WESTBROOK BOARD OF EDUCATION EDUCATE, CHALLENGE, & INSPIRE

Long Range Plan Sub-Committee Thursday, December 16, 2021 4:15 p.m. WHS Library

AGENDA

- I. Call to Order
- II. Election of Chair Vote anticipated
- III. Approval of Minutes 1. September 28, 2021
- IV. Air Conditioning Feasibility Study Results for Daisy Ingraham Elementary School Roger LeFleur, Capital Plan Consultant and Project Manager; Lorri DiBattisto, PE-DiBattisto Associates, LLC
 - V. 2023-2027 Capital Plan Prioritization Draft Plan
- VI. Adjourn

WESTBROOK BOARD OF EDUCATION EDUCATE, CHALLENGE, & INSPIRE

Tuesday, September 28, 2021 Long Range Plan Sub-Committee 4:30 p.m. - Google Meet

MINUTES

Members Present:

Michelle Palumbo and Don Perreault

Also Present:

Dr. Kristina Martineau, Superintendent; Lesley Wysocki, Business

Manager and Roger LeFleur, Consultant

I. CALL TO ORDER: The Long Range Plan Subcommittee meeting was called to order at 4:30 p.m. by Don Perreault, Chair.

II. APPROVAL OF MINUTES

- 1. August 4, 2021
 - A. MOTION by D. Perreault and SECOND by M. Palumbo to approve the minutes of August 4, 2021. Vote unanimous.

III. A/C FEASIBILITY STUDY REVIEW WITH ENGINEER

- High School:
 - A. Energy codes were based on May-October- 23 occupancy per classroom.
 - B. West & North wings 50% ductwork need to be upgraded because of size.
 - C. Ventilation Rate is adjusted by the Control System which is adjusted to classroom occupancy- this will increase the volume of air throughout the day (Covid Proactive). Suggest running system 2 hours before and after school. System is programmed to turn on and off.
 - D. West Wing will have a rooftop system. North Wing will be an interior (attic) air handler system.
 - E. Zoning will be sectioned off for each room based on occupancy. Best economy, efficiency (20/25 years)
 - F. When more than 50% needs upgrade, everything needs to be meet code 100%
 - G. Brand new system-steel, duct, electrical.
 - H. Installation/Work to occur during summer.
 - I. Discussion about benefits/need of increased ventilation and climate control within the building.

Daisy Ingraham:

A. The committee voted for a more in depth air conditioning feasibility study for Daisy. Vote unanimous.

IV. DASY REMAINING UNIT VENTILATOR OPTIONS

A. ABS controls need to be replaced on unit ventilators. Roger LeFleur recommended replacing ABS controls for all unit ventilators. The vendor has agreed to hold the current cost and the committee agreed to move forward with the vender to finish the ventilator project. (19 units)

V. DAISY DOOR PROJECT PRELIMINARY DISCUSSION

A. The committee discussed the project being placed in the 2022/2023 Capital Improvement Plan

VI. FUTURE WHS AND OTHER HVAC PLANS

A. Roger LeFLeur recommended that rooftop units will be a part of the air conditioning system.

VII. DRAFT – 2023-2027 CAPITAL PLAN DISCUSSION

A. Lesley Wysocki will reorganize the plan as discussed at the committee meeting. The committee will review the plan at the next meeting.

VIII. ADJOURN - MOTION to adjourn at 5:31 p.m. by D. Perreault and SECOND by M. Palumbo. Vote unanimous.

TBA at next meeting

School Project Daisy Replace balance of Classroom Unit Ventilators A/C feasibility study Replace Exterior Doors A/C Building Unit (library) A/C Building Access system Roof Cutdoor Track lighting Lobby Fan Coils Building Access system Building Access system A/C/Roof top units Building Access system Roof Cutdoor Track lighting A/C/Roof top units Building Access system A/C first floor mirror of second Roof Up -dated facilities study Annual new project cost totals	DRAFT 2023-2027	L			
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