



Long Lake
CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION MEETING
Thursday, January 9, 2020
6:00 p.m. Regular Meeting, LLCS Cafeteria

- I. Call to Order – President of the Board
 - a. Pledge of Allegiance
 - b. *Approval of the December 12, 2019 Regular Meeting Minutes
 - c. Next Regular Meeting Date, Thursday, February 13, 2020 6:00 p.m. in Cafeteria
- II. Public Participation
- III. Presentations
- IV. Superintendent's Update
- V. Business Affairs
 - a. *Approval of November 2019 Treasurer's Reports
 - b. Comprehensive Budget and Revenue Status Reports
 - c. Warrants
- VI. Recommendations for Approval
 - a. *Approval of Policy #7554 Student Gender Identity
 - b. *Approval of Class of 2020 Overnight Field Trip from March 19, 2020-March 22, 2020
 - c. *Approval of the Creation of 1.0 FTE Spanish Position Effective September 1, 2020
- VII. General Discussion
 - a. 2020-2021 Draft Budget
- VIII. Policies, First Reading
 - a. #5681 School Safety Plans, #6550 Leaves of Absence, and #7550 Dignity for All Students
- IX. 2nd Public Participation
- X. Executive Session
- XI. Adjourn

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: December 12, 2019

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley (joined via Skype at 6:03 p.m.)
Joan Paula
Brian Penrose

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Patrick and Nicole Curtin

Call to Order: The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, **minutes of the November 14, 2019 regular meeting.** Michael Farrell, Joan Paula and Brian Penrose approved the Motion. Alexandria Harris abstained.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, **minutes of the December 3, 2019 special meeting.** Michael Farrell, Joan Paula and Brian Penrose approved the Motion. Alexandria Harris abstained.

The **next regular meeting date** is Thursday, January 9, 2020 at 6 p.m. in the cafeteria.

Public Participation: None

Presentations: None

Trisha Hosley joined the meeting via Skype at 6:03 p.m.

Superintendent Update: Winter concerts were held in Indian Lake and Long Lake CSD with the high school chorus and band combined. This is the third year we have joined with Indian Lake.

Senior **Madison Hollenbeck** has been accepted to **Paul Smith's College**.

Jose Lamos and Syana Sandiford from Long Lake and Callie Roberts and Logan Hutchins from Indian Lake were chosen as **Scholar Athletes** for the fall sports season. Alex Campbell was chosen as a 1st Team All-Star.

Five week marks are due and **progress reports** will be mailed out.

Mandatory After School Study Hall is four days per week. Students need to be reminded that they can change the day they are scheduled by talking to their teacher ahead of time as they are not taking advantage of this.

Joan Collins is our primary **math substitute** until the holiday break.

Toys for Tots are being collected by Hamilton County. The Kiwanis Club from Old Forge also donates gifts to our area, while the Long Lake Lions Club donates wrapping paper.

Kathryn and Dino Cusumano donated a **wreath** to display on our school building.

Elementary students are attending a light show at Lake Placid Center for the Arts, PreK is holding a **holiday concert**, PreK-Grade 2 are going to the Long Lake Public Library for a reading of a Christmas story, Grades K-6 are caroling, and high school will have a pep rally, volleyball tournament and listen to an alumni panel.

Our **capital project** was submitted to NYS Education Department for approval on November 20. We do have Alec Testing performing a Hazardous Materials Survey. We also replied to a questionnaire from Mosaic Architects on interior and exterior door hardware.

Four **radios** with an extensive connection range have been purchased. Currently one is held by the Superintendent, the School Nurse, the School Counselor and one kept in the office.

Long Lake, Indian Lake and Town of Webb Superintendents met with representatives from **SUNY Cortland** regarding **opportunities to collaborate** including trips on Raquette Lake and student teachers.

Business Affairs:

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the October 2019 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Warrants A-10, C-5, TA-5, CM-3 and Budget Transfer Schedule A-5 were reviewed.

Recommendations for Approval

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **June 30, 2019 Audit Corrective Action Plan**.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Policy #7470 Student Voter Registration and Pre-Registration**.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **NYS and Local Retirement System Standard Work Day and Reporting Resolution for Elected and Appointed Officials**.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Elisha Cohen and Megan Nevins as Co-Interim CSE Chairpersons effective October 1, 2019 through December 31, 2019**.

Approved: On Motion by Joan Paula, seconded by Michael Farrell, with all in favor, BE IT RESOLVED that, due to the elimination of the French program, the Board of Education of the Long Lake Central School District hereby **abolishes 1.0 FTE French position** in the Foreign Language tenure area effective June 30, 2020. The Superintendent is directed to notify the affected staff member of this action, in accordance with the law.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, a **donation from John Strachan for the "In the Meantime Fund"**.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **2019-2020 School Psychologist/CSE Chairperson Agreement with Indian Lake CSD**.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, BE IT RESOLVED that the Board of Education of the Long Lake Central School District hereby appoints and **employs Patrick Curtin to a term position as a Math teacher**, for the maximum period January 6, 2020 to June 30, 2020. This is a term appointment, in effect until no later than June 30, 2020 only, unless terminated earlier or extended by further action of the Board, and is not a probationary appointment. It is specifically acknowledged that Patrick Curtin has agreed to waive any rights he may have to a probationary appointment and consideration for tenure and such agreement will be evidenced by a writing to be signed by both parties. It is further acknowledged that, upon receiving the appropriate certification, the Board will amend this resolution and a probationary period will be conferred upon Mr. Patrick Curtin at that time. Mr. Patrick Curtin shall receive an annual salary of \$52,504 prorated to his actual start date and shall be eligible for the same health insurance and leave time benefits as are available to the LLTA members.

General Discussion: The Board reviewed the preliminary **budget assumptions for the 2020-2021 school year**.

Policy Readings: A first policy reading of #7554 Student Gender Identity was held.

2nd Public Participation: Michael Farrell reported that the Health Safety and Wellness Committee will be holding a Family U Night on January 23, 2020 in conjunction with Four Rivers Alliance and it will focus on vaping education.

Executive Session: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor to enter Executive Session at 6:47 p.m. to discuss the Employment History of Four Particular People.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, to come out of Executive Session at 7:43 p.m.

Adjournment: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the Board adjourned at 7:44 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORT**FUND: EXTRACURRICULAR ACCT.**

For the Period from November 1, 2019 thru December 1, 2019

Total available balance as reported at the end of preceding period \$ 6,807.90

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 50.00
	Interest	\$ 0.05

Total Receipts \$ 50.05

Total receipts, including balance \$ 6,857.95

Disbursements made during the month:

By Check-From Check :#	\$ -
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 6,857.95

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 6,857.95

Less outstanding checks See attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 6,857.95

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 6,857.95

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

hisa walker
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: TRUST & AGENCY

For the Period from November 1, 2019 thru December 1, 2019

Total available balance as reported at the end of preceding period \$ 874.73

Receipts during the month: (with breakdown of source including full amount
of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 160,189.76

Total Receipts \$ 160,189.76

Total receipts, including balance \$ 161,064.49

Disbursements made during the month:

By Check-from check #3046-3052 \$ 5,162.42

EFT Transfers 155,164.52

By Debit Charge

Total amount of checks issued and debit charges \$ 160,326.94

Cash balance as shown by records \$ 737.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,101.32

less outstanding checks # See Attached \$ 363.77

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 737.55

Amount of receipts undeposited (See attached schedules)

-Total available balance (must agree with Cash Balance above if there is a
true reconciliation)

\$ 737.55

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held20

Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Heta Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT

FUND: LUNCH FUND

For the Period from November 1, 2019 thru December 1, 2019

Total available balance as reported at the end of preceding period	\$ 19,754.58
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Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 1,867.95
	Interest	0.13

Total Receipts	\$ 1,868.08
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Total receipts, including balance	\$ 21,622.66
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Disbursements made during the month:

By Check-From Check #2213-2224	\$	5,032.37
EFT Transfers		5,289.00

Total amount of checks issued and debit charges	\$ 10,321.37
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Cash balance as shown by records	\$ 11,301.29
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 11,328.29
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Less outstanding checks see attached	\$ 27.00
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**Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands)**

\$ 11,301.29

Amount of receipts undeposited

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 11,301.29

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

**This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.**

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: PAYROLL FUND**

For the Period from November 1, 2019 thru December 1, 2019

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	100,723.14

Total Receipts \$ 100,723.14

Total receipts, including balance \$ 101,723.14

Disbursements made during the month:

By Check: #16095-16176 \$ 7,654.69

EFT Transfers \$ 93,068.45

\$ -

Total amount of checks issued and debit charges: \$ 100,723.14

Cash balance as shown by records \$ 1,000.00

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,959.75

Less Outstanding Checks - See Attached \$ 2,959.75

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

\$ -

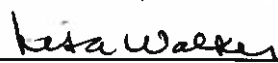
Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,000.00

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: GENERAL FUND**

For Period from November 1, 2019 thru December 1, 2019

Total available balance as reported at the end of preceding period \$ 43,727.35

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 463,000.00
	Interest	0.73

Total Receipts \$ 463,000.73

Total receipts, including balance \$ 506,728.08

Disbursements made during the month:

By Check-From Check #15860-15924	\$ 307,078.20
EFT Transfers	155,452.77
	\$ -

Total amount of checks issued and debit charges \$ 462,530.97

Cash balance as shown by records \$ 44,197.11

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 157,569.67

Less outstanding checks see attached \$ 113,372.56

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 44,197.11

Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 44,197.11

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.



Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND**

For the Period from November 1, 2019 thru December 1, 2019

Total available balance as reported at the end of preceding period \$ 2,424.35

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 0.02

Total Receipts \$ 0.02

Total receipts, including balance \$ 2,424.37

Disbursements made during the month:

By Check-from Check #1393 \$ 200.00

EFT Transfers -

Total amount of checks issued and debit charges \$ 200.00

Cash balance as shown by records \$ 2,224.37

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,424.37

less outstanding checks \$ 200.00

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 2,224.37

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,224.37

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET ACCOUNT**

For the Period from November 1, 2019 thru December 1, 2019

Total available balance as reported at the end of preceding period \$ 1,374,130.64

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 1,368,034.39
	Interest	\$ 26.95
	Total Receipts	<u>\$ 1,368,061.34</u>
	Total receipts, including balance	<u>\$ 2,742,191.98</u>

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 463,000.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 463,000.00Cash balance as shown by records \$ 2,279,191.98**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 2,279,191.98

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 2,279,191.98

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 2,279,191.98

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hita Waker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 1,151,518.07

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 1,527.18
	Total Receipts	\$ 1,527.18
	Total receipts, including balance	\$ 1,153,045.25

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 1,153,045.25

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,153,045.25

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,153,045.25

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,153,045.25

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: CAPITAL RESERVE-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 38,954.72

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	-
	Interest	\$ 51.69

Total Receipts \$ 51.69

Total receipts, including balance \$ 39,006.41

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 39,006.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 39,006.41

less outstanding checks

see attached \$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 39,006.41

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 39,006.41

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: REPAIR RESERVE-NY CLASS

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 53,142.98

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	-
	Interest	\$ 70.49

Total Receipts \$ 70.49

Total receipts, including balance \$ 53,213.47

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 53,213.47

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 53,213.47

less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 53,213.47

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 53,213.47

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TAX RESERVE-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 33,540.05

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	-
	Interest	\$ 44.49
Total Receipts		\$ 44.49
Total receipts, including balance		\$ 33,584.54

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-
Total amount of checks issued and debit charges	\$ -
Cash balance as shown by records	\$ 33,584.54

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 33,584.54
less outstanding checks	
see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 33,584.54

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 33,584.54

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 71,730.81

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 95.15

Total Receipts \$ 95.15

Total receipts, including balance \$ 71,825.96

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 71,825.96

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 71,825.96
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 71,825.96

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 71,825.96

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Keta Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TED ABER SCHOLARSHIP-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 9,022.84

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 11.97

Total Receipts \$ 11.97

Total receipts, including balance \$ 9,034.81

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 9,034.81

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 9,034.81

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 9,034.81

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 9,034.81

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: COURTNEY SCHOLARSHIP-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 2,064.23

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 2.72

Total Receipts \$ 2.72

Total receipts, including balance \$ 2,066.95

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,066.95

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,066.95

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 2,066.95

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

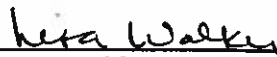
\$ 2,066.95

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: VARTULI SCHOLARSHIP-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 6,720.76

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 8.90

Total Receipts \$ 8.90

Total receipts, including balance \$ 6,729.66

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 6,729.66

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 6,729.66
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 6,729.66

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 6,729.66

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

20


Treasurer of School District

Clerk of the Board of Education

TREASURER'S MONTHLY REPORT**FUND: BUS RESERVE-NY CLASS**

For the Period from November 1, 2019 thru November 30, 2019

Total available balance as reported at the end of preceding period \$ 78,530.63

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	-
	Interest	\$ 104.14

Total Receipts \$ 104.14

Total receipts, including balance \$ 78,634.77

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 78,634.77

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 78,634.77

less outstanding checks see attached \$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 78,634.77

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 78,634.77

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wise Walker
Treasurer of School District

LONG LAKE CSD

Revenue Status Report From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C.1440.B</u>	Breakfast - Student Sale of Meals	2,500.00	0.00	2,500.00	1,511.45	988.55
<u>C.1440.L</u>	Lunch - Student Sale of Meals	9,500.00	0.00	9,500.00	4,270.70	5,229.30
<u>C.1445.L</u>	A La Carte Sales	1,800.00	0.00	1,800.00	690.31	1,109.69
<u>C.2401</u>	Interest and Earnings	0.00	0.00	0.00	0.62	-0.62
<u>C.3190.FB</u>	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	2,282.00	3,218.00
<u>C.3190.FL</u>	Lunch - Federal Reimbursement	12,000.00	0.00	12,000.00	5,156.00	6,844.00
<u>C.3190.FS</u>	Snack - Federal Reimbursement	550.00	0.00	550.00	130.00	420.00
<u>C.3190.SB</u>	Breakfast - State Reimbursement	250.00	0.00	250.00	148.00	102.00
<u>C.3190.SL</u>	Lunch - State Reimbursement	500.00	0.00	500.00	270.00	230.00
<u>C.3190.SS</u>	Snack - State Reimbursement	0.00	0.00	0.00	8.00	-8.00
<u>C.4190</u>	USDA Surplus Food	1,800.00	0.00	1,800.00	0.00	1,800.00
<u>C.5031</u>	Interfund Transfer	105,709.00	0.00	105,709.00	25,000.00	80,709.00
C Totals:		140,109.00	0.00	140,109.00	39,467.08	100,641.92
Grand Totals:		140,109.00	0.00	140,109.00	39,467.08	100,641.92

