

THE ENGLEWOOD BOARD OF EDUCATION

AGENDA – PUBLIC MEETING

October 20, 2016

6:30 p.m.

A Public Meeting of the Board of Education will be held this day opening in Room 311 at Dr. John Grieco Elementary School; immediately moving to closed session and returning to open session at 8:00 p.m. in the Cafeteria. The order of business and agenda for the meeting are:

I. CALL TO ORDER

II. OPEN PUBLIC MEETING STATEMENT – Board of Education President

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Co-Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

III. ROLL CALL Stephen Brown, Junius Carter, Molly Craig-Berry, Carol Feinstein, Glenn Garrison, Betty Griffin, Henry Pruitt, George Garrison, III, Devry Pazant

IV. PLEDGE OF ALLEGIANCE

V. CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

VI. APPROVAL OF MINUTES**TAB-1**

September 22, 2016 – Regular Board Meeting and Closed Session
 September 28, 2016 – Special Public Meeting and Closed Session

VII. BOARD SECRETARY REPORT:**TAB-2**

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the report of the School Treasurer for the month of August 2016 and Board Secretary's report for the month of August 2016; and

| FUND | CASH BALANCE | APPROPRIATIONS | ENCUMBRANCES | EXPENDITURES | FUND BALANCE |
|--------------------------------|-------------------------|-------------------------|-------------------------|------------------------|------------------------|
| General Current Expense Fund | \$ 16,579,949.38 | \$ 70,198,686.57 | \$ 59,382,327.14 | \$ 3,063,097.94 | \$ 7,753,261.49 |
| (10),(11),(18) Current Expense | | \$ 67,000,242.57 | \$ 57,366,197.09 | \$ 2,897,180.99 | \$ 6,736,864.49 |
| (12) Capital Outlay | | \$ 3,198,444.00 | \$ 2,016,130.05 | \$ 165,916.95 | \$ 1,016,397.00 |
| (13) Special Schools | | | | | |
| Capital Reserve | | | | | |
| (20) Special Revenue Fund | \$ 405,941.97 | \$ 4,138,376.32 | \$ 3,158,418.53 | \$ 151,417.26 | \$ 828,540.53 |
| (30) Capital Projects Fund | \$ (40,377.64) | \$ 1,541,928.60 | \$ 1,265,666.60 | \$ 276,262.00 | \$ - |
| (40) Debt Service Fund | \$ 252,152.66 | \$ 1,816,157.00 | \$ - | \$ 506,156.26 | \$ 1,310,000.74 |
| (50) Enterprise Fund | \$ 208,400.91 | | | | |
| (1) NET Payroll | \$ (8,067.34) | | | | |
| (60) Enterprise Fund | \$ 76,511.59 | | | | |
| TOTAL | \$ 17,474,511.53 | \$ 77,695,148.49 | \$ 63,806,412.27 | \$ 3,996,933.46 | \$ 9,891,802.76 |

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

VIII. COMMITTEE REPORT(S)**IX. SUPERINTENDENT'S REPORT**

X. REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

| | |
|-----------------------|--------------------------------|
| Board | 17-B-03 |
| Administration | 17-A-25 through 17-A-32 |
| Finance | 17-F-28 through 17-F-37 |
| Personnel | 17-P-42 through 17-P-47 |

| Section | Section | Topic | Page | Tab |
|-----------------------|---------|--|-------|-----|
| Board | 17-B-03 | Resolution Approving the Board Attorney and Administration to take the Necessary Steps to Protect the Board's Interests Relative to the Send/Receive Agreement with Englewood Cliffs | 4 | |
| Administration | 17-A-25 | Approval – Report of Student Suspensions | 5 | |
| | 17-A-26 | Approval – Purchased Services 2016-2017 | 5 | |
| | 17-A-27 | Approval – Second Reading and Final Adoption of BOE Policies | 6 | 3 |
| | 17-A-28 | Approval – Superintendent's Harassment, Intimidation and Bullying Report | 7 | |
| | 17-A-29 | Approval – Field Trips | 7 | 4 |
| | 17-A-30 | Approval – First Reading of Revised Board of Education Policies | 7 | 5 |
| | 17-A-31 | Approval – Submission Statement of Assurances (SOA) New Jersey Quality Single Accountability Continuum | 8 | |
| | 17-A-32 | Approval – District Enrollment in Schools | 8 | |
| Finance | 17-F-28 | Approval – Staff and BOE Travel | 9 | 6 |
| | 17-F-29 | Approval – Line Item Transfers | 9 | 7 |
| | 17-F-30 | Approval – Bills List | 9 | 8 |
| | 17-F-31 | Approval – Comprehensive Maintenance Plan | 9 | 9 |
| | 17-F-32 | Approval – Title I School Wide Application | 10 | |
| | 17-F-33 | Approval – Acceptance of Grant Monies from Bergen County Utilities Authority (BCUA) | 10 | |
| | 17-F-34 | Change Order – Framan Mechanical, Inc. | 10 | |
| | 17-F-35 | Approval – Revised Title I Salaries For 2016-2017 | 11 | |
| | 17-F-36 | Approval – Update Long Range Facilities Plan | 11 | |
| | 17-F-37 | Approval - Resubmission of the Application for Qualified Zone Academy Bonds (QZAB) | 12 | |
| Personnel | 17-P-42 | Approval – 2016-2017 Contracted Appointments | 13 | |
| | 17-P-43 | Approval - 2016-2017 Employment of Personnel: Full-Time, Non-Guide, Part-Time Employees and Substitutes | 13-14 | |
| | 17-P-44 | 2016-2017 Extra Compensation Positions | 14-15 | |
| | 17-P-45 | Approval – Student Teacher, Practicum or Internship Placement(s) | 15-16 | |
| | 17-P-46 | Approval – 2016-2017 Salary Adjustments, Reclassifications & Transfers | 16-17 | |
| | 17-P-47 | Approval – Retirement, Resignations, Leaves Of Absence, Terminations | 17-18 | |

XI. PRIVILEGE OF THE FLOOR**XII. APPROVAL OF CONSENT AGENDA**

- Motion to approve the consent agenda: _____ Second: _____
- Board Discussion
- Vote

XIII. OLD/NEW BUSINESS**XIV. ADJOURNMENT**

BOARD**17-B-03 RESOLUTION APPROVING THE BOARD ATTORNEY AND ADMINISTRATION TO
TAKE THE NECESSARY STEPS TO PROTECT THE BOARD’S INTERESTS
RELATIVE TO THE SEND/RECEIVE AGREEMENT WITH ENGLEWOOD CLIFFS**

WHEREAS, the Englewood Board of Education (“Board”) has been a party to a send/receive relationship with the Englewood Cliffs Board of Education (“Englewood Cliffs”) since in or around 1965; and

WHEREAS, Board members of Englewood Cliffs have openly sought to sever the parties send/receive relationship; and

WHEREAS, Englewood Cliffs has appointed special counsel and retained certain experts to conduct a feasibility study for the purpose of ending the send/receive relationship with the Board; and

WHEREAS, on September 28, 2016, the attorneys for Englewood Cliffs served Open Public Records Act (“OPRA”) requests upon the Board seeking records relating to the send/receive relationship, signaling its intent to move forward with legal action to sever the send/receive relationship:

NOW, THEREFORE BE IT RESOLVED BY THE ENGLEWOOD BOARD OF EDUCATION AS FOLLOWS:

1. The Board believes that parties’ send/receive relationship (and agreement) is a critical component to the New Jersey Supreme Court’s mandate that the parties continue their efforts to ameliorate the racial imbalance at Dwight Morrow High School and that end the send/receive relationship is antithetical to such purpose;
2. The Board hereby authorizes the Board Attorney, the Superintendent and the Business Administrator to take any and all legal action necessary to defend the District from any legal action filed by Englewood Cliffs relating to severing the send/receive agreement.
3. The Board hereby authorizes the Board Attorney, the Superintendent and the Business Administrator to take any and all necessary affirmative legal actions to preserve the send/receive relationship and enforce the District’s rights under the terms and conditions of the send/receive agreement.

Date

Devry Pazant, Board President

Date

Cheryl Balletto, Business, Board Secretary

ADMINISTRATION**17-A-25 APPROVAL - REPORT OF STUDENT SUSPENSIONS**

WHEREAS, school principals have reported to the Superintendent of Schools that during the month of **September 2016** they have imposed disciplinary suspensions on certain students pursuant to N.J.S.A. 18A:37-2; and

BE IT RESOLVED, that the Board of Education acknowledges that this report has been filed with the Secretary and constitutes a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

| Number of Suspensions | September '16 |
|----------------------------------|----------------------|
| High School | 7 |
| Middle School | 8 |
| McCloud Elementary School | 3 |
| Grieco Elementary School | - |
| Quarles Elementary School | - |
| Total Suspensions: | 18 |

| Number of Suspensions | September '15 |
|----------------------------------|----------------------|
| High School | 1 |
| Middle School | 6 |
| McCloud Elementary School | 2 |
| Grieco Elementary School | - |
| Quarles Elementary School | - |
| Total Suspensions: | 9 |

17-A-26 APPROVAL – PURCHASED SERVICES 2016 – 2017

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

| Name | Service / Dates | Budget | Max. Fees |
|--------------------------------|---|---------------------------|------------------|
| Chapel Hill Academy | 1:1 Aide (revised) Student (#149964) September 2016-June 2017 | 11-000-100-566-40-000-000 | \$27,000.00 |
| North Hudson Academy | Tuition Student (#149753) October 2016-June 2017 | 11-000-100-566-40-000-000 | \$42,845.44 |
| Essex Junior Academy | Tuition Student (#148806) October 2016-June 2017 | 11-000-100-561-63-000-000 | \$18,402.00 |
| Essex Junior Academy | Tuition Student (#150447) October 2016-June 2017 | 11-000-100-561-63-000-000 | \$18,402.00 |
| Emerson Jr./Sr. High School | Tuition Student (#146649) September 2016-June 2017 | 11-000-100-561-63-000-000 | \$15,219.00 |

17-A-27

APPROVAL – SECOND READING AND FINAL ADOPTION OF BOE POLICIES

TAB-3

WHEREAS, these policies has been presented at a public Board of Education meeting for review and comment by Board members and community members, be it

BE IT RESOLVED, that the Board of Education approves the following attached Board of Education policies:

| Number | Policy |
|---------------|--|
| 5514 | Student Use of Vehicles on School Grounds |
| 8505 | Wellness Policy/Nutrient Standards for Meals and Other Foods |
| 3281 | Inappropriate Staff Conduct |
| 3125.2 | Employment of Substitute Teachers |
| 3125 | Employment of Teaching Staff Members |
| 3111 | Creating Positions |
| 3126 | District Mentoring Program |
| R3126 | District Mentoring Program |
| 3141 | Resignation |
| 3144 | Certification of Tenure Charges |
| R3144 | Certification of Tenure Charges |
| 3231 | Outside Employment as Athletic Coach |
| 3159 | Teaching Staff Member/School District Reporting Responsibilities |
| 3244 | Policy Abolished |
| R3244 | Regulation Abolished |
| 4159 | Support Staff Member/School District Reporting Responsibilities |
| 5305 | Health Services Personnel |
| 9541 | Student Teachers/Interns |
| 3124 | Employment Contract |

17-A-28 APPROVAL – SUPERINTENDENT’S HARASSMENT, INTIMIDATION AND BULLYING REPORT

BE IT RESOLVED, that the Board of Education approves the Superintendent’s determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the **October 20, 2016** closed session meeting.

17-A-29 APPROVAL – FIELD TRIPS

TAB-4

BE IT RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trips subject to the Principals compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

17-A-30 APPROVAL – FIRST READING OF BOARD OF EDUCATION POLICIES

TAB-5

LET IT BE RESOLVED, that the Board of Education discusses and entertains oral or written public comment* on the following attached Board of Education policy and agrees to consider adoption of this policy at the forthcoming Board of Education meeting,

| Number | Policy |
|---------------|---|
| 8454 | Management of Pediculosis- New |
| 8441 | CARE OF INJURED AND ILL PERSONS |
| R8441 | CARE OF INJURED AND ILL PERSONS- New |
| 8630 | BUS DRIVER/BUS AIDE RESPONSIBILITY |
| R8630 | EMERGENCY SCHOOL BUS PROCEDURES |
| 0167 | PUBLIC PARTICIPATION IN BOARD MEETINGS |
| 0168 | RECORDING BOARD MEETINGS-New |
| 2425 | PHYSICAL EDUCATION-Abolished |
| 7481 | UNMANNED AIRCRAFT SYSTEMS (UAS also known as DRONES)-New |
| R2431.2 | MEDICAL EXAMINATION TO DETERMINE FITNESS FOR PARTICIPATION IN ATHLETICS |
| 5330.01 | ADMINISTRATION OF MEDICAL MARIJUANA-New |
| R5330.01 | ADMINISTRATION OF MEDICAL MARIJUANA-New |
| 5615 | SUSPECTED GANG ACTIVITY |
| R8540 | FREE AND REDUCED MEALS-Abolished |
| 8820 | OPENING EXERCISES/CEREMONIES |

**Note: Public comment on these policies will be accepted in writing through October 28, 2016.*

**17-A-31 APPROVAL – SUBMISSION STATEMENT OF ASSURANCES (SOA) NEW JERSEY
QUALITY SINGLE ACCOUNTABILITY CONTINUUM**

WHEREAS, the Englewood Board of Education in the County of Bergen is undergoing evaluation under NJ QSAC for the 2016-2017 school year, and

WHEREAS, the Englewood Board of Education in the County of Bergen has reviewed the district's Statement of Assurance and hereby approves this document, and

NOW THEREFORE BE IT RESOLVED, that the Englewood Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances declaration page and a certified copy of the resolution of this meeting to the Commissioner of Education on or before November 15, 2016 in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

17-A-32 APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS

| | 15-Oct-15 | 22-Jun-16 | 30-Sep-16 |
|-------------------|-----------|-----------|-----------|
| Academies | 467 | 465 | 483 |
| DMHS | 552 | 544 | 573 |
| EAGLE | 48 | 55 | 39 |
| DMHS Total | 1,067 | 1,064 | 1,095 |
| JDMS | 415 | 422 | 379 |
| McCloud | 558 | 553 | 577 |
| Grieco | 591 | 606 | 596 |
| Quarles | 465 | 487 | 424 |
| In-District Total | 3,096 | 3,132 | 3,071 |

FINANCE**17-F-28 APPROVAL – STAFF AND BOE TRAVEL****TAB-6**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Englewood Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Englewood Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; and

FURTHER RESOLVED, the Englewood Board of Education approves the travel and related expense reimbursement as listed on the attached.

17-F-29 APPROVAL – LINE ITEM TRANSFERS**TAB-7**

RESOLVED, the Englewood Board of Education approves the attached list of August 2016 budget transfers within the 2016-2017 budget pursuant to Policy 6422M.

17-F-30 APPROVAL – BILLS LIST**TAB-8**

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$4,295,517.28

17-F-31 APPROVAL – COMPREHENSIVE MAINTENANCE PLAN**TAB-9**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Englewood School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Englewood School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Englewood School District in compliance with Department of Education requirements.

17-F-32 APPROVAL – TITLE I SCHOOL WIDE APPLICATION

WHEREAS, the Englewood Public Schools has been notified as being eligible to operate a Title I One School Wide Program; now

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approves the submission of an application of intent to operate a Title I School Wide Program for Dwight Morrow High School and Dr. John Grieco Elementary School.

**17-F-33 APPROVAL – ACCEPTANCE OF GRANT MONIES FROM BERGEN COUNTY
UTILITIES AUTHORITY (BCUA)**

WHEREAS, on October 7, 2016, the Dr. John Grieco Elementary School was awarded a grant in the amount of \$1,000.00 from the Bergen County Utilities Authority (BCUA), under the agency's 2016 Environmental Awareness Challenge Grant Program for Bergen County; and

WHEREAS, said monies will continue to be used on behalf of students for project "Green Englewood" for the purpose of: 1) expanding our kindness garden 2) Purchasing necessary supplies for students to work in the garden and

WHEREAS, the aforementioned effort will be supported by students/staff in the school who all utilize the kindness garden and

WHEREAS, said monies will be deposited into the district's special revenue fund account and a separate account will be established through the Office of the Business Administrator/Board Secretary to record approved disbursements in compliance with generally accepted accounting principles for audit purposes,

BE IT RESOLVED, that the Englewood Board of Education accepts the aforementioned funds on behalf of Dr. John Grieco Elementary School as specified above and extends its appreciation to BCUA for the generous donation.

17-F-34 APPROVAL – CHANGE ORDER – FRAMAN MECHANICAL, INC.

WHEREAS, it has been necessary to furnish and install gas piping and (4) – 3" regulators to boilers that are not shown on the contract boiler room piping drawing; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approve change order #2 to Framan Mechanical Inc. for the amount of \$31,244.46.

17-F-35 APPROVAL – REVISED TITLE I SALARIES FOR 2016-2017

WHEREAS, The Englewood Board of Education receives funding from NCLB Title I, and;

WHEREAS, a plan has been developed to address this issue by the school administration in concert with the NJDOE Regional Achievement Center, and,

BE IT RESOLVED, the Englewood Board of Education approves a change to salaries of full-time staff paid with NCLB Funds.

NCLB Title 1 and Regional Achievement Center Funding

| | | | |
|---------------------|-------------|----------|-----|
| DMHS – Focus School | Latoya Watt | \$29,120 | 49% |
|---------------------|-------------|----------|-----|

NCLB Title 1 Funding

| | | | |
|------|-------------|----------|-----|
| DMHS | Latoya Watt | \$30,535 | 51% |
|------|-------------|----------|-----|

\$59,655

17-F-36 APPROVAL – UPDATE LONG RANGE FACILITIES PLAN

WHEREAS, the District has a need to update the Long Range Facilities Plan; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education authorizes the school architect to update the plan to include the following:

1. STEM Building at Dwight Morrow High School campus
2. Renovation to Winton White Stadium complex
3. Breezeways for Quarles School
4. Technology Infrastructure
5. Windows for the Dwight Morrow High School North Building

**17-F-37 APPROVAL - RESUBMISSION OF THE APPLICATION FOR QUALIFIED ZONE
ACADEMY BONDS (QZAB)**

WHEREAS, the Board of Education authorizes the Superintendent to apply for an allocation of up to \$22 million of Qualified Zone Academy Bonds (QZABs) to establish an academy (STEM), capital improvements and/or infrastructure upgrades at the following location(s): Quarles Early Learning Childhood Center, Dr. John Grieco Elementary School, Dr. Leroy McCloud Elementary School, Janis E. Dismus Middle School, Dwight Morrow High School and Winton White Stadium Complex. The District reasonably expects that at least 35 percent of the students attending each of the school buildings at which an academy is located will be eligible for free or reduced-cost lunches. QZABs are intended to be NO INTEREST bonds with a life of up to 25 years which are expected to generate substantial savings for District taxpayers over conventional bonds/loans; and

WHEREAS, the repayment of these projected NO INTEREST bonds/loans may come from tax revenues, the operating budget and/or savings generated by energy/mechanical upgrades, maintenance savings and/or other budget savings realized through the application of QZAB proceeds. The overall upgrade of the facilities and the educational program may generate increased enrollments in the future, thereby generating additional revenue; and

WHEREAS, in addition, the Englewood Board of Education authorizes the Superintendent to work with the National Education Foundation to form a five-year partnership and to accept from the National Education Foundation, as the required private contribution, free software with a fair market value of at least ten percent of the proceeds of the QZAB issue. The National Education Foundation is a non-profit foundation dedicated to helping students living in low income settings; and

WHEREAS, the attached QZAB Academic Plan is compatible with local, state and district curriculum and standards and is hereby approved by the Board of Education; now

THEREFORE BE IT RESOLVED, the Englewood Board of Education also authorizes the Superintendent, in consultation with the District's attorney and other appropriate District officials to select and to work with bond counsel and, upon obtaining QZAB approval, a financial advisor and/or underwriter and/or bank, as appropriate. The Englewood Board of Education also authorizes the superintendent to make the appropriate financial payments or transfers to balance all accounts within available revenue; now

THEREFORE BE IT FURTHER RESOLVED, the Englewood Board of Education further requests an annual update on this project for the next three years including finances, renovations, implementation of the academy and, when appropriate, the student results achieved at the academy.

PERSONNEL**17-P-42 APPROVAL – 2016-2017 CONTRACTED APPOINTMENTS**

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

N = New

R = Replacement

RI = Reinstatement

| | | | | |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i> | <i>Grieco (04)</i> | <i>JDMS (10)</i> | <i>A@E (30)</i> | <i>DMHS (20)</i> |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

Instructional Appointments

| Name | Certification | Initial Loc | All salaries per annum unless noted | 10 month | Effective Dates | Budget Code |
|--|-------------------------------------|--------------------|--|-----------------|------------------------|---------------------------|
| Alston, Megan ^{1,2} (R-J.B.) | CEAS: Teacher of Music | (03) | MA, Step 1-2 \$46,248 pro rata (FTE: .8) | 10 | 10/24/16-06/30/17 | 11-130-100-101-76-101-000 |
| Murray, Katelyn ^{1,2} (R-K.L.) | Standard: Elementary School Teacher | (04) | BA, Step 1-2 \$54,060 pro rata | 10 | 10/24/16-06/30/17 | 11-120-100-101-74-101-000 |
| Samuel, Ashley ^{1,2} (R-J.Y.) | Standard: Teacher of Mathematics | (30) | MA+30, Step 5-7 \$70,045 pro rata | 10 | 10/24/16-04/28/17 | 11-140-100-101-98-000-000 |

¹Leave Replacement/Non-Tenurable ²Pending Criminal History Archival

17-P-43 APPROVAL - 2016-2017 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

| Name | Position | Loc | Salary/Budget | Effective Dates |
|-----------------|---|------------|---|------------------------|
| Brown, Lancelot | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16-06/30/17 |

| | | | | |
|------------------------|--|----------|---|-----------------------|
| Fuller, Stacy | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Hilton, Javaryl | Per-diem Substitute Teacher Standard: Teacher of Health and PE | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 12/01/16- 06/30/17 |
| Hoyle, Joseph | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Lee, Grace | Per-diem Substitute Teacher CEAS: Elementary School Teacher K-6 | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Miller, Brittany | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Naem, Joseph | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Pannell, Sandra | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Quinones, Vilma | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Scofi, Alexander | Per-diem Substitute Teacher CEAS: Teacher of English | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Stubblefield, Twyla | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| White, Jasmin | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |
| Wilson, Diadre | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 10/24/16- 06/30/17 |

17-P-44 2016-2017 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

| Elementary School Tutors | | | | | |
|---------------------------------|-------------------------|-------------|------------|------------------------|---------------------------|
| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
| Alleyne, Eric | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |
| Celuch, Nina | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |
| Croce, Angelina | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |
| DeLuca, Margaret | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |
| Jano, Jaclyn | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |
| Keenan, Andrea | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |
| Mitchell, Basheba | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |
| Perry, Debby | Elementary School Tutor | \$30.50 ph | 27 hours | 10/24/16- 12/23/16 | 11-120-100-101-67-103-000 |

| Marching Band Staff | | | | | |
|----------------------------|---------------------------|-------------|--------------|------------------------|------------------------|
| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
| Brody, Matthew | Drum Instructor | \$30.50 ph | 20 add'l hrs | 16-17 SY | 11-402-100-100-000-000 |
| Hollander, Laura | Woodwind Instructor | \$30.50 ph | 20 add'l hrs | 16-17 SY | 11-402-100-100-000-000 |
| Lorick, Adrienne | Flag Instructor | \$30.50 ph | 20 add'l hrs | 16-17 SY | 11-402-100-100-000-000 |
| Stubbs, Kenia | Assistant Flag Instructor | \$30.50 ph | 20 add'l hrs | 16-17 SY | 11-402-100-100-000-000 |

| DMHS/AE Overload Provisions | | | | | |
|------------------------------------|---------------------------|---------------|------------|------------------------|---------------------------|
| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
| Dodd, Jeffrey | Overload - Science | Per ETA Guide | \$5,120 | 09/06/16-06/30/17 | 11-140-100-101-67-103-000 |
| Garrigo, Jose | Overload – Social Studies | Per ETA Guide | \$5,120 | 09/06/16-06/30/17 | 11-140-100-101-67-103-000 |
| Gil, Saadia | Overload - Spanish | Per ETA Guide | \$5,120 | 09/06/16-06/30/17 | 11-140-100-101-67-103-000 |
| Meltzer, Sandy | Overload - Music | Per ETA Guide | \$5,120 | 10/10/16-06/30/17 | 11-140-100-101-67-103-000 |
| Moyle, Brian | Overload - Health & PE | Per ETA Guide | \$5,120 | 09/06/16-06/30/17 | 11-140-100-101-67-103-000 |
| Nieto, Mariemma | Overload - Spanish | Per ETA Guide | \$5,120 | 09/06/16-06/30/17 | 11-140-100-101-67-103-000 |
| Ravitz, Mitchell | Overload - Technology | Per ETA Guide | \$5,120 | 09/06/16-06/30/17 | 11-140-100-101-67-103-000 |

| Welcome Amigos Club and Yearbook Co-Advisors - McCloud Elementary School | | | | | |
|---|--------------------------------|---------------|------------|------------------------|---------------------------|
| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
| Barrientos, Yackelin | Welcome Amigos Club Co-Advisor | Per ETA Guide | \$600 | 09/06/16-06/30/17 | 11-120-100-101-67-103-000 |
| McClaren, Tanisha | Welcome Amigos Club Co-Advisor | Per ETA Guide | \$600 | 09/06/16-06/30/17 | 11-120-100-101-67-103-000 |
| Hincapie, Maribel | Welcome Amigos Club Co-Advisor | Per ETA Guide | \$600 | 09/06/16-06/30/17 | 11-120-100-101-67-103-000 |
| Dalrymple-Williams, Delores | Yearbook Co-Advisor | Per ETA Guide | \$450 | 09/06/16-06/30/17 | 11-120-100-101-67-103-000 |
| Ham, Eunson | Yearbook Co-Advisor | Per ETA Guide | \$450 | 09/06/16-06/30/17 | 11-120-100-101-67-103-000 |
| Romba, Jillian | Yearbook Co-Advisor | Per ETA Guide | \$450 | 09/06/16-06/30/17 | 11-120-100-101-67-103-000 |
| Siu, Stephanie | Yearbook Co-Advisor | Per ETA Guide | \$450 | 09/06/16-06/30/17 | 11-120-100-101-67-103-000 |

17-P-45 APPROVAL – STUDENT TEACHER, PRACTICUM OR INTERNSHIP PLACEMENT(S)

WHEREAS, the principal and/or department director to the assigned school has recommended that the following student(s) be approved for a student teaching, practicum or internship, be it

RESOLVED, that the name(s) listed below be approved for a student teaching, practicum or internship placement, with no compensation, subject to the dates indicated.

RESOLVED the Board Secretary shall give notice to this student regarding this approval as soon as possible.

| NAME | COLLEGE | DATES | LOC | INSTRUCTOR | CONCENTRATION | TYPE |
|------------------|------------------------|--------------------------------------|---------|------------------|-----------------------------|------------|
| D'ercole, Alyssa | Montclair State Univ. | October 21, 2016 - December 31, 2016 | DMHS/AE | LaRusso, John | Health & Physical Education | Field Work |
| Galese, Loren | William Paterson Univ. | October 21, 2016 - December 31, 2016 | DMHS/AE | Syperski, Nicole | School Counseling | Internship |

17-P-46 APPROVAL - 2016-2017 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

| | | | | |
|------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i> | <i>Grieco (04)</i> | <i>JDMS (10)</i> | <i>A@E (30)</i> | <i>DMHS (20)</i> |
| <i>Out-of-District</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

Reclassifications

| Name | From | To |
|---|--|--|
| Brown, Crystal (R-M.M.) (10) | Per-Diem Substitute Teacher, \$100 per diem | Long-Term Substitute Teacher, \$270.30 per diem Effective: 10/19/16-11/09/16 |
| Kaine, Kevin (60) | Computer Specialist - Substitute | Computer Specialist – Substitute \$18.00 per hour, Hours not to exceed: 400 Effective Dates: 07/05/16-06/30/17 Budget Code: 11-000-222-100-67-103-000 Update of 16-P-123/June 23, 2016 |
| Katsogiannos, Casandra (03) (R-M.C.) | Length of Leave Replacement Contractual Service: 08/31/16-11/30/17 | Length of Leave Replacement Contractual Service: 08/31/16-02/10/17 Update of #17-P-27/August 30, 2016 |
| McCain, Tracey (R-C.S.) (04) | Per-Diem Substitute Teacher, \$100 per diem | Long-Term Substitute Teacher, \$270.30 per diem Effective: 10/05/16-10/14/16 |
| Robinson, Charles (R-L.R.) (20) | Per-Diem Substitute Teacher, \$100 per diem | Long-Term Substitute Teacher, \$270.30 per diem Effective: 10/06/16-11/02/16 |
| Rodenberg, Shannon (R-Q.K.) (10) | Per-Diem Substitute Teacher, \$100 per diem | Long-Term Substitute Teacher, \$270.30 per diem Effective: 10/04/16-11/01/16 |
| Rosa, Elizabeth (04) | MA, Step 13 \$60,805 | MA+30, Step 13 \$72,055 pro rata Effective: 10/01/16-06/30/17 |

DMHS/AE Extended Day Stipends

Effective date is September 6, 2016 – January 27, 2017 unless as noted below

| Name | Scale | Step | Base Salary | PM Stipend | Ext. Day Stip. | To (pro rata) | Effective Dates |
|--------------------|-------|-------|-------------|------------|----------------|------------------|-------------------|
| Aronson, Judy | MA | 13 | \$60,805 | | \$5,120 | \$65,925 | |
| Frangiosa, Grace | BA | 8 | \$55,555 | | \$4,096 | \$59,651 | |
| Buzzerio, Anthony | BA | 5-7 | \$55,045 | | \$4,096 | \$59,141 | 09/21/16-01/27/17 |
| Campagnolo, Joseph | DOCT | 11-12 | \$73,430 | | \$5,120 | \$78,550 | |
| Cirilli, John | MA+30 | 11-12 | \$71,555 | | \$5,120 | \$76,675 | |

| | | | | | | | |
|---------------------|-------|-----------|-----------|------------|---------|-----------|-------------------|
| Clark, Constance | MA+30 | 16 | \$79,105 | | \$5,120 | \$84,225 | |
| Corizzi, Thomas | BA | 3-4 | \$54,535 | | \$4,096 | \$58,631 | |
| Cyran, Shawn | MA+30 | 9-10 | \$71,055 | | \$5,120 | \$76,175 | |
| Dailey, Kathleen | BA | 5-7 | \$55,045 | | \$4,096 | \$59,141 | |
| Dinallo, Anthony | MA | 15 | \$64,935 | \$6,064.00 | \$1,024 | \$72,023 | |
| Dodd, Jeffrey | MA | 5-7 | \$58,795 | | \$1,024 | \$59,819 | |
| Escobedo, Michelle | MA | 9-10 | \$59,805 | | \$1,024 | \$60,829 | |
| Fordice, Alison | MA | 13 | \$60,805 | | \$1,024 | \$61,829 | |
| Garrigo, Jose | BA | 22 | \$86,980 | | \$4,096 | \$91,076 | 10/10/16-01/27/17 |
| Ha, Ivy | BA | 1-2 | \$54,060 | | \$4,096 | \$58,156 | |
| Hall, Brian | DOCT | 16 | \$80,980 | | \$5,120 | \$86,100 | |
| Hanson, Stephen | MA | 22 | \$93,536 | | \$5,120 | \$98,656 | |
| Hollander, Gary | DOCT | 11-12 | \$73,430 | \$6,064.00 | \$4,096 | \$83,590 | |
| Jasinski, John | MA+30 | 11-12 | \$71,555 | | \$1,024 | \$72,579 | |
| Nesfield, Cliff | BA | 19 | \$74,290 | | \$5,120 | \$79,410 | |
| Markowitz, Elyse | MA+30 | 5-7 | \$70,045 | | \$4,096 | \$74,141 | |
| Mauder, Amanda | MA+30 | 3-4 | \$69,535 | | \$4,096 | \$73,631 | |
| McClelland, Dorothy | MA+30 | 20 | \$94,408 | | \$1,024 | \$95,432 | |
| Melillo, Joseph | BA | 1-2 | \$54,060 | | \$4,096 | \$58,156 | |
| Meltzer, Sandra | MA+30 | 22 | \$104,158 | | \$4,096 | \$108,254 | |
| Murphy, Theodora | BA | 9-10 | \$56,055 | | \$5,120 | \$61,175 | |
| Lax, Eric | BA | 1-2 | \$54,060 | | \$1,024 | \$55,084 | |
| Pratt, Randall | MA+30 | 19 | \$89,968 | | \$1,024 | \$90,992 | |
| Pribula, Andrea | BA | 8 | \$55,555 | | \$5,120 | \$60,675 | |
| Ravitz, Mitchell | BA | Off-Guide | \$86,330 | | \$5,120 | \$91,450 | |
| Rochman, Mindy | MA+30 | 11-12 | \$71,555 | | \$5,120 | \$76,675 | |
| Rodriguez, Mauricio | BA | 8 | \$55,555 | | \$5,120 | \$60,675 | |
| Rose, Venus | MA+30 | 16 | \$79,105 | | \$4,096 | \$83,201 | |
| Salvatore, Nicholas | BA | 9-10 | \$56,055 | | \$1,024 | \$57,079 | |
| Sebe, Alina | MA | 22 | \$93,536 | | \$5,120 | \$98,656 | |
| Sherry, Randy | MA | 11-12 | \$60,305 | \$6,064.00 | \$5,120 | \$71,489 | |
| Syperski, Nicole | MA | 8 | \$59,305 | | \$4,096 | \$63,401 | |
| Valcarcel, Jorge | BA | 22 | \$86,980 | | \$5,120 | \$92,100 | |

17-P-47 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

| | | | | |
|------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i> | <i>Grieco (04)</i> | <i>JDMS (10)</i> | <i>A@E (30)</i> | <i>DMHS (20)</i> |
| <i>Out-of-District</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

Leaves of Absence

| Name | Notice/Position | Effective Date(s) |
|------------------|--------------------------------|-------------------------------------|
| Alarcon, Abraham | Paid Medical Leave of Absence, | October 10, 2016 - October 21, 2016 |

| | | |
|-------------------------|---|--|
| (04) | Vice Principal | |
| Carvajal, Dina (03) | Unpaid Personal Leave of Absence, Elementary School Teacher | August 31, 2016 - November 25, 2016 <i>Continuation of #17-P-26/August 30, 2016</i> |
| Chun, Kimberly (20) | Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Personal Leave of Absence, Teacher of Students with Disabilities | October 2, 2016 - November 2, 2016 November 3, 2016 - December 31, 2016 January 1, 2017 - June 30, 2017 |
| Connors, Maura (03) | Unpaid Personal Leave of Absence, Elementary School Teacher | November 28, 2016 - February 6, 2017 <i>Continuation of #17-P-26/August 30, 2016</i> |
| Liberati, Kelly (04) | Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Personal Leave of Absence, Elementary School Teacher | August 31, 2016 – October 18, 2016 October 19, 2016 – December 31, 2016 January 1, 2017 - April 7, 2017 <i>Update of #16-P-110/May 19, 2016</i> |
| McCall, Mary (10) | Paid Medical Leave of Absence, Elementary MS Mathematics Teacher | September 26, 2016 - November 14, 2016 |
| Silverstein, Wendy (20) | Unpaid Personal Leave of Absence, School Psychologist | November 1, 2016 - June 30, 2017 <i>Continuation of #16-P-94/April 24, 2016</i> |
| Yun, Junghye (30) | Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Personal Leave of Absence, Teacher of Mathematics | November 14, 2016 - November 30, 2016 December 1, 2016 - February 10, 2017 February 13, 2017 - March 31, 2017 |

Resignations

| Name | Notice/Position | Effective Date(s) |
|---------------------------|--|--------------------------|
| Droste, Stephanie (04) | Resignation, Elementary School Teacher | September 30, 2016 |
| Robinson, Lisa (20) | Resignation, Teacher of the Handicapped | October 31, 2016 |

THE ENGLEWOOD BOARD OF EDUCATION
MINUTES – PUBLIC MEETING
September 22, 2016 6:30 p.m.

The meeting was called to order at 6:40 p.m. and the NJ Open Public Meeting Statement was read by Mark Tabakin, Board Attorney

Present: Stephen Brown (arrived at 7:25 p.m.), Junius Carter, Molly Craig-Berry (arrived at 6:50 p.m.) Carol Feinstein, Glenn Garrison (arrived at 7:37 p.m.), Betty Griffin (left at 8:55 p.m.), Henry Pruitt (arrived at 6:45 p.m.) George Garrison, III, Devry Pazant

Also Present: Robert Kravitz, Superintendent of Schools, Cheryl Balletto, Business Administrator/ Board Secretary, Mark Tabakin, Board Attorney

Motion by Ms. Griffin, seconded by Ms. Feinstein to enter closed session.

CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Ms. Betty Griffin, seconded by Mr. George Garrison, III to reconvene to public meeting.

APPROVAL OF MINUTES

Motion by Ms. Feinstein, seconded by Mr. George Garrison, III to approve Board minutes.

August 11, 2016 – Regular Board Meeting and Closed Session

August 30, 2016 – Special Public Meeting and Closed Session

The Board minutes passed by a majority vote with Mr. Brown and Mr. Glenn Garrison voting no to August 11, 2016 and August 30, 2016 minutes; Mr. Pruitt abstaining on the August 11, 2016 minutes.

BOARD SECRETARY REPORT:

Motion by Mr. George Garrison, III; seconded by Mr. Carter.

The Board Secretary Report passed by a unanimous vote.

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the report of the School Treasurer for the month of July 2016 and Board Secretary's report for the month of July 2016; and

| FUND | CASH BALANCE | APPROPRIATIONS | ENCUMBRANCES | EXPENDITURES | FUND BALANCE |
|--------------------------------|-------------------------|------------------------|-------------------------|------------------------|-------------------------|
| General Current Expense Fund | \$ 10,686,925.29 | \$70,198,686.47 | \$ 61,141,925.52 | \$ 712,887.16 | \$ 8,343,873.79 |
| (10),(11),(18) Current Expense | | \$67,000,242.47 | \$ 59,037,799.25 | \$ 643,416.43 | \$ 7,319,026.79 |
| (12) Capital Outlay | | \$ 3,198,444.00 | \$ 2,104,126.27 | \$ 69,470.73 | \$ 1,024,847.00 |
| (13) Special Schools | | | | | |
| Capital Reserve | | | | | |
| (20) Special Revenue Fund | \$ 450,502.05 | \$ 4,135,539.00 | \$ 2,278,558.13 | \$ 81,374.00 | \$ 1,775,606.87 |
| (30) Capital Projects Fund | \$ 235,642.83 | \$ 1,541,928.60 | \$ 1,541,928.60 | | \$ - |
| (40) Debt Service Fund | \$ 173,808.65 | \$ 1,816,157.00 | \$ - | \$ 253,078.13 | \$ 1,563,078.87 |
| (50) Enterprise Fund | \$ 290,972.54 | | | | |
| (1) NET Payroll | \$ (9,961.46) | | | | |
| (60) Enterprise Fund | \$ 80,617.47 | | | | |
| TOTAL | \$ 11,908,507.37 | \$77,692,311.07 | \$ 64,962,412.25 | \$ 1,047,339.29 | \$ 11,682,559.53 |

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

COMMITTEE REPORTS

Academic Affairs – Ms. Carol Feinstein

Finance & Operations Committee – Mr. George Garrison, III

SUPERINTENDENT'S REPORT

Presentation of HIB School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act – July 1, 2015 – June 30, 2016.

OPENED THE PRIVILEGE OF THE FLOOR

Ms. Saumet – I'm here to talk about the college process. I have gone to many Guidance meetings. I do not get the information that I need. Touring colleges with my son I learned that PSAT's are as important as SAT's. We need to find schools that fit our children's needs. We're pushing the Ivy League schools. Every Ivy League school has been a disappointment to me.

Ms. Smith - I hear teachers criticize children for the way they're dressed. They cannot say anything when they are not dressed right. Please take a walk in the schools unannounced and see what's going on.

Mr. Alston – I'm here to speak on behalf of the students and teachers in A@E. The main purpose is to return A@E to its original state. That was a system that worked pretty well. Scheduling issues and making classes five days a week is not helping anybody. We had our "free's" taken away from us. We would like to have Gateway return – it's very valuable to us.. There is a lot of confusion in the school – there is lack of communication among administrators, teachers and students. We never get a clear answer about what's going on. Classes five days a week – that was a big game changer. It's not benefiting teachers or students.

Ms. Brown - I came to address a bus issue at McCloud. I have reached out to Mr. Kravitz. I was told it would be fixed. My son is still being picked up between 3:30 p.m. and 4:00 p.m. Who is watching them? Why can't my son get out of school and get on a bus?

Mr. Caviness – 17-A-23 JCC Thurnauer School – have they taken care of their financial problems? Why are we sending our children spending the kind of money that should be spent in district. Food service – biometrics - why do we keep confusing fingerprinting with a data based identity storage system. What happens to this information? 2.0 GPA - There are students that have been pulled off the team and are not participating because of this GPA policy. Is it being implemented across the board? How do we spend \$400,000 for textbooks if the curriculum has not been finalized?

Ms. Walker – I have sat for years and listened to Ms. Smith talk about the dress code. There is a policy. The Principals do not address the dress code. Why was my grandson fingerprinted? How do you opt out about something you don't know about? The website – every time someone tweaks it all of the minutes and agendas disappear. That's not transparency. Title I money to pay salaries – people are not using their ingenuity and imagination.

Mr. Matthews - JCC Program – My kids loved this program. The teachers are extremely dedicated. It was a wonderful program. This is absolutely a good bang for the buck. Guidance Counselors were paid for 14 hours – I hope next year this won't be necessary. When will the PARCC scores be released? We need to get onboard with publicity. Start getting the good word out there.

Mr. Kravitz – Ms. Brown I apologize for not getting back to you. It is on my mind. We're trying to fix it. College process – we're working on it – we want every kid in college or at least have a career. 2.0 policy is a discussion that the Board will take up. This Board is willing to do that. Curriculum update – It's a new curriculum. We wrote it. We are now going to pass QSAC. We are still waiting for QSAD funds. Traditionally QSAD funds have never been awarded to a public school district. They have only been awarded to charter school. We are the first public school to apply for it in 10 years.

Motion by Mr. Carter, seconded by Ms. Feinstein to approve consent agenda.

BOARD DISCUSSION

Motion by Mr. George Garrison, III; seconded by Mr. Carter to remove 17-F-32 and 17-A-22 Policy #1310 only for further discussion during Closed Session

Mr. Carter – JCC Program – I have a problem, not with the JCC. We could hire a teacher with those funds. Then all students would have access.

Mr. Brown – Field Trips – Tab 4 the Alpine Scout Camp Trip for the 9th graders. Please explain Alpine Scout and Trout Lake trips.

Mr. Kravitz – This replaces the Frost Valley Trip. The Trout Lake Retreat teaches how to be counselors and role modes.

Mr. Carter - 17-P-32 – I think we should not have people on the agenda that are pending issuance of NJ Substitute Credential.

Mr. Glenn Garrison – I agree with Mr. Carter regarding JCC.

Ms. Craig-Berry – I think we should have a Policy Committee. We don't get a chance to discuss the policies in depth.

Mr. Pazant - We do have a Compliance Committee headed by Mr. Brown.

REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Roll Call Vote on the Consent Agenda – yes to all except:

Administratively Withdrawn - 17-A-22 - Approval – First Reading of Revised Board of Education Policies – Policy 1310
Administratively Withdrawn – 17-P-34 – Eagle Wings Academy Extra Service Compensation.

| Resolution # | Topic | Stephen Brown | Jeff Carter | Molly Craig-Berry | Carol Feinstein | Glenn Garrison | Henry Pruitt | George Garrison, III | Devry Pazant |
|------------------------------|--|---------------|-------------|-------------------|-----------------|----------------|--------------|----------------------|--------------|
| 17-A-17 | Approval – Purchased Services 2016-2017 | | | | | | | | |
| 17-A-18 | Approval – Revised Law Enforcement State Memorandum of Agreement for 2016-2017 | | | | | | | | |
| 17-A-19 | Approval – Field Trip Destinations | No | | | | No | | | |
| 17-A-20 | Approval – Field Trips | | | | | | | | |
| 17-A-21 | Approval – Submission of NJDOE School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act Statement of Assurance | | | | | | | | |
| 17-A-22 | Approval – First Reading of Revised Board of Education Policies | | | Abs. | | Abs. | | | |
| 17-A-23 | Approval – Agreement with the JCC Thurnauer School Of Music | Abs. | No | | | No | | Abs. | |
| 17-F-28 | Approval – Staff and BOE Travel | | | | | | | | |
| 17-F-29 | Approval – Staff And BOE Travel to the 2016 NJSBA Workshop | * | * | * | * | * | * | * | * |
| 17-F-30 | Approval – Line Item Transfers | | | | | | | | |
| 17-F-31 | Approval – Bills List | | | | | | | | |
| 17-F-32 | Approval – School Facilities Rentals | **** | | | | **** | | | |
| 17-F-33 | Approval – Tax Levy (Revised) | | | | | | | | |
| 17-F-34 | Approval – Nonpublic School Technology Initiative for 2016-2017 | Abs | | | | | | | |
| 17-F-35 | Approval – Nonpublic School Textbook Initiative for 2016-2017 | Abs. | | | | | | | |
| 17-F-36 | Approval – Award Of School Nursing Services for Nonpublic Schools and Acceptance of Funds | Abs | | | | | | | |
| 17-F-37 | Approval – Revised 2015-2016 Salaries of Full-Time Staff Paid with NCLB Funds | | | | | | | | |
| 17-F-38 | Approval – 2016-2017 Salaries of Full-Time Staff Paid With NCLB Funds | | | | | | | | |
| 17-F-39 ADDENDUM | Approval – Student Settlement Agreement | | | | | | | | |
| 17-P-31 | Approval - 2016-2017 Employment of Personnel: Full-Time, Non-Guide, Part-Time Employees and Substitutes | | | | | | | | |
| 17-P-32 Amended*** | 2016-2017 Extra Compensation Positions | | ** | | Abs. | | | | |
| 17-P-33 | Approval – Student Teacher, Practicum or Internship Placement(s) | | | | | | | | |
| 17-P-34 | Approval – 2016-2017 Salary Adjustments, Reclassifications & Transfers | | | | | | | | |
| 17-P-35 | Approval – Retirement, Resignations, Leaves Of Absence, Terminations | | | | | | | | |

***Abstain on own name only.**

****Yes to all except No to Joseph Hoyle Assistant Coach, Football**

*****17-F-32 – 24 Eighty 4 Bulls amount is \$5,000.**

******17-F-32 – No to 24 Eighty 4 Bulls**

Mr. Glenn Garrison – Mr. Carter voted on Personnel on which he has a conflict. I also want the minutes to reflect that I objected to Mr. Carter voting on Personnel items at the August 11 2016 and August 30, 2016 meetings. My objection was not noted in those minutes.

Motion by Mr. Pruitt and seconded by Mr. George Garrison, III to go to Closed Session to discuss Contract and Personnel.
Action may be taken.

Motion by Ms. Feinstein and seconded by Mr. George Garrison, III to reconvene to Public Session to vote on 17-F-32 Approval – School Facilities Rentals.

Mr. Pazant - Policy 1310 is being tabled until the October Board Meeting.

Motion to adjourn at 10:35 p.m. by Mr. Glenn Garrison seconded by Ms. Feinstein

ADMINISTRATION**17-A-17 APPROVAL – PURCHASED SERVICES 2016 – 2017**

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

| Name | Service / Dates | Budget | Max. Fees |
|--|---|--|------------------|
| Marianne DeSantis <i>Update of Res# 17-A-13</i> | Sensitivity Training One Staff Member 1.5 hours | 11-000-230-590-69-000-000 | \$1,250.00 |
| Barnstable Academy | Tuition Student (#152907) September 2016-June 2017 | 11-000-100-566-40-000-000 | \$44,900.00 |
| Chapel Hill Academy | Tuition Student (#149964) September 2016-June 2017 | 11-000-100-566-40-000-000 | \$59,400.00 |
| North Hudson Academy | Tuition Student (#153208) September 2016-June 2017 | 11-000-100-566-40-000-000 | \$42,845.44 |
| Windsor Learning | Tuition Student (#152881) September 2016-June 2017 | 11-000-100-566-40-000-000 | \$52,460.00 |
| Dr. Francine Siegel Stein | Developmental Evaluations Various Students September 2016-June 2017 | 11-000-219-320-40-000-000 | \$7,000.00 |
| Barnstable Academy | Transportation Student (#152907) September 2016-June 2017 | 11-000-270-514-40-000-000 | \$7,950.00 |
| Cliffside Park | Transport for Chapel Hill Student Student (#149964) September 2016-June 2017 | 11-000-270-514-40-000-000 | \$18,900.00 |
| Marisin Gladston | Assist the bilingual (Dual and One Way Immersion) teachers at Quarles (PK), Grieco & McCloud by modeling best practices. 10/4/16 – 5/20/16 Also assist by providing one on one instruction to 3rd graders who are taking the PARCC state test. 4 days a week for 4 hrs. a day 2016-2017 school year To provide professional development to 1-6 instructional teaching staff. The PD will be in the area of literacy, language development and strategies for ELL (English language learners) as well as ED (English dominant) students enrolled in the Dual Language program | 20-241-200-300-66-000-000 20-245-200-300-66-000-000 | \$ 10,000.00 |

| | | | |
|--|---|--|--|
| | 2 Professional Development opportunities for 2.5 hrs. each. | | |
|--|---|--|--|

**17-A-18 APPROVAL – REVISED LAW ENFORCEMENT STATE MEMORANDUM OF AGREEMENT
FOR 2016-2017**

WHEREAS, in 2011, the Department of Law and Public Safety and the Department of Education issued the Revised “Uniform State Memorandum of Agreement between Education and Law Enforcement Official” (MOA); and

WHEREAS, all Bergen County school districts have adopted the revised 2015 Memorandum of Agreement during the 2015-2016 school year; and

WHEREAS, in accordance with N.J.A.C. 6A:16-6.2(b)15, the Chief School Administrator and local law enforcement officials will meet annually to discuss the implementation of the MOA and update it as necessary; and

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, as agreed upon by the Superintendent and Chief of the Englewood City Police Department on September 15, 2016, with no additional terms or provisions. This agreement is completed in conformance with N.J.A.C. 6A:16-6.1 and 6A:16-2(b)14.

17-A-19 APPROVAL – FIELD TRIP DESTINATIONS

TAB-3

WHEREAS, the Board of Education is required pursuant to N.J.A.C. 6A:23A-5.8 to preapprove all field trip destinations and to ensure that such trip is educationally necessary; and

WHEREAS, school districts annually adopt a list of Field Trip Destinations for use within the schools of the district; and

WHEREAS, the Englewood Board of Education recognizes that field trips are an educationally sound and important ingredient in the instructional program of our schools; and

WHEREAS, all sponsors must submit an official “Field Trip Request” form for each scheduled field trip to the Superintendent’s Office approved by building principal; and

WHEREAS, the field trip conducted for the purpose of affording a firsthand educational experience not available in the classroom; and

WHEREAS, the Superintendent has approved/recommended the field trip experiences to support instruction; and

WHEREAS, In cases where the availability, appropriateness or advisability of any field trip cannot be determined prior to the list, the Superintendent shall have the authority to approve such trips; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes in advance, as required by code, the field trip destinations as per attached listing.

17-A-20 APPROVAL – FIELD TRIPS**TAB-4**

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trip subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

**17-A-21 APPROVAL – SUBMISSION OF NJDOE SCHOOL SELF-ASSESSMENT FOR
DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT
STATEMENT OF ASSURANCE**

WHEREAS, the district is required to complete an annual *New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act* and a Public Board Meeting was held to review and comment on the self-assessment,

NOW BE IT RESOLVED, upon the recommendation of the Superintendent the BOE approves the submission of the *New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act* and summary results to the NJDOE and,

BE IT FURTHER RESOLVED, that by submitting this summary, the Superintendent assures:

1. The school safety team (SST) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment at a district Board of Education (BOE) approval.
3. The BOE approved the Self-Assessment at a public meeting, prior to submission to the New Jersey Department of Education (NJDOE).
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing the ABR at the time of submission, the SST's report, the public comment on the report, and the district BOE's review of and decision on the report.
5. The NJDOE or its authorized representatives will be provided with access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
7. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and the school district.

17-A-22

APPROVAL – FIRST READING OF REVISED BOARD OF EDUCATION POLICIES

TAB-5

BE IT RESOLVED, that the Board of Education discusses and entertains oral or written public comment* on the following attached Board of Education policies and agrees to consider adoption of these policies at the forthcoming Board of Education meeting,

| Number | Policy |
|--------|--|
| 5514 | Student Use of Vehicles on School Grounds |
| 8505 | Wellness Policy/Nutrient Standards for Meals and Other Foods |
| 3281 | Inappropriate Staff Conduct |
| 3125.2 | Employment of Substitute Teachers |
| 3125 | Employment of Teaching Staff Members |
| 3111 | Creating Positions |
| 1310 | Employment of School Business Administrator/Board Secretary |
| 3126 | District Mentoring Program |
| R3126 | District Mentoring Program |
| 3141 | Resignation |
| 3144 | Certification of Tenure Charges |
| R3144 | Certification of Tenure Charges |
| 3231 | Outside Employment as Athletic Coach |
| 3159 | Teaching Staff Member/School District Reporting Responsibilities |
| 3244 | Policy Abolished |
| R3244 | Regulation Abolished |
| 4159 | Support Staff Member/School District Reporting Responsibilities |
| 5305 | Health Services Personnel |
| 9541 | Student Teachers/Interns |
| 3124 | Employment Contract |

**Note: Public comment on these policies will be accepted in writing through September 30, 2016*

17-A-23

APPROVAL – AGREEMENT WITH JCC THURNAUER SCHOOL OF MUSIC

TAB - 6

WHEREAS, the Englewood Public School District has created a partnership with the JCC Thurnauer School of Music to expand the music program for the elementary and middle schools; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approves the attached agreement with the JCC Thurnauer School of Music and authorizes the Business Administrator to execute the agreement.

FINANCE**17-F-28 APPROVAL – STAFF AND BOE TRAVEL****TAB-7**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Englewood Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Englewood Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; and

FURTHER RESOLVED, the Englewood Board of Education approves the travel and related expense reimbursement as listed on the attached.

