

**I. CALL MEETING TO ORDER**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, April 26, 2022, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 7, 2022 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE**

The meeting was opened with a salute to the flag.

**III. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Coffey, Mr. Guarascio, Mr. MacMoyle,  
Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

**ABSENT:** Mr. Pellecchia

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Tyler Verga, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

**IV. PUBLIC HEARING ON THE BUDGET**

**A. SUPERINTENDENT'S PRESENTATION ON THE 2022-2023 DISTRICT BUDGET**

Dr. Roselli gave a presentation on the 2022-2023 Budget.

**B. PUBLIC COMMENT ON THE BUDGET**

None

**C. ADOPTION OF THE 2022-2023 BUDGET**

**MOTION** by Mr. MacMoyle that the 2022-23 Budget be approved.

**SECOND** by Mrs. Shedlock

**ROLL CALL VOTE:** (7 Ayes, 1 Nay, 0 Abstain) Motion carries.

BE IT RESOLVED to approve the school district budget for the 2022-23 School Year as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
Total General Fund	\$37,279,331	\$30,697,553
Total Special Revenue Fund	9,612,993	N/A
Total Debt Service Fund	<u>1,988,500</u>	<u>1,988,500</u>
Totals	\$48,880,824	\$32,686,053

BE IT FURTHER RESOLVED that travel expense for the 2022-23 School Year shall not exceed \$57,000.

#### **D. ADJOURNMENT OF PUBLIC HEARING ON THE BUDGET**

MOTION by Mr. Guarascio to adjourn the Public Hearing on the Budget.

SECOND by Mr. MacMoyle.

All in favor

#### **V. PRESIDENT'S REPORT**

Good evening. I hope everyone had an enjoyable, restful spring break.

The Board has reviewed and scored the proposals from our professionals and the approved list is on tonight's agenda.

I wanted to briefly address concerns that we have heard regarding recent sexual-education standards released by the Department of Education. Already, the Governor has directed the State Department of Education to review the curriculum and provide further clarification on what age-appropriate guidelines look like for students so we will review the clarification when it is issued.

Regardless of what comes out of the Department of Education, I want to highlight that while the State sets the standards or expectations of what students should learn, it doesn't provide curriculum or lesson plans to districts. Instead, the State leaves it to districts to select instructional materials that reflect the values of their local community. School boards are encouraged to get community feedback from parents, community leaders, and other stakeholders and we will continue to do our part to listen. Performance expectations are "merely examples", and schools are not required to include specific words or concepts cited by the State in order to meet the standards. We certainly do not intend to rubber stamp sample plans from the Department of Education when that is not what is right or best for our community.

We have every confidence that our administration has the pulse of our students and community and will offer curriculum for consideration and adoption by the Board that is consistent with our local values. We are certain that our teachers, who have been educating our children for years in many cases, will tailor the lesson plans and include concepts that are appropriate for Berkeley Township's students so that families can remain confident in the education offered at our schools.

This concludes the President's report. Thank you.

## **VI. SUPERINTENDENT'S REPORT**

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

## **VII. PUBLIC DISCUSSION ON AGENDA ITEMS**

None

## **VIII. COMMITTEE REPORTS**

**Finance:** Mr. Bowens reported that the Finance Committee met on April 14, 2022 and reviewed the 2022-2023 budget highlights as well as all bills and purchase orders for approval.

## **IX. SUPERINTENDENT'S AGENDA**

**MOTION** by Mr. Guarascio that upon recommendation of the Superintendent Items A1-A12 be approved.

**SECOND** by Mrs. Trethaway

**ROLL CALL VOTE:** (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

## **A. PERSONNEL RESOLUTIONS**

### **1. Resignation/Retirement**

Recommend the Board accept the resignation/retirement of the following staff members:

<b>Name</b>	<b>School/Position</b>	<b>Reason</b>	<b>Effective</b>
<b>a)</b> Victoria Petruzzello	Occupational Therapist - CBW	Resignation	6/22/22
<b>b)</b> Alyssa Mancini	PS Social Worker - CST	Resignation	6/30/22
<b>c)</b> Patricia Kalinowski	Bus Driver - District	Retirement	6/1/22

## 2. Leaves of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #4481-Teacher-HMP:  
Extension of medical leave of absence from 3/29/22 through 4/29/22.
- b) I.D. #4507-Bus Driver-Dist:  
Extension of medical leave of absence from 5/1/22 through 6/1/22.
- c) I.D. #6565-Asst. Systems Analyst-BTE:  
Medical leave of absence to start 4/13/22 through 5/18/22.

## 3. Substitutes

Recommend the Board approve the following substitutes for the assignments listed below for the remainder of the 2021-2022 school year, pending completed paperwork:

Name	Position
a) Victoria Golubowski	Teacher/Aide
b) Terry Laberde	Bus Driver
c) Dana Austin	Custodian
d) Jennifer Bennett	Custodian
e) April Knauer	Clerical Worker
f) Nadya Servilio	Teacher/Aide
g) Steven Spontak	Custodian
h) Hannah Foster	Teacher/Aide

**Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.**

## 4. Reappointment of Non-Tenured Administrators & Teachers/CST Staff

Recommend the Board approve the reappointment of the non-tenured administrators & teachers/CST staff for the 2022-2023 school year per the negotiated contract.

