup>
  - B.** Professional Development
- XV. PERSONNEL**
  - A.** Non-Certified Resignation(s)
- XVI: ADJOURN**



## Westbrook Public Schools

## Teacher Request for Educational Field Trip

Board Policy 6153

Today's Date: 5/2/22We are planning a field trip to Washington D.C. - Bethesda Marriott Hotel  
5151 Rock Hill Rd, Bethesda, MD 20814 on 3/16/23 - 3/19/23  
 (Address) (Place) (Date)

Cost per Pupil: Transportation \$ \_\_\_\_\_

Admission \$ \_\_\_\_\_

Lunch \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Total \$ 844.00

} See Proposal

Method of Transportation: Coach Bus

Educational Objective of the trip:

To experience the art, music & culture of the  
nation's capital.Classroom Preparation for the trip: Preview of the sights &  
sounds to be experienced in D.C.Number of Student Going: 50 Number of Teachers Going: 5

Teacher(s) names:

Gerhardt, Littlefield +Leaving School at: 3/16 8:10 Am Approximate time of return: 3/19 5:00 pmGrade Level: 9-12Jessie W. Wink  
Approved by Building Principal

Approved by Superintendent of Schools

Copy to: Superintendent

Principal

Teacher

RECEIVED  
SUPERINTENDENT'S OFFICEFebruary 2017  
MAY 04 2022

**Westbrook Public Schools**  
**Field Trip Agreement and Permission Form**

Rev. 10/2021

The Westbrook faculty seeks to provide students with valuable educational, cultural, and social experiences outside of the school, including various kinds of field trips. In order for these activities to take place, it is imperative that students conform to all rules of the supervising faculty members and chaperones while participating in such activities. Field trips have been organized with these goals in mind. Failure to follow rules governing safety or gross misconduct will result in students being excluded from all class trips for the balance of the school year or longer, depending upon the gravity of the problem.

I understand and agree to the above terms \_\_\_\_\_

Student Signature

Date

Refunds: Per person expenses for field trips are calculated based on the total number of students and chaperones, the total cost of any admission fee, and other miscellaneous fees (such as meals).

In the event a student is unable to go on the scheduled field trip due to illness, upon receipt of any admission fees by participating vendors, refunds in only the amount received will be made. No reimbursement of the transportation portion of any trip will be made.

Student Name: \_\_\_\_\_

I give my permission for my child to participate in the following trip away from school on 3/16/23 - 3/19/23  
(date)

Time of Departure March 16, 2023 8:30AM Time of Return March 19, 2023 5:00 PM

Purpose of Trip Washington D.C. sights etc.

Cost per Pupil \$444.00 Due By TBD please make checks Payable to: "Westbrook Schools Activity Fund"

Names of School Staff and Chaperones on Trip Gerhardt, Littlefield +

Other Pertinent Info: \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Business/Cell Phone \_\_\_\_\_

Business/Cell Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

If neither parent can be reached, give the names of two relatives or friends we may contact in the event of an emergency or who can transport student home after a field trip if a parent/guardian does not arrive within a reasonable time.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Does the student have allergies? Yes ☐ No ☐

Are there any special health problems you wish the staff and chaperones to know? Yes ☐ No ☐

If yes, please explain: \_\_\_\_\_

Is the student taking medication? Yes ☐ No ☐ Will the student need any medication/inhaler? Yes ☐ No ☐

Is there a medication administration form on file in the nurse's office? Yes ☐ No ☐

I grant permission for teachers to administer medication if the form is on file in the nurse's office. \_\_\_\_\_

(Initial)

In the event that neither parent/guardian can be reached, I grant authority to staff and chaperones to act in a medical emergency or secure medical treatment at a nearby medical facility.

I understand and agree to the above terms and give my permission for my child to attend.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

**WESTBROOK HIGH SCHOOL ITINERARY  
WASHINGTON DC  
MARCH 16-19, 2023**

**THURSDAY, MARCH 16, 2023**

8:00AM	BUS ARRIVES AT WESTBROOK HIGH SCHOOL TO LOAD
8:30AM	DEPART WESTBROOK HIGH SCHOOL WITH REST AND MEAL STOPS ENROUTE (A \$15 CASH HANDOUT FOR LUNCH WILL BE PROVIDED) FOR WASHINGTON DC
4:30PM	APPROXIMATE ARRIVAL AT BETHESDA MARRIOTT, POKES HILL ROAD, BETHESDA, MD FOR HOTEL CHECK IN
5:30PM	DEPART HOTEL FOR BLUES ALLEY JAZZ CLUB
6:15PM	APPROXIMATE ARRIVAL AT BLUES ALLEY FOR DINNER AND SHOW-DOORS OPEN FOR DINNER AT 6PM AND SHOW STARTS AT 8PM
9:30PM	DEPART BLUES ALLEY FOR THE HOTEL
10:00PM	APPROXIMATE ARRIVAL AT THE BETHESDA MARRIOTT HOTEL
TBA	CURFEW
10:00PM	SECURITY (TWO GUARDS) ON DUTY FROM 10PM-4AM

**\*\*PLEASE NOTE BUS DRIVER MUST HAVE 8 HOURS OFF ONCE THEY HAVE ARRIVED BACK AT THE HOTEL  
AND PARKED THE BUS FOR THE EVENING.**