17-F-29 APPROVAL – STAFF AND BOE TRAVEL TO THE 2016 NJSBA WORKSHOP

| <u>Name</u> | <u>Budget Code</u> | <u>Travel</u> | <u>Accommodations/Meals</u> |
|----------------------|---------------------------|---------------|-----------------------------|
| Robert Kravitz | 11-000-230-590-62-000-000 | \$102.64 | \$354.00 |
| Cheryl Balletto | 11-000-230-585-63-000-000 | \$102.64 | \$354.00 |
| Devry Pazant | 11-000-230-585-63-000-000 | \$102.64 | \$453.00 |
| George Garrison, III | 11-000-230-590-63-000-000 | \$102.64 | \$453.00 |
| Stephen Brown | 11-000-230-590-63-000-000 | \$102.64 | \$348.00 |
| Junius Carter | 11-000-230-585-63-000-000 | \$102.64 | \$453.00 |
| Molly Craig-Berry | 11-000-230-590-63-000-000 | \$102.64 | \$348.00 |
| Carol Feinstein | 11-000-230-590-63-000-000 | \$102.64 | \$354.00 |
| Glenn Garrison | 11-000-230-590-63-000-000 | \$102.64 | \$348.00 |
| Betty Griffin | 11-000-230-590-63-000-000 | \$102.64 | \$354.00 |
| Henry Pruitt | 11-000-230-590-63-000-000 | \$102.64 | \$354.00 |
| Mike Hunken | 11-000-230-590-63-000-000 | \$102.64 | \$354.00 |
| Rosandra Cece | 11-000-230-590-62-000-000 | \$102.64 | \$354.00 |
| Anna Pawlak | 11-000-230-590-63-000-000 | \$102.64 | \$354.00 |

17-F-30 **APPROVAL – LINE ITEM TRANSFERS** **TAB–8**

RESOLVED, the Englewood Board of Education approves the attached list of July 2016 budget transfers within the 2016-2017 budget pursuant to Policy 6422M.

17-F-31 **APPROVAL – BILLS LIST** **TAB–9**

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$8,123,658.48

17-F-32 **APPROVAL – SCHOOL FACILITIES RENTALS**

WHEREAS, the Englewood Public School District rents facilities to outside vendors per policy 7510; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approves the following rentals:

| VENDOR | DATES | AMOUNT |
|------------------------|--------------------|--------------|
| Metro Community Church | 7/1/16 to 6/30/17 | \$156,000.00 |
| Englewood Hospital | 7/1/16 to 6/30/17 | \$ 19,000.00 |
| Iglesia De Dios | 7/1/16 to 6/30/17 | \$ 66,000.00 |
| 24 Eighty 4 Bulls | 9/6/16 to 11/11/16 | \$ 5,000.00 |
| Englewood Recreation | 7/1/16 to 6/30/17 | -0- |

17-F-33 **APPROVAL – TAX LEVY (REVISED)**

WHEREAS, the Englewood Public Schools receives revenue moneys in the form of a tax levy on the residents of Englewood, and

WHEREAS, for the 2016-2017 year this levy will be \$52,594,914; a 2% increase, now

BE IT RESOLVED, that the Board of Education, of the City of Englewood approve the allocation of the 2016-2017 Tax Levy of \$50,778,757 for the general fund and \$1,816,157 for debt service as adopted and certified by the Business Administrator in the following manner:

| <u>MONTHLY REQUEST</u> | | | <u>MONTHLY REQUEST</u> | |
|------------------------|------------------|------------------|------------------------|---------------------|
| | <u>2016-2017</u> | <u>2015-2016</u> | | <u>2016-2017</u> |
| JULY | \$4,352,654.53 | \$14,364.67 | JANUARY | \$4,352,654.53 |
| AUGUST | \$4,352,654.53 | \$14,364.67 | FEBRUARY | \$4,352,654.53 |
| SEPTEMBER | \$4,352,654.53 | \$14,364.67 | MARCH | \$4,352,654.53 |
| OCTOBER | \$4,352,654.53 | \$14,364.67 | APRIL | \$4,352,654.53 |
| NOVEMBER | \$4,352,654.53 | \$14,364.67 | MAY | \$4,352,654.53 |
| DECEMBER | \$4,352,654.53 | \$14,364.67 | JUNE | \$4,352,655.17 |
| | | | TOTAL 2016-2017 | \$52,594,914 |
| | | | TOTAL 2015-2016 | \$ 86,188 |

17-F-34 APPROVAL – NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE FOR 2016-2017

WHEREAS, the Englewood Board of Education (EBOE) received state aid from the New Jersey Department of Education (NJDOE), Division of Finance in the amount of **\$37,066** to administer the Nonpublic School Technology Initiative for the 2016-2017 fiscal period; and

WHEREAS, under the initiative, the EBOE is mandated by NJDOE to distribute said monies to the following nonpublic schools for the acquisition of computers, educational software, distance learning equipment and other technologies to enhance learning among nonpublic school students and improve nonpublic school teachers' technology skills for instructional purposes, accordingly:

- **\$853** – Ability School, 75 Knickerbocker Road, Englewood, NJ 07631;
- **\$15,829** – Dwight-Englewood School, 315 E. Palisade Avenue, Englewood, NJ 07631;
- **\$6,822** – The Elisabeth Morrow School, 435 Lydecker Street, Englewood, NJ 07631;
- **\$187** – First Presbyterian Preschool, 150 E. Palisade Avenue, Englewood, NJ 07631;
- **\$12,917** – Moriah School, 53 South Woodland Street, Englewood, NJ 07631;
- **\$458** – Yeshiva Ohr Simcha Englewood, 101 West Forest Avenue, Englewood, NJ 07631; and

WHEREAS, the guidelines associated with the initiative require EBOE staff to meet with authorized administrators of each of the nonpublic schools referenced above to discuss: the timelines for program implementation; allowable nonpublic school purchases; selection of state contract vendors for the purchase of technology equipment/peripherals; ordering, delivery and tagging of equipment as EBOE property, and other related areas, be advised that due diligence will be given to each of these areas through the Office of the Business Administrator to assure compliance with the guidelines set forth by NJDOE for program administration; and

BE IT RESOLVED, the Englewood Board of Education accepts these funds from the NJDOE for the purpose of technology purchases at nonpublic schools located in Englewood.

17-F-35 APPROVAL – NONPUBLIC SCHOOL TEXTBOOK INITIATIVE FOR 2016-2017

WHEREAS, the Englewood Board of Education (EBOE) received state aid from the New Jersey Department of Education (NJDOE), Division of Finance in the amount of **\$102,714** to administer the Nonpublic School Textbook Initiative for the 2016-2017 fiscal period; and

WHEREAS, under the initiative, the EBOE is mandated by NJDOE to distribute said monies to the following nonpublic schools for textbooks to enhance learning among nonpublic school students:

- **\$2,363** – Ability School, 75 Knickerbocker Road, Englewood, NJ 07631;
- **\$43,864** – Dwight-Englewood School, 315 E. Palisade Avenue, Englewood, NJ 07631;
- **\$18,906** – The Elisabeth Morrow School, 435 Lydecker Street, Englewood, NJ 07631;
- **\$519** – First Presbyterian Preschool, 150 E. Palisade Avenue, Englewood, NJ 07631;
- **\$35,794** – Moriah School, 53 South Woodland Street, Englewood, NJ 07631;
- **\$1,268** – Yeshiva Ohr Simcha Englewood, 101 West Forest Avenue, Englewood, NJ 07631; and

WHEREAS, the guidelines associated with the initiative require EBOE staff to meet with authorized administrators of each of the nonpublic schools referenced above to discuss: the timelines for program implementation; allowable nonpublic school purchases; ordering, delivery and tagging of equipment as EBOE property, and other related areas, be advised that due diligence will be given to each of these areas through the Office of Special Education and the Business Administrator to assure compliance with the guidelines set forth by NJDOE for program administration; now

BE IT RESOLVED, the Englewood Board of Education accepts these funds from the NJDOE for the purpose of textbook purchases at nonpublic schools located in Englewood.

17-F-36

APPROVAL – AWARD OF SCHOOL NURSING SERVICES FOR NONPUBLIC SCHOOLS AND ACCEPTANCE OF FUNDS

WHEREAS, the Englewood Public Schools issued an RFP for a School Nursing Services for Nonpublic Schools using the competitive contracting methodology that was opened on July 8, 2014, for the 2014-2015 school year, and by resolution, that contract was awarded to Catapult Learning, and

WHEREAS, contracts awarded under competitive contracting may be renewed for subsequent terms not exceeding a total of 5 years, now

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approves the year 3 renewal of the contract with Catapult Learning, 2 Aquarium Drive, Suite 100, Camden, NJ 08103, for the 2016-2017 year at a cost not to exceed the New Jersey DOE allocation as follows, and accepts the funds from the State Department of Education:

- **\$3,815** – Ability School, 75 Knickerbocker Road, Englewood, NJ 07631;
- **\$79,591** – Dwight-Englewood School, 315 E. Palisade Avenue, Englewood, NJ 07631;
- **\$31,212** – The Elisabeth Morrow School, 435 Lydecker Street, Englewood, NJ 07631;
- **\$780** – First Presbyterian Preschool, 150 E. Palisade Avenue, Englewood, NJ 07631;
- **\$54,274** – Moriah School, 53 South Woodland Street, Englewood, NJ 07631;
- **\$4,769** – Yeshiva Ohr Simcha Englewood, 101 West Forest Avenue, Englewood, NJ 07631.

BE IT RESOLVED, the Englewood Board of Education accepts these funds from the NJDOE for the purpose of nursing services at nonpublic schools located in Englewood.

17-F-37

APPROVAL – REVISED 2015-2016 SALARIES OF FULL-TIME STAFF PAID WITH NCLB FUNDS

WHEREAS, The Englewood Board of Education receives funding from NCLB Title I, and;

WHEREAS, a plan has been developed to address this issue by the school administration in concert with the NJDOE Regional Achievement Center, and,

WHEREAS, as part of this plan, full-time teaching staff members Kathy Duda and Daniel Markert have been assigned to teach courses identified as being able to provide remediation as part of this plan, now

BE IT RESOLVED, the Englewood Board of Education approves the funding of the following positions with the use of NCLB Title I funds in the following detail:

NCLB Title 1 and Regional Achievement Center Funding

| | | | |
|-----------------|----------------|----------|------|
| Math 180 - DMHS | Kathy Duda | \$55,135 | 100% |
| Read 180 - DMHS | Daniel Markert | \$54,115 | 100% |

NCLB Title 1 Funding

| | | | |
|----------------------|-------------------|----------|------|
| Read 180 - DMHS | Jana Sperber | \$71,135 | 100% |
| Intervention Teacher | Iliana Cogollo | \$71,135 | 100% |
| Read 180 - JDMS | Samantha Sheridan | \$57,268 | 71% |

\$308,788

17-F-38

APPROVAL – 2016-2017 SALARIES OF FULL-TIME STAFF PAID WITH NCLB FUNDS

WHEREAS, The Englewood Board of Education receives funding from NCLB Title I, and;

WHEREAS, a plan has been developed to address this issue by the school administration in concert with the NJDOE Regional Achievement Center, and,

BE IT RESOLVED, the Englewood Board of Education approves the funding of the following positions with the use of NCLB Title I funds in the following detail:

NCLB Title 1 and Regional Achievement Center Funding

| | | | |
|---------------------|-------------------|----------|------|
| DMHS – Focus School | Michael Hellegers | \$71,055 | 100% |
| DMHS – Focus School | Michelle Smith | \$71,555 | 100% |
| DMHS – Focus School | Latoya Watt | \$24,000 | 44% |

NCLB Title 1 Funding

| | | | |
|---------|-------------------|----------|------|
| DMHS | Latoya Watt | \$30,535 | 56% |
| McCloud | Iliana Cruz | \$72,055 | 100% |
| JDMS | Samantha Sheridan | \$60,000 | 67% |

\$329,200

PERSONNEL**17-P-31 APPROVAL - 2016-2017 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES**

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

| Name | Position | Loc | Salary/Budget | Effective Dates |
|--------------------|---|----------|---|-----------------------|
| Foster, Tywon | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 09/26/16- 06/30/17 |
| Gordon, Adele | Per-diem Substitute Nurse Standard: School Nurse | District | \$150 per diem Budget Code: Dependent upon location | 09/06/16- 06/30/17 |
| McDonald, Aubrey | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 09/26/16- 06/30/17 |
| Melillo, Joseph | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 09/15/16- 06/30/17 |
| Rodenberg, Shannon | Per-Diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 09/01/16- 06/30/17 |
| Russell, Nicole | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 09/26/16- 06/30/17 |
| Smilari, Carol | Per-diem Substitute Nurse Standard: School Nurse | District | \$150 per diem Budget Code: Dependent upon location | 09/06/16- 06/30/17 |
| Stubbs, Kenia | Per-diem Substitute Teacher NJ Substitute Credential | District | \$100 - \$110 per diem, Budget Code: Dependent upon location | 09/26/16- 06/30/17 |

17-P-32 2016-2017 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

| Guidance Community Services | | | | | |
|------------------------------------|---|---------------|---------|-----------------------|-----------------------|
| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
| Cartwright, Nicole | Educational Services, Parent & Community Sessions | \$30.50 ph | 5 hrs. | 09/29/16- 06/30/17 | 11-000-218-104-67-103 |
| Markowitz, Elyse | Educational Services, Parent & Community Sessions | \$30.50 ph | 25 hrs. | 09/29/16- 06/30/17 | 11-000-218-104-67-103 |
| Rose, Venus | Educational Services, Parent & Community Sessions | \$30.50 ph | 5 hrs. | 09/29/16- 06/30/17 | 11-000-218-104-67-103 |
| Sanchez, Luis | Educational Services, Parent & Community Sessions | \$30.50 ph | 5 hrs. | 09/29/16- 06/30/17 | 11-000-218-104-67-103 |

| | | | | | |
|------------------|---|---------------|---------|-----------------------|-----------------------|
| Scott, Jamayla | Educational Services, Parent & Community Sessions | \$30.50 ph | 25 hrs. | 09/29/16- 06/30/17 | 11-000-218-104-67-103 |
| Syperski, Nicole | Educational Services, Parent & Community Sessions | \$30.50 ph | 55 hrs. | 09/29/16- 06/30/17 | 11-000-218-104-67-103 |

| DMHS/AE Scheduling Assignment | | | | | |
|--------------------------------------|-----------------------|---------------|------------|------------------------|-----------------------|
| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
| Cartwright, Nicole | Scheduling Assignment | \$30.50 ph | 14 hrs. | 09/02/16- 09/03/16 | 11-000-218-104-67-103 |
| Markowitz, Elyse | Scheduling Assignment | \$30.50 ph | 14 hrs. | 09/02/16- 09/03/16 | 11-000-218-104-67-103 |
| Rose, Venus | Scheduling Assignment | \$30.50 ph | 14 hrs. | 09/02/16- 09/03/16 | 11-000-218-104-67-103 |
| Sanchez, Luis | Scheduling Assignment | \$30.50 ph | 19 hrs. | 07/01/16- 09/03/16 | 11-000-218-104-67-103 |
| Scott, Jamayla | Scheduling Assignment | \$30.50 ph | 14 hrs. | 09/02/16- 09/03/16 | 11-000-218-104-67-103 |
| Syperski, Nicole | Scheduling Assignment | \$30.50 ph | 14 hrs. | 09/02/16- 09/03/16 | 11-000-218-104-67-103 |

| Fall Athletic Coaches and DMHS Co-Curricular Activities | | | | | |
|--|----------------------------------|---------------|------------|------------------------|---------------------------|
| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
| Enste, Ashley | Girls Soccer, Assistant Coach | Per ETA Guide | \$4,725 | 16-17 School Year | 11-402-100-100-000-000 |
| Healy, Rachel | Volleyball, Head Coach | Per ETA Guide | \$6,615 | 16-17 School Year | 11-402-100-100-000-000 |
| Hoyle, Joseph ¹ | Assistant Coach, Football | Per ETA Guide | \$5,670 | 16-17 School Year | 11-402-100-100-000-000 |
| Rochman, Mindy | Model UN Co-Advisor | Per ETA Guide | \$1,890 | 16-17 School Year | 11-401-100-100-77-101-000 |
| Rochman, Mindy | Senior Class Co-Advisor | Per ETA Guide | \$2,362.50 | 16-17 School Year | 11-401-100-100-77-101-000 |
| Rochman, Mindy | Musical Assistant Director | Per ETA Guide | \$4,725 | 16-17 School Year | 11-401-100-100-77-101-000 |
| Scott, Jamayla | Volleyball, Assistant Coach | Per ETA Guide | \$4,725 | 16-17 School Year | 11-402-100-100-000-000 |
| Stubbs, Kenia | Assistant Color Guard Instructor | \$30.50 ph | 100 hrs. | 16-17 School Year | 11-402-100-100-000-000 |

¹Pending issuance of NJ Substitute Credential.

New Teacher Orientation: Whereas, the Englewood Teachers' Association Agreement provides remuneration for those who attend New Teacher Orientation, be it resolved, that the Board of Education approves the following payment for services rendered.

| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
|----------------------------|-------------------------|---------------|----------------|------------------------|---------------------------|
| Casa, Kaitlyn | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-120-100-101-67-103-000 |
| Clarke, Ryan | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-120-100-101-67-103-000 |
| Contreras-Perez, Christina | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-130-100-101-67-103-000 |
| Doell, Charles | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-140-100-101-67-103-000 |

| | | | | | |
|-------------------|-------------------------|---------------|----------------|-------------------|---------------------------|
| Flores, Jennifer | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-130-100-101-67-103-000 |
| Ha, Ivy | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-140-100-101-67-103-000 |
| Jimenez, Maryori | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-110-100-101-67-103-000 |
| Kim, Dana | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-140-100-101-67-103-000 |
| Lax, Eric | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-140-100-101-67-103-000 |
| McCain, Tracey | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16-09/01/16 | 11-120-100-101-67-103-000 |
| Melillo, Joseph | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-140-100-101-67-103-000 |
| Mercedes, Ana | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-130-100-101-67-103-000 |
| Qiao-McComas, Jie | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-140-100-101-67-103-000 |
| Shane, Samantha | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-140-100-101-67-103-000 |
| Shepard, Brittany | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-120-100-101-67-103-000 |
| Winfree, Jazmin | New Teacher Orientation | Per ETA Guide | \$100 per diem | 08/30/16 | 11-130-100-101-67-103-000 |

After-Care Program Staff – All staff subject to hire contingent upon student enrollment.

| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
|-------------------|--------------------------------------|------------|----------|-------------------|--------------------|
| Cardona, German | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Cruz, Iliana | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Manziano, Theresa | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| McClaren, Tanisha | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Peterson, Brianna | Security After Care (Substitute) | \$17.57 ph | 300 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Romba, Jillian | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Shepard, Brittany | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Walker, Shirley | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Walters, Nicole | Security After Care (Substitute) | \$18.28 ph | 300 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |
| Zorilla, Rharia | EPSD After School Child Care Program | \$30.50 ph | 500 hrs. | 09/23/16-06/30/17 | 60-057-100-100-000 |

Mandarin Professional Learning Community (PLC) and Bilingual/ESL Professional Development PD/PLC: Teachers will receive PD to support effective teaching practices and instructional strategies.

| Name | Assignment | Rate | Max | Effective | Budget Account |
|------|------------|------|-----|-----------|----------------|
|------|------------|------|-----|-----------|----------------|

| | | | | Dates | |
|----------------------|---|---------------|---------|-----------------------|--|
| Bi, Ying | Mandarin PD/ PLC- Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-044-100-100-66-000-000 20-039-100-100-66-000-000 |
| Chao, Lihyun | Mandarin PD/ PLC- Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-044-100-100-66-000-000 20-039-100-100-66-000-000 |
| Coleman, Qinying | Mandarin PD/ PLC- Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-044-100-100-66-000-000 20-039-100-100-66-000-000 |
| Huang, Zishan | Mandarin PD/ PLC- Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-044-100-100-66-000-000 20-039-100-100-66-000-000 |
| Li, Xiaohong | Mandarin PD/ PLC- Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-044-100-100-66-000-000 20-039-100-100-66-000-000 |
| Baluja, Margarita | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Barrientos, Yackelin | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Blanco, Maria | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Carvajal, Dina | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 10/31/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Clarke, Ryan | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/16 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Cruz, Shirley | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 08/22/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Csaszar, Margaret | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Francisco, Elizabeth | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Garrigo, Jose | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Generoso, Monica | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Gioffre, Colleen | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Gormally, Kristina | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 01/03/17- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Heredia, Diana | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Hincapie, Maribel | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Hrbek, Jane | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Jaquinet, Christina | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Jimenez, Marjorie | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Ladron, Nestor | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Lagos, Claudia | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Mata, Danira | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Mitchell, Basheba | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Pazymino, Ysoris | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Quinones, Cindy | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |

| | | | | | |
|----------------------|--|---------------|---------|-----------------------|--|
| Reiter, Rosa | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rentas, Diocelina | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rodriguez, Crystal | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rodriguez, Luis | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rodriguez, Rosie | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rosa, Elizabeth | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Shestack, Jules | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Siu, Stephanie | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Smith, Nicole | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Tarquino, Luz | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Thomas, Erin | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Triano, Elizabeth | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Urbay-Cross, Odette | Bilingual/ ESL PD/PLC | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Zorrilla, Rharia | Bilingual/ ESL PD/PLC | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Baluja, Margarita | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Barrientos, Yackelin | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Blanco, Maria | Bilingual Department Parent Communication | \$30.50 ph | 5 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Carvajal, Dina | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 10/31/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Clarke, Ryan | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Csaszar, Margaret | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Francisco, Elizabeth | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Generoso, Monica | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Gioffre, Colleen | Bilingual Department Parent Communication | \$30.50 ph | 5 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Gormally, Kristina | Bilingual Department Parent Communication | \$30.50 ph | 5 hrs. | 01/03/17- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Heredia, Diana | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Hincapie, Maribel | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Hrbek, Jane | Bilingual Department Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Jaquinet, Christina | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Jimenez, Marjorie | Bilingual Department Parent | \$30.50 | 5 hrs. | 09/23/16- | 20-241-100-100-66-000-000 |

| | | | | | |
|--------------------|---|---------------|---------|-----------------------|--|
| | Communication | ph | | 06/30/17 | 20-245-100-100-66-000-000 |
| Lagos, Claudia | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Mata, Danira | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Mitchell, Basheba | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Pazymino, Ysoris | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Quinones, Cindy | Bilingual Department Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Reiter, Rosa | Bilingual Department Parent Communication | \$30.50 ph | 5 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rentas, Diocelina | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rodriguez, Crystal | Bilingual Department Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rodriguez, Rosie | Bilingual Department Parent Communication | \$30.50 ph | 25 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Rosa, Elizabeth | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Siu, Stephanie | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Smith, Nicole | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Tarquino, Luz | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Triano, Elizabeth | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |
| Zorrilla, Rharia | Bilingual Department Parent Communication | \$30.50 ph | 10 hrs. | 09/23/16- 06/30/17 | 20-241-100-100-66-000-000 20-245-100-100-66-000-000 |

17-P-33 APPROVAL – STUDENT TEACHER, PRACTICUM OR INTERNSHIP PLACEMENT(S)

WHEREAS, the principal and/or department director to the assigned school has recommended that the following student(s) be approved for a student teaching, practicum or internship, be it

RESOLVED, that the name(s) listed below be approved for a student teaching, practicum or internship placement, with no compensation, subject to the dates indicated.

RESOLVED the Board Secretary shall give notice to this student regarding this approval as soon as possible.

| <u>NAME</u> | <u>COLLEGE</u> | <u>DATES</u> | <u>LOC</u> | <u>INSTRUCTOR</u> | <u>CONCENTRATION</u> | <u>TYPE</u> |
|------------------------|-----------------------------|--|------------|---|----------------------|--------------------------------|
| Armpriester, Gabriella | William Paterson University | September 26, 2016 - December 23, 2016 | McCloud | Peyton Fischer | Elementary Education | Student Teaching |
| Bhatti, Haider | Rutgers | September 26, 2016 - December 23, 2016 | DMHS | Crystal DiCosmo-Ponticello | Biology | Student Teaching |
| Doran, RYanne | William Paterson University | September 26, 2016 - December 23, 2016 | McCloud | Margaret Gilroy | Elementary Education | Student Teaching |
| Ragoo, Latorri | Bergen Community College | September 26, 2016 - December 23, 2016 | Grieco | 1st – 3 rd Grade Instructors | Elementary Education | 20 hours Classroom Observation |

17-P-34

APPROVAL - 2016-2017 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

EAGLE WINGS ACADEMY EXTRA SERVICE COMPENSATION – Effective August 31, 2016

| Name | Job Title | Step | Base Salary | Stipend | Total Salary |
|----------------------|---------------|------|--------------|------------|--------------|
| Foster, Toni | Teacher DOCT | 15 | \$78,060.00 | \$5,120.00 | \$83,180.00 |
| Harper, Stephanie | Teacher DOCT | 22 | \$106,081.00 | \$5,120.00 | \$111,201.00 |
| Marcellus, Martine | Teacher BA | 5-7 | \$55,045.00 | \$5,120.00 | \$60,165.00 |
| Morgan-Black, Alison | Teacher DOCT | 18 | \$87,791.00 | \$5,120.00 | \$92,911.00 |
| Ortiz, Albert | Teacher BA | 19 | \$74,290.00 | \$5,120.00 | \$79,410.00 |
| Scott, Jamayla | Teacher MA | 13 | \$60,805.00 | \$5,120.00 | \$65,925.00 |
| Watt, Latoya | Teacher BA | 3-4 | \$54,535.00 | \$5,120.00 | \$59,655.00 |
| Wise-White, Malva | Teacher MA+30 | 22 | \$104,158.00 | \$5,120.00 | \$109,278.00 |

Reclassifications will be effective as noted.

| Name | From | To |
|---------------------------|----------------------------|---|
| Cartwright, Nicole | MA, Step 17 \$71,446 | MA+30, Step 17 \$82,290 Effective: 10/01/16-06/30/17 |
| Flores, Jennifer | Start Date: 08/31/2016 | Start Date: 09/13/16 |
| Moore, Carole | BA, Step 22 \$86,980 | MA, Step 22 \$93,536 Effective: 10/01/16-06/30/17 |
| Rodsan, Alexa | MA, Step 5-7 \$58,795 | MA+30, Step 5-7 \$70,045 Effective: 10/01/16-06/30/17 |
| Timbie, Maria | MA, Step 9-10 \$59,805 | MA+30, Step 9-10 \$71,055 Effective: 10/01/16-06/30/17 |
| Rodriquez, Christine | MA+30, Step 11-12 \$71,555 | MA+30, Step 11-12 \$71,555 + National Certification \$2,500 = \$74,055 Effective: 10/01/16-06/30/17 |
| Walker, Shirley | BA, Step 15 \$61,185 | MA, Step 15 \$64,935 Effective: 10/01/16-06/30/17 |
| Winfree, Jazmin | BA, Step 5-7 \$55,045 | MA, Step 5-7 \$58,795 Effective: 08/31/16-06/30/17 |
| Van der Linden, Stephanie | MA, Step 9-10 \$59,805 | MA+30, Step 9-10 \$71,055 Effective: 10/01/16-06/30/17 |
| Yannitsadis, Cleopatra | BA, Step 14 \$58,785 | MA, Step 14 \$62,535 Effective: 10/01/16-06/30/17 |

| Last Name | First Name | Scale | Step | Base Salary | Program Manager Assignment | PM Adjustment | To |
|--------------------|------------|-------|------|-------------|----------------------------|---------------|-----------|
| Huang ¹ | Zishan | MA+30 | 16 | \$79,105 | Mandarin Program Manager | \$6,064.00 | \$ 85,169 |

¹Effective August 31, 2016-June 30, 2017

17-P-35 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

| | | | | |
|------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i> | <i>Grieco (04)</i> | <i>JDMS (10)</i> | <i>A@E (30)</i> | <i>DMHS (20)</i> |
| <i>Out-of-District</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

Leaves of Absence

| Name | Notice/Position | Effective Date(s) |
|-------------------------------|--|--|
| Beck, Joanna (03/10) | Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Teacher of Music | October 24, 2016 – December 6, 2016 December 7, 2016 – June 30, 2017 |
| Clemen, Jennifer (04) | Intermittent Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, | October 31, 2016 – December 16, 2016 January 3, 2017 – January 31, 2017 |
| Gadsden, Valerie (04) | Extended Paid Medical Leave of Absence, Speech Language Specialist | May 9, 2016 – June 30, 2016 |
| Goolsaaran, Jaqueline (30) | Revised Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Teacher of Biological Science | April 1, 2016 – June 3, 2016 June 6, 2016 – October 31, 2016 Update of 05/19/16 Res #16-P-110 |
| Momotaz, Rubina (30) | Revised Paid Medical Leave of Absence, Revised Unpaid Medical Leave of Absence, Teacher of Mathematics | June 1, 2016 – September 16, 2016 September 19, 2016 – May 25, 2017 Update of 05/19/16 Res #16-P-110 |

Declination

| Name | Notice/Position | Effective Date(s) |
|-----------------------|-------------------------------------|---|
| Hellegers, Michael | Yearbook Advisor, Declination | 2016-2017 School Year Original Board Approval Date: 08/11/16 |
| Thomas, Keisha | Woodwind Instructor, Declination | 2016-2017 School Year Original Board Approval Date: 08/11/16 |

THE ENGLEWOOD BOARD OF EDUCATION
MINUTES – SPECIAL PUBLIC MEETING
September 28, 2016 6:30 p.m.

The meeting was called to order at 6:38 p.m. and the NJ Open Public Meeting Statement was read by Mark Tabakin, Board Attorney

Present: Junius Carter, Molly Craig-Berry (arrived at 6:50 p.m.), Betty Griffin, Henry Pruitt, George Garrison, III, Devry Pazant

Absent: Stephen Brown, Carol Feinstein, Glenn Garrison

Also Present: Robert Kravitz, Superintendent, Cheryl Balletto, Business Administrator/Board Secretary, Mark Tabakin, Board Attorney

Motion by Mr. Pruitt, seconded by Ms. Griffin to enter closed session.

CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Ms. Griffin, seconded by Ms. Craig-Berry to reconvene to public meeting.

OPENED THE PRIVILEGE OF THE FLOOR

No comments.

Motion by Mr. George Garrison, III, seconded by Ms. Griffin to approve consent agenda.

BOARD DISCUSSION

No discussion.

REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Roll Call Vote on the Consent Agenda – yes to all except:

| Resolution # | Topic | Stephen Brown | Jeff Carter | Molly Craig-Berry | Carol Feinstein | Glenn Garrison | Betty Griffin | Henry Pruitt | George Garison, III | Devry Pazant |
|--------------|--|---------------|-------------|-------------------|-----------------|----------------|---------------|--------------|---------------------|--------------|
| 17-P-40 | Approval – 2016-2017 Salary Adjustments, Reclassifications & Transfers | | | | | | | | | |
| 17-P-41 | Approval – Retirement, Resignations, Leaves of Absence, Terminations | | | | | | | | | |

Motion by Mr. Carter; seconded by Mr. George Garrison, III to return to Closed Session. No action will be taken.

Motion by Mr. Pruitt; seconded by Mr. George Garrison, III to adjourn at 8:35 p.m.

PERSONNEL**17-P-40 APPROVAL - 2016-2017 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS**

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

EAGLE WINGS ACADEMY EXTRA SERVICE COMPENSATION – Effective August 31, 2016

| Name | Job Title | Step | Base Salary | Stipend | Total Salary |
|----------------------|---------------|------|--------------|------------|--------------|
| Foster, Toni | Teacher DOCT | 15 | \$78,060.00 | \$5,120.00 | \$83,180.00 |
| Harper, Stephanie | Teacher DOCT | 22 | \$106,081.00 | \$5,120.00 | \$111,201.00 |
| Marcellus, Martine | Teacher BA | 5-7 | \$55,045.00 | \$5,120.00 | \$60,165.00 |
| Morgan-Black, Alison | Teacher DOCT | 18 | \$87,791.00 | \$5,120.00 | \$92,911.00 |
| Ortiz, Albert | Teacher BA | 19 | \$74,290.00 | \$5,120.00 | \$79,410.00 |
| Scott, Jamayla | Teacher MA | 13 | \$60,805.00 | \$5,120.00 | \$65,925.00 |
| Watt, Latoya | Teacher BA | 3-4 | \$54,535.00 | \$5,120.00 | \$59,655.00 |
| Wise-White, Malva | Teacher MA+30 | 22 | \$104,158.00 | \$5,120.00 | \$109,278.00 |

Reclassifications will be effective as noted.

| Name | From | To |
|---------------------|----------------------|---|
| Drumgoole, Katheryn | Start Date: 10/01/16 | Start Date: 10/04/16 <i>Update of Resolution #17-P-27 08/30/16</i> |

17-P-41 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

| | | | | |
|------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i> | <i>Grieco (04)</i> | <i>JDMS (10)</i> | <i>A@E (30)</i> | <i>DMHS (20)</i> |
| <i>Out-of-District</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

Resignations

| Name | Notice/Position | Effective Date(s) |
|----------------------------|--|---|
| Pezzuto, Christina (10) | Resignation, Teacher of the Handicapped | November 12, 2016 |
| Sacco, Jessica (04) | Resignation, Elementary School Teacher | September 23, 2016 |
| Zeman, Barbara (10) | Resignation, Teacher of Physics | September 30, 2016 <i>Update of Resolution #17-P-29 08/30/16</i> |

Leaves of Absences

| Name | Notice/Position | Effective Date(s) |
|------------------------|---|------------------------------------|
| Robinson, Lisa (20) | Unpaid Personal Leave of Absence, Teacher of the Handicapped | October 1, 2016 – October 31, 2016 |

Declination

| Name | Notice/Position | Effective Date(s) |
|----------------------------|--------------------------------------|--|
| Bickham, Adrian L. (20) | Declination, Junior Class Advisor | 2016-2017 School Year <i>Previously approved Res#17-P-14 08/11/16</i> |

**REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION**

District of Englewood

All Funds

For The Month Ending:

08/31/2016

CASH REPORT

| FUNDS | (1) Beginning Cash Balance | (2) Cash Receipts This Month | (3) Cash Disbursements This Month | (4) Ending Cash Balances (1) + (2) - (3) |
|---------------------------------|---|---|--|---|
| GOVERNMENTAL FUNDS | | | | |
| General Fund - Fund 10 | \$10,686,925.29 | \$8,561,899.74 | \$2,668,875.65 | \$16,579,949.38 |
| Special Revenue Fund - Fund 20 | \$450,502.05 | \$31,187.00 | \$75,747.08 | \$405,941.97 |
| Capital Projects Fund - Fund 30 | \$235,642.83 | \$241.53 | \$276,262.00 | (\$40,377.64) |
| Debt Service Fund 40 | \$173,808.65 | \$331,422.14 | \$253,078.13 | \$252,152.66 |
| | | | | |
| Total Governmental Funds | \$11,546,878.82 | \$8,924,750.41 | \$3,273,962.86 | \$17,197,666.37 |
| Enterprise Fund - Fund 50 | \$290,972.54 | \$998.84 | \$83,570.47 | \$208,400.91 |
| Enterprise Fund - Fund 60 | \$80,617.47 | \$6.50 | \$4,112.38 | \$76,511.59 |
| Payroll Account (Net) | (\$9,961.46) | \$406,873.39 | \$404,979.27 | (\$8,067.34) |
| Total All Funds | \$11,908,607.37 | \$9,332,629.14 | \$3,766,624.98 | \$17,474,511.53 |

Prepared and Submitted By:

Robert R. Brown, CPA

**Robert R. Brown, CPA
Treasurer of School Moneys**

Bank Reconciliation

| | |
|----------------|------------|
| Bank Name | See Below |
| Account Number | See Below |
| Statement Date | 08/31/2016 |
| Fund/Funds | |

Prepared by: Robert R. Brown
Date: 08/31/2016

| | | | | | | |
|---------------------|--|------------------------|----------------|-----------------|--|------------------------|
| 1 Balance per Bank: | | | | | | |
| | | | | | | |
| | | | | | | |
| | Capital One Referendum #00007047886222 | | | \$814,870.74 | | |
| | Capital One #00007047886230 | | | \$15,293,868.58 | | |
| | Capital One Compensating Balance #00007527021191 | | | \$1,500,000.00 | | |
| | Capital One Payroll #7047886141 | | | \$24,096.76 | | |
| | Petty Cash | | | \$273.48 | | |
| | | | | | | |
| | | | | | | |
| | Sub Total Balance Per Banks | | | | | \$17,633,109.56 |
| | Reconciling Items: | | | | | |
| | Additions: | | | | | |
| | | Date | Amount | | | |
| 2a | | | | | | |
| 2b | | Unlocated Difference | \$256.53 | | | |
| 2c | | Fund 50 Adjustment | \$588.38 | | | |
| 2d | | | | | | |
| 2 | | Total D.I.T.'s & Other | \$844.91 | | | |
| 3 | | Total Additions | | \$ 844.91 | | |
| | Deductions: | | | | | |
| | Outstanding Checks | | | | | |
| 4 | | | (\$159,442.94) | | | |
| 5 | | | | | | |
| 6 | | Total Deductions | | (\$159,442.94) | | |
| 7 | Net Reconciling Items | | | | | (\$158,598.03) |
| 8 | Adjusted Balance per Bank as of: | 08/31/2016 | | | | \$17,474,511.53 |
| 9 | Balance per Board Secretary's Records as of: | 08/31/2016 | | | | \$17,474,511.53 |
| | Reconciling Items: | | | | | |
| | Additions: | | | | | |
| 10 | Interest Earned | | | | | |
| 11 | Other | | | | | |
| 12 | Total Additions | | | \$0.00 | | |
| | Deductions: | | | | | |
| 13 | Bank Charges | | | | | |
| 14 | Other | | | | | |
| 15 | Total Deductions | | | \$0.00 | | |
| 16 | Net Reconciling Items | | | | | \$0.00 |
| 17 | Adjusted Board Secretary's Balance as of: | 08/31/2016 | | | | \$17,474,511.53 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2016

ASSETS AND RESOURCES

--- A S S E T S ---

| | | | |
|---------|---|----------------|-----------------|
| 101 | Cash in bank | | \$15,079,675.10 |
| 102-107 | Cash and cash equivalents | | \$1,500,273.48 |
| 121 | Tax levy receivable | | \$42,661,815.16 |
| | Accounts receivable: | | |
| 132 | Interfund | \$9,872.99 | |
| 141 | Intergovernmental - State | \$9,169,971.39 | |
| 142 | Intergovernmental - Federal | \$34,332.05 | |
| 153,154 | Other (net of est uncollectible of \$_____) | \$73,105.05 | \$9,287,281.48 |
| | Other Current Assets | | \$2,500.00 |

--- R E S O U R C E S ---

| | | | |
|-----|----------------------------|-------------------|-----------------|
| 301 | Estimated Revenues | \$62,539,372.00 | |
| 302 | Less Revenues | (\$56,718,856.64) | |
| | | | \$5,820,515.36 |
| | Total assets and resources | | \$74,352,060.58 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2016

LIABILITIES AND FUND EQUITY

| | | |
|-----|---------------------------|----------------|
| --- | L I A B I L I T I E S --- | |
| 421 | Accounts Payable | (\$332,224.76) |
| | Other current liabilities | \$580,514.40 |

TOTAL LIABILITIES

\$248,289.64

F U N D B A L A N C E

| | | |
|-----|---|-----------------|
| --- | A p p r o p r i a t e d --- | |
| 753 | Reserve for Encumbrances - Current Year | \$57,676,368.45 |
| 754 | Reserve for Encumbrances - Prior Year | \$2,336,384.65 |
| | Reserved fund balance: | |
| 761 | Capital reserve account - | \$2,975,005.00 |
| 604 | Add: Increase in capital reserve | \$9,000.00 |
| | | \$2,984,005.00 |
| 765 | Reserve for Tuition Payments | \$700,000.00 |
| | | \$700,000.00 |
| 766 | Reserve for Current Expense Emergencies | \$600,000.00 |
| 607 | Add: Increase in Emergency Reserve | \$2,000.00 |
| | | \$602,000.00 |
| 764 | Reserve for Maintenance | \$1,003,800.00 |
| 606 | Add: Increase in Maintenance Reserve | \$3,900.00 |
| | | \$1,007,700.00 |

| | | |
|-----|---------------------|-----------------------------------|
| 601 | Appropriations | \$70,198,686.57 |
| 602 | Less : Expenditures | \$3,063,097.94 |
| 603 | Encumbrances | \$60,012,753.10 (\$63,075,851.04) |
| | | \$7,122,835.53 |

Total Appropriated

\$72,429,293.63

--- U n a p p r o p r i a t e d ---

| | | |
|-----|---------------------------|------------------|
| 770 | Unreserved Fund Balance - | \$6,809,835.01 |
| 303 | Budgeted Fund Balance | (\$5,135,357.70) |

TOTAL FUND BALANCE

\$74,103,770.94

TOTAL LIABILITIES AND FUND EQUITY

\$74,352,060.58

Englewood Public School District
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2016

| RECAPITULATION OF FUND BALANCE: | | | |
|--|-----------------------------|-----------------------------|-----------------------------|
| | Budgeted | Actual | Variance |
| Appropriations | | | |
| Revenues | | | |
| | \$70,198,686.57 | \$63,075,851.04 | \$7,122,835.53 |
| | (\$62,539,372.00) | (\$56,718,856.64) | (\$5,820,515.36) |
| | <u>\$7,659,314.57</u> | <u>\$6,356,994.40</u> | <u>\$1,302,320.17</u> |
| | | | |
| Change in Capital Reserve accounts: | | | |
| 604 Plus - Increase in reserve | \$9,000.00 | | |
| Change in Tuition Reserve accounts: | | | |
| Change in Emergency Reserve account: | | | |
| 607 Plus - Increase in reserve | \$2,000.00 | | |
| Change in Maintenance Reserve account: | | | |
| 606 Plus - Increase in reserve | \$3,900.00 | | |
| | <u> </u> | <u> </u> | <u> </u> |
| Subtotal Reserve Adjustments | \$14,900.00 | \$14,900.00 | |
| | <u> </u> | <u> </u> | <u> </u> |
| Less: Adjust for prior year encumb. | (\$2,523,956.87) | (\$2,523,956.87) | |
| | <u> </u> | <u> </u> | <u> </u> |
| Budgeted Fund Balance | \$5,150,257.70 | \$3,847,937.53 | \$1,302,320.17 |
| | <u> </u> | <u> </u> | <u> </u> |
| | | | |
| Recapitulation of Budgeted Fund Balance by Subfund | | | |
| Fund 10 (includes 10, 11, 12, and 13) | \$5,150,257.70 | \$3,847,937.53 | \$1,302,320.17 |
| Fund 18 (Restricted ED JOBS) | \$0.00 | \$0.00 | \$0.00 |
| Fund 19 (Restricted FEMA Block Grants) | \$0.00 | \$0.00 | \$0.00 |
| | <u> </u> | <u> </u> | <u> </u> |
| TOTAL Budgeted Fund Balance | \$5,150,257.70 | \$3,847,937.53 | \$1,302,320.17 |
| | <u> </u> | <u> </u> | <u> </u> |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/2016

| | BUDGETED | ACTUAL TO | NOTE: OVER | UNREALIZED |
|---|-----------------|-----------------|-----------------|----------------|
| | ESTIMATED | DATE | OR (UNDER) | BALANCE |
| *** REVENUES/SOURCES OF FUNDS *** | | | | |
| 1XXX From Local Sources | \$52,348,657.00 | \$50,851,268.27 | | \$1,497,388.73 |
| 3XXX From State Sources | \$10,109,835.00 | \$5,785,326.00 | | \$4,324,509.00 |
| 4XXX From Federal Sources | \$80,880.00 | \$82,262.37 | | (\$1,382.37) |
| TOTAL REVENUE/SOURCES OF FUNDS | \$62,539,372.00 | \$56,718,856.64 | | \$5,820,515.36 |
| *** EXPENDITURES *** | | | | |
| --- | | | | |
| --- | | | | |
| --- | | | | |
| 11-1XX-100-XXX Regular Programs - Instruction | \$16,500,966.00 | \$257,992.96 | \$15,838,901.19 | \$404,071.85 |
| 11-2XX-100-XXX Special Education - Instruction | \$7,241,566.81 | \$69,667.62 | \$7,137,691.19 | \$34,208.00 |
| 11-240-100-XXX Bilingual Education - Instruction | \$1,863,861.00 | \$0.00 | \$1,830,361.00 | \$33,500.00 |
| 11-401-100-XXX School-Spon. Cocurr. Acti-Instr | \$162,900.00 | \$0.00 | \$146,148.98 | \$16,751.02 |
| 11-402-100-XXX School-Spons. Athletics - Instruction | \$899,300.00 | \$5,740.00 | \$596,588.24 | \$296,971.76 |
| --- | | | | |
| --- | | | | |
| --- | | | | |
| 11-000-100-XXX Instruction | \$6,441,077.00 | \$0.00 | \$5,375,543.37 | \$1,065,533.63 |
| 11-000-211-XXX Attendance and Social Work Services | \$856,909.21 | \$34,215.19 | \$822,092.71 | \$601.31 |
| 11-000-213-XXX Health Services | \$730,191.00 | \$7,396.26 | \$660,774.90 | \$62,019.84 |
| 11-000-216-XXX Speech, OT,PT & Related Svcs | \$1,742,968.06 | \$98,255.66 | \$1,116,753.63 | \$527,958.77 |
| 11-000-217-XXX Other Support Serv - Students Extra Srvc | \$50,000.00 | \$0.00 | \$0.00 | \$50,000.00 |
| 11-000-218-XXX Guidance | \$589,139.72 | \$12,766.40 | \$530,983.71 | \$45,389.61 |
| 11-000-219-XXX Child Study Teams | \$1,473,236.53 | \$33,577.39 | \$1,368,967.18 | \$70,691.96 |
| 11-000-221-XXX Improv of Inst. - Instruc Staff | \$539,011.00 | \$139,341.64 | \$312,948.34 | \$86,721.02 |
| 11-000-222-XXX Educational Media Serv/School Library | \$1,768,822.85 | \$144,655.00 | \$1,519,971.76 | \$104,196.09 |
| 11-000-223-XXX Instructional Staff Training Services | \$199,200.00 | \$0.00 | \$107,676.23 | \$91,523.77 |
| 11-000-230-XXX Supp. Serv.-General Administration | \$1,252,581.71 | \$166,213.44 | \$753,618.90 | \$332,749.37 |
| 11-000-240-XXX Supp. Serv.-School Administration | \$3,011,442.32 | \$337,693.44 | \$2,644,351.97 | \$29,396.91 |
| 11-000-25X-XXX Central Serv & Admin. Inform. Tech. | \$1,271,735.35 | \$200,329.97 | \$1,024,720.07 | \$46,685.31 |
| 11-000-261-XXX Require Maint. for School Facilities | \$630,468.65 | \$24,004.73 | \$431,085.25 | \$175,378.67 |
| 11-000-262-XXX Custodial Services | \$4,724,024.40 | \$170,647.12 | \$4,278,732.11 | \$274,645.17 |
| 11-000-263-XXX Care and Upkeep of Grounds | \$51,700.00 | \$0.00 | \$47,350.00 | \$4,350.00 |
| 11-000-266-XXX Security | \$623,124.00 | \$59,893.11 | \$548,564.03 | \$14,666.86 |
| 11-000-270-XXX Student Transportation Services | \$3,693,357.96 | \$45,057.30 | \$1,624,039.20 | \$2,024,261.46 |
| 11-XXX-XXX-2XX Allocated and Unallocated Benefits | \$8,333,861.00 | \$742,875.76 | \$7,276,819.09 | \$314,166.15 |
| TOTAL GENERAL CURRENT EXPENSE | | | | |
| EXPENDITURES/USES OF FUNDS | \$64,651,444.57 | \$2,550,322.99 | \$55,994,683.05 | \$6,106,438.53 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
GENERAL FUND - FUND 10

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/2016

| | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
|---|------------------------|-----------------------|------------------------|-----------------------|
| *** EXPENDITURES - cont'd *** | | | | |
| *** CAPITAL OUTLAY *** | | | | |
| 12-XXX-XXX-73X Equipment | \$108,000.00 | \$0.00 | \$16,768.00 | \$91,232.00 |
| 12-000-4XX-XXX Facilities acquisition & constr. serv. | \$3,090,444.00 | \$165,916.95 | \$1,999,362.05 | \$925,165.00 |
| | | | | |
| TOTAL CAP OUTLAY EXPEND./USES OF FUNDS | <u>\$3,198,444.00</u> | <u>\$165,916.95</u> | <u>\$2,016,130.05</u> | <u>\$1,016,397.00</u> |
| | | | | |
| 10-000-100-56X Transfer of Funds to Charter Schools | \$2,348,798.00 | \$346,858.00 | \$2,001,940.00 | .00 |
| | | | | |
| TOTAL GENERAL FUND EXPENDITURES | <u>\$70,198,686.57</u> | <u>\$3,063,097.94</u> | <u>\$60,012,753.10</u> | <u>\$7,122,835.53</u> |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED

For 2 Month Period Ending 08/31/2016

| | ESTIMATED | ACTUAL | UNREALIZED |
|--|------------------------|------------------------|-----------------------|
| --- LOCAL SOURCES --- | | | |
| 1210 Local Tax Levy | \$50,778,757.00 | \$50,778,757.00 | .00 |
| 1320 Tuition from LEAs Within State | \$600,000.00 | .00 | \$600,000.00 |
| 1420-1440 Transp Fees from Other LEAs | | \$24,780.67 | (\$24,780.67) |
| 1910 Rents and Royalties | \$350,000.00 | \$19,898.74 | \$330,101.26 |
| 1XXX Miscellaneous | \$619,900.00 | \$27,831.86 | \$592,068.14 |
| TOTAL | \$52,348,657.00 | \$50,851,268.27 | \$1,497,388.73 |
| --- STATE SOURCES --- | | | |
| 3116 School Choice Aid | \$4,324,509.00 | .00 | \$4,324,509.00 |
| 3121 Categorical Transportation Aid | \$687,644.00 | \$687,644.00 | .00 |
| 3131 Extraordinary Aid | \$460,000.00 | \$460,000.00 | .00 |
| 3132 Categorical Special Education Aid | \$1,813,061.00 | \$1,813,061.00 | .00 |
| 3177 Categorical Security | \$977,741.00 | \$977,741.00 | .00 |
| 3178 Adjustment Aid | \$1,754,930.00 | \$1,754,930.00 | .00 |
| 3190 Other Unrestricted State Aid | \$91,950.00 | \$91,950.00 | .00 |
| TOTAL | \$10,109,835.00 | \$5,785,326.00 | \$4,324,509.00 |
| --- FEDERAL SOURCES --- | | | |
| 4200 Medicaid Reimbursement | \$80,880.00 | \$82,262.37 | (\$1,382.37) |
| TOTAL | \$80,880.00 | \$82,262.37 | (\$1,382.37) |
| --- OTHER FINANCING SOURCES --- | | | |
| TOTAL REVENUES/SOURCES OF FUNDS | \$62,539,372.00 | \$56,718,856.64 | \$5,820,515.36 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2016

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|-----------------|--------------|-----------------|----------------------|
| *** GENERAL CURRENT EXPENSE *** | | | | |
| --- Regular Programs - Instruction --- | | | | |
| 11-110-100-101 Kindergarten - Salaries of Teachers | \$1,426,895.50 | \$199.99 | \$1,426,695.51 | .00 |
| 11-120-100-101 Grades 1-5 - Salaries of Teachers | \$4,264,199.00 | \$2,594.06 | \$4,255,423.50 | \$6,181.44 |
| 11-130-100-101 Grades 6-8 - Salaries of Teachers | \$2,980,969.12 | \$38,836.47 | \$2,941,528.82 | \$603.83 |
| 11-140-100-101 Grades 9-12 - Salaries of Teachers | \$6,227,938.00 | \$9,695.19 | \$6,218,242.81 | .00 |
| --- Regular Programs - Home Instruction --- | | | | |
| 11-150-100-101 Salaries of Teachers | \$80,000.00 | \$1,830.00 | \$78,170.00 | \$0.00 |
| 11-150-100-320 Purchased Prof.-Ed. Services | \$26,434.76 | .00 | \$6,434.76 | \$20,000.00 |
| 11-150-100-610 General Supplies | \$1,000.00 | .00 | .00 | \$1,000.00 |
| --- Regular Programs - Undistr. Instruction --- | | | | |
| 11-190-100-320 Purchased Prof.-Ed. Services | \$14,840.00 | .00 | \$8,540.00 | \$6,300.00 |
| 11-190-100-500 Other Purch. Serv. (400-500 series) | \$546,258.56 | .00 | \$378,256.56 | \$168,002.00 |
| 11-190-100-610 General Supplies | \$500,838.31 | \$2,550.50 | \$337,993.70 | \$160,294.11 |
| 11-190-100-640 Textbooks | \$417,792.75 | \$202,286.75 | \$176,115.53 | \$39,390.47 |
| 11-190-100-800 Other Objects | \$13,800.00 | .00 | \$11,500.00 | \$2,300.00 |
| TOTAL | \$16,500,966.00 | \$257,992.96 | \$15,838,901.19 | \$404,071.85 |
| --- SPECIAL EDUCATION - INSTRUCTION --- | | | | |
| Learning and/or Language Disabilities: | | | | |
| 11-204-100-101 Salaries of Teachers | \$1,488,940.00 | \$0.00 | \$1,488,940.00 | \$0.00 |
| 11-204-100-320 Purchased Prof.-Ed. Services | \$35,000.00 | .00 | \$23,000.00 | \$12,000.00 |
| 11-204-100-500 Other Purch. Serv. (400-500 series) | \$250,000.00 | .00 | \$250,000.00 | .00 |
| 11-204-100-610 General Supplies | \$3,172.50 | \$125.50 | .00 | \$3,047.00 |
| 11-204-100-800 Other Objects | \$500.00 | .00 | .00 | \$500.00 |
| TOTAL | \$1,777,612.50 | \$125.50 | \$1,761,940.00 | \$15,547.00 |
| Multiple Disabilities: | | | | |
| 11-212-100-101 Salaries of Teachers | \$904,626.00 | \$68,484.81 | \$836,141.19 | \$0.00 |
| 11-212-100-320 Purchased Prof.-Ed. Services | \$5,000.00 | .00 | .00 | \$5,000.00 |
| 11-212-100-500 Other Purch. Serv. (400-500 series) | \$1,380,000.00 | .00 | \$1,380,000.00 | .00 |
| 11-212-100-610 General supplies | \$7,400.00 | .00 | .00 | \$7,400.00 |
| TOTAL | \$2,297,026.00 | \$68,484.81 | \$2,216,141.19 | \$12,400.00 |
| Resource Room/Resource Center: | | | | |
| 11-213-100-101 Salaries of Teachers | \$1,976,125.00 | \$0.00 | \$1,976,125.00 | \$0.00 |
| 11-213-100-500 Other Purch. Serv. (400-500 series) | \$300,000.00 | .00 | \$300,000.00 | .00 |
| 11-213-100-610 General supplies | \$3,988.31 | \$1,057.31 | .00 | \$2,931.00 |
| TOTAL | \$2,280,113.31 | \$1,057.31 | \$2,276,125.00 | \$2,931.00 |
| Preschool Disabilities - Full-Time: | | | | |
| 11-216-100-101 Salaries of Teachers | \$556,415.00 | \$0.00 | \$556,415.00 | \$0.00 |
| 11-216-100-500 Other Purch.Serv. (400-500 series) | \$327,070.00 | .00 | \$327,070.00 | .00 |
| 11-216-100-600 General Supplies | \$2,930.00 | .00 | .00 | \$2,930.00 |
| 11-216-100-800 Other Objects | \$400.00 | .00 | .00 | \$400.00 |
| TOTAL | \$886,815.00 | \$0.00 | \$883,485.00 | \$3,330.00 |

Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2016

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|-----------------------|--------------------|-----------------------|-----------------------|
| TOTAL SPECIAL ED - INSTRUCTION | \$7,241,566.81 | \$69,667.62 | \$7,137,691.19 | \$34,208.00 |
| --- Bilingual Education-Instruction --- | | | | |
| 11-240-100-101 Salaries of Teachers | \$1,630,361.00 | \$0.00 | \$1,630,361.00 | \$0.00 |
| 11-240-100-500 Other Purch. Serv. (400-500 series) | \$200,000.00 | .00 | \$200,000.00 | .00 |
| 11-240-100-610 General Supplies | \$33,500.00 | .00 | .00 | \$33,500.00 |
| TOTAL | \$1,863,861.00 | \$0.00 | \$1,830,361.00 | \$33,500.00 |
| --- School spons.cocurricular activities-Instruction --- | | | | |
| 11-401-100-100 Salaries | \$125,300.00 | .00 | \$121,600.00 | \$3,700.00 |
| 11-401-100-500 Purchased Services (300-500 series) | \$13,600.00 | .00 | \$4,398.70 | \$9,201.30 |
| 11-401-100-600 Supplies and Materials | \$24,000.00 | .00 | \$20,150.28 | \$3,849.72 |
| TOTAL | \$162,900.00 | \$0.00 | \$146,148.98 | \$16,751.02 |
| --- School sponsored athletics-Instruct. --- | | | | |
| 11-402-100-100 Salaries | \$474,200.00 | .00 | \$474,200.00 | .00 |
| 11-402-100-500 Purchased Services (300-500 series) | \$282,777.73 | \$5,740.00 | \$59,960.43 | \$217,077.30 |
| 11-402-100-600 Supplies and Materials | \$142,322.27 | .00 | \$62,427.81 | \$79,894.46 |
| TOTAL | \$899,300.00 | \$5,740.00 | \$596,588.24 | \$296,971.76 |
| --- UNDISTRIBUTED EXPENDITURES --- | | | | |
| --- Instruction --- | | | | |
| 11-000-100-561 Tuition to Other LEAs within State Regular | \$75,000.00 | .00 | \$15,847.00 | \$59,153.00 |
| 11-000-100-562 Tuition to Other LEAs within State Special | \$649,735.00 | .00 | \$340,572.00 | \$309,163.00 |
| 11-000-100-563 Tuition to Co.Voc.School Dist.-reg. | \$275,000.00 | .00 | \$225,000.00 | \$50,000.00 |
| 11-000-100-564 Tuition to Co.Voc. School Dist.-spec. | \$317,984.00 | .00 | .00 | \$317,984.00 |
| 11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls | \$3,311,358.00 | .00 | \$3,311,191.00 | \$167.00 |
| 11-000-100-566 Tuition to Priv Sch for Disbl w/i State | \$1,731,809.00 | .00 | \$1,426,161.37 | \$305,647.63 |
| 11-000-100-568 Tuition - State Facilities | \$35,593.00 | .00 | \$35,398.00 | \$195.00 |
| 11-000-100-569 Tuition - Other | \$44,598.00 | .00 | \$21,374.00 | \$23,224.00 |
| TOTAL | \$6,441,077.00 | \$0.00 | \$5,375,543.37 | \$1,065,533.63 |
| --- Attendance and social work services --- | | | | |
| 11-000-211-100 Salaries | \$88,731.00 | .00 | \$88,731.00 | .00 |
| 11-000-211-172 Sal.of Family Support Teams | \$618,302.00 | \$9,806.88 | \$608,494.41 | \$0.71 |
| 11-000-211-173 Sal. of Family Liaisons/Comm. Prnt Inv. Spec. | \$148,555.00 | \$24,408.31 | \$124,146.09 | \$0.60 |
| 11-000-211-600 Supplies and Materials | \$1,321.21 | .00 | \$721.21 | \$600.00 |
| TOTAL | \$856,909.21 | \$34,215.19 | \$822,092.71 | \$601.31 |
| --- Health services --- | | | | |
| 11-000-213-100 Salaries | \$512,651.00 | \$7,396.26 | \$505,254.74 | .00 |
| 11-000-213-300 Purchased Prof. & Tech. Svc. | \$200,000.00 | .00 | \$150,000.00 | \$50,000.00 |
| 11-000-213-500 Other Purchd. Serv.(400-500 series) | \$3,390.00 | .00 | \$434.00 | \$2,956.00 |
| 11-000-213-600 Supplies and Materials | \$12,850.00 | .00 | \$5,086.16 | \$7,763.84 |
| 11-000-213-800 Other Objects | \$1,300.00 | .00 | .00 | \$1,300.00 |
| TOTAL | \$730,191.00 | \$7,396.26 | \$660,774.90 | \$62,019.84 |
| --- Speech, OT,PT & Related Svcs --- | | | | |
| 11-000-216-100 Salaries | \$772,630.60 | .00 | \$772,630.60 | .00 |

Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2016

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|--------------|----------------|----------------------|
| 11-000-216-320 Purchased Prof. Ed. Services | \$960,355.66 | \$98,255.66 | \$342,500.00 | \$519,600.00 |
| 11-000-216-600 Supplies and Materials | \$9,931.80 | .00 | \$1,573.03 | \$8,358.77 |
| TOTAL | \$1,742,968.06 | \$98,255.66 | \$1,116,753.63 | \$527,958.77 |
| --- Other support services - Students - Extra Srvc | | | | |
| 11-000-217-320 Purchased Prof. Ed. Services | \$50,000.00 | .00 | .00 | \$50,000.00 |
| TOTAL | \$50,000.00 | \$0.00 | \$0.00 | \$50,000.00 |
| --- Guidance --- | | | | |
| 11-000-218-104 Salaries Other Prof. Staff | \$424,565.84 | \$11,931.60 | \$412,030.40 | \$603.84 |
| 11-000-218-320 Purchased Prof. - Ed. Services | \$7,000.00 | .00 | \$1,397.00 | \$5,603.00 |
| 11-000-218-500 Other Purchased Services (400-500 series) | \$98,000.00 | .00 | \$86,395.40 | \$11,604.60 |
| 11-000-218-600 Supplies and Materials | \$32,573.88 | \$834.80 | \$7,160.91 | \$24,578.17 |
| 11-000-218-800 Other Objects | \$27,000.00 | .00 | \$24,000.00 | \$3,000.00 |
| TOTAL | \$589,139.72 | \$12,766.40 | \$530,983.71 | \$45,389.61 |
| --- Child Study Teams --- | | | | |
| 11-000-219-104 Salaries Other Prof. Staff | \$1,160,557.00 | \$22,280.25 | \$1,138,276.75 | .00 |
| 11-000-219-105 Sal. Secr. & Clerical Asst. | \$58,690.80 | \$11,297.14 | \$47,393.66 | .00 |
| 11-000-219-320 Purchased Prof. - Ed. Services | \$204,430.00 | .00 | \$140,430.00 | \$64,000.00 |
| 11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs) | \$41,050.00 | \$0.00 | \$40,300.00 | \$750.00 |
| 11-000-219-600 Supplies and Materials | \$8,008.73 | .00 | \$2,566.77 | \$5,441.96 |
| 11-000-219-800 Other Objects | \$500.00 | .00 | .00 | \$500.00 |
| TOTAL | \$1,473,236.53 | \$33,577.39 | \$1,368,967.18 | \$70,691.96 |
| --- Improv. of instr. Serv. --- | | | | |
| 11-000-221-102 Salaries Superv. of Instr. | \$299,411.00 | \$65,991.64 | \$233,419.36 | .00 |
| 11-000-221-500 Other Purchased Services (400-500 series) | \$227,800.00 | \$73,350.00 | \$76,091.10 | \$78,358.90 |
| 11-000-221-600 Supplies and Materials | \$11,800.00 | .00 | \$3,437.88 | \$8,362.12 |
| TOTAL | \$539,011.00 | \$139,341.64 | \$312,948.34 | \$86,721.02 |
| --- Educational media serv./sch.library --- | | | | |
| 11-000-222-100 Salaries | \$375,233.16 | \$30,251.00 | \$344,982.16 | .00 |
| 11-000-222-500 Other Purchased Services (400-500 series) | \$839,876.16 | \$2,049.00 | \$764,968.25 | \$72,858.91 |
| 11-000-222-600 Supplies and Materials | \$553,713.53 | \$112,355.00 | \$410,021.35 | \$31,337.18 |
| TOTAL | \$1,768,822.85 | \$144,655.00 | \$1,519,971.76 | \$104,196.09 |
| --- Instructional Staff Training Services --- | | | | |
| 11-000-223-104 Salaries Other Prof. Staff | \$124,105.00 | .00 | \$105,834.00 | \$18,271.00 |
| 11-000-223-320 Purchased Prof. - Ed. Services | \$60,900.00 | .00 | .00 | \$60,900.00 |
| 11-000-223-500 Other Purchased Services (400-500 series) | \$14,195.00 | .00 | \$1,842.23 | \$12,352.77 |
| TOTAL | \$199,200.00 | \$0.00 | \$107,676.23 | \$91,523.77 |
| --- Support services-general administration --- | | | | |
| 11-000-230-100 Salaries | \$504,001.00 | \$89,082.61 | \$244,244.39 | \$170,674.00 |
| 11-000-230-331 Legal Services | \$73,013.00 | .00 | \$34,502.83 | \$38,510.17 |
| 11-000-230-332 Audit Fees | \$101,600.00 | .00 | \$50,600.00 | \$51,000.00 |
| 11-000-230-339 Other Purchased Prof. Svc. | \$30,000.00 | .00 | \$20,000.00 | \$10,000.00 |

Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2016

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|-----------------------|---------------------|-----------------------|----------------------|
| 11-000-230-530 Communications/Telephone | \$301,000.00 | \$45,065.12 | \$254,956.69 | \$978.19 |
| 11-000-230-585 BOE Other Purchased Prof. Svc. | \$7,000.00 | .00 | .00 | \$7,000.00 |
| 11-000-230-590 Other Purchased Services | \$41,214.95 | \$0.00 | \$12,306.95 | \$28,908.00 |
| 11-000-230-610 General Supplies | \$10,397.76 | .00 | \$3,546.45 | \$6,851.31 |
| 11-000-230-820 Judgments Against. School District. | \$120,000.00 | .00 | \$116,000.00 | \$4,000.00 |
| 11-000-230-890 Misc. Expenditures | \$35,355.00 | \$7,154.00 | \$17,461.59 | \$10,739.41 |
| 11-000-230-895 BOE Membership Dues and Fees | \$29,000.00 | \$24,911.71 | .00 | \$4,088.29 |
| TOTAL | \$1,252,581.71 | \$156,213.44 | \$753,618.90 | \$332,749.37 |
| --- Support services-school administration --- | | | | |
| 11-000-240-103 Salaries Princ./Asst. Princ. | \$2,493,118.73 | \$337,693.44 | \$2,155,425.29 | .00 |
| 11-000-240-500 Other Purchased Services | \$474,300.00 | .00 | \$470,000.00 | \$4,300.00 |
| 11-000-240-600 Supplies and Materials | \$40,223.59 | .00 | \$18,926.68 | \$21,296.91 |
| 11-000-240-800 Other Objects | \$3,800.00 | .00 | .00 | \$3,800.00 |
| TOTAL | \$3,011,442.32 | \$337,693.44 | \$2,644,351.97 | \$29,396.91 |
| --- Central Services --- | | | | |
| 11-000-251-100 Salaries | \$860,215.27 | \$141,199.67 | \$719,015.60 | .00 |
| 11-000-251-330 Purchased Prof. Services | \$34,400.00 | \$12,759.00 | \$21,619.00 | \$22.00 |
| 11-000-251-340 Purchased Technical Services | \$83,215.20 | \$4,600.00 | \$78,215.20 | \$400.00 |
| 11-000-251-592 Misc Pur Serv (400-500 series)) | \$7,100.00 | .00 | \$6,841.95 | \$258.05 |
| 11-000-251-600 Supplies and Materials | \$16,923.88 | .00 | \$10,553.90 | \$6,369.98 |
| 11-000-251-89X Other Objects | \$45,050.00 | \$984.72 | \$4,430.00 | \$39,635.28 |
| TOTAL | \$1,046,904.35 | \$159,543.39 | \$840,675.65 | \$46,685.31 |
| --- Admin. Info. Technology --- | | | | |
| 11-000-252-100 Salaries | \$224,831.00 | \$40,786.58 | \$184,044.42 | .00 |
| TOTAL | \$224,831.00 | \$40,786.58 | \$184,044.42 | \$0.00 |
| TOTAL Cent. Svcs. & Admin IT | \$1,271,735.35 | \$200,329.97 | \$1,024,720.07 | \$46,685.31 |
| --- Required Maint.for School Facilities --- | | | | |
| 11-000-261-100 Salaries | \$68,870.00 | \$11,707.84 | \$57,162.16 | .00 |
| 11-000-261-420 Cleaning, Repair & Maint. Svc. | \$561,598.65 | \$12,296.89 | \$373,923.09 | \$175,378.67 |
| TOTAL | \$630,468.65 | \$24,004.73 | \$431,085.25 | \$175,378.67 |
| --- Custodial Services --- | | | | |
| 11-000-262-1XX Salaries | \$126,646.77 | \$21,107.76 | \$105,539.01 | \$0.00 |
| 11-000-262-420 Cleaning, Repair & Maint. Svc. | \$1,948,000.00 | \$166.03 | \$1,926,683.18 | \$21,150.79 |
| 11-000-262-441 Rental of Land & Bldgs Other Than Lease | \$240,096.00 | \$56,682.64 | \$183,317.36 | \$96.00 |
| 11-000-262-490 Other Purchased Property Svc. | \$263,800.00 | .00 | \$189,156.84 | \$74,643.16 |
| 11-000-262-520 Insurance | \$432,500.00 | \$89,944.67 | \$313,218.17 | \$29,337.16 |
| 11-000-262-590 Misc. Purchased Services | \$456,300.00 | \$360.50 | \$423,280.98 | \$32,658.52 |
| 11-000-262-610 General Supplies | \$277,181.63 | \$2,385.52 | \$180,936.57 | \$93,859.54 |
| 11-000-262-622 Energy (Electricity) | \$950,000.00 | .00 | \$950,000.00 | .00 |
| 11-000-262-8XX Other Objects | \$29,500.00 | \$0.00 | \$6,600.00 | \$22,900.00 |
| TOTAL | \$4,724,024.40 | \$170,647.12 | \$4,278,732.11 | \$274,645.17 |

Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2016

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|-----------------|----------------|-----------------|----------------------|
| --- Care and Upkeep of Grounds --- | | | | |
| 11-000-263-420 Cleaning, Repair, & Maintenance Serv. | \$42,000.00 | .00 | \$38,600.00 | \$3,400.00 |
| 11-000-263-610 General Supplies | \$9,700.00 | .00 | \$8,750.00 | \$950.00 |
| TOTAL | \$51,700.00 | \$0.00 | \$47,350.00 | \$4,350.00 |
| --- Security --- | | | | |
| 11-000-266-100 Salaries | \$596,124.00 | \$55,393.11 | \$540,730.89 | .00 |
| 11-000-266-300 Purchased Prof. & Tech. Svc. | \$10,000.00 | .00 | .00 | \$10,000.00 |
| 11-000-266-420 Cleaning, Repair, & Maintenance Serv. | \$6,000.00 | \$4,500.00 | \$1,500.00 | .00 |
| 11-000-266-610 General Supplies | \$11,000.00 | .00 | \$6,333.14 | \$4,666.86 |
| TOTAL | \$623,124.00 | \$59,893.11 | \$548,564.03 | \$14,666.86 |
| TOTAL Oper & Maint of Plant Services | \$6,029,317.05 | \$254,544.96 | \$5,305,731.39 | \$469,040.70 |
| --- Student transportation services --- | | | | |
| 11-000-270-160 Sal Pupil Trans (Bet Home & Sch.)-reg | \$52,580.00 | \$8,938.72 | \$43,641.28 | .00 |
| 11-000-270-162 Sal Pupil Trans. Other than Bet Home & Sch | \$185,000.00 | \$5,806.42 | \$179,193.58 | .00 |
| 11-000-270-420 Cleaning, Repair & Maint. Svc. | \$40,000.00 | \$4,764.70 | \$35,000.00 | \$235.30 |
| 11-000-270-511 Contract Svc (btw Home & Sch.)-vendors | \$1,614,970.00 | .00 | \$27,243.40 | \$1,587,726.60 |
| 11-000-270-512 Contract Svc (other btw home & sch)-vndrs | \$67,885.00 | .00 | \$2,650.00 | \$65,235.00 |
| 11-000-270-514 Contract Svc (Sp Ed.)-vendors | \$291,000.00 | \$3,624.50 | \$210,850.00 | \$76,525.50 |
| 11-000-270-515 Contract Svc (Sp Ed.)-joint agreements | \$743,922.96 | \$21,922.96 | \$721,922.96 | \$77.04 |
| 11-000-270-503 Contr Svc-Aid in Lieu Payments-Non Pub Sch | \$288,000.00 | .00 | .00 | \$288,000.00 |
| 11-000-270-593 Misc. Purchased Svc.- Transp. | \$405,000.00 | .00 | \$400,150.00 | \$4,850.00 |
| 11-000-270-615 Transportation Supplies | \$3,500.00 | .00 | \$2,250.00 | \$1,250.00 |
| 11-000-270-800 Misc. Expenditures | \$1,500.00 | .00 | \$1,137.98 | \$362.02 |
| TOTAL | \$3,693,357.96 | \$45,057.30 | \$1,624,039.20 | \$2,024,261.46 |
| 11-XXX-XXX-220 Social Security Contributions | \$435,000.00 | \$47,956.47 | \$378,012.25 | \$9,031.28 |
| 11-XXX-XXX-241 Other Retirement Contrib. - PERS | \$70,000.00 | .00 | .00 | \$70,000.00 |
| 11-XXX-XXX-248 Other Retirement - Deferred PERS | \$5,000.00 | .00 | .00 | \$5,000.00 |
| 11-XXX-XXX-260 Workman's Compensation | \$317,100.00 | .00 | \$86,965.13 | \$230,134.87 |
| 11-XXX-XXX-270 Health Benefits | \$7,356,761.00 | \$694,919.29 | \$6,661,841.71 | .00 |
| 11-XXX-XXX-290 Other Employee Benefits | \$150,000.00 | .00 | \$150,000.00 | .00 |
| TOTAL | \$8,333,861.00 | \$742,875.76 | \$7,276,819.09 | \$314,166.15 |
| Total Undistributed Expenditures | \$37,982,850.76 | \$2,216,922.41 | \$30,444,992.45 | \$5,320,935.90 |
| *** TOTAL CURRENT EXPENSE EXPENDITURES *** | \$64,651,444.57 | \$2,550,322.99 | \$55,994,683.05 | \$6,106,438.53 |
| *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS *** | \$64,651,444.57 | \$2,550,322.99 | \$55,994,683.05 | \$6,106,438.53 |

Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPALED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2016

*** C A P I T A L O U T L A Y ***
--- E Q U I P M E N T ---

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------|--------------|----------------|----------------------|
| Undistributed expenses | | | | |
| 12-000-100-730 Instruction | \$91,232.00 | .00 | .00 | \$91,232.00 |
| 12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities | \$16,768.00 | .00 | \$16,768.00 | .00 |
| Undist. Exp. - Non-instructional Services | | | | |
| TOTAL | \$108,000.00 | \$0.00 | \$16,768.00 | \$91,232.00 |
| --- Facilities acquisition and construction services --- | | | | |
| 12-000-400-334 Architectural/Engineering Services | \$122,000.00 | \$90,546.22 | \$31,453.78 | .00 |
| 12-000-400-450 Construction Services | \$2,098,900.00 | \$75,370.73 | \$1,598,364.27 | \$425,165.00 |
| 12-000-400-722 Bldgs. Other than Lease Purch. Agree. | \$500,000.00 | .00 | .00 | \$500,000.00 |
| 12-000-400-800 Other objects | \$369,544.00 | .00 | \$369,544.00 | .00 |
| Sub Total | \$3,090,444.00 | \$165,916.95 | \$1,999,362.05 | \$925,165.00 |
| TOTAL | \$3,090,444.00 | \$165,916.95 | \$1,999,362.05 | \$925,165.00 |
| TOTAL CAPITAL OUTLAY EXPENDITURES | \$3,198,444.00 | \$165,916.95 | \$2,016,130.05 | \$1,016,397.00 |

Englewood Public School District
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 2 Month Period Ending 08/31/2016

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|-----------------|----------------|-----------------|----------------------|
| *** EDUCATION JOES FUND ** | | | | |
| *** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT *** | | | | |
| 10-000-100-56X Transfer of Funds to Charter Schls. | \$2,348,798.00 | \$346,858.00 | \$2,001,940.00 | .00 |
| TOTAL GENERAL FUND EXPENDITURES | \$70,198,686.57 | \$3,063,097.94 | \$60,012,753.10 | \$7,122,835.53 |

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

General Fund - Fund 10

For 2 Month Period Ending 08/31/2016

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 2 Month Period Ending 08/31/16

ASSETS AND RESOURCES

| | | |
|---------------------|-----------------------------|----------------|
| --- A S S E T S --- | | |
| 101 | Cash in bank | \$405,941.97 |
| | Accounts receivable: | |
| 141 | Intergovernmental - State | \$9,266.06 |
| 142 | Intergovernmental - Federal | (\$148,847.00) |
| 143 | Intergovernmental - Other | \$864.00 |
| | | (\$138,716.94) |

| | | |
|----------------------------|--------------------|----------------|
| --- R E S O U R C E S --- | | |
| 301 | Estimated Revenues | \$4,138,376.32 |
| 302 | Less Revenues | (\$297,143.00) |
| | | \$3,841,233.32 |
| Total assets and resources | | \$4,108,458.35 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/16

| | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
|---|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS *** | | | | |
| 1XXX From Local Sources | \$16,455.84 | .00 | | \$16,455.84 |
| 3XXX From State Sources | \$1,930,954.48 | \$297,143.00 | | \$1,633,811.48 |
| 4XXX From Federal Sources | \$2,190,966.00 | .00 | | \$2,190,966.00 |
| TOTAL REVENUE/SOURCES OF FUNDS | \$4,138,376.32 | \$297,143.00 | | \$3,841,233.32 |
| *** EXPENDITURES *** | | | | AVAILABLE BALANCE |
| LOCAL PROJECTS: | | | | |
| STATE PROJECTS: | | | | |
| Preschool Education Aid | \$55,775.82 | \$0.00 | \$24,190.99 | \$31,584.83 |
| Nonpublic textbooks | \$1,214,565.50 | .00 | \$1,148,600.17 | \$65,965.33 |
| Nonpublic auxiliary services | \$102,714.00 | .00 | \$65,512.85 | \$37,201.15 |
| Nonpublic handicapped services | \$1,792.00 | .00 | \$1,792.00 | .00 |
| Nonpublic nursing services | \$310,081.00 | .00 | \$310,081.00 | .00 |
| Nonpublic Technology Aid | \$174,441.00 | .00 | \$174,441.00 | .00 |
| Other State Projects | \$37,066.00 | .00 | \$12,661.91 | \$24,404.09 |
| | \$50,975.00 | \$0.00 | \$0.00 | \$50,975.00 |
| TOTAL STATE PROJECTS | \$1,891,634.50 | \$0.00 | \$1,713,088.93 | \$178,545.57 |
| FEDERAL PROJECTS: | | | | |
| NCLB Title I - Part A/D | \$821,205.00 | \$112,789.01 | \$340,603.40 | \$367,812.59 |
| I.D.E.A. Part B (Handicapped) | \$1,085,600.00 | .00 | \$1,012,969.28 | \$72,630.72 |
| NCLB Title II - Part A/D | \$161,087.00 | .00 | \$52,260.86 | \$108,826.14 |
| NCLB Title III - English Language Enhancement | \$97,574.00 | \$38,628.25 | \$15,305.07 | \$43,640.68 |
| Vocational Education | \$25,500.00 | .00 | .00 | \$25,500.00 |
| Other Federal Projects | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL FEDERAL PROJECTS | \$2,190,966.00 | \$151,417.26 | \$1,421,138.61 | \$618,410.13 |
| *** TOTAL EXPENDITURES *** | \$4,138,376.32 | \$151,417.26 | \$3,158,418.53 | \$828,540.53 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 2 Month Period Ending 08/31/16

| | ESTIMATED | ACTUAL | UNREALIZED |
|---------------------------------------|-----------------------|---------------------|-----------------------|
| ---- LOCAL SOURCES ---- | | | |
| 1XXX Other Revenue from Local Sources | \$16,455.84 | \$0.00 | \$16,455.84 |
| Total Revenues from Local Sources | <u>\$16,455.84</u> | <u>\$0.00</u> | <u>\$16,455.84</u> |
| ---- STATE SOURCES ---- | | | |
| 3218 Preschool Education Aid | \$1,214,565.50 | \$116,910.00 | \$1,097,655.50 |
| 32XX Other Restricted Entitlements | \$716,368.98 | \$180,233.00 | \$536,155.98 |
| Total Revenue from State Sources | <u>\$1,930,954.48</u> | <u>\$297,143.00</u> | <u>\$1,633,811.48</u> |
| ---- FEDERAL SOURCES ---- | | | |
| 4411-16 Title I | \$821,205.00 | .00 | \$821,205.00 |
| 4451-55 Title II | \$161,087.00 | .00 | \$161,087.00 |
| 4491-94 Title III | \$97,574.00 | .00 | \$97,574.00 |
| 4420-29 I.D.E.A. Part B (Handicapped) | \$1,085,600.00 | .00 | \$1,085,600.00 |
| 4430-39 Vocational Education | \$25,500.00 | .00 | \$25,500.00 |
| Total Revenues from Federal Sources | <u>\$2,190,966.00</u> | <u>\$0.00</u> | <u>\$2,190,966.00</u> |
| TOTAL REVENUES/SOURCES OF FUNDS | <u>\$4,138,376.32</u> | <u>\$297,143.00</u> | <u>\$3,841,233.32</u> |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/16

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------|--------------|----------------|----------------------|
| State Projects: | | | | |
| PRESCHOOL EDUCATION AID | | | | |
| --- Preschool Education Aid - Instruction --- | | | | |
| 20-218-100-101 Salaries of Teachers | \$822,100.50 | .00 | \$822,100.50 | .00 |
| 20-218-100-500 Other purchased servs. (400-500 series) | \$305,000.00 | .00 | \$305,000.00 | .00 |
| 20-218-100-600 General Supplies | \$40,000.00 | .00 | \$21,499.67 | \$18,500.33 |
| TOTAL Instruction | \$1,167,100.50 | \$0.00 | \$1,148,600.17 | \$18,500.33 |
| --- Preschool Education Aid - Support Services --- | | | | |
| 20-218-200-511 Contr. Trans. Serv. (Bet. Home & Sch) | \$47,465.00 | .00 | .00 | \$47,465.00 |
| TOTAL Support Services | \$47,465.00 | \$0.00 | \$0.00 | \$47,465.00 |
| TOTAL PRESCHOOL EDUCATION AID | \$1,214,565.50 | \$0.00 | \$1,148,600.17 | \$65,965.33 |
| Other State Projects: | | | | |
| PRESCHOOL EXPANSION GRANT | | | | |
| TOTAL OTHER STATE PROJECTS | \$1,214,565.50 | \$0.00 | \$1,148,600.17 | \$65,965.33 |
| 20-XXX-XXX-XXX All Other State/Fed/Loc Projects | \$2,923,810.82 | \$151,417.26 | \$2,009,818.36 | \$762,575.20 |
| TOTAL EXPENDITURE | \$4,138,376.32 | \$151,417.26 | \$3,158,418.53 | \$828,540.53 |

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

Special Revenue Fund - Fund 20

For 2 Month Period Ending 08/31/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 2 Month Period Ending 08/31/16

ASSETS AND RESOURCES

| | | |
|---------------------|-------------------------------------|----------------|
| --- A S S E T S --- | | |
| 101 | Cash in bank | (\$40,377.64) |
| | Accounts receivable: | |
| 140 | Intergovernmental - Accts. Recvble. | \$807,996.00 |
| 141 | Intergovernmental - State | \$854,951.00 |
| | | <hr/> |
| | | \$1,662,947.00 |
| | Other Current Assets | \$0.00 |

---- R E S O U R C E S ----

| | | |
|-----|----------------------------|----------------|
| 302 | Less Revenues | (\$482.99) |
| | | <hr/> |
| | Total assets and resources | \$1,622,086.37 |
| | | <hr/> |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 2 Month Period Ending 08/31/16

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

| | | |
|-----|---------------------------------------|---------------------------------|
| 754 | Reserve for encumbrances - Prior Year | \$1,265,666.60 |
| 601 | Appropriations | \$1,541,928.60 |
| 602 | Less : Expenditures | \$276,262.00 |
| 603 | Encumbrances | \$1,265,666.60 (\$1,541,928.60) |
| | Total Appropriated | \$1,265,666.60 |

--- Unappropriated ---

| | | |
|-----|--------------|--------------|
| 770 | Fund balance | \$356,419.77 |
|-----|--------------|--------------|

TOTAL FUND BALANCE

\$1,622,086.37

TOTAL LIABILITIES AND FUND EQUITY

\$1,622,086.37

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/16

*** REVENUES/SOURCES OF FUNDS ***

| | | | | |
|--------------------------------|-----------------------|-------------------|--------------------------|-----------------------|
| Other | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
| | \$0.00 | \$482.99 | | (\$482.99) |
| TOTAL REVENUE/SOURCES OF FUNDS | \$0.00 | \$482.99 | | (\$482.99) |

*** EXPENDITURES ***

--- Facilities acquisition and constr. serv. ---

30-000-4XX-334 Architectural/Engineering Services
30-000-4XX-450 Construction services

| | | | | |
|--------------------------------------|----------------|--------------|----------------|----------------------|
| | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
| | \$12,000.00 | .00 | \$12,000.00 | .00 |
| | \$1,529,928.60 | \$276,262.00 | \$1,253,666.60 | .00 |
| Total fac.acq.and constr. serv. | \$1,541,928.60 | \$276,262.00 | \$1,265,666.60 | \$0.00 |
| TOTAL EXPENDITURES | \$1,541,928.60 | \$276,262.00 | \$1,265,666.60 | \$0.00 |
| *** TOTAL EXPENDITURES AND TRANSFERS | \$1,541,928.60 | \$276,262.00 | \$1,265,666.60 | \$0.00 |

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

Capital Projects Fund - Fund 30

For 2 Month Period Ending 08/31/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Debt Service Fund - Fund 40
Interim Balance Sheet
For 2 Month Period Ending 08/31/16

--- A S S E T S ---

| | | |
|-----|---------------------|----------------|
| 101 | Cash in bank | \$252,152.66 |
| 121 | Tax levy receivable | \$1,397,113.10 |

--- R E S O U R C E S ---

| | | |
|-----|----------------------------|------------------|
| 301 | Estimated Revenues | \$1,816,157.00 |
| 302 | Less Revenues | (\$1,902,343.58) |
| | | ----- |
| | | (\$86,186.58) |
| | | ----- |
| | Total assets and resources | \$1,563,079.18 |
| | | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District

Debt Service Fund - Fund 40
Interim Balance Sheet
For 2 Month Period Ending 08/31/16

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

753 Reserve for encumbrances - Current Year \$253,078.13
Reserved fund balance:

| | |
|-------------------------|-----------------------|
| 601 Appropriations | \$1,816,157.00 |
| 602 Less : Expenditures | \$253,078.13 |
| 603 Encumbrances | (\$506,156.26) |
| | <u>\$1,310,000.74</u> |

Total Appropriated
--- Unappropriated ---
770 Fund Balance \$0.31

TOTAL FUND BALANCE
TOTAL LIABILITIES AND FUND EQUITY

\$1,563,079.18
\$1,563,079.18

RECAPITULATION OF FUND BALANCE:

| | Budgeted | Actual | Variance |
|--|------------------|-------------------------|-----------------------|
| Appropriations | \$1,816,157.00 | \$506,156.26 | \$1,310,000.74 |
| Revenues | (\$1,816,157.00) | (\$1,902,343.58) | \$86,186.58 |
| | <u>\$0.00</u> | <u>(\$1,396,187.32)</u> | <u>\$1,396,187.32</u> |
| --- Change in Maint. / Capital reserve account --- | | | |
| Subtotal | \$0.00 | (\$1,396,187.32) | \$1,396,187.32 |
| Less: Adjust for prior year encumb. | \$0.00 | \$0.00 | |
| | <u>\$0.00</u> | <u>(\$1,396,187.32)</u> | <u>\$1,396,187.32</u> |
| Budgeted Fund Balance | | | |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/16

| | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
|-----------------------------------|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS *** | | | | |
| --- Local Sources --- | | | | |
| 1210 Local tax levy | \$1,816,157.00 | \$1,902,343.58 | | (\$86,186.58) |
| Total Local Sources | \$1,816,157.00 | \$1,902,343.58 | | (\$86,186.58) |
| TOTAL REVENUE/SOURCES OF FUNDS | \$1,816,157.00 | \$1,902,343.58 | | (\$86,186.58) |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/16

| | APPROPRIATIONS | EXPENDITURES/Enc. | AVAILABLE BALANCE |
|--|----------------|-------------------|----------------------|
| *** EXPENDITURES *** | | | |
| --- Debt Service -- Regular --- | | | |
| 40-701-510-834 Interest on Bonds | \$506,157.00 | \$506,156.26 | \$0.74 |
| 40-701-510-910 Redemption of Principal | \$1,310,000.00 | .00 | \$1,310,000.00 |
| | | | |
| TOTAL | \$1,816,157.00 | \$506,156.26 | \$1,310,000.74 |
| | | | |
| TOTAL USES OF FUNDS BEFORE TRANSFERS | \$1,816,157.00 | \$506,156.26 | \$1,310,000.74 |
| | | | |
| *** TOTAL USES OF FUNDS *** | \$1,816,157.00 | \$506,156.26 | \$1,310,000.74 |

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

Debt Service Fund - Fund 40

For 2 Month Period Ending 08/31/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23a-16.10(c)3.

Board Secretary/Administrator

Date

5514 STUDENT USE OF VEHICLES ON SCHOOL GROUNDS

The safety of students, staff members, school visitors, and others while on school grounds is of significant importance to the Board of Education. A student's use of a vehicle and/or other modes of transportation on school grounds has the potential to present a safety hazard for the student operator and to other students, staff members, school visitors and others while on school grounds.

Students in grades 12 are permitted to drive their automobile to and from school and park in the area designated for student parking.

The student must register their automobile with the Principal or designee who will provide the student with school rules for driving and parking on school grounds. The school's rules may require a permit that must be affixed on a window or be clearly visible from outside the automobile when the automobile is parked on school grounds.

Bicycles

Students are permitted to ride bicycles only to the following schools in the school district:

Dwight Morrow High School

Janis Dismus Middle School

Dr. Leroy McCloud Elementary School

Dr. John Grieco Elementary School

Students riding bicycles to school must comply with all applicable State and local laws for operating a bicycle. The Principal of each school may develop school rules for the operation of the student's bicycle on school grounds. Students must park and lock their bicycles in an area outside the school building designated by the Principal. A bicycle may not be brought into the school building without the Principal's permission.



Non-Motorized Skateboards, Scooters, Roller Skates, Etc.

Students are permitted to bring on school grounds non-motorized skateboards, scooters, roller skates, or any other non-motorized mode of transportation the student may use to get to and from school. The Principal shall determine if such items may be brought into the school building during the school day.

Students that bring these items to school must comply with all applicable State and local laws for operation. The Principal of each school may develop school rules for the operation of the student's non-motorized items on school grounds and if such items can be brought into school and where such items shall be stored, in or outside the building, during the school day.

Students are not permitted to bring any motorized bicycle, skateboard, scooter, roller skates, hoverboard, or any other motorized mode of transportation on school grounds during the school day.

The Principal of each school building may revoke the privilege of a student's use of any vehicle or mode of transportation permitted by this Policy for the student's failure to follow the provisions of this Policy and any requirements of State or local law or any school rule. The Board of Education assumes no responsibility for the loss, damage, or theft of any vehicle or any mode of transportation permitted on school grounds in accordance with this Policy.

Adopted:



WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS (M)

8505 WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS

The Board of Education recognizes child and adolescent obesity has become a major health concern in the United States. The Healthy, Hunger Free Kids Act of 2010 (HHFKA), funds child nutrition programs and establishes required nutrition standards for school lunch and breakfast programs. In accordance with the requirements of the HHFKA each school in the district shall implement this Wellness Policy that includes goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness.

A. Wellness Policy Goals

The goals as outlined below shall apply to each school in the district.

1. Goals for Nutrition Promotion – The following activities will be coordinated in each school in the district:
 - a. Age-appropriate posters will be posted on the walls where food and beverages are served to students highlighting and encouraging the value of good nutrition.
 - b. The school lunch program will have promotional days during the school year where at least one new nutritional alternative menu item will be featured as part of the menu pattern meal component. The food service staff members will promote this nutritional alternative during meal service with posters, flyers, and/or hand-outs regarding the nutritional menu item alternative.
 - c. The Principal or designee will encourage food products that meet the nutrition standards of the HHFKA when used as an incentive or reward for student accomplishments, club or activity achievements, and/or success in competitions within the school.
 - d. Food service staff, in consultation with the Principal or designee, will coordinate obtaining student input on menu planning that will include taste testing of new nutritional



WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS (M)

- food, satisfaction surveys, and other activities that will promote nutrition awareness.
- e. Food service staff will place the healthier food items in the service line where students are more likely to choose them.
 - f. Parents will be provided the nutritional standards of the HHFKA and encourage parents to pack lunches and snacks that meet the HHFKA nutritional standards.
2. Goals for Nutrition Education – The following activities will be coordinated in each school in the district:
- a. The Principal will ensure each student receives at least one presentation per school year that promotes good nutrition and nutrition education. These presentations may be provided through classroom visits from school staff members trained in nutrition, school-wide or group assembly programs, during health/physical education classes during the school year, or any other presentation manner. This requirement may be provided as part of nutrition education provided to students as part of the district's curriculum.
 - b. The Principal or designee will post the nutritional guidelines of the HHFKA in the area of the school building where food and beverages are served.
 - c. The school lunch menu will include nutritional information, activities, recipes, and/or any other information that encourages the selection of healthy food items.
3. Goals for Physical Activity
- a. The following activities will be coordinated in each elementary school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.



WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS (M)

- (2) The Principal or designee will ensure there is age-appropriate equipment and supplies available during recess time for students to participate in physical activities.
 - (3) Students will be encouraged by school staff members supervising student recess time to participate in some type of physical activity, which may include, but not be limited to: walking; playing games that require physical activity, such as kick ball, volleyball, baseball, basketball, etc.; rope jumping; and/or using playground equipment.
 - (4) The Principal will encourage classroom teachers to incorporate brief, physical activity breaks into the school day to establish an environment that promotes regular physical activity throughout the school day.
 - (5) The Principal or designee will coordinate special events that highlight physical activity, which may include field days, walk-a-thons, and activity tournaments or competitions. The Principal or designee may involve parents, community members, and students in the planning of these events.
- b. The following activities will be coordinated in each middle school in the district:
- (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Board of Education may offer middle school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.



WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS (M)

- (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.
 - c. The following activities will be coordinated in each high school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Board of Education will offer high school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
 - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.
- 4. Goals for Other School-Based Activities - The following activities will be coordinated in each school in the district:
 - a. Each school in the district will establish a Wellness Committee comprised of the Principal or designee, at least one health/physical education teacher, a school nurse, at least two parents, at least two students, and at least one food service staff member.
 - b. The Principal or designee will coordinate information being disseminated to students and parents promoting the school lunch program, nutrition, and nutrition education.



WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS (M)

- c. The school district will celebrate a School Wellness Week, as determined by the Superintendent of Schools, where schools will have special activities throughout the week to promote nutrition and physical activity. These special activities will be planned and coordinated by each school's Wellness Committee.
 - d. The Principal will encourage fund-raising activities that promote physical activity such as walk-a-thons, teacher-student activity competitions, family activity nights, and school dances.
- 5. Annual School Progress Report
 - a. The goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness shall be evaluated annually by the Principal or designee of each school and the school's Wellness Committee in an Annual School Progress Report provided to the Superintendent of Schools before June 30.
 - b. The Annual School Progress Report shall present the extent to which each school is in compliance with this Policy, the progress made in attaining the goals of this Policy, any recommended changes to this Policy, and an action plan for the following school year to achieve the school's annual goals and objectives.
- 6. Annual District Summary Progress Report
 - a. Upon receiving the Annual School Progress Report from each school, the Superintendent or designee will compile an Annual District Summary Progress Report to be presented to the Board of Education at a public meeting before the beginning of the school year. The public will be provided an opportunity to review and comment on the Annual District Summary Progress Report at the Board meeting.



WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS (M)

- b. Revisions to this Policy will be recommended by the Superintendent or designee to be approved by the Board of Education before September 30 of each school year.
 - 7. Additional Wellness Policy Goals
 - a. Nothing in this Policy shall prevent an individual school in the district from developing and implementing additional activities, approved by the Superintendent or designee, to those required in this Policy.
- B. Nutrition Guidelines for All Foods and Beverages
 - 1. The Board of Education requires each school in the district to comply with the Federal school meal nutrition standards and the smart snacks in accordance with the requirements HHFKA. The nutritional standards shall apply to all foods and beverages sold in each school in the district as part of the menu pattern meal, a la carte, in school stores, snack bars, or vending machines. The food requirements for any food sold in schools must meet a range of calorie and nutrient requirements as outlined in the HHFKA.
 - 2. The school district will comply with the HHFKA beverage requirements and beverage portion requirements for elementary, middle, and secondary schools. Each school will make potable water available to children at no charge in the place where breakfast, lunch, and afterschool snacks are served during meal service.
 - 3. On-campus fundraisers involving food or beverage items must meet the Smart Snack standards of the HHFKA. The nutrition standards of the HHFKA do not apply to non-school hours, weekends, and off-campus fundraising events. The United States Department of Agriculture defines school day as starting from midnight to thirty minutes after the end of the school day. Fundraisers involving the sale of food or beverages must be submitted to the Principal or designee for approval.
- C. District Coordinator



WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS (M)

The Superintendent or designee shall be the school district official responsible to ensure each school in the district complies with the requirements as outlined in this Policy.

D. Publication/Dissemination

This Policy will be made available to staff members, students, and parents by being posted on the school district and/or school websites.

The Healthy, Hunger-Free Kids Act of 2010

Adopted: 28 August 2006

Revised: 15 March 2012

Revised:



3281 INAPPROPRIATE STAFF CONDUCT

The Board of Education recognizes its responsibility to protect the health, safety and welfare of all pupils within this school district. Furthermore, the Board recognizes there exists a professional responsibility for all school staff to protect a pupil's health, safety and welfare. The Board strongly believes that school staff members have the public's trust and confidence to protect the well-being of all pupils attending the school district.

In support of this Board's strong commitment to the public's trust and confidence of school staff, the Board of Education holds all school staff to the highest level of professional responsibility in their conduct with all pupils. Inappropriate conduct and conduct unbecoming a school staff member will not be tolerated in this school district.

The Board recognizes and appreciates the staff-pupil professional relationship that exists in a school district's educational environment. This Policy has been developed and adopted by this Board to provide guidance and direction to avoid actual and/or the appearance of inappropriate staff conduct and conduct unbecoming a school staff member toward pupils.

School staff's conduct in completing their professional responsibilities shall be appropriate at all times. School staff shall not make inappropriate comments to pupils or about pupils and shall not engage in inappropriate language or expression in the presence of pupils. School staff shall not engage in inappropriate conduct toward or with pupils. School staff shall not engage or seek to be in the presence of a pupil beyond the staff member's professional responsibilities. School staff shall not provide transportation to a pupil in their private vehicle or permit a pupil into their private vehicle unless there is an emergency or a special circumstance that has been approved in advance by the Building Principal/immediate supervisor and the parent/legal guardian.

~~The Commissioner of Education has determined~~ Inappropriate conduct by a school staff member outside their professional responsibilities may be considered conduct unbecoming a staff member. Therefore, school staff members are advised to be concerned with such conduct which may include, but ~~are~~ is not limited to, communications and/or publications using e-mails, text-messaging, social networking sites, or any other medium that is directed and/or available to pupils or for public display.

A school staff member is always expected to maintain a professional relationship with pupils and to protect the health, safety and welfare of school pupils. A staff



member's conduct will be held to the professional standards established by the New Jersey State Board of Education and the New Jersey Commissioner of Education. Inappropriate conduct or conduct unbecoming a staff member may also include conduct not specifically listed in this Policy, but conduct determined by the New Jersey State Board of Education, the New Jersey Commissioner of Education, **an arbitration process**, and/or appropriate courts to be inappropriate or conduct unbecoming a school staff member.

School personnel, compensated and uncompensated (volunteers), are required to report to their immediate supervisor or Building Principal any possible violations of this Policy. In the event the report alleges conduct by the Building Principal or the immediate supervisor, the school staff member may report directly to the Affirmative Action Officer. In addition, school personnel having reasonable cause to believe a pupil has been subjected to child abuse or neglect or acts of child abuse or neglect as defined under N.J.S.A. 9:6-8.10 are required to immediately report to the ~~Division of Youth and Family Services~~ **New Jersey Department of Children and Families** in accordance with N.J.A.C. **6A:16-11.1** ~~6A:16-10.1 et seq.~~ and inform the Building Principal or immediate supervisor after making such report. However, notice to the Building Principal or designee need not be given when the school staff member believes such notice would likely endanger the referrer or child(ren) involved or when the staff member believes that such disclosure would likely result in retaliation against the child or in discrimination against the referrer with respect to his/her employment.

Reports may be made in writing or with verbal notification. The immediate supervisor or Building Principal will notify the Superintendent of Schools of all reports, including anonymous reports. The Affirmative Action Officer will investigate all reports with a final report to the Superintendent of Schools. The Affirmative Action Officer or the Superintendent may, at any time after receiving a report, take such appropriate action as necessary and as provided for in the law. This may include, but is not limited to, notifying law enforcement, notifying the ~~Division of Youth and Family Services~~ **New Jersey Department of Children and Families** in accordance with N.J.A.C. **6A:16-11.1** ~~6A:16-10.2 et seq.~~, and/or any other measure provided for in the law.

This Policy will be distributed to all school staff and provided to staff members at any time upon request.

N.J.S.A. 18A:28-5 et seq.

N.J.A.C. ~~6A:16-10.1 et seq.~~ 6A:16-11.1

Adopted: 18 March 2010



3125.2 EMPLOYMENT OF SUBSTITUTE TEACHERS

The Board of Education will employ substitutes in order to ensure continuity in the instructional program and will approve a list of substitutes on an annual basis and additional approved substitutes will be added to the approved list throughout the school year. Substitute teachers will be employed from the substitute list recommended by the Superintendent and approved by the Board. The Board shall also approve the substitute rate of pay.

All substitute teachers must possess a substitute credential issued by the New Jersey State Board of Examiners in accordance with the provisions of N.J.A.C. ~~6A:9-6.5~~ **6A:9B-7.1 et seq.** All substitute teachers are required to undergo a criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.1 et seq. and New Jersey Department of Education regulations and procedures for criminal history record checks. In accordance with the provisions of N.J.S.A. 18A:6-7.1b., a substitute teacher who is rehired annually by the Board shall only be required to undergo a criminal history record check as required by N.J.S.A. 18A:6-7.1 et seq. upon initial employment, provided the substitute continues in the employ of at least one of the districts at which the substitute was employed within one year of the approval of the criminal history record check.

A substitute teacher shall follow the daily lesson plan provided by the regular teacher and, when that plan is exhausted or unavailable, the instructions of the Principal. A substitute teacher may not plan or direct an instructional program except as expressly permitted by the Superintendent.

In accordance with the provisions of N.J.S.A. 18A:16-1.1b. and **N.J.A.C. 6A:9B-7.4(c)**, a vacant teaching position **may only** ~~shall not~~ be filled in any school year by one or more individuals employed as substitute teachers and holding an **instructional** certificate of eligibility (**CE**), ~~or~~ a certificate of eligibility with advanced standing (**CEAS**), **or standard certificate** issued by the New Jersey State Board of Examiners **with an endorsement within the scope of the subject being taught** and ~~working in an area authorized by their credentials~~ for **no more than a total amount of time exceeding sixty school instructional days in the same classroom per year.** **The sixty day limit may be extended if the Executive County Superintendent is notified of an extension by the school district which shall demonstrate:**



EMPLOYMENT OF SUBSTITUTE TEACHERS (M)

1. The school district was unable to hire an appropriately certified teacher for the vacant position;
2. The school district is filling the position subject to the limitations in a local contract or N.J.A.C. 6A:9B-7.1; and
3. Holders of an instructional CE or CEAS with an endorsement within the scope of the subject being taught meet the following provisions:
 - a. CE or CEAS holders obtain a provisional certificate;
 - b. CE or CEAS holders are enrolled in a district mentoring program upon obtaining a provisional certificate;
 - c. CE holders are accepted into a CE educator program and will begin coursework in the program's next available cohort.

~~The Executive County Superintendent of Schools may grant an extension upon written application from the school district demonstrating the district's inability to hire an appropriately certified teacher for the vacant position within the original sixty-day time limit. In the event that one individual employed pursuant to this~~ the provisions of N.J.S.A. 18A:16-1.1b. is employed in the same position for more than sixty days, the substitute shall be compensated by the school district on a pro-rata basis consistent with the salary provided to a teacher with similar credentials in the school district.

In accordance with the provisions of N.J.S.A. 18A:16-1.1c. and N.J.A.C. 6A:9B-7.4(b), a vacant teaching position **may only** ~~shall not~~ be filled in any school year by one or more individuals employed as substitute teachers and holding an **instructional** ~~certificate of eligibility CE~~, or a ~~certificate of eligibility with advanced standing CEAS~~, or a **standard certificate** issued by the New Jersey State Board of Examiners **with an endorsement not within the scope of the subject being taught** and ~~working in an area not authorized by their~~ credentials for **no more than forty instructional days in the same classroom per year** ~~a total amount of time exceeding twenty school days~~. The Executive County Superintendent of Schools **shall be notified by the Superintendent or**



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EMPLOYMENT OF SUBSTITUTE TEACHERS (M)

designee if a holder of an instructional CE or CEAS substitutes for more than twenty instructional days in the same classroom. ~~may grant an extension of up to an additional twenty days upon written application from the school district demonstrating the district's inability to hire an appropriately certified teacher for the vacant position within the original twenty-day time limit.~~

~~In accordance with the provisions of N.J.S.A. 18A:16-1.1d., a vacant teaching position shall not be filled in any school year by one or more individuals employed as substitute teachers and holding a standard instructional certificate issued by the New Jersey State Board of Examiners and working in an area not authorized by their credentials for a total amount of time exceeding forty school days.~~

Holders of a career and technical education substitute credential pursuant to N.J.A.C. 6A:9B-7.5 shall be permitted to substitute for no more than forty instructional days in the same classroom per year in accordance with the provisions of N.J.A.C. 6A:9B-7.4(b)2.

In accordance with the provisions of N.J.S.A. 18A:16-1.1a. **and N.J.A.C. 6A:9B-7.4(a), a vacant teaching position may only** ~~shall not~~ be filled in any school year by one or more individuals holding a substitute credential **or holding an administrative or educational services certificate without an instructional CE, CEAS, or standard certificate** issued by the New Jersey State Board of Education pursuant to the provisions of N.J.S.A. 18A:6-38 for **no more than a total amount of time exceeding twenty instructional school days in the same classroom per year.** The Commissioner of Education may grant an extension of up to an additional twenty school days upon written application from the school district demonstrating the district's inability to hire an appropriately certified teacher for the vacant position within the original twenty-day time limit.

N.J.S.A. 18A:6-7.1 et seq.; 18A:16-1.1a.; 18A:16-1.1b.;
18A:16-1.1c.; 18A:16-1.1d.

N.J.A.C. 6A:9B-7.1; 6A:9B-7.2; 6A:9B-7.3; 6A:9B-7.4; 6A:9B-7.5

Adopted:



EMPLOYMENT OF TEACHING STAFF MEMBERS (M)

3125 EMPLOYMENT OF TEACHING STAFF MEMBERS (M)

The Board of Education believes it is vital to the successful operation of the school district that teaching staff member positions be filled with highly qualified and competent professionals.

In accordance with the provisions of N.J.S.A. 18A:27-4.1, the Board shall appoint, transfer, remove, or renew a certificated or non-certificated officer or employee only upon the recommendation of the Superintendent of Schools and by a recorded roll call majority vote of the full membership of the Board. The Board shall not withhold its approval for arbitrary and capricious reasons. The Board shall approve the employment, fix the compensation, and establish the term of employment for every teaching staff member employed by this district.

No teaching staff member shall be employed unless he/she is a holder of a valid certificate in accordance with the New Jersey Department of Education and applicable statutes and administrative codes. The Superintendent shall require proof of any candidate's certification or pending application for certification.

The Board will employ substitutes for absent teachers in order to ensure continuity in the instructional program and will annually approve a list of substitutes and rate of pay. The Superintendent or designee shall select substitutes from the list approved by the Board to serve in the place of an absent teaching staff member.

In accordance with the provisions of N.J.S.A. 18A:16-1.1, the Board of Education will provide written notice to a teaching staff member, other than a per diem substitute, of his/her designation as a replacement when the teaching staff member has been designated or appointed by the Board to act in place of any officer or employee during an absence, disability, or disqualification of any such officer or employee subject to the provisions of N.J.S.A. 18A:17-13. Per diem substitutes shall also be informed in their notice of approval that their employment is as a replacement staff member.

The Board may use a private contractor to secure a substitute teacher in accordance with N.J.A.C. 6A:9B-7.1(f) et seq.

The Board shall approve the employment, fix the compensation, and set the term of employment for each person employed in a summer school program. The Board will employ only those candidates recommended by the Superintendent.



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Service as a summer school teacher will not count toward the accrual of tenure or seniority.

The Superintendent shall recommend to the Board the employment of qualified coaches for the district's interscholastic and/or intramural athletic programs. The Board will employ as athletic coaches only those persons who have experience in and knowledge of the specific sport, are properly certified, and possess the personal characteristics that qualify them to serve as role models to students.

In accordance with the provisions of N.J.A.C. 6A:9B-5.16(a), any teaching staff member in the employ of the Board of Education shall be permitted to organize public school students for purposes of coaching or for conducting games, events, or contests in physical education or athletics. ~~In accordance with the provisions of N.J.A.C. 6A:9-5.18(b),~~ The Superintendent may recommend to the Board the employment of a qualified candidate for an interscholastic athletic coaching position who is a holder of either a New Jersey teaching certificate or a substitute credential, pursuant to N.J.A.C. 6A:9-6.5 **6A:9B-5.16(b)**, to work in the interscholastic athletic program provided the position has been advertised. The twenty day limitation noted in N.J.A.C. 6A:9-6.5(b) **6A:9B-7.4(a)** shall not apply to coaching situations.

