

LLCS Minutes

Name: Curriculum & Professional Development Committee

DATE: Dec. 4, 2017

FACILITATOR: T. Pine

RECORDER: M. LeBlanc

DISCUSSION HIGHLIGHTS:

Professional Development Plan – In response to our notes from Nov. 7th, N. Short sent feedback and some sample plans from other schools. Looked briefly at samples and decided to explore further the sections on Staff Development Needs Assessment and the New Teacher Mentoring Plan at the next meeting.

Castle Learning – discussed the email sent by S. Long regarding a good resource for staff – Castle Learning.

Personal Professional Development folders – discussed that since teachers are now responsible for logging their own CTLE hours and Professional Development on the state site, perhaps we should help develop a folder format to help everyone keep track of their hours.

Bill & Melinda Gates Foundation – Tina shared a report from the Gates Foundation regarding Professional Development. She shared that many PD opportunities are billed as an event and not as a process. She also shared the three top barriers to meaningful professional development – time for teachers, time for administration to work with teachers and the amount of time teachers now spend on administrative tasks. Discussed when is the best time to have meaningful professional development and agreed that the end of the school year is not ideal.

KEY DECISIONS:

MEMBERS:

T. Pine
A. Harkness
M. Nevins *
M. Phillips-LeBlanc
M. St. Pierre
A. Conboy

* Member absent

NEXT MEETING:

Date Jan. 9, 2018

Time: 11:00

Location: Staff Lounge

NEXT AGENDA:

Review samples of professional development plans and N. Short's notes.

ASSIGNMENTS:

A. Harkness will make copies of the sample sections and everyone will read and be prepared to discuss at the next meeting.