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>C.2860.160-0000</u>	Cafeteria Salaries	59,553.00	0.00	59,553.00	26,143.38	0.00	33,409.62
<u>C.2860.400-0000</u>	Cafeteria Contractual	3,000.00	0.00	3,000.00	434.50	0.00	2,565.50
<u>C.2860.410-0000</u>	Cafeteria Food	30,000.00	50.15	30,050.15	11,078.92	6,231.57	12,739.66
<u>C.2860.450-0000</u>	Cafeteria Materials & Supplies	2,500.00	0.00	2,500.00	891.46	801.86	806.68
2860	SCHOOL FOOD SERVICE	95,053.00	50.15	95,103.15	38,548.26	7,033.43	49,521.46
28		95,053.00	50.15	95,103.15	38,548.26	7,033.43	49,521.46
2		95,053.00	50.15	95,103.15	38,548.26	7,033.43	49,521.46
<u>C.9010.800-0000</u>	Cafeteria Employees Retirement	9,500.00	0.00	9,500.00	-2,100.00	0.00	11,600.00
9010	STATE RETIREMENT	9,500.00	0.00	9,500.00	-2,100.00	0.00	11,600.00
<u>C.9030.800-0000</u>	Cafeteria Social Security	4,556.00	0.00	4,556.00	0.00	0.00	4,556.00
9030	SOCIAL SECURITY	4,556.00	0.00	4,556.00	0.00	0.00	4,556.00
<u>C.9060.800-0000</u>	Cafeteria Health Insurance	31,000.00	0.00	31,000.00	0.00	0.00	31,000.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	31,000.00	0.00	31,000.00	0.00	0.00	31,000.00
90		45,056.00	0.00	45,056.00	-2,100.00	0.00	47,156.00
9		45,056.00	0.00	45,056.00	-2,100.00	0.00	47,156.00
Fund CTotals:		140,109.00	50.15	140,159.15	36,448.26	7,033.43	96,677.46
Grand Totals:		140,109.00	50.15	140,159.15	36,448.26	7,033.43	96,677.46

LONG LAKE CSD

Revenue Status Report From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,885,565.18	0.00	2,885,565.18	2,885,565.18	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	996.67	-996.67
A 1085	School Tax Relief Reimb (STAR)	32,434.82	0.00	32,434.82	32,434.82	0.00
A 1090	Penalty on Taxes	3,000.00	0.00	3,000.00	2,232.77	767.23
A 1310	Day School Tuition	3,600.00	0.00	3,600.00	6,150.00	-2,550.00
A 1335	Other Student Fees/Charges	1,000.00	0.00	1,000.00	893.00	107.00
A 2401	Interest on Earnings	15,000.00	0.00	15,000.00	11,121.00	3,879.00
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	103.81	-103.81
A 3101.A	General Aid	480,000.00	0.00	480,000.00	212,663.98	267,336.02
A 3101.B	Excess Cost Aid	0.00	0.00	0.00	10,804.11	-10,804.11
A 3102	VLT Lottery Aid	0.00	0.00	0.00	11,197.38	-11,197.38
A 3103	BOCES Aid	45,000.00	0.00	45,000.00	-0.94	45,000.94
A 3250	Textbook Aid	4,000.00	0.00	4,000.00	840.00	3,160.00
A 3255	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 4601	Medicaid Assistance, HRSS	4,000.00	0.00	4,000.00	5,316.56	-1,316.56
A Totals:		3,473,600.00	0.00	3,473,600.00	3,339,274.34	134,325.66
Grand Totals:		3,473,600.00	0.00	3,473,600.00	3,339,274.34	134,325.66

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400-0000</u>	BOE Contractual Expense	7,920.00	-2,000.00	5,920.00	790.90	0.00	5,129.10
<u>A 1010.450-0000</u>	BOE Materials and Supplies	2,500.00	0.00	2,500.00	27.49	0.00	2,472.51
<u>A 1010.490-0000</u>	BOE BOCES Services	7,500.00	0.00	7,500.00	1,747.20	0.00	5,752.80
1010	BOARD OF EDUCATION	17,920.00	-2,000.00	15,920.00	2,565.59	0.00	13,354.41
<u>A 1040.160-0000</u>	BOE District Clerk Salaries	2,284.00	0.00	2,284.00	1,225.79	0.00	1,058.21
<u>A 1040.400-0000</u>	BOE District Clerk Contractual	3,000.00	2,000.00	5,000.00	4,456.32	0.00	543.68
1040	DISTRICT CLERK	5,284.00	2,000.00	7,284.00	5,682.11	0.00	1,601.89
10		23,204.00	0.00	23,204.00	8,247.70	0.00	14,956.30
<u>A 1240.160-0000</u>	Support Staff Salaries	117,579.00	0.00	117,579.00	64,010.34	0.00	53,568.66
<u>A 1240.200-0000</u>	Central Admin Equipment	2,000.00	0.00	2,000.00	1,182.00	0.00	818.00
<u>A 1240.400-0000</u>	Central Admin Contractual	12,280.00	330.00	12,610.00	4,470.43	0.00	8,139.57
<u>A 1240.450-0000</u>	Central Admin Materials & Supplies	2,500.00	0.00	2,500.00	733.73	0.00	1,766.27
1240	CHIEF SCHOOL ADMINISTRATOR	134,359.00	330.00	134,689.00	70,396.50	0.00	64,292.50
12		134,359.00	330.00	134,689.00	70,396.50	0.00	64,292.50
<u>A 1310.160-0000</u>	Finance Business Admin Salaries	82,966.00	0.00	82,966.00	44,656.92	0.00	38,309.08
<u>A 1310.490-0000</u>	Finance BOCES Services	27,500.00	0.00	27,500.00	7,223.10	0.00	20,276.90
1310	BUSINESS ADMINISTRATION	110,466.00	0.00	110,466.00	51,880.02	0.00	58,585.98
<u>A 1320.160-0000</u>	Finance Auditing Salaries	534.00	0.00	534.00	346.96	0.00	187.04
<u>A 1320.400-0000</u>	Finance Auditor Contractual	8,800.00	0.00	8,800.00	8,750.00	0.00	50.00
1320	AUDITING	9,334.00	0.00	9,334.00	9,096.96	0.00	237.04
<u>A 1325.160-0000</u>	Finance District Treasurer	20,374.00	0.00	20,374.00	10,942.40	0.00	9,431.60
<u>A 1325.450-0000</u>	Finance District Treasurer Supplies	250.00	0.00	250.00	43.98	30.24	175.78
1325	TREASURER	20,624.00	0.00	20,624.00	10,986.38	30.24	9,607.38
<u>A 1330.160-0000</u>	Finance Tax Collector Salary	3,939.00	0.00	3,939.00	3,939.00	0.00	0.00
<u>A 1330.400-0000</u>	Finance Tax Collector Contractual	1,500.00	0.00	1,500.00	1,170.66	0.00	329.34
<u>A 1330.450-0000</u>	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330	TAX COLLECTOR	5,539.00	0.00	5,539.00	5,109.66	0.00	429.34
13		145,963.00	0.00	145,963.00	77,073.02	30.24	68,859.74
<u>A 1420.400-0000</u>	Legal Contractual	14,000.00	0.00	14,000.00	3,102.00	0.00	10,898.00
1420	LEGAL	14,000.00	0.00	14,000.00	3,102.00	0.00	10,898.00
<u>A 1430.490-0000</u>	Personnel - BOCES Services	1,950.00	0.00	1,950.00	501.60	0.00	1,448.40
1430	PERSONNEL	1,950.00	0.00	1,950.00	501.60	0.00	1,448.40
<u>A 1480.400-0000</u>	Public Info Contractual	250.00	0.00	250.00	0.00	0.00	250.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1480.450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1480	PUBLIC INFORMATION & SERVICES	1,250.00	0.00	1,250.00	0.00	0.00	1,250.00
14		17,200.00	0.00	17,200.00	3,603.60	0.00	13,596.40
A 1620.160-0000	Central Services Support Staff Salaries	91,375.00	0.00	91,375.00	51,336.01	0.00	40,038.99
A 1620.200-0000	Central Services Equipment	21,300.00	0.00	21,300.00	21,118.77	0.00	181.23
A 1620.400-0000	Central Services Contractual	62,700.00	0.00	62,700.00	45,117.43	0.00	17,582.57
A 1620.410-0000	Central Services Fuel Oil	80,000.00	0.00	80,000.00	11,055.87	68,944.13	0.00
A 1620.420-0000	Central Services Television	1,800.00	0.00	1,800.00	885.30	0.00	914.70
A 1620.430-0000	Central Services Electricity	27,000.00	0.00	27,000.00	9,846.67	0.00	17,153.33
A 1620.440-0000	Central Services Water Rent	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
A 1620.450-0000	Central Services Materials & Supplies	21,500.00	0.00	21,500.00	8,745.31	4,684.25	8,070.44
A 1620.460-0000	Central Services Telephone	8,500.00	0.00	8,500.00	3,742.24	0.00	4,757.76
A 1620.480-0000	Central Services LP Gas	100.00	0.00	100.00	20.37	0.00	79.63
A 1620.490-0000	Central Services BOCES	1,000.00	0.00	1,000.00	207.00	0.00	793.00
1620	OPERATION OF PLANT	316,275.00	0.00	316,275.00	153,074.97	73,628.38	89,571.65
A 1621.160-0000	Mainten Support Staff Salaries	13,928.00	0.00	13,928.00	7,810.40	0.00	6,117.60
A 1621.400-0000	Maintenance Contractual Exp	17,500.00	0.00	17,500.00	5,022.26	4,320.00	8,157.74
1621	MAINTENANCE OF PLANT	31,428.00	0.00	31,428.00	12,832.66	4,320.00	14,275.34
A 1670.400-0000	Contractual	1,200.00	0.00	1,200.00	1,072.59	0.00	127.41
A 1670.450-0000	Postage	3,200.00	0.00	3,200.00	1,086.28	0.00	2,113.72
A 1670.490-0000	Printing - BOCES Services	2,000.00	0.00	2,000.00	28.20	0.00	1,971.80
1670	CENTRAL PRINTING & MAILING	6,400.00	0.00	6,400.00	2,187.07	0.00	4,212.93
A 1680.490-0000	Central DP - BOCES Services	37,500.00	0.00	37,500.00	11,822.20	0.00	25,677.80
1680	CENTRAL DATA PROCESSING	37,500.00	0.00	37,500.00	11,822.20	0.00	25,677.80
16		391,603.00	0.00	391,603.00	179,916.90	77,948.38	133,737.72
A 1910.400-0000	Unallocated Insurance	1,000.00	0.00	1,000.00	740.28	0.00	259.72
1910	UNALLOCATED INSURANCE	1,000.00	0.00	1,000.00	740.28	0.00	259.72
A 1920.400-0000	School Association Dues	4,500.00	0.00	4,500.00	4,170.00	0.00	330.00
1920	SCHOOL ASSOCIATION DUES	4,500.00	0.00	4,500.00	4,170.00	0.00	330.00
A 1981.490-0000	BOCES Administrative Costs	19,500.00	0.00	19,500.00	5,821.80	0.00	13,678.20
1981	BOCES ADMINISTRATIVE COSTS	19,500.00	0.00	19,500.00	5,821.80	0.00	13,678.20
A 1983.490-0000	BOCES Capital Expenses	100.00	0.00	100.00	73,267.10	0.00	-73,167.10
1983	BOCES CAPITAL EXPENSE	100.00	0.00	100.00	73,267.10	0.00	-73,167.10

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19		25,100.00	0.00	25,100.00	83,999.18	0.00	-58,899.18
1		737,429.00	330.00	737,759.00	423,236.90	77,978.62	236,543.48
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	13,461.56	0.00	11,538.44
2020	SUPERVISION - REGULAR SCHOOL	25,000.00	0.00	25,000.00	13,461.56	0.00	11,538.44
A 2070.150-0000	Instructional Salaries	13,180.00	0.00	13,180.00	8,385.00	0.00	4,795.00
A 2070.490-0000	Inservices - BOCES Services	20,000.00	0.00	20,000.00	3,143.60	0.00	16,856.40
2070	INSERVICE TRAINING - INSTRUCTION	33,180.00	0.00	33,180.00	11,528.60	0.00	21,651.40
20		58,180.00	0.00	58,180.00	24,990.16	0.00	33,189.84
A 2110.120-0000	Teaching K-6 Salaries	480,452.00	0.00	480,452.00	173,368.28	0.00	307,083.72
A 2110.130-0000	Teaching 7-12 Salaries	477,469.00	0.00	477,469.00	153,702.05	0.00	323,766.95
A 2110.140-0000	Substitute Teachers	18,000.00	0.00	18,000.00	14,270.00	0.00	3,730.00
A 2110.160-0000	Support Staff Salaries	53,753.00	-23,627.00	30,126.00	9,045.36	0.00	21,080.64
A 2110.170-0000	Payment in Lieu of Health Insurance	6,000.00	0.00	6,000.00	1,000.00	0.00	5,000.00
A 2110.180-0000	Leave Sellback	0.00	0.00	0.00	7,050.00	0.00	-7,050.00
A 2110.200-0000	Teaching Equipment	10,000.00	0.00	10,000.00	9,139.00	0.00	861.00
A 2110.400-0000	Teaching Contractual	16,650.00	226.99	16,876.99	5,377.87	0.00	11,499.12
A 2110.410-0000	Field Trips	20,000.00	0.00	20,000.00	1,545.42	0.00	18,454.58
A 2110.411-0000	Conference Attendance	8,500.00	200.00	8,700.00	1,551.00	0.00	7,149.00
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	587.29	0.00	1,912.71
A 2110.413-0000	Arts in Education	3,000.00	0.00	3,000.00	1,725.00	0.00	1,275.00
A 2110.450-0000	Teaching Materials & Supplies	9,000.00	-804.63	8,195.37	5,384.32	0.00	2,811.05
A 2110.451-0000	Elementary - Grade 1	2,631.00	0.00	2,631.00	2,171.48	0.00	459.52
A 2110.451-1000	Summer School	78.00	0.00	78.00	0.00	0.00	78.00
A 2110.451-2000	Art Program	2,869.00	776.33	3,645.33	1,728.79	456.95	1,459.59
A 2110.451-4000	Teachers Assistant	250.00	0.00	250.00	180.00	0.00	70.00
A 2110.451-5000	English	621.00	63.00	684.00	683.84	0.00	0.16
A 2110.451-7000	Family Consumer Science	675.00	-125.00	550.00	0.00	0.00	550.00
A 2110.451-8000	Health Education	250.00	0.00	250.00	0.00	0.00	250.00
A 2110.451-9000	Math	500.00	0.00	500.00	408.51	0.00	91.49
A 2110.452-1000	Elementary - Conboy/SPED	750.00	0.00	750.00	339.24	0.00	410.76
A 2110.452-2000	Music	2,366.00	0.00	2,366.00	950.82	0.00	1,415.18
A 2110.452-3000	Phys Ed	300.00	0.00	300.00	130.65	0.00	169.35
A 2110.452-4000	Science	750.00	0.00	750.00	514.60	30.74	204.66

