

ROBERT TREAT ACADEMY

Charter School

ANNUAL REORGANIZATION MEETING OF THE BOARD OF TRUSTEES THURSDAY, JUNE 18, 2020



Agenda & Supporting Documents

Minutes —July 16, 2020 Reorganization Meeting

ROBERT TREAT ACADEMY CHARTER SCHOOL INC. ANNUAL REORGANIZATION MEETING OF THE BOARD OF TRUSTEES THURSDAY, JUNE 18, 2020

AGENDA

Page

Call to Order __:__ pm & Pledge of Allegiance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

Attendance - Roll Call6

Board Affairs

1. Review of and motion to approve minutes of May 13, 2019 meeting.....7-11
2. Election of trustees to fill vacancies caused by expiring terms (in accordance with the Academy's By-Laws. Mr. Garruto and Ms. Zabala de Kelly **(Attachment A)**).....12
3. Board Member responsibility, Code of Ethics and Oath.....13-14
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5. Nomination/Election of President (President to resume control over the meeting).....16
6. Nomination and Election of a Vice President17
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8. Review of and motion to approve appointment of Robert Clark as Qualified Purchasing Agent (QPA) for the 2020-2021 school year.....19
9. Review of and motion to approve appointment of Marcelino Trillo Affirmative Action Officer Section 504 Coordinator and the Title IX Officer for the 2020-2021 SY.....20
10. Review of and motion to approve all Board-approved policies, programs and services, curriculum, textbooks, and goals for the 2020-2021 School Year21
11. Review of and motion to appoint 2020-2021 Integrated Pest Mgt. Coordinator.....22
12. Review of and motion to approve the Integrated Pest Management Plan for the 2020-2021 School Year **(Attachment B)**23
13. Review of and motion to approve the 2020-2021 Board of Trustees meeting dates.....24-25
14. Motion to approve the Star Ledger and El Nuevo Coqui as the official newspapers for publication of legal notices for the 2020-2021 school year26
15. Motion to approve VALLEY NATIONAL BANK as the official depository for school Funds for the 2020-2021 school year27
16. Review and motion to approve 2020-2021 Public Agency Compliance Officer (PACO)28
17. Review of and motion to approve the Agreement with Dr. Kia Grundy for School Physician Services for the 2020-2021 School Year **(Attachment C)**29
18. Review of and motion to approve the Agreement with Inglesino, Webster, Wyciskala & Taylor, LLC for Legal Services for the 2020-2021 School Year **(Attachment D)**30
19. Review of and motion to approve engagement letter with Lerch, Vinci & Higgins, LLP. **(Attachment E)**31

Minutes —July 16, 2020 Reorganization Meeting

Board Affairs cont'd

20. Review of and motion to approve Real Estate Lease for 2020-2021 SY
443 Clifton Avenue, Newark, NJ 07104
180 William Street, Newark, NJ 07103
Addendum to Lease.....**(Attachment F)**32
21. Review of and motion to approve submission of School Security Drill Statement of Assurance **(Attachment G)**33
22. Review of and motion to approve submission of Lead Testing Statement of Assurance **(Attachment H)**34

Board Policies

1. Review of and motion to approve updated policies as follows pursuant to Policy Manual wellness check: **(Attachment I)**35

Policy #	Title	Approval Type
1250	Visitors	Second Read
2130	Principal Evaluation (Policy and Regulation)	Second Read
3220/3230	State Funds and Federal Funds	Second Read
3541	Transportation	Second Read
4111.1/4211.1	Nondiscrimination, Affirmative Action (Policy & Regs)	Second Read
4111.2/4211.2	Domestic Violence	Second Read
4151.1/4251.1	Personal Illness and Injury	Second Read
5118	Nonresidents	Second Read
5118.2	Foster Care and Educational Stability (Policy & Regs)	Second Read
5134	Married, Pregnant, Lactating Pupils (Policy & Regs)	Second Read
5141	Health	Second Read
5141.21	Administering Medication (Policy & Notice)	Second Read
5145.5	Photographs of Pupils	Second Read
6122	Articulation	Second Read
6140	Curriculum Adoption	Second Read
6142.1	Family Life Education	Second Read
6142.4	Physical Education and Health	Second Read
6142.6	Basic Skills	Second Read
6146	Graduation Requirements	Second Read
6147.1	Evaluation of Individual Student Performance	Second Read
6161.1	Evaluation of Selection of Instructional Materials	Second Read
6171.1	Remedial Instruction	Second Read