An athletic coach employed by this district who is not a regular employee of this district shall be employed only for the duration of the specific sport season. He/She shall be paid the stipend and no out-of-district athletic coach shall be eligible for tenure or for employment benefits.

An athletic trainer shall possess an educational services certificate issued by the State Board of Examiners pursuant to N.J.S.A. 18A:26-2.4 and 18A:26-2.5.

The Board of Education shall not employ for pay or contract for the paid services of any teaching staff member or any other person serving in a position which involves regular contact with students unless the Board has first determined, consistent with the requirements and standards of N.J.S.A. 18A:6-7.1 et seq., that no criminal history record information exists on file in the Federal Bureau of Investigation, Identification Division, or the State Bureau of Identification which would disqualify the individual from being employed or utilized in such capacity or position.

An individual employed by the Board in any substitute capacity or position shall be required to undergo a criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.1b.



EMPLOYMENT OF TEACHING STAFF MEMBERS (M)

An individual, except as provided in N.J.S.A. 18A:6-7.1g, shall be permanently disqualified from employment or service in the school district if the criminal history record check reveals a record of conviction for any crime or offense as defined in N.J.S.A. 18A:6-7.1 et seq.

The Board or contracted service provider may employ an applicant on an emergent basis for a period not to exceed three months, pending completion of a criminal history record check if the Board or contracted service provider demonstrates to the Commissioner of Education that special circumstances exist which justify the emergent employment as prescribed in N.J.S.A. 18A:6-7.1c. In the event the criminal history record check is not completed for an emergent hired employee within three months, the Board or contracted service provider may petition the Commissioner for an extension of time, not to exceed two months, in order to retain the employee.

No criminal history record check shall be performed unless the applicant shall have furnished written consent to such a check. The applicant shall bear the cost for the criminal history record check, including all costs for administering and processing the check. The district will deny employment to an applicant if the applicant is required and refuses to submit to a criminal history record check.

The Board of Education prohibits any relative of a Board member or Superintendent of Schools from being employed in an office or position in the school district in accordance with the provisions of N.J.A.C. 6A:23A-6.2 and Board Policy 0142.1 – Nepotism.

A teaching staff member's misstatement of fact material to his/her qualifications for employment or the determination of his/her salary will be considered by the Board to constitute grounds for dismissal.

N.J.S.A. 18A:6-5; 18A:6-6; 18A:6-7.1; 18A:6-7.1b; 18A:6-7.1c; 18A:6-7.2;
18A:16-1 et seq.; 18A:26-1 et seq.; 18A:27.1 et seq.; 18A:27-4.1;
18A:27-7; 18A:27-8

N.J.S.A. 18A:54-20 [vocational districts]

N.J.A.C. 6A:9-5.18; 6A:9-5.19 6A:9B-5.16; 6A:9B-7.4

Adopted: 26 August 2004



3111 CREATING POSITIONS

The Board of Education recognizes its authority to create and fill teaching staff member positions to implement a thorough and efficient system of free public schools.

The Board shall, **upon the Superintendent's recommendation**, create new positions as they are required; **and approve job titles and job descriptions.** ~~and specify the number of positions required to staff adequately each employment category. Job descriptions shall be prepared in accordance with Policy No. 1400. The job description Board shall, on a careful review of the position, establish~~ **outline** the background experiences and personal qualities, if any, to be required of candidates or preferred among applicants for a particular position. ~~Any such local qualifications shall be flexibly applied.~~

The Superintendent shall recommend to the Board such new positions or additions to existing employment categories as may be required by the specific instructional needs of students of the district and each school within the district.

In accordance with the provisions of N.J.A.C. 6A:9B-5.5, titles assigned to teaching staff members shall be recognized by the New Jersey Department of Education. The Department of Education shall maintain and make available a list of approved job titles with corresponding authorized certificates. In the event the Board desires to use an unrecognized title, or if a previously established unrecognized title exists, the Board, prior to appointing a candidate, shall submit to the Executive County Superintendent a written request, including a detailed job description, for permission to use the proposed title. The Executive County Superintendent shall exercise discretion regarding approval of the request and shall determine the appropriate certification and title for the position. Positions shall, to the maximum extent possible, conform to certification regulations of the State Board of Education. When district organization requires the creation of a nonconforming, unrecognized position, the approval of the Executive County Superintendent shall be sought before the position is filled.



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CREATING POSITIONS

The Executive County Superintendent shall review annually all previously approved unrecognized position titles and shall determine whether the titles will be continued for the next school year. Decisions rendered by the Executive County Superintendent regarding titles and certificates for unrecognized positions shall be binding upon future seniority determinations on a case-by-case basis.

N.J.S.A. 18A:16-1; 18A:28-1 et seq.

N.J.A.C. ~~6A:9-5.1~~ **6A:9B-5.1**; ~~6A:9-5.5~~ **6A:9B-5**

Adopted: 26 August 2004

Revised: 18 May 2006



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Induction Program for Provisional Teachers

District Mentoring Program

3126 INDUCTION PROGRAM FOR PROVISIONAL TEACHERS

3126 DISTRICT MENTORING PROGRAM

The Board of Education shall develop a district mentoring program to provide nontenured teachers, including novice professional teachers who hold ~~may~~ employ a holder of a certificate of eligibility (CE) or certificate of eligibility with advanced standing (CEAS) with an induction to the teaching profession and to the school community through differentiated supports based on the teachers' individual needs and to help them become effective professionals after its mentoring plan has been approved pursuant to N.J.A.C. 6A:9-8.4.

The goals of the district mentoring program shall be to enhance teacher knowledge of, and strategies related to, the Core Curriculum Content Standards to facilitate student achievement and growth; identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching; and assist first-year teachers in performing their duties and adjusting to the challenges of teaching. The Board of Education shall determine how each nontenured teacher in his or her first year of employment shall be provided with supports as outlined in N.J.A.C. 6A:9C-5.1(c). The Board shall provide an individual mentor to work one-on-one with a novice provisional teacher in accordance with N.J.A.C. 6A:9C-5.1(d). The Superintendent shall oversee the mentor selection process and ensure the individual mentor meets the minimum requirements required in N.J.A.C. 6A:9C-5.2(a). ~~State-approved district training program shall provide essential knowledge and skills through training that includes on-going mentoring, observations and evaluations, formal instruction in professional education aligned with the Professional Standards for Teachers, and other provisions as outlined in N.J.A.C. 6A:9-8.3(b). The training may be provided by the school district or consortia of districts in conjunction with a college or university in accordance with N.J.A.C. 6A:9-8.4(e). The district or consortium shall submit a written plan for the department's approval. In the event that joint sponsorship with a college or university cannot be achieved, the department may authorize the district or consortium to provide the formal instruction independently or in joint sponsorship with a non-collegiate entity. The district or consortium's written plan shall include documentation of its efforts to secure college or university participation. In the event the district is unable to provide formal instruction to provisional teachers in their employ, the district may provide access to formal instruction through a network of Department of Education authorized providers.~~

In accordance with the provisions of N.J.A.C. 6A:9C-5.4, an approved agency and its designated staff shall be authorized to provide the services,



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evaluations, and recommendations specified within N.J.A.C. 6A:9B-8.6, 8.7, and 8.9 for provisional Teachers of Supplemental Instruction in Reading and Mathematics, Grades K-8 in their employ.

~~The district's local mentoring plan shall be in accordance with the requirements as outlined in N.J.A.C. 6A:9-8.4 6A:9C-5.1 et seq. All novice teachers are required to participate in a mentoring program that takes place over a period of thirty weeks for provisional teachers holding a CEAS and thirty four weeks for provisional teachers holding a CE. Provisional teachers shall participate for a proportionally longer period of time if in a part time teaching position. The mentoring program shall be implemented by the mentor teacher, supervised by the school Principal, and conducted within the parameters of a school district's local mentor plan and the requirements of N.J.A.C. 6A:9-8.3. In the event that no State funds are available to pay the costs of mentoring fees, candidates who are required to complete a provisional year of teaching in order to obtain standard certification shall be responsible for payment of mentoring fees during the provisional year. [Optional – The district may, at its discretion, pay all or part of the mentoring fee.]~~

~~A local Professional Development Committee shall be established pursuant to N.J.A.C. 6A:9-15.3(d) and this Committee shall develop a local mentor plan that includes the requirements as outlined in N.J.A.C. 6A:9-8.4(c). The Professional Development Committee shall submit the local mentor plan to the Board of Education for initial approval. The Professional Development Committee shall submit the addendum for the twenty-day clinical experience pursuant to N.J.A.C. 6A:9-8.3(b)1 to the Board of Education for initial approval and to the Executive County Superintendent for final approval. After plan review, the Board shall submit the plan to the Executive County Superintendent for final review and approval. The Executive County Superintendent shall notify the Department of Education of plan approval. Every three years, the district's mentor plan shall be revised and re-submitted to the Executive County Superintendent based on program evaluation.~~

The Superintendent of Schools or designee shall develop the district mentoring plan in accordance with the requirements outlined in N.J.A.C. 6A:9C-5.3 as part of the school district's professional development plan (PDP) pursuant to N.J.A.C. 6A:9C-4.4. The district mentoring plan shall include logistics for its implementation and describe the school district's responsibilities pursuant to N.J.A.C. 6A:9C-5.1 et seq.

~~The Board of Education shall be responsible for the implementation of the local mentor plan and the district shall submit a report on the effectiveness of the local~~



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~~mentor plan to the Department on an annual basis. The report, using data collected on a Department of Education developed form, shall include program impact on job satisfaction, adequacy of time and training, and recommended program changes and additions. The district shall align the mentor plan with the Professional Standards for Teachers.~~

The Board of Education shall ~~be responsible to~~ budget any State funds appropriated for the novice teacher mentoring program **in accordance with the provisions of N.J.A.C. 6A:9C-5.1(f).** The Board shall ensure that State funds appropriated for this program shall supplement, and not supplant, any Federal, State or local funds already devoted to planning and implementing a novice teacher mentor program. The Board of Education shall ensure that State funds shall be used for **one or more of the following:** stipends for mentor teachers;; the costs associated with release time;; substitutes for mentor teachers and novice teachers;; and/or professional development and training activities related to the program.

~~An appropriately certified Building Principal or administrative designee authorized to supervise instructional staff shall observe and evaluate the provisional teacher three times during the first year of mentoring for purposes of certification. All performance evaluations shall be aligned with the Professional Standards for Teachers as defined in N.J.A.C. 6A:9-3.3 and reported on State-developed forms. Performance evaluations for career and technical education teachers shall also include career and technical education knowledge and skills. Evaluations for a provisional teacher shall be completed in accordance with the requirements of N.J.A.C. 6A:9-8.6 6A:9B-8.6 et seq. Mentor teachers shall not assess or evaluate the performance of provisional teachers. Interactions between provisional teachers and experienced mentor teachers are formative in nature and considered a matter of professional privilege. Mentor teachers shall not be compelled to offer testimony on the performance of provisional teachers.~~

~~Within thirty days after the conclusion of the State-approved district training program, the Principal shall submit the final evaluation directly to the Secretary of the New Jersey State Board of Examiners that shall contain a recommendation regarding standard certification for each provisional teacher. The final evaluation for each provisional teacher shall include a recommendation of approved, insufficient, or disapproved. Candidates who receive a recommendation of "disapproved" or two recommendations of "insufficient" may petition the Board of Examiners for approval of additional opportunities to seek provisional employment in districts other than those in which they received unfavorable recommendations pursuant to N.J.A.C. 6A:9-17.18.~~



POLICY

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District Mentoring Program

N.J.S.A. 18A:26-2; 18A:26-2a

N.J.A.C. ~~6A:9-8.3~~; **6A:9B-8.4**; **6A:9B-8.5**; **6A:9B-8.6**;
~~6A:9-8.4~~; **6A:9C-5.1** ~~6A:9-8.6~~; ~~6A:9-8.7~~

Adopted: 18 March 2010

Revised:



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Induction Program For Provisional Teachers **District Mentoring Program**

R 3126 INDUCTION PROGRAM FOR PROVISIONAL TEACHERS **DISTRICT MENTORING PROGRAM**

The Board of Education is authorized to employ a holder of a certificate of eligibility (CE) or certificate of eligibility with advanced standing (CEAS) after its mentoring plan has been approved pursuant to N.J.A.C. ~~6A:9-8.4~~ **6A:9C-5.1**.

A. Definitions (N.J.A.C. **6A:9-2.1**)

1. "Certificate of Eligibility or CE" means a ~~credential~~ **certificate** with lifetime validity issued to persons who have completed degree, academic study, and applicable test requirements for certification. The CE permits the applicant to seek and accept employment in **corresponding** positions requiring certification.
2. "Certificate of Eligibility with Advanced Standing or (CEAS)" means a ~~credential~~ **certificate** with a lifetime validity issued to persons who have completed degree, academic study, applicable test requirements, and ~~traditional-professional~~ **CEAS educator** preparation programs for certification. The CEAS permits the applicant to seek and accept employment in positions requiring certification.
3. "District mentoring program" means a program of induction and support for non-tenured teachers, including novice provisional teachers and experienced teachers new to a school district, designed to develop them into effective professionals within the school district.
4. "Endorsement" means an authorization allowing a certificate holder to teach one or more specific subject area(s) or to serve in one or more specific teaching staff role(s).
35. "Mentor teacher" means a ~~an experienced, certified~~ **an experienced, certified** New Jersey ~~certified-experienced~~ teacher who is assigned to provide support and guidance to a novice teacher.



46. **"Novice teacher"** means any ~~full-time or part-time~~ teacher **serving full- or part-time under a provisional certificate** who has not yet been issued a **standard instructional certificate in any endorsement area** ~~completed one year of full-time teaching under a valid State teaching certificate.~~
5. ~~"Professional Development Committee" means the local district committee established by the Board of Education pursuant to N.J.A.C. 6A:9-15.3(d) to plan and implement local district professional development programs.~~
67. **"Professional Standards for Teachers"** means the knowledge, skills, and dispositions that all ~~new~~ teachers must acquire and describes what all teachers should know and be able to do. **to practice as teachers in accordance with N.J.A.C. 6A:9-3.3.**
8. **"Provisional teaching period"** means a minimum of two years of **full-time teaching under a provisional certificate required of all novice teachers before they are eligible to be recommended for a standard certificate.**

B. ~~State Approved District Training Program~~

1. ~~The State approved district training program shall provide essential knowledge and skills through the following training:~~
- a. ~~On-going mentoring of the provisional teacher shall take place over a period of thirty weeks or proportionally longer if the provisional teacher holds a part-time teaching position in accordance with the district's mentor plan pursuant to N.J.A.C. 6A:9-8.4 and in accordance with the Professional Standards for Teachers.~~
- b. ~~The Building Principal or an appropriately certified school administrative designee shall observe and formally evaluate the provisional teacher in accordance with N.J.A.C. 6A:9-8.6 and 8.7.~~



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- ~~c. — Except for d. and e. below, a minimum of two hundred hours of formal instruction in professional education aligned with the Professional Standards for Teachers shall be completed by the provisional teacher concurrently with the requirements of a. and b. above. This requirement shall not apply to provisional teachers who hold a CEAS pursuant to N.J.A.C. 6A:9-8.1(c).~~
- ~~d. — For provisional teachers who are holders of a career and technical education CE, a minimum of two hundred hours of formal instruction in a State approved career and technical education professional education program that is aligned with the Professional Standards for Teachers and that includes the essential knowledge and skills regarding the delivery of career and technical education programs shall be completed concurrently with the requirements of a. and b. above. This requirement shall not apply to provisional teachers who hold a CEAS pursuant to N.J.A.C. 6A:9-8.1(b). The effective date of this requirement shall be February 1, 2010.~~
- ~~e. — For provisional teachers who are holders of an elementary school (Kindergarten through grade five) endorsement, a minimum of two hundred ninety hours of formal instruction over no more than two years in a State approved program of formal instruction that is aligned with the Professional Standards for Teachers shall be completed. This instruction must include in the first calendar year of a teacher's employment a minimum of forty five hours of study in the teaching of language arts/literacy at the Kindergarten through grade five level and a minimum of forty five hours of study in teaching mathematics at the Kindergarten through grade five level. The effective date of this requirement shall be October 31, 2009. Provisional teachers holding an elementary school (Kindergarten to grade five) certificate of eligibility may be exempted from completing forty five hours of study in the teaching of language arts/literacy at the Kindergarten through grade five level as well as from completing forty five hours of~~



~~study in the teaching of mathematics at the Kindergarten through grade five level if:~~

- ~~(1) For each area of study, they have completed forty-five hours of study in that area within the three years prior to receiving their certificate of eligibility as documented by a New Jersey Department of Education-approved alternate route regional training center or through equivalent coursework on the transcript of a regionally accredited four year college or university; or~~
- ~~(2) For each area of study, they document the equivalent of at least one year of successful experience as a full time teacher during which the subject area is regularly taught, among the other subjects for which a Kindergarten through grade five teacher would be responsible. This experience must take place within the three years prior to receiving their certificate of eligibility and documented by submitting a completed, original form provided by the Department of Education.~~
- ~~2. Districts or consortia of districts, in conjunction with a college or university, shall provide formal instruction to the provisional teachers they employ pursuant to B.1.d. above. The district or consortium shall submit a written plan for the department's approval. In the event that joint sponsorship with a college or university cannot be achieved, the department may authorize the district or consortium to provide the formal instruction independently or in joint sponsorship with a non-collegiate entity. The district or consortium's written plan shall include documentation of its efforts to secure college or university participation.~~
- ~~3. Districts unable to provide formal instruction to provisional teachers in their employ shall provide access to formal instruction through a network of department-authorized providers.~~



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BC. Requirements for Local Mentor Plan-District Mentoring Program

1. — A “novice teacher” means any full-time or part-time teacher who has not completed one year of full-time teaching under a valid State teaching certificate. All novice teachers are required to participate in a mentoring program that takes place over a period of thirty weeks for provisional teachers holding a CEAS and thirty-four weeks for provisional teachers holding a CE.

Provisional teachers shall participate for a proportionally longer period of time if in a part-time teaching position. The mentoring program shall be implemented by the mentor teacher, supervised by the school Principal, and conducted within the parameters of a school district's local mentor plan and the requirements of N.J.A.C. 6A:9-8.3.

- a. — In the event that no State funds are available to pay the costs of mentoring fees, candidates who are required to complete a provisional year of teaching in order to obtain standard certification shall be responsible for payment of mentoring fees during the provisional year. [Optional — The district may, at its discretion, pay all or part of the mentoring fee.]
- b. — All novice teachers whose positions require possession of instructional certificates in accordance with N.J.S.A. 18A:26-2 and N.J.A.C. 6A:9-5.1(a) shall comply with the requirements of the district's mentoring plan.

2. — Novice teachers in positions requiring the possession of instructional certificates shall comply with the provisions of N.J.A.C. 6A:9-8 and shall ensure the following:

- a. — The rigorous mentoring shall be provided to novice teachers by developing a local mentor plan in which experienced teachers give confidential support and guidance to novice teachers in accordance with the Professional Standards for Teachers;



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- ~~b. That each novice teacher is assigned a mentor at the beginning of the contracted teaching assignment;~~
 - ~~e. That the district's mentor plan includes in-person contact between the mentor teacher and the novice teacher over the course of thirty weeks or proportionally longer if the novice teacher holds a part-time teaching assignment;~~
 - ~~d. That the local Professional Development Committee established pursuant to N.J.A.C. 6A:9-15.3(d) develops the district's mentor plan; and~~
 - ~~e. That the Board of Education shall report annually the implementation of the district's mentor plan as required by the Department of Education.~~
- ~~3. The district's Professional Development Committee shall ensure the development of a district mentor plan as follows:~~
- ~~a. The district's Professional Development Committee shall develop a district mentor plan that includes:~~
 - ~~(1) Goals that at a minimum enhance teacher knowledge of and strategies related to the CCCS in order to facilitate student achievement; identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching; and assist novice teachers in the performance of their duties and adjustment to the challenges of teaching;~~
 - ~~(2) An application process for selecting mentor teachers;~~
 - ~~(3) Criteria for mentor teacher selection;~~
 - ~~(4) Provisions for comprehensive mentor training;~~
 - ~~(5) Identification of mentor teacher responsibilities;~~



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- ~~(6) — Logistics for mentor plan implementation;~~
- ~~(7) — Consideration of collaborative arrangements with colleges and universities;~~
- ~~(8) — Provisions for the use of State funds; and~~
- ~~(9) — An addendum with criteria and guidelines for the twenty-day clinical experience pursuant to N.J.A.C. 6A:9-8.3(b)1.~~
- ~~b. — The Professional Development Committee shall submit the district's mentor plan to the Board of Education for initial approval.~~
- ~~c. — The Professional Development Committee shall submit the addendum for the twenty-day clinical experience pursuant to N.J.A.C. 6A:9-8.3(b)1 to the Board of Education for initial approval and to the Executive County Superintendent for final approval.~~
- ~~d. — After the mentor plan is reviewed, the Board shall submit the plan to the Executive County Superintendent for final review and approval. The Executive County Superintendent shall notify the Department of plan approval.~~
- ~~e. — Every three years, the district's mentor plan shall be revised and re-submitted to the Executive County Superintendent based on program evaluation.~~
- ~~4. — The Board of Education shall be responsible for the implementation of the district's mentor plan through the following:~~
 - ~~a. — The plan shall provide criteria for selection of mentor teachers. At a minimum, the criteria shall include the following~~



- ~~(1) The Board may select a certified teacher with at least three years of experience who is actively teaching in the district to serve as a mentor teacher;~~
- ~~(2) The mentor teacher applicant is committed to the goals of the local mentor plan;~~
- ~~(3) The mentor teacher applicant has agreed to maintain the confidential nature of the mentor teacher/novice teacher relationship;~~
- ~~(4) The mentor teacher applicant has demonstrated exemplary command of content area knowledge and of pedagogy;~~
- ~~(5) The mentor teacher applicant is experienced and certified in the subject area in which the novice teacher is teaching, where possible;~~
- ~~(6) The mentor teacher applicant is knowledgeable about the social and workplace norms of the school district and the community the Board of Education serves;~~
- ~~(7) The mentor teacher applicant is knowledgeable about the resources and opportunities in the district and able to act as a referral source to the novice teacher;~~
- ~~(8) The mentor teacher applicant provides letters of recommendation as determined by the district mentor plan from those who are familiar with the mentor teacher applicant's work; and~~
- ~~(9) The mentor teacher applicant agrees to complete a comprehensive mentor training program.~~

1. The district shall develop a mentoring program to provide non-tenured teachers, including novice provisional teachers who hold a CE or CEAS, with an induction to the teaching profession and to the school district community through differentiated supports based on the teachers' individual needs and to help them become effective professionals.



2. The goals of the district mentoring program shall be to enhance teacher knowledge of, and strategies related to, the Core Curriculum Content Standards (CCCS) to facilitate student achievement and growth; identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching; and assist first-year teachers in performing their duties and adjusting to the challenges of teaching.
3. The Board of Education shall determine how each non-tenured teacher in his or her first year of employment shall be provided with the following supports:
 - a. Comprehensive induction to school district policies and procedures including, but not limited to, introduction to school district curricula, student assessment policies, and training on the school district's evaluation rubric, including setting and assessing student learning through student growth objectives;
 - b. Individualized supports and activities, which shall be assigned at the school district's discretion and shall be aligned with the Professional Standards for Teachers at N.J.A.C. 6A:9-3.3, the Standards for Professional Learning at N.J.A.C. 6A:9C-3.3, and the school district's Commissioner-approved teaching practice instrument. The supports and activities shall be guided by:
 - (1) The non-tenured teacher's degree of preparation and experience;
 - (2) The non-tenured teacher's individual professional development plan (PDP) developed within thirty instructional days of the beginning of the teaching assignment pursuant to N.J.A.C. 6A:9C-4.4(f);



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- (3) Areas of focus within the district mentoring plan; and
 - (4) Goals of the school and school district plans for professional development as described in N.J.A.C. 6A:9C-4.2.
 - c. One-to-one mentoring, which is required for each novice provisional teacher as set forth in 4. below.
 - 4. The district shall provide an individual mentor to work one-to-one with a novice provisional teacher and ensure:
 - a. Each novice provisional teacher is assigned an individual mentor at the beginning of the contracted teaching assignment;
 - b. The mentor teacher provides observation and feedback, opportunities for the novice teacher to observe effective practice, and confidential guidance and support in accordance with the Professional Standards for Teachers, and guides the teacher in a self-assessment on the school district's Commissioner-approved teaching practice instrument;
 - c. The one-to-one mentoring includes planned, in-person contact time between the mentor teacher and the novice provisional teacher holding a CE or CEAS over the course of the academic year, or proportionally longer if the novice provisional teacher holds a part-time teaching assignment;
 - d. The mentor teacher and the novice provisional teacher holding a CEAS meet at least once per week for the first four weeks of the teaching assignment;
 - e. The mentor teacher and the novice provisional teacher holding a CE meet at least once per week for the first eight weeks of the teaching assignment;



- (1) The one-to-one mentoring shall support the novice provisional teacher in achieving the curricular objectives of the formal instructional program in which the novice provisional teacher holding a CE is enrolled.
- f. All contact time between the mentor teacher and the novice provisional teacher shall be recorded in a log, developed as part of the district mentoring plan, submitted to the Superintendent or designee, and maintained within the school district.
5. All novice provisional teachers whose positions require possession of instructional certificates pursuant to N.J.S.A. 18A:26-2 and N.J.A.C. 6A:9B-5.1 shall comply with the district mentoring program requirements.
6. The district shall budget State funds appropriated for the novice teacher mentoring program.
 - a. Subject to the availability of funds, the Department of Education shall appropriate State funds based on the number of novice teachers employed each year by the Board of Education.
 - b. The Board of Education shall ensure State funds appropriated for this program supplement, and not supplant, Federal, State, or local funds already devoted to planning and implementing a novice teacher mentor program.
 - c. The Board of Education shall ensure State funds are used for one or more of the following:
 - (1) Stipends for mentor teachers;
 - (2) The costs associated with release time;
 - (3) Substitutes for mentor and novice teachers; and
 - (4) Professional development and training activities related to the program.



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d. If no State funds are available to pay the costs of mentoring fees, candidates who are required to complete a provisional period of teaching to obtain standard certification shall be responsible for payment of mentoring fees during the first provisional year. The Board may, at its discretion, pay all or part of the mentoring fees.

7. The school district's administrative office shall oversee the payment of mentors. Payment shall not be conferred directly from provisional novice teacher to mentor.

C. Mentor requirements

1. The Superintendent shall oversee the mentor selection process and ensure the individual mentor of a novice provisional teacher meets the following minimum requirements:

a. Holds an instructional certificate and, when possible, is certified in the subject area in which the novice provisional teacher is working;

b. Has at least three years of experience and has taught full-time for at least two years within the last five years;

c. Does not serve as the mentee's direct supervisor nor conduct evaluations of teachers;

d. Demonstrates a record of success in the classroom:

(1) Beginning academic year 2014-2015, all mentor teacher applicants shall have received a summative rating of effective or highly effective on the most recent summative evaluation, pursuant to N.J.A.C. 6A:10.



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- (a) A mentor teacher applicant in a school or school district not required pursuant to N.J.A.C. 6A:10-1 to issue summative evaluations shall demonstrate at least one year of effective teaching on his or her most recent evaluation as determined by his or her supervisor.
 - e. Understands the social and workplace norms of the school district and the community it serves;
 - f. Understands the resources and opportunities available in the school district and is able to act as a referral source to the novice provisional teacher; and
 - g. Completes a comprehensive mentor training program with a curriculum that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, Professional Standards for Teachers, CCCS, classroom observation skills, facilitating adult learning, and leading reflective conversations about teaching practice.
- ~~b. Annually, the district shall submit a report on the effectiveness of the district's mentor plan to the Department of Education. The report, using data collected on a Department of Education developed form, shall include program impact on job satisfaction, adequacy of time and training, and recommended program changes and additions.~~
- ~~c. The district shall align the mentor plan with the Professional Standards for Teachers.~~
- ~~5. The Board of Education shall be responsible to budget any State funds appropriated for the novice teacher mentoring program.~~



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- a. ~~Subject to the availability of funds, the department shall appropriate State funds based on the number of novice teachers employed each year in a given public school district.~~
- b. ~~The Board of Education shall ensure that State funds appropriated for this program shall supplement, and not supplant, any Federal, State, or local funds already devoted to planning and implementing a novice teacher mentor program.~~
- e. ~~The Board of Education shall ensure that State funds shall be used for one or more of the following:~~
 - (1) ~~Stipends for mentor teachers;~~
 - (2) ~~The costs associated with release time;~~
 - (3) ~~Substitutes for mentor teachers and novice teachers; and~~
 - (4) ~~Professional development and training activities related to the program.~~

D. District Mentoring Plan

1. **The Superintendent or designee shall develop a district mentoring plan as part of the school district's PDP pursuant to N.J.A.C. 6A:9C-4.4. The district mentoring plan shall include logistics for its implementation and describe the school district's responsibilities pursuant to N.J.A.C. 6A:9C-5.**
 - a. **The Superintendent shall submit the district mentoring plan to the Board of Education for review of its fiscal impact.**
 - b. **The Superintendent or designee shall share the district mentoring plan with each school improvement panel, which shall oversee the school-level implementation of the district mentoring plan and shall communicate the plan to all non-tenured teachers and their mentors.**



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- c. The Superintendent or designee annually shall review the plan and revise it, as necessary, based on feedback from mentor logs, each school improvement panel, and data on teacher and student performance.

D. Evaluation of Provisional Teachers

- 1. ~~An appropriately certified Building Principal or administrative designee authorized to supervise instructional staff shall observe and evaluate the provisional teacher three times during the first year of mentoring for purposes of certification. All performance evaluations shall be aligned with the Professional Standards for Teachers as defined in N.J.A.C. 6A:9-3.3 and reported on State-developed forms. Performance evaluations for career and technical education teachers shall also include career and technical education knowledge and skills.~~
 - a. ~~The first formative evaluation shall be completed at the end of ten weeks, or proportionally longer if the teacher is part-time, after the provisional teacher assumes full responsibility of a classroom.~~
 - b. ~~The second formative evaluation shall be completed at the end of twenty weeks, or proportionally longer for part-time teachers, after the provisional teacher assumes full responsibility of a classroom.~~
 - c. ~~The final summative evaluation shall be completed at the end of thirty weeks, or proportionally longer for part-time teachers, after the provisional teacher assumes full responsibility of a classroom. This final, summative evaluation shall be completed by the Building Principal who shall make one of three recommendations for certification pursuant to N.J.A.C. 6A:9-8.7(b).~~
- 2. ~~Within fifteen days following each evaluation, the evaluator pursuant to a. above shall provide a copy of the evaluation to the provisional teacher.~~



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3. ~~Mentor teachers shall not assess or evaluate the performance of provisional teachers. Interactions between provisional teachers and experienced mentor teachers are formative in nature and considered a matter of professional privilege. Mentor teachers shall not be compelled to offer testimony on the performance of provisional teachers.~~

E. ~~Recommendation for Certification of Provisional Teachers~~

1. ~~Within thirty days after the conclusion of the State-approved district training program, the Building Principal shall submit the final evaluation directly to the Secretary of the New Jersey State Board of Examiners that shall contain a recommendation regarding standard certification for each provisional teacher.~~
2. ~~The final evaluation for each provisional teacher shall include one of the following recommendations:~~
 - a. ~~Approved: Recommends issuance of a standard certificate;~~
 - b. ~~Insufficient: Recommends that a standard certificate not be issued but that the candidate be permitted to seek entry on one more occasion into a State-approved district training program. A second rating of "insufficient" shall be deemed a "disapproved" in accord with c. below; or~~
 - c. ~~Disapproved: Recommends that a standard certificate not be issued and that the candidate not be allowed to enter into another State-approved district training program.~~
3. ~~Candidates who receive a recommendation of "disapproved" or two recommendations of "insufficient" may petition the Board of Examiners for approval of additional opportunities to seek provisional employment in districts other than those in which they received unfavorable recommendations pursuant to N.J.A.C. 6A:9-17.18.~~

Issued: 2 November 2007



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3141 RESIGNATION

The Board of Education will enter a contract with each nontenured teaching staff member providing, in part, for the termination of employment by either party on proper notice in accordance with Policy No. 3124.

An employee's resignation must be tendered to the Board through the Superintendent who may accept the resignation on behalf of the Board. Any such acceptance of a resignation will be ratified by the Board at its next meeting.

A member who offers insufficient notice of resignation will be paid only through the last day of service. In addition, the Board may notify the Commissioner of Education of any tenured teaching staff member who terminates his/her position without having given sixty days **written** notice to the Board **unless the Board approves the tenured teaching staff member's release on shorter notice and without the express permission of the Board.** The **Commissioner of Education may suspend the tenured teaching staff member's certificate for not more than one year for failure to give such notice** ~~certificate of any such member may be suspended.~~

N.J.S.A. 18A:26-10; 18A:28-8
N.J.A.C. 6A:9-17.9 **6A:9B-4.8**

N.J.S.A. 18A:26-10; 18A:27-9; 18A:28-8
N.J.A.C. 6A:9-17.9

Adopted: 26 August 2004
Revised: 22 June 2006
Revised:



CERTIFICATION OF TENURE CHARGES

3144 CERTIFICATION OF TENURE CHARGES

Tenure charges may be instituted against a tenured staff member of the district in accordance with the provisions of N.J.A.C. 6A:3-5.1 et seq. In all instances of the filing and certification of tenure charges, except charges filed against a teacher, Principal, Assistant Principal, or Vice Principal for reasons of inefficiency pursuant to N.J.S.A. 18A:6-17.3, the procedures and timelines outlined in N.J.A.C. 6A:3-5.1(b) shall be observed. In the event the tenure charges are charges of inefficiency pursuant to N.J.S.A. 18A:6-17.3, except in the case of Principals, Assistant Principals, and Vice Principals in school districts under full State intervention, where procedures are governed by the provisions of N.J.S.A. 18A:7A-45 and such rules as may be promulgated to implement it, the procedures and timelines outlined in N.J.A.C. 6A:3-5.1(c) shall be observed.

Filing and service of petition of appeal as outlined in N.J.A.C. 6A:3-1.3, shall not apply in a case of charges filed with the Commissioner of Education against an employee of a Board of Education or of a school district under full State intervention. In place of the usual petition, the Board of Education or the State District Superintendent shall file written charges and the required certificate of determination with the Commissioner together with the name of the attorney who is anticipated for administrative purposes will be representing the Board of Education or State District Superintendent and proof of service upon the employee and the employee's representative, if known. Such service shall be at the same time and in the same manner as the filing of charges with the Commissioner.

In accordance with N.J.S.A. 34:13A-24, fines and suspensions imposed as minor discipline shall not constitute a reduction in compensation pursuant to the provisions of N.J.S.A. 18A:6-10 where the negotiated agreement between the Board of Education and the majority representative of the employees in the appropriate collective bargaining unit provides for such discipline. In these cases, tenure charges shall not be filed to impose minor discipline on a person serving under tenure.



CERTIFICATION OF TENURE CHARGES

The Board of Education or the State District Superintendent shall determine whether there is probable cause to credit the evidence in support of the charges and whether such charges, if credited, are sufficient to warrant a dismissal or reduction of salary. Pursuant to N.J.S.A. 18A:6-11, all deliberations and actions of the Board of Education with respect to such charges shall take place at a closed/executive session meeting. In the event the Board of Education or the State District Superintendent finds probable cause exists and that the charges, if credited, are sufficient to warrant a dismissal or reduction of salary, then the Board or the State District Superintendent shall file, within fifteen days, written charges with the Commissioner. The charge(s) shall be stated with specificity as to the action or behavior underlying the charges or the nature of the alleged inefficiency and shall be accompanied by the required certificate of determination together with the name of the attorney who is anticipated for administrative purposes will be representing the Board of Education or State District Superintendent and proof of service upon the employee and the employee's representative, if known. Such service shall be at the same time and in the same manner as the filing of charges with the Commissioner.

The certificate of determination that accompanies the written charges shall contain a certification by the Board Secretary or the State District Superintendent including that a determination was made of the charges and the evidence in support of the charges are sufficient, if true in fact, to warrant dismissal or a reduction in salary; of the date, place, and time of the meeting at which such determination was made and whether or not the employee was suspended and, if so, whether such suspension was with or without pay; that such determination was made by a majority vote of the whole number of members of the Board of Education or by the State District Superintendent in accordance with N.J.S.A. 18A:7A-39.

An individual against whom tenure charges are certified shall file a written response to the charges in accordance with the provisions of N.J.A.C. 6A:3-5.3 et seq. The Commissioner shall determine whether such charge(s) are sufficient, if true, to warrant dismissal or reduction in salary in accordance with the provisions of N.J.A.C. 6A:3-5.5. Any withdrawal, settlement, or mooted of tenure charges shall be in accordance with the provisions of N.J.A.C. 6A:3-5.6.



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CERTIFICATION OF TENURE CHARGES

Certification of tenure charges for Charter School employees shall be governed by
N.J.A.C. 6A:11-6.1 et seq.

N.J.S.A. 18A:6-8.3; 18A:6-10; 18A:6-11; 18A:6-13; 18A:6-14;
18A:6-16; 18A:25-6; 18A:25-7

N.J.A.C. 6A:3-5.1; 6A:3-5.2; 6A:3-5.3; 6A:3-5.5; 6A:3-5.6;
~~6A:9-17.4; 6A:9-17.5~~

Adopted: 26 August 2004

Revised: 18 May 2006

Revised:



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CERTIFICATION OF TENURE CHARGES

R 3144 CERTIFICATION OF TENURE CHARGES

A. Definition

1. For the purposes of Policy 3144 and this Regulation, "day" means business day when the period specified is less than seven days, and calendar day when the period specified is seven days or more; provided however, that calculations do not include the day of the action from which they are computed but do not include the last day of the period being computed unless such day falls on a Saturday, Sunday or holiday, in which case the last day shall be deemed the next business day immediately following. Filings received after the close of business (4:15 p.m.) shall be deemed filed on the next business day.

B. Filing of Written Charges and Certificate of Determination – N.J.A.C. 6A:3-5.1

1. N.J.A.C. 6A:3-1.3 - Filing and Service of Petition of Appeal shall not apply in a case of tenure charges filed with the Commissioner against an employee of a Board of Education or a school district under full State intervention. In place of the usual petition, the Board or the State District Superintendent shall file written charges and the required certificate of determination with the Commissioner, together with the name of the attorney who is anticipated for administrative purposes will be representing the Board of Education or the State District Superintendent and proof of service upon the employee and the employee's representative, if known. Such service shall be at the same time and in the same manner as charges are filed with the Commissioner.
 - a. In accordance with N.J.S.A. 34:13A-24, fines and suspensions imposed as minor discipline shall not constitute a reduction in compensation pursuant to the provisions of N.J.S.A. 18A:6-10 where the negotiated agreement between a Board of Education and the majority representative of the employees in the appropriate collective bargaining unit provides for such discipline. In these cases, tenure charges shall not be filed to impose minor discipline on a person serving under tenure.



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2. In all instances of the filing and certification of tenure charges, except charges filed against a teacher, Principal, Assistant Principal, or Vice Principal for reasons of inefficiency pursuant to N.J.S.A. 18A:6-17.3, the following procedures and timelines shall be observed:
 - a. Charges shall be stated with specificity as to the action or behavior underlying the charges and shall be filed in writing with the Secretary of the Board of Education or the State District Superintendent, accompanied by a supporting statement of evidence, both of which shall be executed under oath by the person(s) instituting such charges.
 - b. Along with the required sworn statement of evidence, charges shall be transmitted to the affected tenured employee and the employee's representative, if known, within three working days of the date they were filed with the Secretary of the Board of Education or the State District Superintendent. Proof of mailing or hand delivery shall constitute proof of transmittal.
 - c. The affected tenured employee shall have an opportunity to submit to the Board of Education or the State District Superintendent a written statement of position and a written statement of evidence, both of which shall be executed under oath with respect thereto within fifteen days of receipt of the tenure charges.
 - d. Upon receipt of the tenured employee's written statements of position and evidence under oath, or upon expiration of the allotted fifteen-day time period, the Board of Education shall determine by a majority vote of its full membership, or the State District Superintendent shall determine, within forty-five days whether there is probable cause to credit the evidence in support of the charges and whether such charges, if credited, are sufficient to warrant a dismissal or reduction of salary. In accordance with the provisions of N.J.S.A. 18A:6-13, if the Board of Education does not make a determination within forty-five days after receipt of the written charges, the charges shall be deemed to be dismissed and no further proceeding or action shall be taken.



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- e. The Board of Education or the State District Superintendent shall provide, within three working days, written notification of the determination to the employee against whom the charges has been made, in person or by certified mail to the last known address of the employee and the employee's representative, if known.
 - f. If the Board of Education or the State District Superintendent finds probable cause exists and the charges, if credited, are sufficient to warrant a dismissal or reduction of salary, then the Board or the State District Superintendent shall file, within fifteen days, written charges with the Commissioner. The charges shall be stated with specificity as to the action or behavior underlying the charges and shall be accompanied by the required certificate of determination together with the name of the attorney who is anticipated for administrative purposes will be representing the Board of Education or State District Superintendent and proof of service upon the employee and the employee's representative, if known. Such service shall be at the same time and in the same manner as the filing of charges with the Commissioner.
 - g. Pursuant to N.J.S.A. 18A:6-11, all deliberations and actions of the Board of Education with respect to such charges shall take place at a closed/executive session meeting.
3. If the tenure charges are charges of inefficiency pursuant to N.J.S.A. 18A:6-17.3, except in the case of Principals and Vice Principals in school districts under full State intervention, where procedures are governed by the provisions of N.J.S.A. 18A:7A-45 and such rules as may be promulgated to implement it, the following procedures and timelines shall be observed:
- a. When the conditions described in N.J.S.A. 18A:6-17.3.a(1) or (2) and as outlined in Policy 3144.12 have been satisfied, the Superintendent shall promptly file with the Secretary of the Board a charge of inefficiency.



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- b. The charges of inefficiency shall be transmitted to the affected tenured employee and the employee's representative, if known, within three working days of the date the charges were filed with the Secretary of the Board or State District Superintendent. Proof of mailing or hand delivery shall constitute proof of transmittal.
- c. The affected tenured employee shall have an opportunity within ten days of receipt to submit to the Board or State District Superintendent a written statement of position under oath demonstrating how the school district failed to comply with evaluation procedures.
- d. Within thirty days of the filing, the Board or State District Superintendent shall forward a written charge to the Commissioner unless the Board or the State District Superintendent determines the evaluation process has not been followed. Such determination shall be made by a majority vote of the Board's full membership or by the State District Superintendent.
- e. Upon receipt of the charge, the Commissioner or his or her designee shall examine the charge. The charge shall again be served upon the employee at the same time it is forwarded to the Commissioner and proof of service shall be included with the filed charge. The individual against whom the charge is filed shall have ten days to submit to the Commissioner a written response to the charge.
- f. Within five days of the individual's deadline to submit a written response to the charge, the Commissioner shall appoint an arbitrator to hear the case and refer the case to the arbitrator, unless he/she determines the evaluation process has not been followed.
- g. Pursuant to N.J.S.A. 18A:6-11, all deliberations and actions of the Board of Education with respect to such charges shall take place at a closed/executive session meeting.



CERTIFICATION OF TENURE CHARGES

4. The provisions of N.J.A.C. 6A:3-5.1 shall not apply to employees of Charter Schools, who are governed by the provisions of N.J.A.C. 6A:11-6.

C. Format of Certificate of Determination

1. The certificate of determination that accompanies the written charges shall contain a certification by the Board of Education Secretary or the State District Superintendent:
 - a. The Board of Education or the State District Superintendent has determined the charges and the evidence in support of the charges are sufficient, if true in fact, to warrant dismissal or a reduction in salary;
 - b. Of the date, place, and time of the meeting at which such determination was made and whether the employee was suspended and, if so, whether such suspension was with or without pay; and
 - c. The determination was made by a majority vote of the whole number of members of the Board of Education or by the State District Superintendent in accordance with N.J.S.A. 18A:7A-39.
2. The provisions of N.J.A.C. 6A:3-5.2 shall not apply to employees of Charter Schools, who are governed by the provisions of N.J.A.C. 6A:11-6.

D. Filing and Service of Answer to Written Charges – N.J.A.C. 6A:3-5.3

1. Except as specified in N.J.A.C. 6A:3-5.1(c)5, an individual against whom tenure charges are certified shall have fifteen days from the date such charges are filed with the Commissioner to file a written response to the charges. Except as to the time for filing, the answer shall conform to the requirements of N.J.A.C. 6A:3-1.5(a) through (d).



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- a. Consistent with N.J.A.C. 6A:3-1.5(g), nothing in N.J.A.C. 6A:3-5.3 precludes the filing of a motion to dismiss in lieu of an answer to the charges, provided the motion is filed within the time allotted for the filing of an answer. Briefing on the motions shall be in the manner and within the time fixed by the Commissioner, or by the arbitrator if the motion is to be briefed following transmittal to an arbitrator.
2. Upon written application by the person against whom charges are filed, the Commissioner may extend the time period for the filing of an answer upon a finding of good cause shown consistent with the provisions of N.J.S.A. 18A:6-16. Such application shall be received prior to the expiration of the fifteen-day answer period, or the ten-day answer period specified in N.J.A.C. 6A:3-5.1(c), and a copy shall be served upon the charging Board of Education or the State District Superintendent. The Board of Education or State District Superintendent shall promptly notify the Commissioner of any opposition to the request.
 - a. A request for extension that is received after the fifteen-day period allotted for an answer to tenure charges, or after the ten-day period allotted in N.J.A.C. 6A:3-5.1(c) will be considered only in the event of demonstrated emergency or other unforeseeable circumstance such that the request could not have been made within the requisite filing period.
3. If no answer is filed within the requisite time period and no request for extension is made, or if the request is denied by the Commissioner, or the charged employee submits an answer or other responsive filing indicating the employee does not contest the charges, the charges shall be deemed admitted by the charged employee.
4. The provisions of N.J.A.C. 6A:3-5.3 shall not apply to employees of Charter Schools, who are governed by the provisions of N.J.A.C. 6A:11-6.



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- E. Determination of Sufficiency and Transmittal for Hearing – N.J.A.C. 6A:3-5.5
1. Except as specified in N.J.A.C. 6A:3-5.1(c), within ten days of receipt of the charged party's answer or expiration of the time for its filing, the Commissioner shall determine whether such charge(s) are sufficient, if true, to warrant dismissal or reduction in salary. If the charges are determined insufficient, they shall be dismissed and the parties shall be notified accordingly. If the charges are determined sufficient, the matter shall be transmitted immediately to an arbitrator for further proceedings, unless the Commissioner retains the matter pursuant to N.J.A.C. 6A:3-1.12.
 - a. A notice of transmittal shall be issued to the parties by the Department of Education on the same date as the matter is transmitted to an arbitrator.
 2. Where a party to a tenure matter requests, the Commissioner may agree to hold the matter in abeyance at any time prior to transmittal to an arbitrator. Thereafter, requests to hold the matter in abeyance shall be directed to the arbitrator. Any request for abeyance, whether directed to the Commissioner or the arbitrator, shall be consistent with the intent of N.J.S.A. 18A:6-16 as amended by P.L. 1998, c.42.
- F. Withdrawal, Settlement, or Mooting of Tenure Charges – N.J.A.C. 6A:3-5.6
1. Once tenure charges are certified to the Commissioner, they may be withdrawn or settled only with approval. Any proposed withdrawal or settlement, whether submitted to the Commissioner or to the arbitrator, shall address the following standards established by the State Board of Education in the matter entitled *In re Cardonick*, State Board decision of April 6, 1983 (1990 *School Law Decisions (S.L.D.)* 842, 846):
 - a. Accompaniment by documentation as to the nature of the charges;



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- b. Explication of the circumstances justifying settlement or withdrawal;
 - c. Consent of both the charged and charging parties;
 - d. Indication the charged party entered into the agreement with a full understanding of his or her rights;
 - e. A showing the agreement is in the public interest; and
 - f. If the charged party is a teaching staff member, a showing the teaching staff member has been advised of the Commissioner's duty to refer tenure determinations resulting in loss of position to the State Board of Examiners for possible suspension or revocation of certificate.
2. A settlement agreement shall not propose terms that would restrict access to information or records deemed public by law or result in misrepresentation of the reason for an employee's separation from service. If tenure charges have been certified to the Commissioner by a Board of Education, any proposed settlement shall indicate, by signature of the Board Attorney or inclusion of a Board of Education resolution authorizing settlement, that the Board of Education has consented to the terms of the settlement.
3. A proposed withdrawal or settlement of tenure charges shall be submitted to the Commissioner prior to transmittal of such charges to the arbitrator; thereafter, it shall be submitted to the arbitrator.
4. If tenure proceedings against a teaching staff member are concluded prior to adjudication because the charged party has unilaterally resigned or retired, the Commissioner may refer the matter to the State Board of Examiners for action against the charged party's certificate as it deems appropriate, when such referral is warranted under the provisions governing resignation or retirement prior to conclusion of tenure charges as set forth in N.J.A.C. 6A:9-17.4 6A:9B-4.3.
5. If a proposed settlement requires the tenured employee to relinquish a certificate issued by the State Board of Examiners, upon approval of the settlement agreement, the Commissioner



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shall forward the matter to the State Board of Examiners for
proceedings in accordance with N.J.A.C. ~~6A:9-17.11~~ **6A:9B-4.10**.

Issued:



Teaching Staff Members

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OUTSIDE EMPLOYMENT AS ATHLETIC COACH

3231 OUTSIDE EMPLOYMENT AS ATHLETIC COACH

The Board of Education will permit, in accordance with this Policy, staff members of this school district to serve as an athletic coach in another school district providing the responsibilities in the other district do not interfere with the performance of the staff member's professional responsibilities in this district.

A staff member who wishes to accept employment as an athletic coach in another school district must request and receive permission to do so from the Superintendent of this district if the staff member may need to request any special accommodation(s) from this school district to fulfill their coaching responsibilities in another school district. A special accommodation may be consideration for a requested duty assignment(s), a temporary work schedule adjustment and/or other considerations. A special accommodation will not be considered if it would violate any provisions of any collective bargaining agreement within the district. The staff member's request to the Superintendent must be in writing and must indicate with specificity the accommodation(s) that may be required. The Superintendent, in consultation with the staff member's Building Principal and/or immediate supervisor, will evaluate each request on a case-by-case basis.

N.J.A.C. 6A:9-5.19 **6A:9B-5.16**

Adopted: 26 August 2004

Revised: 18 May 2006

Revised:



TEACHING STAFF MEMBER/SCHOOL DISTRICT REPORTING RESPONSIBILITIES

3159 TEACHING STAFF MEMBER/SCHOOL DISTRICT REPORTING RESPONSIBILITIES

All certificate holders shall report their arrest or indictment for any crime or offense to the Superintendent of Schools within fourteen calendar days **of the arrest or indictment** in accordance with the provisions of N.J.A.C. ~~6A:9-17.1~~ **6A:9B-4.3**. For purposes of this policy, "certificate holders" shall include all individuals who hold certificates, credentials, certificates of eligibility (CEs), and certificates of eligibility with advance standing (CEASs) issued by the State Board of Examiners. For purposes of this Ppolicy, the term "certificate" shall include all standard, emergency and provisional certificates, all credentials, and all CEs and CEASs issued by the State Board of Examiners.

The report submitted to the Superintendent shall include the date of arrest or indictment and charge(s) lodged against the certificate holder. Such certificate holders shall also report to the Superintendent the disposition of any charges within seven calendar days of the disposition. Failure to comply with these reporting requirements may be deemed "just cause" for revocation or suspension of certification pursuant to N.J.A.C. ~~6A:9-17.5~~ **6A:9B-4.4**. The school district shall make these reporting requirements known to all new employees upon initial employment and to all employees on an annual basis.

The Superintendent of Schools shall notify the New Jersey State Board of Examiners when:

1. Tenured teaching staff members who are accused of criminal offenses or unbecoming conduct resign or retire from their positions;
2. Nontenured teaching staff members, including substitute teachers, who are accused of criminal offenses or unbecoming conduct resign, retire, or are removed from their positions;
3. A certificate holder fails to maintain any license, certificate, or authorization **that is mandated** pursuant to N.J.A.C. ~~6A:9-4.1(b)~~ **6A:9B** ~~that is mandated in order~~ for the holder to serve in a position;



TEACHING STAFF MEMBER/SCHOOL DISTRICT REPORTING RESPONSIBILITIES

4. The Superintendent of Schools becomes aware that a certificate holder has been convicted of a crime or criminal offense while in the district's employ; or
5. The Superintendent has received a report from the ~~Division of Youth and Family Services (DYFS)~~ **Department of Children and Families** substantiating allegations of abuse or neglect, or establishing "concerns" regarding a certificated teaching staff member.

In the event the New Jersey State Board of Examiners issues an order to show cause based on the information that the school district provided about the certificate holder, it shall be the responsibility of the school district to cooperate with the Board of Examiners in any proceeding arising from the order to show cause.

The Superintendent of Schools shall also notify the New Jersey State Board of Examiners, in accordance with the provisions of N.J.S.A. 18A:16-1.3, whenever a nontenured, certificated employee is dismissed prior to the end of the school year for just cause as a result of misconduct in office. This notification requirement shall not apply in instances where the employee's contract is not renewed. The Superintendent of Schools will comply with the additional notice requirements to the New Jersey State Board of Examiners in the event it is subsequently determined by a disciplinary grievance arbitration, a court, or an administrative tribunal of competent jurisdiction that the basis for the dismissal did not constitute misconduct in office. In addition, whenever the Superintendent of Schools notifies the New Jersey State Board of Examiners of an employee's dismissal for reasons of misconduct in accordance with the provisions of N.J.S.A. 18A:16-1.3, the employee shall receive a simultaneous copy of the notifying correspondence.

N.J.S.A. 18A:16-1.3

N.J.A.C. ~~6A:9-17.4~~ **6A:9B-4.3; 6A:9B-4.4** ~~6A:9-17~~

Adopted: 25 March 2010



ABOLISHED

[See POLICY ALERT Nos. 172 and 209]

~~3244 IN-SERVICE TRAINING~~

~~The Board of Education believes that the continuing improvement of the professional skills of teaching staff members is essential to the provision of a thorough and efficient system of education. The Board accepts the responsibility for providing training for staff members in order to encourage and foster their professional growth and improve the instructional and support services of this district. Staff training shall include district-wide and school-wide programs as well as individual personal improvement programs.~~

~~The Superintendent shall plan and present to the Board a program of in-service training that is consistent with the assessed needs and goals of the district. The in-service training program will be developed in consultation with appropriate teaching staff members and shall include the demonstrable results by which the effectiveness of the program will be evaluated.~~

~~The Superintendent shall report _____ (monthly, annually, periodically, other) to the Board on the conduct of the in-service training program and the results of its evaluation.~~

~~N.J.A.C. 6A:9-15.1 et seq.~~

Adopted: 26 August 2004

Revised: 18 May 2006



ABOLISHED

[See POLICY ALERT Nos. 117 and 209]

R-3244 IN SERVICE TRAINING

~~In-service programs shall be the responsibility of the _____.
He/She shall solicit from teachers and staff input on the need for in service
instruction and shall develop an appropriate program, establish a schedule and
notify the appropriate individuals and inform the Superintendent of Schools, who
shall apprise the Board of Education regarding the in-service program for teachers
and staff.~~

N.J.A.C. 6:8-2.8(a)4

Issued: 18 May 2006



SUPPORT STAFF MEMBER/SCHOOL DISTRICT REPORTING RESPONSIBILITIES

4159 SUPPORT STAFF MEMBER/SCHOOL DISTRICT REPORTING RESPONSIBILITIES

All support staff members shall be required to report their arrest or indictment for any crime or offense to the Superintendent of Schools within fourteen calendar days of the arrest or indictment. For purposes of this policy, "support staff members" shall include all school district employees who hold a position in the school district for which no certificate issued by the New Jersey State Board of Examiners is required.