**FRIDAY, MARCH 17, 2023**

6:30AM	WAKE UP
7:00-8:00AM	BUFFET BREAKFAST AT HOTEL (INCLUDED)
8:00AM	BUS PULLS UP TO LOAD
8:15AM	BUS DEPARTS FOR BRUCKER HALL, FT. MYER, VA (MUST ENTER FORT MYER FROM THE HATFIELD GATE LOCATED ON 2 <sup>ND</sup> STREET)
9:00AM	APPROXIMATE ARRIVAL FOR OPEN REHEARSALS WITH US ARMY BAND "PERSHING'S OWN"
11:30AM	BUS PULLS UP TO LOAD AND DEPARTS FOR WASHINGTON DC FOR SELF GUIDED MUSEUM VISITS
12:00PM	LUNCH AT THE RONALD REAGAN BUILDING FOOD COURT (A \$15 CASH HANDOUT FOR LUNCH WILL BE PROVIDED)
12:30PM	GROUP WILL DEPART (WALKING) IN CHAPERONE GROUPS FOR SELF GUIDED VISITS TO SMITHSONIAN MUSEUMS
4:00PM	MEET BUS AT DESIGNATED LOCATION ALONG THE NATIONAL MALL FOR PICK UP AND TRANSPORT TO BUCA DI BEPPO (OR SIMILAR) FOR DINNER
4:30PM	BOARD BUS AND DEPART FOR DINNER AT BUCA DI BEPPO
4:45-6:00PM	GROUP DINNER- BUCA DI BEPPO- SERVED FAMILY STYLE
6:00PM	BOARD BUS AND DEPART FOR THE KENNEDY CENTER
6:30PM	APPROXIMATE ARRIVAL AT THE KENNEDY CENTER FOR WASHINGTON NATIONAL OPERA PERFORMANCE
7:30PM	PERFORMANCE OF "BLUE" BY THE WASHINGTON NATIONAL OPERA (EST. LENGTH 1-1/2-2 HOURS)
10:00PM	DEPART CITY FOR HOTEL
10:30PM	APPROXIMATE ARRIVAL AT THE HOTEL
TBA	CURFEW
10:30PM	SECURITY (TWO GUARDS) ON DUTY FROM 10:30PM-4:30AM

**\*\*PLEASE NOTE BUS DRIVER MUST HAVE 8 HOURS OFF ONCE THEY HAVE ARRIVED BACK AT THE HOTEL  
AND PARKED THE BUS FOR THE EVENING.**

**SATURDAY, MARCH 18, 2023**

6:30AM	WAKE UP
7:00-8:00AM	BUFFET BREAKFAST AT HOTEL (INCLUDED)
8:15AM	DEPART HOTEL FOR ARLINGTON NATIONAL CEMETERY
9:00AM	GROUP CHECK IN AT WELCOME CENTER
9:30AM	PRIVATE TRAM TOUR OF ARLINGTON NATIONAL CEMETERY (SCHOOL IS REQUESTING WREATH LAYING CEREMONY)
11:30AM	BOARD BUS AND DEPART ARLINGTON FOR WASHINGTON DC SELF GUIDED MUSEUM VISITS
12:00PM	GROUP WILL DEPART (WALKING) IN CHAPERONE GROUPS FOR SELF GUIDED VISITS TO SMITHSONIAN MUSEUMS. LUNCH- A \$15 CASH HANDOUT FOR LUNCH WILL BE PROVIDED
4:45PM	MEET BUS AT DESIGNATED LOCATION ALONG THE NATIONAL MALL FOR PICK UP AND TRANSPORT TO HARD ROCK CAFÉ

5:00-6:30PM DINNER AT HARD ROCK CAFÉ  
7:00-9:30PM MEET STEP ON GUIDE OUTSIDE RESTAURANT FOR ILLUMINATED TOUR OF DC  
9:30PM DEPART DC FOR THE HOTEL  
10:00PM APPROXIMATE ARRIVAL AT HOTEL  
TBA CURFEW  
10:00PM SECURITY (TWO GUARDS) ON DUTY FROM 10:00PM-4:00AM

**SUNDAY, MARCH 19, 2023**

6:30AM WAKE UP  
7:00-8:00AM BUFFET BREAKFAST AT THE HOTEL (INCLUDED)  
8:00AM GROUP WILL START CHECKING-OUT OF BEDROOMS AND LOADING BUS  
8:30AM DEPART HOTEL FOR WESTBROOK HIGH SCHOOL WITH REST STOP/MEAL STOP ENROUTE  
(A \$15 CASH HANDOUT FOR LUNCH WILL BE PROVIDED)  
5:00PM APPROXIMATE ARRIVAL AT WESTBROOK HIGH SCHOOL

**\*\*PLEASE NOTE ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE AT ANYTIME FOR ANY REASON.\*\***

**WHERE YOU ARE STAYING:**

BETHESDA MARRIOTT (OR SIMILAR)  
5151 POOKS HILL ROAD  
BETHESDA, MD 20814  
TEL: 301-897-9400

**PERKINS TRAVEL CORPORATION**  
TRAVEL SPECIALISTS  
BUSINESS ~ VACATION ~ GROUP ~ CONVENTION  
40 SOUTH HIGH STREET, NEW BRITAIN, CONNECTICUT, U.S.A 06051  
PHONE: (860) 223-1655 FAX: (860) 827-4546  
[www.perkinstravel.com](http://www.perkinstravel.com)

April 26, 2022

Eric Gerhardt  
WESTBROOK HIGH SCHOOL  
156 McVeagh Road  
Westbrook, Ct. 06498

Dear Eric,

I have been diligently working on your Washington DC proposal and am pleased to offer you the below trip package:

**WESTBROOK HIGH SCHOOL TO WASHINGTON, DC**  
**MARCH 16-19, 2023**

- DELUXE MOTORCOACH TRANSPORTATION EQUIPPED WITH LAV, AC, WIFI AND OUTLETS (BASED ON ONE 56 PASSENGER COACH WITH DATTCO)
- BUS DRIVER GRATUITY
- THREE NIGHTS HOTEL ACCOMMODATIONS AT THE BETHESDA MARRIOTT HOTEL, POOKS HILL ROAD, BETHESDA, MD (PENDING CONFIRMATION AND CONTRACT)
- HOTEL TAXES
- THREE FULL AMERICAN BUFFET BREAKFASTS AT THE HOTEL
- FOUR- \$15 CASH HANDOUTS FOR LUNCH EACH DAY BASED ON GROUP ITINERARY (FOR CASH HANDOUT CHECK MADE PAYABLE TO ONE OF THE DIRECTORS WILL BE SENT AFTER FINAL PAYMENT IS RECEIVED TO BE CASHED BY DIRECTOR PRIOR TO TRAVEL)
- ONE DINNER AND SHOW AT BLUES ALLEY ON THURSDAY, MARCH 16, 2023, BLUES ALLEY THREE COURSE GROUP MENU AND PERFORMANCE "TBD". DOORS OPEN FOR DINNER AT 6:00PM, SHOW STARTS AT 8:00PM (PENDING CONFIRMATION WHEN SHOW SCHEDULE IS RELEASED. ESTIMATED COST IN PACKAGE IS \$100.00 BASED ON 2022 RATES AND AVERAGE SHOW COST WHICH WILL VARY BASED ON CONFIRMED PERFORMER)
- ONE FAMILY STYLE DINNER AT BUCA DI BEPPO, FIRENZE MENU, FRIDAY, MARCH 17, 2023
- ONE DINNER AT HARD ROCK CAFÉ ON SATURDAY, MARCH 18, 2023
- 1-1/2 HOUR PRIVATE TRAM TOUR AT ARLINGTON NATIONAL CEMETERY (BASED ON 2022 RATES AND PENDING CONFIRMATION) FOR SATURDAY, MARCH 18<sup>TH</sup> @ 9:30AM (GROUP IS REQUESTING WREATH LAYING CEREMONY)
- TICKET TO A PERFORMANCE OF THE NATIONAL OPERA- "BLUE", AT THE KENNEDY CENTER, FRIDAY, MARCH 17, 2023 @7:30PM. (BASED ON ESTIMATED TICKET PRICE OF \$74.00. THIS PRICE LEVEL IS FOR FRONT BALCONY SEATS-PENDING CONFIRMATION ONCE TICKETS GO ON SALE TO PUBLIC)
- STEP ON GUIDE ILLUMINATED TOUR OF DC (ONE GUIDE PER BUS) ON SATURDAY EVENING, MARCH 18, 2023, 7:00PM-9:30PM (BASED ON 2022 RATES AND PENDING CONFIRMATION)
- TWO SECURITY GUARDS EACH EVENING FOR SIX HOURS (BASED ON 2022 RATES AND PENDING CONFIRMATION)
- FIVE CHAPERONES COMPLIMENTARY FOUR IN DOUBLE OCCUPANCY AND ONE IN SINGLE OCCUPANCY, BASED ON ABOVE PACKAGE FEATURES
- ON CALL PERKINS TRAVEL REPRESENTATIVE AVAILABLE 24/7 WHILE YOU ARE TRAVELING
- LUGGAGE TAGS, TAXES AND GRATUITY ON ABOVE PACKAGE FEATURES

COST: \$844.00 PER STUDENT BASED ON FOUR TO A ROOM  
\$892.00 PER STUDENT BASED ON THREE TO A ROOM  
\$988.00 PER STUDENT BASED ON TWO TO A ROOM

I have predicated the above cost on minimum of 50 paying students. If the student number should increase or decrease the costs are subject to change. The final cost per student will depend on their placement on the rooming list. Once we receive the rooming list we then will invoice you according to the number of quad, triple and double student bedrooms.



Please be advised with the possibility of escalating fuel prices a surcharge might be levied, which is beyond our control.

We offer limited insurance coverage. It is mandatory that you convey this information to each participant, in writing, when sending the students home with the details of the trip. This information will be emailed to you when the trip has been approved. Insurance must be purchased prior to the parents paying the final balance of the trip.

Once we have received all the contracts, we will put together a payment schedule and cancellation letter. Please take careful note of penalty amounts and dates in your cancellation letter.

If you should have any questions or would like to make any revisions to the above, please do not hesitate to contact me. I look forward to working with you on this trip.

Sincerely,

Janet Buslewicz  
Group Services  
PERKINS TRAVEL MANAGEMENT

## ENCLOSURE 2

	Sept.2021	Oct. 2021	Nov.2021	Dec.2021	Jan.2022	Feb.2022	Mar.2022	Apr.2022	1-May	1-Jun
PRE -K	45	44	45	44	45	46	47	48	48	
KINDER.	41	42	43	45	46	44	45	45	45	
1	42	42	42	43	43	44	45	45	44	
2	37	38	39	37	37	37	36	36	35	
3	48	49	49	49	49	48	48	48	46	
4	29	30	30	30	30	29	29	29	29	
TOTAL	242	245	248	248	250	248	250	251	247	
5	50	50	50	50	50	50	50	50	50	
6	37	37	38	38	38	35	36	36	36	
7	40	41	41	40	40	40	40	40	40	
8	44	44	43	43	43	43	44	44	45	
TOTAL	171	172	172	171	171	168	170	170	171	
9	42	42	42	42	42	42	41	41	41	
10	49	49	50	51	51	50	50	50	50	
11	61	61	61	61	61	62	64	64	64	
12	60	60	60	59	59	58	58	58	58	
TOTAL	212	212	213	213	213	212	213	213	213	
In-District										
Outplaced	7	7	8	9	9	8	8	8	8	
DISTRICT	632	629	633	632	634	628	633	634	631	
TOTAL	637	636	641	641	643	636	A	642	639	

# ENCLOSURE 3

## WESTBROOK BOARD OF EDUCATION EDUCATE, CHALLENGE, & INSPIRE

### WESTBROOK BOARD OF EDUCATION Tuesday, April 12, 2022 @ 7:00 p.m. Regular Board of Education Meeting

#### MINUTES

Members Present: K. Walker, D. Perreault, C. Kuchlewind, Z. Hayden, M. Luft, S. Greaves, M. Palumbo, A. Miesse, M. Esposito (via telephone)

Also present: Superintendent Kristina Martineau; Business Manager Lesley Wysocki, IT Director, Ben Russell; Administrators: R. Rose, T. Winch, M. Talmadge; and guest presenter, Angelo Saba

