

**ROBERT TREAT ACADEMY
CHARTER SCHOOL, INC.
REGULAR MEETING OF
THE BOARD OF TRUSTEES**

THURSDAY, July 20, 2017

MINUTES

Meeting called to order at 5:38 p.m.

Attendance and Statement of Compliance

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Calderon, Karen	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Clancy, John Jr.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala		X

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Adubato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Grieco, Nick – School Attny	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

Board Affairs

- RESOLUTION #7-20-17-1 - Minutes of the July 20, 2017 Meeting
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #7-20-17-2 –2017 Charter School Annual Report
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #7-20-17-3 – 2017-2018 Salary Schedule
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
With the exception of Mr. Alagia who abstained
- RESOLUTION #7-20-17-4 – HIB Bi-Annual Report
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #7-20-17-5 – 2017-2018 IDEA Application submission and acceptance of grant funds in the Amount of \$127,428 for basic and \$2401 for pre-school.
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously

Board Affairs (cont'd)

- RESOLUTION #7-20-17-6 – Agreement with Blueprints for Learning for 2017-2018 in the maximum amount of \$100,000.00.
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #7-20-17-7 – Membership with the New Jersey Special Education Collaborative For the 2017-2018 School Year.
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #7-20-17-8 – Agreement with the University of Chicago STEP Program for the 2017-2018 school year.
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #7-20-17-9 – Agreement with Johnston Law Firm, LLC for legal services in the 2017-2018 School Year.
[Moved by: Mr. Caraballo; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #7-20-17-10 – Agreement with Essex Regional Services Commission for Paraprofessional Services in the 2017-2018 School Year
[Moved by: Mr. Caraballo; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #7-20-17-11 – Agreement with FJM Applied Behavioral Services, LLC for the 2017-2018 School Year
[Moved by: Mr. Caraballo; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #7-20-17-12 – Acceptance of Safety Grant from NSIG in the amount of \$2092.67
[Moved by: Mr. Caraballo; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #7-20-17-13 –ESEA Title I application and acceptance of award in the amount of \$478,412 and Title II-A in the amount of \$49,342.
[Moved by: Mr. Caraballo; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #7-20-17-14 – Refusal of Title III and Title IV part A - **TABLED**
- RESOLUTION #7-20-17-15 – Revision to starting salaries as follows:
Provisional Teachers – Year 1 = \$50,000 Year 2 = \$51,000 and Year 3 = \$52,000
Standard Certificate - \$52,000 plus consideration for years of experience
[Moved by: Mr. Caraballo; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #7-20-17-16 – Lease Agreement for 180 William Street in the amount of \$314,500.00.
[Moved by: Mr. Alagia; Seconded by: Ms. Strand] Approved unanimously with the exception of Mr. Garruto who abstained.

Board Affairs (cont'd)

- RESOLUTION #7-20-17-17 – Comprehensive Equity Plan Statement of Assurance (Year 2)
[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #7-20-17-18 – Suspension of Bylaw 9311 Adoption of Policies
[Moved by: Mr. Caraballo; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #7-20-17-19 – Adoption of the following Policies

Attendance Patterns	4151/4251	Revised
Recruitment, Selection & Hiring	4211	Revised
School Meal Program Arrears	3542.2	New/Adoption and Implementation

- RESOLUTION #7-20-17-20 – Reinstatement of Bylaw 9311 Adoption of Policies
[Moved by: Ms. Davis; Seconded by: Mr. Alagia] Approved unanimously

Fiscal

- RESOLUTION #07-20-17-21 – Report of Transfers for the month of June, 2017 and The Reports of Income, Expenses and Encumbrances, Invoice payments totaling \$1,342,688.57 and The Report of the Treasurer for May, 2017.
[Moved by: Ms. Strand; Seconded by: Mr. Caraballo]
[Mr. Garruto abstained on line items if any pertaining to the North Ward Center]
Approved unanimously

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

Education

- Principal Theresa Adubato presented the Principal's Report to the Board of Trustees

Personnel

- RESOLUTION #7-20-17-24 – Principal's refusal to accept Merit Pay for goals met in the 2015-2016 School year.
THIS RESOLUTION WAS POSTPONED TO THE OCTOBER BOARD MEETING
- RESOLUTION #7-20-17-25 – Approval of employment of the following new hires:

Name	Position / Campus	Start Date
Jennifer Fanelli	Teacher	7/31/2017
Theresa Rivera	Teacher	7/31/2017
Katherine Cryan	Instructional Assistant	7/31/2017
Hugh Ahern	Instructional Assistant	7/31/2017
Sarah Oese	Instructional Assistant	7/31/2017
Janet Mondragon	Instructional Assistant	7/31/2017
Susan Rodriguez	Instructional Assistant	7/31/2017
Nyesha Little	Instructional Assistant	7/31/2017
Jessica Soto	Instructional Assistant	7/31/2017
Lauren Rassam	Instructional Assistant	7/31/2017
Alicia Warner-Mohammed	Instructional Assistant	7/31/2017

[Moved by: Mr. Caraballo; Seconded by: Ms. Calderon] Approved unanimously

- RESOLUTION #7-20-17-26 – Acceptance of terminations of employment

Name	Afterschool Program	Effective Date
Lourdes Sabogal	Teacher	7/13/2017
Christine Werner	Teacher	6/21/2017
Heidi Hanlon	Teacher	6/21/2017
Daniel Klecha	Teacher	6/21/2017
Christine Bunk	Instructional Assistant	6/21/2017
Yakisha Hill	Instructional Assistant	6/21/2017
Johanna Valencia	Instructional Assistant	6/21/2017
Malden Camanda	Instructional Assistant	6/21/2017
Alaina Alfano	Resource Room	6/21/2017
Marilyn Herrera	Instructional Assistant	6/21/2017
Marisa Mercuri	Aftercare Program	6/21/2017

[Moved by: Mr. Caraballo; Seconded by: Ms. Calderon] Approved unanimously

Public Comment Period

No member of the public was present.

Executive Session

- RESOLUTION #7-20-17-EX – Board moved into executive session to discuss personnel/student matters
[Moved to adjourn: Mr. Alagia; Seconded: Mr. Caraballo]
[Moved to adjourn: Mr. Caraballo; Seconded: Mr. Alagia]

The meeting adjourned at 6:52 pm

Lucy Bernardo

Respectfully submitted by:
Lucy Bernardo, Recording Secretary
July 20, 2017