

**ROBERT TREAT ACADEMY
CHARTER SCHOOL, INC.
ANNUAL ORGANIZATION MEETING OF
THE BOARD OF TRUSTEES**

THURSDAY, June 15, 2017

MINUTES

Meeting called to order at 5:38 p.m.

Attendance and Statement of Compliance

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Calderon, Karen		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Clancy, John Jr.		X
Strand, Tahira		X
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Adubato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Grieco, Nick – School Attny	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

Board Affairs

- RESOLUTION #6-15-17-1 - Minutes of the May 18, 2017 Meeting
[Moved by: Ms. Davis; Seconded by: Mr. Garruto] Approved unanimously
- RESOLUTION #6-15-17-2 – Election of trustees to fill vacancies caused by terms expiring June 30, 2017. The following trustees will fulfill a three year term from July 1, 2017 to June 30, 2020: Emil Garruto / John Clancy Jr / Zarala Zabala de Kelly
[Moved by: Ms. Davis; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-3 – Appointment of Temporary Chair, Wilfredo Caraballo, to run meeting until election of Board President is completed.
[Moved by: Ms. Davis; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-4 – Nomination and election of Board President Robert Detore [Nominated by: Mr. Caraballo and Ms. Davis]
[Moved by: Ms. Davis; Seconded by: Mr. Garruto] Approved unanimously
- RESOLUTION #6-15-17-5 – Nomination and election of Vice President Adrienne Davis [Nominated by: Mr. Detore and Mr. Caraballo]
[Moved by: Ms. Davis; Seconded by: Mr. Garruto] Approved unanimously

Board Affairs (cont'd)

- RESOLUTION #6-15-17-6 – Appointment of Sung Yi as the Board Secretary and School Business Administrator.
[Moved by: Ms. Davis; Seconded by: Mr. Garruto] Approved unanimously
- RESOLUTION #6-15-17-7 – Appointment of Sung Yi as the Qualified Purchasing Agent (QPA)
[Move by: Mr. Caraballo; Seconded by: Mr. Garruto] Approved unanimously
- RESOLUTION #6-15-17-8 – Appointment of Marcelino Trillo as the Affirmative Action Officer, Section 504 Coordinator and Title IX Officer.
[Moved by: Mr. Garruto; Seconded by: Mr. Caraballo] Approved unanimously
- RESOLUTION #6-15-17-9 – Agreement with Caldwell Pediatric Therapy Center for the provision of Occupational Therapy Services for the 2017-2018 School Year
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-10 – Agreement with Dr. Kia Grundy for School physician services for the 2017-2018 school year.
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-11 – Adoption of all board-approved policies, programs, and services, New Jersey Student Learning Standards, curriculum, textbooks, and goals for the 2017-2018 Academic Year.
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-12 – Appointment of Marcelino Trillo as Integrated Pest Management Coordinator.
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-13 – Integrated Pest Management Plan for the 2017-2018 School Year
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-14 – Board Schedule of Meetings for 2017-2018 School Year
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-15 – Designation of Star Ledger and El Nuevo Coqui as the official newspapers for publication of legal notices for the 2017-2018 school year
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-16 – Designation of Wells Fargo Bank and Valley National Bank as the official depositories for school funds for the 2017-2018 school year.
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously

Board Affairs (cont'd)

- RESOLUTION #6-15-17-17 – Appointment of Sung Yi as Public Agency Compliance Officer (P.A.C.O.) for the 2017-2018 school year.
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-18 – Legal Services Agreement with Inglesino, Webster, Wyciskala, and Taylor, LLC
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #6-15-17-19 – Legal Services Agreement with Johnston Law Firm
THIS LINE ITEM WAS POSTPONED TO THE JULY 20, 2017 MEETING
- RESOLUTION #6-15-17-20 – 2017-2018 Professional Development Plan and Mentoring Plan
[Moved by: Ms. Davis; Seconded by: Mr. Garruto] Approved unanimously
- RESOLUTION #6-15-17-21 – 2017-2018 Fiscal Services Agreement
[Moved by: Mr. Caraballo; Seconded by: Ms. Zabala de Kelly] Approved by all members present with the exception of Mr. Garruto who abstained.
- RESOLUTION #6-15-17-22 – 2017-2018 Daily Traffic Control Agreement
[Moved by: Mr. Caraballo; Seconded by: Ms. Zabala de Kelly] Approved by all members present with the exception of Mr. Garruto who abstained.
- RESOLUTION #6-15-17-23 – 2017-2018 Lease for Stephen N Adubato Campus
443 Clifton Avenue, Newark, NJ
[Moved by: Mr. Caraballo; Seconded by: Ms. Zabala de Kelly] Approved by all members present with the exception of Mr. Garruto who abstained.
- RESOLUTION #6-15-17-24 – 2017-2018 Lease for playground – 471 Clifton Avenue
[Moved by: Mr. Caraballo; Seconded by: Ms. Zabala de Kelly] Approved by all members present with the exception of Mr. Garruto who abstained.
- RESOLUTION #6-15-17-25 – 2017-2018 Lease for Jackie Robinson Campus at
180 William Street, Newark, NJ
THIS ITEM WAS POSTPONED TO THE JULY 20, 2017 MEETING

Fiscal

- RESOLUTION #06-15-17-26 – Report of Transfers for the month of May, 2017
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo]
[Mr. Garruto abstained on line items if any pertaining to the North Ward Center]
Approved unanimously

Fiscal (cont'd)

- RESOLUTION #6-15-17-27 - The Reports of Income, Expenses and Encumbrances, Invoice payments totaling \$605,333.23 and The Report of the Treasurer for May, 2017.
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo]
[Mr. Garruto abstained on line items if any pertaining to the North Ward Center]
Approved unanimously

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

- RESOLUTION #6-15-17-28 – Continuation of membership and participation in the following purchasing cooperatives.

Middlesex Regional Educational Services Commission (MRESC) now ESENJ
National Cooperative Purchasing Alliance (NCPA)
National Joint Powers Alliance (NJPA)
Educational Data Services, Inc.
Hunterdon County Educational Services Commission (HCESC)Cooper
The Cooperative Purchasing Alliance (TCPN)

- RESOLUTION #6-15-17-29 – ENGAGEMENT AGREEMENT WITH SMOLIN LUPIN & CO.
[Moved by Mr. Garruto; Seconded by: Ms. Zabala de Kelly]
Approved unanimously

Education

- Principal Theresa Adubato presented the Principal's Report to the Board of Trustees

Personnel

- RESOLUTION #6-15-17-30 – APPOINTMENT OF THERESA ADUBATO AS CHARTER LEAD PERSON FOR THE 2017-2018 SCHOOL YEAR
[Moved by: Mr. Alagia; Seconded by Mr. Garruto]

Public Comment Period

No member of the public was present.

Executive Session

- RESOLUTION #6-15-17-EX – NO EXECUTIVE SESSION NEEDED

The meeting adjourned at 6:05 pm

Lucy Bernardo

Respectfully submitted by:
Lucy Bernardo, Recording Secretary
June 15, 2017