

WESTBROOK BOARD OF EDUCATION
Tuesday, December 11, 2018 @ 7:00 p.m.
Regular Board of Education Meeting

MINUTES

Present: Lee Bridgewater, Sally Greaves, Mary Ella Luft, Michelle Palumbo, Don Perreault, Kim Walker, Jackie Lyman, Zachary Hayden, Dee Adorno

Also Present: Superintendent Patricia A. Ciccone; Administrators, Taylor Wrye, Ruth Rose, Tara Winch, Madeline Illinger, Special Services Director; Lesley Wysocki, Business Manager; Technology, Ben Russell; Teen Leadership Advisor/Teacher, Chet Bialicki.

I. **CALL TO ORDER** – The regular board meeting of December 11, 2018 was called to order at 7:00 p.m. by Superintendent Patricia A. Ciccone.

II. **PLEDGE OF ALLEGIANCE**

III. **BOARD OF EDUCATION ELECTION OF OFFICERS**

A. **Election of BOE Officers:**

Superintendent Ciccone conducted nominations for officers of the Board of Education. According to policy, election of officers is held each December. Voting for nominated candidates was done by paper ballot and the results are as follows:

Moved to open the nominations for **Chair** by M. Palumbo and seconded by Z. Hayden.

Nominated: **Chair: Lee Bridgewater - Vote unanimous.**

Moved to open the nominations for **Vice Chair** by D. Adorno and seconded by Z.

Hayden. Nominated: **Vice Chair: Sally Greaves**

Vice Chair – Sally Greaves – Vote unanimous.

Moved to open the nominations for **Secretary** by J. Lyman and seconded by D. Perreault

Nominated: **Secretary: Kim Walker – Vote unanimous.**

Final results of the Election of Officers for 2018-19: **Chair, Lee Bridgewater; Vice Chair, Sally Greaves; and Secretary, Kim Walker**

B. **Subcommittees – Reorganization** - The subcommittee memberships were reviewed. Committee membership will stand as presented. No changes were made.

IV. **BOARD OF EDUCATION ACKNOWLEDGEMENTS:** MSSA Superintendent Awards: WHS students, Katelyn Wallace and Finian McGannon, were recognized by the BOE as the recipients of the CT Association of Public Schools Superintendents Award. Katelyn and Finian were also acknowledged at a luncheon on November 26th at the Saybrook Point Inn. Principal Tara Winch, attested to the accomplishments of these deserving students based on their leadership, scholarship and community service activities. The Board presented each student with a Certificate of Excellence.

V. **STUDENT REPRESENTATIVE REPORT** – Katelyn Wallace reported on school activities including the success of the fall sports teams, the start of the winter sports season, the musical, *Spamalot*, WHS hosting a School Climate Training, WPS participation in providing artwork for the new skating rink at the Westbrook outlets, activities for Unified Sports Team and Alana Bocharis having been awarded the Michael Savage Spirit of Sport Award.

VI. **PUBLIC COMMENT:** None

VII. **ADMINISTRATOR(S) COMMENTS**

- A. Hour of Code – T. Wrye – Four middle school students; Caroline Benzi, Allison Brajczewski, Michael Sharp, and Michael Valiante, were present to report to the BOE on the middle school's participation in the Hour of Code. The students spoke about challenges, creativity and problem solving as they participated in the Hour of Code.
- B. Elementary Hour of Code – R. Rose and K. Godfrey spoke about the elementary school's participation in the Hour of Code. Two students, Keli Hofler and Jacob Bennett, demonstrated their creations relative to the Hour of Code.

VIII. **NEW BUSINESS**

- A. **Field Trip Request – New York City, NY** - Mr. Bialicki requested approval of a trip for Grade 11 students to visit the National School Climate Center in New York City on December 21, 2018. Travel will be by train and students will leave at approximately 7 a.m. and will return by approximately 10 p.m. *Superintendent Ciccone recommended the BOE approval of the trip to the National School Climate Center in NY on December 21, 2018. Moved by and seconded by D. Perreault and seconded by M. Palumbo. Vote unanimous.*

IX. **SUPERINTENDENT'S REPORT**

- A. School Climate: District Data Presentation – M. Illinger provided a handout on climate training for staff and students that continues to take place in Westbrook, and Social Emotional Learning at Tiered Levels. WHS students from Teen Leadership (Lexi Koplas, Olivia Hartzell and Kendall Orlowski) and Mr. Bialicki were present to talk about the WHS involvement in School Climate activities and having been invited to present at other schools and other accolades such as recently having been published in a national publication, *The Aspen Institute*, for their work with school

climate. Also, the *New Haven Register* recently printed an article on Westbrook High Schoolers Leading on School Climate, and participation on Improving Social Emotional Learning. The students talked about future activities within and outside of the district.

