

**Delaware Township School
Monthly Board of Education Meeting**

November 16, 2021 – 7:00 pm

A. Call to Order – Mrs. Catherine Pouria, President

B. Open Public Meeting Act Statement

Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.

C. Flag Salute

D. Roll Call

Present: Burns, Harrington, Hoffman, Hornby, Lyons, May, Opdyke, Ponzo, Pouria

Absent: None

Also Present: Dr. Richard Wiener, Superintendent and
Mrs. Susan Joyce, Business Administrator / Board Secretary

E. Audience Participation –

Rob Mead, DTEA President, read letters to the board from association members regarding their objection to the board's decision not to participate in Mirimus Covid-19 testing.

Mrs. Poston asked whether sending your child to school would be implied consent to get vaccinated once the vaccine is approved. Dr. Wiener assured her that there will be no implied consent. We are working with the Hunterdon County Department of Health and will share any information we get.

Jess Stahl asked what item 2.7 was and it was explained to her that it was the roof referendum resolution.

F. Correspondence - None

G. Presentations - None

H. Superintendent's Report – Dr. Richard Wiener

1. Student Enrollment Student Enrollment (11-11-21) - (Exhibit H.1)

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	48	3	15
Grade 1	49	3	16
Grade 2	23	2	13
Grade 3	38	3	13
Grade 4	38	2	18
Grade 5	44	3	14
Grade 6	37	3	13
Grade 7	46	3	15
Grade 8	40	3	13
Pre School	25	2	12
Tuition Sent	2		
Home Instruction	1		
Self-Contained	5		
TOTAL	396	27	13

2. Evacuation Drills

Date of Drill	Time of Drill	Duration of Drill	Type of Drill	Weather Conditions	Participants of Drill	Pull Station/Notes
7/21/21	9:32am	5 minutes	Hold	77 & Sunny	60 students; 15 staff	ESY & Summer School students/staff present.
7/21/21	9:40am	7 minutes	Fire Drill	77 & Sunny	60 students; 15 staff	*Main Fire Panel
8/11/21	11:22am	12 minutes	Fire Drill	92 & Sunny	17 staff	*Elementary Hall near boys' bathroom. The alarm went off due to renovations in the bathroom.
8/16/21	1:30pm	5 minutes	Shelter in Place	84 & Sunny	22 staff	*Just staff in the building
9/13/21	9:35am	5 minutes	Fire Drill	71 & sunny	70 staff & 390 students	*Fire Panel M97M028
9/20/21	2:31pm	5 minutes	Lockdown	69 & Sunny	70 staff & 390 students	
10/14/21	2:05pm	10 minutes	Fire Drill	75 & sunny	70 staff, 10 parents & 390 students	*Fire Panel M12M015

Date of Drill	Time of Drill	Duration of Drill	Type of Drill	Weather Conditions	Participants of Drill	Pull Station/Notes
10/22/21	12:05pm	5 minutes	Shelter in Place	65 & sunny	70 staff & 390 students	
11/11/21	11:00am	5 minutes	Fire Drill	57 & sunny	70 staff & 390 students	*Fire Panel M12M015

Fire and security drills are being practiced in accordance with NJ Department of Education School Preparedness and Emergency Planning guidance.

3. Suspensions –

MONTH OF	IN SCHOOL	OUT OF SCHOOL
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
TOTAL FOR SCHOOL YEAR 2021-2022 TO DATE	0	0

4. HIB Incidents –

MONTH OF	INCIDENTS REPORTED	NUMBER CLASSIFIED AS HIB
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
TOTAL FOR SCHOOL YEAR 2021-2022 TO DATE	0	0

5. - Dr. Wiener gave the NJDOE Start Strong Assessment update
The second DTS Strategic Planning meeting was last night and was productive.. NJSBA representative, Gwen Thornton, facilitated the meeting. The last meeting will be held on December 8th.
- Dr. Terranova gave a Fall Athletic Review.

I. President's Report – Mrs. Catherine Pouria

1. Mrs. Pouria gave a big thank you to Mr. Archie Fagan who delivered an amazing presentation to the 8th graders on Veterans Day.
2. Our January reorganization is the time to appoint people to committees. Please think about what you may be interested in doing.
3. Mrs. Pouria also gave a Covid update and discussed the potential for keeping a stock of rapid tests available as an option for staff and families. We may be able to use Covid grant funds. We could even send tests home with families but this will be discussed in committees.

J. School Business Administrator's Report – Mrs. Susan Joyce gave the unofficial election results.

1. Unofficial Election Results

3x3 Year Term	Mary Lyons	943	Elected
	Jessica Stahl	875	Elected
	Tate Hoffman	751	Elected
	Rebecca Burns	709	
	Daniel Aiello	463	

- K.** Motion by Mr. Ponzo, seconded by Mr. Hoffman to approve of the special session minutes of the October 4, 2021 board meeting and regular session minutes of the October 19, 2021 board meeting. Discussion followed. Motion passed by unanimous roll call vote. 9-0-0

L. Committee Reports and Action

- 1. Curriculum/Instruction/Technology – Mr. Hoffman reported on the committee meeting.**

Motion by Mr. Hoffman, seconded by Mrs. Opdyke to approve items 1.1 – 1.2. Discussion followed. Motion passed by unanimous roll call vote. 9-0-0

1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent's Report. (N/A)

1.2 MOVE to approve the following field trips for the 2021-2022 school year. (N/A)

ACTIVITY	DATE	GRADE LEVEL	LOCATION

2. **Finance/Facilities** – Mrs. Lyons reported on the committee meeting.

Motion by Mrs. Lyons, seconded by Mrs. Opdyke to approve items 2.1 – 2.8.
Discussion followed. Motion passed by unanimous roll call vote. 9-0-0

2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Reconciler for the months ended September and October 2021 be accepted and placed on file. The Board of Education, after review of the Board Secretary and Reconciler's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C.6A:23A-16.10(b). (Exhibit 2.1)

2.2 MOVE to approve the attached line account transfers for September and October. (Exhibit 2.2)

2.3 MOVE to approve District invoices presented for payment for 2nd October 2021 in the amount of \$250,564.12 and November 2021 of \$168,822.16. (Exhibit 2.3)

2.4 MOVE to approve the following payroll amounts:

October 29, 2021	-	\$272,592.57
November 15, 2021	-	\$259,444.80

2.5 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan.

ATTENDEE	WORKSHOP/CONFERENCE	DATES	INCLUDE (see below)	MAXIMUM AMOUNT
Angie Mikula	Art Conference - National	March 3 & 4, 2022	R M	\$200.00
Penni Nitti	NJASBO Administrative Assistant Program	May 17, 2022	R M	\$100.00
Janet Kania	NJASBO Payroll Administrators Program	May 17, 2022	R M	\$100.00
Cynthia Weil	FIRST Educational Resources Fact Fluency Webinar	January 12, 2022	R M	\$129.00
Sherry Marlatt	FIRST Educational Resources Fact Fluency Webinar	January 12, 2022	R M	\$129.00

2.6 MOVE to approve the following Use of Facilities/Buses. (Exhibit 2.6)

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
Delaware Township Rec Commission	Judy Allen	Holiday Tree Lighting and Parade	December 4, 2021	5:00 PM	Starting at Delaware Township School
			December 5, 2021 (snow date)	5:00 PM	

2.7 MOVE to approve RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF DELAWARE IN THE COUNTY OF HUNTERDON, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH A PROPOSED SCHOOL FACILITIES PROJECT (Exhibit 2.7)

2.8 MOVE to approve CST Shared Services Agreement for the 2021-22 School Year with Kingwood Township School Board of Education. (Contract on file in BOE office)

3.0 **Personnel/Policy** – Mr. Ponzo reported on the committee meeting.

Motion by Mr. Ponzo, seconded by Mr. Hoffman to approve items 3.1 – 3.4. Discussion followed.

Items 3.1 and 3.3-3.4 passed by unanimous roll call vote. 9-0-0

Item 3.2 passed by roll call vote. 8-1-0 (Pouria voted no)

3.1 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2021-2022 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES
Kathleen Racile	LDT-C	11.5 additional summer hours @ hourly rate	2021 Summer
Kathleen Racile	Transition	5 hours @ hourly rate	2021 Summer
Patrick Lyons	Substitute Custodian	Hourly Pay increase to \$14/Hour	December 1, 2021
Katherine Cortina	Substitute Teacher	\$105/per day	TBD

3.2 MOVE to approve the following policy updates, per the recommendation of the Superintendent. (Exhibit 3.2a and 3.2b)

POLICY	NUMBER	REVISION ONLY	READING
Face Coverings	5141.10		2nd
Vaccination and Testing	5141.11		2nd

(3.2a This policy is void if and when the Executive Order expires or is rescinded.)

3.3 MOVE to accept the Letter of Resignation as Custodian from Zachary Ubry effective, October 29, 2021. (Exhibit 3.3)

- 3.4 MOVE to accept the Letter of Resignation as Physical Education/Health Teacher from Cynthia Terranova effective, December 31, 2021. (Exhibit 3.4)

M. Additional Business

We have a Covid Dashboard on the website. There have been only two staff cases, none of which were in-school transmissions.

N. Audience Participation – None

O. Board Representatives Liaison Reports

1. Recreation – A tractor parade was approved for the first Saturday of the month. The holiday decorating contest information is on the website.
2. PiE – The bookfair was a success, on November 1st there was an assembly on kindness for the younger grades and one on anti-bulling for the older grades, staff directories have been distributed, the Holiday Shoppe will be the week of December 6th, the fall spirit wear sale has closed and will be delivered before winter break, there will be a Bash the Trash assembly before winter break and a skating party on January 16th.
3. Township - None
4. ESC - None
5. Planning Board – The tennis facility request has been pushed to January.
6. HCSBA – There was a program on mental health for staff and students.
7. NJSBA Legislature - None
8. Community Relations – They are not meeting until spring.
9. HCRHS – Caine Fowler was elected as the Delaware Township representative on the Hunterdon Central BOE.
10. DTAA – Basketball sign-ups are open.

P. Executive Session - None.

Q. Adjourn

Motion by Mr. Ponzo, seconded by Mr. Hoffman to adjourn at 8:14 pm. Motion passed by unanimous voice vote 9-0-0.

Mrs. Susan Joyce, Business Administrator/Board Secretary

Mrs. Cathy Pouria, Board President