

**ROBERT TREAT ACADEMY  
Charter School**

**REGULAR  
MEETING OF  
THE BOARD OF TRUSTEES  
THURSDAY, DECEMBER 17, 2020**



**Agenda &  
Supporting Documents**

**ROBERT TREAT ACADEMY CHARTER SCHOOL INC.**

## AGENDA

Call to Order \_\_\_\_\_ pm & Pledge of Allegiance

**Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)**

Attendance - Roll Call

### **Principal's Report and Attachments**

**PR-1** Principal's Report

### **Minutes**

**M-1** Review of and motion to approve minutes of previous meeting

### **Board Affairs**

**BA-1** Review of motion to approve Robert T. Clark, Business Administrator/Board Secretary and Right to Know Officer for the 2020-21 School Year.

### **Fiscal**

**F-1** Review of motion to approve the payment of Bills and Claims from the Operating Account dated November 20, 2020 through December 17, 2020 in the amount of \$ ???.  
**(Attachment F-1)**

**F-2** Review of motion to approve the payment of payrolls as follows: **(Attachment F-2)**

November 13, 2020	\$ 215,846.98
November 27, 2020	<u>\$ 451,771.23</u>
Total	\$ 667,618.21

**F-3** Review of motion to approves the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending October 31, 2020 **(Attachment F-3)**

**F-4** Review of motion to approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of October 31, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a)

**F-5** Review of motion to approve budget transfers for the month of October 31, 2020.  
**(Attachment F-5)**

**F-6** Review of motion to approve Annual Charter School Fiscal Questionnaire 2020-21.  
**(Attachment F-5)**

**F-7** Review of and motion to approve the acceptance of the Elementary Secondary Education Act (ESEA) FY21 application from July 1, 2020 thru September 30, 2021 as follows: **(Attachment F-7)**

Title IA	\$ 496,306
Title IIA	<u>\$ 47,229</u>
Total	\$ 543,535

**F-8** Review of and motion to approve the submittal of the Elementary Secondary Education Act (ESEA) FY21 amended application from July 1, 2020 thru September 30, 2021 and staffing as follows: **(Attachment F-8)**

Title IA	\$ 496,306
Title IIA	<u>\$ 71,229</u>
Total	\$ 567,537

**F-9** Review of and motion to approve the submittal of the CARES Emergency Relief Grant FY 20) FY21 amended application in the amount of \$372,044 from March 13, 2020 thru September 30, 2022 as follows: **(Attachment F-9)**

### **Policies and Procedures**

**PP-1** Review of and motion to approve revision to 2021-22 Enrollment Calendar Plan.  
**(Attachment PP-1)**

### **Education**

**E-1** Review of and motion to approve adoption of Second Step Social and Emotional curriculum.  
**(Attachment E-1)**

### **Personnel**

No Action Items

### **Executive Session (if necessary)**

Review of and motion to adjourn to and return from executive session

### **Public Comment Period**

**Adjournment** \_\_\_\_\_ pm

## **ATTENDANCE**

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Garruto, Emil		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Aubato, Theresa, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, School Attorney		
Parada, Paul, Vice Principal		
Trillo, Marcelino, Vice Principal		

## **MINUTES**

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **minutes of the November 19, 2020 Board Meeting**, as attached. **(Attachment M-1)**

### **RECORD OF VOTE Resolution Minutes**

Moved by:		Seconded by:	
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<b><u>Board Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

## **BOARD AFFAIRS**

**BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Robert T. Clark, Business Administrator/Board Secretary and Right to Know Officer for the 2020-21 School Year.

### **RECORD OF VOTE BA-1**

Moved by:		Seconded by:	
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<b><u>Board Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

## **FISCAL**

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated November 20, 2020 through December 17, 2020 in the amount of \$ ???. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows:
- |                   |                      |
|-------------------|----------------------|
| November 13, 2020 | \$ 215,846.98        |
| November 27, 2020 | <u>\$ 451,771.23</u> |
| Total             | \$ 667,618.21        |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending October 31, 2020. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of October 31 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of October 31, 2020. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Annual Charter School Fiscal Questionnaire 2020-21. **(Attachment F-5)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, to approve the acceptance of the Elementary Secondary Education Act (ESEA) FY21 application from July 1, 2020 thru September 30, 2021 as follows: **(Attachment F-7)**

Title IA	\$ 496,306
Title IIA	<u>\$ 47,229</u>
Total	\$ 543,535

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, to approve the submittal of the Elementary Secondary Education Act (ESEA) FY21 amended application from July 1, 2020 thru September 30, 2021 as follows: **(Attachment F-8)**

Title IA	\$ 496,306
Title IIA	<u>\$ 71,231</u>
Total	\$ 567,537

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, to approve the submittal of the CARES Emergency Relief Grant FY 20) FY21 amended application in the amount of \$372,044 from March 13, 2020 thru September 30, 2022 as follows: **(Attachment F-9)**

**RECORD OF VOTE F-1 thru F-9**

Moved by:		Seconded by:	
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<u><b>Board Member</b></u>	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				



## **POLICIES AND PROCEDURES**

**PP-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve revision to 2021-22 Enrollment Calendar Plan. **(Attachment PP-1)**

### **RECORD OF VOTE PP-1**

Moved by:		Seconded by:	
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<b><u>Board Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

## **EDUCATION**

- E-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve adoption of Second Step Social and Emotional curriculum. **(Attachment E-1)**

### **RECORD OF VOTE E-1**

Moved by:		Seconded by:	
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<b><u>Board Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

## RESOLUTION OF THE BOARD OF TRUSTEES

Executive Meeting was read by \_\_\_\_\_.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into executive session at \_\_\_\_\_ P.M

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into regular session at \_\_\_\_\_ P.M

Be it resolved that on this date, AUGUST 20, 2020, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

### RECORD OF VOTE ADJOURNMENT

<b><u>Board Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				