Minutes —July 16, 2020 Reorganization Meeting

6171.2	Gifted and Talented	Second Read
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Fiscal

2. Review of and motion to approve the payment of Bills and Claims from the Operating Account dated May 14, 2020 through June 18, 2020 in the amount of \$257,086.88.
(Attachment J).....36
3. Review of and motion to approve the attached budget transfers for the month of April 30, 2020 **(Attachment J)**.....37
4. Review of and motion to approves the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending April 30, 2020 **(Attachment J)**38
5. Review of and motion to approve approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of April 30, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).39
6. Review of and motion to approve the payment of payrolls as follows:

May 1, 2020	\$ 227,004.38
May 15, 2020	\$ 226,667.33
May 29, 2020	\$ 229,811.15
Total	\$ 683,482.86

(Attachment K)40
7. Review of and motion to approve continuation of membership and participation in the listed purchasing cooperatives/consortiums for the 2020-2021 School Year.....41
8. Review of and motion to approve the submittal of the Individual with Disabilities Act (IDEA) and IDEA Preschool FY21 application from July 1, 2020 thru September 30, 2021 as follows:

IDEA	\$ 151,097
IDEA Preschool	\$ 2,688
Total	\$ 153,785

(Attachment L)42
9. Review of and motion to approve the submittal of the Elementary Secondary Educational Act FY 21 application while refusing Title III funding in the amount of \$1,166 from July 1, 2020 thru September 30, 2021 as follows:

Title I A	\$ 496,306
Title IIA	\$ 47,229
Total	\$ 543,535

(Attachment M).....43
10. Review of and motion to approve submittal and acceptance of the CARES Emergency Relief Grant in the amount of \$352,773 April 1, 2020 thru June 30, 2023.**(Attachment N)**.44
11. Review of and motion to approve proposal Benefit Analysis, Inc. to provide COBRA administrative services for the 2020-21 School Year. **(Attachment O)**.....45
12. Review of and motion to approve agreement with Interstate Waste to provide refuse removal services for the 2020-21 School Year.**(Attachment P)**46

Minutes —July 16, 2020 Reorganization Meeting

13. Review of and motion to approve agreement with Rutgers University, School of Health Professionals to provide Occupation Therapy, Physical Therapy and evaluation services for the 2020-21 School Year. **(Attachment Q)**47
14. Review of and motion to approve NJDA Emergency Procurement/Contract Modification Request with Maschio's Food Services, Inc. for the 2019-20 school year. **(Attachment R)** ..48
15. Review of and motion to approve a contract with Maschio's Food Services, Inc. in the amount of \$30,000 and a guaranteed return of \$40,000 for the 2020-21 school year. **(Attachment S)**49
16. Review of and motion to approve the sale of 8th grade Chromebooks to students **(Attachment T)**50

Education

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2. Review of and motion to appoint Lead Person for 2020-2021 School Year53

Personnel

18. Review of and motion to approve separation of employment for Jillian Zarfino, Melissa Roman, and Genesis Vasquez-Rodriguez **(Attachment U)**54
19. Review and motion to leave of absence with benefits for Employee #90417, 90487, and 90227 as listed **(Attachment U)**55

Executive Session

20. Review of and motion to adjourn to and return from executive session56

Public Comment Period

Items added after Agenda was drafted

Adjournment __:__ pm

Minutes —July 16, 2020 Reorganization Meeting

ROBERT TREAT ACADEMY CHARTER SCHOOL, INC.

