

WESTBROOK BOARD OF EDUCATION**Tuesday, May 9, 2023 @ 7:00 p.m.****WHS Library****Regular Board of Education Meeting**

Members Present: K. Walker, Z. Hayden, C. Kuehlewind, M. Palumbo, M. Luft, A. Miesse.
D. Perreault @ 7:20 pm; S. Greaves via remote

Absent: M. Esposito

Also Present: Superintendent Kristina Martineau; Business Manager, L. Wysocki,
Administrators T. Winch, R. Rose, M. Talmadge, F. Lagace; Technology
B. Russell

MINUTES – May 9, 2023

- I. **CALL TO ORDER** – The regular meeting of May 9, 2023, was called to order at 7:00 p.m. by K. Walker, Chair.
- II. **PLEDGE OF ALLEGIANCE**
- III. **BOARD OF EDUCATION ACKNOWLEDGEMENTS:**
 - A. **Teacher/Staff Appreciation** – K. Walker, Chair and Superintendent Martineau acknowledged WPS teachers and staff for Teacher/Staff Appreciation week, and their contributions to the success of Westbrook Public Schools.
 - B. **CABE Student Leadership Awards:** The BOE recognized the following students for having received the CABE Student Leadership Awards: WMS: Logan Tedford and Chloe Erikson and WHS students, Ava Ciarcia and Vincent Naccarato. Vincent Naccarato and Myan Nguyen were honored by the BOE for having received the Superintendent's Award. Mr. Talmadge spoke about the accomplishments of Logan and Chloe, and Ms. Winch spoke as to the reasons Vincent, Ava, and Myan were chosen to receive this recognition.
- IV. **STUDENT REPRESENTATIVE REPORT** - Delaney Belcourt and Elliot Koplas reported on student activities including small ensemble concert on 5/11, Acoustic Café' success, New York Wall Street trip on 5/16, Interact Club and SADD beach cleanup, spring sports activities, AP testing, and high school students visited Daisy to talk about anti-bullying. Ana Dias Heringer was introduced as the incoming student BOE representative.
- V. **PUBLIC COMMENT** - No comments
- VI. **ADMINISTRATOR(S) COMMENTS**
 - A. **Special Education Report** – Special Education Director, F. Lagace, gave an overview of the Special Education Department including summer programs, El programs, CT SEDS, Pre-K screenings, etc.

VII. NEW BUSINESS

- A. Westbrook Foundation Grant** – Superintendent Martineau announced having received a grant of \$43,259.08 from the Westbrook Foundation for welding stations. The Board is grateful to be able to move forward with this project. A letter will be sent on behalf of the Board as well as a Press Release.
- B. Administering Medication** – Policy 5141.21: K. Walker presented this policy for a first reading which is updated to include Narcan policy. The policy will be brought back to the June BOE meeting for a vote to adopt.

VIII. SUPERINTENDENT'S REPORT

- A. Enrollment:** Superintendent Martineau reported current enrollment of 617 students.
- B. End of Year Update** - In addition to the end of year activities previously mentioned, Superintendent Martineau added Senior Awards Night on May 22, Underclass Awards on May 18; Daisy performance of *Jack and the Bean Stock* on May 24 (there will be an afternoon performance if unavailable for evening performance.), Get Out and Play Day on May 26; WHS Graduation on June 16 at 5:00 pm, Daisy Talent Show and Picnic on May 30, Daisy Ice Cream Social and Art Show on June 8. Superintendent Martineau recommended discussing graduation day options for 2023-24.

IX. OLD BUSINESS - None

X. CONSENT AGENDA

- A. Approval of Minutes:**
 - 1. Regular Meeting – April 18, 2023 - MOTION by Z. Hayden and SECOND by M. Luft to approve the minutes of the regular meeting of April 18, 2023. Vote unanimous. MOTION CARRIES.

XI. FINANCIAL REPORTS – L. Wysocki

- A. Review of Check Listing:** Board members reviewed check listings for April 12, 2023 in the amount of \$575,432.64 and on April 27 in the amount of \$113,559.70.
- B. Budget Narrative/Review of Expenditure Report.**-L. Wysocki provided an update on the budget as it stands.
- C. Line Item Transfer** - None
- D. Insurance Report** – L. Wysocki reported on the status of the Insurance claims to date.

XII. BOARD COMMITTEE REPORTS

- A. Policy**– K. Walker (meeting on June 7 to review Wellness policy)
- B. Long Range Planning** – A. Miesse (no meeting)
- C. Fiscal & Budget** – Z. Hayden (no meeting)
- D. Teaching & Learning** – C. Kuehlewind – meeting on June 7)
- E. Communications & Marketing** – M. Luft (meeting on June 6)
- F. Negotiations** – D. Perreault (ongoing meetings – next meeting May 16)
- G. Town Energy Ad Hoc Committee** – A. Miesse (no meeting)
- H. LEARN** – Z. Hayden (no meeting)
- I. PTSO Representatives** - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS) – M. Luft reported that Daisy discussed upcoming events and Z. Hayden reported on WMS PTSO events including the Mario Cart fundraiser, plans for a speaker on use of cell phones for middle schoolers and reaching out for more participation on PTSO.

XII. BOARD OF EDUCATION GOALS

A. BOE Retreat and Self-Evaluation update – Z. Hayden distributed a handout on the Board’s evaluation and will also be sending it electronically in Google form. Mary Broderick will assist in the Board’s self evaluation process on August 8. The Board Retreat will run from 5-6:30 pm prior to the board meeting at 7:00 pm.

B. Professional Development – Although there were no professional development activities, board members attended several school activities, including Acoustic Café’, concerts, and sports activities. K. Walker reminded Board members of the Budget referendum on Monday, May 15 at 7:00 pm.

XIV. PERSONNEL

A. Non-Certified Resignation(s)/Retirement(s):

1. Emily Calderon, Paraprofessional at Daisy, submitted her resignation effective April 18, 2023.

MOTION to move into Executive Session with invited guest, Superintendent Martineau at 8:04 pm.

XV. EXECUTIVE SESSION

A. Superintendent’s Evaluation

Disclosure of matters that would result in the disclosure of exempt matters.

MOTION to move back into regular session at 9:28 p.m.

MOTION by D. Perreault and SECOND by M. Luft to authorize the Board Chair to move forward with giving the Superintendent her final evaluation report. Vote unanimous.

XVI. ADJOURN: MOTION by Z. Hayden and SECOND by M. Luft to adjourn at 9:30 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Chair

Cecilia S. Lester, Board Recording Clerk