The report submitted to the Superintendent shall include the date of arrest or indictment and charge(s) lodged against the support staff member. Such support staff members shall also report to the Superintendent the disposition of any charges within seven calendar days of the disposition. Failure to comply with these reporting requirements may be deemed "just cause" for disciplinary action, which may include termination or non-renewal of employment in accordance with law.

Teaching staff members are required to report their arrest or indictment for any crime or offense in accordance with Policy 3159 and N.J.A.C. 6A:9-17.1 **6A:9B-4.3**.

The school district shall make these reporting requirements known to all new support staff members upon initial employment and to all employees on an annual basis.

Adopted: 3 March 2011
Revised:



5305 HEALTH SERVICES PERSONNEL

The Board of Education shall appoint at least one school physician pursuant to N.J.S.A. 18A:40-1. The Board may appoint a lead school physician to serve as health services director if more than one school physician is required. The school physician shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development. The school district shall conduct a criminal history background check on any physician before entering into an agreement for delivery of services.

The school physician shall provide, at a minimum, the following services:

1. Consultation in the development and implementation of school district policies, procedures, and mechanisms related to health, safety, and medical emergencies pursuant to N.J.A.C. 6A:16-2.1(a);
2. Consultation to school district medical staff regarding the delivery of school health services, which includes special health care needs of technology-supported and medically fragile children, including students covered by 20 U.S.C. § 1400 et seq., Individuals with Disabilities Education Improvement Act;
3. Physical examinations conducted in the school physician's office or other comparably equipped facility for students who do not have a medical home or whose parent has identified the school as the medical home for the purpose of a sports physical examination;
4. Provision of written notification to the parent stating approval or disapproval of the student's participation in athletics based upon the medical report;
5. Direction for professional duties of other medical staff;
6. Written standing orders that shall be reviewed and reissued before the beginning of each school year;



7. Establishment of standards of care for emergency situations and medically-related care involving students and school staff;
8. Assistance to the certified school nurse or non-certified nurse in conducting health screenings of students and staff and assistance with the delivery of school health services;
9. Review, as needed, of reports and orders from a student's medical home regarding student health concerns;
10. Authorization of tuberculin testing for conditions outlined in N.J.A.C. 6A:16-2.2(c);
11. Review, approval, or denial with reasons of a medical home determination of a student's anticipated confinement and resulting need for home instruction; and
12. Consultation with the school district certified school nurse(s) to obtain input for the development of the school nursing services plan pursuant to N.J.A.C. 6A:16-2.1(b).

The Board shall employ a certified school nurse to provide nursing services while school is in session pursuant to N.J.S.A. 18A:40-1 and 3.3. The certified school nurse shall work under the direction of the school physician and Superintendent of Schools.

The certified school nurse shall possess a standard educational certificate with a school nurse endorsement or school nurse/non-instructional endorsement pursuant to N.J.A.C. ~~6A:9-13.3 or 13.4~~ **6A:9B-14.3 or 14.4**. The certified school nurse shall possess a current New Jersey registered professional nurse license issued by the New Jersey State Board of Nursing; a bachelor's degree from a regionally accredited college or university; a current Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillators (AED) certification as issued by the American Heart Association, the American Red Cross, the National Safety Council, or other entities determined by the Department of Health to comply with the American Heart Association's CPR guidelines.

The certified school nurse shall complete training in airway management and in the use of nebulizers and inhalers consistent with nationally recognized standards including, but not limited to, those of the National Institutes of Health and the American Academy of Allergy, Asthma, and Immunology.



The role of the certified school nurse shall include, but not be limited to:

1. Carrying out written orders of the medical home and standing orders of the school physician;
2. Conducting health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and monitoring vital signs and general health status for emergent issues for students suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4 and 12;
3. Maintaining student health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4;
4. Recommending to the school Principal students who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually reviewing student immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommending to the school Principal exclusion of students who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7, 8, and 10;
7. Directing and supervising the emergency administration of epinephrine and glucagon, and training school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6 and 12.14;
8. Administering asthma medication through use of a nebulizer;
9. Directing and supervising the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
10. Providing classroom instruction in areas related to health pursuant to N.J.A.C. ~~6A:9-13.3~~ **6A:9B-14.3**;



11. Reviewing and summarizing available health and medical information regarding the student and transmitting a summary of relevant health and medical information to the Child Study Team for the meeting pursuant to N.J.A.C. 6A:14-3.4(h);
12. Writing and updating, at least annually, the individualized health care plan and the individualized emergency healthcare plan for students' medical needs and instructing staff as appropriate;
13. Writing and updating, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any student who requires them;
14. Assisting in the development of and implementing healthcare procedures for students in the event of an emergency;
15. Instructing teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
16. Providing other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.

A certified school nurse who possesses the school nurse/non-instructional certificate is not authorized to teach in areas related to health pursuant to N.J.A.C. 6A:9-13.4 6A:9B-14.4.

The Board may appoint a non-certified nurse under the supervision of a certified school nurse to supplement the services of a certified school nurse in accordance with the provisions of N.J.A.C. 6A:16-2.3(c). The non-certified nurse shall be assigned to the same school building or complex as the certified school nurse pursuant to N.J.S.A. 18A:40-3.3(a) and is limited to providing services only as permitted under the non-certified nurse's license issued by the State Board of Nursing.

N.J.A.C. ~~6A:9-13.3~~ 6A:9B-14.3; ~~6A:9-13.4~~ 6A:9B-14.4; 6A:16-2.3

Adopted:



9541 STUDENT TEACHERS/INTERNS

The Board of Education encourages cooperation with colleges and universities in the education of teachers, because the public school offers an experience essential to their training, interaction with students and teachers at work in the classroom. Accordingly, the schools of this district will accept students from accredited institutions of higher learning as junior or senior student teachers/interns.

The Board, upon the recommendation of the Superintendent, shall approve student teachers/interns.

Student teachers/interns shall be assigned by the Superintendent. The Superintendent shall assign student teachers/interns throughout the district in a manner that assures that no single group of students will be subject to excessive student teacher/intern classroom hours.

Student teachers/interns shall comply with the health examination required by rules of the State Board of Education and that required for teaching staff members by this Board.

The Board of Education requires every student teacher/intern possess a county substitute credential issued in accordance with N.J.A.C. ~~6A:9-6.5~~ **6A:9B-7.1.**]

Student teachers/interns shall at all times be subject to the policies of this Board. Student teachers/interns serving in the schools of this district shall be responsible to the Principal for their conduct and to the cooperating teacher for their performance.

Students and other affiliates of educational institutions will be offered the opportunity to visit and observe our district in the course of teacher training programs and educational research projects. Such students will be treated as visitors and will be under the direct supervision of the Principal.

N.J.A.C. ~~6A:9-6.5; 6A:9-10.2~~ **6A:9A-4 et seq;**
6A:9-10.3 6A:9A-5 et seq.; 6A:9B-7.1 6A:9-10.4

Adopted: 26 August 2004
Revised: 16 January 2008



3124 EMPLOYMENT CONTRACT

The Board of Education requires that every nontenured teaching staff member employed by this district annually sign an employment contract for a term of not more than one year.

The employment contract shall include the specific title of the position to which the teaching staff member is appointed; the term for which employment is contracted, including beginning and ending dates; a full description of the certification held by the teaching staff member and the date, if any, on which certification will expire, **if applicable**; the salary at which the teaching staff member will be employed; **and** the intervals at which the salary will be paid; ~~and a provision for the termination of the contract on _____ days notice duly given by either party.~~

The employment contract will also include a provision for termination of the contract by either the teaching staff member or the Board of Education unless the teaching staff member is represented by a collective bargaining agreement and the agreement has termination provisions.

In the event that the salary entered on the written contract differs from that approved by the Board in a resolution duly adopted, the salary approved by the Board shall be the salary paid.

N.J.S.A. 18A:27-2 et seq.; 18A:28-8

N.J.A.C. ~~6A:9-5.1~~ **6A:9B-5.1**; ~~6A:9-5.2~~ **6A:9B-5.4**

Adopted: 26 August 2004

Revised: 18 May 2006

Revised:



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|--------------------------------------|---|-------------------|---|---|-----------------|
| Quarles Grades: K | Wightman's Farm Morristown, NJ Purpose: To participate in real-life experiences to enhance our unit of study for science (how things grow) children will see where pumpkins grow. | October 31, 2016 | Students: 19 Chaperones/ Teachers | Paid by Students Admission: \$7.50 each Paid by District: Nurse: <u>\$150</u> 11-000-213-100-60-102-000 Transportation: First Student <u>\$250</u> 11-000-270-512-02-220-000 <u>\$542.50</u> Overall Cost of Trip: <u>\$400</u> Final Cost to District: | <u>\$142.50</u> |
| Quarles Grades: Pre-K | Demarest Farms Hillsdale, NJ Purpose: To participate in a friendly environment to learn about science and math on how foods grow. | October 24, 2016 | Students: 17 Chaperones/ Teachers | Paid by Students Admission: \$10.00 each Paid by District: Nurse: <u>\$150</u> 11-000-213-100-60-102-000 <u>\$250</u> Transportation: First Student <u>\$570.00</u> 11-000-270-512-02-220-000 <u>\$400</u> Overall Cost of Trip: <u>\$400</u> Final Cost to District: | <u>\$170</u> |
| Quarles Grades: Pre-K | Abma's Farms Wyckoff, NJ Purpose: To participate in a friendly environment to learn about science and math on how foods grow. To see the animals that live there. | October 27, 2016 | Students: 91 Chaperones/ Teachers | Paid by Students Admission: \$12.00 each Paid by District: Nurse: <u>\$150</u> 11-000-213-100-60-102-000 <u>\$800</u> Transportation: First Student <u>\$2042.00</u> 11-000-270-512-02-220-000 <u>\$950</u> Overall Cost of Trip: <u>\$950</u> Final Cost to District: | <u>\$1092</u> |
| Quarles Grades: Pre-K | Catch Air Paramus, NJ Purpose: Students will engage appropriately in activities with students and peers. Develop gross-motor skills. | November 18, 2016 | Students: 17 Chaperones/ Teachers | Paid by Students Admission: \$15.00 each Paid by District: Nurse: <u>\$150</u> 11-000-213-100-80-102-000 <u>\$200</u> Transportation: First Student <u>\$605.00</u> 11-000-270-512-02-220-000 <u>\$350</u> Overall Cost of Trip: <u>\$350</u> Final Cost to District: | <u>\$255</u> |
| Quarles Grades: K | Demarest Farms Hillsdale, NJ Purpose: To expand learning about different fall activities, and the life cycle of pumpkins. | October 28, 2016 | Students: 30 Chaperones/ Teachers | Paid by Students Admission: \$10.00 each Paid by District: Nurse: <u>\$150</u> 11-000-213-100-80-102-000 <u>\$200</u> Transportation: First Student <u>\$650.00</u> 11-000-270-512-02-220-000 <u>\$350</u> Overall Cost of Trip: <u>\$350</u> Final Cost to District: | <u>\$300</u> |

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| Quarles Grades: K | Center for Modern Dance Education Hackensack, NJ Purpose: Students will participate in a dance class and be exposed to mix of music and creative movements. | October 28, 2016 | Students: 15 Chaperones/ Teachers | Paid by Students Admission: 11-190-100-500-02-000-000 Paid by District: Nurse: \$150 11-000-213-100-80-102-000 Transportation: First Student \$200 11-000-270-512-02-220-000 \$550.00 Overall Cost of Trip: \$550 Final Cost to District: | \$200 |
| Quarles Grades: K | Van Saun Park and Zoo Paramus, NJ Purpose: This trip will allow students the opportunity to experience farm animals first hand. Students will be exposed to real animals. | May 11, 2017 | Students: 80 Chaperones/ Teachers | Paid by Students Admission: \$3.50 each Paid by District: Nurse: \$150 11-000-213-100-60-102-000 Transportation: First Student \$400 11-000-270-512-02-220-000 \$830.00 Overall Cost of Trip: \$550 Final Cost to District: | \$280 |
| Quarles Grades: K | The Jersey Explorer Children's Museum East Orange, NJ Purpose: Background knowledge and motivation are critical to the success of students when learning to read. This trip will expose students to experience and information from the past. | November 15, 2016 | Students: 15 Chaperones/ Teachers | Paid by Students: \$7each Admission: 11-190-100-500-02-000-000 Paid by District: Nurse: \$150 11-000-213-100-80-102-000 Transportation: First Student \$285 11-000-270-512-02-220-000 \$465.00 Overall Cost of Trip: \$540 Final Cost to District: | \$105 |
| Grieco Grades: 1-3 | William Paterson University Wayne, NJ Purpose: This is a sensory friendly performance for children on the autism spectrum. | December 9, 2016 | Students: 6 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Nurse: \$150 11-000-213-100-60-102-000 Transportation: First Student \$250 11-000-270-512-05-220-000 \$448.00 Overall Cost of Trip: \$400 Final Cost to District: | \$48 |

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| Grieco Grades: 1-3 | William Paterson University Wayne, NJ Purpose: This is a sensory friendly performance for children on the autism spectrum. | March 22, 2017 | Students: 6 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Nurse: \$150 11-000-213-100-60-102-000 Transportation: First Student \$225 11-000-270-512-05-220-000 \$423.00 Overall Cost of Trip: \$375 Final Cost to District: | \$48 |
| Grieco Grades: 3 | Bergen Performing Arts Center Englewood, NJ Purpose: Exposure to theater and experience to a performance of an on-level story. | May 9, 2017 | Students: 220 Chaperones/ Teachers | Paid by Students Admission: \$9.25 each Paid by District: Nurse: \$150 11-000-213-100-60-102-000 Transportation: Walking \$0 Overall Cost of Trip: \$2185.00 Final Cost to District: \$150 | \$2035 |
| Grieco Grades: 3 | Central Park Zoo New York, NY Purpose: To enhance the third grade curriculum and provide the students the opportunity to see the real life animals. | November 11, 2016 | Students: 203 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Nurse: \$150 11-000-213-100-60-102-000 Transportation: First Student \$2400 11-000-270-512-05-220-000 \$4719.00 Overall Cost of Trip: \$2550 Final Cost to District: | \$2169 |
| Grieco Grades: 2 | Turtle Back Zoo West Orange, NJ Purpose: Students will look at more than 100 different species of native and exotic animals from five continents. Sea lion, Penguin Coast, Southeast Asia and Wolf Woods prairie dogs exhibits. | June 15, 2017 | Students: 225 Chaperones/ Teachers | Paid by Students Admission: \$10 each Paid by District: Nurse: \$150 11-000-213-100-60-102-000 Transportation: First Student \$1250 11-000-270-512-05-220-000 \$3650.00 Overall Cost of Trip: \$1400 Final Cost to District: | \$2250 |
| Grieco Grades: 2 | Demarest Farms Hillsdale, NJ Purpose: To explore the farm and have a fun-filled day that celebrates the Fall Season. | October 26, 2016 | Students: 225 Chaperones/ Teachers | Paid by Students Admission: \$10.00 each Paid by District: Nurse: \$150 11-000-213-100-60-102-000 Transportation: District Bus \$1250.00 11-000-270-512-05-220-000 Overall Cost of Trip: \$3650 Final Cost to District: | \$2250 |

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| Grieco Grades: 1 | Bergen Performing Arts Center Englewood, NJ Purpose: Exposure to theater and to experience a performance of an on-level story. | February 15, 2017 | Students: 229 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Nurse: 11-000-213-100-60-102-000 Transportation: First Student 11-000-270-512-05-220-000 Overall Cost of Trip: Final Cost to District: | <u>\$2257</u> <u>\$150</u> <u>\$600</u> <u>\$3007.00</u> <u>\$750</u> |
| Grieco Grades: 1 | Liberty Science Center Jersey City, NJ Purpose: To explore science topics and participate in hands-on experience. | December 9, 2016 | Students: 229 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Nurse: 11-000-213-100-67-102-000 Transportation: First Student 11-000-270-512-05-220-000 Overall Cost of Trip: Final Cost to District: | <u>\$3353</u> <u>\$150</u> <u>\$1770</u> <u>\$5273.00</u> <u>\$1920</u> |
| McCloud Grades: 4 | Public Library Englewood, NJ Purpose: To reintroduce students to town resources. | October 25 & 26 Nov.15 &16 Mar. 4&15, 2016 | Students: 219 Chaperones/ Teachers | Paid by District: Nurse: 11-000-213-100-60-102-000 Overall Cost of Trip: Final Cost to District: | <u>\$600</u> <u>\$600.00</u> <u>\$600</u> |
| McCloud Grades: 4 | Waterloo Village Stanhope, NJ Purpose: To allow students to explore and learn about the earliest inhabitants of NJ. To experience the Lenape culture and traditions and how they lived back then. | Nov.1 & 2, 2016 | Students: 219 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Nurse: 11-000-213-100-60-102-000 Transportation: First Student 11-000-270-512-03-220-000 Overall Cost of Trip: Final Cost to District: | <u>\$2490</u> <u>\$300</u> <u>\$2190</u> <u>\$4980.00</u> <u>\$2490</u> |
| McCloud Grades: 5 | Phillipsburg Manor Sleepy Hollow, NY Purpose: Students will learn about the interconnected roles of enslaved Africans, Anglo-Dutch landowners and tenant farmers. | Nov.29, 30 & Dec. 1, 2016 | Students: 200 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Nurse: 11-000-213-100-80-102-000 Transportation: First Student 11-000-270-512-03-220-000 Overall Cost of Trip: Final Cost to District: | <u>\$1200</u> <u>\$150</u> <u>\$1245</u> <u>\$2595.00</u> <u>\$1395</u> |

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| DMHS/JDMS Grades: 8-12 | Madison Square Garden New York, NY Purpose: To perform the National Anthem for the College 2K Classic Basketball Tournament. | November 17, 2016 | Students: 100 Chaperones/ Teachers | Paid by District: Transportation: First Student 11-000-270-512-20-221-000 Overall Cost of Trip: Final Cost to District: | <u>\$600</u> <u>\$600.00</u> <u>\$600</u> |
| DMHS/JDMS Grades: 8-12 | 6 ABC Thanksgiving Day Parade Philadelphia, PA Purpose: Marching band will be performing. | November 24, 2016 | Students: 170 Chaperones/ Teachers | Paid by District: Admission: 11-190-100-610-60-224-000 Meals 11-401-100-500-200-000-000 Nurse: 11-000-213-100-80-102-000 Transportation: Coach 11-000-270-512-03-220-000 Overall Cost of Trip: Final Cost to District: | <u>\$4375</u> <u>\$4420</u> <u>\$150</u> <u>\$3920</u> <u>\$12865.00</u> <u>\$12865.00</u> |
| DMAE Grades: 11 & 12 | Ramapo College of New Jersey Ramapo, NJ Purpose: Campus Tour and information session. | March 1, 2017 | Students: 45 Chaperones/ Teachers | Paid by District: Transportation: First Student 11-000-218-500-98-000-000 11-000-218-500-20-000-000 Overall Cost of Trip: Final Cost to District: | <u>\$275</u> <u>\$275.00</u> <u>\$275</u> |
| DMAE Grades: 11 & 12 | Berkeley College Paramus, NJ Purpose: Campus Tour and information session. | December 7, 2016 | Students: 30 Chaperones/ Teachers | Paid by District: Lunch: Berkeley Transportation: Berkeley Overall Cost of Trip: Final Cost to District: | <u>\$0</u> <u>\$0</u> <u>\$0</u> <u>\$0</u> |
| DMAE Grades: 11 & 12 | The Malcolm Bernard HBCU College Fair Newark, NJ Purpose: To obtain information on different colleges. | November 17, 2016 | Students: 50 Chaperones/ Teachers | Paid by District: Transportation: First Student 11-000-218-500-98-000-000 11-000-218-500-20-000-000 Overall Cost of Trip: Final Cost to District: | <u>\$295</u> <u>\$295.00</u> <u>\$295</u> |
| DMAE Grades: 10 & 11 | National Association of Colleges Admissions Counselors Fair Meadowlands Secaucus, NJ Purpose: To obtain information on different colleges. | April 26, 2017 | Students: 50 Chaperones/ Teachers | Paid by District: Transportation: First Student 11-000-218-500-98-000-000 11-000-218-500-20-000-000 Overall Cost of Trip: Final Cost to District: | <u>\$250</u> <u>\$250.00</u> <u>\$250</u> |
| DMHS Grades: 11 & 12 | Bergen Community College Paramus, NJ Purpose: To attend progressive male leadership conference. | April 6, 2017 | Students: 30 Chaperones/ Teachers | Paid by District: Sub: 11-140-100-101-80-102-000 Transportation: BCC Overall Cost of Trip: Final Cost to District: | <u>\$100</u> <u>\$0</u> <u>\$100.00</u> <u>\$100</u> |

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| DMHS Grades: 11 & 12 | Rebeka Verea Symposium Cliffside Park, NJ Purpose: This is an annual educational symposium targeting seniors and juniors that have drivers ed. Educating teens about the dangers of driving. Foundation donates money to Project Graduation. | April 24, 2017 | Students: 20 Chaperones/ Teachers | Paid by District: Sub: 11-140-100-101-80-102-000 <u>\$100</u> Transportation: 11-00-270-512-98-221-000 <u>\$115</u> Overall Cost of Trip: <u>\$215.00</u> Final Cost to District: <u>\$215</u> | |
| DMAE Grades: 11 & 12 | Sterling Hill Mining Museum Ogdensburg, NJ Purpose: To expose Earth Science students to the mining history of New Jersey and to learn about rocks identity. | November 15, 2016 | Students: 60 Chaperones/ Teachers | Paid by Students Admission: Fundraiser DMHS Alumni Educational Alliance Paid by District: Sub: 11-140-100-101-60-102-000 <u>\$600</u> Transportation: First Student 11-000-270-512-20-221-000 <u>\$730</u> Overall Cost of Trip: <u>\$2094.00</u> Final Cost to District: <u>\$600</u> | <u>\$764</u> |
| A@E Grades: 9-12 | Rutgers Busch Student Center Piscataway, NJ Purpose: To attend the NJ Health Occupation Student Association Fall Leadership Conference. | November 14, 2016 | Students: 5 Chaperones/ Teachers | Paid by Students Admission: \$30.00 each 11-190-100-500-98-000-000 <u>\$60</u> Paid by District: Sub: 11-140-100-101-80-102-000 <u>\$200</u> Transportation: District Bus 11-000-270-512-98-220-000 <u>\$259.90</u> Overall Cost of Trip: <u>\$669.90</u> Final Cost to District: <u>\$519.90</u> | <u>\$150</u> |
| DMAE Grades: 9-12 | University of Connecticut Model UN Conference Storrs, CT Purpose: To provide students an academic simulation of the United Nations that aim to educate participants about current events. | November 4-6, 2016 | Students: 17 Chaperones/ Teachers | Paid by Students Admission: \$72.06 each <u>\$1225</u> Accommodation: \$93.50 each <u>\$1620</u> Transportation: \$47.06 each <u>\$800</u> First Student Paid by District: Sub: 11-000-213-101-80-102-000 <u>\$220</u> Overnight: 11-140-100-101-67-103-000 <u>\$440</u> Overall Cost of Trip: <u>\$4305.00</u> Final Cost to District: <u>\$660</u> | |

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| A@E Grades: 9-12 | PCTI Wayne, NJ Purpose: NJ Health Occupation Student Association (HOSA) Regional Conference. | January 14, 2017 | Students: 46 Chaperones/ Teachers | Paid by Students Admission: \$30.00 each Paid by District: Transportation: District Bus 11-000-270-512-98-220-000 Overall Cost of Trip: Final Cost to District: | <u>\$1380</u> <u>\$230</u> <u>\$1610.00</u> <u>\$230</u> |
| DMAE Grades: 9 | NJ State House Trenton, NJ Purpose: Students will visit the State House and learn about the lawmaking process. | December 8, 2016 | Students: 30 Chaperones/ Teachers | Paid by District: Sub: 11-140-100-101-80-102-000 Perkins Grant Transportation: 20-364-200-500-66-000-000 Overall Cost of Trip: Final Cost to District: | <u>\$220</u> <u>\$365</u> <u>\$585.00</u> <u>\$585</u> |
| DMAE Grades: 9-12 | Bergen County Courthouse Hackensack, NJ Purpose: Students will visit the Bergen County Justice Center and sit in on trials. | January 4, 11, 18, 2017 | Students: 15-20 Chaperones/ Teachers | Paid by District: Perkins Grant Transportation: 20-364-200-500-66-000-000 Overall Cost of Trip: Final Cost to District: | <u>\$315</u> <u>\$315.00</u> <u>\$315</u> |
| DMAE Grades: 10 | FDR Presidential Library & Museum Hyde Park, NY Purpose: Students will visit the boyhood, adulthood and presidential home of Franklin Delano Roosevelt. | June 1, 2017 | Students: 100 Chaperones/ Teachers | Paid by District: Sub: 11-140-100-101-80-102-00 Transportation: First Student 11-000-270-512-98-22-000 Overall Cost of Trip: Final Cost to District: | <u>\$550</u> <u>\$900</u> <u>\$1450.00</u> <u>\$1450</u> |
| DMAE Grades: 11 & 12 | Meadowlands Environment Center Lyndhurst, NJ Purpose: Students introduced with solving environmental scenario. | May 30, 2017 | Students: 20 Chaperones/ Teachers | Paid by Students Admission: Fundraiser DMHS Alumni Educational Alliance Paid by District: Sub: 11-140-100-101-80-102-000 Transportation: First Student 11-000-270-512-20-221-000 Fundraiser DMHS Alumni Educational Alliance Overall Cost of Trip: Final Cost to District: | <u>\$400</u> <u>\$200</u> <u>\$275</u> <u>\$875.00</u> <u>\$200</u> |
| A@E Grades: 9-12 | Union County Technical School Scotch Plains, NJ Purpose: NJ Health Occupation Student Association (HOSA) State Conference | March 18 & 19, 2017 | Students: 30 Chaperones/ Teachers | Paid by Students Admission: 11-190-100-500-98-000-000 Paid by District: Transportation: District Bus 11-000-270-512-98-220-000 Overall Cost of Trip: Final Cost to District: | <u>\$900</u> <u>\$60</u> <u>\$500.80</u> <u>\$1460.80</u> <u>\$560.80</u> |

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| A@E Grades: 9 | NYCSEF Finals Rounds-American Museum of Natural History New York, NY Purpose: Memorable learning experience for students exposing them to science fair competition. | March 28, 2017 | Students: 30 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Sub: 11-140-100-101-80-102-000 Transportation: First Student 11-000-270-512-20-221-000 Overall Cost of Trip: Final Cost to District: | <u>\$360</u> <u>\$330</u> <u>\$425</u> <u>\$1115.00</u> <u>\$755</u> |
| A@E Grades: 10, 12 | New Jersey Botanical Gardens Ringwood, NJ Purpose: Exposing students to first-hand knowledge of composition and variation within plant species through observation of formal gardens. | May 12, 2017 | Students: 16 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Sub: 11-140-100-101-80-102-000 Transportation: First Student 11-000-270-512-20-221-000 Overall Cost of Trip: Final Cost to District: | <u>\$112</u> <u>\$220</u> <u>\$345</u> <u>\$677.00</u> <u>\$565</u> |
| DMAE Grades: 11-12 | Six Flags Jackson, NJ Purpose: Physics Day Academic Event | May 26, 2017 | Students: 165 Chaperones/ Teachers | Paid by Students Admission: \$30.99 each Trans: \$19.09 each Coach Paid by District: Sub: 11-140-100-101-80-102-000 Overall Cost of Trip: Final Cost to District: | <u>\$5113.35</u> <u>\$3149.85</u> <u>\$400</u> <u>\$8663.20</u> <u>\$400</u> |
| A@E Grades: 11 | Liberty Science Center –Live from Surgery Jersey City, NJ Purpose: To gain knowledge on the system of the human body by observing a live surgery. | May 10, 2017 | Students: 30 Chaperones/ Teachers | Paid by Students Admission: Paid by District: Sub: 11-140-100-101-80-102-000 Transportation: First Student 11-000-270-512-20-221-000 Overall Cost of Trip: Final Cost to District: | <u>\$825</u> <u>\$330</u> <u>\$300</u> <u>\$1455.00</u> <u>\$630</u> |
| DMAE Grades: 10-11-12 | Cool Kids Trip BCC & McCloud Paramus, NJ Purpose: Exposing students to positive role model professional athletes. | 3 days – BCC 3 days- McCloud Dates to be determined. | Students: 50 Chaperones/ Teachers | Paid by District: Sub: 11-140-100-101-80-102-000 Transportation: First Student 11-000-270-511-98-000-000 Overall Cost of Trip: Final Cost to District: | <u>\$330</u> <u>\$600</u> <u>\$930.00</u> <u>\$930</u> |

Englewood Board of Education

BYLAWS
0167/page 1 of 2
Public Participation in Board Meetings
Mar 16

[See POLICY ALERT Nos. 181, 197 and 208]

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, **municipality** place of residence, and group affiliation, if **applicable** appropriate;
2. Each statement made by a participant shall be limited to **(three)** 3 minutes' duration;]
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, **questions, or inquiries** shall be directed to the presiding officer; **and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member** ~~no participant may address or question Board members individually;~~



Englewood Board of Education

BYLAWS

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Public Participation in Board Meetings

5. The presiding officer may:
- a. Interrupt, warn, **and/or** terminate a participant's statement, **question, or inquiry** when ~~it the~~ statement is too lengthy; abusive, obscene, or irrelevant;
 - b. **Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;**
 - cb. Request any **person** ~~individual~~ to leave the meeting when that person does not observe reasonable decorum;
 - de. Request the assistance of law enforcement officers in the removal of a disorderly person when **that person prevents or that person's conduct disrupts a meeting with an act that obstructs or** interferes with the orderly progress of the a meeting;
 - ed. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting ~~as to warrant such action;~~ and
 - fe. Waive these rules when necessary for the protection of privacy or **to maintain an the orderly operation of the Board meeting** ~~efficient administration of the Board's business.~~

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Adopted: 28 February 2002

Revised: 26 September 2002

Revised: 26 February 2009

Revised:



Englewood Board of Education

OPERATIONS
8454/page 1 of 4
Management of Pediculosis
Jun 16

[See POLICY ALERT No. 209]

8454 MANAGEMENT OF PEDICULOSIS

The Board of Education recognizes the need to maintain a healthy learning environment for all children in the school district. One way to maintain this healthy learning environment is to manage pediculosis, a condition of a person having head lice. Head lice are very small insects that have claws that cling to hair and spend their entire life cycle on the heads of people. Head lice do not spread any diseases and having head lice is not prevented by personal or household cleanliness, use of shampoos, or length of hair. All social and economic groups can be affected by head lice. Because it is very difficult to totally prevent head lice infestations in schools where children come into close head-to-head contact with each other frequently, the Board of Education authorizes appropriate steps to manage pediculosis.

A student who is found to have active head lice will not be permitted to attend school until there are no active lice in the student's hair, proof of treatment has been provided to the nurse, and until all live and/or dead head lice are removed from the student's hair as confirmed by an examination by the school nurse.

The presence of nits (the eggs of lice) will prohibit a child from attending school until the parent has provided proof of treatment to the school nurse and there is no evidence of nits in the student's hair.]

The Board recognizes parents have the primary responsibility for the detection and treatment of head lice and school staff members will work in a cooperative and collaborative manner to assist all families in managing pediculosis. The school nurse will compile a Management of Pediculosis Information Packet. The Board of Education's Management of Pediculosis Information Packet and this Policy will be provided to parents of children identified with active head lice or nits and be made available to all parents upon request. The Information Packet will include information about identifying, treating, and managing pediculosis.



Englewood Board of Education

OPERATIONS

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Management of Pediculosis

If the school nurse determines a student has active head lice or nits, the parent shall be notified by the school nurse as soon as reasonably possible. The parent will be provided a copy of the district's Management of Pediculosis Information Packet and this Policy. The school nurse will advise the parent that prompt treatment of active head lice and/or nits is in the best interest of their child and treatment shall be required before the student can return to school. The school nurse will determine to send the child home or have the child remain at school for the remainder of the school day based on the comfort of the child, the degree of the infestation, and the likelihood of the spread of head lice to other students. If the school nurse cannot contact the parent a letter from the school nurse informing the parent of the presence of active head lice or nits will be sent home with the student. In the event the parent cannot be reached on the day it is determined their child has active head lice or nits, the parent will be required to contact the school nurse the next school day to review the Board Policy, the Management of Pediculosis Information Packet, and treatment options.

The following action will be taken to prevent the spread of head lice in district schools:

1. Grades Kindergarten through Four – When a single case of active head lice has been identified by the school nurse, parents of all children in a class will be notified by the school nurse. The Principal will send home a copy of a Head Lice Alert Notice, the school district's Management of Pediculosis Information Packet, and this Policy to all parents of children in the class.
 - a. The information provided to parents will clearly notify parents that treatment should only be performed on their child if active head lice or nits are found in their child's scalp and treatment should not be applied as a preventative measure. This notification will inform parents they are expected to notify the school nurse if they find active head lice or nits in their child's scalp. The school nurse will perform a head check of any student if requested by the parent.
 - b. The school nurse will perform head checks of all students in a classroom where there are three or more active head lice cases or nits in the same classroom within a two week period.



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Management of Pediculosis

2. Grades Five through Eight – When a single case of active head lice has been identified by the school nurse, parents of children in a class or on a team may be sent a Head Lice Alert Notice, the school district's Management of Pediculosis Information Packet, and this Policy at the discretion of the Principal or designee and the school nurse. Parents may request information regarding head lice from the school nurse. The school nurse will perform a head check of any student if requested by the parent.
3. Grades Nine through Twelve – When a single case of active head lice has been identified by the school nurse, parents of children in a class or on a team may be sent a Head Lice Alert Notice, the school district's Management of Pediculosis Information Packet, and this Policy at the discretion of the Principal or designee and the school nurse. Parents may request information regarding head lice from the school nurse. The school nurse will perform a head check of any student if requested by the parent.]

When a case of active head lice has been identified by the school nurse, the school nurse shall perform a head check of any of the infested student's siblings in the school. If a sibling(s) attends a different school in the district, the school nurse in the sibling's school will be notified and the school nurse may conduct a head check of the sibling(s). In addition, anytime the school nurse has identified active head lice, the school nurse may conduct a head check of other students in the school who are most likely to have had head-to-head contact with the infested child. All other students to be checked shall be identified by the school nurse in consultation with the school administration. Parental approval shall be obtained by the Principal or designee or school nurse.]

Each school in the district will make available to parents the district's Management of Pediculosis Policy.

All school staff members will maintain a sympathetic attitude and will not stigmatize and/or blame families who experience difficulty with control measures. All school staff members will act responsibly and respectfully when dealing with members of the school and broader community regarding issues of head lice.



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Management of Pediculosis

Each school in the district will educate and encourage children and parents to learn about head lice in an attempt to remove any stigma or to prevent any harassment, intimidation, and bullying associated with this issue. Any instances of harassment, intimidation, and bullying shall be reported and investigated in accordance with the provisions of the district's Harassment, Intimidation, and Bullying Policy.

A student excluded from school for reasons outlined in this Policy shall be re-admitted only upon the examination and approval of the Principal or designee and the school nurse. The examination for re-admittance to school by the school nurse may be, but is not required to be, in the presence of the student's parent.

Cases of active head lice will be recorded by the school nurse in each school for the purpose of tracking incident rates and mandatory reporting of outbreaks will be done according to the New Jersey Department of Health criteria for reporting outbreaks.

Adopted:



0168 RECORDING BOARD MEETINGS

The Board of Education directs the creation and maintenance of an official record of the formal proceedings of the Board and will permit the unofficial recording of Board meetings in accordance with this Bylaw.

Minutes

The Board shall keep reasonably comprehensible minutes of all its meetings showing the time and place, the members present, the subject considered, the actions taken, the vote of each member, information sufficient to explain the actions taken, and any other information required to be shown in the minutes by law.

Minutes of public meetings shall be public records signed by the Board Secretary and filed in the Board Secretary's office in a minute book as the permanent record of the acts of this Board.

Minutes of executive meetings shall be filed in the Board Secretary's office in a place separate from the minute book until the time, if any, when the proceedings may be made public. At that time, the minutes shall be public records and shall be filed in the regular minute book.

The Board Secretary shall provide each Board member with a copy of the minutes prior to Board approval.



POLICY

SCHOOL DISTRICT BOARD OF EDUCATION

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Recording Board Meetings

The recording shall be permanently preserved as a governmental record in accordance with the Open Public Records Act.

Recording by the Public

A member of the public may record the proceedings of a public meeting of the Board provided the audio or video recording process complies with reasonable guidelines as outlined in this Bylaw. These guidelines are adopted to ensure the recording of the public meeting does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of audio or video recording devices by members of the public to record public meetings.

Prior notice to audio or video record a public meeting is not required provided the person operates the recording device while sitting in the area designated by the Board for public seating. The recording of a meeting from this area shall not obstruct or distract any member of the public from observing and listening to the proceedings of the meeting. If the recording is obstructing the view or is distracting to members of the public, the presiding officer or designee will require the person recording the meeting to relocate to another area of the meeting room.



POLICY

SCHOOL DISTRICT BOARD OF EDUCATION

BYLAWS

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Recording Board Meetings

In the event a member of the public wants or needs to audio or video record a public meeting from an area other than the area designated for public seating, the person shall provide notice of such request to the Board Secretary in advance of the meeting. The Board Secretary or designee shall review the recording guidelines outlined in this Bylaw with the person requesting to record the meeting.

Any member of the public wanting to use a recording device from an area other than the area designated for public seating must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer or designee. Prior to the meeting, the presiding officer or designee will determine the location of each recording device so each video recording device can record the meeting with an unobstructed view and each audio recording device can record a meeting so the speakers and meeting proceedings can be properly recorded. The location of any recording device operated from an area other than the area designated for public seating will be in an area of the meeting room that is not distracting or obtrusive to Board members, members of the public, or the orderly operation of the meeting. Any recording device used outside the area designated for public seating shall be located within a similar distance from the Board as the public seating area. The presiding officer or designee shall determine when the number of recording devices used outside the area designated for public seating interferes with the conduct of a Board meeting and may order that an interfering recording device be removed or relocated.

Additional lighting shall not be used unless approved by the presiding officer or designee prior to the meeting. All recording devices and any related equipment must be battery operated or operational without the use of district electricity as the district will not permit such equipment to be connected to the school district's electrical service.

The presiding officer or designee shall determine if a recording device interferes with the conduct of a Board meeting and may order that an interfering device be relocated.

N.J.S.A. 10:4-14

Adopted:



8441 CARE OF INJURED AND ILL PERSONS (M)

M

The Board of Education ~~directs the Superintendent to~~ **will** provide ~~for the~~ prompt and appropriate medical attention for students, staff members, or visitors who are injured or become ill on school **grounds premises** or **during a** at school sponsored events, **activity, or field trip**.

Any injury or illness shall be reported immediately to the school nurse or, in the absence of the school nurse, the Building Principal **or designee**, ~~who will determine whether an emergency exists~~. Immediate steps may be taken as necessary to remove the injured or ill person from ~~imminent danger and/or to prevent exacerbation of the injury or illness disability~~. **Basic Routine** first aid ~~will may~~ be administered by district personnel as necessary to ensure the safety and comfort of the injured or ill person **until the school nurse or other medical professional arrives on the scene**.

The parent(s) ~~or legal guardian(s)~~ of an injured or ill student and, if necessary, the family of an injured or ill staff member or adult visitor will be notified promptly ~~and tactfully~~ of the injury or illness **and the ongoing health status of the injured or ill person**. If the school nurse or school **physician medical inspector** or, in the absence of both, the Principal **or designee**, determines ~~that~~ the injured or ill person should **receive** ~~be removed from school for rest and/or treatment at home or for a medical examination from consultation with a~~ **their medical professional private physician**, the parent(s) ~~or legal guardian(s)~~, or family member ~~will shall~~ be required to remove the injured or ill person from the school or school event or activity ~~requested to provide transportation~~. **In the event a serious health emergency occurs on school grounds or during a school sponsored event, activity, or field trip, emergency medical assistance will be contacted.**

In the event it is determined by the school nurse and/or a medical professional that a student shall be immediately transported to a hospital or other emergency medical facility, a school staff member, if a parent or their designee is not on the scene, shall accompany the student to a hospital or other emergency medical facility.



Optional

~~[A team of school district employees shall be assembled by the Principal in each school building and shall be trained and annually retrained in first aid procedures. Both the initial training of first aid team members and annual refresher courses will be at Board expense. The names of the first aid team members will be submitted to the Superintendent and distributed to all employees assigned to the school building. First aid team members shall assist the school nurse and may administer first aid in the absence of the school nurse.]~~

~~In a serious emergency requiring immediate medical attention, an ambulance may be summoned for transportation to a hospital or the school nurse may drive the injured or ill person to the hospital.~~

The **school nurse(s)** Superintendent shall, in consultation with the school **physician**, medical inspector and school nurse, **will develop** prepare standing orders **basic emergency first aid procedures** for the emergency treatment of **an injury injuries or illness in the event a school staff member may be in the position to provide emergency first aid until the school nurse or other medical professional arrives on the scene** and disabilities by the school nurse and regulations for the handling of injured and ill persons by all other school employees. All district personnel will be briefed annually on the regulations governing the handling of injured and ill persons.

Injuries and disabilities that occur in the course of the athletic program are subject to the provisions of Policy No. 2431 and implementing regulations. Student disabilities attributable to substance abuse will be handled in accordance with Policy No. 5530. Injuries that occur in the course of school bus transportation will be handled in accordance with regulations implementing Policy No. 8630.

N.J.S.A. 18A:40-3

N.J.A.C. 6A:16-1.4(a)1; 6A:16-1.4(a)2; 6A:16-1.4(a)3 **6A:16-2.1(a)4**

Adopted: 28 August 2006

Revised:



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Care of Injured and Ill Persons

Jun 16

M

[See POLICY ALERT Nos. 117 and 209]

R 8441 CARE OF INJURED AND ILL PERSONSA. **Injuries and/or Illness Requiring Immediate Attention**

These regulations apply when a ~~person~~ student, staff member, or visitor, **or other person** on school grounds premises or **during** ~~in the course of~~ a school-sponsored event, **activity**, or field trip is injured or becomes suddenly ill. ~~A The school staff member or other responsible adult present who takes charge should act quickly but not hastily~~ **shall take charge under these circumstances until the school nurse or another medical professional arrives on the scene.**

1. The injury or illness shall be reported immediately to the school nurse or, in the absence of the school nurse, to the Principal **or designee**. ~~The report may be made directly (over an intercom) or by another adult or by a student messenger.~~
2. If it is clearly evident that the illness or injury is serious **and immediate medical attention may be required**, emergency medical assistance shall be immediately summoned by a telephone call to 911.
3. The **injured or ill person** ~~victim~~ shall be examined for **any obvious injuries or health problems** ~~breathing obstructions, bleeding, and broken bones.~~
4. The **injured or ill person** ~~victim~~ shall be checked for the presence of a necklace or bracelet that identifies a particular medical problem ~~such as diabetes or epilepsy.~~
5. The **injured or ill person** ~~victim~~ **shall** ~~will~~ not be moved, except as may be absolutely necessary to remove the person from a dangerous environment. ~~If necessary, furniture or equipment will be moved to permit space around the victim.~~



6. The **injured or ill person** ~~victim~~ should be made as comfortable as possible, without moving him/her, ~~by loosening binding clothing and providing warm coverings.~~
7. No food or liquid should be given to the ~~victim~~ **injured or ill person** except on the orders of **the school nurse or another a medical health** professional.
8. The **injured or ill person** ~~victim shall~~ should be informed when **emergency medical assistance has been contacted** ~~calmed with assurances that he/she is receiving or is about to receive aid.~~

B. Emergency First Aid Procedures

1. **The school nurse or other medical professional will administer emergency first aid to an injured student, staff member, or visitor.**
2. **In the event the school nurse or other medical professional is not available or before the school nurse or other medical professional arrives, the school staff member or other adult in charge may administer basic first aid to the injured or ill person until the school nurse or other trained medical professional arrives.**
 - a. **The school nurse will develop, in consultation with the school physician, basic emergency first aid procedures in the event a school staff member may be in the position to provide emergency first aid to an injured or ill person until the school nurse or other medical professional arrives on the scene.**
 - b. **The school nurse will make such basic emergency first aid procedures available to school staff members.**

~~The school nurse shall administer the following emergency first aid procedures, as appropriate to the victim's illness or injury. If the school nurse or other health professional is not available or cannot be summoned quickly or the victim's illness or injury is so serious as to warrant immediate attention, these first aid procedures may be followed by the responsible adult present.~~



~~1. ALLERGIC REACTIONS~~

~~The victim may show sudden blotchy swelling of the skin (hives) and mucous membranes, difficulty in breathing, wheezing, increased pulse rate, nausea, abdominal cramps, vomiting, fall in blood pressure with weak pulse.~~

~~The use of a single dose auto-injector for epinephrine may be indicated. The school nurse or trained teacher shall decide whether or not to administer the appropriate dose.~~

~~In a severe allergic (anaphylaxis) reaction, the victim should be taken immediately to hospital emergency services or a doctor's office.~~

~~2. BLEEDING, SEVERE~~

~~a. Apply direct pressure with a sterile compress, if available; if no compress is available, the gloved or otherwise protected hand or fingers may be used until a compress can be obtained.~~

~~b. Unless there is evidence of a fracture, a severe wound of the hand, neck, arm, or leg should be elevated above the level of the victim's heart.~~

~~c. Apply pressure on the supplying artery if severe bleeding does not stop after application of direct pressure plus elevation.~~

~~d. A tourniquet may be used only for a severe, life threatening hemorrhage that cannot be controlled by other means. The decision to use a tourniquet may be made only by a health professional.~~

~~3. BREATHING OBSTRUCTION~~

~~a. Tilt the victim's head, clear the airway, and begin mouth-to-mouth or mouth-to-nose breathing immediately.~~

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- ~~Initially, give four quick, full breaths without allowing the lungs to fully deflate between each breath.~~
- b. ~~Maintain the head tilt and look, listen, and feel for exhalation of air. Check the carotid pulse for at least five but no more than ten seconds.~~
- c. ~~If there is no pulse and no breathing, cardiopulmonary resuscitation (CPR) should be commenced by a person trained to give CPR.~~
- d. ~~If there is a pulse but no breathing, mouth-to-mouth breathing should be continued until the victim breathes spontaneously.~~

4. ~~BURNS, MAJOR~~

~~The victim has sustained a second or third-degree burn, i.e. has burned the epidermis and underlying dermis and perhaps underlying tissues, possibly over a large area; the skin will appear red and blistered or, in a very serious burn, white or blackened.~~

- a. ~~If the burn was caused by exposure to a chemical,~~
 - (1) ~~Flush the affected area under cool running water for at least fifteen minutes;~~
 - (2) ~~Apply any first aid measures specified on the chemical container;~~
 - (3) ~~Cover the burn with a cool, wet dressing; and~~
 - (4) ~~Take the victim to hospital emergency services.~~
- b. ~~If the burn is a second degree burn that covers an area less than two or three inches across,~~
 - (1) ~~Rinse the burn with cool water and gently wash and rinse the burned area;~~

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- ~~(2) — Spray with an antiseptic spray and cover with a sterile dressing;~~
- ~~(3) — Do not apply ointments, petroleum jelly, margarine, grease, oil, or butter; and~~
- ~~(4) — Do not break blisters to avoid the risk of infection.~~
- ~~c. — If the burn affects an area more than two or three inches across or is a third degree burn;~~
 - ~~(1) — Immerse the burned area in cold water or apply cold compresses to the affected area to bring skin temperature back to normal, and~~
 - ~~(2) — Wrap the victim loosely in a clean sheet and transport him/her to hospital emergency services or, if the burn affects more than ten percent of the body, to a specialized burn facility.~~

5. — CONCUSSION

~~The victim may be dazed or unconscious, bleed from mouth, nose or ears; have rapid but weak pulse; have eye pupils unequal in size; complain of headache and dizziness; be nauseated or vomiting;~~

- ~~a. — Keep victim lying down and warmly covered.~~
- ~~b. — Ice may be applied to head.~~
- ~~c. — Medical attention must be sought to determine extent of injury.~~

6. — CONVULSION OR SEIZURE

- ~~a. — Protect the victim from self-injury by lying him/her down, preferably on a padded surface, and loosen his/her clothing.~~

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- b. — Turn the victim's head to one side to keep the airway open and permit saliva to flow out of the mouth. If possible, place a rolled up handkerchief or other soft object (not a hard object) between the upper and lower teeth. Do not place a finger in the victim's mouth or try to force open the victim's clenched jaws.
- e. — Do not restrain the victim unless gentle restraint is necessary to prevent self-injury.
- d. — If vomiting occurs, turn the head so that vomitus is expelled from the mouth and is not inhaled.
- e. — If the seizure continues for more than a few minutes or recurs in a short time, summon an ambulance.

7. — INSULIN SHOCK

The victim may have a sudden onset of weak, drowsy appearance; moist and pale skin; drooling; intense hunger; vision disturbance; normal or shallow respirations; full and pounding pulse; irritability;

- a. — Administer some kind of carbohydrate, which can be in the form of sugar, fruit juice, candy, sugared soda pop (not artificially sweetened). If the victim has lost consciousness, honey or granulated sugar should be placed under the victim's tongue.
- b. — After symptoms have subsided (in ten to fifteen minutes), offer the victim a food snack.
- c. — If the symptoms do not subside, the victim should be taken to a hospital emergency service.

8. — DIABETIC COMA

The victim may have an extremely ill appearance, dry flushed skin, intense thirst, exaggerated respiration with hunger for air, weak and rapid pulse, dimming of vision, and acetone or fruity odor on breath. A person in diabetic coma must be taken immediately to a hospital emergency service.

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9. ~~HEAT EXHAUSTION~~

~~The victim may have pale, clammy skin, rapid and weak pulse, weakness, headache, nausea, cramps of abdomen or limbs.~~

- ~~a. The victim should lie down with his/her head lower than the body.~~
- ~~b. The victim should be protected from chilling.~~
- ~~c. If the symptoms do not subside, the victim should be taken to a hospital emergency service.~~

10. ~~POISONING~~

- ~~a. Contact the Poison Control Center by calling 911 for instructions. Be prepared to give information regarding the substance and amount ingested and the state of the victim.~~
- ~~b. If the Poison Control Center cannot be consulted and the poison can be identified with certainty and its original container is available, administer the antidote specified on the container in the method and dosage recommended and seek medical assistance.~~
- ~~c. If the poison is unknown, dilute the poison by requiring the victim to drink quantities of water or milk.~~
- ~~d. If the poison is not corrosive or a petroleum product (see paragraph B10e) and the victim is not unconscious, induce vomiting by:

 - ~~(1) Administering one to two tablespoons of Ipecac Syrup followed by water, or~~
 - ~~(2) Inserting a spoon handle or finger in the victim's throat to produce a gag reflex.~~~~

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- ~~e. If the poison is a corrosive substance (drain cleaner, lye, bleach, or other acid or alkali product) or a petroleum product, do not induce vomiting. Burns on or in the mouth may indicate a corrosive substance and a smell of petroleum on the victim's breath indicates a petroleum product.~~
- ~~f. Remove the victim, along with the container of the substance ingested and any vomitus, to hospital emergency services.~~

~~11. SHOCK~~

~~The victim may be drained of color and have a clammy skin, weak and rapid pulse, irregular or labored breathing, perspiration on upper lip and forehead. Victim may be nauseated and/or thirsty.~~

- ~~a. Keep the victim covered and lying down, with feet raised higher than the heart.~~
- ~~b. Loosen tight clothing and keep the victim comfortably warm.~~
- ~~e. If the victim is conscious, has no abdominal injury, and is not vomiting, the victim may be given fluid.~~

~~C. Routine First Aid Care~~

~~The school nurse shall administer the following routine first aid procedures, as appropriate to the victim's illness or injury. If the school nurse or other health professional is not available or cannot be summoned quickly, these first aid procedures may be followed by the responsible adult present.~~

~~1. ABDOMINAL PAIN~~

- ~~a. Take the victim's temperature and pulse rate.~~
- ~~b. Check for recent history of nausea, vomiting, and food ingestion and whether victim has had appendectomy.~~

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- ~~c. Require victim to lie down for rest period.~~



- d. — ~~If pain does not diminish or intensifies, notify parent(s) or legal guardian(s) or the school physician.~~

2. — ~~ABRASIONS AND LACERATIONS~~

- a. — ~~Wash area gently with bland soap and cool water, rinsing carefully.~~
- b. — ~~Apply an approved antiseptic.~~
- e. — ~~Cover area with a light protective adhesive bandage.~~

3. — ~~BITES and STINGS~~

- a. — ~~A wound resulting from the bite of an animal—dog, cat, hamster, mouse—should be treated as follows:~~
- (1) — ~~Wash wound immediately with soap under running water. Apply an antiseptic and an antibiotic.~~
- (2) — ~~If the wound is severe or a puncture wound, cleanse and send victim to hospital emergency services.~~
- (3) — ~~Attempt to identify and capture animal.~~
- b. — ~~A wound resulting from the bite of a human being should be washed and treated by a physician.~~
- c. — ~~A bee sting should be treated as follows:~~
- (1) — ~~Remove the stinger by scooping it out of the skin.~~
- (2) — ~~Apply an ice pack or flush with cold water.~~
- (3) — ~~Apply calamine lotion or cream to ease itching and swelling.~~
- (4) — ~~If severe allergic reaction occurs, take the victim to hospital emergency services.~~

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4. — ~~BLISTERS (other than those caused by burns)~~



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~~a. — Apply a light protective bandage.~~

~~b. — Do not break; allow tissues to absorb fluid.~~

~~c. — If blister ruptures, wash with antiseptic and water and apply sterile dressing.~~

~~5. — BOILS~~

~~a. — Apply dry dressing.~~

~~b. — If boil has erupted, cleanse area and apply sterile dressing.~~

~~6. — BRUISES~~

~~a. — Apply cold compresses or ice to bruised area.~~

~~b. — If bruise is black eye, examine student's eye and check victim for head injury.~~

~~7. — BURNS, MINOR~~

~~a. — Cool burned area under cold running water or with application of cold compress.~~

~~b. — Encourage victim to drink fluids.~~

~~8. — DIARRHEA~~

~~a. — Take the victim's temperature.~~

~~b. — Call parent(s) or legal guardian(s).~~

~~9. — DISLOCATIONS~~

~~a. — Apply ice or cold compress.~~

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~~b. — If possible, e.g., in the dislocation of a finger joint, apply a splint.~~



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~~c. Notify student's parent(s) or legal guardian(s).~~

~~d. Take victim to hospital emergency services or a doctor's offices.~~

~~10. EARACHE~~

~~a. Check victim's temperature and examine ear.~~

~~b. Place small piece of cotton gently in outer orifice to provide warmth and/or comfort.~~

~~c. Call parent(s) or legal guardian(s).~~

~~11. FAINTING~~

~~a. Recline victim to lying position on his/her back. Loosen clothing for comfort.~~

~~b. Check victim for pulse rate and breathing; if necessary, apply CPR.~~

~~c. Permit victim to recover slowly.~~

~~d. If recovery does not occur in reasonable period of time or other symptoms indicate possibly complications, take victim to hospital emergency services.~~

~~12. FOREIGN OBJECTS~~

~~a. If the object is in the eye;~~

~~(1) Wash hands and examine the inner surface of the lower lid by pulling lid gently down.~~

~~(2) Remove object with slightly moistened swab.~~

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~~(3) If object has not been removed, pull upper lid down over lower lid so that tears may wash object to corner of eye.~~



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- ~~(4) — Eye may be flushed with clean running water to dislodge object.~~
- ~~(5) — If object remains, take victim to hospital emergency services or doctor's office.~~
- b. — If the object is in the ear,
 - ~~(1) — Use tweezers to remove any soft object that is clearly visible.~~
 - ~~(2) — Tilt the victim's head so that affected ear is downward and gently shake the victim's head.~~
 - ~~(3) — Place oil in ear only to immobilize an insect in the victim's ear.~~
 - ~~(4) — If object remains, take victim to hospital emergency services or doctor's office.~~
- c. — If the object is in the nose,
 - ~~(1) — Use tweezers to remove any soft object that is clearly visible.~~
 - ~~(2) — Have victim gently blow his/her nose once or twice to attempt to dislodge the object.~~
 - ~~(3) — If object remains, take victim to hospital emergency services or doctor's office.~~
- d. — When a foreign object has been swallowed or is in the victim's air passages,
 - ~~(1) — Apply the Heimlich maneuver.~~
 - ~~(2) — Remove victim to hospital emergency services.~~

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13. — FRACTURES

- a. — When the fracture is simple (no wound or break in skin),



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- ~~(1) Support the fracture with a splint or bandage, as required.~~
- ~~(2) Take the victim to hospital emergency services or a doctor's office.~~
- b. ~~When the fracture is compound (punctures the skin);~~
 - ~~(1) Take measures to stop the bleeding and apply a protective dressing to the wound.~~
 - ~~(2) Provide support but do not move or handle the injured part until the bone has been splinted.~~
 - ~~(3) Summon the ambulance and keep victim warm and comfortable.~~
- c. ~~When the fracture occurs to the skull (to be suspected when the victim is unconscious or semiconscious after a blow to the head) or to the neck or spinal column;~~
 - ~~(1) Do not move the victim; be careful to keep neck in alignment with the rest of the spine.~~
 - ~~(2) Control any bleeding with gentle direct pressure.~~
 - ~~(3) If it is absolutely necessary to move victim (to remove him/her from a life threatening situation), first place victim on board or other firm object, with head, neck, and spine in alignment and immobilized.~~
 - ~~(4) Summon an ambulance to take the victim to hospital emergency services.~~

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14. HEADACHE

- a. ~~Ascertain how and when the headache started, the length of time it has persisted, and what medication, if any, has been taken.~~



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~~b. Take victim's temperature.~~

~~c. Have victim rest for ten minutes.~~

~~d. Offer fluid and apply ice pack to back of head.~~

~~e. In case of frequent recurring headaches or complicating symptoms, notify parent(s) or legal guardian(s).~~

~~15. MENSTRUAL DISCOMFORT~~

~~a. Have victim rest and apply heating pad for thirty minutes.~~

~~b. If a physician's permission has been given, administer analgesic.~~

~~c. If pain is severe, notify parent(s) or legal guardian(s).~~

~~16. NOSEBLEEDS (not associated with head injury)~~

~~a. Have victim sit with head angled slightly forward so that blood cannot run back into the throat.~~

~~b. If bleeding is from one nostril only, press that nostril toward the center; if from both nostrils, pinch nostrils together five to ten minutes. Ask victim to breathe through the mouth.~~

~~c. If bleeding persists when pressure is removed, make twist of sterile gauze or clean cloth and insert in nostril(s). Reapply pressure for ten minutes.~~

~~d. If bleeding stops, gently remove packing after thirty to sixty minutes.~~

~~e. If bleeding cannot be stopped or recurs frequently, notify parent(s) or legal guardian(s) or take victim to doctor's office.~~

OPERATIONS

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Care of Injured and Ill Persons

~~17. POISON IVY, OAK, SUMAC~~

~~a. If person has recently been exposed to toxic plant, wash exposed skin area with soap and rinse thoroughly.~~



REGULATION

Englewood Board of Education

b. ~~After rash appears, apply calamine lotion to lessen itching and burning.~~

e. ~~Weeping rash should be covered with a dressing. Victim with weeping rash should be excluded from school.~~

18. ~~SORE THROAT~~

a. ~~Check victim's temperature.~~

b. ~~Observe throat for infection, redness, swollen tonsils, and the like.~~

e. ~~If fever or complicating symptom is present, notify parent(s) or legal guardian(s).~~

19. ~~SPLINTERS~~

a. ~~Cleanse area with soap and water, followed by alcohol.~~

b. ~~Remove visible splinter with tweezers or sterile needle and cleanse area again. Apply antiseptic and light protective adhesive bandage.~~

e. ~~If splinter is imbedded, do not remove. Notify parent(s) or legal guardian(s).~~

20. ~~SPRAIN~~

a. ~~Eliminate all stress on the injured part.~~

b. ~~Keep the area raised, elevated on a pillow or sling.~~

c. ~~Apply ice pack or cold compresses to the injured part to keep swelling down.~~

OPERATIONS

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Care of Injured and Ill Persons

d. ~~Bandage with elastic bandage for support.~~

e. ~~Notify parent(s) or legal guardian(s).~~

21. ~~TEETH~~



REGULATION

Englewood Board of Education

- a. ~~Apply a mild analgesic (Anbesol) to a mild toothache if physician's or dentist's permission has been granted.~~
- b. ~~If the toothache is severe, notify the parent(s) or legal guardian(s) and suggest dental care. A cold pack may be applied for temporary relief.~~
- c. ~~If a tooth is broken or is knocked out, notify the parent(s) or legal guardian(s).~~
- d. ~~A permanent tooth knocked out should be placed in water or a clean wet cloth and sent with the victim to a dentist immediately.~~

~~This regulation shall not be in effect unless it has the specific approval of the School Medical Inspector.~~

Adopted:



M

8630 BUS DRIVER/BUS AIDE RESPONSIBILITY

The Board of Education requires all school bus drivers and bus aides employed by the district or employed by a contracted school bus company to be reliable persons of good moral character who possess the qualifications necessary to perform the duties of the position. Anyone driving a school bus used to transport students to and from school and school related activities must meet all requirements of N.J.S.A. 18A:39-17, 18, 19.1, and 20 and all New Jersey Motor Vehicle Commission (NJMVC) rules governing school bus drivers. All school bus drivers must possess the appropriate license and endorsement(s) to drive a school bus in the State of New Jersey and are subject to all the Federal and State requirements to maintain the appropriate license.

School bus drivers and bus aides shall meet criminal history background check requirements pursuant to N.J.S.A. 18A:6-7.1 et seq. and tuberculin testing requirements pursuant to applicable State statutes and administrative codes. School bus drivers and bus aides shall be considered under the Federal Family Educational Rights and Privacy Act (FERPA) to be school officials who have a legitimate educational interest to parts of a student's record relating to transportation, without parental consent, as outlined in N.J.A.C. 6A:27-12.1(j)1.

A Commissioner of Education-developed training program on proper procedures for interacting with students with special needs shall be administered to all school bus drivers and bus aides in accordance with the requirements of N.J.S.A. 18A:39-19.2. This training program must be administered in accordance with the provisions of N.J.S.A. 18A:39-19.3.a. and all school bus drivers and bus aides must file a certification with the Board of Education that the individual has completed the training program within five business days of its completion. The Board shall retain a copy of the certificate for the duration of the individual's employment and shall file a copy of the certification to the Department of Education in accordance with the provisions of N.J.S.A. 18A:39-19.3.b.

School bus drivers and bus aides shall receive training in the use of a student's educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-11.2(b) and (c).



BUS DRIVER/BUS AIDE RESPONSIBILITY (M)

In accordance with the provisions of N.J.S.A. 18A:39-28, school bus drivers must visually inspect the school bus they are assigned at the end of the transportation route to determine that no student has been left on the bus.

The school bus driver shall be in full charge of the school bus at all times and shall be responsible for maintaining order. The school bus driver will never exclude a student from the school bus, but if unable to manage a student, the school bus driver will report the unmanageable student to the Principal or designee of the school in which the student attends.

The Principal or designee, upon such report from the school bus driver, may assign appropriate discipline. The discipline may include excluding the student from the bus. The student's parent shall provide for the student's transportation to and from school during the time of exclusion.

In the event of an emergency, school bus drivers shall follow procedures established by this Board. School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school. All other students shall receive school bus evacuation instruction at least once per year. School bus drivers and bus aides shall participate in the emergency exit drills, which shall be conducted on school property and shall be supervised by the Principal or person assigned to act in a supervisory capacity. Drills shall be documented in the minutes of the Board of Education at the first meeting following completion of the emergency exit drill in accordance with the provisions of N.J.A.C. 6A:27-11.2(d).

In accordance with the provisions of N.J.S.A. 18A:39-19.4, a Commissioner-developed student information card shall be completed by a parent of a student with an Individualized Education Plan (IEP), who receives transportation services, when the IEP is developed or amended. Upon receiving consent from the parent, the student information card shall be provided to a school bus driver and bus aide for each student on the bus route to which the school bus driver or bus aide is assigned for whom a student information card has been completed by the parent.

The school bus driver will immediately inform the Principal of the receiving school and the School Business Administrator or designee of the district providing the transportation following an accident that involves injury, death, or property damage. The school bus driver must also complete and file within ten

days of the accident the Preliminary School Bus Accident Report prescribed by



BUS DRIVER/BUS AIDE RESPONSIBILITY (M)

the Commissioner of Education. In addition to the Preliminary School Bus Accident Report, the driver of a school bus involved in an accident resulting in injury or death of any person, or damage to property of any one person in excess of \$500, shall complete and file within ten days after such accident a motor vehicle accident report in accordance with N.J.S.A. 39:4-130.

School bus drivers are prohibited from using a cellular, ~~or other wireless telephone;~~ **or other electronic communication device** while operating a school bus unless the school bus is parked in a safe area off a highway or in an emergency situation pursuant to N.J.S.A. 39:3B-25. A school bus driver who violates this policy provision is subject to fines pursuant to N.J.S.A. 39:3B-25.

School bus drivers are responsible for the safety of their students and shall rigorously observe all motor vehicle laws and regulations and State Board of Education rules in the operation of their school bus.

N.J.S.A. 18A:25-2; 18A:39-28

N.J.S.A. 39:3B-25

N.J.A.C. 6A:27-11.1 et seq.; 6A:27-12.1 et seq.

Adopted: 12 April 2007

Revised:



R 8630 EMERGENCY SCHOOL BUS PROCEDURES (M)

M

A. Staff Training

1. The Board of Education will administer a safety education program for all permanent and substitute school bus drivers and bus aides. At a minimum, the training shall include:
 - a. Student management and discipline;
 - b. School bus accident and emergency procedures;
 - c. Conducting school bus emergency exit drills;
 - d. Loading and unloading procedures;
 - e. School bus stop loading zone safety;
 - f. Inspecting the school vehicle for students left on board the bus at the end of a route; and
 - g. The use of student's educational records, including the district's responsibility to ensure the privacy of the student and his or her records, if applicable.
2. The **Board of Education** ~~district shall~~ **will** administer a safety education program to school bus drivers that includes defensive driving techniques and railroad crossing procedures.
3. **The Board of Education will administer a Commissioner of Education-developed training program on proper procedures for interacting with students with special needs in accordance with the provisions of N.J.S.A. 18A:39-19.2 for all school bus drivers and school bus aides:**



- a. In the case of a school bus driver or aide who is employed prior to the development and availability of the training program, the Board shall administer the training program to the individual no later than one hundred and eighty days after the training program is made available by the Commissioner;
- b. In the case of a school bus driver or aide who is employed after the development and availability of the training program, the Board shall administer the training program to the individual prior to that individual operating a school bus or serving as an aide on a school bus;
- c. In accordance with the provisions of N.J.S.A. 18A:39-19.3b., the Board of Education shall require a school bus driver or school bus aide employed by the Board to file a certification with the Board that the individual has completed the training program required as per N.J.S.A. 18A:39-19.2 within five business days of its completion. The Board shall retain a copy of the certification for the duration of the individual's employment, and shall forward a copy of the certification to the Department of Education; and/or
- d. Contractors that provide student transportation services under a contract with the Board of Education shall comply with the requirements of N.J.S.A. 18A:39-19.2 and 19.3.

B. Emergency Bus Evacuation Drills

1. The Principal of each school shall organize and conduct emergency bus exit drills at least twice each school year for students who are transported to and from school and all other students shall receive school bus evacuation instruction at least once within the school year.



2. School bus drivers and bus aides shall participate in the emergency exit drills.
3. Bus exit drills will be conducted on school property and shall be supervised by the Principal or by a person assigned to act in a supervisory capacity. The drills will be conducted when weather is conducive to safety and preferably when the bus arrives at school with a full complement of students.
4. The portion of the drill involving the use of the rear emergency door, which requires students to jump from the bus to the ground does need not to be performed by every student and may be demonstrated by others.
5. The school bus driver or supervisor of the drill shall:
 - a. Describe and demonstrate the use of kick-out windows and split-sash windows;
 - b. Describe the location and use of flares, flags, fire ax, and other emergency equipment;
 - c. Give instruction in the opening and closing of front and rear doors, turning off the ignition switch, and setting and releasing the emergency brake;
 - d. Explain that the bus will be evacuated by the front door when the bus is damaged in the rear and by the rear door when the front door is blocked;
 - e. Demonstrate the use of the emergency exit door;
 - f. Instruct students that lunches and books should be left on the bus in the evacuation procedure;
 - g. Encourage older, bigger students to assist younger, smaller students in their exit from the bus;
 - h. Have students leave the bus one row at a time, left and right sides alternating, in a prompt and orderly fashion;



- i. Instruct students to group a safe distance away from the bus and to wait in that place until directed by the driver, a police officer, or other adult in authority;
 - j. Tolerate no student misbehavior in the conduct of the drill; the failure of any student to follow directions must be reported to the Principal; and
 - k. Provide any other training that will protect the safety of the students in the event the bus needs to be exited due to an emergency.
6. In accordance with the provisions of N.J.A.C. 6A:27-11.2(d), emergency bus evacuation drills shall be documented in the minutes of the Board at the first meeting following completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
- a. The date of the drill;
 - b. The time the drill was conducted;
 - c. The school name;
 - d. The location of the drill;
 - e. The route number(s) included in the drill; and
 - f. The name of the Principal or assigned person(s) who supervised the drill.

C. Additional Precautions

- 1. School bus drivers may, depending on the age of the students on a bus route, discuss with the students additional safety precautions that may be taken in the event of a bus emergency. The safety precautions to be discussed shall be approved by the



(Transportation Supervisor or
Principal or designee).

2. In accordance with the provisions of N.J.S.A. 18A:39-19.4, the Commissioner of Education shall develop a student information card that includes information that should be readily available to a school bus driver and school bus aide for the purpose of promoting proper interaction with a student with special needs. The parent of a student with an Individualized Education Plan (IEP) shall complete the student information card when the IEP is developed or amended for a student who receives transportation services.
 - a. Upon receiving consent from a student's parent, the school district shall provide a copy of the completed student information card to a school bus driver and school bus aide for each student on the bus route to which the school bus driver or school bus aide is assigned.
32. School bus drivers shall attend training workshops offered by the New Jersey Department of Education and this school district and shall be trained in first aid.
43. Each school bus shall be equipped with:
 - a. A list of the students assigned to that bus;
 - b. A first aid kit approved by the school nurse and inspected regularly by the school bus driver;
 - c. Several emergency notice cards on which are printed the telephone numbers of the appropriate police department, the receiving school, and an emergency medical service and on which is provided a space for writing the location of a disabled school bus and the name of the bus driver;
 - d. Flags or flares or other warning devices; and



- e. Any other equipment or supplies determined to be included on the school bus by the administration.
54. Each school bus driver shall:
- a. Inspect his/her bus for possible hazards or safety concerns before driving the bus each day;
 - b. Keep aisles and passageways clear at all times;
 - c. Maintain student discipline on the bus;
 - d. Prohibit the presence of any non-service animal, firearm, ammunition, weapon, explosive, or any other dangerous or illegal material or object on the school bus;
 - e. Report promptly to the _____ (**Principal, Transportation Supervisor, Other**) any potential driving hazard on his/her route, such as construction, road work, etc.;
 - f. Report promptly to the _____ (**Principal, Transportation Supervisor, Other**) any deviation in the bus route or schedule;
 - g. Drive at ~~safe~~ **within** speeds ~~limits~~ at all times and exercise extraordinary care in inclement weather;
 - h. Know and obey all motor vehicle laws and regulations and State Board of Education regulations;
 - i. Not smoke, eat, or drink while in or operating the bus at any time or perform any act or behave in any manner that may impair the safe operation of the school bus;
 - j. Visually inspect the school bus at the end of each transportation route to determine that no student has been left on the bus; and



- k. Not allow a student on board a school bus unless the bus driver or other employee of the Board or school bus contractor is also on board the bus. This shall not apply when a school bus driver leaves the bus to assist in the boarding or exiting of a disabled student or in the case of an emergency.

D. General Emergency Rules

1. School bus drivers are responsible for the safety of the students on their bus. In the event of an emergency, school bus drivers must exercise responsible leadership. The safety and well-being of students must be the drivers' paramount consideration. School bus drivers shall stay with their students until another school staff member, law enforcement officer, or a first responder can assume responsibility for the safety of the students.
2. School bus drivers may not leave the school bus when children are aboard except in an emergency and, then, only after they have turned off the engine, removed the ignition key, and safely secured the school bus.
3. A school bus must be evacuated when:
 - a. There is a fire in the engine or any other portion of the bus;
 - b. There is a danger of fire because the bus is near an existing fire or a quantity of gasoline or other highly combustible material and is unable to move away;
 - c. The bus is disabled for any reason and:
 - (1) Its stopping point is in the path of a train or is adjacent to a railroad track;;
 - (2) A potential exists for the position of the bus to shift thus endangering students;; or



- (3) The stopping point (e.g., on a hill, curve, or near an obstruction) fails to provide oncoming traffic with at least 300 feet visibility of the bus, thus creating the danger of a collision;~~or~~.
 - d. The risk of remaining in the bus poses a greater safety risk than evacuating the bus.
 4. When a school bus is evacuated, students shall leave the bus by the exit(s) and in the manner that affords maximum safety in the circumstances.
 5. Students who have been evacuated from a school bus shall be moved to a safe place and distance from the bus and remain there until the driver or, if the driver is incapacitated, another person in authority has determined that no danger remains or until other alternative safety provisions can be made.
 6. No student shall be allowed to request a ride with a passerby or proceed to walk home or leave the scene without the specific approval of the bus driver, a police officer, or other person in authority.
 7. In the event a school bus is disabled in the course of providing student transportation, the driver, or a responsible person designated by the driver, will notify the _____
(Principal of the receiving school, Transportation Supervisor, School Business Administrator, Other) of the number and location of the bus and the circumstances of the disability. The _____ **(Principal of the receiving school, Transportation Supervisor, School Business Administrator, Other)** will make arrangements for the safety of the students.
- E. Specific Emergency Situations
1. In the event of an accident or vehicle failure the following procedures will be implemented:-
 - a. The school bus driver shall, in person or through a responsible designee, summon the police and emergency



medical services, if necessary, and notify the Principal of the receiving school and the School Business Administrator, or designee, of the district providing the transportation.

- b. The school bus driver will attempt to make all students as safe and comfortable as possible. If possible and necessary, the driver will administer emergency first aid to injured students.
- c. In the event of an accident with no apparent or actual injuries and when law enforcement officials permit the bus to continue on its route after investigating the accident the school nurse will:
 - (1) If the accident occurred on the way to school or during school hours, examine any student who is feeling or displaying any symptoms of any injuries from the accident when the bus arrives at school; or
 - (2) If the accident occurred on the way home from school, examine any student who is feeling or displaying any symptoms of any injuries from the accident the next school day or if the parent of a student requests the school nurse examine their child the next school day.
- d. In the event of an accident where students are injured, a student(s) may be transported to a hospital if it is determined by law enforcement, medical, and/or first aid staff at the accident scene additional medical treatment is required.
 - (1) If the accident occurred on the way to school or during school hours, the school nurse will examine any student not transported to the hospital who is feeling or displaying any symptoms of any injuries from the accident when the bus arrives at school.
 - (2) If the accident occurred on the way home from school, the nurse will examine any student feeling or displaying any symptoms of any injuries from the



accident the next school day or if the parent of a student requests the school nurse examine their child the next school day.

- e. If another vehicle(s) is involved, the bus driver will obtain the following information from the driver(s) of that vehicle(s) or from law enforcement officers at the accident scene: driver's name, driver's license number, vehicle owner's name and address, vehicle registration number, owner's insurance company and policy number, and a description of the vehicle (color, make, year, body type).
- f. The following notifications must be provided:
 - (1) The school bus driver must report immediately to the Principal of the receiving school and the School Business Administrator or designee of the district providing the transportation, any accident that involves an injury, death, or property damage. In addition, the bus driver must complete and file the Preliminary School Bus Accident Report prescribed by the Commissioner of Education.
 - (2) The Principal of the receiving school shall retain a copy of the Report and forward other copies of the Report as prescribed by the New Jersey Department of Education.
 - (3) In addition, a school bus driver involved in an accident resulting in injury or death of any person, or damage to property of any one person in excess of \$500 shall complete and file within ten days after such accident a Motor Vehicle Accident Report in accordance with N.J.S.A. 39:4-130.
 - (4) The parent of students involved in a school bus accident shall be notified as quickly as possible commensurate with the severity of the accident and injuries, if any, and hospital placement of their child



if transported to a hospital by ambulance or by other emergency personnel.

2. In the event the school bus driver is incapacitated, the following procedures will be implemented:
 - a. A school bus driver is incapacitated when he/she is unable to operate the school bus safely or when his/her driving ability is significantly impaired by the driver's physical or mental condition.
 - b. If there is a bus aide on the bus, the bus aide will take steps necessary to have the bus pulled off the road to a safe location and shall contact school officials or emergency services for assistance. If a bus aide is not on the bus, the bus driver shall pull the bus off the road to a safe location and contact school officials or emergency services for assistance.
 - c. The bus shall be stopped, with due consideration for the safety of its passengers, the motor turned off, the ignition key removed, and safely secure the bus.
 - d. The _____ (**Principal of the receiving school, Transportation Supervisor, School Business Administrator, Other**) shall immediately arrange for the transportation of the students by substitute driver, substitute bus, or other means.
3. In the event of an injury to a student on the bus, at a bus stop, or along a transportation route, not incurred as the result of a school bus accident, the following procedures will be implemented.
 - a. In the absence of another responsible adult in authority, the school bus driver will take charge of a student who has been injured or disabled on a school bus, at a school bus stop, or along the transportation route traveled by the school bus.
 - b. If necessary, first aid will be administered.



- c. If the student's injury is serious, emergency medical services will be summoned; the school bus driver or a responsible adult appointed by the bus driver will remain with the student until emergency medical help arrives.
- d. If the student's injury is not serious, and:
 - (1) Occurs on the way to the school, the school bus driver will deliver the injured student to the school nurse for examination and such treatment or referral as may be required. The school nurse will notify the student's parent.;
 - (2) Occurs on the way to the student's home, the school bus driver or another school district staff member will deliver the injured student to his/her parent or to a responsible adult at the student's home or if no one is home the injured student will be transported back to a school district location until a parent or another responsible adult can be contacted. If it is determined the student may need medical treatment and a parent or responsible adult cannot be contacted, the child may be transported to the school physician's office or to the nearest hospital emergency room.; **or**
 - (3) Occurs on the way to or from an extracurricular event, the school bus driver will notify a professional staff member assigned to the activity, who will take charge of the student and notify the student's parent.
- e. The school bus driver will immediately report the incident and any injuries to the Principal or designee of the school in which the student is enrolled.

Issued: 16 March 2007



ABOLISHED

2425 PHYSICAL EDUCATION

The Board of Education recognizes the value of physical activity in the development and maintenance of sound physical and mental health. Accordingly, the Board directs the establishment, in accordance with law, and the New Jersey Core Curriculum Content Standards of a program of physical education and the enrollment therein of every student in attendance in the schools of this district, insofar as each is physically capable of participation. Each course will provide students with a regimen of physical exercise and activity, assist students in the development of physical skills and achievements, encourage students in a spirit of sharing and cooperation, and instill in students a life-long appreciation for physical activity. The successive courses of physical education will be so designed as to provide students with exposure to a variety of athletic and physical activities.

N.J.S.A. 18A:35-5

Adopted: 16 August 2007



7481 UNMANNED AIRCRAFT SYSTEMS (UAS also known as DRONES)

The Board of Education is concerned for the safety of all staff members, students, parents, community members, and visitors while on school grounds. The Board of Education recognizes the operation of an unmanned aircraft system (UAS) on school grounds or flying an unmanned aircraft on or over school grounds presents a public safety issue as school grounds are populated many hours of the day by students, staff members, parents, and community members.

An unmanned aircraft system is the unmanned aircraft and all the associated support equipment, control station, data links, telemetry, communications and navigation equipment, etc. necessary to operate the unmanned aircraft. The unmanned aircraft is the flying portion of the system by a pilot via a ground control system, or autonomously through the use of an on-board computer, communication links and any additional equipment that is necessary for the unmanned aircraft to operate safely. A model aircraft is considered an unmanned aircraft.

The Board of Education prohibits the operation of an unmanned aircraft system on school grounds, the launching or landing of an unmanned aircraft on school grounds, or the flying of an unmanned aircraft over school grounds at all times.

However, the Board of Education may authorize the use of an unmanned aircraft system on school grounds for an approved school district purpose.

The use of an unmanned aircraft system on school grounds for school district purposes that is owned and operated by a contractor must be approved by the Board of Education. Such request must include documentation (to include: the pilot's certificate, medical certification, aircraft registration, etc.) supporting the contractor's compliance with all applicable Federal Aviation Administration regulations and any State and local laws for the operation of an unmanned aircraft system and proof of insurance coverage for the specific use as required by the Board of Education. The minimum insurance coverage shall be determined by the Board after consultation with the Board's insurance company and Board Attorney.



POLICY

NEW DISTRICT BOARD OF EDUCATION

7481/page 2 of 2

Unmanned Aircraft Systems (UAS also known as Drones)

- The use of an unmanned aircraft system on school grounds for school district purposes that is owned and operated by the Board of Education or owned and operated by a student and used in an approved school district program must be operated under the supervision of a school district staff member(s). The unmanned aircraft system shall only be operated on school grounds and the unmanned aircraft shall only be launched or landed on school grounds or flown over school grounds. The Superintendent or designee shall approve the specific activity(ies) or event(s) in which an unmanned aircraft system may be used. The Superintendent or designee shall ensure the use of a school district-owned or student-owned unmanned aircraft system is in compliance with all applicable Federal Aviation Administration regulations and State and local laws for the operation of an unmanned aircraft system. In addition, the Superintendent or designee shall ensure the Board of Education has insurance coverage for the use or operation of an unmanned aircraft system. The insurance coverage shall be determined by the Board after consultation with the Board's insurance company and Board Attorney.]

The Board of Education may post signage on school grounds indicating the operation of an unmanned aircraft system or flying an unmanned aircraft over school grounds without Board of Education approval is prohibited at all times.

The Board of Education will take appropriate action in accordance with Federal Aviation Administration regulations and/or any State and local laws against any violations of the provisions of this Policy.

Adopted:



**Medical Examination Prior to Determine Fitness for Participation in
Athletics on a School-Sponsored Interscholastic or Intramural Team or
Squad**

**R 2431.2 MEDICAL EXAMINATION PRIOR TO DETERMINE FITNESS
FOR PARTICIPATION IN ATHLETICS ON A SCHOOL-
SPONSORED INTERSCHOLASTIC OR
INTRAMURAL TEAM OR SQUAD**

- A. Students are required to receive medical examinations in accordance with the provisions of N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.2(f). Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility.

The school district shall ensure students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and prior to participation on a school-sponsored interscholastic or intramural team or squad for students in grades six through twelve.

1. Required Medical Examination
 - a. The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, advanced practice nurse (APN), or physician assistant (PA).
 - b. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Orthopaedic Society for Sports Medicine, and American Osteopathic Academy of Sports Medicine and is available online at, <http://www.state.nj.us/education/students/safety/health/records/athleticphysicalsform.pdf>, in accordance with N.J.S.A. 18A:40-41.7.

M



Medical Examination ~~Prior to Determine Fitness for Participation in~~
~~Athletics~~ **on a School-Sponsored Interscholastic or Intramural Team or**
Squad

- (1) Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41.d.
 - (a) If the PPE form is submitted without the signed certification statement and the school district has confirmed that the licensed physician, APN, or PA from the medical home did not complete the module, the student-athlete's parent may obtain a physical examination from a physician who can certify completion of the module or request that the school physician provides the examination.
 - (2) The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.
 - (3) An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.
- c. Each student whose medical examination was completed more than ninety days prior to the first day of official practice in an athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b. The completed health history update questionnaire shall be reviewed by the school nurse



**Medical Examination ~~Prior to Determine Fitness for Participation in~~
Athletics on a School-Sponsored Interscholastic or Intramural Team or
Squad**

and, if applicable, the school athletic trainer and shall include information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:

- (1) Been advised by a licensed physician, APN, or PA not to participate in a sport;
- (2) Sustained a concussion, been unconscious, or lost memory from a blow to the head;
- (3) Broken a bone or sprained, strained, or dislocated any muscles or joints;
- (4) Fainted or blacked out;
- (5) Experienced chest pains, shortness of breath, or heart racing;
- (6) Had a recent history of fatigue and unusual tiredness;
- (7) Been hospitalized, visited an emergency room, or had a significant medical illness;
- (8) Started or stopped taking any over the counter or prescribed medications; or
- (9) Had a sudden death in the family, or whether any member of the student's family under the age of fifty has had a heart attack or heart trouble.

- d. The school district shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.



**Medical Examination ~~Prior to Determine Fitness for Participation in~~
~~Athletics~~ on a School-Sponsored Interscholastic or Intramural Team or
Squad**

- e. The Board of Education will not permit a student enrolled in grades six to twelve to participate on a school-sponsored interscholastic or intramural team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.
- f. The school district shall distribute to a student-athlete and his or her parent the sudden cardiac arrest pamphlet developed by the Commissioner of Education, in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.
 - (1) A student-athlete and his or her parent annually shall sign the Commissioner-developed form that they received and reviewed the pamphlet, and shall return it to the student's school pursuant to N.J.S.A. 18A:40-41.d.
 - (2) The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.
 - (3) The Commissioner shall distribute the pamphlet, at no charge, to all school districts and nonpublic schools, pursuant to N.J.S.A. 18A:40-41.b.

Issued: 16 March 2007



5330.01 ADMINISTRATION OF MEDICAL MARIJUANA

The Board of Education, in accordance with the requirements of N.J.S.A. 18A:40-12.22, must adopt a Policy authorizing parents, guardians, and primary caregivers to administer medical marijuana to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event. The parent of a qualifying student patient requesting the administration of medical marijuana to the student while on school grounds, aboard a school bus, or attending a school-sponsored event must comply with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. and Policy and Regulation 5330.01.

A student enrolled in the school district must be authorized to engage in the medical use of marijuana and the primary caregiver, who may be the parent, must be authorized to administer medical marijuana to a qualifying student patient in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. The student and the primary caregiver must complete the registration process to obtain a Registry Identification Card from the New Jersey Department of Health in accordance with the requirements of N.J.S.A. 24:6I-4.

The parent of the student authorized to engage in the medical use of marijuana must submit a written request with supporting documentation to the Principal requesting approval to have a primary caregiver assist in the administration of medical marijuana to the student while on school grounds, aboard a school bus, or attending a school-sponsored event. The Principal, in consultation with the school nurse, the school physician, and the Superintendent of Schools, will review each request and upon approval will inform the parent in writing of the approval with details for the administration of medical marijuana to the qualifying student patient. The medical use of marijuana by a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event will only be authorized after the written approval from the Principal is provided to the parent.

Medical marijuana may only be administered to the qualifying student patient while the student is on school grounds, aboard a school bus, or attending a school-sponsored event by the primary caregiver in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. The prescribed medical marijuana must be in the possession of the primary caregiver at all times, except during the administration process. The primary caregiver shall comply with the requirements of the Principal's written approval for the administration of medical marijuana to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event.



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All health records related to the administration of medical marijuana to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event shall be maintained in accordance with the requirements of N.J.A.C. 6A:16-2.4 and N.J.A.C. 6A:32-7.4.

No person shall be subject to arrest or prosecution for constructive possession, conspiracy, or any other offense for simply being in the presence or vicinity of the medical use of marijuana as authorized under N.J.S.A. 24:6I-1 et seq. or N.J.S.A. 18A:40-12.22. No custodial parent, guardian, or person who has legal custody of a qualifying student patient who is a minor shall be subject to arrest or prosecution for constructive possession, conspiracy, or any other offense for assisting the minor in the medical use of marijuana as authorized under N.J.S.A. 24:6I-1 et seq. or N.J.S.A. 18A:40-12.22.

N.J.S.A. 18A:40-12.22

N.J.S.A. 24:6I-1 et seq.

N.J.A.C. 6A:16-2.4; 6A:32-7.4

Adopted:



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M

R 5330.01 ADMINISTRATION OF MEDICAL MARIJUANA

A custodial parent, guardian, or person having legal custody of a student requesting the administration of medical marijuana to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event must comply with the procedures and requirements of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. and this Regulation.

A. Definitions

For the purposes of this Policy:

1. "Bona fide physician-patient relationship" means a relationship in which the physician has ongoing responsibility for the assessment, care, and treatment of a qualifying student patient's debilitating medical condition.
2. "Certification" means a statement signed by a physician with whom a qualifying student patient has a bona fide physician-patient relationship, which attests to the physician's authorization for the patient to apply for registration for the medical use of marijuana.
3. "Marijuana" has the meaning given in Section 2 of the "New Jersey Controlled Dangerous Substances Act," N.J.S.A. 24:21-2.
4. "Medical use of marijuana" means the acquisition, possession, transport, or use of marijuana or paraphernalia by a registered qualifying student patient as authorized by the New Jersey Compassionate Medical Marijuana Act (Act).
5. "Parent" means the custodial parent, guardian, or person who has legal custody of a qualifying student patient who may also be the primary caregiver registered and provided a Registry Identification Card by the New Jersey Department of Health to administer medical marijuana to a student in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-4.
6. "Physician" means a person licensed to practice medicine and surgery pursuant to Title 45 of the Revised Statutes with whom the qualifying student patient has a bona fide physician-patient relationship and who is the primary care physician, hospice physician, or physician responsible for the ongoing treatment of a qualifying student patient's debilitating medical condition, provided; however, that the ongoing treatment shall not be limited to the provision of authorization for a qualifying student patient to use medical marijuana or consultation solely for that purpose.



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7. “Primary caregiver” or “caregiver” means a resident of the State who:
 - a. Is at least eighteen years old;
 - b. Has agreed to assist with a registered qualifying student patient’s medical use of marijuana, is not currently serving as primary caregiver for another qualifying patient, and is not the qualifying student patient’s physician;
 - c. Has never been convicted of possession or sale of a controlled dangerous substance, unless such conviction occurred after the effective date [Oct. 1, 2010] of the Act and was for a violation of Federal law related to possession or sale of marijuana that is authorized under the Act;
 - d. Has registered with the Department of Health pursuant to N.J.S.A. 24:6I-4 and has satisfied the criminal history record background check requirement of N.J.S.A. 24:6I-4; and
 - e. Has been designated as primary caregiver on the qualifying student patient’s application or renewal for a Registry Identification Card or in other written notification to the Department of Health.
8. “Qualifying student patient” means a resident of the State who is a student enrolled and attending school in this school district who has been provided with a certification by a physician pursuant to a bona fide physician-patient relationship and has been issued a Registry Identification Card by the New Jersey Department of Health for medical use of marijuana in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A 24:6I-4.
9. “Qualifying patient” means a resident of the State who has been provided with a certification by a physician pursuant to a bona fide physician-patient relationship.
10. “Registry Identification Card” means a document issued by the Department of Health that identifies a person as a registered qualifying student patient or primary caregiver.

B. Registration – Qualifying Student Patient and Primary Caregiver

1. A qualifying student patient must be authorized to engage in the medical use of marijuana and the primary caregiver must be authorized to assist the qualifying student patient with the medical use of marijuana pursuant to the provisions of N.J.S.A. 24:6I-1 et seq.



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2. A qualifying student patient and their primary caregiver must complete the registration process in accordance with the provisions of N.J.S.A. 24:6I-4 and any other requirements of the New Jersey Department of Health.
3. The qualifying student patient's parent shall be responsible to immediately inform the Principal of any change in the status of the student's Registry Identification Card that would deem the Registry Identification Card null and void due to any reason outlined in N.J.S.A. 24:6I-4e or for any other reason.
4. The qualifying student patient's primary caregiver shall be responsible to immediately inform the Principal of any change in the status of any primary caregiver's Registry Identification Card that would deem the Registry Identification Card null and void due to any reason outlined in N.J.S.A. 24:6I-4e or for any other reason.

C. Submission for Authorization for Administration of Medical Marijuana

1. A parent of a qualifying student patient requesting the administration of medical marijuana to the student while on school grounds, aboard a school bus, or attending a school-sponsored event must submit a written request to the Principal with a copy of a current New Jersey Department of Health Registry Identification Cards for the qualifying student patient and the primary caregiver and a copy of the physician's order or prescription indicating dosage information and the method of administration for the medical marijuana to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event.

The Principal may request the parent provide additional documentation from the physician that the medical marijuana must be administered during the time of the day when the student is on school grounds, aboard a school bus, or attending a school-sponsored event and the medical marijuana cannot be administered and/or will not be effective during alternate times when the student is not on school grounds, aboard a school bus, or attending a school-sponsored event.

- a. The parent's written request and all supporting documentation must be submitted to the Principal at least five school days before the first day of the requested administration.



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2. The Principal shall review the submitted Registry Identification Cards and supporting documentation with the school physician, the school nurse, and the Superintendent of Schools.
3. Upon review and approval of the documentation submitted by the parent, the Principal will inform the parent or primary caregiver, if the parent is not the primary caregiver, in writing with the following information:
 - a. The location (school, office, etc.) where the primary caregiver shall report to administer the medical marijuana;
 - b. The school staff member(s) who the primary caregiver must see to coordinate the administration of medical marijuana;
 - c. The time the primary caregiver shall report to administer the medical marijuana;
 - d. The specific location where the medical marijuana shall be administered to the student; and
 - e. A copy of Policy and Regulation 5330.01 – Administration of Medical Marijuana.
4. In the event the Principal, after consultation with the school nurse, school physician, and Superintendent, has a question or concern regarding the Registry Identification Cards or supporting documentation submitted by the parent, the Principal or school physician will contact the parent with the question or concern.
5. The administration of medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event, pursuant to N.J.S.A. 18A:40-12.22, will only be authorized after the approval required by Policy and Regulation 5330.01.

D. Administration of Medical Marijuana

1. The medical marijuana shall only be administered by the primary caregiver and at the approved location, times, and method as indicated in the parent's request that was approved in writing by the Principal.



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2. In accordance with the provisions of N.J.S.A. 18A:40-12.22.b.(5), medical marijuana cannot be administered to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event by smoking or other form of inhalation.
3. The prescribed medical marijuana must always be in the possession of the primary caregiver and may not be in the possession of the qualifying student patient at any time on school grounds, aboard a school bus, or at a school-sponsored event.
4. The Principal, after consultation with the school nurse, school physician, and the Superintendent, will determine a specific location for the administration of the medical marijuana to the qualifying student patient.
 - a. The Principal will designate a private area, if possible, for the primary caregiver to administer the medical marijuana to the qualifying student patient. The amount of privacy provided for the administration will depend on the approved method of administration and the designated location. The location may be a nurse's office, a private office, a private restroom facility, or any other location appropriate for the approved method of administration.
5. The primary caregiver shall report to the approved location prior to the scheduled time for the administration of medical marijuana to the qualifying student patient. The primary caregiver must show the Registry Identification Card and a second form of identification which shall be a photograph identification.
6. The Principal or supervising school staff member of a school-sponsored event may designate a school staff member to escort the primary caregiver to the qualifying student patient at the designated time to the designated location for the administration.
7. The Principal may designate a school staff member to observe the administration of the medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event.
8. The primary caregiver shall assist in the administration of medical marijuana to the qualifying student patient in accordance with the method and dosage prescribed by the physician and included in the parent's request to the Principal.



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9. The qualifying student patient shall return to his/her class or event as soon as possible after the administration.
10. The primary caregiver will be escorted outside the school building, away from the school bus, or away from the school-sponsored event, if applicable, by a school staff member after the administration.
 - a. The qualifying student patient and/or primary caregiver may be asked to remain at the location of the administration by the school staff member in the event the student needs some additional time after the administration and before returning to their class or event.
11. The primary caregiver shall be responsible for the security of the medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event before, during, and after the administration. At no time shall the qualifying student patient have the medical marijuana in their possession except during the administration process by the primary caregiver.

Issued:



5615 SUSPECTED GANG ACTIVITY

Students that initiate, advocate, or promote **unacceptable activities or conduct**, openly or otherwise, and/or threaten the safety or well-being of others, disrupt the school environment and are harmful to the educational process in this school district. **This unacceptable conduct, including but not limited to, Any physical or verbal harassing, intimidating, or bullying conduct; unlawful use of force; threats; violence; or other violations of the school district's student code of conduct** by a student or group of students directed toward any school staff member or any other student or group of students anywhere on school grounds, at any school related or sponsored activity, on school buses, at school bus stops, and any other place where students are supervised by school district staff will not be tolerated.

In the event the Principal or designee, believes any **unacceptable activities or conduct** physical or verbal harassing, intimidating, or bullying conduct was, or is being committed, for the benefit of, at the direction of, or in association with a group of three or more persons, the school staff will investigate further to determine if the conduct was committed by those students representing a "criminal street gang" (hereinafter referred to as a "gang") as defined in N.J.S.A. 2C:44-3.h 2C:33-29.

In accordance with N.J.S.A 2C:33-29, "criminal street gang" means three or more persons associated in fact. Individuals are associated in fact if: (1) two of the following seven criteria that indicate criminal street gang membership apply: (a) self-proclamation; (b) witness testimony or official statement; (c) written or electronic correspondence; (d) paraphernalia or photographs; (e) tattoos; (f) clothing or colors; (g) any other indicia of street gang activity; and (2) individually or in combination with other members of a criminal street gang, while engaging in gang-related activity, have committed or conspired or attempted to commit, within the preceding five years from the date of the present offense, excluding any period of imprisonment, one or more offenses on separate occasions of robbery, carjacking, aggravated assault, assault, aggravated sexual assault, sexual assault, arson, burglary, kidnapping, extortion, tampering with witnesses and informants or a violation of Chapter 11, Section 3, 4, 5, 6, or 7 of Chapter 35, or Chapter 39 of Title 2C of the New Jersey Statutes.



If it is determined unacceptable **activities or** conduct was committed by students representing a gang **or by students that may be representing a gang**, the Principal or designee will assign appropriate disciplinary action and will notify the ~~parent(s) or legal guardian(s)~~ of the victim(s) and the offender(s). The Principal or designee will also inform the Superintendent of Schools and local law enforcement.

To further ensure the safety and well-being of all students in the district and to increase awareness within the school community regarding potential gang activity, students are prohibited from wearing **while** on school grounds, at any school related or sponsored activity, on school buses, and any other place where students are supervised by school district staff, any type of clothing or accessory that would indicate a student has membership in, or affiliation with, any gang associated with criminal activities pursuant to N.J.S.A. 18A:11-9.

The ~~parent(s) or legal guardian(s)~~ of any student identified as being potentially involved in gang-related activities shall be notified by the Principal or designee. A student identified as being potentially involved in gang-related activities shall be offered appropriate counseling by school district staff.

The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator employed by the school district shall attend a gang education seminar program pursuant to N.J.S.A. 52:17B-4.7 within the first year of initial employment as an administrator in the district. The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator shall be exempt from this requirement if the administrator has successfully completed a gang education seminar conducted by a public school district which is substantially equivalent to the seminar required pursuant to N.J.S.A. 52:17B-4.7. Other sSchool staff members shall be provided in-service training on gangs and gang-related conduct and activities including, but not limited to, recruitment procedures; threats/intimidation; clothing; insignia; hand signs; symbols; graffiti; terminology; or other indicia of gang association.

Information regarding gangs shall be shared by school district staff to local law enforcement officials and the school district's administrative staff members will encourage local law enforcement to share gang-related information with school officials.



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Nothing in this Policy shall supersede or negate any existing New Jersey law or Board Policy regarding student discipline and/or the school district's student discipline code **of conduct**. This Policy shall be made available to school staff, students, and parent(s) or legal guardian(s).

N.J.S.A. 18A:11-9

N.J.S.A. 2C:44-3.h. **2C:33-29**

New Jersey State Police Street Gang **Units Bureau** – Know the Signs: A Guide to Gang Identification

Adopted: 21 June 2007



ABOLISHED

R 8540 FREE AND REDUCED MEALS

In order to accomplish the purposes of the National School Lunch Act, the Child Nutrition Act of 1966, the regulations and instructions governing the National School Lunch Program, School Breakfast Program and the Special Milk Program, issued thereunder, the New Jersey State Department of Education, hereinafter referred to as the "Department," and the school district hereinafter referred to as the "Sponsor," contract and agree that the Department and Sponsor shall use, define and construe the terms listed below as stated.

- A. Breakfast " A meal served to children during the morning hours, which meets the nutritional requirements specified in the U.S. Code.
- B. Fiscal Year " A period of twelve (12) calendar months beginning with October 1 of any calendar year and ending with September 30 of the following calendar year.
- C. Free Meal " A meal for which neither the child nor any member of the child's family pays or is required to work or perform any in-kind service.
- D. Lunch " A meal that meets nutritional requirements specified in the U.S. Code.
- E. Milk " Milk that meets state and local standards for fluid types of flavored or unflavored whole milk, unflavored low fat milk, skim milk or cultured buttermilk.
- F. Non- pricing " A system that does not establish a separate charge for meals or milk served to children. This shall include any such program in which children are normally provided meals or milk in a school or child care institution financed by a tuition, boarding, camping or other fee, or by private donations or endorsements.
- G. Nonprofit Food or Milk Service " Food or milk service maintained by or on behalf of the school for the benefit of children, all of the income from which issued solely for the operation or improvement of such food or milk service.
- H. Non-Public School (Nonprofit) " An elementary or secondary school in the state, other than a public school, organized and operated not for profit, offering



education for grades kindergarten through twelve (12), or any combination thereof, wherein a child may legally fulfill compulsory school attendance requirements; or a public or nonprofit, private, licensed residential child care institution not limited to group homes, orphanages, and juvenile detention centers. All non-public schools and residential child care institutions must be tax exempt under section 502Â©(3) of the Internal Revenue Code of 1954.

- I. Pricing “a system of collecting a separate charge for meals or milk served to children that is not included in any tuition or boarding fee.
- J. Reduced Price Meals “A meal that meets all of the criteria listed below:
 - 1. The price shall be less than the full price of the meal.
 - 2. The maximum price shall be established by the United States Department of Agriculture.
 - 3. Neither the child nor any member of the child’s family shall be required to supply an equivalent in work.
- K. Sponsor “The governing body which is responsible for the administration of one or more schools and which has the legal authority to operate a school food service program therein. The term “Sponsor” also includes a nonprofit agency to which such governing body has delegated authority for the operation of a food service program in a school.
- L. Verification “Confirmation of income information provided on the application for free and reduced price meals. Households selected for verification must be given written notice.
- M. Obligations of the Department “To the extent of funds available, the Department shall reimburse the Sponsor for the National School Lunch Program, School Breakfast Program, or Special Milk Program in the schools in any fiscal year during which this Agreement is in effect. The amount of reimbursement for each program on behalf of any school shall not exceed:
 - 1. National School Lunch Program “The total amount equal to the number of lunches served to children multiplied by the rate of reimbursement assigned by the Department.



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2. National School Breakfast Program “ The total amount equal to the number of breakfasts served to children multiplied by the rate of reimbursement assigned by the Department.
3. Special Milk Program “ The amount equal to the number of half pints of fluid milk served to children multiplied by the rate of reimbursement assigned by the Department.

N. Obligations of the Sponsor

1. National School Lunch Program
 - a. Abide by all state and federal regulations and instructions governing the operation of the National School Lunch Program.
 - b. Serve lunches that meet the nutritional requirements of the National School Lunch Program during periods designated by the school
 - c. Encourage maximum participation in the National School Lunch Program.
 - d. Make maximum use of the reimbursement payments to reduce the price of meals to children as a means of encouraging participation.
 - e. Plan for and prepare lunches on the basis of participation trends with the objective of providing one meal per child per day. In no event shall the Sponsor claim reimbursement for lunches served in excess of one reimbursable lunch per child per day.
 - f. Make the National School Lunch Program available to all children enrolled.
 - g. Promote activities to involve students and parents or legal guardians in the National School Lunch Program.
2. School Breakfast Program
 - a. Abide by all state and federal regulations and instructions governing the operation of the School Breakfast Program.



- b. Serve breakfasts that meet the nutritional requirements for a school breakfast during morning periods designated by the school.
 - c. Encourage maximum participation in the School Breakfast Program.
 - d. Make maximum use of the reimbursement payments to reduce the price of meals to children as a means of encouraging participation.
 - e. Plan for and prepare breakfasts on the basis of participation trends with the objective of providing one meal per child per day. In no event shall the Sponsor claim reimbursement for breakfast served in excess of one reimbursable breakfast per child per day.
- 3. Special Milk Program
 - a. Operate the program only in a school that does not participate in the National School Lunch or School Breakfast Program.
 - b. Make maximum use of the reimbursement payments to reduce the price of milk to children as a means of encouraging participation and consumption of fluid milk by children.
 - c. Purchase milk pursuant to New Jersey statutes.
 - d. Decide whether to provide free milk to eligible children in the schools or sites under its Sponsorship. Schools that provide free milk must make it available to all eligible children at times when milk is available to non-needy children under the program. Schools that do not provide free milk must be designated on the Schedule A under Special Milk Option.
- 4. Donated Commodities – Accept and use, within the allocation period and in as large a quantity as can be efficiently utilized in the school food service program, such foods as may be offered as a donation by the United States Department of Agriculture.
- 5. Price of Food and Beverage Items



- a. Price the school breakfast or lunch as a unit. Set the price of children's meals not to exceed the maximum prices established annually by the Department.
 - b. Set the price of all a la carte items, including milk sold to adults, to cover all costs. Price meals served to adults to exceed the price of meals served to children by an amount equal to or greater than the price established by the Department.
6. Competitive Food Service
 - a. Ensure that all income derived from the sale of food and beverage items within a school, including those items sold from vending machines, accrues to the School Nutrition Programs' account or to a school approved, nonprofit organization, except that during hours when the School Nutrition Programs are in operation, all such income must accrue to the School Nutrition Programs' account.
 - b. Prohibit the sale of foods of minimal nutritional value, (carbonated beverages, water ices, chewing gum, certain candies: hard candies, jellies and gums, marshmallow candies, fondant, licorice, spun candy or candy coated popcorn) on the school property at any time before the end of the last lunch period in all schools which operate the National School Lunch Program, School Breakfast Program, or the Special Milk Program.
7. "a la Carte Food Service" Restrict extra food items offered during serving periods to those items recognized as making a significant contribution to the nutritional needs of children, or those items provided by the school as part of the lunch and/or breakfast. Restrict the number and type of such items offered in accordance with the "Nutritional Standards for School Nutrition Program" .
8. Nonprofit Requirement
 - a. Operate a nonprofit school food service program or milk program. Use all income solely for program purposes; provided, however, that such income shall not be to purchase land or to acquire or construct buildings.



- b. Limit the net cash resources of the school food service program or the special milk program to no more than three (3) months' average expenditures.
- 9. Policy for Free and Reduced Price Meals or Free Milk
 - a. Adopt and submit, annually, a copy of the Policy for Free and Reduced Price Meals or Free Milk to the Bureau of Child Nutrition Programs.
 - b. Follow the state guidelines in implementing said policy.
 - c. Develop and utilize procedures for collecting children's payments that prevent the overt identification of those children eligible for free or reduced price meals or free milk.
- 10. Verification
 - a. Verify a minimum of three per cent (3%) or three thousand (3,000), whichever is less, of approved free and reduced price applications on file selected randomly; or the lesser of one per cent (1%) or one thousand (1,000) of total approved applications selected from non-food stamp households with incomes near the eligibility levels, plus the lesser of one-half of one per cent (0.5%) or five hundred (500) of approved applications which substituted a food stamp/AFCID case number for income information. All verification activity must be completed by December 15 of each school year.
 - b. Maintain on file, for review, a description of the verification efforts including:
 - (1) Summary of efforts including the techniques to be used;
 - (2) Total number of applications on file as of October 31; and
 - (3) Percentage or number of applications verified.
 - c. Households selected for verification must be given written notice.



11. Reimbursement Claims – Meals served to children during the morning hours must meet the nutritional requirements specified in 7 CFR 220.8.
 - a. The Sponsor may claim reimbursement only for meals or milk actually served to children that meet the nutritional standards outlined herein.
 - b. The Sponsor should submit claims for reimbursement within ten (10) days following the calendar month of operation for which the claim is made. Federal regulations prohibit the payment of claims received after sixty (60) days following the month of operation.
 - c. In no event shall the Sponsor claim reimbursement for free or reduced price meals served in excess of one reimbursable lunch and/or breakfast per child per day.
 - d. The authorized representative that signs each reimbursement voucher shall be responsible for reviewing and analyzing meal counts to ensure the accuracy of the claim.
 - e. The Sponsor acknowledges that failure to submit accurate claims will result in the recovery of an overclaim and may result in the withholding of payments, suspension or termination of the program as specified in 7 CFR 210.24.
 - f. The Sponsor acknowledges that if failure to submit accurate claims reflects embezzlement, willful misapplication of funds, theft, or fraudulent activity, the penalties specified in 7 CFR 210.25 shall apply.
12. Records
 - a. The Sponsor must maintain full and accurate records pertaining to the school food service or milk program within the school or school district, and retain such records for a period of three (3) years after the end of the fiscal year to which they pertain. However, if audit findings have not been resolved, the records shall be retained beyond the three (3) year period as long as required for the resolution of the issues raised by the audit.



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FREE AND REDUCED MEALS

- b. The Sponsor must maintain the required statistical information for each school operation in districts where there are multiple school sites participating in the meal or milk program.
- c. The Sponsor must make all accounts and records pertaining to the school food service program available, upon request, to the Department and the United States Department of Agriculture for review and/or audit at a reasonable time and place.
- d. The Sponsor must keep full and accurate records, by calendar month, of the meal or milk program as a basis for the claim for reimbursement and for audit review purposes including:
 - (1) School Lunch Program
 - (a) Statistics “Daily number of lunches served to children eligible for free, reduced price or paid meals.
 - (b) Program Income (Revenue) “From children’s payments, from state and federal school lunch reimbursement, from food sales to adults, from all other sources, including loans to program, subsidies from the Sponsor, any interest accrued from food service interest bearing accounts, and any rebates.
 - (c) Program Costs (supported by invoices, receipts or other evidence of expenditure) “for food, labor and all other expenditures including repayment of loans to the program and fees paid to management companies.
 - (d) Dated menus of actual meals served.
 - (2) School Breakfast Program



REGULATION

ENGLEWOOD BOARD OF EDUCATION

OPERATIONS
R 8540/Page 9 of 14
FREE AND REDUCED MEALS

- (a) Statistics “ Daily number of breakfasts served to children eligible for free, reduced price or paid meal.
 - (b) Program Income (Revenue) “ From children’s payments, from federal reimbursement and from all other sources, including subsidies from the Sponsor, any interest accrued from food service interest bearing accounts, and any rebates.
 - (c) Programs Costs (supported by invoices, receipts or other evidence of expenditure) “ for food, labor and all other costs related to the breakfast program, including fees paid to management companies.
 - (d) Dated menus of actual meals served.
 - (e) Documentation for program costs specifically for Severe Need Rates of Reimbursement (if applicable).
- (3) Special Milk
- (a) Statistics
 - i. Daily number of half pints served to children,
 - ii. Daily number of half pints served free to needy children, if school provides free milk.
 - (b) Program Income (Revenue) “ From children’s and adult’s payments and federal reimbursement.
 - (c) Program Costs (supported by invoices, receipts or other evidence of expenditure) “ for milk and all other expenditures.



13. Accountability Requirements

- a. Point of Service Counts “ All claims for reimbursable meals or milk must be based on daily counts, taken at the “point of service,” which identify the number of meals or portions of milk served by reimbursement category. “Point of service” means that stage in the food service operation where a determination can be made accurately (at the time and place the meal or milk is served) that a reimbursable free, reduced price, or paid meal or milk has been served to an eligible child.
- b. Local Level Requirement to Review Schools and Claims
 - (1) Every school year, each Sponsor having more than one school in its district shall perform at least one on-site review of each of its schools before February 1 of each school year. If a school review discloses problems with a meal counting or claiming procedure, the Sponsor shall: (1) ensure that the school develops and implements a corrective action plan; and (2) within forty-five (45) calendar days of the review, conduct a follow-up on-site review to determine that the corrective action resolved the problem. Each on-site review shall ensure that the school’s claim is based on the counting system authorized in the Policy for Free and Reduced Price Meals and the Agreements with the Department and that this system, as implemented, yields the actual number of reimbursable free, reduced price, and paid lunches served for each day of operation.
 - (2) Prior to submission of a monthly claim for reimbursement, each Sponsor shall compare each school’s daily claim against data which will assist in the identification and correction of the claims in excess of the number of reimbursable free, reduced price, and paid lunches actually served that day to children eligible for such lunches. Such data shall, at a minimum, include the number of children currently approved for free and reduced price lunches in that school, and, for every month except September, the



average daily number of free, reduced price, and paid lunches served for the preceding month.

- (3) Sponsors also shall compare claims against any other data available, such as the school's average daily attendance (ADA), enrollment, and an attendance factor. Sponsors shall maintain a school-by-school file of all of the above data used in the claims review process.
 - (4) Sponsors shall make this information available to the State agency upon request.
- 14. Audit Requirements – The Sponsor agrees to comply with the Single Audit Act of 1984 as specified in OMB Circular A-128, “Audits in State and Local Governments,” or OMB Circular A-110, “Uniform Administrative Requirements for Grants and Other Agreements and Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations,” and New Jersey Grants Management Information System Manual.
- 15. Facilities
 - a. The Sponsor shall maintain, in the storage, preparation and service of food, proper sanitation and health practices that meet the standards of the current sanitation code established by the New Jersey State Department of Health and all applicable state and local health laws and regulations. The Sponsor also shall maintain facilities to safeguard against theft.
 - b. The Board of Health is required to conduct a current inspection of each food service site. The board shall issue a certificate based on the results of its inspection. The certificate must be posted in a conspicuous place.
- 16. Anti-Discrimination
 - a. The Sponsor shall not discriminate against any individual participating in the nutritional program on the basis of race, sex, color, national origin, age, or disability.



- b. The Sponsor shall assure the United States Department of Agriculture and the Department that it now complies with and shall comply with in the future, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1811 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines (28 CFR 50.3 AND 42); and Food and Nutrition Services (FNS) directives and guidelines, to the effect that no person shall, on the basis of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Sponsor receives Federal financial assistance from FNS: and hereby gives assurance that it immediately will take measures necessary to effectuate this Agreement. By rendering this assurance, the Sponsor agrees to compile data, maintain records and submit reports, as required, to permit effective enforcement of the nondiscrimination laws and permit authorized USDA personnel, during normal working hours, to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture and the FNS shall have the right to seek its judicial enforcement. This assurance is binding on the Sponsor and its successors, transferees and assignees, as long as they receive assistance or retain possession of any assistance from the Department. The person or persons designated shall be authorized to sign this assurance on behalf of the Sponsor.
- c. The Sponsor shall collect and maintain on file for three (3) years the racial/ethnic breakdown of applicants for free and reduced price benefits on a school-by-school basis.
- d. In the operation of U.S.D.A. Child Feeding Programs, no child will be discriminated against because of race, sex, color, national origin, age or disability. An individual who believes he or she has been discriminated against in any U.S.D.A. related activity, should write to the Secretary of Agriculture, Washington, D.C. 20250.



17. Nutritional Requirements

- a. The Sponsor shall serve meals that meet the nutritional requirements specified in the current regulations for the National School Lunch Program (7 CFR 210), and/or School Breakfast Program (7 CFR 220).
- b. The Sponsor shall provide specific training for cashiers to ensure proper identification and accurate recording of reimbursable lunches and/or breakfasts. The Sponsor shall issue the nutritional requirements for lunch and/or breakfast, in writing, to each cashier.

18. Menus

- a. The Sponsor shall provide choices for lunches and breakfasts, in accordance with standards established by the Department.
- b. For student information purposes, the Sponsor shall display the daily menu specifying the food items composing the lunch and/or breakfast meals.
- c. The Sponsor shall keep on file with other records, dated menus for meals actually served. These records shall be accessible and available for review and/or audit purposes for a period of three (3) years after the close of the fiscal year to which they pertain. If an audit reveals discrepancies or errors, the records shall be retained beyond the three (3) year period for as long as required to obtain a final resolution of the discrepancies and/or errors.

19. Management Company or Vendor

- a. If the Sponsor employs a food service management company or vendor, the Sponsor shall still remain responsible for compliance with all aspects of this Agreement.
 - (1) The contract between the Sponsor and the management company must comply with the requirements specified in 7 CFR 210.9, 7 CFR 210.16 and all applicable New Jersey Statutes. The contract also shall include pertinent parts of this Agreement. A copy of the contract between the



Sponsor and the management company must be submitted with this Agreement.

- (2) The contract between the Sponsor and the vendor must comply with the requirements specified in 7 CFR 210.16 and all applicable New Jersey Statutes. The contract must be submitted with this Agreement.
 - a. The Sponsor shall ensure that the benefits derived from any federally donated commodities received by it and made available to the food service management company, vendor or a processor accrue only to the school's food service program and that the commodities are utilized in the food service program.
 - b. The Sponsor shall require the food service management company or vendor to make any and all of its books and records relating to the school food service program available for a period of three (3) years from the end of the fiscal year to which they relate, for inspection and/or audit by representatives of the Department, the United States Department of Agriculture, or the General Accounting Office of the United States, at a reasonable time and place.
 - c. All books and records pertaining to the school food service program shall remain the property of the school district.
 - d. The Sponsor shall establish an advisory board composed of parents or legal guardians, teachers and students to assist in menu planning in schools that contract with a food service management company or vendor.

Issued: 23 January 2003



OPENING EXERCISES/CEREMONIES

8820 OPENING EXERCISES/CEREMONIES

The Board of Education requires ~~that the students in each school in the school district to salute the United States flag and repeat the pledge of allegiance to the flag of the United States be conducted during each day's opening exercises in each school classroom in accordance with law~~ **in accordance with the provisions of N.J.S.A. 18A:36-3. The pledge of allegiance shall be rendered with the right hand over the heart, except that A students who have a has conscientious objection against such pledge or salute, or are children of accredited representatives of foreign governments to whom the United States government extends diplomatic immunity, shall not be required to render such salute and pledge or stand during such pledge or salute, but shall be required to show full respect to the flag while the pledge is being given** ~~objections that interfere with his/her full participation in the salute to the flag and the pledge of allegiance shall be exempted from the exercise but shall be required to maintain a respectful attitude throughout the ceremony.~~

~~The parent(s) or legal guardian(s) of any student who refuses to salute the flag shall be so informed by the Building Principal, and any such parent(s) or legal guardian(s) or the adult student shall be required to furnish a written statement of the student's conscientious objection.~~

The Board of Education authorizes observance of Commodore John Barry Day as required by N.J.S.A. 18A:36-10 through 12 and appropriate exercises for the development of a higher spirit of patriotism on the last day of school preceding Washington's Birthday (also celebrated as President's Day), Decoration of Memorial Day, Columbus Day, and Veterans Day as required by N.J.S.A. 18A:36-13. In accordance with N.J.S.A. 18A:36-13.1, the district may conduct a course of exercises or instruction in accordance with the Core Curriculum Content Standards to observe holidays, including, but not limited to, Martin Luther King Jr.'s Birthday, Lincoln's Birthday, Thanksgiving Day, Arbor Day, and other holidays as determined by the Board of Education.

N.J.S.A. 18A:36-3; 18A:36-10; 18A:36-11; 18A:36-12; 18A:36-13; 18A:36-13.1

Adopted: 7 February 2008



October 20, 2016
Staff/Board Travel

| PURPOSE | DESTINATION | DATE | NAME | BUDGET CODE | REGISTRATION | TRAVEL/ ACCOMODATIONS | SUBSTITUTE | TOTAL |
|--|---|------------|-----------------|--|--------------|--------------------------|------------|-----------------------|
| Go Google in the Elementary Classroom | Bergen County ETTC Paramus, NJ | 12/13/2016 | Gina Cerrato | 20-270-200-500-66-000-000 | \$0.00 | \$1.01 | \$0.00 | \$1.01 |
| Using the Web Successfully in the Classroom | Bergen County ETTC Paramus, NJ | 12/19/2016 | Gina Cerrato | 20-270-200-500-66-000-000 | \$0.00 | \$1.01 | \$0.00 | \$1.01 |
| Lincoln Technical Institute - Gain knowledge of career training programs | Lincoln Technical Institute South Plainfield, NJ | 12/6/2016 | Nicole Syperski | | | | | No Charge to District |
| Effective IEP Development | Learning Resource Center East Orange, NJ | 11/7/2016 | Diana Hurtado | 11-000-223-580-05-000-000 | \$0.00 | \$22.53 | \$0.00 | \$22.53 |
| | | | Sharon Beck | 11-000-223-580-05-000-000 | \$0.00 | \$22.53 | \$0.00 | \$22.53 |
| | | | Linda Ruder | 11-000-223-580-05-000-000 | \$0.00 | \$22.53 | \$0.00 | \$22.53 |
| AP Language and Culture | A Philip Randolph Campus High School NYC | 11/8/2016 | Maria Iglesias | 11-000-223-580-20-000-000 | \$190.00 | \$15.00 | \$0.00 | \$205.00 |
| | | | Jerry Regalado | 11-000-223-580-20-000-000 | \$190.00 | \$0.00 | \$0.00 | \$190.00 |
| Developing an Inclusive Preschool Classroom | Learning Resource Center East Orange, NJ | 12/8/2016 | Arlene Ng | 11-000-240-580-02-000-000 | \$0.00 | \$1.35 | \$0.00 | \$1.35 |
| | | | Shirley Walker | 11-000-218-500-02-000-000 20-218-100-101-80-102-000 | \$0.00 | \$1.35 | \$100.00 | \$101.35 |
| Effective IEP Development | Learning Resource Center East Orange, NJ | 12/14/2016 | Shirley Walker | 11-000-218-500-02-000-000 20-218-100-101-80-102-000 | \$0.00 | \$1.35 | \$100.00 | \$101.35 |

**October 20, 2016
Staff/Board Travel**

| PURPOSE | DESTINATION | DATE | NAME | BUDGET CODE | REGISTRATION | TRAVEL/ ACCOMODATIONS | SUBSTITUTE | TOTAL |
|--|--|------------|---------------------|---------------------------|--------------|--------------------------|------------|--------------------------|
| | | | | | | | | |
| Educator's Conference - How to service undocumented students with the college process | Rutgers University New Brunswick, NJ | 10/21/2016 | Nicole Cartwright | | | | | No charge to District |
| | | | | | | | | |
| Institute for School Counselors | Bergen Community College | 10/14/2016 | Nicole Syperski | | | | | No Charge to District |
| | | | Nicole Cartwright | | | | | No Charge to District |
| | | | Venus Rose | | | | | No Charge to District |
| | | | Elyse Markowitz | | | | | No Charge to District |
| | | | | | | | | |
| Prosthetic training usage for a current 504 student. | Hackensack Hospital | 10/26/2016 | Daykyia Green | 11-000-223-580-02-000-000 | \$0.00 | \$4.96 | \$0.00 | \$4.96 |
| | | | | | | | | |
| Organizational Skills and the Role of Executive Functioning | Learning Resource Center East Orange, NJ | 11/4/2016 | Christine Rodriguez | | | | | No Charge to District |
| | | | | | | | | |
| financial aid, scholarships, EOF and how to support students with disabilities. | Montclair State University | 12/9/2016 | Nicole Syperski | | | | | No Charge to District |
| | | | Noel Gordon | | | | | No Charge to District |

October 20, 2016
Staff/Board Travel

[illegible]

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09/01/2016

Englewood Public School District

Monthly Transfer Report

| Budget Category | Accounts | Original Budget | Revenues Allowed + Pr Yr Reserve | Orig + Rvnues Allowed + Pr Yr Reserve | Maximum Transfer Out Allowed | YTD Net Transfers | % change of Transfers | Remaining Transfers Out Allowed | Account Balance |
|--|--|----------------------|----------------------------------|---------------------------------------|------------------------------|-------------------|-----------------------|---------------------------------|---------------------|
| Regular Programs | 11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX | 16,423,126.62 | 37,189.38 | 16,460,316.00 | 1,646,031.60 | 40,650.00 | 0.25 | 1,686,681.60 | 404,658.18 |
| Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex | 1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX | 10,786,033.60 | 112,362.27 | 10,898,395.87 | 1,089,839.59 | 0.00 | 0.00 | 1,089,839.59 | 645,666.77 |
| Vocational Programs-Local | 1X-3XX-100-XXX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona | 11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX | 1,023,800.00 | 34,800.00 | 1,058,600.00 | 105,860.00 | 3,600.00 | 0.34 | 109,460.00 | 313,722.78 |
| Community Services Programs/Operations | 1X-800-330-XXX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| UNDISTRIBUTED EXPENDITURES | | 28,232,960.22 | 184,351.65 | 28,417,311.87 | | | | | 1,364,047.73 |
| Tuition | 11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX | 5,064,681.00 | 1,436,396.00 | 6,501,077.00 | 650,107.70 | (60,000.00) | -0.92 | 590,107.70 | 1,065,533.63 |
| Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/ | 1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX | 4,772,035.71 | 146,263.60 | 4,918,299.31 | 491,829.93 | 500,000.00 | 10.17 | 991,829.93 | 283,851.31 |
| Improvement of Instruction Services and Instructional Staff Training Services | 1X-000-221-XXX 1X-000-223-XXX | 890,683.00 | 72,195.00 | 962,878.00 | 96,287.80 | (224,667.00) | -23.33 | 0.00 | 178,338.02 |
| General Administration | 1X-000-230-XXX | 954,752.00 | 53,162.71 | 1,007,914.71 | 100,791.47 | 244,667.00 | 24.27 | 345,458.47 | 320,326.30 |
| School Administration | 1X-000-240-XXX | 3,177,295.00 | 6,223.59 | 3,183,518.59 | 318,351.86 | (172,076.27) | -5.41 | 146,275.59 | 29,396.91 |
| Central Services & Administrative Information Technology | 1X-000-25X-XXX | 1,095,570.00 | 4,089.08 | 1,099,659.08 | 109,965.91 | 172,076.27 | 15.65 | 282,042.18 | 46,685.31 |
| Operation and Maintenance of Plant Services | 1X-000-26X-XXX | 6,202,336.77 | 16,980.28 | 6,219,317.05 | 621,931.71 | (190,000.00) | -3.05 | 431,931.71 | 469,198.70 |
| Student Transportation Services | 1X-000-270-XXX | 3,673,985.00 | 23,622.96 | 3,697,607.96 | 369,780.80 | (4,250.00) | -0.11 | 365,510.80 | 2,050,130.70 |

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09/01/2016

Englewood Public School District

Monthly Transfer Report

| Budget Category | Accounts | Original Budget | Revenues Allowed + Pr Yr Reserve | Orig + Rvnues Allowed + Pr Yr Reserve | Maximum Transfer Out Allowed | YTD Net Transfers | % change of Transfers | Remaining Transfers Out Allowed | Account Balance |
|--|----------------------------------|----------------------|----------------------------------|---------------------------------------|------------------------------|-------------------|-----------------------|---------------------------------|---------------------|
| Personal Services-Employee Benefits | 1X-XXX-XXX-2XX | 8,643,861.00 | 0.00 | 8,643,861.00 | 864,386.10 | (310,000.00) | -3.59 | 554,386.10 | 314,166.15 |
| Food Services | 11-000-310-XXX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer Property Sale Proceedes to Debt Service Reserve | 11-000-520-934 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from General Fund Surplus to Debt Service Fund to Repay CDL | 11-000-520-936 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL GENERAL CURRENT EXPENSE | | 34,475,199.48 | 1,758,933.22 | 36,234,132.70 | | | | | 4,757,627.03 |
| Equipment | 12-XXX-XXX-73X 15-XXX-XXX-73X | 108,000.00 | 0.00 | 108,000.00 | 10,800.00 | 0.00 | 0.00 | 10,800.00 | 91,232.00 |
| Facilities Acquisition and Construction Services | 12-000-4XX-XXX | 2,509,772.00 | 580,672.00 | 3,090,444.00 | 0.00 | 0.00 | 0.00 | 0.00 | 869,473.64 |
| Capital Reserve-Transfer to Capital Expend. Fund | 12-000-4XX-931 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Capital Reserve-Transfer to Repayment of Debt | 12-000-4XX-933 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL EXPENDITURES | | 2,617,772.00 | 580,672.00 | 3,198,444.00 | | | | | 960,705.64 |
| TOTAL SPECIAL SCHOOLS | 13-XXX-XXX-XXX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer of Funds to Charter Schools | 10-000-100-56X | 2,348,798.00 | 0.00 | 2,348,798.00 | 234,879.80 | 0.00 | 0.00 | 234,879.80 | 0.00 |
| General Fund Contribution to School Based Budgets | 10-000-520-930 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OPERATING BUDGET GRAND TOTAL | | 67,674,729.70 | 2,523,956.87 | 70,198,686.57 | | | | | 7,082,380.40 |

School Business Administrator Signature

Date

| | | | | |
|-------------|---------------------------|---------------|---------------|---|
| | | | | |
| | BUDGET TRANSFER | | | |
| | AUGUST, 2016 | | | |
| | | | | |
| | | | | |
| DATE | ACCOUNT | FROM | TO | DESCRIPTION |
| | | | | |
| 08/31/16 | 11-000-211-100-76-101-000 | \$ 57,688.00 | | Attendance and Social Work Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-211-172-76-000-000 | | \$ 57,688.00 | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-213-600-07-000-000 | \$ 209.50 | | Health Services - Supplies and Materials |
| 08/31/16 | 11-000-213-600-10-000-000 | | \$ 209.50 | Health Services - Supplies and Materials |
| 08/31/16 | 11-190-100-610-60-224-000 | \$ 3,600.00 | | Regular Programs - Instruction - General Supplies |
| 08/31/16 | 11-401-100-500-20-000-000 | | \$ 3,600.00 | School Sponsored Co-curricular and Extra-curricular Activities - Instruction - Other Purchased Services |
| 08/31/16 | 11-000-221-600-64-000-000 | \$ 40,000.00 | | Improvement of Instruction Services - Supplies and Materials |
| 08/31/16 | 11-190-100-640-60-000-000 | | \$ 40,000.00 | Regular Programs - Instruction - Textbooks |
| 08/31/16 | 11-000-211-172-07-000-000 | \$ 6,229.00 | | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-211-100-60-101-000 | | \$ 1,681.00 | Attendance and Social Work Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-211-172-76-000-000 | | \$ 1,929.00 | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-211-173-60-101-000 | | \$ 2,619.00 | Attendance and Social Work Services - Salaries of Family /Parent Liaison and Community Parent Involvement Specialists |
| 08/31/16 | 11-000-221-102-64-101000 | \$ 185,376.00 | | Improvement of Instruction Services - Salaries of Supervisors of Instruction |
| 08/31/16 | 11-000-221-102-65-101-000 | | \$ 709.00 | Improvement of Instruction Services - Salaries of Supervisors of Instruction |
| 08/31/16 | 11-000-230-100-62-101-000 | | \$ 170,674.00 | General Administration - Personnel Services - Salaries |
| 08/31/16 | 11-000-230-100-61-101-000 | | \$ 13,993.00 | General Administration - Personnel Services - Salaries |
| 08/31/16 | 11-000-213-100-77-101-000 | \$ 786.00 | | Health Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-213-100-85-101-000 | | \$ 786.00 | Health Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-211-172-73-000-000 | \$ 70,555.00 | | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-211-172-77-000-000 | \$ 36,262.00 | | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-218-104-67-103-000 | \$ 396.16 | | Guidance Services - Salaries of Other Professional Staff |
| 08/31/16 | 11-000-218-104-98-101-000 | \$ 22,094.00 | | Guidance Services - Salaries of Other Professional Staff |
| 08/31/16 | 11-000-211-172-98-000-000 | \$ 32,260.00 | | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-211-172-07-000-000 | | \$ 6,229.00 | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-211-172-60-000-000 | | \$ 63,041.00 | Attendance and Social Work Services - Salaries of Family Support Team |
| 08/31/16 | 11-000-218-104-76-101-000 | | \$ 10,980.00 | Guidance Services - Salaries of Other Professional Staff |
| 08/31/16 | 11-000-218-104-77-101-000 | | \$ 10,844.00 | Guidance Services - Salaries of Other Professional Staff |
| 08/31/16 | 11-000-219-104-40-101-000 | | \$ 64,096.00 | Child Study Teams - Salaries of Other Professional Staff |
| 08/31/16 | 11-000-222-100-60-101-000 | | \$ 3,230.16 | Educational Media/Library Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-222-100-73-101-000 | | \$ 841.00 | Educational Media/Library Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-222-100-74-101-000 | | \$ 728.00 | Educational Media/Library Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-222-100-76-101-000 | | \$ 777.00 | Educational Media/Library Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-222-100-77-101-000 | | \$ 801.00 | Educational Media/Library Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-240-103-60-101-000 | \$ 146,410.00 | | School Administration - Salaries of Principals/Assistant Principals/Program Directors |
| 08/31/16 | 11-000-252-100-63-000-000 | | \$ 146,410.00 | Administrative Information Technology - Personnel Services - Salaries |
| 08/31/16 | 11-000-240-103-73-101-000 | \$ 30,392.00 | | School Administration - Salaries of Principals/Assistant Principals/Program Directors |
| 08/31/16 | 11-000-240-103-77-101-000 | | \$ 30,392.00 | School Administration - Salaries of Principals/Assistant Principals/Program Directors |
| 08/31/16 | 11-213-100-101-40-101-000 | \$ 500.00 | | Resource Room/Resource Center - Instruction - Salaries of Teachers |
| 08/31/16 | 11-213-100-101-67-103-000 | | \$ 500.00 | Resource Room/Resource Center - Instruction - Salaries of Teachers |
| 08/31/16 | 11-000-240-103-60-101-000 | \$ 155,494.27 | | School Administration - Salaries of Principals/Assistant Principals/Program Directors |
| 08/31/16 | 11-000-240-103-98-101-000 | | \$ 129,828.00 | School Administration - Salaries of Principals/Assistant Principals/Program Directors |

| | | | | |
|-------------|---------------------------|----------------------|----------------------|--|
| | BUDGET TRANSFER | | | |
| | AUGUST, 2016 | | | |
| | | | | |
| DATE | ACCOUNT | FROM | TO | DESCRIPTION |
| 08/31/16 | 11-000-251-100-63-000-000 | | \$ 18,726.35 | Central Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-251-100-69-000-000 | | \$ 6,939.92 | Central Services - Personnel Services - Salaries |
| 08/31/16 | 11-000-251-600-60-203-000 | \$ 500.00 | | Central Services - Supplies and Materials |
| 08/31/16 | 11-000-251-592-63-000-000 | | \$ 500.00 | Central Services - Miscellaneous Purchased Services (Other Than Residential Costs) |
| | | | | |
| 08/31/16 | 20-044-100-600-66-000-000 | \$ 1,245.26 | | Confucius Classroom - Instruction - Supplies and Materials |
| 08/31/16 | 20-044-200-320-66-000-000 | \$ 56.00 | | Confucius Classroom - Support - Purchased Professional - Educational Services |
| 08/31/16 | 20-044-200-500-66-000-000 | \$ 1,668.32 | | Confucius Classroom - Support - Other Purchased Services |
| 08/31/16 | 20-044-200-580-66-000-000 | \$ 1,298.14 | | Confucius Classroom - Support - Travel |
| 08/31/16 | 20-044-200-600-66-000-000 | \$ 216.04 | | Confucius Classroom - Support - Supplies and Materials |
| 08/31/16 | 20-044-200-890-66-000-000 | \$ 200.00 | | Confucius Classroom - Instruction - Miscellaneous Expenditures |
| 08/31/16 | 20-044-100-100-66-000-000 | | \$ 4,489.76 | Confucius Classroom - Instruction - Personnel Services - Salaries |
| 08/31/16 | 20-044-200-200-66-000-000 | | \$ 194.00 | Confucius Classroom - Support - Personnel Services - Employee Benefits |
| | | | | |
| | TOTAL | \$ 793,435.69 | \$ 793,435.69 | |
| | | | | |

Englewood Public School District

Bills And Claims Report By Account Number

for Batch 60 and Check Date is from 09/01/2016 to 09/30/2016

va_bill1.10272014
09/01/2016

| Account # / Description | PO # | Inv # | Vendor # / Name | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|--|----------|-------|---|--------------|--|--------|--------------|
| POSTED CHECKS | | | | | | | |
| 11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS | 17-01538 | | 5942 / NEW JERSEY DIVISION OF MOTOR VEHICLE | CP | CORP CODE#310103301076310 | 38168 | 150.00 |
| 11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC | 17-01467 | | 6982 / CAPITAL ONE BANK | HP | PAYROLL 09/30/2016 | 1709 | 13,143.40 |
| 12-000-400-450-20-000-000/ CONSTRUCTION SERVICES | 17-01103 | | 8575 / YOUR WAY CONSTRUCTION INC | CF | APPLICATION #2 | 38169 | 208,565.85 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Englewood Public School District
Bills And Claims Report By Account Number
for Batch 60 and Check Date is from 09/01/2016 to 09/30/2016

va_bill1.10272014
09/01/2016

| Account # / Description | PO # | Inv # | Vendor # / Name | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|----------|-------|-------------------------------|--------------|--|--------|---------------------|
| POSTED PRIOR YEAR CHECKS | | | | | | | |
| P2-231-200-200-66-000-003/ P.O. #16-02696 | 16-02696 | | 8349 / TREASURER, STATE OF NJ | CF | P.O. #16-02696 | 38170 | 17,741.00 |
| P2-231-200-200-66-000-010/ P.O. #16-02696 | 16-02696 | | 8349 / TREASURER, STATE OF NJ | CF | P.O. #16-02696 | 38170 | 14,282.00 |
| P2-231-200-200-66-000-020/ P.O. #16-02696 | 16-02696 | | 8349 / TREASURER, STATE OF NJ | CF | P.O. #16-02696 | 38170 | 17,741.00 |
| P2-231-200-200-66-724-020/ P.O. #16-02696 | 16-02696 | | 8349 / TREASURER, STATE OF NJ | CF | P.O. #16-02696 | 38170 | 27,247.00 |
| Total for Posted Checks | | | | | | | \$298,870.25 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Englewood Public School District
Bills And Claims Report By Account Number
for Batch 60 and Check Date is from 09/01/2016 to 09/30/2016

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09/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 10/14/2016 at 01:59:51 PM

| Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|---------------|----------|-----------------|------------------------|-------------|--------------------|--------------|
| 10 | 11 | \$150.00 | | \$13,143.40 | | \$13,293.40 |
| 10 | 12 | \$208,565.85 | | | | \$208,565.85 |
| Fund 10 | TOTAL | \$208,715.85 | | \$13,143.40 | | \$221,859.25 |
| 20 | P2 | \$77,011.00 | | | | \$77,011.00 |
| GRAND | TOTAL | \$285,726.85 | \$0.00 | \$13,143.40 | \$0.00 | \$298,870.25 |

Chairman Finance Committee

Member Finance Committee

Englewood Public School District

Bills And Claims Report By Vendor Name

for Batch 61 and Check Date is from 10/01/2016 to 10/31/2016

va_bill5.10272014
09/01/2016

| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|---------------------------|----------|---|-------|--------------|--|---------|--------------|
| Unposted Checks | | | | | | | |
| CAPITAL ONE BANK/ 6982 | 17-01467 | 11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC | | HP | PAYROLL 10/14/2016 | 1713 | 20,839.26 |
| RESERVE ACCOUNT/ 2662 | 17-01174 | 11-000-218-800-20-000-000/ GUIDANCE OTHER | | CF | ACCT # 17147240 | 38171 | 12,000.00 |
| STATE OF NEW JERSEY/ 2826 | 17-01183 | 11-000-291-270-63-450-000/ NJ STATE HEALTH BENEFITS | | HP | OCTOBER 2016 | 1711 | 656,999.29 |
| Total for Unposted Checks | | | | | | | \$689,838.55 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Englewood Public School District
Bills And Claims Report By Vendor Name
for Batch 61 and Check Date is from 10/01/2016 to 10/31/2016

va_bill5.10272014
09/01/2016

Run on 10/14/2016 at 02:06:44 PM

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator,
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

Fund Summary

| Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|------------------|-------------|--------------------|---------------------------|----------------|-----------------------|-----------------|
| 10 | 11 | \$12,000.00 | | \$677,838.55 | | \$689,838.55 |
| GRAND | TOTAL | \$12,000.00 | \$0.00 | \$677,838.55 | \$0.00 | \$689,838.55 |

Chairman Finance Committee

Member Finance Committee

Englewood Public School District

Bills And Claims Report By Vendor Name

for Batches 62,63,64,65 and Check Date is 10/20/2016

va_bill5.10272014
09/01/2016

| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|--|----------|---|-------|--------------|--|---------|--------------------|
| Unposted Checks | | | | | | | |
| A&A RIDGEWOOD REGISTERED PROF ASSOC/ 1000 | 17-01586 | 11-000-213-320-40-000-000/ HEALTH - ED SERVICES | | CP | JULY - AUG 2016 | 38172 | 8,150.13 |
| ABBY PONDS/ 6603 | 17-01610 | 11-000-261-420-71-502-000/ MAINTENANCE LANDSCAPING | | CF | INV #12646 | 38173 | 580.00 |
| AIELLO, DENNIS/ 7228 | 17-1034 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38174 | 60.00 |
| AIELLO, JOHN/ 8655 | 17-1069 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38175 | 58.00 |
| ALBANESE, JOHN/ 8642 | 17-1045 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38176 | 60.00 |
| | 17-1035 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38176 | 60.00 |
| Total for ALBANESE, JOHN/ 8642 | | | | | | | \$120.00 |
| AMERICAN HARLEQUIN CORPORATION/ 8337 | 17-01248 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #39576 | 38177 | 2,083.68 |
| AMERICAN PAPER & SUPPLY COMPANY/ 5732 | 17-01302 | 11-000-262-610-71-602-000/ CLEANING SUPPLIES | | CP | VARIOUS INVOICES | 38178 | 5,040.44 |
| APONTE, RICHIE/ 8652 | 17-1064 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38179 | 85.00 |
| APPERSON EDUCATION PRODUCTS/ 7007 | 17-01120 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV017052 | 38180 | 232.27 |
| | 17-01190 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV017037 | 38180 | 293.96 |
| Total for APPERSON EDUCATION PRODUCTS/ 7007 | | | | | | | \$526.23 |
| ARNIE FENCE COMPANY/ 1215 | 17-01293 | 11-000-262-590-71-558-000/ MISC PURCHASED SVCS | | CF | INV DATED JULY 15, 2016 | 38181 | 5,314.00 |
| | 17-01224 | 11-000-261-420-71-506-000/ FENCE REPAIRS | | CP | HEAVY DUTY WHEELS FOR GATE | 38181 | 200.00 |
| Total for ARNIE FENCE COMPANY/ 1215 | | | | | | | \$5,514.00 |
| ASTO, RICARDO/ 7230 | 17-1071 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38182 | 78.00 |
| ATLANTIC BUSINESS PRODUCTS/ 1226 | 17-01562 | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE | | CF | INV #ARIN356357 | 38183 | 400.00 |
| | 17-01736 | 11-000-251-340-63-000-000/ CENTRAL SVCS TECH SVC | | CF | past due balance | 38183 | 17,260.71 |
| Total for ATLANTIC BUSINESS PRODUCTS/ 1226 | | | | | | | \$17,660.71 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Englewood Public School District

Bills And Claims Report By Vendor Name

for Batches 62,63,64,65 and Check Date is 10/20/2016

va_bill5.10272014
09/01/2016

| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|--|----------|---|-------|--------------|--|---------|-----------------|
| Unposted Checks | | | | | | | |
| ATLANTIC TOMORROWS OFFICE/ 6860 | 17-01172 | 11-000-251-600-60-203-000/ COPY MACHINE STAPLES | | CP | INV #ARIN356998,359753,3595034 | 38184 | 421.30 |
| AUTOMATIC TEMPERATURE CNTRL SVC. INC./ 5196 | 17-01226 | 11-000-261-420-71-538-000/ JOHNSON CONTROL CONT | | CP | INV #P6979 | 38185 | 272.87 |
| AUTOZONE NORTHEAST, INC./ 6216 | 17-01213 | 11-000-262-420-71-549-000/ VEHICLE REPAIRS | | CP | INV #1135573867 | 38186 | 111.47 |
| BALLETTO, CHERYL - PETTY CASH/ 8365 | 17-01700 | 11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES | | CF | OT/PT/SPEECH SUPPLIES | 38187 | 24.98 |
| | | 11-000-230-331-40-403-000/ LEGAL SERV - SPECIAL ED | | CF | LEGAL SERV - SPECIAL ED | 38187 | 15.00 |
| | | 11-000-230-610-69-000-000/ SUPPLIES AND MATERIALS | | CF | SUPPLIES AND MATERIALS | 38187 | 6.47 |
| | | 11-000-251-592-63-000-000/ CENTRAL SVCS - OTHER SVC | | CF | CENTRAL SVCS - OTHER SVC | 38187 | 22.95 |
| | | 11-000-262-610-71-604-000/ FIRE/BELL SUPPLIES | | CF | FIRE/BELL SUPPLIES | 38187 | 101.93 |
| | | 11-000-266-610-71-620-000/ SECURITY UNIFORMS | | CF | SECURITY UNIFORMS | 38187 | 20.96 |
| | | 11-000-270-800-63-000-000/ MISCELLANEOUS EXPENDITUR | | CF | MISCELLANEOUS EXPENDITUR | 38187 | 8.98 |
| | | 50-910-310-500-63-000-000/ FOOD SERVICES | | CF | FOOD SERVICES | 38187 | 21.73 |
| Total for BALLETTO, CHERYL - PETTY CASH/ 8365 | | | | | | | \$223.00 |
| BARNES & NOBLE/ 1289 | 17-01481 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #3320353 | 38188 | 1,408.00 |
| BARNES & NOBLE BOOKSELLERS/ 4731 | 17-01342 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #3309076 | 38189 | 2,096.50 |
| BARNES & NOBLE INC./ 5451 | 17-01545 | 20-501-100-640-34-000-000/ N.P TEXTBOOKS | | CF | INV #3326243 | 38190 | 90.91 |
| BEGLYN, GEORGE/ 7327 | 17-1030 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38191 | 60.00 |
| BEJAR, AMIT/ 8654 | 17-1068 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38192 | 78.00 |
| BENJAMIN BROS. INC./ 4757 | 17-01227 | 11-000-262-610-71-610-000/ MISC SUPPLIES | | CP | VARIOUS INVOICES | 38193 | 984.82 |
| BERGEN ARTS AND SCIENCES CHARTER SCHOOL/ 7162 | 17-01564 | 10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA | | CP | OCT 2016 | 38194 | 1,664.00 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Englewood Public School District

Bills And Claims Report By Vendor Name

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09/01/2016

| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|---|----------|---|-------|--------------|--|---------|--------------------|
| Unposted Checks | | | | | | | |
| BERGEN CNTY SPECIAL SERV/ 1407 | 16-01157 | P2-502-100-300-40-000-000/ NON PUB AUX COMP ED | | CF | INV # S201500542...JUNE 2016 | 38195 | 423.02 |
| | | P2-503-100-300-40-000-000/ PRIOR YR PAYMENT | | CF | INV #S201500542...JUNE 2016 | 38195 | 517.65 |
| | | P2-506-100-300-40-000-000/ NON PUB HAND SUPPL INSTR | | CF | INV #S201500542...JUNE 2016 | 38195 | 8,688.07 |
| | | P2-508-100-300-40-000-000/ NON PUB CORRECTIVE SPEEC | | CF | INV #S201500542...JUNE 2016 | 38195 | 8,109.88 |
| | 16-01158 | 11-150-100-320-40-000-000/ PURCHASED PROFESSIONAL-E | | CF | INV #S201500542...JUNE 2016 | 38195 | 225.03 |
| Total for BERGEN CNTY SPECIAL SERV/ 1407 | | | | | | | \$17,963.65 |
| BERGEN COUNTY TEEN ARTS FESTIV/ 1372 | 17-01191 | 11-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | FEE S. MELTZER | 38196 | 350.00 |
| BERNOSKIE, ROBERT/ 8660 | 17-1080 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38197 | 85.00 |
| BIDO, ALFRED/ 8647 | 17-1055 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38198 | 116.00 |
| BINGHAM COMMUNICATIONS, INC./ 4393 | 17-01286 | 11-000-261-420-71-530-000/ PA SYSTEM REPAIRS | | CP | INV #30052 | 38199 | 232.50 |
| | 17-01609 | 11-000-261-420-71-530-000/ PA SYSTEM REPAIRS | | CF | INV #30039 | 38199 | 1,360.00 |
| Total for BINGHAM COMMUNICATIONS, INC./ 4393 | | | | | | | \$1,592.50 |
| BLICK ART MATERIALS/ 5120 | 17-60286 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #6409276 | 38200 | 7.52 |
| | 17-60255 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #6409390 | 38200 | 25.90 |
| | 17-60261 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #6410397 | 38200 | 296.15 |
| | 17-60288 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #6441357,6467312 | 38200 | 84.84 |
| | 17-60277 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #6411349 | 38200 | 65.16 |
| Total for BLICK ART MATERIALS/ 5120 | | | | | | | \$479.57 |
| BMI EDUCATIONAL SERVICES, INC/ 1430 | 17-01122 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #636267 | 38201 | 1,049.10 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Bills And Claims Report By Vendor Name

for Batches 62,63,64,65 and Check Date is 10/20/2016

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| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|--|----------|--|-------|--------------|--|---------|----------------|
| Unposted Checks | | | | | | | |
| BOGOVICH, PETER/ 7374 | 17-1043 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38202 | 78.00 |
| BOMZER, HAL/ 7324 | 17-1037 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38203 | 78.00 |
| BOSLAND'S LEARNING PLUS/ 1446 | 17-60594 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #12860 | 38204 | 12.99 |
| | 17-60617 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #12862 | 38204 | 14.99 |
| Total for BOSLAND'S LEARNING PLUS/ 1446 | | | | | | | \$27.98 |
| BRIGGS, WAYNE/ 7419 | 17-1042 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38205 | 110.00 |
| BRODY, DAVE/ 7264 | 17-1059 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38206 | 85.00 |
| BURNS, DENNIS/ 7740 | 17-1036 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38207 | 76.00 |
| CABLEVISION LIGHTPATH, INC./ 7094 | 17-01171 | 11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE | | CP | ACCT #51267 | 38208 | 52,544.59 |
| CANOLA, JOHN/ 7301 | 17-1087 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38209 | 58.00 |
| CAROLINA BIOLOG SUPPLY CO/ 1488 | 17-60507 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | VARIOUS INVOICES | 38210 | 7,651.79 |
| CARTRIDGE WORLD OF RAMSEY CO-OP NJ/ 5471 | 17-01587 | 11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES | | CF | INV #133808 | 38211 | 134.38 |
| CASCADE SCHOOL SUPPLY INC/ 1490 | 17-60324 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #36314 | 38212 | 236.83 |
| | 17-60573 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #36084 | 38212 | 164.41 |
| | 17-60564 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #36088 | 38212 | 42.66 |
| | 17-60254 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #36306 | 38212 | 75.16 |
| | 17-60276 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #36313 | 38212 | 95.48 |
| | 17-60558 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #36085 | 38212 | 33.97 |
| | | | | | | | |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Vendor Name

for Batches 62,63,64,65 and Check Date is 10/20/2016

va_bill5.10272014
09/01/2016

| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|--|----------|--|-------|--------------|--|---------|-------------------|
| Unposted Checks | | | | | | | |
| CASCADE SCHOOL SUPPLY INC/ 1490 | 17-60576 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #35679 | 38212 | 38.96 |
| | 17-60618 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #36083 | 38212 | 23.72 |
| | 17-60287 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #34903,42573 | 38212 | 405.90 |
| | 17-60577 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #35678 | 38212 | 36.25 |
| | 17-60608 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #35971 | 38212 | 195.24 |
| | 17-60586 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #35969 | 38212 | 11.38 |
| | 17-60575 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #34008 | 38212 | 4.92 |
| Total for C.S.S.I. INC./ 1490 | | | | | | | \$1,364.88 |
| CASCO INTERSTATE MUSIC, INC/ 8602 | 17-60360 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #490425,491067 | 38213 | 132.51 |
| CDW-G/ 4584 | 17-01505 | 20-510-100-600-35-000-000/ GENERAL SUPPLIES | | CF | INV #FFT2569,FFN2297,FFF2571 | 38214 | 4,723.11 |
| | 17-01566 | 20-510-100-600-35-000-000/ GENERAL SUPPLIES | | CF | INV #FJS0965 | 38214 | 1,102.50 |
| Total for CDW-G/ 4584 | | | | | | | \$5,825.61 |
| CERAMIC SUPPLY INC/ 1576 | 17-60258 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #49141547 | 38215 | 82.80 |
| | 17-60264 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #49141546 | 38215 | 332.20 |
| Total for CERAMIC SUPPLY INC/ 1576 | | | | | | | \$415.00 |
| CINTAS CORPORATION NO.2/ 8483 | 17-01246 | 11-000-262-610-71-610-000/ MISC SUPPLIES | | CP | INV #5005953202 | 38216 | 84.15 |
| COLELLA, JOHN/ 8650 | 17-1061 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38217 | 85.00 |
| COMMAND RADIO COMMUNICATIONS,/ 1678 | 17-01518 | 11-000-240-600-05-000-000/ SUPPLIES AND MATERIALS | | CF | INV #128015 | 38218 | 490.00 |
| | 17-01377 | 11-000-266-420-60-000-000/ UE S CLN, RPR, & MNT SVC | | CF | INV #127980 | 38218 | 1,500.00 |
| | | 11-000-266-610-71-620-000/ SECURITY UNIFORMS | | CF | INV #127980 | 38218 | 1,715.00 |
| Total for COMMAND RADIO COMMUNICATIONS,/ 1678 | | | | | | | \$3,705.00 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| Unposted Checks | | | | | | | |
| COOPER ELECTRIC SUPPLY COMPANY, INC./ 8562 | 17-01266 | 11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES | | CP | #S026697206.001,S026720463.001 | 38219 | 177.87 |
| COTTRELL GRAPHICS/ 5417 | 17-01519 | 11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY | | CF | INV #916-2 | 38220 | 848.10 |
| CROWN AWARDS/ 8181 | 16-02417 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #32807628,327*3674 | 38221 | 810.91 |
| CRUZ, JOSE L./ 8658 | 17-1078 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38222 | 85.00 |
| CRYSTAL PROFESSIONAL W.C.P./ 6358 | 17-01635 | 11-000-261-420-71-518-000/ FLOOR REPAIRS | | CF | INV #82216 | 38223 | 1,030.00 |
| CUSTOM BANDAG, INC/ 8623 | 17-01548 | 11-000-270-420-63-000-000/ CLEANING, REPAIR, & MAIN | | CP | IN #60138604,60138603,60139050 | 38224 | 2,583.08 |
| DALY, BRIAN/ 8662 | 17-1083 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38225 | 85.00 |
| DATA MANAGEMENT, INC./ 5109 | 17-01235 | 11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES | | CF | INV #1380629 | 38226 | 804.48 |
| DE MICHELE, PATRICK/ 8636 | 17-1044 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38227 | 85.00 |
| DECKER EQUIPMENT/ 4413 | 17-01438 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #158318A | 38228 | 289.46 |
| | 17-01485 | 11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES | | CF | ORD #159257A | 38228 | 264.88 |
| Total for DECKER EQUIPMENT/ 4413 | | | | | | | \$554.34 |
| DELANEY, FRAN/ 7846 | 17-1082 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38229 | 85.00 |
| DEMCO EDUCATIONAL CORP/ 1792 | 17-01255 | 11-000-222-600-20-000-000/ ED MEDIA SUPPLIES | | CF | INV #5933787 | 38230 | 1,053.31 |
| | 17-01116 | 11-000-222-600-03-000-000/ ED MEDIA SUPPLIES | | CF | INV #5939536 | 38230 | 1,217.63 |
| | 17-60326 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #5932407 | 38230 | 16.08 |
| Total for DEMCO INC./ 1792 | | | | | | | \$2,287.02 |
| DEPINTO, LEONARD/ 8661 | 17-1081 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38231 | 85.00 |
| DERAMO, RONALD/ 7251 | 17-1027 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38232 | 70.00 |
| DI CARA / RUBINO ARCHITECTS/ 7927 | 17-01218 | 12-000-400-334-71-000-000/ FA & CS ARCH/ENG SVCS | | CP | INV #0006789 | 38233 | 5,709.00 |

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| Unposted Checks | | | | | | | |
| DIAMOND ROCK WATER COMPANY/ 6466 | 17-01273 | 11-000-262-610-71-610-000/ MISC SUPPLIES | | CP | INV #794099 | 38234 | 286.50 |
| DISCOUNT SCHOOL SUPPLY / EARLY CHILDHOOD/ 8608 | 17-60339 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #204772300101 | 38235 | 25.58 |
| | 17-60345 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #204772390101 | 38235 | 35.85 |
| | 17-60593 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #204770660101 | 38235 | 31.99 |
| | 17-60613 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #204770760101 | 38235 | 47.99 |
| | 17-60623 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #204770650101 | 38235 | 35.10 |
| | 17-60335 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #204771870101 | 38235 | 23.05 |
| Total for DISCOUNT SCHOOL SUPPLY / EARLY CHILDHOOD/ 8608 | | | | | | | \$199.56 |
| DONOFRIO, RICH/ 8649 | 17-1060 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38236 | 85.00 |
| DOYLE, KEVIN/ 7231 | 17-1048 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38237 | 78.00 |
| DUCH, JOHN/ 8084 | 17-1054 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38238 | 58.00 |
| | 17-1067 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38238 | 78.00 |
| Total for DUCH, JOHN/ 8084 | | | | | | | \$136.00 |
| EAI EDUCATION/ 4639 | 17-60342 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV0784592 | 38239 | 76.69 |
| | 17-60338 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV0785161 | 38239 | 77.58 |
| | 17-60344 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #0784774 | 38239 | 24.89 |
| | 17-60568 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV0784175 | 38239 | 11.01 |
| | 17-60485 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV07845963 | 38239 | 285.75 |
| | 17-60331 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV0786989 | 38239 | 75.33 |

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| Unposted Checks | | | | | | | |
| EAI EDUCATION/ 4639 | 17-60352 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV0784593 | 38239 | 73.92 |
| | 17-60347 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #INV0784773 | 38239 | 29.80 |
| Total for EAI EDUCATION/ 4639 | | | | | | | \$654.97 |
| EBSCO INFORMATION SERVICES/ 5563 | 17-01237 | 11-000-222-600-20-000-000/ ED MEDIA SUPPLIES | | CF | INV #8427 | 38240 | 793.36 |
| ENGLEWOOD BOE - CAFETERIA ACCO/ 16-02476 1777 | | P2-231-200-800-00-727-000/ TITLE I - PARENT INVOLVE | 16-02476 | CF | TITLE I - PARENT INVOLVE | 38241 | 9,241.96 |
| ENGLEWOOD ON THE PALISADES/ 2045 | 17-01508 | 10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA | | CP | OCTOBER 2016 | 38242 | 195,761.00 |
| ERRANTE, RICHARD/ 8390 | 17-1032 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38243 | 60.00 |
| ETA HAND2MIND/ 2079 | 17-60340 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #50728699 | 38244 | 22.32 |
| EVERASE CORPORATION/ 7129 | 17-01182 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #7993 | 38245 | 1,872.00 |
| | | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #7993 | 38245 | 1,871.07 |
| Total for EVERASE CORPORATION/ 7129 | | | | | | | \$3,743.07 |
| EXPRESS HEATING CO. INC./ 1948 | 17-01498 | 11-000-261-420-71-503-000/ MAINTENANCE BOILER | | CP | INV #00120495 | 38246 | 258.00 |
| FEA/ 2132 | 17-01611 | 11-000-230-590-62-000-000/ GEN ADMIN OTHER SVC | | CF | INV #34045 | 38247 | 450.00 |
| FINNIGAN, BILL/ 7274 | 17-1038 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38248 | 78.00 |
| FIRST STUDENT PRINCIPAL BUS CO/ 2157 | 16-02534 | 11-000-270-512-05-220-000/ CONTR SERV(OTH. THAN BET | | CF | INV #11242663 | 38249 | 1,200.00 |
| FISHER SCIENTIFIC ED./ 2158 | 17-60514 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #5867915 | 38250 | 607.20 |

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| Unposted Checks | | | | | | | |
| FISHER SCIENTIFIC ED./ 2158 | 17-60527 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #5489798 | 38250 | 157.32 |
| | 17-60488 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #3694609,5339960,5420280 | 38250 | 133.68 |
| | 17-60467 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #3694618 | 38250 | 313.95 |
| | 17-60501 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #3694592 | 38250 | 838.35 |
| | 17-60522 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #3913168 | 38250 | 39.16 |
| Total for FISHER SCIENTIFIC ED./ 2158 | | | | | | | \$2,089.66 |
| FLINN SCIENTIFIC/ 5863 | 17-60502 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #2002635 | 38251 | 323.94 |
| | 17-60515 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #2003541 | 38251 | 40.65 |
| | 17-60468 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #2003542 | 38251 | 168.90 |
| | 17-60509 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #2019572,2003173 | 38251 | 2,674.27 |
| | 17-60476 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #2002433 | 38251 | 21.80 |
| Total for FLINN SCIENTIFIC/ 5863 | | | | | | | \$3,229.56 |
| FOLLETT SCHOOL SOLUTIONS, INC./ 7907 | 17-01117 | 11-000-222-600-03-000-000/ ED MEDIA SUPPLIES | | CP | INV #429029-2 | 38252 | 1,386.70 |
| | 17-01470 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CP | INV #1982322A-F | 38252 | 18,365.00 |
| | 17-01331 | 11-000-222-600-20-000-000/ ED MEDIA SUPPLIES | | CF | INV #442366 | 38252 | 1,038.74 |
| Total for FOLLETT SCHOOL SOLUTIONS, INC./ 7907 | | | | | | | \$20,790.44 |
| FRAMAN MECHANICAL, INC/ 8515 | 16-02186 | 30-917-400-450-20-000-000/ SDA CONSTRUCTION SERVICE | | CP | APPLICTION #6 | 38253 | 285,131.00 |
| FREY SCIENTIFIC CO./ 2195 | 17-60469 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #202501330928 | 38254 | 32.19 |

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| Unposted Checks | | | | | | | |
| FREY SCIENTIFIC CO./ 2195 | 17-60489 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #202501330272 | 38254 | 84.89 |
| | 17-60503 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #302500148277 | 38254 | 235.01 |
| | 17-60516 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #202501330946 | 38254 | 1,053.87 |
| | 17-60484 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #202501329441 | 38254 | 23.16 |
| | 17-60532 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #202501330376 | 38254 | 21.59 |
| | 17-60493 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #302500148066 | 38254 | 9.98 |
| | 17-60510 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #302500148073 | 38254 | 1,418.18 |
| | 17-60531 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #202501329439 | 38254 | 353.82 |
| Total for FREY SCIENTIFIC/ 2195 | | | | | | | \$3,232.69 |
| FURST & ASSOCIATES, INC./ 6796 | 17-01392 | 11-000-230-339-61-000-000/ GENERAL ADMIN OTHER SVC | | CP | SEPT 2016 | 38255 | 4,275.00 |
| GENERATIONS ELECTRICAL COMPANY/ 8310 | 17-01639 | 11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES | | CF | INV #11172 | 38256 | 372.00 |
| GITTO, TONY/ 7326 | 17-1049 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38257 | 110.00 |
| GOODYEAR AUTO SERVICE CENTER/ 5596 | 17-01552 | 11-000-270-615-63-000-000/ TRANSPORTATION SUPPLIES | | CP | INV #227596 | 38258 | 463.33 |
| GOVCONNECTION, INC./ 5400 | 17-01560 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS | | CP | #54027018,53945707,54139185541 | 38259 | 1,363.00 |
| | 17-01551 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS | | CF | INV #54126269 | 38259 | 3,208.72 |
| | 17-01555 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS | | CF | INV #54134690 | 38259 | 1,665.75 |
| | 17-01619 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS | | CF | INV #54165405 | 38259 | 293.44 |
| Total for GOVCONNECTION, INC./ 5400 | | | | | | | \$6,530.91 |
| HANDWRITING WITHOUT TEARS/ 2388 | 17-01386 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #1054272-1 | 38260 | 1,456.40 |

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| Unposted Checks | | | | | | | |
| HANSON, CORY/ 8659 | 17-1079 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38261 | 85.00 |
| HEINEMAN/ 5021 | 17-01378 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #6654702 | 38262 | 212.85 |
| HENRY SCHEIN INC./ 2437 | 17-60306 | 11-000-213-600-98-000-000/ HEALTH SUPPLIES | | CF | #33467191,33467192,33644987 | 38263 | 183.32 |
| HERTZ FURNITURE SYSTEMS/ 2448 | 17-01179 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #584501 | 38264 | 1,594.60 |
| | 17-01534 | 11-000-240-600-98-000-000/ SCHOOL ADMIN SUPPLIES | | CF | INV #587533 | 38264 | 585.20 |
| | 17-01281 | 11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES | | CF | INV #584566 | 38264 | 282.86 |
| | 16-02583 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #582735 | 38264 | 1,414.01 |
| | Total for HERTZ FURNITURE SYSTEMS/ 2448 | | | | | | \$3,876.67 |
| HOLTZBRINCK PUBLISHERS, LLC/ 8326 | 17-01578 | 11-190-100-640-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #98094106 | 38265 | 5,201.59 |
| HOUGHTON MIFFLIN HARCOURT/ 1076 | 17-01163 | 11-190-100-640-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #952395372 | 38266 | 622.10 |
| HOUGHTON MIFFLIN HARCOURT/ 2144 | 17-01383 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #952506674 | 38267 | 1,372.24 |
| | 17-01379 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #952507429 | 38267 | 1,790.10 |
| Total for HOUGHTON MIFFLIN HARCOURT/ 2144 | | | | | | | \$3,162.34 |
| HOWARD INDUSTRIES, INC./ 6469 | 17-01585 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS | | CF | INV #16-00770408 | 38268 | 20,650.00 |
| IDENTIMETRICS/ 8616 | 17-01558 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS | | CF | INV #5524 | 38269 | 5,600.00 |
| J.W. PEPPER & SON INC./ 2642 | 17-01362 | 20-501-100-640-32-000-000/ N.P. TEXTBOOKS | | CF | INV #01Q48499 | 38270 | 369.89 |
| | 17-01139 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #O1Q36625,39096,40201 | 38270 | 116.74 |
| | 17-01140 | 11-401-100-600-20-000-000/ COCURRICULAR ACTIVITIES | | CF | INV #O1Q37008,39039,40917 | 38270 | 126.94 |
| Total for J.W. PEPPER & SON INC./ 2642 | | | | | | | \$613.57 |
| JACE GENERAL CONTRACTORS, LLC./ 8590 | 17-01597 | 11-000-261-420-71-511-000/ MASONRY | | CF | REPAIR BROKEN STEP | 38271 | 850.00 |

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| Unposted Checks | | | | | | | |
| JEWEL ELECTRIC SUPPLY CO./ 2659 | 17-01253 | 11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES | | CP | VARIOUS INVOICES | 38272 | 2,208.62 |
| JOHNSON CONTROLS/ 2685 | 17-01598 | 11-000-261-420-71-510-000/ HVAC MAINTENANCE | | CF | INV #1-37401018572 | 38273 | 671.60 |
| | 17-01596 | 11-000-261-420-71-510-000/ HVAC MAINTENANCE | | CF | INV #1-37446069676 | 38273 | 616.50 |
| Total for JOHNSON CONTROLS/ 2685 | | | | | | | \$1,288.10 |
| KALLEN & LEMELSON/ 7910 | 16-02181 | 30-917-400-334-20-000-000/ SDA ARCHIT/ENGINEERING | | CP | INV #6099.01 H | 38274 | 5,400.00 |
| KAUFMAN, ROBERT/ 7232 | 17-1047 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38275 | 78.00 |
| | 17-1040 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38275 | 78.00 |
| Total for KAUFMAN, ROBERT/ 7232 | | | | | | | \$156.00 |
| KAVOUNTZIS, OSMAN/ 7257 | 17-1053 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38276 | 58.00 |
| KAY PRINTING/ 2243 | 17-01280 | 11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #133810 | 38277 | 197.50 |
| | | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #133810 | 38277 | 197.50 |
| Total for KAY PRINTING/ 2243 | | | | | | | \$395.00 |
| KEANE, RICHARD/ 7247 | 17-1072 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38278 | 78.00 |
| | 17-1086 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38278 | 58.00 |
| Total for KEANE, RICHARD/ 7247 | | | | | | | \$136.00 |
| KOWALSKI, ZIGGY/ 8646 | 17-1052 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38279 | 78.00 |
| KROCKA, MICHAEL/ 7599 | 17-1039 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38280 | 78.00 |
| KURTZ BROS., INC./ 8609 | 17-60619 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #52794.00,52794.01 | 38281 | 133.12 |
| | 17-60574 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #52846.00 | 38281 | 5.10 |
| | 17-60559 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #52851.00 | 38281 | 5.25 |
| | 17-60556 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #52822.00 | 38281 | 9.56 |
| | 17-60587 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #52767.00 | 38281 | 56.81 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| Unposted Checks | | | | | | | |
| KURTZ BROS., INC./ 8609 | 17-60609 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #52801.00 | 38281 | 111.83 |
| | 17-60584 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #52877.00 | 38281 | 13.80 |
| | 17-60565 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #52849.00 | 38281 | 73.78 |
| | 17-60578 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #52854.00 | 38281 | 267.52 |
| | 17-60582 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #82582.00 | 38281 | 8.63 |
| Total for KURTZ BROS., INC./ 8609 | | | | | | | \$685.40 |
| LAKESHORE LEARNING MATERIALS/ 4766 | 17-60610 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159760816 | 38282 | 3.94 |
| | 17-60614 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159820816 | 38282 | 37.74 |
| | 17-60616 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159780916 | 38282 | 415.28 |
| | 17-60595 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159830816 | 38282 | 215.93 |
| | 17-60591 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159890816 | 38282 | 31.49 |
| | 17-60602 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159870816 | 38282 | 138.59 |
| | 17-60596 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159840816 | 38282 | 98.94 |
| | 17-60620 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159800816 | 38282 | 23.38 |
| | 17-60600 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #4159740816 | 38282 | 161.10 |
| | 17-60557 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #4159950816 | 38282 | 7.18 |
| | 17-60548 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #4159960816 | 38282 | 147.07 |
| Total for LAKESHORE LEARNING MATERIALS/ 4766 | | | | | | | \$1,280.64 |
| LANDTEK/ 5868 | 17-01112 | 11-000-261-420-71-508-000/ GENERAL REPAIRS | | CF | INV #16922 | 38283 | 8,947.00 |
| LEARNING A-Z/ 5710 | 17-01161 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #16499430 | 38284 | 319.85 |
| LEDERER, STEPHEN/ 8246 | 17-1065 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38285 | 78.00 |

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| Unposted Checks | | | | | | | |
| LIGON, GENE/ 7424 | 17-1085 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38286 | 58.00 |
| LIGREGNI, ANTHONY/ 7831 | 17-1057 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38287 | 60.00 |
| | 17-1077 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38287 | 60.00 |
| Total for LIGREGNI, ANTHONY/ 7831 | | | | | | | \$120.00 |
| LUCE, SCHWAB & KASE, INC./ 4569 | 17-01575 | 11-000-261-420-71-510-000/ HVAC MAINTENANCE | | CF | INV #S2117229.001 | 38288 | 850.00 |
| MACGILL/ 2964 | 17-01288 | 11-000-213-600-98-000-000/ HEALTH SUPPLIES | | CF | INV #IN0565833 | 38289 | 215.98 |
| MACO OFFICE SUPPLIES/ 2968 | 17-01490 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #164789 | 38290 | 658.00 |
| MAGDA, TED/ 7413 | 17-1084 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38291 | 58.00 |
| MARTINEZ, ERNESTO/ 7723 | 17-1041 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38292 | 110.00 |
| MCCROSSON, DEBRA/ 3040 | 17-1025 | 11-000-213-580-40-000-000/ HEALTH TRAVEL | | CF | HEALTH TRAVEL | 38293 | 89.00 |
| MEDICA, JOHN/ 7888 | 17-1051 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38294 | 78.00 |
| MIDDLESEX COUNTY COLLEGE/ 7178 | 17-01114 | 11-190-100-320-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #3555 | 38295 | 900.00 |
| MIDWEST TECH PROD/ 3096 | 17-60674 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #2077629-00 | 38296 | 200.86 |
| MIRACLES IN COMMUNICATION OF NORTHERN NJ/ 7483 | 17-01417 | 11-204-100-320-40-000-000/ SPEC ED-LEARN & LANG DIS | | CP | SUMMER SESSION 2016 | 38297 | 1,350.00 |
| MISSION ONE EDUCATIONAL STAFFING SERV LL/ 7338 | 17-01194 | 11-216-100-500-63-723-000/ DELTA - T | | CP | AUG - SEPT 2016 | 38298 | 23,659.98 |
| | | 11-240-100-500-63-723-000/ DELTA - T | | CF | AUG - SEPT 2016 | 38298 | 200,000.00 |
| | | 20-218-100-500-02-723-000/ PRESCHOOL PURCH SVC | | CF | AUG - SEPT 2016 | 38298 | 124,214.38 |
| Total for MISSION ONE EDUCATIONAL STAFFING SERV LL/ 7338 | | | | | | | \$347,874.36 |

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| Unposted Checks | | | | | | | |
| MUNICIPAL CAPITAL CORP/ 6893 | 17-01529 | 11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY | | CP | LEASE #12519...OCT 2016 | 38299 | 1,139.99 |
| MURPHY, JENNIFER A./ 8053 | 17-1074 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38300 | 110.00 |
| MUSTO, PAT/ 8657 | 17-1073 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38301 | 110.00 |
| NAFASH, GARY/ 8656 | 17-1070 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38302 | 58.00 |
| NASCO/ 2537 | 17-60290 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #77491, 89574 | 38303 | 565.94 |
| | 17-60279 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #72753 | 38303 | 88.44 |
| | 17-60341 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #70391 | 38303 | 86.18 |
| | 17-60351 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #70376,72794,77513 | 38303 | 173.55 |
| | 17-60263 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #89573,75113 | 38303 | 673.24 |
| | 17-60257 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #94298, 108869 | 38303 | 29.96 |
| | 17-60526 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #121597,80136 | 38303 | 33.31 |
| | 17-60486 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #80135 | 38303 | 91.12 |
| | 17-60465 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #77641 | 38303 | 23.72 |
| | 17-60482 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #85021 | 38303 | 48.55 |
| | 17-60520 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #80142 | 38303 | 74.33 |
| | 17-60499 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CP | INV #96418,80143 | 38303 | 1,033.61 |
| | 17-60506 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #80139 | 38303 | 715.01 |

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| Unposted Checks | | | | | | | |
| NASCO/ 2537 | 17-60220 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #75222 | 38303 | 2.50 |
| | 17-60343 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #80087,75149 | 38303 | 23.99 |
| | 17-60601 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #70248 | 38303 | 9.40 |
| | 17-60330 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #77532 | 38303 | 57.44 |
| | 17-60336 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #70392 | 38303 | 17.48 |
| | 17-60337 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #72796,72795 | 38303 | 72.92 |
| | 17-60579 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #70240 | 38303 | 42.18 |
| | 17-60463 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #72669 | 38303 | 39.95 |
| | 17-60460 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #72682,75047,77439 | 38303 | 506.64 |
| | 17-60333 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #75148 | 38304 | 3.58 |
| | 17-60456 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #72674 | 38304 | 101.21 |
| | 17-60452 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #72675 | 38304 | 199.95 |
| | 17-60346 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #72790 | 38304 | 23.98 |
| | 17-01242 | 11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #45165 | 38304 | 475.65 |
| | | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #45165 | 38304 | 475.64 |
| | 17-60223 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #94315,87486,72910, | 38304 | 779.53 |
| | Total for NASCO/ 2537 | | | | | | \$6,469.00 |
| NATIONAL ART & SCHOOL SUPPLIES INC./ 8594 | 17-60588 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #671343 | 38305 | 3.60 |
| | 17-60280 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #671338 | 38305 | 78.67 |

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| Unposted Checks | | | | | | | |
| NATIONAL ART & SCHOOL SUPPLIES INC./ 8594 | 17-60611 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #670787 | 38305 | 27.86 |
| | 17-60291 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #670788 | 38305 | 96.14 |
| | 17-60581 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #670783 | 38305 | 3.90 |
| | 17-60621 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #670785 | 38305 | 19.74 |
| | 17-60566 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #672906 | 38305 | 9.60 |
| | 17-60560 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #672907 | 38305 | 10.09 |
| Total for NATIONAL ART & SCHOOL SUPPLIES INC./ 8594 | | | | | | | \$249.60 |
| NAVIANCE, INC./ 4809 | 17-01630 | 11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES | | CF | INV #INV00054578 | 38306 | 3,197.70 |
| | | 11-000-218-500-98-000-000/ OTHER PURCHASED SERVICES | | CF | INV #INV00054578 | 38306 | 3,197.70 |
| Total for NAVIANCE, INC./ 4809 | | | | | | | \$6,395.40 |
| NESTOR AND SONS MECHANICAL SERVICES/ 7699 | 17-01595 | 11-000-261-420-71-513-000/ PLUMBING/HEATING | | CF | INV #06647 | 38307 | 1,275.00 |
| NJ DEPARTMENT OF TREASURY/ 4284 | 17-01628 | 11-000-262-590-71-558-000/ MISC PURCHASED SVCS | | CF | INV #161758960 | 38308 | 1,410.00 |
| NJ SCHOOL BOARDS INSURANCE GROUP/ 3320 | 17-01615 | 11-000-291-260-63-000-000/ WORKER'S COMP INS | | CF | INV #CON-0000018683 | 38309 | 25,825.84 |
| NJAFPA/ 6415 | 17-01608 | 20-241-200-500-66-000-000/ OTHER PURCHASED SERVICES | | CF | MEM FEES, ..MERCEDES GIL | 38310 | 150.00 |
| NJASA/ 3319 | 17-01591 | 11-000-230-590-62-000-000/ GEN ADMIN OTHER SVC | | CF | NJ SCH ADMIN PROGRAM 2016-2017 | 38311 | 1,750.00 |
| | 17-01603 | 11-000-230-590-62-000-000/ GEN ADMIN OTHER SVC | | CF | ADMIN RESIDENCY PROG. MILTEER | 38311 | 1,750.00 |
| Total for NJASA/ 3319 | | | | | | | \$3,500.00 |

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| Unposted Checks | | | | | | | |
| NJASBO/ 2562 | 17-01550 | 11-000-251-890-63-000-000/ CENTRAL SVC OTHER OBJECT | | CF | INV #1617 | 38312 | 350.00 |
| NJSBA/ 3333 | 17-01486 | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC | | CF | ORD #1000205673 | 38313 | 325.00 |
| NORTH JERSEY MEDIA GROUP/ 3344 | 17-01671 | 11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS | | CF | VARIOUS ADS | 38314 | 261.59 |
| NORTON, MARTIN/ 8635 | 17-1046 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38315 | 60.00 |
| O DIBELLA MUSIC INC./ 2603 | 17-01160 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #1131734 | 38316 | 1,200.28 |
| | 17-01165 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #1135152 | 38316 | 4,780.00 |
| | 17-01212 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #1142046 | 38316 | 598.00 |
| | 17-01569 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #1143229 | 38316 | 2,098.00 |
| | Total for O. DIBELLA MUSIC INC./ 2603 | | | | | | \$8,676.28 |
| ON-SITE FLEET SERVICE, INC./ 6789 | 17-01307 | 11-000-270-420-63-000-000/ CLEANING, REPAIR, & MAIN | | CP | #110070152,110070258,110070299 | 38317 | 1,727.89 |
| PALACIOS, JONATHAN/ 8648 | 17-1056 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38318 | 60.00 |
| | 17-1076 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38318 | 60.00 |
| Total for PALACIOS, JONATHAN/ 8648 | | | | | | | \$120.00 |
| PALEK, KEVIN/ 8150 | 17-1062 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38319 | 85.00 |
| PARCO SCIENTIFIC CO/ 6922 | 17-60529 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #PU101574 | 38320 | 62.82 |
| | 17-60470 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #PU101577 | 38320 | 10.90 |
| | 17-60517 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #PU101575 | 38320 | 396.00 |
| | Total for Parco Scientific Co/ 6922 | | | | | | \$469.72 |
| PASSAIC ARTS AND SCIENCE CHARTER SCHOOL/ 8544 | 17-01563 | 10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA | | CP | OCT 2016 | 38321 | 2,078.00 |

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| Unposted Checks | | | | | | | |
| PASSON'S SPORTS & US GAMES, BSN SPORTS/ 8591 | 17-60455 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #98182439 | 38322 | 98.64 |
| PEARSON/ 5930 | 17-01105 | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE | | CF | INV #4690274,10781143 | 38323 | 31,198.00 |
| PEARSON EDUCATION/ 3471 | 17-01432 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #BK 82159394 | 38324 | 12,770.26 |
| | 17-01430 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #4024759117 | 38324 | 4,344.08 |
| | 17-01428 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #4024776524,7025279320 | 38324 | 5,209.08 |
| Total for PEARSON EDUCATION/ 3471 | | | | | | | \$22,323.42 |
| PEARSON EDUCATION/ 3477 | 17-01521 | 11-190-100-640-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #4024723187 | 38325 | 112,167.80 |
| PEARSON EDUCATION/ 6354 | 17-01391 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #4024754273 | 38326 | 7,350.10 |
| | 17-01390 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #4024731757 | 38326 | 364.21 |
| | 17-01385 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #4024738171 | 38326 | 1,784.71 |
| Total for PEARSON EDUCATION/ 6354 | | | | | | | \$9,499.02 |
| PERFECTION LEARNING CORP/ 2626 | 17-01380 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #827082 | 38327 | 165.59 |
| PHILLIPS SPORTS, LLC/ 8580 | 16-02608 | 11-402-100-600-20-000-000/ ATHLETICS | | CF | INV #251 | 38328 | 1,486.00 |
| POMPTONIAN FOOD SERVICE/ 3536 | 17-01222 | 50-910-310-500-63-000-000/ FOOD SERVICES | | CP | SEPT 2016 | 38329 | 154,572.59 |
| PREMIER AGENDAS/ 3533 | 17-01151 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #205400476253 | 38330 | 2,138.50 |
| PRESENTATION SYSTEMS, INC./ 3567 | 17-01296 | 11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #47417 | 38331 | 242.00 |
| | | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #47417 | 38331 | 242.00 |
| Total for PRESENTATION SYSTEMS, INC./ 3567 | | | | | | | \$484.00 |

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| Unposted Checks | | | | | | | |
| PRITCHARD INDUSTRIES/ 4537 | 17-01214 | 11-000-262-420-71-501-000/ CUST/MAINT CONTRACT | | CP | INV #0020011960, | 38332 | 160,977.97 |
| | | 11-000-262-420-71-501-000/ CUST/MAINT CONTRACT | | CP | BAL DUE AUG 2016 | 38332 | 600.00 |
| | 17-01215 | 11-000-262-420-71-500-000/ CUST/MAINT EXTRA HOURS | | CP | INV #0020012048 | 38332 | 9,146.40 |
| | | Total for PRITCHARD INDUSTRIES/ 4537 | | | | | \$170,724.37 |
| PUBLIC SERVICE ELECTRIC & GAS/ 2672 | 17-01493 | 11-000-262-622-71-516-000/ ELECTRICITY | | CP | various accounts | 38333 | 64,545.15 |
| R.D. SALES, LLC./ 3630 | 17-01258 | 11-000-261-420-71-519-000/ SECURITY ALARMS | | CP | INV #DH11895,DH11887 | 38334 | 796.00 |
| | 17-01256 | 11-000-261-420-71-526-000/ LOCKSMITH SERVICES | | CP | INV #DH11909 | 38334 | 675.45 |
| | 17-01604 | 11-000-262-800-71-000-000/ OTHER OBJECTS | | CF | INV #DH11777 | 38334 | 6,600.00 |
| | Total for R.D. SALES, INC./ 3630 | | | | | | \$8,071.45 |
| RAPP, JOE/ 7255 | 17-1058 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38335 | 60.00 |
| | 17-1075 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38335 | 60.00 |
| Total for RAPP, JOE/ 7255 | | | | | | | \$120.00 |
| REALLY GOOD STUFF/ 6385 | 17-60603 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #5671111 | 38336 | 11.08 |
| | 17-60589 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #5671149 | 38336 | 47.72 |
| | 17-60615 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #5671107 | 38336 | 14.42 |
| | 17-60592 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #5671155 | 38336 | 53.02 |
| | 17-60604 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #5674131 | 38336 | 57.08 |
| | Total for REALLY GOOD STUFF/ 6385 | | | | | | \$183.32 |
| RED CIRCLE SOLUTIONS/ 7870 | 17-01576 | 11-000-266-610-71-620-000/ SECURITY UNIFORMS | | CF | INV #20162641 | 38337 | 412.00 |
| REINER GROUP, INC./ 7838 | 17-01616 | 12-000-261-730-71-000-000/ MAINT EQUIPMENT | | CF | INV #CUST #02-2016360 | 38338 | 8,937.50 |
| RIDGEFIELD BOARD OF ED./ 2712 | 17-01589 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - | | CF | INV #7V0113 | 38339 | 900.00 |
| ROTO-ROOTER/ 4376 | 17-01217 | 11-000-261-420-71-513-000/ PLUMBING/HEATING | | CP | VARIOUS INVOICES | 38340 | 1,008.00 |
| RYDIN DECAL/ 3773 | 17-01320 | 11-000-266-610-71-620-000/ SECURITY UNIFORMS | | CF | INV #322569 | 38341 | 540.83 |

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| Unposted Checks | | | | | | | |
| SAGE DAY/ 3784 | 17-01547 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE | | CP | SUMMER, SEPT 2016 | 38342 | 19,262.00 |
| SAM ASH NEW JERSEY MEGASTORES LLC/ 8606 | 17-60361 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #0810614EHSX | 38343 | 68.50 |
| SANTILLANA USA PUBLISHING CO. INC/ 3802 | 17-01393 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS | | CF | INV #0543044-IN | 38344 | 621.30 |
| SARGENT WELCH/VWR INTERNATIONAL LLC/ 8599 | 17-60471 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #8045869501 | 38345 | 3.14 |
| | 17-60494 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | #8045869499,8045858857 | 38345 | 21.25 |
| | 17-60518 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #8045858858 | 38345 | 775.44 |
| | 17-60524 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #8045858859 | 38345 | 6.30 |
| | 17-60511 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | VARIOUS INVOICES | 38345 | 1,345.73 |
| | 17-60504 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | VARIOUS INVOICES | 38345 | 661.11 |
| Total for SARGENT WELCH/VWR INTERNATIONAL LLC/ 8599 | | | | | | | \$2,812.97 |
| SCHOLASTIC CLASSROOM MAGA/ 2766 | 17-01477 | 11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES | | CF | INV #M5989852 | 38346 | 247.23 |
| | 17-01472 | 11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES | | CF | INV #M5989821 | 38346 | 247.23 |
| Total for SCHOLASTIC MAGAZINES/ 2766 | | | | | | | \$494.46 |
| SCHOOL HEALTH SUPPLY CO/ 2768 | 17-60307 | 11-000-213-600-98-000-000/ HEALTH SUPPLIES | | CF | INV #3177799-00, 01 | 38347 | 782.06 |
| | 17-60313 | 11-000-213-600-02-000-000/ HEALTH SUPPLIES | | CF | INV #3177888 | 38347 | 952.46 |
| Total for SCHOOL HEALTH CORP/ 2768 | | | | | | | \$1,734.52 |
| SCHOOL SPECIALITY, INC./ 3814 | 17-01395 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208117168269 | 38348 | 112.40 |
| SCHOOL SPECIALTY/ 6612 | 17-60590 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208116871894 | 38349 | 133.92 |

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| Unposted Checks | | | | | | | |
| SCHOOL SPECIALTY/ 6612 | 17-60561 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208116855072 | 38349 | 5.87 |
| | 17-01203 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208116646116 | 38349 | 553.40 |
| | 17-01200 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102507052 | 38349 | 1,207.60 |
| | 17-60622 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116856225 | 38349 | 3.95 |
| | 17-60612 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116870479 | 38349 | 109.98 |
| Total for SCHOOL SPECIALTY/ 6612 | | | | | | | \$2,014.72 |
| SCHOOL SPECIALTY INC/ 2770 | 17-01135 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208116500357 | 38350 | 486.22 |
| | 17-01243 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #208117014307 | 38350 | 827.68 |
| | 17-01230 | 11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102518695 | 38350 | 588.47 |
| | | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #308102518695 | 38350 | 588.46 |
| Total for SCHOOL SPECIALTY INC/ 2770 | | | | | | | \$2,490.83 |
| SCHOOL SPECIALTY ED ESSENTIALS/ 4964 | 17-60039 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #30810255460 | 38351 | 196.81 |
| | 17-60066 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102536552 | 38351 | 29.10 |
| | 17-60016 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CP | INV #208116776164 | 38351 | 167.55 |
| | 17-60127 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102551396 | 38351 | 170.51 |
| | 17-60046 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102550458 | 38351 | 111.14 |
| | 17-60050 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208116775834 | 38351 | 199.91 |
| | 17-60082 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102545671 | 38351 | 160.67 |
| | 17-60154 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102574279 | 38351 | 240.67 |

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| Unposted Checks | | | | | | | |
| SCHOOL SPECIALTY ED ESSENTIALS/ 4964 | 17-60175 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102557560 | 38351 | 249.97 |
| | 17-60151 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116931185 | 38351 | 89.33 |
| | 17-60172 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116929714 | 38351 | 212.52 |
| | 17-60148 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116882175 | 38351 | 5.00 |
| | 17-60149 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116882178 | 38351 | 30.89 |
| | 17-60152 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116882177 | 38351 | 16.22 |
| | 17-60100 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #308102549133 | 38351 | 170.86 |
| | 17-60101 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #208116875909 | 38351 | 23.99 |
| | 17-60061 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102541130 | 38351 | 199.97 |
| | 17-60053 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102550461 | 38351 | 180.23 |
| | 17-60164 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102557565 | 38351 | 248.37 |
| | 17-60045 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208116775840 | 38351 | 417.44 |
| | 17-60040 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #208116839671 | 38351 | 16.08 |
| | 17-60145 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102549174 | 38351 | 213.14 |
| | 17-60174 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208116929849 | 38352 | 54.59 |
| | 17-60179 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102574281 | 38352 | 248.08 |
| | 17-60064 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102534437 | 38352 | 391.11 |
| | 17-60147 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #208113882184 | 38352 | 256.94 |
| | 17-60176 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102557584 | 38352 | 249.35 |
| | 17-60143 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102557253 | 38352 | 242.70 |
| | 17-60139 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102557251 | 38352 | 237.48 |
| | 17-60130 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INB #308102557226 | 38352 | 152.38 |
| | 17-60125 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102557224 | 38352 | 245.61 |
| | 17-60086 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102556930 | 38352 | 186.35 |

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| Unposted Checks | | | | | | | |
| SCHOOL SPECIALTY ED ESSENTIALS/ 4964 | 17-60048 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102556215 | 38352 | 198.99 |
| | 17-60021 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102556217 | 38352 | 168.79 |
| | 17-60011 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102556218 | 38352 | 158.12 |
| | 17-60085 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102553297 | 38352 | 31.22 |
| | 17-60044 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102531339 | 38352 | 199.98 |
| | 17-60076 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102564110 | 38352 | 390.14 |
| | 17-60065 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102550573 | 38352 | 197.01 |
| | 17-60067 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102534438 | 38352 | 196.72 |
| | 17-60111 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102562415 | 38352 | 255.57 |
| | 17-60144 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102560431 | 38352 | 34.63 |
| | 17-60138 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102560433 | 38352 | 182.26 |
| | 17-60137 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102560432 | 38352 | 168.21 |
| | 17-60108 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102560422 | 38353 | 262.06 |
| | 17-60035 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102559979 | 38353 | 174.50 |
| | 17-60122 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102571773 | 38353 | 261.27 |
| | 17-60112 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102571914 | 38353 | 257.57 |
| | 17-60054 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102571556 | 38353 | 394.14 |
| | 17-60118 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102569742 | 38353 | 258.06 |

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| Unposted Checks | | | | | | | |
| SCHOOL SPECIALTY ED ESSENTIALS/ 4964 | 17-60097 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #308102586457 | 38353 | 246.07 |
| | 17-60098 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #208117092651 | 38353 | 394.82 |
| | 17-60103 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102583216 | 38353 | 161.25 |
| | 17-60129 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | #308102599243,208117203054 | 38353 | 242.19 |
| | 17-60078 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | #208117238848,308102597326 | 38353 | 100.37 |
| | 17-60107 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102597392 | 38353 | 244.39 |
| | 17-60049 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102540859 | 38353 | 157.28 |
| Total for SCHOOL SPECIALTY ED ESSENTIALS/ 4964 | | | | | | | \$10,950.57 |
| SCHOOL SPECIALTY, INC/SPORTIME/ 8592 | 17-60462 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102545682 | 38354 | 341.27 |
| SCHOOL SPECIALTY/SAX ARTS EDUCATION/ 8595 | 17-60289 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #308102576462 | 38355 | 2,212.64 |
| | 17-60278 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #308102567396 | 38355 | 120.49 |
| Total for SCHOOL SPECIALTY/SAX ARTS EDUCATION/ 8595 | | | | | | | \$2,333.13 |
| SCIENTIFIC NOTEBOOK COMPANY/ 3855 | 17-01431 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #47986 | 38356 | 1,627.10 |
| SHALHOUB, GEORGE/ 8171 | 17-1031 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38357 | 60.00 |
| SPARTA, GENE/ 7244 | 17-1050 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38358 | 110.00 |
| SPECTROTEL/ 8624 | 17-01510 | 11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE | | CP | ACCT #346472 | 38359 | 5,206.72 |
| STANKIEWICZ, WALTER/ 8653 | 17-1066 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38360 | 78.00 |

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| Unposted Checks | | | | | | | |
| STAPLES ADVANTAGE/ 6570 | 17-01499 | 11-000-240-600-05-000-000/ SUPPLIES AND MATERIALS | | CF | ORD #148929524 | 38361 | 653.70 |
| STAPLES CONTRACT & COMMERCIAL, INC./ 8593 | 17-60424 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148600379 | 38362 | 190.21 |
| | 17-60396 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148586185 | 38362 | 168.26 |
| | 17-60376 | 11-000-240-600-03-000-000/ SCHOOL ADMIN SUPPLIES | | CF | ORD #148241800 | 38362 | 838.46 |
| | 17-60422 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148605534 | 38362 | 71.46 |
| | 17-60384 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148603432 | 38362 | 197.17 |
| | 17-60415 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148600710 | 38362 | 221.69 |
| | 17-60421 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148601810 | 38362 | 20.69 |
| | 17-60420 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148601939 | 38362 | 357.12 |
| | 17-60392 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148503016 | 38362 | 309.15 |
| | 17-60383 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148569610 | 38362 | 36.23 |
| | 17-60382 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148549360 | 38362 | 376.29 |
| | 17-60378 | 11-000-240-600-20-000-000/ SCHOOL ADMIN SUPPLIES | | CF | INV #148546382 | 38362 | 873.06 |
| | 17-60379 | 11-000-240-600-98-000-000/ SCHOOL ADMIN SUPPLIES | | CF | ORD #148545637 | 38362 | 464.51 |
| | 17-60409 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148543996 | 38362 | 36.95 |
| | 17-60404 | 11-000-213-600-98-000-000/ HEALTH SUPPLIES | | CF | ORD #148543084 | 38362 | 72.41 |
| | 17-60385 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148542584 | 38362 | 14.66 |
| | 17-60386 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148542373 | 38362 | 154.69 |
| | 17-60405 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | ORD #148542256 | 38362 | 49.40 |
| | 17-60387 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148503059 | 38362 | 5.12 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|---|--|---|-------|--------------|--|---------|--------------------|
| Unposted Checks | | | | | | | |
| STAPLES CONTRACT & COMMERCIAL, INC./ 8593 | 17-60391 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148502949 | 38362 | 426.90 |
| | 17-60417 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148453621 | 38362 | 4,247.45 |
| | 17-60403 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148502948 | 38362 | 58.54 |
| | 17-60416 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148491302 | 38363 | 238.44 |
| | 17-60406 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148535348 | 38363 | 94.08 |
| | 17-60373 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148534823 | 38363 | 174.62 |
| | 17-60394 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148533352 | 38363 | 73.75 |
| | 17-60393 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148532032 | 38363 | 192.62 |
| | 17-60429 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148603942 | 38363 | 245.42 |
| | 17-60399 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | ORD #148601405 | 38363 | 158.75 |
| | 17-60423 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148604068 | 38363 | 34.35 |
| | 17-60441 | 11-000-213-600-02-000-000/ HEALTH SUPPLIES | | CF | ORD #148574470 | 38363 | 1.10 |
| | 17-60375 | 11-000-240-600-03-000-000/ SCHOOL ADMIN SUPPLIES | | CF | ORD #148241335 | 38363 | 1,067.72 |
| | 17-60677 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148949380 | 38363 | 11.50 |
| | 17-60679 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | ORD #148962167 | 38363 | 110.80 |
| | 17-60411 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CP | ORD #148503044 | 38363 | 123.50 |
| | 17-60418 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CP | ORD #148503252 | 38363 | 600.01 |
| | Total for STAPLES CONTRACT & COMMERCIAL, INC./ 8593 | | | | | | \$12,317.08 |
| STEWART & STEVENSON POWER PRODUCTS, LLC/ 6588 | 17-01641 | 11-000-262-420-71-548-000/ REPAIR | | CF | INV #R3051726,2428590 | 38364 | 4,349.21 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|---|----------|---|-------|--------------|--|---------|-----------------|
| Unposted Checks | | | | | | | |
| SUEZ WATER/ 4901 | 17-01175 | 11-000-262-490-71-522-000/ WATER SERVICES | | CP | VARIOUS INVOICES/ACCTS | 38365 | 6,007.21 |
| TARIARCO ARTS & CRAFTS, LLC/ 8596 | 17-60259 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #80447 | 38366 | 52.30 |
| | 17-60265 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #87778 | 38366 | 10.98 |
| | 17-60281 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #85314 | 38366 | 140.16 |
| | 17-60292 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES | | CF | INV #83070, 83071 | 38366 | 101.06 |
| | 17-60240 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #77960 | 38366 | 105.56 |
| Total for TRIARCO ARTS & CRAFTS, LLC/ 8596 | | | | | | | \$410.06 |
| TEACHER'S DISCOVERY/ 2912 | 17-60316 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #90498 | 38367 | 245.67 |
| | 17-60319 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #90397 | 38367 | 109.57 |
| Total for TEACHER'S DISCOVERY/ 2912 | | | | | | | \$355.24 |
| TENAFly MULTISERVICES/ 6880 | 17-01582 | 11-000-261-420-71-529-000/ MOVING/STORAGE | | CF | INV #277 | 38368 | 3,700.00 |
| TEQUIPMENT, INC/ 7647 | 17-01559 | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE | | CF | INV #100588 | 38369 | 3,030.00 |
| THE BOOKSOURCE/ 6297 | 17-01282 | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #558714, 556362 | 38370 | 88.77 |
| THE SHERWIN-WILLIAMS CO./ 4603 | 17-01209 | 11-000-262-610-71-611-000/ PAINT SUPPLIES | | CP | VARIOUS INVOICES | 38371 | 1,293.31 |
| TIME FOR KIDS/ 4244 | 17-01360 | 20-501-100-640-32-000-000/ N.P. TEXTBOOKS | | CF | ACCT #3424768673 | 38372 | 178.40 |
| TOLOMEO, JIM/ 7687 | 17-1033 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38373 | 60.00 |
| TURNITIN, LLC/ 7191 | 17-01291 | 11-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #IN11110616 | 38374 | 4,163.00 |

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Bills And Claims Report By Vendor Name

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| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|--|--|---|-------|--------------|--|---------|-------------------|
| Unposted Checks | | | | | | | |
| UNIQUE PHOTO, INC./ 6651 | 17-01146 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #198702 | 38375 | 571.70 |
| UNITED HEALTH CARE / SPECTERA INC./ 3966 | 17-01185 | 11-000-291-270-63-452-000/ VISION BENEFITS | | CP | OCT. 2016 INV #20160919000204 | 38376 | 7,363.60 |
| UNIVERSAL SUPPLY GROUP, INC./ 4334 | 17-01584 | 11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES | | CP | INV #S5471968,S5489331 | 38377 | 1,346.69 |
| V & V LINE STRIPING, INC./ 5916 | 17-01494 | 11-000-262-610-71-611-000/ PAINT SUPPLIES | | CF | INV #17169,17171,17175,17176 | 38378 | 4,450.00 |
| VALENZANO, MIKE/ 8651 | 17-1063 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38379 | 85.00 |
| VERIZON WIRELESS/ 3759 | 17-01268 | 11-000-261-420-71-512-000/ PAGING SERVICES | | CP | INV #9772551071 | 38380 | 1,171.42 |
| W.W. GRAINGER INC/ 2060 | 17-60491 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #9195680666 | 38381 | 33.81 |
| | 17-01206 | 11-000-262-610-71-610-000/ MISC SUPPLIES | | CP | VARIOUS INVOICES | 38381 | 4,318.01 |
| | 17-60513 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #9192755834,9197291330 | 38381 | 423.11 |
| | Total for W.W. GRAINGER INC/ 2060 | | | | | | \$4,774.93 |
| WALSH-MERKEL, ROBYN MA, CCC-SLP/ 4740 | 17-01416 | 11-204-100-320-40-000-000/ SPEC ED-LEARN & LANG DIS | | CP | SEPT. EVALS | 38382 | 270.00 |
| WARD'S/ 4434 | 17-60512 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #8045858853,8046044351 | 38383 | 168.78 |
| | 17-60472 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #8045858854 | 38383 | 44.91 |
| | 17-60519 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #8045869497 | 38383 | 724.03 |
| | Total for WARD'S/ 4434 | | | | | | \$937.72 |
| WASHINGTON PROFESSIONAL SYSTEMS/ 8607 | 17-60363 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #SI175862 | 38384 | 7.25 |

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Bills And Claims Report By Vendor Name

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| Vendor # / Name | PO # | Account # / Description | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount |
|---|----------|---|-------|--------------|--|---------|--------------------|
| Unposted Checks | | | | | | | |
| WASHINGTON PROFESSIONAL SYSTEMS/ 8607 | 17-60358 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #SI175811 | 38384 | 83.75 |
| Total for WASHINGTON PROFESSIONAL SYSTEMS/ 8607 | | | | | | | \$91.00 |
| WB MASON CO., INC./ 5743 | 17-01121 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #I36622797 | 38385 | 451.55 |
| | 17-01303 | 11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #I36439894,I36658625 | 38385 | 559.30 |
| | | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #I36439894,I36658625 | 38385 | 559.29 |
| | 16-02446 | 11-000-262-610-71-610-000/ MISC SUPPLIES | | CF | VARIOUS INVOICES | 38385 | 630.00 |
| | 16-02482 | 11-000-262-610-71-610-000/ MISC SUPPLIES | | CF | VARIOUS INVOICES | 38385 | 630.00 |
| Total for WB MASON CO., INC./ 5743 | | | | | | | \$2,830.14 |
| WEINER LESNIAK/ 4452 | 17-01679 | 11-000-230-331-40-403-000/ LEGAL SERV - SPECIAL ED | | CF | INV #195793-94, 195796-97 | 38386 | 3,957.92 |
| | | 11-000-230-331-63-401-000/ GENERAL ADMIN LEGAL FEES | | CF | INV #195792,195795,195798-99 | 38386 | 9,389.72 |
| Total for WEINER LESNIAK/ 4452 | | | | | | | \$13,347.64 |
| WENGER CORP./ 4457 | 17-01159 | 11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC | | CF | INV #709548 | 38387 | 1,301.00 |
| WIESER EDUCATIONAL, INC./ 8021 | 17-01128 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #75313 | 38388 | 1,033.02 |
| WORLD BOOK, INC./ 4523 | 17-01118 | 11-000-222-600-03-000-000/ ED MEDIA SUPPLIES | | CF | INV #0001536510 | 38389 | 1,200.00 |
| WORTHINGTON DIRECT/ 4525 | 17-01238 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES | | CF | INV #634413-ENG006 | 38390 | 2,267.00 |
| | 17-01568 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE | | CF | INV #637658-ENG006 | 38390 | 1,849.75 |
| Total for WORTHINGTON DIRECT/ 4525 | | | | | | | \$4,116.75 |
| Z & Z SUPPLY INC./ 8630 | 17-01535 | 11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES | | CF | INV #S3593227.001 | 38391 | 134.50 |
| ZIONTZ, CAREY/ 7711 | 17-1028 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38392 | 110.00 |
| ZOPPI, JOSEPH/ 8641 | 17-1029 | 11-402-100-500-20-000-000/ ATHLETICS | | CF | ATHLETICS | 38393 | 85.00 |

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Englewood Public School District
Bills And Claims Report By Vendor Name
for Batches 62,63,64,65 and Check Date is 10/20/2016

Total for Unposted Checks

\$1,894,782.62

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* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Bills And Claims Report By Vendor Name

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 10/14/2016 at 01:44:56 PM

| Fund Summary | | Fund | Sub | Computer | Computer | Hand | Hand | Total |
|--------------|--|----------|-------|----------------|---------------|--------|---------------|----------------|
| | | Category | Fund | Checks | Checks Non/AP | Checks | Checks Non/AP | Checks |
| | | 10 | 10 | \$199,503.00 | | | | \$199,503.00 |
| | | 10 | 11 | \$1,057,406.88 | | | | \$1,057,406.88 |
| | | 10 | 12 | \$14,646.50 | | | | \$14,646.50 |
| | | Fund 10 | TOTAL | \$1,271,556.38 | | | | \$1,271,556.38 |
| | | 20 | 20 | \$151,120.34 | | | | \$151,120.34 |
| | | 20 | P2 | \$26,980.58 | | | | \$26,980.58 |
| | | Fund 20 | TOTAL | \$178,100.92 | | | | \$178,100.92 |
| | | 30 | 30 | \$290,531.00 | | | | \$290,531.00 |
| | | 50 | 50 | \$154,594.32 | | | | \$154,594.32 |
| | | GRAND | TOTAL | \$1,894,782.62 | \$0.00 | \$0.00 | \$0.00 | \$1,894,782.62 |

Chairman Finance Committee

Member Finance Committee

Englewood Public School District

Bills And Claims Report By Account Number

SEPTEMBER 30, 2016 PAYROLL

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08/01/2016

| Account # / Description | PO # | Inv # | Vendor # / Name | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| UNPOSTED CHECKS | | | | | | | |
| 11-000-211-100-60-101-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 3,572.12 |
| 11-000-211-100-67-103-000/ ATT/SOC SALARY EXTRA | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | ATT/SOC SALARY EXTRA | 6 | 500.00 |
| 11-000-211-172-07-000-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 6,943.25 |
| 11-000-211-172-60-000-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 5,207.90 |
| 11-000-211-172-73-000-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 1,776.38 |
| 11-000-211-172-76-000-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 4,427.91 |
| 11-000-211-172-77-000-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 2,187.27 |
| 11-000-211-172-85-000-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 1,776.37 |
| 11-000-211-173-60-101-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 5,564.75 |
| 11-000-211-173-67-103-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 1,470.00 |
| 11-000-213-100-60-102-000/ HEALTH SERVICES SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | HEALTH SERVICES SALARY | 6 | 400.00 |
| 11-000-213-100-67-103-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 61.00 |
| 11-000-213-100-73-101-000/ HEALTH SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | HEALTH SALARIES | 6 | 3,903.00 |
| 11-000-213-100-74-101-000/ HEALTH SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | HEALTH SALARIES | 6 | 2,852.75 |
| 11-000-213-100-76-101-000/ HEALTH SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | HEALTH SALARIES | 6 | 2,802.75 |
| 11-000-213-100-77-101-000/ HEALTH SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | HEALTH SALARIES | 6 | 2,146.70 |
| 11-000-213-100-85-101-000/ HEALTH SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | HEALTH SALARIES | 6 | 6,676.51 |
| 11-000-213-100-98-101-000/ HEALTH SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | HEALTH SALARIES | 6 | 2,146.70 |
| 11-000-216-100-40-101-000/ RELATED SERVICES SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | RELATED SERVICES SALARY | 6 | 37,634.03 |
| 11-000-218-104-67-103-000/ SALARIES OF OTHER PROFES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES OF OTHER PROFES | 6 | -396.50 |
| 11-000-218-104-76-101-000/ GUIDANCE SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GUIDANCE SALARY | 6 | 8,076.15 |
| 11-000-218-104-77-101-000/ GUIDANCE SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GUIDANCE SALARY | 6 | 8,292.70 |
| 11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | CHILD STUDY TEAM SALARY | 6 | 52,976.05 |
| 11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | CHILD STUDY TEAM SEC | 6 | 2,893.81 |
| 11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | IMPVT OF INSTRUCTION SAL | 6 | 5,520.83 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Account Number

SEPTEMBER 30, 2016 PAYROLL

va_bill1.10272014
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| Account # / Description | PO # | Inv # | Vendor # / Name | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| UNPOSTED CHECKS | | | | | | | |
| 11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | IMPVT OF INSTRUCTION SAL | 6 | 5,412.50 |
| 11-000-222-100-60-101-000/ ED MEDIA SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | ED MEDIA SALARY | 6 | 6,864.29 |
| 11-000-222-100-60-104-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 3,355.38 |
| 11-000-222-100-73-101-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 2,145.08 |
| 11-000-222-100-74-101-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 1,855.76 |
| 11-000-222-100-76-101-000/ ED MEDIA SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | ED MEDIA SALARY | 6 | 1,983.83 |
| 11-000-222-100-77-101-000/ ED MEDIA SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | ED MEDIA SALARY | 6 | 2,039.71 |
| 11-000-223-104-60-000-000/ STAFF TRAINING SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | STAFF TRAINING SALARY | 6 | 10,583.32 |
| 11-000-230-100-61-101-000/ GENERAL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GENERAL ADMIN SALARY | 6 | 10,646.41 |
| 11-000-230-100-62-101-000/ GENERAL ADMIN - SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GENERAL ADMIN - SALARY | 6 | 13,208.33 |
| 11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SCHOOL ADMIN SALARY | 6 | 6,554.16 |
| 11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SCHOOL ADMIN SALARY | 6 | 6,175.00 |
| 11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES OF PRINCIPALS/A | 6 | 11,144.23 |
| 11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SCHOOL ADMIN SALARY | 6 | 11,217.04 |
| 11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SCHOOL ADMIN SALARY | 6 | 12,061.36 |
| 11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SCHOOL ADMIN SALARY | 6 | 8,104.16 |
| 11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SCHOOL ADMIN SALARY | 6 | 17,025.37 |
| 11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SCHOOL ADMIN SALARY | 6 | 18,329.16 |
| 11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES OF PRINCIPALS/A | 6 | 11,410.22 |
| 11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | CENTRAL SERVICE SALARY | 6 | 26,836.57 |
| 11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | CENTRAL SERVICES SALARY | 6 | 9,119.63 |
| 11-000-252-100-63-000-000/ ADMIN TECH SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | ADMIN TECH SALARY | 6 | 9,916.19 |
| 11-000-261-100-71-101-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 2,926.96 |
| 11-000-262-104-71-000-000/ SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES | 6 | 5,276.94 |
| 11-000-266-100-60-101-000/ SECURITY SALARIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SECURITY SALARIES | 6 | 29,264.99 |
| 11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SAL. FOR PUPIL TRANS(BET | 6 | 2,234.68 |
| 11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SAL. FOR PUPIL TRANS(BET | 6 | 6,217.34 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 09/28/2016 at 03:49:59 PM

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Englewood Public School District

Bills And Claims Report By Account Number

SEPTEMBER 30, 2016 PAYROLL

va_bill1.10272014
08/01/2016

| Account # / Description | PO # | Inv # | Vendor # / Name | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| UNPOSTED CHECKS | | | | | | | |
| 11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-PRESCH/KINDE | 6 | 200.00 |
| 11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN - | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | PRESCHOOL/KINDERGARTEN - | 6 | 4,941.12 |
| 11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-PRESCH/KINDE | 6 | 52,831.32 |
| 11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 1-5 | 6 | 530.50 |
| 11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 1-5 | 6 | 69,758.12 |
| 11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GRADES 1-5 - SALARIES OF | 6 | 2,351.80 |
| 11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 1-5 | 6 | 125,460.40 |
| 11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GRADES 1-5 - SALARIES OF | 6 | 5,879.50 |
| 11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 1-5 | 6 | 2,350.00 |
| 11-130-100-101-73-101-000/ GRADES 6-8 - SALARIES OF | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GRADES 6-8 - SALARIES OF | 6 | 16,189.02 |
| 11-130-100-101-74-101-000/ GRADES 6-8 - SALARIES OF | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | GRADES 6-8 - SALARIES OF | 6 | 12,906.35 |
| 11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 6-8 | 6 | 113,069.44 |
| 11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 6-8 | 6 | 2,300.00 |
| 11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 9-12 | 6 | 12,349.70 |
| 11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 9-12 | 6 | 1,274.50 |
| 11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 9-12 | 6 | 125,550.67 |
| 11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 9-12 | 6 | 3,740.00 |
| 11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12 | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | REG PROGRAM-GRADES 9-12 | 6 | 149,586.30 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Account Number

SEPTEMBER 30, 2016 PAYROLL

va_bill1.10272014
08/01/2016

| Account # / Description | PO # | Inv # | Vendor # / Name | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|-----------------------|
| UNPOSTED CHECKS | | | | | | | |
| 11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SPEC ED-LEARN & LANG DIS | 6 | 65,895.70 |
| 11-212-100-101-40-101-000/ MULTIPLE DISABILITIES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | MULTIPLE DISABILITIES | 6 | 50,618.05 |
| 11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | RESOURCE ROOM/CENTER | 6 | 93,991.10 |
| 11-213-100-101-67-103-000/ SALARIES OF TEACHERS | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES OF TEACHERS | 6 | 500.00 |
| 11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SPEC ED-PRE HANDI FULL T | 6 | 28,671.75 |
| 11-240-100-101-73-101-000/ BILINGUAL ED | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | BILINGUAL ED | 6 | 9,891.38 |
| 11-240-100-101-74-101-000/ BILINGUAL ED | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | BILINGUAL ED | 6 | 40,771.62 |
| 11-240-100-101-76-101-000/ BILINGUAL ED | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | BILINGUAL ED | 6 | 4,411.87 |
| 11-240-100-101-77-101-000/ BILINGUAL ED | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | BILINGUAL ED | 6 | 8,588.18 |
| 11-240-100-101-84-101-000/ SALARIES OF TEACHERS | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES OF TEACHERS | 6 | 3,364.50 |
| 11-240-100-101-85-101-000/ BILINGUAL ED | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | BILINGUAL ED | 6 | 5,207.90 |
| 11-402-100-100-77-101-000/ ATHLETICS | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | ATHLETICS | 6 | 1,647.00 |
| 20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | PRESCHOOL SAL OF TEACH | 6 | 38,032.15 |
| 20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | PRESCHOOL SAL OF TEACH | 6 | 100.00 |
| 20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | TITLE I - SALARY TEACHER | 6 | 3,602.75 |
| 20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | TITLE I - TEACHER SALARY | 6 | 3,013.93 |
| 20-231-100-100-66-000-020/ TITLE I - SALARY TEACHER | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | TITLE I - SALARY TEACHER | 6 | 1,526.98 |
| 20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | TITLE I FOCUS TEACH SAL | 6 | 8,330.27 |
| 60-057-100-100-02-000-000/ SALARIES - QUARLES | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES - QUARLES | 6 | 5,198.87 |
| 60-057-100-100-03-000-000/ SALARIES - MCCLOUD | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES - MCCLOUD | 6 | 2,535.87 |
| 60-057-100-100-05-000-000/ SALARIES - GRIECO | 17-0010 | | 4614 / E.B.O.E.- PAYROLL | HP | SALARIES - GRIECO | 6 | 3,840.61 |
| Total for Unposted Checks | | | | | | | \$1,502,330.26 |

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District
Bills And Claims Report By Account Number
SEPTEMBER 30, 2016 PAYROLL

va_bill1.10272014
08/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 09/28/2016 at 03:49:59 PM

| Fund Summary | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|--------------|---------------|----------|-----------------|------------------------|----------------|--------------------|----------------|
| | 10 | 11 | | | \$1,436,148.83 | | \$1,436,148.83 |
| | 20 | 20 | | | \$54,606.08 | | \$54,606.08 |
| | 60 | 60 | | | \$11,575.35 | | \$11,575.35 |
| | GRAND | TOTAL | \$0.00 | \$0.00 | \$1,502,330.26 | \$0.00 | \$1,502,330.26 |

Chairman Finance Committee

Member Finance Committee



**Annual Maintenance
Budget Amount Worksheet
Per N.J.A.C. 6A:26A**

| | |
|------------------------------------|-------------------|
| Current Area Cost Allowance per SF | \$ 143.00 |
| District contact name | CHERYL BALLETO |
| District contact phone | 201-862-6271 |
| District contact e-mail | CBALLETO@EPSD.ORG |

Prepared by:
District School Business Administrator

Cheryl Balletto
~~Cheryl Balletto~~

Date 10/21/16

Englewood City School District

03-1370

Comprehensive Maintenance Plan

Report

Actual FY 16-- Current FY 17-- Planned FY 18

| School Name | 15-16 Actual | 16-17 Budgeted | 17-18 Planned |
|---|------------------|--|---|
| Janis Dismus Middle School 03-1370 010 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. | \$95,305 | \$108,569 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. | \$110,740 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. |
| Dwight Morrow High School 03-1370 020 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. | \$204,440 | \$232,894 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. Auditorium Lobby, South-Roof and North Building Heat, New Sidewalks | \$237,552 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. North Building New Windows |
| Quarles Elementary 03-1370 001 Annual Service and inspections of all building systems, including boilers. General repairs for electric, plumbing, roof, floors, windows, masonry, fencing etc. | \$54,356 | \$61,922 Annual Service and inspections of all building systems, including boilers. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. fencing | \$83,160 Annual Service and inspections of all building systems, including boilers. General repairs for electric, plumbing, roof, floors, windows, masonry, fencing etc. |
| John Grieco Elementary 03-1370 040 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. | \$91,601 | \$104,349 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. | \$106,436 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. |
| McCloud Elementary 03-1370 003 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. | \$95,627 | \$108,936 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. Repair front steps | \$111,115 Annual Service and inspections of all building systems, including boilers and elevators. General repairs for electric, plumbing, roof, floors, windows, masonry, etc. |
| Totals All Schools | \$541,329 | \$616,670 | \$629,003 |