ANNUAL REORGANIZATION MEETING OF THE BOARD OF TRUSTEES

THURSDAY, JUNE 18, 2020

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala		X

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Aubato, Theresa, Principal	X	
Bernardo, Lucy, Recording Secretary	X	
Eveland, Scott		
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	
Clark, Robert, Business Administrator	X	

Attendance Recorded By



Lucy Bernardo

JUNE 18, 2020

Date

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-1

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES

THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally accept the **minutes of the May 13, 2020 Board Meeting**, as attached.

RECORD OF VOTE

Moved by:	Ms. Davis	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	8			1

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dat

Minutes —July 16, 2020 Reorganization Meeting

ROBERT TREAT ACADEMY CHARTER SCHOOL, INC. REGULAR MEETING OF THE BOARD OF TRUSTEES

THURSDAY, May 13, 2020

MINUTES

Meeting called to order at 5:40 p.m.

Attendance and Statement of Compliance

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Caraballo Wilfredo		X
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil		X
Pichardo, Wilson	X	
Souder, Calvin W.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Adubato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Eveland, Scott R. Attny	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal		X
Yi, Sung, - B.A.		X

Board Affairs

- RESOLUTION #5-13-20-1 - Minutes of the April 23, 2019 Meeting
[Moved by: Mr. Souder; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #5-13-20-2 – Revised Emergency School Closure Procedures for Students and Staff.
[Moved by: Mr. Souder; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #5-13-20-3 – School Calendar for the 2020-2021 School Year
[Moved by: Mr. Souder; Seconded by: Ms. Davis] Approved unanimously

Minutes —July 16, 2020 Reorganization Meeting

Regular Board Meeting of the
Board of Trustees

May 13, 2020
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Board Affairs (cont'd)

- Updated Board Policies as recommended by NJSBA's Policy Wellness Check were presented for First Read as follows:

Policy #	Title	Approval Type
1250	Visitors	First Read
2130	Principal Evaluation (Policy and Regulation)	First Read
3220/3230	State Funds and Federal Funds	First Read
3541	Transportation	First Read
4111.1/4211.1	Nondiscrimination, Affirmative Action (Policy & Regs)	First Read
4111.2/4211.2	Domestic Violence	First Read
4151.1/4251.1	Personal Illness and Injury	First Read
5118	Nonresidents	First Read
5118.2	Foster Care and Educational Stability (Policy & Regs)	First Read
5134	Married, Pregnant, Lactating Pupils (Policy & Regs)	First Read
5141	Health	First Read
5141.21	Administering Medication (Policy & Notice)	First Read
5145.5	Photographs of Pupils	First Read
6122	Articulation	First Read
6140	Curriculum Adoption	First Read
6142.1	Family Life Education	First Read
6142.4	Physical Education and Health	First Read
6142.6	Basic Skills	First Read
6146	Graduation Requirements	First Read
6147.1	Evaluation of Individual Student Performance	First Read
6161.1	Evaluation of Selection of Instructional Materials	First Read
6171.1	Remedial Instruction	First Read
6171.2	Gifted and Talented	First Read

Fiscal

- RESOLUTION #5-13-20-4 – payment of Bills and Claims from the Operating Account dated April 24, 2020 through May 13, 2020 in the amount of \$134,205.10
[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously
- RESOLUTION #5-13-20-5 - budget transfers for the month ending March 31, 2020.
[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously
- RESOLUTION #5-13-20-6 - Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending March 31, 2020.
[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously

Minutes —July 16, 2020 Reorganization Meeting

Regular Board Meeting of the
Board of Trustees

May 13, 2020

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- RESOLUTION #5-13-20-7 - Certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of March 31, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously

RESOLUTION #5-13-20-8 - payment of \$446,888.77 in payroll as follows:

April 3, 2020	\$ 224,182.15
April 17, 2020	<u>\$ 222,706.62</u>
Total	\$ 446,888.77

[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously

- RESOLUTION #5-13-20-9 - Submission of the New Jersey School Insurance Group (NJSIG) grant application for the 2020-21 school year in an amount to be determined from July 1, 2020 thru June 30, 2021.
[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously
- RESOLUTION #5-13-20-10 - accept a donation of \$10,000 from the Newark Charter School Foundation and the funds be used for network upgrades.
[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously

RESOLUTION #5-13-20-11 - Purchase from Dell Marketing Inc. via State Contract # 19-TELE-00656 as follows:

Product	Unit Price	Quantity	Subtotal
Chromebook 11 3100	\$ 299.45	163	\$ 48,810.35
Google Chrome OS Management	\$ 25.27	163	\$ 4,119.01
Dell Latitude 3500	\$ 778.46	5	\$ 3,892.30
Belkin Shield Case	\$ 19.77	163	<u>\$ 3,222.30</u>
Total			\$ 60,044.17

[Moved by: Ms. Zabala de Kelly; Seconded by Mr. Souder] Approved unanimously

Minutes —July 16, 2020 Reorganization Meeting

Regular Board Meeting of the
Board of Trustees

May 13, 2020
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Education

- Principal Theresa Adubato presented the Principal's Report to the Board of Trustees
- RESOLUTION #5-13-20-12 - Renewal of non-tenured teacher contracts for the 2020-2021 School Year.

Teachers; Ann Marie Alagia \$10,400, Alaina Alfano \$40,620.00, Kristen Carbonaro \$52,000, Irvin Comanda \$53,833, Jessica Coyle \$59,933, Gayle Crouchelli \$60,000, Katherine Cryan \$52,000, Stephanie Diaz \$53,050, Madison Garrett 50,000, Alexa Gonzalez 50,000, Heidi Griffith 60,000, Willie Jackson 52,000, Kaitlyn Livardo 52,700, Lineze Lopez \$51,000, Jeffry Lucas 52,000, Kristina McCarthy \$58,800, Janet Mondragon \$50,000, Sarah Oese \$52,000, Tiffany Perez-Arocho \$51,000, Sandra Queroli 52,000, Ashley Wetzel \$52,000, Christopher Wilson \$52,000.

Other Certificated non tenured staff; Robert Clark \$67,600, Shirley Land \$86,595, Marnine Rejouis 63,464

[Moved by: Ms. Davis and Seconded by: Mr. Souder]

Public Comment Period

No member of the public was present.

Executive Session

- RESOLUTION #5-13-20-EX – NO EXECUTIVE SESSION NEEDED

The meeting adjourned at 6:24 pm



Respectfully submitted by:
Lucy Bernardo, Recording Secretary
May 13, 2020

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-2

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION MEETING OF
THE BOARD OF TRUSTEES**

**THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally elect the following school officials to serve as **Trustees for three-year terms**.

The trustees named below shall each serve a three-year term which commences on JULY 1, 2020 and ends in June of 2021 in accordance with the Academy by-laws. **(see Attachment A)** of the Robert Treat Academy Charter School which states that all; members shall serve for three-year terms.

Mr. Emil Garruto

Ms. Zabala de Kelly

RECORD OF VOTE

Moved by:	Ms. Davis	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>	<u>Term Ends</u>
Alagia, Phil	X				2022
Caraballo, Wilfredo	X				2021
Davis, Adrienne	X				2022
Detore, Robert	X				2022
Garruto, Emil	X				2020
Pichardo, Wilson				X	2021
Souder, Calvin W.	X				2021
Strand, Tahira	X				2021
Zabala de Kelly, Zarala	X				2020
Total Votes					

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

The Board Member as a Representative

School board members are state officials. They are empowered by state law to perform a state function – governing the public schools – at a local level. Their powers are derived from the legislature and not from the people of their community. They are representatives of their community to the state.

The first link in the educational governance chain runs from the New Jersey constitution to the Legislature. The latter delegates its power and function to make rules and regulations within the law to the State Board of Education. The state board's staff, the Department of Education, has the authority to carry out the mandates created by those higher bodies. Within all these laws and regulations, local boards of education can develop their own policies covering a multitude of issues relevant to their local districts. The role of a board of education is not to run the schools, but to see that they are well run. To accomplish this, a board makes policies. Policies are the written expression of the board's desires for the district's students. The policy statements of the board serve as a guide to the chief school administrator and provide him with direction, a basis for decision-making, and an imperative for action. Clearly defined and expressed policies help eliminate ambiguity and confusion between the board and its chief administrator and go a long way toward insuring a smoothly operating school system.