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-5000	Social Studies	900.00	0.00	900.00	0.00	0.00	900.00
A 2110.452-6000	Technology	750.00	521.53	1,271.53	1,267.92	0.00	3.61
A 2110.452-7000	Elementary - PreK	650.00	0.00	650.00	573.62	0.00	76.38
A 2110.452-9000	Teachers Aide Supplies	341.00	0.00	341.00	303.79	0.00	37.21
A 2110.453-0000	Elementary - Harkness	270.00	0.00	270.00	154.38	0.00	115.62
A 2110.454-0000	Elementary - Grade 2	913.00	0.00	913.00	570.27	0.00	342.73
A 2110.455-0000	Elementary - Grade 3/4	1,100.00	0.00	1,100.00	390.96	12.00	697.04
A 2110.456-0000	Elementary - Grade 5/6	484.00	345.10	829.10	429.81	101.75	297.54
A 2110.458-0000	Elementary - Grade K	1,160.00	0.00	1,160.00	716.85	0.00	443.15
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	401.88	285.00	313.12
A 2110.480-0000	Teaching Textbooks	3,000.00	0.00	3,000.00	1,100.85	69.45	1,829.70
A 2110.490-0000	Teaching BOCES	20,000.00	0.00	20,000.00	11,179.40	0.00	8,820.60
2110	TEACHING - REGULAR SCHOOL	1,149,432.00	-22,423.68	1,127,008.32	407,943.25	955.89	718,109.18
21		1,149,432.00	-22,423.68	1,127,008.32	407,943.25	955.89	718,109.18
A 2250.150-0000	Instructional Salaries	86,695.00	0.00	86,695.00	35,211.51	0.00	51,483.49
A 2250.160-0000	Non Instructional Salaries	17,929.00	23,627.00	41,556.00	16,313.43	0.00	25,242.57
A 2250.400-0000	Students w/Disab Contractual	4,500.00	-1.00	4,499.00	4,313.81	0.00	185.19
A 2250.450-0000	Special Ed Materials & Supplies	400.00	1.00	401.00	400.44	0.00	0.56
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	0.00	85,000.00	6,260.73	0.00	78,739.27
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	197,024.00	23,627.00	220,651.00	62,499.92	0.00	158,151.08
A 2280.490-0000	BOCES Services	30,000.00	0.00	30,000.00	4,213.20	0.00	25,786.80
2280	OCCUPATIONAL EDUCATION (GRADES 9-12)	30,000.00	0.00	30,000.00	4,213.20	0.00	25,786.80
22		227,024.00	23,627.00	250,651.00	66,713.12	0.00	183,937.88
A 2330.150-0000	Adult Education Salary	10,804.00	0.00	10,804.00	2,448.50	0.00	8,355.50
A 2330.151-0000	Special Schools Salary	20,160.00	0.00	20,160.00	6,620.00	0.00	13,540.00
A 2330.400-0000	Special Schools Contractual	3,398.00	0.00	3,398.00	0.00	0.00	3,398.00
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	100.41	1,100.41	100.41	0.00	1,000.00
2330	TEACHING - SPECIAL SCHOOLS	35,362.00	100.41	35,462.41	9,168.91	0.00	26,293.50
23		35,362.00	100.41	35,462.41	9,168.91	0.00	26,293.50

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2610.150-0000</u>	Library Salaries	52,504.00	0.00	52,504.00	18,757.44	0.00	33,746.56
<u>A 2610.450-0000</u>	Library Materials & Supplies	900.00	0.00	900.00	0.00	0.00	900.00
<u>A 2610.460-0000</u>	Library Collections	7,400.00	0.00	7,400.00	293.00	0.00	7,107.00
<u>A 2610.490-0000</u>	Library BOCES Services	8,500.00	0.00	8,500.00	2,415.00	0.00	6,085.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*					
<u>A 2630.220-0000</u>	Computer Hardware	69,304.00	0.00	69,304.00	21,465.44	0.00	47,838.56
<u>A 2630.450-0000</u>	Computer Materials & Supplies	21,000.00	14,113.39	35,113.39	19,392.28	3,210.00	12,511.11
<u>A 2630.460-0000</u>	Computer Software	1,000.00	334.54	1,334.54	721.72	0.00	612.82
<u>A 2630.490-0000</u>	Computer BOCES	7,000.00	0.00	7,000.00	3,009.95	81.00	3,909.05
		70,200.00	0.00	70,200.00	27,377.50	0.00	42,822.50
2630	COMPUTER ASSISTED INSTRUCTION	*					
26							
<u>A 2805.160-0000</u>	Attendance	99,200.00	14,447.93	113,647.93	50,501.45	3,291.00	59,855.48
2805	ATTENDANCE - REGULAR SCHOOL	*					
<u>A 2810.150-0000</u>	Guidance Instructional Salaries	168,504.00	14,447.93	182,951.93	71,966.89	3,291.00	107,694.04
<u>A 2810.450-0000</u>	Guidance Materials & Supplies	4,500.00	0.00	4,500.00	1,928.61	0.00	2,571.39
<u>A 2810.451-0000</u>	Guidance Testing and Materials	4,500.00	0.00	4,500.00	1,928.61	0.00	2,571.39
2810	GUIDANCE - REGULAR SCHOOL	*					
<u>A 2815.160-0000</u>	Support Staff Salaries	63,105.00	229.25	63,334.25	26,574.92	800.67	35,958.66
<u>A 2815.400-0000</u>	Health Contractual	30,855.00	0.00	30,855.00	13,370.08	0.00	17,484.92
<u>A 2815.450-0000</u>	Health Materials & Supplies	6,800.00	0.00	6,800.00	3,000.00	0.00	3,800.00
		1,540.00	0.00	1,540.00	824.10	71.99	643.91
2815	HEALTH SERVICES - REGULAR SCHOOL	*					
<u>A 2820.400-0000</u>	Psychologist Contractual	39,195.00	0.00	39,195.00	17,194.18	71.99	21,928.83
<u>A 2820.450-0000</u>	Psychologist Materials & Supplies	40,000.00	0.00	40,000.00	4,059.10	0.00	35,940.90
<u>A 2820.490-0000</u>	BOCES Psychologist	250.00	0.00	250.00	14.45	0.00	235.55
		11,000.00	0.00	11,000.00	3,769.00	0.00	7,231.00
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	*					
<u>A 2825.400-0000</u>	Contractual	51,250.00	0.00	51,250.00	7,842.55	0.00	43,407.45
		6,000.00	0.00	6,000.00	2,750.00	0.00	3,250.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	*					
<u>A 2850.150-0000</u>	Co-curricular Salaries	25,890.00	0.00	25,890.00	3,576.00	0.00	22,314.00
<u>A 2850.450-0000</u>	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	355.93	0.00	644.07
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	*					
<u>A 2855.150-0000</u>	Interscholastic Salaries	26,890.00	0.00	26,890.00	3,931.93	0.00	22,958.07
		10,000.00	0.00	10,000.00	1,534.00	0.00	8,466.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.400-0000	Interscholastic Contractual	20,500.00	0.00	20,500.00	7,685.10	0.00	12,814.90
A 2855.450-0000	Interscholastic Materials & Supplies	3,000.00	29.30	3,029.30	1,533.73	0.00	1,495.57
A 2855.490-0000	BOCES Interscholastic	500.00	0.00	500.00	142.50	0.00	357.50
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	34,000.00	29.30	34,029.30	10,895.33	0.00	23,133.97
28		224,940.00	258.55	225,198.55	71,117.52	872.66	153,208.37
2		1,863,442.00	16,010.21	1,879,452.21	651,899.85	5,119.55	1,222,432.81
A 5510.160-0000	Transportation Salaries	78,760.00	0.00	78,760.00	36,287.91	0.00	42,472.09
A 5510.400-0000	Transportation Contractual	15,000.00	0.00	15,000.00	13,008.44	0.00	1,991.56
A 5510.450-0000	Transportation Materials & Supplies Misc	500.00	0.00	500.00	170.32	0.00	329.68
A 5510.451-0000	Diesel/Gasoline	18,000.00	0.00	18,000.00	2,397.45	0.00	15,602.55
A 5510.452-0000	Tires	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 5510.453-0000	Parts	7,500.00	0.00	7,500.00	2,859.22	0.00	4,640.78
A 5510.454-0000	Labor	13,000.00	0.00	13,000.00	4,408.73	0.00	8,591.27
A 5510.490-0000	BOCES Contractual	1,300.00	0.00	1,300.00	280.63	0.00	1,019.37
5510	DISTRICT TRANSPORTATION SERVICES	136,560.00	0.00	136,560.00	59,412.70	0.00	77,147.30
55		136,560.00	0.00	136,560.00	59,412.70	0.00	77,147.30
5		136,560.00	0.00	136,560.00	59,412.70	0.00	77,147.30
A 9010.800-0000	NYS Retirement	61,000.00	0.00	61,000.00	42,036.00	0.00	18,964.00
9010	STATE RETIREMENT	61,000.00	0.00	61,000.00	42,036.00	0.00	18,964.00
A 9020.800-0000	Teacher Retirement	125,500.00	0.00	125,500.00	6,810.61	0.00	118,689.39
9020	TEACHERS' RETIREMENT	125,500.00	0.00	125,500.00	6,810.61	0.00	118,689.39
A 9030.800-0000	Social Security	140,000.00	0.00	140,000.00	49,872.67	0.00	90,127.33
9030	SOCIAL SECURITY	140,000.00	0.00	140,000.00	49,872.67	0.00	90,127.33
A 9040.800-0000	Worker Compensation	12,000.00	0.00	12,000.00	11,567.00	0.00	433.00
9040	WORKERS' COMPENSATION	12,000.00	0.00	12,000.00	11,567.00	0.00	433.00
A 9050.800-0000	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 9055.800-0000	Disability Plan	4,000.00	0.00	4,000.00	1,790.52	0.00	2,209.48
9055	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	1,790.52	0.00	2,209.48
A 9060.800-0000	Hospitalization	980,000.00	0.00	980,000.00	555,862.97	0.00	424,137.03
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	980,000.00	0.00	980,000.00	555,862.97	0.00	424,137.03
90		1,342,500.00	0.00	1,342,500.00	667,939.77	0.00	674,560.23

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9901.930-0000	Transfer to School Food Svc Fund		105,709.00	0.00	105,709.00	25,000.00	0.00	80,709.00
9901	TRANSFERS TO FUNDS	*	105,709.00	0.00	105,709.00	25,000.00	0.00	80,709.00
99		**	105,709.00	0.00	105,709.00	25,000.00	0.00	80,709.00
9		***	1,448,209.00	0.00	1,448,209.00	692,939.77	0.00	755,269.23
Fund ATotals:			4,185,640.00	16,340.21	4,201,980.21	1,827,489.22	83,098.17	2,291,392.82
Grand Totals:			4,185,640.00	16,340.21	4,201,980.21	1,827,489.22	83,098.17	2,291,392.82

LONG LAKE CSD

Check Warrant Report For TA - 6: Cash Disbursement - Trust & Agency For Dates 12/1/2019 - 12/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
564	12/05/2019	3407	NYS INCOME TAX	Trust & Agency Payment		2,945.23
565	12/05/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,200.00
566	12/05/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		47,925.98
567	12/05/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		16,693.40
568	12/19/2019	3407	NYS INCOME TAX	Trust & Agency Payment		3,048.11
569	12/19/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,200.00
570	12/19/2019	3413	NYS EMPLOYEES RETIREMENT SYSTEM	Trust & Agency Payment		363.73
571	12/19/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		49,846.18
572	12/19/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		17,280.98
3053	12/05/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		153.77
3054	12/05/2019	3454	LLCS TEACHERS' ASSOCIATION	Trust & Agency Payment - DUES-TEACHER		1,166.17
3055	12/05/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00
3056	12/19/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		153.77
3057	12/19/2019	3408	C.S.E.A. EMPLOYEE BENEFIT FUND	Trust & Agency Payment - F-EBF		1,965.94
3058	12/19/2019	3454	LLCS TEACHERS' ASSOCIATION	Trust & Agency Payment - DUES-TEACHER		1,104.70
3059	12/19/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00

Number of Transactions: 16

Warrant Total: 147,467.96

Vendor Portion: 147,467.96

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 16 in number, in the total amount of \$147,467.96. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/19 Maellie J. Short
Date Superintendent

SUBJECT: STUDENT GENDER IDENTITY

All students need a safe and supportive educational environment to progress academically and developmentally. The District is committed to fostering a safe learning environment for all students, free from discrimination and harassment on the basis of sex, gender, gender identity, gender nonconformity, and gender expression. In accordance with applicable law, regulations, and guidelines, the District will ensure that students have equal access to all school programs, facilities, and activities. The District will assess and address the specific needs of each student on a case-by-case basis.

Key Terms

Generally, District personnel should use the language that individual students are using to describe their own gender identity, appearance, or behavior. The most commonly used terms are:

Cisgender: a person whose gender identity corresponds to their assigned sex at birth.

Gender: actual or perceived sex, typically with reference to social and cultural differences rather than physiological ones.

Gender expression: the ways a person conveys their gender identity to others, such as through behavior, appearance, clothing, hairstyle, activities, voice, and mannerisms.

Gender identity: a person's inner sense or psychological knowledge of being male, female, neither, or both.

Gender nonconforming (GNC): describes someone whose gender identity or gender expression does not conform to social or stereotypical expectations of a person with that gender assigned at birth. This is also referred to as gender variant or gender atypical.

Transgender: someone whose gender identity is different than their gender assigned at birth.

Transition: the process by which a person socially or physically aligns their gender expression more closely to their gender identity than their assigned sex at birth.

Records

As required by law, the District will maintain the confidentiality of student information and records. If a transgender or GNC student has officially changed his or her name, as demonstrated by court order or birth certificate, the District will change its official and unofficial records, as needed, to reflect the change. The District will maintain records with the student's assigned birth name in a separate, confidential file.

(Continued)

SUBJECT: STUDENT GENDER IDENTITY (Cont'd.)

If a transgender or GNC student has not officially changed his or her name, but wishes to be referred to by a different name that corresponds to their gender identity, the District may create or change unofficial records to reflect the name and gender identity that the student consistently asserts at school. On state standardized tests, certain reports to the New York State Education Department, and when necessary to ensure appropriate and coordinated medical care, however, the District will use the student's legal name and gender. Any student identification cards will be issued with the name reflecting the gender identity the student consistently asserts at school. The District will maintain records with the student's assigned birth name and gender in a separate, confidential file.

Names and Pronouns

When apprised of a student's transgender or GNC status, the District will endeavor to engage the student and his or her parents or guardians, as appropriate, in an effort to agree upon a plan that will accommodate the student's individual needs at school. Transgender and GNC students have the right to discuss and convey their gender identity and expression openly and to decide when, with whom, and how much to share this confidential information. The plan may therefore include when and how to initiate the student's preferred name and associated pronoun use and if, when, and how this is communicated to others. District staff will use the name and pronoun that corresponds to the gender identity the student consistently asserts at school.

Restrooms and Locker Rooms

The District will allow a transgender or GNC student to use the restroom and locker room that corresponds to the student's consistently expressed gender identity at school. Any student requesting increased privacy or other accommodations when using bathrooms or locker rooms will be provided with a safe and adequate alternative, but they will not be required to use that alternative.

Physical Education and Sports

Physical education is a required part of the District's curriculum. Where these classes are sex-segregated, students will be allowed to participate in a manner consistent with their gender identity. Students will likewise be allowed to participate in intramural activities consistent with their gender identity.

Upon written notification that a transgender or GNC student would like an opportunity to participate in the District's interscholastic athletics program consistent with his or her gender identity, the District will determine his or her eligibility in accordance with applicable law, regulations, and guidelines. The District will confirm the student's asserted gender identity with documentation it considers appropriate from a parent/guardian, counselor, doctor, psychologist, psychiatrist, or other medical professionals. The student's gender identity should be the same as the identity used for District registration and other school purposes.

(Continued)

SUBJECT: STUDENT GENDER IDENTITY (Cont'd.)

The District's athletic director will notify opposing team athletic directors or the New York State Public High School Athletic Association if a student needs any accommodations during competitions. Any appeal regarding the District's eligibility decision will be directly to the Commissioner of Education.

Other Activities

Generally, in other circumstances where students may be sex-segregated, such as overnight field trips, students may be permitted to participate in accordance with the gender identity that the student consistently asserts at school. Student privacy concerns will be addressed individually and on a case-by-case basis in accordance with District policy and applicable law, regulations, and guidelines.

Dress Code and Team Uniforms

Transgender or GNC students may dress in accordance with their gender identity or expression, within the parameters of the District's dress code. The District will not restrict students' clothing or appearance on the basis of gender.

The District's dress code applies while its athletes are traveling to and from athletic contests. Athletes will have access to uniforms that are appropriate for their sport.

Family Educational Rights and Privacy Act (FERPA), 20 USC § 1232g
 34 CFR Part 99
 Title IX of the Education Amendments of 1972
 Education Law Article 2 and §§ 2-d, 11(7), 3201-a
 8 NYCRR § 100.2

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property
 #3420 -- Non-Discrimination and Anti-Harassment in the School District
 #7550 -- Dignity for all Students
 #7551 -- Sexual Harassment of Students
 #7553 -- Hazing of Students
 #8242 -- Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education

Adoption Date

LONG LAKE CENTRAL SCHOOL FIELD TRIP REQUEST FORM

Please submit these forms to the office at least (2) weeks before the trip. **Overnight field trips must be submitted in advance of two board meetings, unless approved as an exception by the Superintendent. After approval, you must see Business Office for Purchase Orders or Checks.**

Field Trip Request For: Class of 2020 Senior Class Trip

Date(s) Of Trip: 3/19/20 - 3/22/20 Place: NYC, NY
Month Day(s) Year

Times: Leave: 7:45 - depart school Return: 3:45 - arrive at station
6:30 - arrive at LCCS

Transportation Availability ☐ YES ☐ NO

Business Manager Signature

Substitute Needed:

☒ YES ☐ NO

Gannon for 3/19/20 only

Number of Students: 2

(Attach List of Names)

Names of Chaperones (Must have approval): E. Cohen, M. Gannon

For Office Use

Substitute Name (If Applicable)

EXPENSES:

Budget Area:

Fees/Registration Expenses (If Any): \$

Chaperone Stipend(s) (If Applicable) \$

Lodging/Meals (If Applicable) \$

Miscellaneous: \$

TOTAL COST

\$6,391.94

Estimated Round Trip Mileage

256

see attached documents

Attachments: the trip will not be approved without all of the following:

1. Copy of letter to parents/permission form.
2. Names of Students Attending
3. Lesson plans (pre and post) and teacher guides.
4. Justification.

\$ 6,391.94

Field Trip approved by Superintendent: ☒ YES ☐ NO

Michael J. Shat
Superintendent

Overnight trip approved by the Board of Education: ☐ YES ☐ NO

COPY: Business Manager, Originator, Cafeteria, Nurse



Website Calendar



AESOP Calendar, confirmation #:

To: L.L.C.S. Faculty and Staff

Re: Field Trips

In an effort to bolster a practice that we have used inconsistently, the following criteria must be met before field trips will be approved:

1. **Justification:**

- a. Please explain what the purpose of the trip is by detailing the educational relevance of the trip. Specifically address how the trip bolsters an aspect of your current curriculum and the NYS Standards for your grade/content area.

2. **Planning:**

- a. Please attach pre and post trip lesson plans or activities that support your justification. Also attach any teacher guides that you plan to use.

3. **Assessment:**

- a. Please explain the method you will use for assessing the success of the trip. This will help the district and future classes determine whether the trip is worth repeating.

Please see reverse side for field trip approval form



Class of 2020 Senior Trip Proposal

Estimated Expenses & Tentative Itinerary

Submitted by Elisha Cohen

Dates:

Thursday, March 19- Sunday, March 22, 2020

Location:

New York City, NY

Student Attending:

Madison Hollenbeck
Syana Sandiford

Chaperones:

Elisha Cohen
Michele Gannon

Transportation:

Amtrak

Round Trip Albany-Rensselaer to Penn Station, NYC

Depart on 3/19 at 11:10 a.m., arrive at Penn Station at 1:45 (290 Ethan Allen
Express - Coach Seats $\$45 \times 4 = \180

Depart on 3/22 at 1:20 p.m., arrive at Albany-Rensselaer at 3:45 (283 Empire
Service) - Coach seats $\$63 \times 4 = \252

MTA MetroCard

7 Day Unlimited Ride $\$34 \times 4 = \136

Total Transportation Cost \$568

Accommodations:

Based on mid-level hotels near Pennsylvania Station
Holiday Inn Express NYC Chelsea
232 West 29th St.

3 rooms at \$222.00 per night for 3 nights= \$1998.00
Additional Charges= \$206.64

Total Accommodation Cost \$2204.64

Meals:

Thursday:

Breakfast- responsibility of students
Lunch for 4 $\times \$15 = \60
Dinner for 4 $\times \$35 = \140

Friday:

Breakfast - continental breakfast included in accommodation cost
Lunch for 4 x \$25 = \$100
Dinner for 4 x \$35 = \$140

Saturday:

Breakfast - continental breakfast included in accommodation cost
Lunch for 4 x \$25 = \$100
Dinner for 4 x \$35 = \$140

Sunday:

Breakfast - continental breakfast included in accommodation cost
Lunch for 4 x \$25 = \$100
Dinner - responsibility of students

Total Meal Cost \$780

Activities:

New York Public Library & Grand Central Station Tours = No cost

Broadway Play- Beetlejuice at Winter Garden Theatre

Tickets 4 x \$89 = \$356
Service & Handling 4 x 16.91 = \$67.64
Total Ticket Cost = \$423.64

Brooklyn Botanic Garden

Adult Tickets 2 x \$15 = \$30
Student Tickets (w/ valid ID) 2 x \$8 = \$16
Total Ticket Cost = \$46

Marvel Comics Studio Tour & Artist Meeting = No cost

Color Factory

Adult Tickets 4 x \$38 = \$152.00
Service Fee 4 x \$2.04 = \$8.16
Tax \$13.50
Total Ticket Cost = \$173.66

Ellis Island & Statue of Liberty Museums & Tour

Crowne Reserve Tickets
Tickets 4 x \$21.50 = \$86.00

Live Taping- The Tonight Show Starring Jimmy Fallon = No cost

High Line &/or Flat Iron to Washington Square Park = No cost

Central Park Tour = No cost

Total Activity Cost \$729.30

Chaperone Cost:

2 Chaperones

Thursday Overnight School Day	\$200 x 2 = \$400
Friday Overnight School Day	\$200 x 2 = \$400
Saturday Overnight Non-School Day	\$300 x 2 = \$600
Sunday Non-School Day	\$155 x 2 = \$310

Total Chaperone Cost \$1710.00**Substitute Costs:**

Substitute for Thursday, March 19 for Michele Gannon

1 x \$100 per diem = \$100

Total Substitute Cost \$100**Petty & Emergency Cash:**

For incidentals \$300

Total Petty Cash \$300**TOTAL ESTIMATED COST \$6391.94**

This budget was made with the understanding that all unexpended funds will be returned to the district.

Timeline:

Thursday, March 19

- 7:15 Meet at LLCSD- bag check
- 7:45 Depart LLCSD (2 hours 15 minutes of travel)
- 10:00 Arrive at Albany-Rensselaer Amtrak Station
525 East St, Rensselaer, NY 12144
- 11:10 Depart Station (2 hours 35 minutes of travel)
Lunch on train, purchased before departure
- 1:45 Arrive at Penn Station
Hotel Check In Holiday Inn Express NYC Chelsea
232 West 29th St., New York, NY 10001
- 2:45 Depart Hotel
Tour of Grand Central Terminal
89 E 42nd St, New York, NY 10017
- 3:45 Tour NYC Public Library - Stephen A. Schwarzman Building
476 5th Ave, New York, NY 10018
- 4:45 Return to hotel to prepare for evening activities
- 5:30 Dinner
- 6:30 Arrive at Winter Garden Theatre for play
1634 Broadway, New York, NY 10019
- 7:00 Beetlejuice
Return to hotel following play

Friday, March 20

- 7:30 Meet in lobby for breakfast
- 8:00 Depart for Botanic Gardens
- 8:30 Walk over the Brooklyn Bridge
- 9:00-1:30 Brooklyn Botanic Gardens
990 Washington Ave, Brooklyn, NY 11225
- 1:30 Lunch
- 3:00- 4:30- Tour of Marvel Comic Studio & Artist Meeting
20 Underhill Avenue, Brooklyn, NY 12901
- 5:00 Dinner
- 7:30 Color Factory
251 Spring Street New York, NY 10013

Saturday, March 21

- 7:30 Meet in lobby for breakfast
- 8:00 Depart hotel for Battery Park
- 8:30 Take Ferry to Ellis & Liberty Island
- 9- 2:00 Statue of Liberty National Monument & Ellis Island National Immigration Museum
- 2:00 Return to Battery Park

Option 1*:

- 3:15 Check in for Late Night starring Jimmy Fallon
30 Rockefeller Plaza, New York City, NY 10111 via West 50th St. entrance
- 5-6:30 Explore Flatiron building to Washington Square Park
- 7:30 Dinner- Beetle House
308 E 6th St, New York, NY 10003
Return to hotel following dinner

Option 2:

- 3:15 Explore High Line Park
Explore Flatiron Building to Washington Square Park
- 7:30 Dinner- Beetle House
308 E 6th St, New York, NY 10003
Return to hotel following dinner

Sunday, March 22

- 7:30 Meet in lobby for breakfast
- 8:00 Store luggage, check out
Depart to explore Central Park
- 11:30 Lunch
- 12:00 Pick up luggage and leave for Penn Station
- 1:20 Depart Penn Station
- 3:45 Arrive at Albany-Rensselaer Amtrak Station
- 6:30 Arrive at LLCSD

* Tickets are released one month at a time, at the beginning of the month prior to filming. Tickets for the March taping become available the first week in February. Due to this restriction and because not all ticket requests can be fulfilled Option 2 is the backup plan.

Lesson Plans:

As a follow up to this trip the seniors will present to the Board of Education, sharing photos and discussing their experience, as well as highlighting what they learned while on the trip. The plan is for this presentation to take place at the Board of Education meeting on Tuesday, May 12.

Justification:

- 1) Grand Central Terminal & the NYC Public Library- Stephen A. Schwarzman Building
 - a) Grand Central Terminal - This is a transportation hub and landmark in NYC which was originally built in 1871 by railroad magnate Cornelius Vanderbilt. In the late 1950's talk of demolish began as the railroad boom ended. Preservationists and leaders, including Jacqueline Kennedy Onassis, advocated against demolition leading to the designation of the transportation hub as a national historic landmark. The Beaux-Art style building is a piece of art and architectural history, housing ornate marble staircases, a star painted ceiling, and massive 75 foot windows. Also housed here are unique spots such as the "whispering gallery" where ceramic ceilings impact acoustics, causing whispers to sound like shouts.
 - b) NYC Public Library Stephen A. Schwarzman Building- The building opened in 1911 and was dedicated by President Taft in the same year. At the time it was the largest marble building to have ever been built in the US. Like Grand Central, this building is also designed in the architectural style of Beaux-Art and it is a registered national historic landmark. The building has ties to others areas of the east coast, with marble from quarries on the Dorset Mountain in Vermont and marble rejected by the builders (65%) for this project became parts of Harvard Medical School. A unique fact about the research libraries is that they have a unique and difficult to adapt system of shelving created by Dr. John Shaw Billings, the first director. Due to this difficult system parts of collections have been shelved by size.
- 2) Beetlejuice
 - a) This is a musical based on the 1988 Tim Burton film about a deceased couple who haunt the new inhabitants of what was once their home. These new owners turn to a ghost named Betelgeuse, named for the 2nd brightest star in the constellation of Orion, for help in reclaiming their home. The students selected this play because they are both very drawn to Tim Burton's style as a director, producer, artist, writer & animator and they enjoy the performing arts, making this activity selection a natural fit. Based on this curiosity for the performing arts the 3rd and final community service project for their senior year will be to help behind the scenes of the drama clubs dress rehearsal and performance.
- 3) Brooklyn Botanic Gardens
 - a) The garden is comprised of 52 acres and was founded in 1910. The students selected this activity to learn more about the wide variety of plants in the garden and for the novel experience. This activity was also selected because it directly relates to Maddie's career considerations of forestry and environmental conservation and can add a deeper breadth of knowledge as she prepared for her next step.
- 4) Marvel Comics Studio Tour & Artist Meeting

Andy McDonald, introduced to us by Mrs. Harkness, is a Malone native who is an artist for Marvel Comics. Andy is willing to give us a tour of the comic studio and

set up meetings with his colleagues for an opportunity to learn more about behind the scenes of comic book creation. Students will come prepared with questions for the artists to further the conversation. This activity was selected because both students are highly interested in art, taking a variety of classes in the subject during their high school careers. Also, Syana is considering a career in the arts. This will provide both students a deeper insight into various careers in the comic book world, both as artists and perhaps some careers that they may be less familiar. Additionally, since Andy is from Malone, my hope is that this experience will help the students to understand that even if they are from a small town in the north country doesn't mean their career aspirations need to be small and that you can follow your passions anywhere.

5) Color Factory

- a) The Color Factory is a multisensory exhibit inspired by the colors of the city created by a variety of artists. The installation is designed to awaken the audiences to the vibrancy of color and celebrates discovery, serendipity, and generosity of color in our everyday lives. The exhibits include a walkable infographic, an activity about color and human connection, and other interactive exhibits. This museum is directly related to the students years of art experience and offers unique photo opportunities to enhance their techniques.

6) Statue of Liberty National Monument & Ellis Island National Immigration Museum

- a) 12 million immigrants entered the US through Ellis Island. Almost half the current population of the country are descendants of these immigrants. This activity involves a ferry boat ride to the islands, exploring the statue of liberty from the grounds all the way to the crown allowing for incredible views of surrounding areas, and learning more about the history of our original immigration hub. Students will come equipped with names of ancestors to determine if they passed through Ellis Island to hopefully learn more about their own personal history in addition to that of the United States.

7) Live taping of the Tonight Show Starring Jimmy Fallon

- a) The Tonight Show covers current events, political issues, and pop culture with a comedic approach, celebrities of all kinds including actors, musicians, political figures, and athletes are interviewed on air and partake in humorous games and performances.

Being part of a live studio audience for The Tonight Show was chosen by our seniors based on the content of the show, the way the content is shared with viewers, and to learn more about the many professionals working in front of the audience to execute a show of this nature. Students were drawn to this activity because of Jimmy Fallon's ability to convey information in a way that is both appropriate and appealing to a wide range of ages. The students are also curious about the production of the show and hope to gain some insight into creating a live show like this through watching professionals at work including: sound, lighting, and audio-visual technicians, a broadcast journalist, house band, and a director. Throughout this experience, students will identify some of the inner workings of a TV show including camera angles, cues, time management, segues, marks, interviewing skills, stage directions, etc.

4 tickets are the maximum number of tickets that can be granted to any one group for any one taping, so with two students and two chaperones this is the largest group for which the show can allow a ticket request. Tickets are released

one month at a time, during the beginning of the month prior to the filming. Tickets for the March taping become available the first week in February. The students hope to be able to partake in this once in a lifetime experiences, but if we are unable to secure tickets we do have a backup plan.

8) The High Line Park & Washington Square Park to the Flatiron Building

These activity was selected as a chance to experience the mix of the local culture by visiting parts of quintessential NYC history. This also provides the students a chance to explore parts of the city that they have not visited before.

- a) The High Line Park, in Chelsea, opened in 2009 and is a repurposed old freight line. The freight line was originally built in 1934 but fell out of use in 1980. This public park is elevated 30 feet and is 1.45 miles in length, featuring art, food vendors, greenspaces, gardens, and performances.
- b) Washington Square Park, in Greenwich Village, is one of NYC's best known parks and is home to the Washington Square Park Arch which is modeled after Paris' Arc de Triomphe. Most of the buildings surrounding the park are owned by NYU. The park has been home to a Native American village and farm land for the Dutch, among other things, before becoming a park.
- c) The Flatiron building is located on the intersection of 5th Ave and Broadway. It's unique triangle shape has been an image of NYC for almost a century and because of this has often been the point of focus for artists and photographers.

9) Central Park

- a) This self-guided tour of Central Park will be like an outdoor museum and will include monuments, statues, architecture, and other key points of interest. This activity was selected by students with that in mind. These points of interest directly relate to class students have taken in the past and some of which they are still currently studying including: US History, English, fine and performing Arts, Computer Aided Drafting & Design, Earth Science, and Biology. Our will visit include the Strawberry Fields John Lennon Memorial, Loeb Boathouse, Belvedere Castle, Bethesda Fountain & Terrace, Shakespeare Garden, and Cleopatra's Needle, in addition to a variety of war memorials and statues of authors, musicians, and numerous bridges. Central Park is the first public landscaped park in the US, comprised of 843 acres, and is the most filmed public park in the world. The park, like most places rich with history, has had it's shining moments and it's dark days. For example, in 1825 before the park was built it was home to over 1500 and dubbed the Seneca Village. This community was made up primarily of free African-Americans, but Irish and Germans descendants called this home as well. However, in 1855 the village was destroyed to complete the park. Inhabitants were considered squatters and required to pay for their land or they were unceremoniously evicted. This is just one of the many interesting facts about the park that I hope the students will learn from our visit, in addition to information about the specific points of interest within the park.



Long Lake

CENTRAL SCHOOL DISTRICT

Long Lake Central School
20 School Lane
P.O. Box 217
Long Lake, New York 12847

P 518/624-2221

F 518/624-3896

W www.longlakecsd.org

TO: Board of Education Members

FROM: Vickie Snide

RE: 2020-2021 Budget Information

DATE: December 31, 2019

Board of Education
Brian Penrose
President
Michael Farrell
Vice President
Alexandria Harris
Trisha Hosley
Joan Paula

Superintendent/Principal
Noelle J. Short
nshort@longlakecsd.org

Business Manager
Victoria J. Snide
vsnide@longlakecsd.org

Treasurer
Lisa Walker
lwalker@longlakecsd.org

School Counselor
Elisha Cohen
ecohen@longlakecsd.org

I have attached several budget documents for your review.

1. Tax Levy Limit Calculation – This is **tentative**. The capital project will affect this calculation – I am waiting for figures and guidance on the impact from Bernard Donegal Municipal Finance.
2. Budget Code Descriptions – This gives the Board an explanation of where I've budgeted certain expenses.
3. The 2020-2021 General Fund Appropriations (Expenditures) – **This is the first round of numbers only and will most definitely change.** As you review the budget, whenever there is a significant change from the 2019-2020 budget, you will see an explanation of the change in the left hand column. You should review these figures with the Budget Code Descriptions in hand.
4. The 2020-2021 General Fund Revenues – The Governor has not released his projected revenues yet so I am primarily using this year's projections. The Real Property Taxes and STAR lines are vacant. They will be populated once the final tax levy is established in August 2020.
5. The 2020-2021 Lunch Fund Appropriations and Revenues – The projected budget and revenues for the lunch fund should always balance. The Lunch Fund Revenue Code C5031 is the balancing figure. This is the amount (currently \$108,701) that is needed from the General Fund to make the Lunch Fund balance. You can see this expense in the General Fund under Appropriations Code A9901.93 (also \$108,701).
6. Budget Spreadsheet/Tax Rate Projection – This is **tentative**. The Budget Spreadsheet should be used to compare the budget in total and to compare the tax levy to the Tax Levy Limit Calculation. The final levy should be below the maximum allowable levy.

Some comments regarding the 2020-2021 Budget:

- a. I have continued to maintain a special education contingency in our BOCES budget lines.**
- b. My current estimates reflect enough funds in our Unobligated Fund Balance to pay for the last remaining BOCES Capital Project payment due 7/15/2020 (\$48,990).**
- c. I am finalizing with Leonard Bus Sales the purchase of a 30 passenger bus from our Bus Purchase Reserve Fund. The current quote is \$58,637 and we have \$78,530 available in our Reserve Fund. The public needs to approve the usage of the Reserve Fund. I will bring all details and the proposition to the February board meeting for your approval.**
- d. I am budgeting \$10,000 for the switch from French curriculum to Spanish curriculum. Textbooks alone may cost \$5,000 and I'm unsure of the additional expenses that may be needed.**
- e. I have been advised from Bernard Donegan Municipal Finance to expect a BAN (Bond Anticipation Note) interest payment of \$128,000 in next year's budget. This payment will affect the overall budget increase (currently at 5.18% or \$216,693). However the interest payment of \$128,000, less estimated building aid of \$15,184, is an allowable exclusion under the tax cap.**

**TAX LEVY LIMIT CALCULATION – TENTATIVE For 2020-2021 School Year
V. Slide, 12/31/2019**

Prior Year Tax Levy -2019-2020 school year tax levy	\$2,918,000
x 2020 Tax Base Growth Factor -Comes from Office of Real Property Tax Services	<u>x 1.0032</u> \$2,927,337
+ Prior year PILOT's -we currently do not have any of these	-0-
- Prior year exclusions	
-capital local expenditures – example is principal and interest payments on debt, equipment expenses for transportation (bus purchases) (buses purchased through reserves does not apply)	-0-
-court orders – we currently do not have any	<u>-0-</u>
Adjusted Prior Year Levy	\$2,927,337
x Allowable Growth Factor -Lesser of CPI or 2% ESTIMATED	<u>x 1.70%</u> \$2,977,101
- PILOTS for coming year -we currently do not have any of these	-0-
+ Available Carryover	<u>\$ 955</u>
TAX LEVY LIMIT - This must be reported to NYS March 1	\$2,978,056 (+\$60,056)
+ 2020-2021 Exclusions - ESTIMATED	
-capital local expenditures – example is principal and interest payments on debt less building aid, equipment expenses for transportation (bus purchases less transportation aid)	\$112,816
-court orders – we currently do not have any	-0-
-Employees Retirement System costs above 2 percentage points increase, which is 0 for 2020-2021 as the ERS average contribution rate is not 2.0 percentage points higher than '19-'20	-0-
-Teachers Retirement System costs above 2 percentage points increase, which is 0 for 2020-2021 as the TRS rate is not 2.0 percentage points higher than '19-'20	<u>-0-</u>
MAXIMUM ALLOWABLE LEVY – To exceed this, need super majority vote	TENTATIVE \$3,090,872 (\$172,872 or 5.924% higher than prior year levy)

NOTES OF INTEREST

- School Districts must submit the Tax Levy Limit (above) by March 1st to the NYS Comptroller.
- Districts are NOT required to have proposed budgets available by March 1st.
- If the budget proposal is not approved by the voters (2 votes allowed), the Board of Education must adopt a budget that levies a tax no greater than that of the prior year (0% increase in the tax levy).

ITEMS THAT MUST BE COMMUNICATED TO THE PUBLIC

- NYS has a property tax cap, not a "2% cap".
- The property tax cap limits the school district levy, not the individual tax bill of resident taxpayers.
- The actual allowable tax levy increase will vary by district.
- The formula allows for certain expenses to be exempt from the cap, therefore allowing the total tax levy increase to be greater or lesser than the "perceived" cap.
- Board of Education's can present a budget that overrides the cap, but will need 60% voter approval.
- Voters are still approving the budget, not the tax levy.

BUDGET SPREADSHEET

			Proposed
	2018-2019	2019-2020	2020-2021
Budget Summary			
General Support	725,944	737,429	755,511
Instruction	1,750,843	1,863,442	1,909,757
Pupil Transportation	135,199	136,560	143,864
Undistributed	1,455,886	1,448,209	1,593,201
General Fund Budget Total	4,067,872	4,185,640	4,402,333
Projected Revenues			
State Aid	479,000	484,000	484,000
BOCES	59,000	45,000	45,000
Interest on Deposits	400	15,000	15,000
Miscellaneous	7,300	11,600	12,600
Total External Revenues	545,700	555,600	556,600
Appropriated Fund Balance	673,172	712,040	755,733
Total Revenues & Appropriated Fund Balance	1,218,872	1,267,640	1,312,333
Appropriated Planned Balance	285,000	285,000	285,000
Tax Levy Summary			
General Fund Appropriation	4,067,872	4,185,640	4,402,333
Less Projected Revenues & Approp. Fund Bal	1,218,872	1,267,640	1,312,333
Tax Levy Summary	2,849,000	2,918,000	3,090,000
Tax Rate Summary-Long Lake	\$4.6738	\$4.7963	\$5.0790
(Per \$1,000 A/V)			
Tentative, January 2020			

TAX RATE PROJECTION

SCHOOL YEAR 2020-2021

The tax rate is determined annually and is based on taxable assessed property values and the tax levy required to support the General Fund Budget. Our district has two geographic components: state lands in Arietta and taxable assessed property in the Town of Long Lake. The state establishes Arietta's assessed value and the Town of Long Lake's assessed values are established by the assessor. Both assessments are estimated at full market value (100%). The combination of these two property values equals the district's total value. The tax levy is then apportioned between Arietta and Long Lake based on their respective percentage of the district's total assessed value. The separate tax levies are then calculated by dividing the apportioned levy by the associated assessed value. The resulting figure is the tax rate per \$1,000 of assessed value. The tax levy calculations for school year 2020-2021 are estimated below.

	ARIETTA	LONG LAKE
Taxable assessed value:	\$27,764,753	\$580,623,931
Total district value:	\$608,388,684	
Proportion of district value:	4.5637%	95.4363%
School tax levy:	\$3,090,000	
Levy Apportioned by Municipality:	\$141,018.33	\$2,948,981.67
Tax rate per \$1,000 of assessed value 2020-2021:	\$ 5.07904	\$ 5.07899

Tax Rate Comparison:

2019-2020	\$4.796276	\$4.796276
2018-2019	4.673761	4.673761
2017-2018	4.572867	4.572867
2016-2017	4.486221	4.486221
2015-2016	4.471709	4.471709
2014-2015	4.304469	4.304469
2013-2014	4.159804	4.159804
2012-2013	3.75275	3.75275
2011-2012	3.65934	3.65934
2010-2011	3.46705	3.46398
2009-2010	3.94173	3.93757
2008-2009	4.66889	5.60146
2007-2008	5.74916	6.56517
2006-2007	6.4191	6.9555
2005-2006	6.3541	6.3541

(Tentative, January 2020)

LONG LAKE CENTRAL SCHOOL DISTRICT
GENERAL FUND BUDGET CODE DESCRIPTIONS
SCHOOL YEAR 2020-2021

Board of Education Contractual

A1010.40

Building Condition Survey (every 5 years)

Five-Year Plan

Board Travel & Conferences

District Memberships/Publications/Updates/Subscriptions

Inspectors of Elections

Board of Education Retreat

B.O.E. Materials and Supplies

A1010.45

General Board Support/Recognition/Graduation

Voting Supplies

Character Education/Committee Supplies

School Law Books

Building Improvements/Decorations

District Clerk

A1040.16

Snide, Vickie

District Clerk Contractual

A1040.40

Legal Advertising/Help Wanted Ads

Central Administration

A1240.16

Short, Noelle (partial)

Adams, Kelsie

Central Administration Contractual

A1240.40

Association Dues(ASBO, NYSCOSS, AASA, Notary, ASCD, SAANYS)

Industrial Appraisal Maintenance/Reports/Reappraisal

Office Equipment Servicing

Superintendent & Staff Conferences/Mileage

One Call Now Service

Lifetime Benefit Solutions (PreTax Benefits)/Flexible Spending Accounts

Bouchey Benefit Consulting (Affordable Care Act Specialists)

Superintendent Technology Reimbursement

Superintendent Life Insurance Policy

Central Administration Materials & Supplies

A1240.45

Office Supplies

Tax Forms

Business Administration Salaries**A1310.16**

Snide, Vickie	80%
Walker, Lisa	50%

Auditing Salaries**A1320.16**

Flanagan, Jerry

Finance Salaries**A1325.16**

Walker, Lisa	50%
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Tax Collection Salaries**A1330.16**

Flanagan, Jerry

Public Information – Contractual**A1480.40**

Constant Contact

Central Services Salaries**A1620.16**

Clark, Tony	50%
Hample, Eric	80%
Traynor, Dustin	90%
Cook-Keller, Sheri	20%

Overtime, Substitutes

Central Services Contractual**A1620.40**

Pickup Repairs
Gym Floor Refinishing
Roof Inspections
Building Insurance Premiums
Heating Plant (TBS/Trojan)
Alarm & Clock Systems Recertification & Repairs
Sewage System Service
Annual Fire & Structural Inspection
Boiler Inspection
Electrical/Plumbing/General Building Maintenance
NYS Permits & Fees
Stage Curtains Recertification
Fuel Oil Tank Recertification-Cathodic/Tightness Tests
Elevator & Lift Maintenance Fees & Inspections
Fire Extinguisher Inspection
Asbestos Training/Conferences/Licenses
Fire Panel Inspection and Monitoring Service

Central Services Materials & Supplies

A1620.45

Institutional Paper Products
Cleaning Products
General Plumbing/Hardware
Grounds Maintenance
Asbestos Removal Supplies

Maintenance Salaries

A1621.16

Clark, Tony 30%

Maintenance Contractual

A1621.40

Unplanned Service/Repair
Heating Unit Upgrade

Unallocated Insurance

A1910.40

Student Accident Insurance

School Association Dues

A1920.40

Mountain Valley Athletic Conference
Central Adirondack School Music Association (CASMA)
NYS Public H.S. Athletic Association
National Association of Secondary School Principals (NHS)
NYSSBA

Supervision Instructional

A2020.15

Short, Noelle (Partial)

Inservice Training

A2070.15

Summer Curriculum Writing
Mentoring Stipends

Instructional Salaries – Elementary Salaries**A2110.12**

Conboy, Allison	50%
Delehanty, Kristin	
Gannon, Michelle	30%
Harkness, Aimee	
Noonan, Elizabeth	
PE	40%
Phillips-LeBlanc, Mary	
Pine, Tina	
Pooler, Carey	
Sass, Christopher	40%
Graduate Hours Estimate	
Long Term Substitute Contingency	
Tutoring	
Summer School	

Instructional Salaries – Secondary Salaries**A2110.13**

Brownell, Cynthia	
Combs, Tamara	
Curtin, Nicole	
Curtin, Patrick	
Gannon, Michelle	70%
Koehring, Joseph	
PE	60%
O'Shell, Sean	
Sass, Christopher	60%
Graduate Hours Estimate	
Long Term Subs	
Tutoring	

Support Staff Salaries**A2110.16**

Farr, Kami	
Kilpatrick Heather	50%

Teaching Contractual A2110.40

Copier Lease & Materials
Faculty Professional Support-Presenters, Superintendent Conf. Day
Instructional Equipment Service/Repair-Instruments, Microscopes,
Kiln, Fitness Center
Fingerprint Fees
CPR Certificates
Online Classes

Teaching Materials & Supplies

A2110.45

Paper/Envelopes

Office Supplies

Laminating Supplies

Student Awards

Program for Children with Disabilities – Instructional Salaries

A2250.15

Nevins, Megan

Conboy, Allison 50%

Program for Children with Disabilities – Non-Instructional Salaries

A2250.16

Dukett, Lacey

Kilpatrick Lacey 50%

Program for Children with Disabilities - Contractual

A2250.40

IEP Direct

Adult Education – Salaries

A2330.15

Fitness Center

Miscellaneous Classes

Special Schools Salaries

A2330.1510

After School Study Hall/Detention

After School Program Director

Special Schools Contractual

A2330.40

After School Program Assistants

School Library/A.V. Salaries

A2610.15

Tremblay, Joshua

Attendance Salaries

A2805.16

Billings, Michelle (Partial)

Guidance Instruction Salaries

A2810.15

Guidance – Pylman, Elisha

Health Services Salaries**A2815.16**

Billings, Michelle (Partial)

Substitutes

Psychologist Contractual**A2820.40**

Shared Psychologist with Indian Lake CSD

Social Work Contractual**A2825.40**

Backpack Program

Home Run Program

Co-Curricular Salaries**A2850.15**

Athletic Coordinator

Arts-In-Education

Technology Coordinator

Musical/Play Director

Non-school day activities & overnight chaperones

Dance chaperone

Trip chaperones

Class/Club Advisors

Student Council Advisor

National Honor Society Advisor

Lead Teacher stipend

Science Olympiad Coaches

Yearbook Advisor

Trapshooting Advisor

Transportation Salaries**A5510.16**

Flanagan, Jerry

Snide, Vickie 20%

Clark, Tony 20%

Hample, Eric 20%

Traynor, Dustin 10%

Farr, Chip

Substitutes

Transportation Contractual**A5510.40**

Vehicle Insurance

Tupper Lake CSD Facility Fee

Bus repairs outside of Tupper Lake CSD

Transportation Materials & Supplies**A5510.45...**

Gas/Diesel

Bus Maintenance

BOCES Charges

Board of Education

A1010.49

Policy Updates

Health, Safety, Risk Management

MSDS

Triennial Asbestos Surveys

Finance

A1310.49

State Aid Planning

Insurance Coordination (Workers Compensation)

Post – Employment Benefit Analysis (GASB75)

Finance Manager Software

AESOP

Personnel

A1430.49

Teacher/Coaches Certification

OLAS

Central Services

A1620.49

NYSMEC (Energy Consortium)

Central Printing & Mailing

A1670.49

Printing

Central Data Processing

A1680.49

Computer Services-Administrative

School Tool

Fiber Remote Costs

Administration

A1981.49

Administrative Charges

BOCES Rent, Capital Projects

A1983.49

Capital Charges

Inservice Training/Instruction

A2070.49

School Improvement

BOCES Workshops/Conferences

Teaching Regular

A2110.49

My Learning Plan/OASYS

Curriculum Mapper

iReady

Speech Improvement

Special Education

A2250.49

Special Class Options

Occupational Therapy

Physical Therapy

Speech Impaired

Occupational Education

A2280.49

Career & Technical Education (5 year Average)

Library

A2610.49

Library Automation Services

Computer Assisted Instruction

A2630.49

Computer Technician

Instruction Support Services/Internet

Psychological Services

A2820.49

Northstar Mental Health Services

Sports

A2855.49

Interscholastic Sports Coordinator

Transportation

A5510.49

Bus Driver Training

Alcohol & Drug Testing

LONG LAKE CSD

Revenue Status Report For 2020-2021 GENERAL FUND REVENUE BUDGET



Account	Description	2020 - 21		2019 - 20	
		Proposed Budget	Budget	Budget	
A 1001	Real Property Taxes		2,885,565.18		
A 1040	Appropriation of Planned Balance				
A 1080	Federal Payment in Lieu of Taxes				
A 1081	Other Payments in Lieu of Taxes		0.00		
A 1085	School Tax Relief Reimb (STAR)		32,434.82		
A 1090	Penalty on Taxes	3,000.00	3,000.00		
A 1310	Day School Tuition	4,600.00	3,600.00		
A 1315	CONTINUING EDUCATION				
A 1335	Other Student Fees/Charges	1,000.00	1,000.00		
A 2350	Youth Services, Other Governments				
A 2401	Interest on Earnings	15,000.00	15,000.00		
A 2650	Sale of Excess Materials				
A 2680	Insurance Recoveries				
A 2701	Refunds of Prior Years Expenditures				
A 2770	Other Unclassified Revenues		0.00		
A 3040	State Aid Other - STAR Admin				
A 3101.A	General Aid	480,000.00	480,000.00		
A 3101.B	Excess Cost Aid		0.00		
A 3102	VLT Lottery Aid		0.00		
A 3103	BOCES Aid	45,000.00	45,000.00		
A 3106	Sound Basic Education Aid				
A 3260	Textbook Aid	4,000.00	4,000.00		
A 3262	Computer Software Aid				
A 3263	Library Material Aid				
A 3265	Small Government Assistance		0.00		
A 3289	Other State Aid				
A 4285	Deficit Reduction Assessment Rest				
A 4289	Other Federal Educational Aid				
A 4601	Medicaid Assistance, HRSS	4,000.00	4,000.00		
A 5031	Interfund Transfer				

These will be entered once tax levy is determined in August 2020

LONG LAKE CSD

Revenue Status Report For 2020-2021 GENERAL FUND REVENUE BUDGET



Account	Description	2020 - 21	2019 - 20
		<u>Proposed Budget</u>	<u>Budget</u>
Grand Totals:		556,600.00	3,473,600.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
A 1010.400-0000	BOE Contractual Expense	8,000.00	7,920.00
A 1010.450-0000	BOE Materials and Supplies	3,300.00	2,500.00
A 1010.490-0000	BOE BOCES Services	7,500.00	7,500.00
1010	BOARD OF EDUCATION *	18,800.00	17,920.00
A 1040.160-0000	BOE District Clerk Salaries	2,353.00	2,284.00
A 1040.400-0000	BOE District Clerk Contractual	3,500.00	3,000.00
1040	DISTRICT CLERK *	5,853.00	5,284.00
10	**	24,653.00	23,204.00
A 1240.160-0000	Support Staff Salaries	125,597.00	117,579.00
Per Contracted Salaries			
A 1240.200-0000	Central Admin Equipment	1,500.00	2,000.00
A 1240.400-0000	Central Admin Contractual	13,680.00	12,280.00
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	2,500.00
1240	CHIEF SCHOOL ADMINISTRATOR *	143,277.00	134,359.00
12	**	143,277.00	134,359.00
A 1310.160-0000	Finance Business Admin Salaries	89,819.00	82,966.00
Per Contracted Salaries			
A 1310.490-0000	Finance BOCES Services	28,000.00	27,500.00
1310	BUSINESS ADMINISTRATION *	117,819.00	110,466.00
A 1320.160-0000	Finance Auditing Salaries	550.00	534.00
A 1320.400-0000	Finance Auditor Contractual	9,000.00	8,800.00
1320	AUDITING *	9,550.00	9,334.00
A 1325.160-0000	Finance District Treasurer	20,967.00	20,374.00
A 1325.450-0000	Finance District Treasurer	250.00	250.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
Supplies			
1325	TREASURER	*	21,217.00
A 1330.160-0000	Finance Tax Collector Salary	4,057.00	3,939.00
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	1,500.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	100.00
1330	TAX COLLECTOR	*	5,657.00
13		**	154,243.00
A 1420.400-0000	Legal Contractual	14,000.00	14,000.00
1420	LEGAL	*	14,000.00
A 1430.490-0000	Personnel - BOCES Services	1,950.00	1,950.00
1430	PERSONNEL	*	1,950.00
A 1480.400-0000	Public Info Contractual	250.00	250.00
A 1480.450-0000	Public Info/Printing Charges	1,000.00	1,000.00
1480	PUBLIC INFORMATION & SERVICES	*	1,250.00
14		**	17,200.00
A 1620.160-0000	Central Services Support Staff Salaries	100,712.00	91,375.00
Per Contracted Salaries			
A 1620.200-0000	Central Services Equipment	1,200.00	21,300.00
Last Budget Included			
Tractor			
A 1620.400-0000	Central Services Contractual	65,250.00	62,700.00
Includes New Cyber Insurance Policy			
A 1620.410-0000	Central Services Fuel Oil	85,000.00	80,000.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
A 1620.420-0000	Central Services Television	1,800.00	1,800.00
A 1620.430-0000	Central Services Electricity	27,000.00	27,000.00
A 1620.440-0000	Central Services Water Rent	1,000.00	1,000.00
A 1620.450-0000	Central Services Materials & Supplies	21,500.00	21,500.00
A 1620.460-0000	Central Services Telephone	9,000.00	8,500.00
A 1620.480-0000	Central Services LP Gas	100.00	100.00
A 1620.490-0000	Central Services BOCES	1,000.00	1,000.00
1620	OPERATION OF PLANT *	313,562.00	316,275.00
A 1621.160-0000	Mainten Support Staff Salaries	15,451.00	13,928.00
A 1621.400-0000	Maintenance Contractual Exp	17,500.00	17,500.00
1621	MAINTENANCE OF PLANT *	32,951.00	31,428.00
A 1670.400-0000	Contractual	825.00	1,200.00
A 1670.450-0000	Postage	3,200.00	3,200.00
A 1670.490-0000	Printing - BOCES Services	2,000.00	2,000.00
1670	CENTRAL PRINTING & MAILING *	6,025.00	6,400.00
A 1680.490-0000	Central DP - BOCES Services	38,000.00	37,500.00
1680	CENTRAL DATA PROCESSING *	38,000.00	37,500.00
16	**	390,538.00	391,603.00
A 1910.400-0000	Unallocated Insurance	1,000.00	1,000.00
1910	UNALLOCATED INSURANCE *	1,000.00	1,000.00
A 1920.400-0000	School Association Dues	4,500.00	4,500.00
1920	SCHOOL ASSOCIATION DUES *	4,500.00	4,500.00

Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
A 1981.490-0000	BOCES Administrative Costs	20,000.00	19,500.00
1981	BOCES ADMINISTRATIVE * COSTS	20,000.00	19,500.00
A 1983.490-0000	BOCES Capital Expenses	100.00	100.00
1983	BOCES CAPITAL * EXPENSE	100.00	100.00
19	**	25,600.00	25,100.00
1	***	755,511.00	737,429.00
A 2020.150-0000	Supervision Instructional	25,000.00	25,000.00
2020	SUPERVISION - * REGULAR SCHOOL	25,000.00	25,000.00
A 2070.150-0000	Instructional Salaries	16,720.00	13,180.00
A 2070.490-0000	Inservices - BOCES Services	20,000.00	20,000.00
2070	INSERVICE TRAINING - * INSTRUCTION	36,720.00	33,180.00
20	**	61,720.00	58,180.00
A 2110.120-0000	Teaching K-6 Salaries Per Contracted Salaries	498,238.00	480,452.00
A 2110.130-0000	Teaching 7-12 Salaries Reflects Retirement From Last Year	468,162.00	477,469.00
A 2110.140-0000	Substitute Teachers	18,000.00	18,000.00
A 2110.160-0000	Support Staff Salaries Moved Partial TA to Special Ed	41,334.00	53,753.00
A 2110.170-0000	Payment in Lieu of Health Insurance	14,000.00	6,000.00
A 2110.200-0000	Teaching Equipment	10,000.00	10,000.00
A 2110.400-0000	Teaching Contractual	17,226.00	16,650.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
A 2110.410-0000	Field Trips	20,000.00	20,000.00
A 2110.411-0000	Conference Attendance	8,500.00	8,500.00
A 2110.412-0000	Mileage Reimbursement	2,500.00	2,500.00
A 2110.413-0000	Arts in Education	3,000.00	3,000.00
A 2110.450-0000	Teaching Materials & Supplies	9,000.00	9,000.00
A 2110.451-0000	Elementary - Grade 1	2,500.00	2,631.00
A 2110.451-1000	Summer School	100.00	78.00
A 2110.451-2000	Art Program	2,900.00	2,869.00
A 2110.451-4000	Teachers Assistant	250.00	250.00
A 2110.451-5000	English	700.00	621.00
A 2110.451-7000	Family Consumer Science		675.00
A 2110.451-8000	Health Education	250.00	250.00
A 2110.451-9000	Math	500.00	500.00
A 2110.452-1000	Elementary - Conboy/SPED	750.00	750.00
A 2110.452-2000	Music	2,000.00	2,366.00
A 2110.452-3000	Phys Ed	500.00	300.00
A 2110.452-4000	Science	800.00	750.00
A 2110.452-5000	Social Studies	900.00	900.00
A 2110.452-6000	Technology	1,000.00	750.00
A 2110.452-7000	Elementary - PreK	650.00	650.00
A 2110.452-9000	Teachers Aide Supplies	350.00	341.00
A 2110.453-0000	Elementary - Harkness	300.00	270.00
A 2110.454-0000	Elementary - Grade 2	800.00	913.00
A 2110.455-0000	Elementary - Grade 3/4	1,000.00	1,100.00
A 2110.456-0000	Elementary - Grade 5/6	750.00	484.00
A 2110.458-0000	Elementary - Grade K	1,200.00	1,160.00
A 2110.459-1000	Ace Committee	1,500.00	1,500.00
A 2110.459-2000	STEM	1,000.00	1,000.00
A 2110.480-0000	Teaching Textbooks	10,000.00	3,000.00
Spanish Curriculum			
A 2110.490-0000	Teaching BOCES	20,500.00	20,000.00
2110	TEACHING - REGULAR SCHOOL	1,151,160.00	1,149,432.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
21		** 1,151,160.00	1,149,432.00
A 2250.150-0000	Instructional Salaries	89,946.00	86,695.00
A 2250.160-0000	Non Instructional Salaries	34,779.00	17,929.00
	Patril TA from Teaching to Special Ed		
A 2250.400-0000	Students w/Disab Contractual	4,500.00	4,500.00
A 2250.450-0000	Special Ed Materials & Supplies	500.00	400.00
A 2250.470-0000	Special Tuition	2,500.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	85,000.00
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	* 217,225.00	197,024.00
A 2280.490-0000	BOCES Services	30,000.00	30,000.00
2280	OCCUPATIONAL EDUCATION (GRADES 9 -12)	* 30,000.00	30,000.00
22		** 247,225.00	227,024.00
A 2330.150-0000	Adult Education Salary	11,350.00	10,804.00
A 2330.151-0000	Special Schools Salary	20,160.00	20,160.00
A 2330.400-0000	Special Schools Contractual	3,600.00	3,398.00
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	1,000.00
2330	TEACHING - SPECIAL SCHOOLS	* 36,110.00	35,362.00
23		** 36,110.00	35,362.00
A 2610.150-0000	Library Salaries	54,058.00	52,504.00
A 2610.450-0000	Library Materials & Supplies	900.00	900.00
A 2610.460-0000	Library Collections	7,000.00	7,400.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
A 2610.490-0000	Library BOCES Services	8,750.00	8,500.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	70,708.00	69,304.00
A 2630.220-0000	Computer Hardware	21,000.00	21,000.00
A 2630.450-0000	Computer Materials & Supplies	1,000.00	1,000.00
A 2630.460-0000	Computer Software	7,000.00	7,000.00
A 2630.490-0000	Computer BOCES	71,200.00	70,200.00
2630	COMPUTER ASSISTED INSTRUCTION	100,200.00	99,200.00
26	**	170,908.00	168,504.00
A 2805.160-0000	Attendance	4,500.00	4,500.00
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	4,500.00
A 2810.150-0000	Guidance Instructional Salaries	63,815.00	61,455.00
A 2810.450-0000	Guidance Materials & Supplies	500.00	500.00
A 2810.451-0000	Guidance Testing and Materials	1,300.00	1,150.00
2810	GUIDANCE - REGULAR SCHOOL	65,615.00	63,105.00
A 2815.160-0000	Support Staff Salaries	34,629.00	30,855.00
	Per Contracted Salaries		
A 2815.400-0000	Health Contractual	6,500.00	6,800.00
A 2815.450-0000	Health Materials & Supplies	1,600.00	1,540.00
2815	HEALTH SERVICES - REGULAR SCHOOL	42,729.00	39,195.00
A 2820.400-0000	Psychologist Contractual	45,000.00	40,000.00
	New Shared Employee		
A 2820.450-0000	Psychologist Materials & Supplies	500.00	250.00
A 2820.490-0000	BOCES Psychologist	11,500.00	11,000.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget	
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	*	57,000.00	51,250.00
A 2825.400-0000	Contractual	9,000.00	6,000.00	
Backpack Program				
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	*	9,000.00	6,000.00
A 2850.150-0000	Co-curricular Salaries	28,290.00	25,890.00	
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	1,000.00	
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	*	29,290.00	26,890.00
A 2855.150-0000	Interscholastic Salaries	10,000.00	10,000.00	
A 2855.400-0000	Interscholastic Contractual	20,500.00	20,500.00	
A 2855.450-0000	Interscholastic Materials & Supplies	2,500.00	3,000.00	
A 2855.490-0000	BOCES Interscholastic	1,500.00	500.00	
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	*	34,500.00	34,000.00
28		**	242,634.00	224,940.00
2		***	1,909,757.00	1,863,442.00
A 5510.160-0000	Transportation Salaries	86,064.00	78,760.00	
Per Contracted Salaries				
A 5510.400-0000	Transportation Contractual	15,000.00	15,000.00	
A 5510.450-0000	Transportation Materials & Supplies Misc	500.00	500.00	
A 5510.451-0000	Diesel/Gasoline	18,000.00	18,000.00	
A 5510.452-0000	Tires	2,500.00	2,500.00	
A 5510.453-0000	Parts	7,500.00	7,500.00	
A 5510.454-0000	Labor	13,000.00	13,000.00	

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
A 5510.490-0000	BOCES Contractual	1,300.00	1,300.00
5510	DISTRICT TRANSPORTATION SERVICES	*	143,864.00
			136,560.00
55		**	143,864.00
			136,560.00
5		***	143,864.00
			136,560.00
A 9010.800-0000	NYS Retirement	67,500.00	61,000.00
Rate 15.9% to 16.2%			
9010	STATE RETIREMENT	*	67,500.00
			61,000.00
A 9020.800-0000	Teacher Retirement	148,000.00	125,500.00
Rate 8.86% to 10.25%			
9020	TEACHERS' RETIREMENT	*	148,000.00
			125,500.00
A 9030.800-0000	Social Security	144,000.00	140,000.00
9030	SOCIAL SECURITY	*	144,000.00
			140,000.00
A 9040.800-0000	Worker Compensation	13,000.00	12,000.00
9040	WORKERS' COMPENSATION	*	13,000.00
			12,000.00
A 9050.800-0000	Unemployment	20,000.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	*	20,000.00
			20,000.00
A 9055.800-0000	Disability Plan	4,000.00	4,000.00
9055	DISABILITY INSURANCE	*	4,000.00
			4,000.00
A 9060.800-0000	Hospitalization	960,000.00	980,000.00
6 Months with No Increase			
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	*	960,000.00
			980,000.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
90	**	1,356,500.00	1,342,500.00
A 9731.700-0000	Bond Anticipation Notes - Interest	128,000.00	
Capital Project Interest on BAN			
9731	*	128,000.00	0.00
97	**	128,000.00	0.00
A 9901.930-0000	Transfer to School Food Svc Fund	108,701.00	105,709.00
9901	TRANSFERS TO FUNDS *	108,701.00	105,709.00
99	**	108,701.00	105,709.00
9	***	1,593,201.00	1,448,209.00
Grand Totals:		4,402,333.00	4,185,640.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2020-2021 LUNCH FUND EXPENSES BUDGET (Detail)



Account	Description	2020 - 21 Proposed Budget	2019 - 20 Budget
C 2860.160-0000	Cafeteria Salaries	65,026.00	59,553.00
C 2860.400-0000	Cafeteria Contractual	3,000.00	3,000.00
C 2860.410-0000	Cafeteria Food	30,000.00	30,000.00
C 2860.450-0000	Cafeteria Materials & Supplies	2,500.00	2,500.00
2860	SCHOOL FOOD SERVICE *	100,526.00	95,053.00
28	**	100,526.00	95,053.00
2	***	100,526.00	95,053.00
C 9010.800-0000	Cafeteria Employees Retirement	10,500.00	9,500.00
9010	STATE RETIREMENT *	10,500.00	9,500.00
C 9030.800-0000	Cafeteria Social Security	4,975.00	4,556.00
9030	SOCIAL SECURITY *	4,975.00	4,556.00
C 9060.800-0000	Cafeteria Health Insurance	28,000.00	31,000.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE *	28,000.00	31,000.00
90	**	43,475.00	45,056.00
9	***	43,475.00	45,056.00
Grand Totals:		144,001.00	140,109.00

LONG LAKE CSD

Revenue Status Report For 2020-2021 LUNCH FUND REVENUE BUDGET



Account	Description	2020 - 21	2019 - 20
		Proposed Budget	Budget
C 1440.B	Breakfast - Student Sale of Meals	2,500.00	2,500.00
C 1440.L	Lunch - Student Sale of Meals	9,500.00	9,500.00
C 1445.B	A La Carte Sales		
C 1445.L	A La Carte Sales	1,000.00	1,800.00
C 2401	Interest and Earnings		0.00
C 2665	Sale of Equipment		
C 2770	Misc. Revenues		
C 3190.FB	Breakfast - Federal Reimbursement	6,000.00	5,500.00
C 3190.FL	Lunch - Federal Reimbursement	13,000.00	12,000.00
C 3190.FS	Snack - Federal Reimbursement	550.00	550.00
C 3190.SB	Breakfast - State Reimbursement	250.00	250.00
C 3190.SL	Lunch - State Reimbursement	500.00	500.00
C 3190.SS	Snack - State Reimbursement		0.00
C 4190	USDA Surplus Food	2,000.00	1,800.00
C 5031	Interfund Transfer	108,701.00	105,709.00
Grand Totals:		144,001.00	140,109.00

Revised Policy

2020

5681
1 of 24

Non-Instructional/Business
Operations

SUBJECT: SCHOOL SAFETY PLANS

The District considers the safety of its students and staff to be of the utmost importance and is keenly aware of the evolving nature of threats to schools. As such, it will address those threats accordingly through appropriate emergency response planning. The District-wide school safety plan and the building-level emergency response plan(s) will be designed to prevent or minimize the effects of ~~serious~~-violent incidents and emergencies and to facilitate the coordination of schools and the District with local and county resources in the event of these incidents or emergencies. These plans will be reviewed and updated by the appropriate team on at least an annual basis and ~~updated as needed~~ adopted by the Board by September 1 of each school year.

~~Specifically, the Board will make the District-wide school safety plan available for public comment at least 30 days prior to its adoption. The District-wide school safety plans may only be adopted by the Board after at least one public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. The District-wide school safety plan and any amendments must be submitted to the Commissioner, in a manner prescribed by the Commissioner, within 30 days of adoption, but no later than October 1 of each school year. Additionally, the District-wide school safety plan will designate the Superintendent or designee as the chief emergency officer responsible for coordinating communication between school staff and law enforcement and first responders, and for ensuring staff understanding of this plan. Similarly, the Superintendent will be responsible for ensuring the completion and yearly updating of building-level emergency response plans.~~

Building-level emergency response plan(s) and any amendments must be submitted to the appropriate local law enforcement agency and the state police within 30 days of adoption, but no later than October 1 of each school year. Building-level emergency response plan(s) will be kept confidential and are not subject to disclosure under the Freedom of Information Law (FOIL) or any other provision of law.

District-Wide School Safety Plan

District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the District, addresses crisis intervention, emergency response and management at the District level, and has the contents as prescribed in Education Law and Commissioner's regulations.

The District-wide school safety plan will be developed by the District-wide school safety team appointed by the Board. The District-wide school safety team will include, but not be limited to, representatives of the Board, ~~*student~~, teacher, administrator, and parent organizations, school safety personnel, and other school personnel. *At the discretion of the Board, a student may be allowed to participate on the District-wide school safety team.

The District-wide school safety plan will include, but not be limited to:

- a) Policies and procedures for responding to implied or direct threats of violence by students, teachers, other school personnel, and visitors to the school, including threats by students against themselves, which includes suicide;

** Allowing a student member to participate on the safety team is now optional, not required. Please customize accordingly. A student may participate provided that no confidential information is shared with that student.*

(Continued)

Non-Instructional/Business
Operations**SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)**

- b) Policies and procedures for responding to acts of violence by students, teachers, other school personnel, and visitors to the school, including consideration of zero-tolerance policies for school violence;
- c) Appropriate prevention and intervention strategies, such as:
 - 1. Collaborative arrangements with state and local law enforcement officials, designed to ensure that school safety officers and other security personnel are adequately trained, including being trained to de-escalate potentially violent situations, and are effectively and fairly recruited;
 - 2. Nonviolent conflict resolution training programs;
 - 3. Peer mediation programs and youth courts; and
 - 4. Extended day and other school safety programs;
- d) Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident;
- e) A description of the arrangements for obtaining assistance during emergencies from emergency services organizations and local governmental agencies;
- f) Procedures for obtaining advice and assistance from local government officials, including the county or city officials responsible for implementation of Executive Law Article 2-B State and Local Natural and Man-Made Disaster Preparedness;
- g) The identification of District resources which may be available for use during an emergency;
- h) A description of procedures to coordinate the use of District resources and manpower during emergencies, including identification of the officials authorized to make decisions and of the staff members assigned to provide assistance during emergencies;
- i) Policies and procedures for contacting parents, guardians, or persons in parental relation to District students in the event of a violent incident or an early dismissal;
- j) Policies and procedures for contacting parents, guardians, or persons in parental relation to an individual District student in the event of an implied or direct threat of violence by the student against themselves, which includes suicide;
- k) Policies and procedures relating to school building security, including, where appropriate: the use of school safety officers, school security officers, and/or school resource officers; and security devices or procedures;

(Continued)

Non-Instructional/Business
Operations**SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)**

- l) Policies and procedures for the dissemination of informative materials regarding the early detection of potentially violent behaviors, including, but not limited to, the identification of family, community, and environmental factors to teachers, administrators, parents, and other persons in parental relation to students of the District or Board, students, and other persons deemed appropriate to receive the information;
- m) Policies and procedures for annual multi-hazard school safety training for staff and students, provided that the District must certify to the Commissioner that all staff have undergone annual training by September 15 on the building-level emergency response plan which must include components on violence prevention and mental health, provided further that new employees hired after the start of the school year will receive training within 30 days of hire or as part of the District's existing new hire training program, whichever is sooner;
- n) Procedures for the review and conduct of drills and other exercises to test components of the emergency response plan, including the use of tabletop exercises, in coordination with local and county emergency responders and preparedness officials;
- o) The identification of appropriate responses to emergencies, including protocols for responding to bomb threats, hostage-takings, intrusions, and kidnappings;
- p) Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents, such as the establishment of youth-run programs, peer mediation, conflict resolution, creating a forum or designating a mentor for students concerned with bullying or violence, and establishing anonymous reporting mechanisms for school violence;
- q) A description of the duties of hall monitors and any other school safety personnel, the training required of all personnel acting in a school security capacity, and the hiring and screening process for all personnel acting in a school security capacity;
- r) A system for informing all educational agencies within the District of a disaster; and
- s) The designation of the Superintendent or designee, as the District Chief Emergency Officer whose duties will include, but not be limited to:
 - 1. Coordinating the communication between school staff, law enforcement, and other first responders;
 - 2. Leading the efforts of the District-wide school safety team in the completion and yearly update of the District-wide school safety plan and the coordination of the District-wide school safety plan with the building-level emergency response plan(s);

(Continued)

SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)

3. Ensuring staff understanding of the District-wide school safety plan;
4. Ensuring the completion and yearly update of building-level emergency response plans for each school building;
5. Assisting in the selection of security related technology and development of procedures for the use of the technology;
6. Coordinating appropriate safety, security, and emergency training for District and school staff, including required training in the emergency response plan;
7. Ensuring the conduct of required evacuation and lock-down drills in all District buildings as required by law; and
8. Ensuring the completion and yearly update of building-level emergency response plan(s) by the dates designated by the Commissioner.

~~—The plan will further address, among other items as set forth in Education Law and Commissioner's regulations, how the District will respond to implied or direct threats of violence by students, teachers, other school personnel as well as visitors to the school, including threats by students against themselves (e.g., suicide).~~

Building-Level Emergency Response Plan

Building-level emergency response plan means a building-specific school emergency response plan that addresses crisis intervention, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's regulations. As part of this plan, the District will define the chain of command in a manner consistent with the National Incident Management System (NIMS)/Incident Command System (ICS).

~~The b~~Building-level emergency response plan(s) will be developed by the building-level emergency response team. The building-level emergency response team is a building-specific team appointed by the building principal, in accordance with regulations or guidelines prescribed by the Board. The building-level emergency response team will include, but not be limited to, representatives of teacher, administrator, and parent organizations, school safety personnel and other school personnel, community members, local law enforcement officials, local ambulance, fire officials, or other emergency response agencies, and any other representatives the Board deems appropriate.

Classroom door vision panels will not be covered except as outlined in the building-level emergency response plan.

Training Requirement

~~—The District will submit certification to the New York State Education Department that all District and school staff have received annual training on the emergency response plan, and that this training included components on violence prevention and mental health. New employees hired after the start of~~

~~the school year will receive training within 30 days of hire, or as part of the District's existing new hire training program, whichever is sooner.~~

Filing/Disclosure Requirements

~~—The District will file a copy of its District-wide school safety plan and any amendments with the Commissioner of Education no later than 30 days after its adoption. A copy of each building-level emergency response plan and any amendments will be filed with the appropriate local law enforcement agency and with the state police within 30 days of its adoption. Building-level emergency response plans will be kept confidential and are not subject to disclosure under the Freedom of Information Law (FOIL) or any other provision of law.~~

~~Homeland Security Presidential Directives—HSPD-5, HSPD-8
Homeland Security Act of 2002, 6 USC § 101
Education Law §§ 807, 2801-a
Public Officers Law Article 6
8 NYCRR § 155.17~~

Adoption Date

SUBJECT: LEAVES OF ABSENCE

In general, leaves of absence will be administered by the Superintendent. The Board reserves the right to grant leaves of absence for purposes or under conditions not contemplated or considered in the policy statement. Where a leave of absence is falsely requested or improperly used, the Board may undertake appropriate disciplinary action. The purpose or conditions of a leave of absence may not be altered except by permission of the Superintendent, as expressed in writing.

Leaves of absence, contractual, et al.

- a) Employees who are members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted in accordance with provisions of contracts in effect between the District and each bargaining unit.

- b) Employees who are not members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted by these employees where the requests are consistent with provisions of contracts in effect between the District and the bargaining unit most compatible with the employment status of the employee.

- c) Employees who are under contract to the District:

Authorization is granted to implement provisions for leaves of absence contained in each contract.

Leaves of absence, unpaid, not covered above

- a) Subject to limitations enumerated in this policy statement, authorization is granted for the following unpaid leaves of absence:

1. For a period of time not to exceed one school year for approved graduate study, this leave to include any required internship experience.
2. At the expiration of a paid sick leave of absence, this leave may be extended for a period of time not longer than the end of the school year after the school year in which the paid leave of absence began.

- b) Unpaid leaves of absence cannot be used to extend vacation periods, to take vacations, to engage in other occupations, or to provide additional personal leaves, except that the Superintendent will have discretion, where circumstances warrant, to approve leaves of absence for those purposes.

- c) Unpaid leaves of absence will not be granted unless the services of a substitute employee, satisfactory in the discretion of the Superintendent, can be secured.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

- d) Except where it interferes with an employee's legal or contractual rights, the timing of unpaid leaves of absence will be granted at the convenience of the District.

Other leaves of absence

Other leaves of absence include, but are not limited to, the following:

a) **Emergency Service Volunteer Leave**

Upon presentation of a written request from the American Red Cross and with the approval of the Superintendent, employees certified by the American Red Cross as disaster volunteers will be granted leave from work with pay for up to 20 days in any calendar year to participate in specialized disaster relief operations. This leave will be provided without loss of seniority, compensation, sick leave, vacation leave, or other overtime compensation to which the volunteer is otherwise entitled.

b) **Screenings for Cancer**

Employees will be granted up to four hours of paid leave on an annual basis to undertake a screening for cancer. This leave will be excused leave and will not be charged against any other leave to which the employee is entitled.

c) **Blood Donation**

The District must either, at its option:

1. Grant three hours of unpaid leave of absence in any 12-month period to an employee who seeks to donate blood off-premises. The leave may not exceed three hours unless agreed to by the Superintendent or designee; or
2. Allow its employees without use of accumulated leave time to donate blood during work hours at least two times per year at a convenient time and place set by the Superintendent or designee, including allowing an employee to participate in a blood drive at the District.

Leave taken by employees at a District-designated donation alternative (such as a District-sponsored blood drive at the workplace) must be paid leave that is provided without requiring the employee to use accumulated vacation, personal, sick, or other leave time.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of blood donation under any other provision of law will not be prevented.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)**d) Bone Marrow Donation**

Employees seeking to undergo a medical procedure to donate bone marrow will be granted leaves to do so, the combined length of the leaves to be determined by the physician, but may not exceed 24 work hours unless agreed to by the Superintendent or designee. The District will require verification for the purpose and length of each leave requested by the employee for this purpose.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of bone marrow donation under any other provision of law will not be prevented.

e) Nursing Mothers (Breastfeeding/Lactation)

The District will provide reasonable unpaid break time or permit the use of paid break time or meal time each day to allow an employee to express breast milk for her nursing child for up to three years following ~~child birth~~ childbirth. The District will make reasonable efforts to provide a room or other location in close proximity to the work area where the employee ~~nursing mother~~ can express milk in privacy. The District will not discriminate against an employee who chooses to express breast milk in the workplace.

Reasonable unpaid break time is generally no less than 20 minutes and no more than 30 minutes dependent upon the proximity of the designated location for expressing breast milk. In most situations, the District is required to provide unpaid break time at least once every three hours if requested by the employee. At the employee's option, the District will allow the employee to work before or after her normal shift to make up the amount of time used during the unpaid break time(s) so long as the additional time requested falls within the District's normal work hours.

The District will provide written notice to employees who are returning to work following the birth of a child of their right to take unpaid leave for the purpose of expressing breast milk. This notice may either be provided individually to affected employees or to all employees generally through publication of the notice in the employee handbook or posting of the notice in a central location.

Any employee wishing to avail herself of this benefit is required to give the District advance notice, preferably prior to her return to work, to allow the District an opportunity to establish a location and schedule leave time to accommodate employees as needed.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)**f) Witnesses or Victims of Crimes Domestic Abuse**

~~Employers are required to provide employees with an unpaid leave to appear as a witness, consult with the district attorney, or exercise the employee's statutory rights as the victim of, or witness to a crime of domestic violence. A victim of domestic violence may need one or more of these types of leave.~~ The District will grant an unpaid leave of absence to an employee, who is a victim of or a witness to a criminal offense, that is required or chooses to appear as a witness, consult with the district attorney, or exercise his or her rights as provided in the Criminal Procedure Law, the Family Court Act, and the Executive Law.

To use this leave, the employee must provide notice of the need for leave at any time prior to the actual day of leave. ~~Employers are~~The District is permitted to ask the ~~employee~~party who sought the attendance or testimony of the employee to provide verification of the employee's service. Employees will not be penalized or discharged for absences by reason of a required appearance as a witness in a criminal proceeding, or consultation with the district attorney, or exercising his or her rights as provided under the law.

g) Victims of Domestic Violence

Unless the absence would cause an undue hardship to the District, the District will provide reasonable accommodations to employees who are victims of domestic violence who must be absent from work for a reasonable time in accordance with law.

An employee availing themselves of this leave must provide the District with reasonable advance notice, unless providing this notice is not feasible. An employee unable to provide reasonable advance notice must, within a reasonable time after the absence, provide a certification to the District when requested.

To the extent allowed by law, the District will maintain the confidentiality of any information related to an employee's status as a victim of domestic violence.

hg) Military Leave

The District will comply with state and federal laws regarding military leave and re-employment.

ih) Jury Duty

As provided by law, any employee who is summoned to serve as a juror and who notifies the District to that effect prior to his or her term of service will not, on account of absence by reason of jury service, be subject to discharge or penalty. The District will ensure that all absences for this purpose are granted in accordance with law and the terms of any applicable collective bargaining agreement.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)**j) Voting**

Employees who are registered voters may take up to three hours of paid leave to vote at any general election, special election called by the Governor, primary election, or municipal election. This does not include school district elections, library district elections, fire district elections, special town elections, or early voting periods. The employee will be allowed time off for voting only at the beginning or the end of his or her working shift, as the District may designate, unless otherwise mutually agreed.

Employees requiring working time off to vote must notify the District not less than two working days before the day of the election.

The District must post a notice informing employees of their right to leave in order to vote not less than ten working days before an election and until polls close on election day. This notice will be conspicuously posted in a place where it can be seen by employees as they come and go to their place of work.

29 USC § 207(r)

Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), 38 USC §§ 4301-4333

Civil Service Law §§ 71-73 and 159-b

Education Law §§ 1709(16), 2509(6), 2573(12), 3005, 3005-a and 3005-b

General Municipal Law §§ 92, 92-c, and 92-d

Election Law § 3-110

Executive Law § 296(22)

Judiciary Law §§ 519 and 521

Labor Law §§ 202-a, 202-ei, 202-ij, 202-jl and 206-c

Military Law §§ 242 and 243

Penal Law § 215.14

Adoption Date

SUBJECT: DIGNITY FOR ALL STUDENTS

The District seeks to create an environment free of harassment, bullying, and discrimination; to foster civility in its schools; and to prevent conduct that is inconsistent with its educational mission. The District, therefore, prohibits all forms of harassment and bullying of students by employees or other students on school property and at school functions.

The District further prohibits discrimination against students, including, but not limited to, discriminatory acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or other students on school property and at school functions ~~that take place at locations off school property. In addition, other acts of harassment, bullying, or discrimination that can reasonably be expected to materially and substantially disrupt the education process may be subject to discipline or other corrective action.~~

In addition, other acts of harassment, bullying, and/or discrimination that occur off school property may be subject to discipline or other corrective action, where such acts create or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation, or abuse might reach school property.

Dignity Act Coordinator

~~In each of its schools,~~ The District will designate at least one employee holding licenses or certifications as required by the Commissioner to serve as the Dignity Act Coordinator (DAC) and receive reports of harassment, bullying, and/or discrimination. Each DAC will be: thoroughly

- a) Approved by the Board;
- b) Licensed and/or certified by the Commissioner as a classroom teacher, school counselor, school psychologist, school nurse, school social worker, school administrator or supervisor, or Superintendent;
- c) Instructed in the provisions of the Dignity for All Students Act and its implementing regulations;
- d) Thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including gender identity or expression), and sex; ~~Training will also be provided for DACs~~
- e) Provided with training which addresses: the social patterns of harassment, bullying, and discrimination, including, but not limited to, those acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex;
- f) Provided with training in the identification and mitigation of harassment, bullying, and discrimination; and

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS (Cont'd.)

- g) Provided with training in strategies for effectively addressing problems of exclusion, bias, and aggression in educational settings. ~~All DAC appointments will be approved by the Board.~~

The District will widely disseminate the name, designated school, and contact information of each DAC to all school personnel, students, and parents or persons in parental relation by:

- a) Listing it in the *Code of Conduct*, with updates posted on the District's website; and
- b) Including it in the *Code of Conduct's* plain language summary provided to all parents or persons in parental relation to students before the beginning of each school year; and
- c) Providing it to parents or persons in parental relation in at least one District or school mailing or other method of distribution each school year, including, but not limited to, electronic communication and/or sending information home with each student. If the information changes, parents and persons in parental relation will be notified in at least one subsequent District or school mailing, or other method of distribution as soon as practicable thereafter; and
- d) Posting it in highly visible areas of school buildings; and
- e) Making it available at the District and school-level administrative offices.

If a DAC vacates his or her position, the District will immediately designate another eligible employee as an interim DAC, pending approval of a successor DAC from the Board within 30 days of the date the position was vacated. In the event a DAC is unable to perform his or her duties for an extended period of time, the District will immediately designate ~~another~~ eligible employee as an interim DAC, pending the return of the previous individual to the position.

Training and Awareness

Each year, all employees will be provided with training to promote a supportive school environment that is free from harassment, bullying, and/or discrimination, and to discourage and respond to incidents of harassment, bullying, and/or discrimination. This training may be provided in conjunction with existing professional development; and will be conducted consistent with guidelines approved by the Board, and will include training to:

- a) Raise awareness and sensitivity to potential acts of harassment, bullying, and/or discrimination;
- b) Address social patterns of harassment, bullying, and discrimination ~~and the effects on students;~~
- c) Inform employees on the identification and mitigation of harassment, bullying, and discrimination;

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS (Cont'd.)

- d) Enable employees to prevent and respond to incidents of harassment, bullying, and/or discrimination;
- e) Make school employees aware of the effects of harassment, bullying, cyberbullying, and/or discrimination on students;
- f) Provide strategies for effectively addressing problems of exclusion, bias, and aggression;
- g) Include safe and supportive school climate concepts in curriculum and classroom management; and
- h) Ensure the effective implementation of school policy on conduct and discipline.

Rules against harassment, bullying, and discrimination will be included in the *Code of Conduct*, publicized District-wide, and disseminated to all staff and parents or persons in parental relation. Any amendments to the *Code of Conduct* will be disseminated as soon as practicable following their adoption. The District will provide new employees with a complete copy of the current *Code of Conduct* upon beginning their employment, and distribute an age-appropriate summary to all students at a school assembly at the beginning of each school year.

Internal Reports and Investigations of Harassment, Bullying, and/or Discrimination

~~—The District encourages and expects students who have been subjected to harassment, bullying, or discrimination; parents or persons in parental relation whose children have been subjected to this behavior; other students who observe or are told of this behavior; and all District staff who become aware of this behavior to timely report it to the principal, Superintendent, DAC, or designee.~~

~~—The principal, Superintendent, DAC, or designee will lead or supervise a timely and thorough investigation of all reports of harassment, bullying, and discrimination. The DAC or other individual conducting the investigation, may seek the assistance of the District's Civil Rights Compliance Officer in investigating, responding to, and remedying complaints.~~

~~—In the event any investigation verifies that harassment, bullying, and/or discrimination occurred, the District will take prompt action reasonably calculated to end it, to eliminate any hostile environment, to create a more positive school culture and climate, to prevent recurrence of the behavior, and to ensure the safety of the student or students against whom the harassment, bullying, or discrimination was directed.~~

~~—The Superintendent, principal, DAC, or designee will notify the appropriate local law enforcement agency when there is a reasonable belief that an incident of harassment, bullying, or discrimination constitutes criminal conduct.~~

~~—The District will timely collect information related to incidents involving harassment, bullying, and discrimination; provide required internal reports; and complete and submit any required report to the State Education Department in the manner and within the timeframe specified by the Commissioner.~~

All District employees who witness or receive an oral or written report of harassment, bullying, and/or discrimination are required to take action. District employees must make an oral report promptly to the Superintendent or principal, their designee, or the Dignity Act Coordinator (DAC) not later than one school day after witnessing or receiving an oral or written report of harassment, bullying, and/or discrimination. No later than two school days after making the oral report, the District employee must file a written report with the Superintendent or principal, their designee, or the DAC.

The Superintendent or principal, their designee, or the DAC will lead or supervise the thorough investigation of all reports of harassment, bullying, and/or discrimination and ensure that all investigations are promptly completed after the receipt of a written report. In investigating any allegation, the investigator may seek the assistance of the District's Civil Rights Compliance Officer in investigating, responding to, and remedying complaints of harassment, bullying, and/or discrimination.

When an investigation verifies a material incident of harassment, bullying, and/or discrimination, the Superintendent or principal, their designee, or the DAC will take prompt action, consistent with the District's *Code of Conduct*, reasonably calculated to end the harassment, bullying, and/or discrimination, eliminate any hostile environment, create a more positive school culture and climate, prevent recurrence of the behavior, and ensure the safety of the student or students against whom the behavior was directed.

(Continued)

SUBJECT: DIGNITY FOR ALL STUDENTS (Cont'd.)

The Superintendent or principal, their designee, or the DAC will promptly notify the appropriate local law enforcement agency when it is believed that any harassment, bullying, and/or discrimination constitutes criminal conduct.

Reporting Incidents**Reporting Incidents to the Superintendent**

At least once during each school year, each building principal will provide a report on data and trends related to harassment, bullying, and/or discrimination to the Superintendent in a manner prescribed by the District. This report will be used to submit the annual School Safety and the Educational Climate (SSEC) Summary Data Collection form to the State Education Department (SED).

Reporting of Material Incidents to the Commissioner of Education

Each school year, the District will submit to the Commissioner a report of material incidents of harassment, bullying, and/or discrimination that occurred during the school year in accordance with law and regulation. This report will be submitted in a manner prescribed by the Commissioner, on or before the basic educational data system (BEDS) reporting deadline or other date determined by the Commissioner.

Prohibition of Retaliatory Behavior (Whistle-Blower Protection)

Any person who has reasonable cause to suspect that a student has been subjected to harassment, bullying, and/or discrimination by an employee or student on school grounds or at a school function, and who acts reasonably and in good faith in reporting it to school officials, the Commissioner of Education, or law enforcement authorities, or who otherwise initiates, testifies, participates, or assists in any formal or informal proceedings, will have immunity from any civil liability that may arise from making that report, or from initiating, testifying, participating, or assisting in those proceedings. The District also prohibits any retaliatory behavior directed against any complainant, victim, witness, or any other individual who participated in the reporting or investigation of an incident of alleged harassment, bullying, or discrimination.

Publication of District Policy

At least once during each school year, all school-employees, students, and parents or persons in parental relation will be provided with a written or electronic copy of this policy, or a plain-language summary of it. The policy or summary will include information relating to how students, parents or persons in parental relation, and school-employees may report harassment, bullying, and/or discrimination. Additionally, the District will ~~strive to~~ maintain a current version of this policy on its website at all times.

(Continued)

SUBJECT: DIGNITY FOR ALL STUDENTS (Cont'd.)**Application**

Nothing in this policy or its implementing regulations should be interpreted to preclude or limit any right or cause of action provided under any local, state, or federal ordinance, law or regulation including, but not limited to, any remedies or rights available under the Individuals with Disabilities Education Act, Title VII of the Civil Rights Law of 1964, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990.

Education Law §§ 10-18, ~~801-a~~, ~~2801~~ and ~~3214~~2801
8 NYCRR § 100.2

NOTE: Refer also to Policies #1330 -- Appointments and Designations by the Board of Education
 #3410 -- Code of Conduct on School Property
 #3420 -- Non-Discrimination and Anti-Harassment in the District
 #5670 -- Records Management
 #6411 -- Use of Email in the District School
 #7551 -- Sexual Harassment of Students
 #7552 -- Student Gender Identity
 #7553 -- Hazing of Students
 #8242 -- Civility, Citizenship, and Character Education/Interpersonal Violence Prevention Education

Adoption Date