

JPTA Traffic Safety Plan (Taken from school handbook)

Student Safety is our First Priority
JPTA Drop Off and Pick Up Procedures
410 W. Court Ave.

Please know that school parking lots are not designed to handle the number of vehicles that come to campus at the beginning and end of each school day. Your patience, understanding, and support of “Operation Cooperation” is appreciated. The JPTA staff does everything they can to encourage parents to follow the parking lot rules and maximize the flow of traffic. The staff knows that your time is precious, but the safety of every student is our first priority.

Please follow the law; do not park illegally (red curbs, handicapped parking without a placard, etc.).

Student Drop Off in the Mornings:

- Students can be dropped off at the drop off lane beginning at 7:30 am. No students are allowed on the campus until 7:30am when staff begins morning duty.
- Cars are to enter the drop off lane by way of driving North on Reymond St. and taking a right on Mountain Ave.
- Excess cars that cannot pull into the drop off lane must wrap around West on Mountain and onto Reymond St. directly against the curb.
- Pull as far forward along the curb as possible before stopping your vehicle. There should be very little room between your car and the car in front of you.
- Say your goodbyes before your turn to unload – this will help keep cars moving in line.
- Please refrain from conversations with staff at the drop off lane. If you need to speak with a staff member, please park in the JPTA parking lot located on Reymond St. and enter the building.
- Please follow the directions of staff members on duty.
- Only students in the front vehicle are allowed to exit the car, one car at a time.
- Students are to exit their vehicle only on the passenger side and they must be able to get themselves out of the car without any help from their parent.
- Parents are to remain inside their cars – do not leave car unattended.
- Children are to always walk on the sidewalks.
- After your child exits the car, parents are to pull forward and turn right onto Mountain Ave.
- School starts promptly at 8:00am. A student will be tardy if they are not in their classroom line by 8:00am.
- Breakfast will be available in the cafeteria from 7:30-7:55am. Breakfast will not be served in classrooms.
- Parents are highly encouraged to participate in our Park N’ Walk program in which cars



are invited to park at Lions Park tennis court parking lot at the corner of Melendres St. and Mountain Ave. and have parents walk their students the short 0.2 mile to the school.

Student Pick Up in the Afternoons:

- Pick up begins at 3:15pm.
- Cars are to enter the drop off lane by way of driving North on Reymond St. and taking a right on Mountain Ave.
- Excess cars that cannot pull into the drop off lane must wrap around West on Mountain and onto N. Reymond St. directly against the curb.
- Pull as far forward in the drop off lane as possible before stopping your vehicle. There should be very little room between your car and the car in front of you.
- Please refrain from conversations with staff at the drop off lane. If you need to speak with a staff member, please park in the JPTA parking lot located on Reymond St. and enter the building.
- Please follow the directions of staff members on duty.
- Students are to enter their vehicle only on the passenger side and they must be able to get themselves inside the car without any help from their parent.
 - Parents are to remain in their vehicles - do not leave vehicles unattended in the parking lot.
 - Children are to always walk on the sidewalks.
 - After your child enters the car, parents are to pull forward and turn right onto Mountain Ave.
 - If you arrive before 3:15pm, please do not go directly to any of the classrooms, nor the playground area. If you need to enter the school you must enter through the main entrance and check-in at the front office.
 - Students are only to walk to their car when directed by a staff member.
 - Afterschool Care & Enrichment students must be picked up by parking in the JPTA parking lot on Reymond, entering through the main entrance and signing the student out with the providers.
 - Parents are highly encouraged to participate in our Park N' Walk program in which cars are invited to park at Lions Park tennis court parking lot at the corner of Melendres St. and Mountain Ave. and have parents walk and pick up their students after the short 0.2 mile walk to the school.

Children who are not picked up by 3:30 will be taken to the front office.

Occasionally, a parent will encounter situations where these times do not work. In these situations, please call the office and we will be happy to work out an arrangement.

Only people listed on the emergency medical card will be allowed to pick up your child. If the office staff is unfamiliar with the person asking for your child, he/she may be asked to show a picture ID. Please make sure they are prepared to show it. Under no circumstances will a child be released to a person under the age of 18.