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The four functions of a Board of Education

The board's governance role carries with it four main functions:

1. To provide guidance through policy development in the areas of instruction, personnel, general administration, fiscal and business management, physical plant and community relations.
2. To provide for a program of quality instruction by adopting curriculum standards, as academic goals for students, assessing district and personnel needs to ensure student achievement of the standards, supporting professional development training for staff and requiring reports on the results of student assessment.
3. To provide for the effective management of the district by employing and evaluating the chief school administrator, establishing policies for monitoring of district finance, curriculum, buildings and grounds, and personnel and requiring reports on the results of policy implementation.
4. To provide for two-way communication between community and board by informing the public about the schools, promoting parents' presence in schools and at school functions, evaluating the superintendent on how effectively parental input is solicited and considered, and working to secure public support for the schools and public understanding of district goals.

Minutes —July 16, 2020 Reorganization Meeting

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Board Member Code of Ethics & Oath of Office

I will uphold and enforce all laws, state board rules and regulations, and court ordered pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Signature of Board Member

Date

May 10, 1975 Delegate Assembly, New Jersey School Boards Association

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-3

ROBERT TREAT ACADEMY
Charter School, Inc.

ANNUAL REORGANIZATION MEETING OF THE BOARD OF TRUSTEES

THURSDAY, JUNE 18, 2020

RESOLUTION OF THE BOARD OF TRUSTEES

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally appoint a **temporary chair** until such time as officers are elected.

TEMPORARY CHAIR: Mr. Caraballo

RECORD OF VOTE

Moved by:	Ms. Davis	Seconded by:	Mr. Garruto
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Date

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-4

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES**

THURSDAY, JUNE 18, 2020

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally elect the school official named on this ballot to serve during the 2020-2021 Academic Year in accordance with the Academy's by-laws, to the office listed below.

PRESIDENT

Nominations: ____ Mr. Robert Detore ____

By: ____ Ms. Davis ____

____ Ms. Zabala -Kelly ____

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

DATE

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-5

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES**

**THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally elect the school official named on this ballot to serve during the 2020-2021 Academic Year in accordance with the Academy's by-laws, to the office listed below.

VICE PRESIDENT

Nominations: Ms. Davis

By: _____

RECORD OF VOTE

Moved by:	Mr. Detore	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-6

ROBERT TREAT ACADEMY
Charter School, Inc.

ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES

THURSDAY, JUNE 18, 2020

RESOLUTION OF THE
BOARD OF TRUSTEES

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the appointment of **Robert Clark** as the **Board Secretary and School Business Administrator** for the Robert Treat Academy Charter School for the 2020-2021 school year in accordance with the Academy's by-laws. **(Attachment C)**

RECORD OF VOTE

Moved by:	Mr. Caraballo	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala -Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Date

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-7

**ROBERT TREAT ACADEMY
Charter School, Inc.**

**ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES**

THURSDAY, JUNE 18, 2020

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the appointment of **Robert Clark** as the **Qualified Purchasing Agent (QPA)** for the Robert Treat Academy Charter School for the 2020-2021 school year in accordance with the Academy's by-laws.

RECORD OF VOTE

Moved by:	Mr. Garruto	Seconded by:	Ms. Davis
-----------	-------------	--------------	-----------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala-Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-8

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the appointment of **Marcelino Trillo** as the **Affirmative Action Officer, Section 504 Coordinator and Title IX Officer** for the Robert Treat Academy Charter School for the 2020-2021 school year.

RECORD OF VOTE

Moved by:	Ms. Davis	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala-Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-9

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEE
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve all **Board approved policies, programs and services, New Jersey Student Learning Standards, curriculum, textbooks, and goals** for the 2020-2021 Academic Year.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-10

ROBERT TREAT ACADEMY
Charter School, Inc.

ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES

THURSDAY, JUNE 18, 2020

RESOLUTION OF THE
BOARD OF TRUSTEES

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally appoint **Robert Clark as the Integrated Pest Management Coordinator** for the 2020-2021.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-11

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the **Integrated Pest Management Plan for the 2020-2021 School Year. (Attachment B)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-12

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the **Schedule of Meetings** for the Board of Trustees for the 2020-2021 Academic Year as attached.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

Robert Treat Academy Charter School, Inc.

SCHEDULE OF MEETINGS FOR THE BOARD OF TRUSTEES 2020-2021 ACADEMIC YEAR

Day	Date	Agenda
Thursday	JUNE 18, 2020*	Annual Reorganization Meeting
Thursday	July 16, 2020*	Regular Meeting of the Board of Trustees
Thursday	August 20, 2020	Regular Meeting of the Board of Trustees
Thursday	September 17, 2020	Regular Meeting of the Board of Trustees
Thursday	October 15, 2020	Regular Meeting of the Board of Trustees
Thursday	November 19, 2020	Regular Meeting of the Board of Trustees
Thursday	December 17, 2020	Regular Meeting of the Board of Trustees
Thursday	January 21, 2021	Regular Meeting of the Board of Trustees
Thursday	February 18, 2021	Regular Meeting of the Board of Trustees
Thursday	March 18, 2021	Regular Meeting of the Board of Trustees - Budget Approval
Thursday	April 15, 2021	Regular Meeting of the Board of Trustees
Thursday	May 20, 2021	Regular Meeting of the Board of Trustees
Thursday	June 17, 2021	Annual Reorganization Meeting

*Final meeting of 2019-2020 school year

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-13

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally designate the **Star Ledger and El Nuevo Coqui** as the official newspapers for publication of legal notices for Robert Treat Academy Charter School for the 2020-2021 Academic Year.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-14

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally designate **Valley National Bank** as the official depository for school funds for the 2020-2021 school year.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-15

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES

THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally designate **Robert Clark** as **Public Agency Compliance Officer (P.A.C.O.)** for the 2020-2021 School Year.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-16

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEE
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the agreement with **Dr. Kia Grundy for School Physician Services \$5500.00** for the 2020-2021 school year as presented in **Attachment C** **[NO CHANGE FROM THE 2019-2020 CONTRACT]**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-17

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the 2020-2021 **Legal Services Agreement** between **Inglesino, Webster, Wyciskala, and Taylor, LLC** and Robert Treat Academy Charter School (**Attachment D**). \$ _____

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-18

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the 2020-2021 Engagement Letter Agreement between **Lerch, Vinci & Higgins, LLP (Certified Public Accountants)** and Robert Treat Academy Charter School (**Attachment E**). **\$38,750.00**

RECORD OF VOTE

Moved by:	Ms. Strand	Seconded by:	Mr. Garruto
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	**			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-19

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve **Real Estate Lease Agreements for the 2020-2021 School Year with the North Ward Center as follows: (ATTACHMENT F)**

- A) 443 Clifton Avenue, Newark, NJ 07104 in the amount of **\$914,000** for the 2020-2021 SY
B) 180 William Street, Newark, NJ 07103 in the amount of **\$349,000** for the 2020-2021 SY
C) Lease Addendum -

**Conditional Approval -
RECORD OF VOTE**

Moved by:	Mr. Zabala-Kelly	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil			X	
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Date

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-20

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve submission of **School Security Drill Statement of Assurance (Attachment G)**

RECORD OF VOTE

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala-Kelly
-----------	-----------	--------------	------------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala - Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-21

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve submission of **Lead Testing Statement of Assurance (Attachment H)**

RECORD OF VOTE

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
-----------	-----------	--------------	---------------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala -Kelly, Zarala	x			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-22

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, approve updated policies as follows pursuant to Policy Manual Wellness Chack . (ATTACHMENT I)

1250	2130	3220/3230	3541	4111.1/4211.1	4111.2/4211.2
4151.1/4251.1	5118	5118.2	5134	5141	5141.21
5145.5	6122	6140	6142.1	6142.4	6142.6
6146	6147.1	6161.1	6171.1	6171.2	

