

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES OCTOBER 15, 2020

Mr. Detore called the meeting to order at 4:02 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		X
Caraballo, Wilfredo		X
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.		X
*Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Aubato, Theresa, Principal	X	
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Eveland, Scott, School Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

*Ms. Strand arrived at 4:42 pm

MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **minutes of the September 17, 2020 Board Meeting**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
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Motion carried in an unanimous voice vote.

BOARD AFFAIRS

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the 2020-2021 SBA Contract. **(Attachment BA-1)**
- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the correction to Board of Trustee Member, Calvin Souder to September 20, 2020 through June 30, 2023.
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Chief School Administrator Goals for the 2020-2021 School Year. **(Attachment BA-3)**

RECORD OF VOTE BA-1 thru BA-3

Moved by:	Ms. Strand	Seconded by:	Ms. Davis
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	4

FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated September 18, 2020 through October 15, 2020 in the amount of \$443,166.75. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows:
- | | |
|--------------------|----------------------|
| September 4, 2020 | \$ 221,856.91 |
| September 17, 2020 | <u>\$ 219,549.37</u> |
| Total | \$ 441,406.28 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending August 31, 2020. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of August 31, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of August 31, 2020. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Delivery Service Agreements with Maschios, Trucking LLC for the 2020-21 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchase of 80 iPads from Apple Inc. Education via ESCNJ quote 18/19-67 for a purchase price of \$52,240. Funds are from Digital Divide Grant and Coronavirus Relief Fund Grant. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept Coronavirus Relief Fund Grant FY 21 (CRF) in the amount of \$81,362 from October 1, 2020 through December 20, 2020. **(Attachment F-8)**

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase from Dell Marketing Inc. via State Contract # 19-TELE-00656 as follows: **(Attachment F-9)**

<u>Product</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Subtotal</u>
Chromebook 11 3100	\$ 369.51	180	\$ 59,121.60
Google Chrome OS Management	\$ 25.27	180	\$ 4,043.20
Total			\$ 63,164.80

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the submission and acceptance of the Individual with Disabilities Act (IDEA) FY21 Amendment #1 application from July 1, 2020 thru September 30, 2021 as follows: **(Attachment F-10)**

IDEA	\$ 151,097
IDEA Preschool	\$ 2,688
Total	\$ 153,785

- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the staffing of the Individual with Disabilities Act (IDEA) FY21 and Individual with Disabilities Act Preschool (IDEAPS) FY 21 from July 1, 2020 through June 30, 2021. **(Attachment F-11)**

Resolutions F-12 and F-13 were withdrawn upon recommendation of the Board Attorney.

RECORD OF VOTE F-1 thru F-11

Moved by:	Ms. Zabala de Kelly	Seconded by:	Mr. Garruto
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	4

PERSONNEL

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve appointment of Maria Matute to position of Secretary at a salary of \$40,000 (prorated \$30,769) effective October 11, 2020 through June 30, 2021.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Denisha Colon, Instructional Assistant effective September 24, 2020. **(Attachment P-3)**
- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Hilario Arocho, Custodian effective October 2, 2020. **(Attachment P-4)**

RECORD OF VOTE P-2 thru P-4

Moved by:	Ms. Strand	Seconded by:	Mr. Garruto
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.				X
*Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	4

RESOLUTION OF THE BOARD OF TRUSTEES

Executive Meeting was read by Mr. Clark.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. x Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. x Attorney-client privilege
- i. x Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session for the purpose of individual privacy, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Mr. Eveland stated the executive session should be about 20 minutes and the Board would be discussing the issues created by P.L. 2020 Chapter 44.

Motioned by Ms. Davis and seconded by Mr. Garutto with an unanimous voice vote to enter executive session at 4:35 pm.

Motioned by Ms. Davis and seconded by Ms. Strand with an unanimous voice vote to adjourned executive session at 4:55 pm.

AGENDA ADDENDUM OCTOBER 15, 2020

- A-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby accept the temporary leave for Wilson Pichardo from the Board of Trustees due to a scheduling conflict with graduate school from September 26, 2020 through December 11, 2020..
- A-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve a lease-purchase agreement with KS State Bank d/b/a Baystone Government Finance for two copiers (Kyocera 7052ci and Kyocera 3212i), which lease-purchase shall be for a term of 36 months at a monthly payment of \$774.02, and shall be in a form acceptable to the Board Attorney.

RECORD OF VOTE A-1 thru A-2

Moved by:	Mr. Garruto	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	4

PERSONNEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Nyesha Little, Instructional Assistant effective September 24, 2020. **(Attachment P-1)**

RECORD OF VOTE P-1

Moved by:	Ms. Stran	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	4

Adjournment

Be it resolved that on this date, October 15, 2020, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Ms. Davis and seconded by M. Strand with an unanimous voice vote to adjourned at 5:01 pm.



Robert Clark,
Buisness Administrator/Board Secretary