

LLCS Minutes

Team Name: Maintenance Team

DATE: March 12, 2020

FACILITATOR: Noelle Short

RECORDER: Vickie Snide

DISCUSSION HIGHLIGHTS:

Capital Project

-**Tennis Court** plans received via email on 2/27/20 from T. Schiller/Mosaic were reviewed. Best Option was #3 adjusted so that the left side looked the same as the right side. Also add basketball hoops/lines on left and right side near bottom track.

-Is the fencing chain link? How high? What are all measurements of the courts?

-Would like the inside playing field to be medium green color and outside playing field to be brick red (per emailed color charts received 2/19/20 from T. Schiller/Mosaic).

-requested new updated court plans sent to us.

-Remind Mosaic of items from our questions we had from our 2/27/20 meeting that we have not yet received answers on.

-Remind Mosaic to return our **1958 building plans**.

Other Items

-T. Clark did an annual review of our **Lockout/Tagout Plan** and does not believe there are any changes. V. Snide to update plan with new date.

-We have **sanitizer liquid** for hand machines.

-Buses, fitness center equipment were sanitized with sprayer. Bean bags, stuffed animals and all lockers were to be done next.

-Hamilton County is making hand sanitizer available by order. M. Billings will be asked how much she wants.

-**Sink** in M. LeBlanc's room is clogging.

-Kitchen **garbage disposal parts** are being ordered.

-Will replace **walk-in cooler ceiling** with a solid piece of formica. If we patch we may have to turn off walk-in cooler.

-Technology room needs new **heater motor installed**.

Other heater motor needs to be cleaned out.

-Will need to start line repairs from **fuel oil tank** to inside. Need to dig up line, with Town of Long Lake help, to see what types of fittings are used on both ends. Will need to order fittings and fuel line.

MEMBERS PRESENT:

Noelle Short

Vickie Snide

Tony Clark

MEMBERS ABSENT:

Eric Hample

Brian Penrose

NEXT MEETING:

Date: April 8, 2020

Time: 9:00 a.m.

Location: Room 310 Conference Room

NEXT AGENDA:

ITEMS COMPLETED: