



**Urban Academy Charter School
School Board Meeting
September 19, 2022
Saint Paul, Minnesota**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input checked="" type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

Staff and Guests Attending:		
<input checked="" type="checkbox"/> Mr. Quinn (?) Middle School Social Studies teacher	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Fong Lor, Vice Board Chair at 4:37 PM in-person

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approving agenda: Yang

Board Member seconding the motion: Liao

Discussion: none

Unanimously approved

Conflict of Interest

None to report

Approval of August 22, 2022 Minutes

Board Motion: to approve the minutes

Board Member motioning to approve the minutes: Long

Board Member seconding the motion: Xiong

Discussion: none

Unanimously approved

Reports/Presentation: None

Board Member Reports/Ex-Officio Member Presentations:

Board Chair, Melissa Jensen: none to report (not present)

Treasurer, Dr. Tamara Mattison reviewed snapshot for September financials; see PDF for additional information; Dr. Ly went over verbally. Fund balance now over \$4,000,000.

Superintendent, Dr. Ly:

OPERATIONS:

General:

- Good start to the school year outside of a few bus snafus
- ADM 437

Staffing:

- Still in need of 4th and 6th grade teachers; also a tech and special ed teacher needed

Facility:

- Repainting in Middle School hallways, as well as floor and carpet cleaning
- Negotiations for the build-out continue; we owe \$1.2 million on completed construction. Lumen Christi is in process of working with their bank and financial committee. Estimated cost of \$800k - \$1 million. Elevator installation timing is currently in discussion with the City of St Paul and architect. Eight months just to get the elevator installed due to backlogs. We are hopeful we can still build upstairs if elevator cannot be put in first. There are a couple of options we are working through financially with the church and MDE as to building out the second floor.
- Gym bleachers to be installed during this upcoming winter break

COVID-19:

- Indoor masking to continue this school year
- Staff and student COVID testing to continue every Wednesday

School Calendar/Events:

- MEA weekend Oct 20-21 plus Thanksgiving and Winter Break are the only scheduled breaks this semester

ACADEMICS:

- Tony and Joe to present this October on overall Math and Reading updates
- Dr. Ly to pull together core group to review science and social studies
- MCA planning team to start beginning of October through July
- We are committed to getting our student “over the hump” on the test (for those 20-30 students right on the cusp each year)

BUDGET/FINANCE DISCUSSIONS:

- FY 2021-2022 highlight: we received over 1 million in federal COVID relief funding; our state aid calculation was based on ADM 444. Pathways Grant for Pre-K of \$36K. Big surplus in food program of \$83k (highly unheard of). General program funds at end of year, we ended up with fund balance near 4.2 million.
- Gas prices and inflation have increased transportation costs (usually 4-7%) and is now \$9k more than what we paid last year.

COMMUNITY OUTREACH/DONATIONS:

- JP4 after school program is in the works to help them with academic, social skills, and academic skills. College students to work with 20 students to eventually grow the program over time. 10

week program. They will be at school from 4-5:30 p.m. with staff overseeing the program. We are asking parents first to pick up kids, but if not we have several vans to drop them up if needed. Estimated goal of one day 50-60 students in the program.

- Highland Park Council to provide new bikes to kids at end of school year. They are thinking grades 3-5. They usually donate 50-60 bikes each year.
- Securian and the Tennis Club are back, starting in October.
- Couple local churches are looking to fundraise for school supplies and uniforms.

CHARTER SCHOOL LEGISLATION NEWS:

- N/A

BOARD BUSINESS

- What would we like to see for next year? Consider thoughts. Maddens is a win for many! July 21-23 penciled in for retreat

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Liao

Board member seconding the motion: Yang

Discussion: none

Unanimously approved

Board Consent Agenda:

Motion: to approve the board consent agenda. Dr. Ly sent policy on academic awards on staff returning to college in the amount of \$1,500 (that is state department policy). Five staff will be utilizing these academic awards.

Board member motioning to approve the board consent agenda: Xiong

Board member seconding the motion: Yang

Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- None

Open Public Comments (Limited to 2 minutes)

- None

Board Motion: To adjourn the meeting at 5:07 PM

Board Member motioning to approve to adjourn the meeting: Long

Board member seconding the motion: Yang

Unanimously approved

Meeting adjourned at 5:07 PM

Next meeting: October 17, 2022, at 4:30 p.m. in-person