- B. Enrollment – Superintendent Ciccone reported December enrollment of 686 students which includes 7 out-placed students.
- C. BOE Mission/Goals Review – Spring Retreat: Superintendent Ciccone suggested the Board review the current goals and beliefs and to consider a Board Retreat in the spring where goals and beliefs as well as Core Values can be codified.
- D. Budget Process Update: Superintendent Ciccone provided the following dates for the upcoming budget process, stating the dates are not 100% confirmed: March 20th – BOF budget presentation; March 26th – Board of Finance Capital Improvement Plan presentation; April 10th – town meeting; April 22nd, Town/Public Hearing; and May 7th potential vote on the budget.

X. OLD BUSINESS – Vote Anticipated

- A. 2019-20 School District Calendar: The draft of the 2019-20 district calendar was reviewed for a second time and the Board was asked for its approval. *Superintendent Ciccone recommended the BOE approve the 2019-20 district calendar as presented. Moved by M. Palumbo and seconded by Z. Hayden. Vote unanimous.*

XI. CONSENT AGENDA

- A. Approval of Minutes:
 - 1. Regular Meeting – November 13, 2018: Moved by D. Perreault and seconded by M. Palumbo to approve the minutes of the Regular Meeting of November 13, 2018. Ayes: Z. Hayden, M. Palumbo, L. Bridgewater, S. Greaves, D. Adorno, K. Walker, J. Lyman, D. Perreault Abstained: M. Luft.

XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for November 1, 2018 in the amount of \$116,031.50, for November 15, 2018 in the amount of \$163,638.71, and for November 29, 2018 in the amount of \$117,264.74.
- B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the current budget as it stands.
- C. Line Item Transfer - None
- D. Insurance Report – The insurance report was reviewed.

XIII. BOARD COMMITTEE REPORTS

- A. LEARN report – D. Adorno (no report)
- B. Policy– K. Walker reported on a policy the committee has reviewed on Restraint & Seclusion of Students and Use of Exclusionary Time Out and on a policy on Purposeful Professional Leave. These policies will be provided for review by the

- full board for approval. The next policy meeting is scheduled for 6:30 pm. on January 8th prior to the regular BOE meeting.
- C. Long Range Planning – L. Wysocki reported on LRP meeting topics discussed: Tennis courts revisions – and a new facilities study in the near future. D. Perreault asked that the high school auditorium be inspected due to evidence of dark spots/areas on the auditorium ceiling.
 - D. Insurance- L. Bridgewater - The Insurance Subcommittee will meet at 6:00 pm on January 8th prior to the regular BOE meeting.
 - E. Negotiations - S. Greaves reported AFT Mediation is scheduled for January 10th at 5:00 p.m.
 - F. Town Ad Hoc Committee – L. Wysocki mentioned street light project decisions and the upcoming micro grid project.
 - G. PTSO Representatives - J. Lyman, M. Luft, M. Palumbo (no reports)

XIV. PERSONNEL

- A. Unpaid child-rearing leave request(s)
 - 1. Megan Lagasse, WMS Paraprofessional, requested an unpaid child rearing leave. She plans to return on January 2, 2019. *The Superintendent recommended granting Megan Lagasse's child rearing leave request through January 1, 2019. Moved by S. Greaves and seconded by J. Lyman. Vote unanimous.*
 - 2. Terri Paulsen, Daisy Ingraham Teacher, requested unpaid child rearing leave until August, 2019. *The Superintendent recommended granting Theresa Paulsen's request for unpaid child rearing leave until August 2019. Moved by K. Walker and seconded by J. Lyman. Vote unanimous.*
- B. New Hire(s)
 - Professional Appointment(s):**
 - 1. Paul Pessoni – WHS -Industrial Technology Education Teacher. *Superintendent Ciccone recommended the BOE approve the appointment of Paul Pessoni as the WHS Industrial Technology Education teacher. Moved by M. Palumbo and seconded by Vote unanimous.*
 - Non-Certified Appointment(s):** The BOE was notified of the following are new hires:
 - 1. Charles Bailow – WHS Food Services Cook
 - 2. Maria Christina Lugo – Daisy Paraprofessional

- XV. ADJOURN:** Moved by M. Palumbo and seconded by J. Lyman to adjourn at 8:35 p.m.
Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk