



**Urban Academy Charter School  
School Board Meeting  
January 20, 2015  
St. Paul, MN  
6:00 PM**

**MINUTES**

<b>Board Members:</b>	<b>Ex-Officio Members:</b>	<b>Advisory Members:</b>
<input type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Pamela Young
<input checked="" type="checkbox"/> Fong Lor		<input checked="" type="checkbox"/> Mai Saevang
<input checked="" type="checkbox"/> Kristin Evans		<input checked="" type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Roger Sykes		
<input checked="" type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		

☒ **Staff and Guests Attending:**

<input checked="" type="checkbox"/> Jaclyn May	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Paul Donovan	<input type="checkbox"/>	<input type="checkbox"/>
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**Meeting called to order by Vice Board Chair—F. Lor at 6:01 PM**

**Board Minutes taken by Kristin Evans**

**Acceptance of Agenda**

Corrections made: none

Board Motion: Approve the agenda.

Board Member motioning to approving agenda: Smith

Board Member seconding the motion: Long

Unanimously approved

**Approval of November 18, 2014 Minutes**

Corrections made: none

Board Motion: to approve the November 18, 2014 minutes

Board Member motioning to approve the minutes: Long

Board Member seconding the motion: Smith  
Unanimously approved

**Conflict of Interest**

none

**Reports/Presentation**

- Facility Update: Jaclyn May & Paul Donovan (NorthMarq)
  - Portable classroom update
    - 3 options possible, but the recommendation from NorthMarq is to rent the portables from Lumen Christi Catholic Church (Lumen Christi would buy the portables)

Motion: to approve a letter of credit for \$450,000

Board member motioning to approve a letter of credit for \$450,000: Smith

Board member seconding the motion: Sykes

Unanimously approved

- Academic Update: Principal Vang
  - Working to close the achievement gap by 50% by 2017
    - Need to have 37.8% proficiency in math and 30.3% in reading on state accountability tests by spring 2015
    - Discussion on how: year-round school, bringing back language & music programs, working more closely with parents to help them work with their children at home and gain access to resources (i.e. technology)

**Board Chair Updates – M. Jensen**

- A board position (Parent Position) will be available at the end of the school year. Nominations and elections will begin in February.

**Consent Board Agenda**

- Financials
- Policy Reviews
- Annual Report

Motion: to approve the Consent Board Agenda

Board member motioning to approve: Sykes

Board member seconding the motion: Long

Unanimously approved

**Executive Director Report – Dr. Ly**

**ADMINISTRATION DUTIES:**

- Closed school on Wednesday, January 7, 2015 due to the -40 degree wind-chill

**OPERATIONS:**

- Estimate of moving company( All Furniture Commercial Service) - \$24,500.00. Estimated to be a 2 day move
- They specialize in moving schools
- Hardwire Technology Corporation is willing to move our camera and PA system to the new facility.
- Due to the move, recommendation is to “NOT” host summer school this summer.

Motion: To not have summer school classes in 2015 due to the move to new facility  
Board member motioning to approve: Sykes  
Board member seconding the motion: Long  
Unanimously approved

**BUDGET/FINANCE DISCUSSIONS:**

- Line of Credit for \$150,000 has been approved by the bank
- Compensatory Audit (January 16, 2015) to review Free and Reduced Applications (Mel will get a hard copy in the mail)

**COMMUNITY OUTREACH/DONATIONS**

- The Farm Credit Agency
  - ✓ Donation of computer flat screens, scanners and supplies
- State of Minnesota Hard of Hearing
  - ✓ Donation of toys and clothes for the drives
- Toy Drive
- Holiday Meal
- Vue Eye Clinic will be giving free eye exams on January 29 and January 30.
- United Family Medicine free dental exams were given on November 25<sup>th</sup>.

Motion: to approve the reports  
Board member motioning to approve the reports: Evans  
Board member seconding the motion: Long  
Unanimously approved

**Old Business**

**New Business**

- Ms. Evans is planning the Board retreat in the summer. Manny's has already reached out to Urban Academy for this coming summer.

**Open Public Comments (Limited to 2 minutes)**

Meeting adjourned at 7:48 pm  
Board Motion: To adjourn the meeting at 7:48 pm  
Board Member motioning to approve to adjourn the meeting: Sykes  
Board Member seconding the motion: Long

**Next meeting will be on Tuesday, February 17th at 6 pm!**