**(Attachment 2)**

**5. Reappointment of Tenured Administrators**

Recommend the Board reappoint the tenured administrators for the 2022-2023 school year per the negotiated contracts. **(Attachment 3)**

**6. Reappointment of Tenured Teachers/CST Staff**

Recommend the Board reappoint the tenured certificated teachers/CST staff for the 2022-2023 school year per the negotiated contract. **(Attachment 4)**

**7. Reappointment of Non-Instructional Staff**

Recommend the Board reappointment the non-instructional staff for the 2022-2023 school year per the negotiated contracts: **(Attachment 5)**

- a) Administrative Office Staff
- b) Secretarial/Clerical Staff
- c) Technology Staff
- d) Teacher & School Aides; Bus Attendants
- e) Food Service Workers
- f) Supervisors
- g) Custodial Staff
- h) Maintenance Staff
- i) Mechanics
- j) Bus Drivers/School Messenger

**8. Extended Day School Counseling**

Recommend the Board approve Gail Salmon as a substitute Counselor for 1.5 hours, as needed, at the contractual rate of pay, (to be paid out of Mental Health ESSER II Grant funds).

**9. Teacher Mentors**

Recommend the Board approve the following teachers to perform as a Mentor at the stipend listed, to be paid by the Mentee:

Mentee	Mentor	Stipend
a) Zachary Colla	Marianne Cicco	\$275 over 15 weeks

# **10. After School Clubs**

Recommend the Board approve the following staff members for the Clubs listed, at the contractual rate of pay:

Name/School	Position	Club	Hours
a) Megan Faljean - BTE	Aide	After School Clubs	As needed
b) Morissa Powell - BTE	Aide	After School Clubs	As needed
c) Evelyn Mahoney - BTE	Aide	Unified	As needed
d) Michelle Hess - BTE	Nurse	After School Clubs	As needed
e) Brian Harkavy - BTE	Teacher	Unified	8
f) Donna Laudenbach - HMP (sub aide rate)	Aide	Wellness Club	As needed
g) Kelly Smith (substitute)	Teacher	After School Clubs	As needed

# **11. Compensatory Education Hours**

Recommend the Board approve the Compensatory Education Hours for the following student, effective 3/28/22, not to exceed 2 hours per week, 10 hours total (paid through CRRSA-ESSER II Funding):

Student	Teacher Providing Instruction
a) #999639	Gina Canzano

# **12. Transfer/Reassignment**

Recommend the Board approve the following transfer/reassignment of the following staff member, (to be paid out of ARP-ESSER III Funding), effective 4/27/22:

Name	From	To
a) Laurie Peters	BSI - Gr. 1 - BAY	Data Coach

**IX. SUPERINTENDENT'S AGENDA**

**MOTION** by Mr. Ytreboe that upon recommendation of the Superintendent Items B1-B4 be approved.

**SECOND** by Mr. MacMoyle

**ROLL CALL VOTE:** (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

**B. OTHER BOARD ITEMS**

**1. HIB Report Update**

  0   HIB investigations conducted/affirmed - Mar. 30, 2022 - Apr. 25, 2022

  0   HIB's alleged from Mar. 30, 2022 - Apr. 25, 2022

  4   Suspensions - Mar. 30, 2022 - Apr. 25, 2022

**2. Homebound Instruction**

Recommend the Board approve Homebound Instruction for the following student for the remainder of the 2021-22 school year:

I.D. #999684 - Steve Poppe will provide instruction - not to exceed 10 hrs./wk. -  
effective 3/14/22

**3. Out-of-District Placement**

Recommend the Board approve Out-of-District Placement for the following student for the 2021-2022 school year:

I.D. #1001458 - Regional Day School - effective on or about 3/1/22

**4. Statement of Assurance**

Recommend the Board approve the Comprehensive Equity Plan Statement of Assurance for the 2022-2023 school year.

**X. BUSINESS ADMINISTRATOR'S AGENDA**

**MOTION** by Mr. Coffey that upon recommendation of the Business Administrator Items 1-12 be approved.

**SECOND** by Mrs. Shedlock.

**ROLL CALL VOTE:** (8 Ayes, 0 Nays, 2 Abstain) Mr. Guarascio Abstains on Item 3 and Mr. MacMoyle Abstains on Item 3. Motion carries.

