

**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, MARCH 24, 2022**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

- I. CALL TO ORDER ____ pm AND PLEDGE OF ALLEGIANCE**

II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

III. ROLL CALL

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Vacant		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, Board Attorney		
Jason, Tarella, Board Attorney		

IV. CORRESPONDANCE

V. PRINCIPAL'S REPORT

VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of February 24, 2022**, as attached. **(Attachment M-1)**

VIII. BOARD AFFAIRS

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve travel for the following staff members as follows:

Name	Event	Date	Registration Fee	Mileage	Misc.
Zackery Ontell	SHAPENJ Convention	2/15/22 & 2/16/22	\$199.00	NA	NA
*Cynthia Cruz	Boarding School Tour	4/24/22 – 4/26/22	NA	NA	Est. \$355.38

*Rental Car

BA-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve NJSLA Training Manual and Test Security Plan for New Jersey State Assessment Program (Version 11). **(Attachment BA-1)**

IX. FISCAL

F-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated February 25, 2022 through March 24, 2022 in the amount of \$366,237.84. **(Attachment F-1)**

F-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

February 4, 2022	\$ 266,424.71
February 17, 2022	<u>\$ 277,932.21</u>
Total	\$ 544,356.92

F-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending January 31, 2022. **(Attachment F-3)**

F-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of January 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of January 31, 2022. **(Attachment F-5)**

F-6 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve

purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2021-22 school year. **(Attachment F-6)**

- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the Corrective Action Plan (CAP) required New Jersey Department of Agriculture, Division of Food & Nutrition for year ending June 30, 2021. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the Corrective Action Plan (CAP) required New Jersey Department of Agriculture, Division of Food & Nutrition for year ending June 30, 2021. **(Attachment F-8)**
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a Telecommunications and Installation Service Agreement with Data Network Solutions to provide internet services at a cost of \$4,400 per month from July 1, 2022 through June 30, 2025. The services are awarded through E-Rate procurement process and New Jersey Educational Services Commission Co-Op RFP #ESCNJ 17/18-45. **(Attachment F-9)**
- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a Professional Services Agreement with The Uncommon Thread for Child Study Team services per the attached agreement from March 11, 2022 through June 30, 2022. **(Attachment F-10)**
- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a Professional Services Agreement with Dr. L. Hanes & Associates for Child Study Team and Home Instruction Services per the attached agreement from March 11, 2022 through June 30, 2022. **(Attachment F-10)**
- F-12** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the 2022-23 budget as follows: **(Attachment F-12)**
- | | |
|--------------------------------|---------------------|
| General Fund (Fund 10) | \$ 11,329,784 |
| Special Revenue Fund (Fund 20) | <u>\$ 4,509,666</u> |
| Total | \$ 15,843,050 |
- F-13** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the Charter and Renaissance School Project Emergent and Capital Maintenance Fund in the amount of \$56,769 effective March 1, 2022. **(Attachment F-13)**

X. POLICIES and PRODECURES

XI. EDUCATION

XII. PERSONEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally accept the resignation of Kaitlyn Livardo, 2nd Grade Teacher effective May 6, 2022. **(Attachment P-1)**
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally accept the resignation of Kristen Carbonaro, 2nd Grade Teacher effective May 1, 2022. **(Attachment P-2)**
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90376, paid leave of absence with benefits, from March 17, 2022 through April 14, 2022 FMLA and NJFLA. **(Attachment P-3)**
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve employment for the 2021-22 school year as follows:

Employee	Position	Date of Hire	Salary 2021-22	Prorated Salary 2021-22
Rodney Lopez	Instructional Assistant	2/28/221	\$35,000	\$15,909
*Rodney Lopez	Before/After School & Saturday Instruction	10/14/21	\$45 & \$65 per hr.	NA
Harold Orozco	Instructional Assistant	1/3/22	\$35,000	\$14,318
*Harold Orozco	Before/After School & Saturday Instruction	1/3/22	\$45 & \$65 per hr.	NA

*Paid from ESSER II Grant

PUBLIC COMMENT (NON-AGENDA ITEMS)

XIII. EXECUTIVE SESSION

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- Matters rendered confidential by Federal Law, State Law, or Court Rule
- Individual privacy
- Collective bargaining agreements
- Purchase or lease of real property if public interest could be adversely affected

- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M.

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M.

XIV. ADJOURNMENT

Be it resolved that on this date, **MARCH 24, 2022**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.