- I. CALL TO ORDER – Kim Walker, Chair, called the meeting to order at 7:00 p.m. in the WHS library.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGMENTS: None
- IV. STUDENT REPRESENTATIVE REPORT – Andrew Livingstone
  - A. Introduction of new Student BOE representatives for 2022-2023 - Rising Senior Delaney Belcourt: Principal Tara Winch introduced Delaney as the senior student representative for the 2022-2023 school year. A. Livingstone reported on recent school activities including the success of The Theory of Relativity, Band and Chorus concert, conversations with 8<sup>th</sup> graders about the chorus and band programs, plans to bring back Acoustic Café, Team Leadership activities with incoming freshmen; Student Council hosting field night, Autism event and beginning of spring sports.
- V. PUBLIC COMMENT:

Peter Huta, grandfather of three Westbrook students, expressed his concern regarding the bus situation. He commented that he drives his grandchildren to school noting the bus difficulties. He believes the bus drivers should be compensated better and we should not choose the lowest bidder. He is concerned with busses being late and not enough drivers. Mr. Huta's comments will be acknowledged.
- VI. ADMINISTRATOR(S) COMMENTS: None
- VII. NEW BUSINESS:
  - A. Healthy Food Certification 2022-2023: The BOE discussed the healthy food certification program and was asked to approve continuation of participation for 2022-2023.

**MOTION #1 for healthy food option:** MOTION by K. Walker and SECOND by Z. Hayden: Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022, through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school 1 Public schools include all public schools, regional educational service centers, the Connecticut Technical Education and Career System (CTECS), charter schools, interdistrict magnet schools, and endowed academies. Page 2 of 3 | Connecticut State Department of Education cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

*Vote: (ayes) Z. Hayden, M. Luft, S. Greaves, C. Kuehlewind, K. Walker, D.*

*Perreault, M. Palumbo, A. Miesse (Nay) M. Esposito*

**MOTION CARRIES**

**Motion #2 for food exemptions:** MOTION by Z. Hayden and SECOND by D. Perreault that the board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

*Vote: (Ayes) Z. Hayden, M. Luft, S. Greaves, C. Kuehlewind, K. Walker, D.*

*Perreault, M. Palumbo, A. Miesse, M. Esposito* **MOTION CARRIES**

**Motion #3 for Beverage exemptions:** MOTION by M. Palumbo and SECOND by M Luft that the board of education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the

official school day. "Location" means where the event is being held and must be the same place as the beverage sales.

*Vote: (Ayes) Z. Hayden, M. Luft, S. Greaves, C. Kuehlewind, K. Walker, D. Perreault, M. Palumbo, A. Miesse, M. Esposito MOTION CARRIES*

- B. Oxford Academy - Light on Westbrook Fundraising Contribution Acceptance: Superintendent Martineau acknowledged the success of "Light on Westbrook" and asked the BOE to approve the acceptance of the donation from Oxford Academy for the summer food program of \$2500 raised. *MOTION by M. Palumbo to approve the donation of \$2500 to WPS Food Program and SECOND by A. Miesse. Vote unanimous. MOTION CARRIES.*
- C. Introduction and Curriculum Update – Angelo Saba – Robotics and Automated Systems I Curriculum: Angelo Saba, Social Studies teacher and PreK-12 Instructional Coordinator provided a presentation to the BOE, showing how to navigate the curriculum on the WPS website. Mr. Saba also presented the "Robotics and Automated Stems I Curriculum and asked for the BOE's approval. The Board was pleased to witness the work of the Robotics class of which Mr. Saba demonstrated a robot created by the students in Mr. Dailey's class, reacting to several commands Mr. Saba also praised the work of Mr. Daily and Mrs. Carson for her work in the community and internship programs and said that Westbrook is a leader on the shoreline with this curriculum and has even received communication from an Ohio school interested in modeling our curriculum. Several board members commented and praised the work of those involved in this curriculum process. *MOTION by D. Perreault and SECOND by M. Palumbo to approve the Robotics and Automated Systems I curriculum. Vote: (ayes) A. Miesse, M. Palumbo, D. Perreault, M. Luft, S. Greaves, Z. Hayden, C. Kuehlewind, K. Walker (Abstained) M. Esposito MOTION CARRIES*

#### VIII. SUPERINTENDENT'S REPORT

- A. Enrollment – April 2022: Superintendent Martineau reported total enrollment for April of 642 students (251 Elementary, 170 middle school, and 213 high school)
- B. Portrait of a Graduate Update: Superintendent Martineau reported on the work of the Portrait of a Graduate committee. The five priorities have been identified and work is continuing on "bullets" for each category. The work is on track to present to the Board in May and could possibly be approved in June. At this point "image work has not been done. Superintendent Martineau commented she is appreciative of those involved and the professional development process and to the administrators.

#### IX. OLD BUSINESS:

The following policies were presented to the full board as a second reading with a request to approve:

- A. Policy 1000 – Non-Discrimination – Community/Board Operation
- B. Policy 4000 – Non-Discrimination – Personnel
- C. Policy 5000 – Non-Discrimination – Students
- D. Recommendation to rescind Policy 0521 – Non-Discrimination and replace with Policy 1000, Policy 4000, and Policy 5000

- E. COVID Related Policies: 4118.237, 4218.237, 5141.8 – Face mask coverings – Recommendation to Rescind (per WPS Policy 9311)
- F. Policy 9030 – Democratic Principles – (Revised)
- G. Policy 9160 – Student Representatives on the Board of Education – (Revised)
- H. Policy 9321 – Time, Place and Notification of Meetings – (Revised)

K. Walker, Chair of the Policy Subcommittee, asked the BOE to approve the recommendations for the revision, adoption or rescinding of the above mentioned policies as recommended by the Policy subcommittee. This is the second reading. *MOTION by D. Perreault to approve the recommended changes of the documented policies as presented and SECOND by Z. Hayden. Vote unanimous. MOTION CARRIES.*

#### X. CONSENT AGENDA

- A. Approval of Minutes:
  - 1. Regular meeting of March 08, 2022
  - 2. Special meeting of March 24, 2022

*MOTION by M. Luft to approve the minutes of March 8, 2022 and March 24, 2022 and SECOND by A. Miesse. Vote unanimous. MOTION CARRIES.*

#### XI. FINANCIAL REPORTS

- A. Review of Check Listing: The Board reviewed check listings for March 3 in the amount of \$176,090.01; March 7 in the amount of \$159,390.40 and on March 31 in the amount of \$90,069.37.
- B. Budget Narrative/Review of Expenditure Report: L. Wysocki updated the Board on the budget as it stands having no concerns.
- C. Line Item Transfer: None
- D. Insurance Report: An updated report was provided. There was discussion on renewal rates and negotiations.

#### XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker reported work is continuing to make sure required policies are on the website. .
- B. Long Range Planning – D. Perreault reported LRP projects are on track.
- C. Fiscal & Budget – Z. Hayden reported Fiscal and Budget will meet on May 19.
- D. Teaching & Learning – D. Perreault reported Teaching and Learning met and heard from presenter, Angelo Saba on the curriculum process.
- E. Communications & Marketing – M. Luft reported the committee met and discussed goals and plans to come up with a promo video.
- F. Negotiations – S. Greaves commented that Negotiations Committee will soon begin their work. Superintendent Martineau will update as far as a timeline.
- G. Town Energy Ad Hoc Committee – no report
- H. LEARN: Z. Hayden reported hearing from the Principal of the Multi- Cultural Arts School in New London. LEARN approved the Healthy Food Certification and discussed training of staff of Narcan use.
- I. PTSO Representatives - M. Luft (Daisy) reported the Daisy staff room was re-done,

Daisy Dash was a success and cultural arts programs are being brought back. Z. Hayden (WMS), reported on upcoming fundraiser re: pasta dinner on May 7. K. Walker (WHS) reported on guidance scholarship process, weather station, SAT and PSAT preps, parent/teacher conversations, course selections and several fundraisers.

- J. BOE Ad Hoc Calendar Committee – Z. Hayden, Chair, talked about the BOE schedule of tasks the committee put together as a guide for the BOE to use going forward. K. Walker acknowledged Mr. Hayden for his work on this project.

### XIII BOARD OF EDUCATION GOALS

- A. Bills voted out of the Education Committee 3/31 CABE webinar: The BOE received a document listing legislative bills related to education.
- B. BOE Retreat and Self-Evaluation: The Board will meet on May 18 at 5:00 p.m. for a Board Retreat and Self Evaluation. The plan is to have a CABE representative available for professional development

### XIV. PERSONNEL

- A. Professional Resignation(s):
  - 1. Rosemary Unan – Special Education Teacher – Superintendent Martineau reported the resignation of Ms. Unan effective March 18.

### XV. EXECUTIVE SESSION:

*MOTION to move to Executive Session at 8:32 p.m. by Z. Hayden and SECOND by D. Perreault with an invitation to Superintendent Martineau and Business Manager Lesley Wysocki to discuss contract negotiations and evaluation of legal services. Vote unanimous.*

Discussion of matters that would result in the disclosure of exempt matters.

### XVI. PUBLIC SESSION

- A. Legal Services

- XVII. ADJOURN: MOTION by D. Perreault and SECOND by M. Palumbo to adjourn at 9:18 p.m.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next BOE meeting

## Westbrook Public Schools

## ENCLOSURE 4

## Check Listing

Fiscal Year: 2021-2022

## Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/13/2022  
 From Check: 37903  
 From Voucher: 1132

To Date: 4/13/2022  
 To Check: 37941  
 To Voucher: 1132

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37903	04/13/2022	ALLSTON SUPPLY CO., INC.	\$27.17	1132	Printed	Expense	<input type="checkbox"/>		
37904	04/13/2022	AUTOMATED BLDG SYSTEMS	\$381.02	1132	Printed	Expense	<input type="checkbox"/>		
37905	04/13/2022	BIO-RAD LABORATORIES	\$203.00	1132	Printed	Expense	<input type="checkbox"/>		
37906	04/13/2022	CBS THERAPY	\$13,896.00	1132	Printed	Expense	<input type="checkbox"/>		<i>para vacancy coverage</i>
37907	04/13/2022	CDWG GOVERNMENT, INC.	\$1,348.90	1132	Printed	Expense	<input type="checkbox"/>		<i>monitor replacements</i>
37908	04/13/2022	CIAC	\$80.00	1132	Printed	Expense	<input type="checkbox"/>		
37909	04/13/2022	CITIZENS BANK-MASTERCARD	\$908.98	1132	Printed	Expense	<input type="checkbox"/>		<i>ECC website renewal</i>
37910	04/13/2022	CONN.WATER CO.	\$768.84	1132	Printed	Expense	<input type="checkbox"/>		
37911	04/13/2022	CONNECTICUT WOMEN'S CONSORTIUM, INC.	\$100.00	1132	Printed	Expense	<input type="checkbox"/>		
37912	04/13/2022	CURTIN MOTOR LIVERY SERV.	\$9,470.00	1132	Printed	Expense	<input type="checkbox"/>		<i>spec. ed. transportation</i>
37913	04/13/2022	DBO-TSG	\$2,650.01	1132	Printed	Expense	<input type="checkbox"/>		<i>phone bill</i>
37914	04/13/2022	DELTA-T GROUP HARTFORD, INC.	\$1,856.28	1132	Printed	Expense	<input type="checkbox"/>		<i>para coverage</i>
37915	04/13/2022	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$5,735.50	1132	Printed	Expense	<input type="checkbox"/>		<i>grounds maintenance contract</i>
37916	04/13/2022	ELECTRICAL WHOLESALERS	\$247.94	1132	Printed	Expense	<input type="checkbox"/>		
37917	04/13/2022	FOLLETT SCHOOL SOLUTIONS, INC.	\$1,307.50	1132	Printed	Expense	<input type="checkbox"/>		<i>HS math text books</i>
37918	04/13/2022	HOME DEPOT	\$172.05	1132	Printed	Expense	<input type="checkbox"/>		
37919	04/13/2022	[REDACTED]	\$6,138.54	1132	Printed	Expense	<input type="checkbox"/>		<i>spec. ed. tuition</i>
37920	04/13/2022	J.W. PEPPER & SON INC.	\$159.49	1132	Printed	Expense	<input type="checkbox"/>		
37921	04/13/2022	JILL BRITTON	\$146.80	1132	Printed	Expense	<input type="checkbox"/>		
37922	04/13/2022	JOSTENS	\$52.60	1132	Printed	Expense	<input type="checkbox"/>		
37923	04/13/2022	KELLY SERVICES INC.	\$3,362.90	1132	Printed	Expense	<input type="checkbox"/>		<i>substitutes</i>
37924	04/13/2022	KRISTINA MARTINEAU	\$500.00	1132	Printed	Expense	<input type="checkbox"/>		



# Westbrook Public Schools

## Check Listing

Fiscal Year: 2021-2022

### Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/13/2022  
From Check: 37903  
From Voucher: 1132

To Date: 4/13/2022  
To Check: 37941  
To Voucher: 1132

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37925	04/13/2022	LANGUAGE LINE SERVICES, INC.	\$177.46	1132	Printed	Expense	<input type="checkbox"/>		
37926	04/13/2022	LEONARD SAFETY EQUIPMENT, INC	\$53.63	1132	Printed	Expense	<input type="checkbox"/>		
37927	04/13/2022	M & J BUS, INC.	\$52,270.98	1132	Printed	Expense	<input type="checkbox"/>		
37928	04/13/2022	M.D. STETSON COMPANY INC.	\$273.36	1132	Printed	Expense	<input type="checkbox"/>		
37929	04/13/2022	MARKS PLUMBING PARTS	\$129.24	1132	Printed	Expense	<input type="checkbox"/>		
37930	04/13/2022	NEW PRECISION TECHNOLOGY LLC	\$175.00	1132	Printed	Expense	<input type="checkbox"/>		
37931	04/13/2022	PD MONSTER LLC.	\$3,100.00	1132	Printed	Expense	<input type="checkbox"/>		
37932	04/13/2022	PEARSON CLINICAL ASSESSMENT	\$73.60	1132	Printed	Expense	<input type="checkbox"/>		
37933	04/13/2022	SAYBROOK HARDWARE	\$300.74	1132	Printed	Expense	<input type="checkbox"/>		
37934	04/13/2022	SHIPMAN & GOODWIN	\$433.00	1132	Printed	Expense	<input type="checkbox"/>		
37935	04/13/2022	SOLANT HEALTH, LLC.	\$8,681.52	1132	Printed	Expense	<input type="checkbox"/>		
37936	04/13/2022	STADIUM SYSTEMS	\$2,389.30	1132	Printed	Expense	<input type="checkbox"/>		
37937	04/13/2022	SUBURBAN STATIONERS	\$1,997.90	1132	Printed	Expense	<input type="checkbox"/>		
37938	04/13/2022	TARA WINCH	\$102.00	1132	Printed	Expense	<input type="checkbox"/>		
37939	04/13/2022	[REDACTED]	\$7,700.00	1132	Printed	Expense	<input type="checkbox"/>		
37940	04/13/2022	THE READING LEAGUE	\$400.00	1132	Printed	Expense	<input type="checkbox"/>		
37941	04/13/2022	Wattifi Inc.	\$7,501.83	1132	Printed	Expense	<input type="checkbox"/>		

home → school runs, field trips, athletic trips  
spec. ed. runs, club trips

ICP training

para vacancies  
athletic supplies  
copier paper + office supplies

spec. ed. tuition

electricity "supply"

Total Amount: \$135,273.08

End of Report

# Westbrook Public Schools

## Check Listing

Fiscal Year: 2021-2022

### Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/28/2022  
From Check: 37942  
From Voucher: 1137

To Date: 4/28/2022  
To Check: 37985  
To Voucher: 1137

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37942	04/28/2022	ALL WASTE, INC.	\$2,395.60	1137	Printed	Expense	<input type="checkbox"/>		
37943	04/28/2022	AMAZON CREDIT PLAN	\$3,990.38	1137	Printed	Expense	<input checked="" type="checkbox"/>		
37944	04/28/2022	BSNSPORTS	\$521.75	1137	Printed	Expense	<input type="checkbox"/>		
37945	04/28/2022	CABE, INC.	\$284.00	1137	Printed	Expense	<input type="checkbox"/>		
37946	04/28/2022	CAS	\$360.00	1137	Printed	Expense	<input type="checkbox"/>		
37947	04/28/2022	CBS BLOOM'S BUSINESS SYSTEMS, INC.	\$3,505.14	1137	Printed	Expense	<input type="checkbox"/>		
37948	04/28/2022	CIT TECHNOLOGY FIN SERV., INC.	\$7,947.46	1137	Printed	Expense	<input type="checkbox"/>		
37949	04/28/2022	CLINTON SPORT SHOP	\$714.00	1137	Printed	Expense	<input type="checkbox"/>		
37950	04/28/2022	COMMERCIAL BANKING	\$68.30	1137	Printed	Expense	<input type="checkbox"/>		
37951	04/28/2022	CONN.WATER CO.	\$1,334.51	1137	Printed	Expense	<input type="checkbox"/>		
37952	04/28/2022	CONNECTICUT WOMEN'S CONSORTIUM, INC.	\$50.00	1137	Printed	Expense	<input type="checkbox"/>		
37953	04/28/2022	DEBOW MECHANICAL SERVICES	\$9,575.00	1137	Printed	Expense	<input type="checkbox"/>		
37954	04/28/2022	DELTA-T GROUP HARTFORD, INC.	\$1,082.83	1137	Printed	Expense	<input type="checkbox"/>		
37955	04/28/2022	EB EXTERMINATING CO.	\$113.00	1137	Printed	Expense	<input type="checkbox"/>		
37956	04/28/2022	EVERSOURCE	\$9,727.54	1137	Printed	Expense	<input type="checkbox"/>		
37957	04/28/2022	FOLLETT SCHOOL SOLUTIONS, INC.	\$291.44	1137	Printed	Expense	<input type="checkbox"/>		
37958	04/28/2022	FRONTIER	\$779.93	1137	Printed	Expense	<input type="checkbox"/>		
37959	04/28/2022	HINDING TENNIS LLC	\$1,100.00	1137	Printed	Expense	<input type="checkbox"/>		
37960	04/28/2022	J.W. PEPPER & SON INC.	\$311.98	1137	Printed	Expense	<input type="checkbox"/>		
37961	04/28/2022	JOSTENS	\$1,930.57	1137	Printed	Expense	<input type="checkbox"/>		
37962	04/28/2022	JULIO SOLIS	\$21.85	1137	Printed	Expense	<input type="checkbox"/>		
37963	04/28/2022	LEARN	\$350.00	1137	Printed	Expense	<input type="checkbox"/>		