**1. Minutes**

RESOLVED that the minutes of the following meetings be approved:

Minutes of the Regular Meeting held on March 29, 2022. **(Attachment 6)**

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated April 26, 2022	
Check numbers 50941-51053	\$1,068,503.38
<b>(Attachment 7)</b>	

Purchase Orders numbered 22-1485 through 22-1593	\$ 907,528.82
<b>(Attachment 8)</b>	

**3. Payroll Approval**

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

March 15, 2022	\$1,302,170.24
March 31, 2022	\$1,296,783.98

**4. Appropriation Transfers**

BE IT RESOLVED that the Appropriation Transfers for the month of March 2022, be approved. **(Attachment 9)**



**5. Board Secretary's Report**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of March 31, 2022, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 10)**

**6. Report of the Treasurer of School Monies**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended March 31, 2022 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 11)**

**7. Travel**

RESOLVED, that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
a) Jessica Kolk	Bureau of Education & Research, School Based SLP's: Language Disorders vs. Language Differences for English Language Learners Grades K-12, Virtual, Registration	5/13/22	\$279
b) James Roselli and Tyler Verga	NJ School Board Workshop, Atlantic City, NJ (Travel)	10/24-10/26/22	2@\$200
c) Board Members	NJ School Board Workshop, Atlantic City, NJ (Hotel & Travel)	10/24-10/26/22	9@\$700
d) Board Members and Administrators	NJ School Board Workshop, Atlantic City, NJ (Registration)	10/24-10/26/22	\$2,100

## 8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointure:

Host District	Student ID	Dates	School	Per Diem Rate
Central Regional	1001458	3/30/22-6/16/22	Jackson Regional Day	TBD
MOESC	1002210	3/28/22-6/20/22	Toms River to/from Bayville School	\$572.66
MOESC	1002116	3/28/22-6/20/22	Toms River to/from H&M Potter School	\$113.94

## 9. NJSIG Safety Grant

**WHEREAS**, the New Jersey School Insurance Group ("NJSIG") is a school board insurance group; and,

**WHEREAS**, the Berkeley Township Board of Education is a member of NJSIG; and,

**WHEREAS**, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve safety,

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education applies for a safety grant through the NJSIG safety grant program for the 2022-2023 fiscal year in the amount of \$20,038.00 and the Business Administrator is hereby authorized to take all action necessary to apply for and receive a safety grant award.

## 10. Professional Appointments

**WHEREAS**, the Berkeley Township Board of Education published Requests for Proposals (RFPS) for the following Professional Services: Auditor, Property and Casualty Insurance Broker, Health Insurance Broker, Legal Services, Legal Services-Special Education and Student Matters, Legal Services-Employment and Labor Issues and Legal Services-Conflict Attorney.

**WHEREAS**, on March 22, 2022 and April 12, 2022 (22-07), the RFPS were received in the Business Office, and,

**WHEREAS**, the RFPS were reviewed and scored,

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education makes the following appointments for the 2022-2023 school year:

<b>RFP</b>	<b>Firm Awarded Contract</b>
a) 22-01 Auditors	Holman Frenia Allison, P.C.
b) 22-02 Property and Casualty Insurance Broker	John Hill Agency Insurance
c) 22-03 Health Insurance Broker	Conner Strong & Buckelew
d) 22-04 Legal Services	Berry, Sahradnik, Kotzas, & Benson, P.C.
e) 22-05 Legal Services: Special Education and Student Matters	Lenox Law Firm
f) 22-06 Legal Services: Employment and Labor Issues	Lenox Law Firm
g) 22-07 Legal Services: Conflict Attorney	Dasti & Associates

**11. Renewal of Food Service Management Company (FSMC) Contract**

**WHEREAS**, districts are permitted to renew contracts at an increase less than or equal to the Consumer Price Index, and

**WHEREAS**, Sodexo Management, Inc. has agreed to renew its 2022-2023 contract at an amount less than or equal to the Consumer Price Index,

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education, upon recommendation of the Business Administrator, Tyler Verga, approves the FSMC base year contract with Sodexo Management, Inc. for the 2022-2023 school year as follows:

Meal Rate: Fixed Cost Per Meal Rate: SFA shall pay Three Dollars and Thirty Seven and 76/1000 cents (\$3.3776) per Breakfast for the 2022-2023 contract year.

Meal Rate: Fixed Cost Per Meal Rate: SFA shall pay Sodexo Three Dollars and Thirty Seven and 76/1000 cents (\$3.3776) per Lunch, Ala Carte Meal Equivalent & Dinner for the 2022-2023 contract year.

Guarantee: Sodexo guarantees that SFA shall break even for the 2022-2023 school year.

**12. ARP Homeless II Grant Funding**

Recommend the Berkeley Township Board of Education approve the FY 2022 ARP Homeless II grant funding in the amount of \$43,680

**XI. OLD BUSINESS**

None

**XII. NEW BUSINESS**

None

**XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

None

**XIV. ADJOURNMENT**

A motion was made by Mr. Gurascio to adjourn the meeting. Second by Mr. MacMoyle. All in favor. Meeting adjourns at 7:09 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tyler Verga', with a long horizontal line extending from the end of the signature.

Tyler Verga, CPA  
Business Administrator/Board Secretary