

**ROBERT TREAT ACADEMY  
CHARTER SCHOOL, INC.  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JANUARY 16, 2020**

**MINUTES**

Meeting called to order at 5:30 p.m.

**Attendance and Statement of Compliance**

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Alagia, Phil	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil		X
Pichardo, Wilson	X	
Souder, Calvin W. Esq.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala		X

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Aduato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Eveland, Scott – School Attny	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Clark, Robert - B.A.	X	

**Board Affairs**

- RESOLUTION #1-16-20-1 - Minutes of the December 17, 2019 Meeting  
[Moved by: Ms. Strand; Seconded by: Mr. Pichardo] Approved by all members present
- RESOLUTION #1-16-20-2 – Biannual Statement of Assurance regarding the use of Paraprofessional Staff 2019-2020.  
[Moved by: Ms. Strand; Seconded by: Mr. Pichardo] Approved by all members present
- RESOLUTION #1-16-20-3 – HIB Biannual Report for the period of August – December 2019.  
[Moved by: Ms. Strand; Seconded by: Mr. Pichardo]
- RESOLUTION #1-16-20-4 – CSA Goals for the 2019-2020 School Year  
[Moved by: Ms. Strand; Seconded by: Mr. Pichardo] Approved by all members present
- RESOLUTION #1-16-20-5 – Second Read and approve School Uniform Policy  
[Moved by: Ms. Davis; Seconded by: Mr. Souder]

**Fiscal**

- RESOLUTION #1-16-20-6 – Payment of Bills and Claims from the Operating Account dated December 18, 2019 through January 16, 2020 in the amount of \$558,658.29.  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-7 – Budget Transfers for the month ending October 31, 2019  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-8 – Board Secretary's (A148) Report and Treasurer's (A149) Report for the month ending October 31, 2019.  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-9 - Budget Transfers for the month ending November 30, 2019  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-10 - Board Secretary's (A148) Report and Treasurer's (A149) Report for the month ending November 30, 2019.  
[Moved by: Mr. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-11 - Certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of October 31, 2019 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-12 - Certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of November 30, 2019 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-13 – approve the payment of \$ 620,438.25 payrolls as follows:

December 13,2019	\$ 343,333.78
November 15, 2019	\$ 277,104.47
Total	\$ 620,438.25

  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously

**Fiscal (Cont'd)**

- RESOLUTION #1-16-20-14 – Comprehensive Annual Financial Report and Auditor's Management Report of Administrative Findings, Financials, Compliance and Performance for year ending June 30, 2019.  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #1-16-20-15 – Accept Corrective Action Plan for the Comprehensive Annual Financial Report and Auditor's Management Report of Administrative Findings, Financials, Compliance and Performance for the year ending June 30, 2019.  
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously

**Education**

- Principal Theresa Adubato presented the Principal's Report to the Board of Trustees

**Personnel**

- RESOLUTION #1-16-20-16 – Employment of new hires as follows:

Name	Position	Salary	Effective Date
Melissa Picon	Instructional Asst.	\$35,000.00	1/13/2020
Joanna Bianco	Instructional Asst.	\$35,000.00	1/02/2020
Dormervline Thermitus	Instructional Asst.	\$35,000.00	1/02/2020

[Moved by: Ms. Strand; Seconded by: Mr. Souder] Approved by all members present

**Executive Session**

No Executive Session at this Board Meeting.

**Public Comment Period**

No member of the public was present.  
The meeting adjourned at 6:25 pm



Respectfully submitted by:  
Lucy Bernardo, Recording Secretary  
January 16, 2020