Trash removal  
HS/MS sports, HS/MS tech ed,  
MS health, MS world lang,  
Daisy + MS library books, Co. + HS  
office supplies, MS music, MS  
general supplies  
annual overage charges  
from lease agreement  
copier lease agreement  
water usage + testing  
HS water heater replacement  
para coverage  
Electricity "delivery"  
track repair  
HS graduation supplies -  
robes, diplomas, tassels

# Westbrook Public Schools

## Check Listing

Fiscal Year: 2021-2022

### Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/28/2022  
From Check: 37942  
From Voucher: 1137

To Date: 4/28/2022  
To Check: 37985  
To Voucher: 1137

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37964	04/28/2022	LIGHTHOUSE SIGN CO.	\$185.25	1137	Printed	Expense	<input type="checkbox"/>		
37965	04/28/2022	M & J BUS, INC.	\$23,622.38	1137	Printed	Expense	<input type="checkbox"/>		<i>Unal/VoAg, spec.ed., late buses</i>
37966	04/28/2022	M.D. STETSON COMPANY INC.	\$54.69	1137	Printed	Expense	<input type="checkbox"/>		
37967	04/28/2022	MARESOLE, LLC	\$134.40	1137	Printed	Expense	<input type="checkbox"/>		
37968	04/28/2022	MAUREEN D. CALDWELL	\$42.55	1137	Printed	Expense	<input type="checkbox"/>		
37969	04/28/2022	MJ DALY	\$386.00	1137	Printed	Expense	<input type="checkbox"/>		
37970	04/28/2022	MUTUAL OF OMAHA	\$1,939.66	1137	Printed	Expense	<input type="checkbox"/>		<i>life insurance premium</i>
37971	04/28/2022	NATIONAL AUTO PARTS	\$418.33	1137	Printed	Expense	<input type="checkbox"/>		
37972	04/28/2022	NEW ENGLAND CENTER FOR HEARING REHAB	\$212.66	1137	Printed	Expense	<input type="checkbox"/>		
37973	04/28/2022	OLD SAYBRK SCHLS ACTIVITY	\$398.19	1137	Printed	Expense	<input type="checkbox"/>		
37974	04/28/2022	PEARSON CLINICAL ASSESSMENT	\$102.50	1137	Printed	Expense	<input type="checkbox"/>		
37975	04/28/2022	PITNEY BOWES	\$145.95	1137	Printed	Expense	<input type="checkbox"/>		
37976	04/28/2022	SAYBROOK HARDWARE	\$105.96	1137	Printed	Expense	<input type="checkbox"/>		
37977	04/28/2022	SOLANT HEALTH, LLC.	\$5,262.25	1137	Printed	Expense	<input type="checkbox"/>		<i>para coverage</i>
37978	04/28/2022	SOUTHERN CT GAS CO	\$5,590.72	1137	Printed	Expense	<input type="checkbox"/>		<i>NG "delivery"</i>
37979	04/28/2022	SPEAK SOBRIETY LLC.	\$2,000.00	1137	Printed	Expense	<input type="checkbox"/>		<i>ms assembly</i>
37980	04/28/2022	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$14,255.74	1137	Printed	Expense	<input type="checkbox"/>		<i>NG "supply"</i>
37981	04/28/2022	THE HUNTINGTON NATIONAL BANK	\$8,567.96	1137	Printed	Expense	<input type="checkbox"/>		<i>Madison Solar - credits</i>
37982	04/28/2022	THE READING LEAGUE	\$600.00	1137	Printed	Expense	<input type="checkbox"/>		
37983	04/28/2022	TREASURER STATE OF CT - DAS	\$2,574.00	1137	Printed	Expense	<input type="checkbox"/>		<i>CEN access</i>
37984	04/28/2022	VERIZONWIRELESS	\$245.02	1137	Printed	Expense	<input type="checkbox"/>		
37985	04/28/2022	WALMART - CAPITAL ONE	\$282.05	1137	Printed	Expense	<input type="checkbox"/>		

## Westbrook Public Schools

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### Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/28/2022

To Date: 4/28/2022

From Check: 37942

To Check: 37985

From Voucher: 1137

To Voucher: 1137

Total Amount: \$113,581.54

End of Report

**Budget Narrative**  
**April 30, 2022**

***Salary Accounts-*** The payroll encumbrance has been through a final review and updated accordingly. Any vacant/unfilled positions have all been released from the purchase order, unpaid leaves and grant funds have been accounted for. The ARP grant funded work continues to flow through the general fund payroll and offsets may not be completed within the same month. These accounts will continue to be monitored closely through the end of the year. An overall balance is anticipated and will be used to cover staffing services provided under the Professional Services category, or other decided upon deficits.