RECORD OF VOTE

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala-Kelly
-----------	-----------	--------------	------------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala - Kelly, Zarala	X			
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-23

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, approve the payment of **Bills and Claims from the Operating Account dated May 14, 2020 through June 18, 2020 in the amount of \$257,086.88. (ATTACHMENT J)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-24

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, approve the **attached budget transfers for the month of April 30, 2020. (ATTACHMENT J)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-25

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, **approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending April 30, 2020.. (ATTACHMENT J)**

RECORD OF VOTE


Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-26

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, approve the **certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of April 30, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-27

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, **approve the payment of payrolls as follows: (Attachment K)**

May 1, 2020	\$ 227,004.38
May 15, 2020	\$ 226,667.33
May 29, 2020	\$ 229,811.15
Total	\$ 683,482.86.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-28

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the **continuation of membership and participation in the following purchasing cooperatives:**

1. Educational Services Commission of New Jersey (ESCNJ)
2. National Cooperative Purchasing Alliance (NCPA)
3. National Joint Powers Alliance (NJPA)
4. Hunterdon County Educational Services Commission (HCESC) Cooperative
5. The Cooperative Purchasing Alliance (TCPN)

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Calderon, Karen				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Clancy, John Jr.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-29

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, **approve the submittal of the Individual with Disabilities Act (IDEA) and IDEA Preschool FY21 application from July 1, 2020 thru September 30, 2021 as follows: (Attachment L)**

IDEA	\$ 151,097
IDEA Preschool	\$ 2,688
Total	\$ 153,785.

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-30

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, **approve the submittal of the Elementary Secondary Educational Act FY 21 application while refusing Title III funding in the amount of \$1,166 from July 1, 2020 thru September 30, 2021 as follows: (ATTACHMENT M)**

Title I A \$ 496,306
Title IIA \$ 47,229
Total \$ 543,535

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

*with abstention on line items pertaining to the North Ward Center.

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-31

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, Thursday, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, **approve the submittal and acceptance of the CARES Emergency Relief Grant in the amount of \$352,773 April 1, 2020 thru June 30, 2023. (ATTACHMENT N)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

***with abstention on line items pertaining to the North Ward Center.**

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-32

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally **approve proposal Benefit Analysis, Inc. to provide COBRA administrative services for the 2020-21 School Year. (Attachment O)**

RECORD OF VOTE

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-33

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally apply and accept **Interstate Waste to provide refuse removal services for the 2020-21 School Year.. (Attachment P)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-34

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally **approve agreement with Rutgers University, School of Health Professionals to provided Occupation Therapy, Physical Therapy and evaluation services for the 2020-21 School Year. (Attachment Q)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-35

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally **approve NJDA Emergency Procurement/Contract Modification Request with Maschio's Food Services, Inc. for the 2019-20 school year.. (Attachment R)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-36

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally **approve a contract with Maschio's Food Services, Inc. in the amount of \$30,000 and a guaranteed return of \$40,000 for the 2020-21 school year. (Attachment S)**

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-36

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally **approve the sale of 8th grade chromebooks to students. (Attachment T)**

RECORD OF VOTE

Moved by:	Ms. Zabala-Kelly	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	x		XX	
Pichardo, Wilson A.				
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Dated

Minutes —July 16, 2020 Reorganization Meeting

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
THERESA ADUBATO
PRINCIPAL'S REPORT**

April Student Attendance:

North Campus 93.36% Jackie Robinson Campus 95.06% Overall: 93.91%

May Student Attendance:

North Campus 96.29% Jackie Robinson Campus 97.00% Overall: 93.12%

Reports /Applications/Grants

- NJDOE CHE – Session II Enrollment report of the 2020-2021 EOY

Professional Development

All Professional Development has been completed.

Student Assessments

All end of year assessments are completed.
iReady/Curricular

Suspensions

Five 8th grade 2-day out of school suspensions at Stephen N. Adubato Campus

HIB – C017 Ongoing investigation

HIB Grade 2020 Self Assessment

ESSA Report

Residency Verification

Notification received from Newark Public Schools that parents are required to provide one (1) proof of Newark residency. More than 90% of the documentation has already been collected. We have not yet received a specific due date from NPS.

