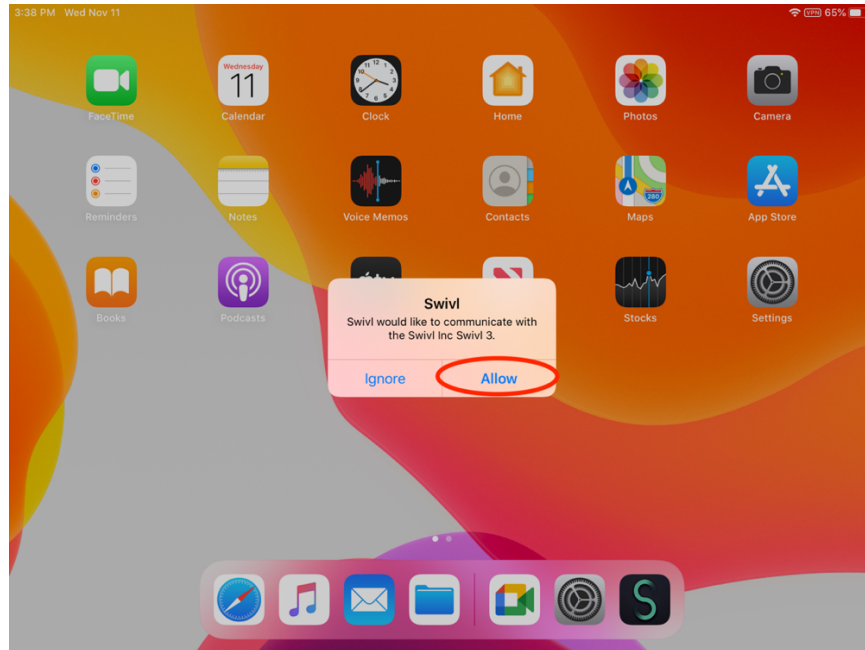


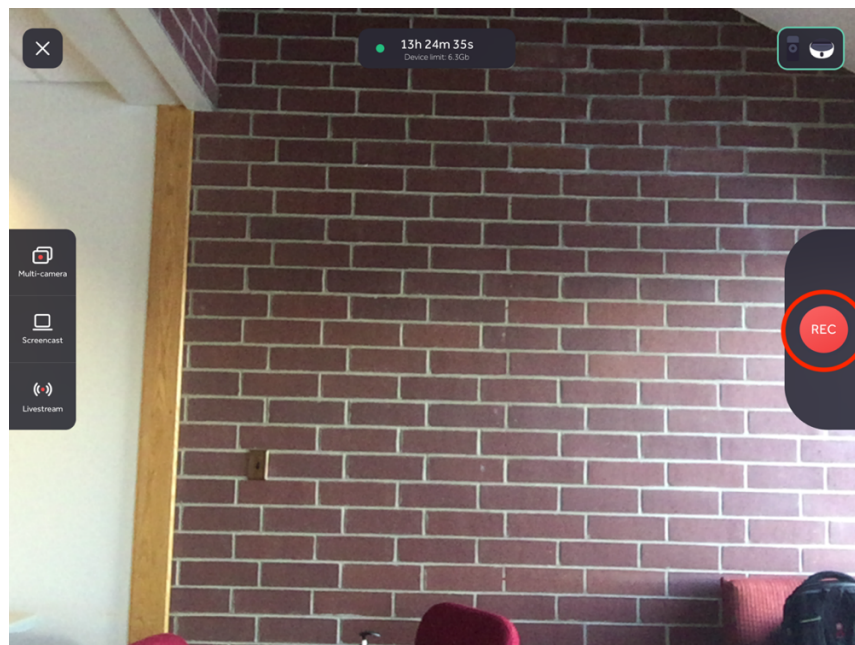
Recording from the Swivl Cloud App on the iPad

Steps:

1. Plug the iPad into Swivl, and power up the Swivl Robot, the Main Swivl Marker, and the iPad.
2. Select “Allow” to open up the Swivl App.



