



**Urban Academy Charter School  
School Board Meeting  
April 18, 2022  
Saint Paul, Minnesota**

**MINUTES**

<b>Board Members:</b>	<b>Ex-Officio Members:</b>	<b>Advisory Members:</b>
<input type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input checked="" type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

<b>Staff and Guests Attending:</b>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Meeting called to order by Fong Lor, Vice Board Chair at 4:35 PM in-person**

**Acceptance of Agenda**

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approving agenda: Long

Board Member seconding the motion: Yang

Discussion: none

Unanimously approved

**Conflict of Interest**

None to report

**Approval of March 21 2022 Minutes**

Board Motion: to approve the minutes

Board Member motioning to approve the minutes: Yang

Board Member seconding the motion: Liao

Discussion: none

Unanimously approved

**Reports/Presentation**

None to report

**Board Member Reports/Ex-Officio Member Presentations:**

Board Chair, Melissa Jensen: Not present

Treasurer, Tamara Mattison reviewed snapshot for April financials; see PDF for additional information

Superintendent, Dr. Ly:

**OPERATIONS:**

**General:**

- Student Parent conference 93% attendance rate

**Staffing:**

- Still recruiting for Middle School Science and EL teachers

**Facility:**

- Bleachers to be installed in the gym during MEA weekend; Lumen Christi sponsoring
- Lumen Christi looking at layout for build-out of upper level; rough estimate of \$800,000 but could change. We would plan this year, and possibly build out late next year

**COVID19:**

- Mask mandate at Urban Academy remains in place as numbers fluctuate across the state and country
- Dr. Ly meets with MDH and MDE on a weekly basis; it remains up to each district to decide
- Staff and student COVID testing continue, weekly on Wednesdays
- 0 positive results in the past 4-5 weeks

**School Calendar/Events:**

- Spring Break: April 4-8 last week
- Last Day of School (students: 6/08) and (teachers: 6/09)
- Summer School June 20 – July 15, 8 – 2:30 each day

**ACADEMICS:**

- MCA testing begins April 19 on math, reading and science starts next week

**BUDGET/FINANCE DISCUSSIONS:**

- Copy of revised budget was sent to board. Fund balance was 60.3% but we had to expense more due to higher ADM than initially projected bringing fund balance down to 50.3%
- Projected fund balance will be \$4,000,000. We need to manage judiciously as MDE looks at numbers with a close eye.
- In revising pay scale and the recent bonus, fund balance should remain healthy.

**COMMUNITY OUTREACH/DONATIONS:**

- Working with Highland Park HS and Middle School to use their track and field as long as we allow them access to our softball fields when requested down the line. UA will start track and field in June.
- Highland Park Council meeting to publicize in their community for recruitment purposes. In June, they will donate 40 brand new bikes for K - 3

**CHARTER SCHOOL LEGISLATION NEWS:**

- MACs emails will continue to be sent to board members; Dr. Ly sits on their board and on a charter committee. Outreach around MACS is being conducted with other charters.

**BOARD BUSINESS:**

- Certificates for board training are complete and Dr. Ly has them printed out. Access website as needed as a general good practice for updated training.

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Yang

Board member seconding the motion: Long

Discussion: none

Unanimously approved

**Board Consent Agenda:**

Motion: to approve the board consent agenda

Board member motioning to approve the board consent agenda: Yang

Board member seconding the motion: Liao

Discussion: none

Unanimously approved

**Old Business:**

- None

**New Business:**

- Back at Madden's—weekend of July 22 – 24, 2022
- Room assignments by June 22; Caley will send email to everyone

**Open Public Comments (Limited to 2 minutes)**

- None

Board Motion: To adjourn the meeting at 4:55 PM

Board Member motioning to approve to adjourn the meeting: Long

Board member seconding the motion: Yang

Unanimously approved

Meeting adjourned at 4:55 PM

**Next board meeting May 16, 2022 at 4:30 p.m.**