Minutes —July 16, 2020 Reorganization Meeting

**Principal's Report to the
Board of Trustees**

**JUNE 18, 2020
2 of 2**

Staff /Student/ School and Parent Activities

June 23rd	8 th Grade Online Awards Ceremony
June 24 th	Virtual Kindergarten Graduation Video
June 24 th	Virtual Eighth Grade Graduation
June 25 th & 26 th	8 th grade Diploma Distribution at each campus.
TBD	Advisory Committee Formed date of meeting to be determined. (3 administrators; 5 parents; 6 teachers, and 1 Board member)

Security Drill / Fire Drill

Not applicable. Quarantine due to COVID – 19 in effect.

INFORMATIONAL: Robert Treat Academy is up for its Five-year Charter Renewal

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-36

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020**

**RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally appoint the **Lead Person for the 2020-2021**

THERESA ADUBATO

RECORD OF VOTE

Moved by:	Mr. Garruto	Seconded by:	Ms. Phil Alagia
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Date

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-37

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve request for leave as follows:

- a. Employee #90417, paid maternity leave of absence with benefits, using 33 personal illness days, from July 30, 2020 through September 29, 2020 NJFLA. Unpaid maternity leave of absence with benefits from, September October 25, 2020 through December 6, 2020 under NJFLA.
- b. Employee #90487, paid maternity leave of absence with benefits, using 8 personal illness days, from June 1, 2020 through June 10, 2020 NJFLA. Unpaid maternity leave of absence with benefits from, June 11, 2020 through September 28, 2020 under NJFLA.
- c. Employee #90227, paid medical leave of absence with benefits, using 8 personal illness days, from February 17, 2020 through March 4, 2020 FMLA. Paid maternity leave of absence with benefits from, March 5, 2020 through April 22, 2020 under NJFLA. Unpaid leave of absences with benefits from April 23, 2020 through June 24, 2020 under NJFLA. (ATTACHMENT U)

RECORD OF VOTE

Moved by:	Ms. Strand	Seconded by:	Mr. Garruto
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira	X			
Zabala- Kelly, Zarala	X			
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Date

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-38

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally accept separations of employment as follows: **(Attachment U)**

Name	Position	Reason	Effective Date
Jillian Zarfino	Teacher	Resigned	June 24, 2020
Melissa Roman	Substitute Teacher	Resigned	June 20, 2020
Genesis Vazquez-Rodriguez	Instructional Asst.	Resigned	June 24, 2020

RECORD OF VOTE

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By



Lucy Bernardo

JUNE 18, 2020

Date

Minutes —July 16, 2020 Reorganization Meeting

RESOLUTION #6-18-20-EX

**ROBERT TREAT ACADEMY
Charter School, Inc.
ANNUAL REORGANIZATION
MEETING OF THE
BOARD OF TRUSTEES
THURSDAY, JUNE 18, 2020
RESOLUTION OF THE
BOARD OF TRUSTEES**

Be it resolved that on this date, JUNE 18, 2020, at the ANNUAL REORGANIZATION Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn to / return from **executive session** for the purpose of discussing matters relating to students or personnel.

RECORD OF VOTE

Adjournment

Moved by:	
Seconded by:	

Return

Moved by:	
Seconded by:	

<u>Board Member</u>	<u>Adjourn</u>		<u>Return</u>		<u>Absent</u>
	<u>Aye</u>	<u>Nay</u>	<u>Aye</u>	<u>Nay</u>	
Alagia, Phil					
Caraballo, Wilfredo					
Davis, Adrienne					
Detore, Robert					
Garruto, Emil					
Pichardo, Wilson.					
Souder, Calvin W.					
Strand, Tahira					
Zabala de Kelly, Zarala					
Total Votes					

I, Lucy Bernardo, Recording Secretary certify that the above resolution was passed by a majority of a quorum of this Board of Trustees, as indicated above.

Vote Recorded By

Lucy Bernardo

JUNE 18, 2020

Dated