***Benefits -*** Associated Social Security/Medicare costs, as well as the health and life insurance figures for known personnel have been reviewed. All HSA contributions have been made. All waiver payments have been made. Applicable employee cost shares have now been calculated and the purchase order for health insurance has been adjusted. Benefit lines are running as expected, currently with a slight balance. Should the Board decide to contribute additional funds to the reserve account, there will be an overall deficit.

***Transportation-*** Summer School/ ESY (Extended School Year) have all be paid and annual purchase orders have been entered. Further adjustments will be based on student need. Currently this category is running as expected. Could see a slight balance depending on spring athletics and field trip expenses.

***Purchased Services-***Annual building maintenance contracts and other annual blanket purchase orders have been entered. Deficit in *Professional Services* will be covered by the balance from the salary accounts.

***Tuition-*** Summer School/ ESY (Extended School Year) contracts have been paid and annual student placements have been entered. Further adjustments will be based on student need. An overall balance is anticipated due to changes in special education placements.

***Supplies-*** Materials requested to date have been ordered. All other orders are being processed as needed. The encumbrances for electricity still need to be adjusted. An overall balance is anticipated in this category, although this report is showing a deficit.

***Properties (equipment) –*** All requests to date have been ordered. Typically, this category runs as anticipated, however, there could be a slight balance, unless specific decisions impact it.

***5/4/2022***  
***LEW***

# Westbrook Public Schools

## Financial Statement For the Period 07/01/2021 through 04/30/2022

Fiscal Year: 2021-2022

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
<b>EXPENSES</b>							
Salaries							
All Wages (+)	\$11,664,189.63	\$9,080,450.88	\$9,080,450.88	\$2,583,738.75	\$2,199,769.04	\$383,969.71	3.3%
Sub-total : Salaries	\$11,664,189.63	\$9,080,450.88	\$9,080,450.88	\$2,583,738.75	\$2,199,769.04	\$383,969.71	3.3%
Benefits							
All Benefits (+)	\$2,467,881.48	\$2,328,127.65	\$2,328,127.65	\$139,753.83	\$132,810.45	\$6,943.38	0.3%
Sub-total : Benefits	\$2,467,881.48	\$2,328,127.65	\$2,328,127.65	\$139,753.83	\$132,810.45	\$6,943.38	0.3%
Professional Services							
Professional Services (+)	\$820,932.62	\$744,483.29	\$744,483.29	\$76,449.33	\$244,732.50	(\$168,283.17)	-20.5%
Sub-total : Professional Services	\$820,932.62	\$744,483.29	\$744,483.29	\$76,449.33	\$244,732.50	(\$168,283.17)	20.5%
Purch. Services- BLDG							
Bldg Services (+)	\$398,806.49	\$275,151.01	\$275,151.01	\$123,655.48	\$28,022.37	\$95,633.11	24.0%
Sub-total : Purch. Services- BLDG	\$398,806.49	\$275,151.01	\$275,151.01	\$123,655.48	\$28,022.37	\$95,633.11	24.0%
Transportation							
Transportation Services (+)	\$868,602.00	\$627,710.25	\$627,710.25	\$240,891.75	\$219,340.68	\$21,551.07	2.5%
Sub-total : Transportation	\$868,602.00	\$627,710.25	\$627,710.25	\$240,891.75	\$219,340.68	\$21,551.07	2.5%
Purchased Services							
Other Services (+)	\$146,232.34	\$80,652.79	\$80,652.79	\$65,579.55	\$9,767.40	\$55,812.15	38.2%
Sub-total : Purchased Services	\$146,232.34	\$80,652.79	\$80,652.79	\$65,579.55	\$9,767.40	\$55,812.15	38.2%
Tuition							
All Tuitions (+)	\$924,277.64	\$504,656.19	\$504,656.19	\$419,621.45	\$177,943.48	\$241,677.97	26.1%
Sub-total : Tuition	\$924,277.64	\$504,656.19	\$504,656.19	\$419,621.45	\$177,943.48	\$241,677.97	26.1%
Supplies							
All Supplies (+)	\$999,845.75	\$705,997.59	\$705,997.59	\$293,848.16	\$318,593.12	(\$24,744.96)	-2.5%
Sub-total : Supplies	\$999,845.75	\$705,997.59	\$705,997.59	\$293,848.16	\$318,593.12	(\$24,744.96)	2.5%
Property							
Equipment (+)	\$221,560.00	\$89,455.31	\$89,455.31	\$132,104.69	\$75,132.52	\$56,972.17	25.7%

Operating Statement with Encumbrance

# Westbrook Public Schools

## Financial Statement For the Period 07/01/2021 through 04/30/2022

Fiscal Year: 2021-2022

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$221,560.00	\$89,455.31	\$89,455.31	\$132,104.69	\$75,132.52	\$56,972.17	25.7%
<b>Total : EXPENSES</b>	<b>\$18,512,327.95</b>	<b>\$14,436,684.96</b>	<b>\$14,436,684.96</b>	<b>\$4,075,642.99</b>	<b>\$3,406,111.56</b>	<b>\$669,531.43</b>	<b>3.6%</b>
<b>NET ADDITION/(DEFICIT)</b>	<b>\$18,512,327.95</b>	<b>\$14,436,684.96</b>	<b>\$14,436,684.96</b>	<b>\$4,075,642.99</b>	<b>\$3,406,111.56</b>	<b>\$669,531.43</b>	<b>3.6%</b>

End of Report

Operating Statement with Encumbrance

**New Vendors- April**

**OCRA Headquarters- HS senior project – tennis tournament proceeds**

**RI Zoological Society – Daisy Field Trip**

**UT Arlington AP Summer Institute – HS AP training**

**MACRI Roofing, Inc. – HS roof repair (auditorium leak)**

**Tree Trails Adventures 3, LLC – (formally Fields of Fire) – 8<sup>th</sup> grade field trip**

**5/4/2022**

**L.E.W.**