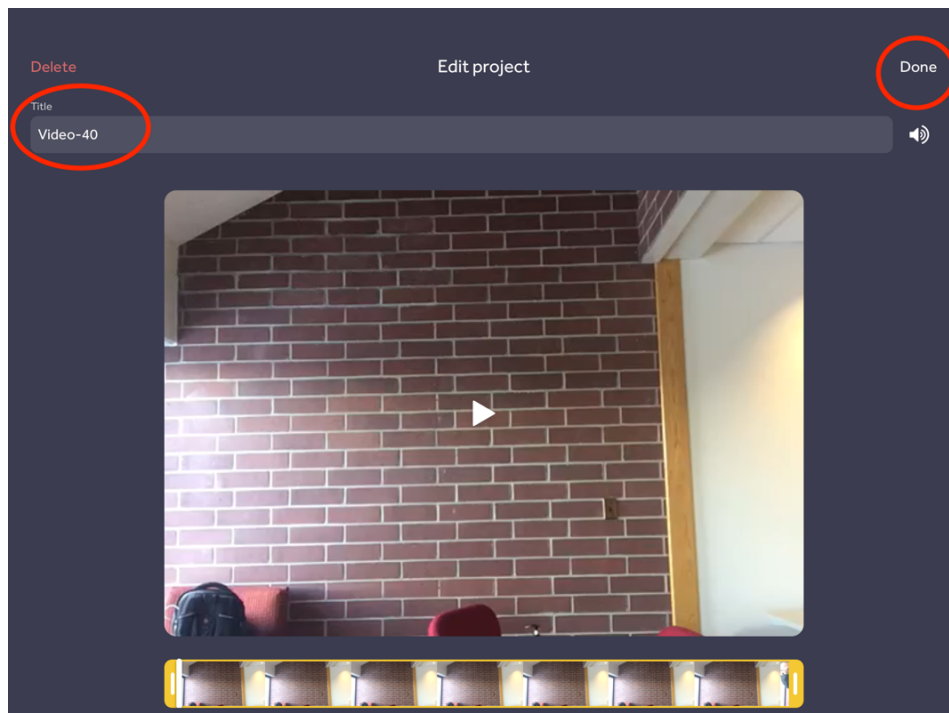
3. Instead of clicking on Livestream to open up Google Meet, you'll record your video here. Hit the record button to start recording.



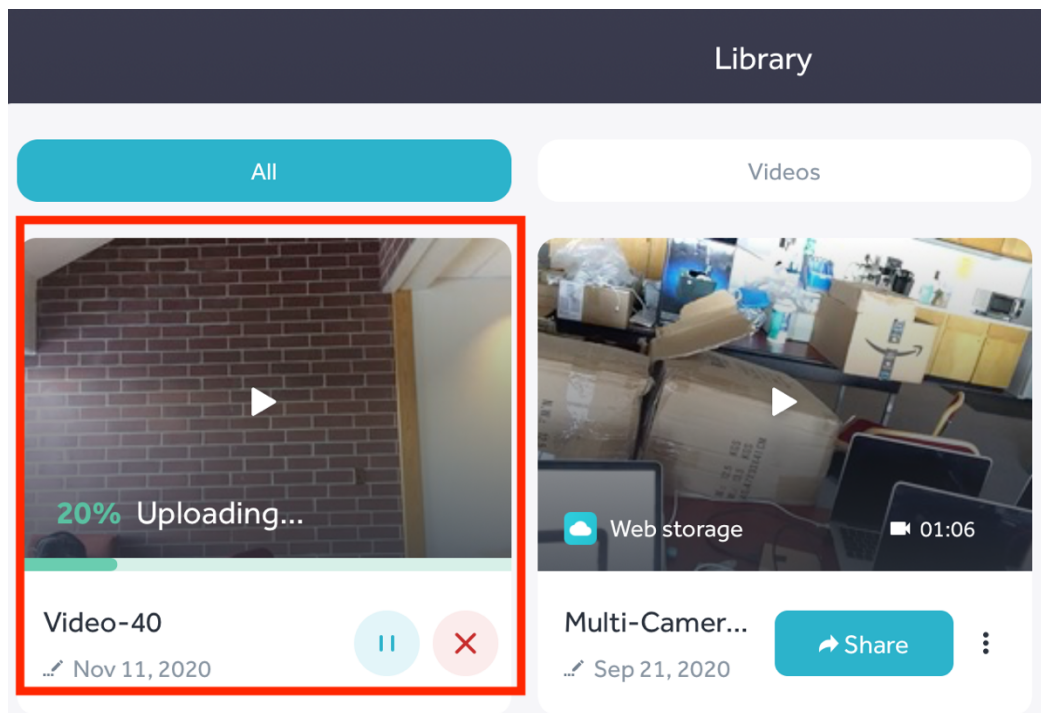
4. The recording will start automatically. On top of the iPad screen, there will be a counter telling you the duration of the video. The video only records what is shown on the iPad, and picks up the Audio from the Swivl Marker. When you are done recording the video, you can select the stop recording button on the iPad, or the red button on the side of the Swivl Marker.



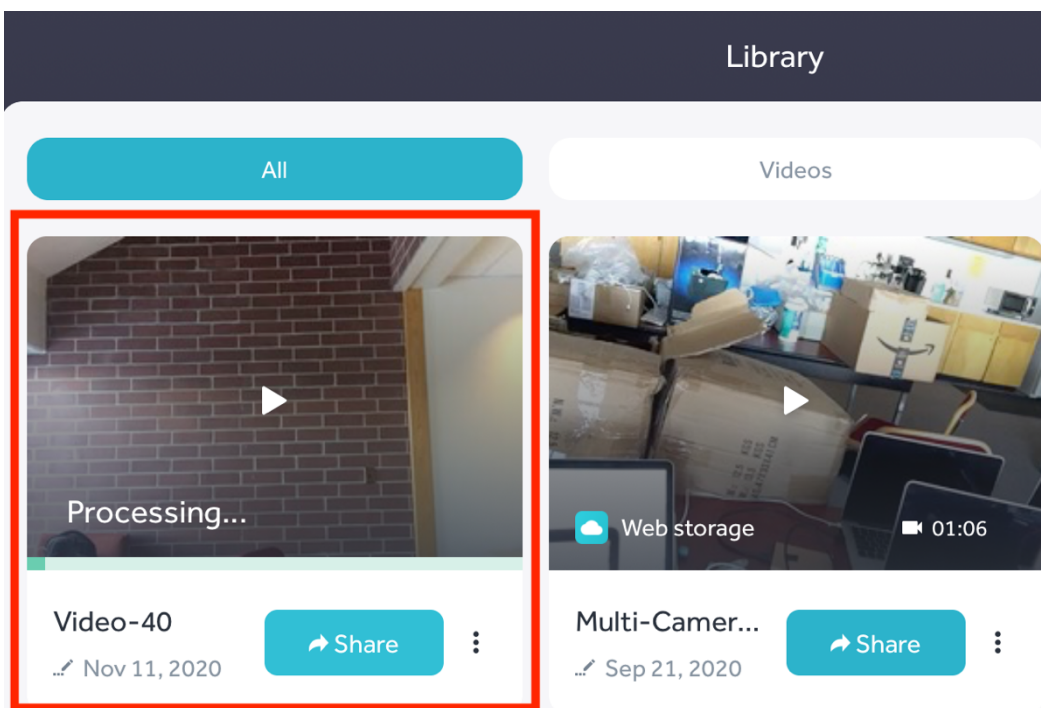
5. When the video recording finishes, you'll title the video here, and then select "Done".



- The iPad will go to your Swivl library, and the video will start to upload. The longer the video, the longer it will take to upload it. Swivl recommends videos last no longer than 20-30 minutes.



- After the video is done uploading, the video will start to process. This should only take a few minutes.



8. When the video is done uploading, it will be available in your Swivl Library.
9. On your computer, you can go to <https://cloud.swivl.com>, and edit or share your video out from there. Here are instructions for editing or sharing your video:
<https://resource.echalk.com/sr/BNQiq5IR>