

## Bylaws

**SUBJECT: DUTIES OF THE PRESIDENT AND VICE PRESIDENT****Duties of the President**

The President shall be a member of the Board, and be elected by the Board at its Annual Reorganizational Meeting. The term of office the President shall be one year. The duties of the President are to:

- a) Preside at all meetings of the Board;
- b) Call special meetings of the Board when necessary or on request;
- c) Appoint all committees and fill any committee vacancies with the advice of other Board members;
- d) Act as an ex-officio member of all committees;
- e) Execute documents on behalf of the Board; and
- f) Perform the usual and ordinary duties of the office of President.

**Duties of the Vice President**

The Vice President shall be a member of the Board, elected by the Board at its Annual Reorganizational Meeting, and shall serve for a period of one year. The Vice President shall perform such duties as the President, or the Board may prescribe. The Vice President shall perform the normal duties of the President in case of the absence or disability of the President.

In case of vacancy in the office of the President, the Vice President shall act as President until a President is elected.

Education Law Sections 1701, 1950(4)(j)

Adoption Date: 12/13/2022