

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

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| WESTBROOK BOARD OF EDUCATION Tuesday, December 13, 2022 @ 7:00 p.m. WHS Library Regular Board of Education Meeting |
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Members Present: Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, M. Palumbo,
D. Perreault, A. Miesse, S. Greaves via telephone

Absent: M. Esposito

Also Present: Superintendent Kristina J. Martineau; Administrators: Ruth Rose,
Matt Talmadge, Tara Winch; Technology Specialist, Ben Russell;
Elliott Koplas, BOE Student Representative

MINUTES

I. CALL TO ORDER – The Regular BOE meeting of December 13, 2022 was called to order at 7:00 p.m. by Superintendent Kristina J. Martineau.

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ELECTION OF OFFICERS

A. Election of BOE Officers

Superintendent Martineau conducted the nomination process for officers of the Board of Education. Voting for nominated candidates was done by paper ballot to the Board Recording Clerk and the results are as follows:

MOTION by D. Perreault to nominate Kim Walker as Chair

No other nominations were made.

Vote: Aye(s) Z. Hayden, M. Luft, C. Kuehlewind, K. Walker, D. Perreault, M. Palumbo, A. Miesse, S. Greaves via email

MOTION by M. Luft to nominate Zachary Hayden as Vice Chair.

MOTION by C. Kuehlewind to nominate Don Perreault as Vice Chair.

Votes for Z. Hayden: S. Greaves via email, M. Luft, Z. Hayden, M. Palumbo

Votes for D. Perreault: K. Walker, D. Perreault, C. Kuehlewind, A. Miesse

Given the tie vote, D. Perreault relinquished the position as Vice Chair to Z. Hayden

MOTION by D. Perreault to nominate Christine Kuehlewind as Board Secretary

No other nominations were made.

Vote: Aye(s): Z. Hayden, M. Luft, S. Greaves via email, C. Kuehlewind, K. Walker, D. Perreault, M. Palumbo, A. Miesse

Final results of the Election of Officers for 2023-24: Chair, Kim Walker; Vice chair – Zachary Hayden; Christine Kuehlewind, Board Secretary

B. Subcommittees: (Membership subject to change; K. Walker will move to ex-officio depending on M. Esposito's choice of committee membership)

Per Policy 9130, board members determined subcommittee memberships as follows:

Policy: K. Walker, M. Luft, Z. Hayden, C. Kuehlewind

Negotiations: S. Greaves D. Perreault, M. Palumbo K. Walker

Teaching and Learning: D. Perreault, C. Kuehlewind, K. Walker

Fiscal and Budget: S. Greaves, A. Miesse, Z. Hayden, K. Walker

Long Range Plan: D. Perreault, M. Palumbo, A. Miesse, K. Walker

Communications and Marketing: M. Luft, Z. Hayden, K. Walker, A. Miesse

PTSO Representatives: M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)

Energy Ad Hoc: A. Miesse

IV. BOARD OF EDUCATION ACKNOWLEDGMENTS: None

- V. STUDENT REPRESENTATIVE REPORT** – Elliott Koplas reported on the Music Concert and Marching Band Alumni performance; the Ensemble performance on Wednesday, December 14; Unified Sports and the Yale New Haven Hospital Toy Drive, and Unified Sports participation at Valley Regional; the start of boys' and girls' basketball season and Indoor Track; Induction of 23 students into National Honor Society; Interact Club's participation in the Toy Drive at Jordan's Furniture; and the Knight's Table (selling snacks to students to raise money for Student Council; and AP Government field trip to the **State Capital**.

VI. PUBLIC COMMENT: None

VII. OLD BUSINESS

A. 2023-2024 District Calendar: MOTION by A Miesse and SECOND by S Greaves to approve the 2023-24 District Calendar as presented. Vote unanimous.

B. Second Reading: Policies: The Board reviewed the following policies as a second reading and voted to approve: MOTION by Z. Hayden and SECOND by M. Luft. Vote unanimous.

1. Policies 1230 x 2 (School Connected Organizations), 3280 (Gifts, Grants and Bequests), 3281 (School Fundraisers) and 1324 (Soliciting Funds from and by Students) Rescind these policies and replace with Shipman policy 3280.
2. Policy 3280 – Shipman Policy – Gifts, Grants and Bequests to the District (replace policies listed in No. 1 above.)
3. Policy 3515 - Use of School Facility – Recommendation to adopt Shipman Policy. (Rescind and replace with Shipman 3515)
4. Policy 3542.43 – Meal Charging Policy- Adopt new policy 3542.43)
5. Policies 5145.5 and 5145.44 – Rescind and replace with 5145 – Title IX of the Education Amendments of 1972 – Prohibition of Sex Discrimination and Sexual Harassment - Students

VIII. ADMINISTRATOR(S) COMMENTS (No comments)

IX. NEW BUSINESS

A. BOE Committee Calendar Draft: The BOE members were given a draft of the subcommittees and meeting dates, which are subject to change.

B. Curriculum: The Board reviewed the curriculum work in the following subjects: Alg. I Gr. 9; Social Studies Gr. 5, 7; Math Gr. 5, 6 7, Trigonometry; Kindergarten Math; Grade 1 Math; Anatomy and Physiology; STEM/CTE and RAS II. D. Perreault

commented that Westbrook has set the gold standard for curriculum writing and is pleased it is available on the website. MOTION by Z. Hayden and SECOND by M. Palumbo to approve the above-mentioned curriculums as presented. Vote unanimous.

X. SUPERINTENDENT'S REPORT

- A. Enrollment – Superintendent Kristina Martineau reported December enrollment is currently 609 students which includes 4 out-placed students.
- B. Next Generation Accountability Report: Superintendent Martineau provided data from assessments which can be accessed on the website with a link to Ed Site.
- C. Budget Process Update: Superintendent Martineau provided details on the budget process thus far. The Budget Workshop is scheduled for January 5th. Major budget drivers are insurance costs, electricity and diesel. Transportation is up for renewal and will likely increase. A. Miesse would like to see a pie chart of increases that drive the budget such as electricity, insurance, etc. A preliminary figure of 4.83% includes future negotiations, staff reductions, reassignments, reading and math interventionists, benefit increases, etc. More discussions will follow.
- D. Westbrook Hall of Fame: Superintendent Martineau has received three nominations thus far for inductions into the Westbrook Hall of Fame.

XI. CONSENT AGENDA

MOTION by Z. Hayden and SECOND by D. Perreault to approve the minutes of November 15, 2022. Vote unanimous.

XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for November 10, 2022 in the amount of \$197,419.35.
- B. Budget Narrative/Review of Expenditure Report: An overview of the current budget was provided.
- C. Line Item Transfer – None
- D. Insurance Report: Not available. K. Walker requested it be sent to BOE upon availability.

XIII. BOARD COMMITTEE REPORTS

- A. Policy - K. Walker reported the Policy will meet in January.
- B. Long Range Planning – D. Perreault reported a LRP meeting is scheduled for 1/5/2023.
- C. Fiscal & Budget –Z. Hayden reported a Fiscal and Budget meeting is scheduled for 1/5/2023.
- D. Teaching & Learning – D. Perreault reported on Teaching and Learning and possible Course in African American studies, Robotics competition in Middletown, and 100% of seniors accessing UCONN credit in English.
- E. Communications & Marketing –. M. Luft reported on the work the committee has done regarding the Hall of Fame. Work is being done on a high school video and district video. The next meeting is scheduled for March.
- F. Negotiations – D. Perreault reported the Committee has begin the AFT negotiations process and will send out dates to AFT to move forward.
- G. Town Energy Ad Hoc – A. Miesse reported work is being done on a car port at town Hall with solar panels and plans for car charging stations.
- H. LEARN: Z Hayden agreed to attend LEARN when he is available. Patrice McCarthy (CABE) was a recent speaker. January 12 is the next meeting.
- I. PTO Representatives – M. Luft talked about the Daisy Holiday Fair; Z. Hayden said

the middle school PTO will meeting in January and a cookie swap is scheduled for December 22. T. Winch reported the high school PTSO has no president at this time, but work is going on with the gift card fundraiser.

XIV. BOARD GOALS

- A. CAFE Convention: Each of the Board attendees talked about their participation in workshops at the CAFE/CAPSS Convention. M. Palumbo, S. Greaves and K. Walker were recognized for 10 years or more of service. .
- B. Remote Access to BOE Meetings: The Board agreed to live stream regular BOE meetings.
- C. Professional Development Update – Board members attended various workshops provided by CAFE. D. Perreault attended a workshop of recognizing slavery in the towns of Old Saybrook and Westbrook, A. Miesse attended Freedom of Information workshop; M. Luft attended a workshop on communications, Z. Hayden attended Legislation workshops and K. Walker attended Moving Curriculum Forward for All Children. K. Walker and C. Kuehlewind reported on CAFE’s Legislative webinar. The Board was recognized for Leadership and will continue to pursue leadership roles.

XV. PERSONNEL – no report

XVI. ADJOURN: MOTION by D. Perreault and **SECOND** by M. Palumbo to adjourn at 8:38 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next BOE meeting