

Delaware Township School
Monthly Board of Education Minutes
December 20, 2022 – 7:00 pm

OUR MISSION STATEMENT

The mission of the Delaware Township School District is to prepare each student to become a productive, responsible member of society, able to adapt and change, by providing an environment that:

Creates a foundation for a self-motivated lifelong learner by providing relevant innovative, comprehensive curricula that reflect the New Jersey Student Learning Standards;

Focuses on individual needs and promotes individual excellence by encouraging and enhancing the intellectual and social development of each student.

This environment will be realized through an active and responsive partnership that includes the students, faculty, parents, community and staff.

A. Call to Order – Mrs. Catherine Pouria, President

B. Open Public Meeting Act Statement

Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.

C. Flag Salute

D. Present: Mrs. Harrington, Mr. Hoffman, Mrs. Hornby, Mrs. Lyons, Mr. Pate,
Mr. Panzo, Ms. Stahl, Mrs. Pouria

Absent: Mrs. Opdyke

Also present: Dr. Wiener, Superintendent and Mrs. Susan Joyce, Business
Administrator/Board Secretary.

E. Audience Participation – Agenda Items none

F. Correspondence - Emails from parents regarding math program (went to CIT) and homeschool email.

G. Presentations - None

H. Superintendent's Report – Dr. Richard Wiener

1. Student Enrollment Student Enrollment (12-12-22) - (Exhibit H.1)

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	39	3	13
Grade 1	52	3	17
Grade 2	48	3	16
Grade 3	27	2	14
Grade 4	39	3	13
Grade 5	41	2	21
Grade 6	45	3	15
Grade 7	42	3	14
Grade 8	48	3	16
Pre School	25	2	13
Tuition Sent	4		
Home Instruction	0		
Self-Contained	3		
TOTAL	413	27	15

2. Evacuation Drills 2022-2023 School Year Fire Drill/Security/Evacuation Report

Date of Drill	Time of Drill	Duration of Drill	Type of Drill	Weather Conditions	Participants of Drill	Pull Station/Notes
7/15/22	11:15am	5 minutes	Fire Drill	81 & sunny	150 students & 20 staff members	*Fire Panel M12M015 **Summer Recreation Camp
9/9/22	9:15am	5 minutes	Shelter in Place	80 & sunny	407 students & 75 staff members	*Paramedics called for student injury.
9/9/22	2:45pm	5 minutes	Fire Drill	80 & sunny	407 students & 75 staff members	*Fire Panel 13M007
9/30/22	9:15am	7 minutes	Lockdown	52 & cloudy	410 students & 75 staff members	
10/7/22	8:30am	25 minutes	Bus Evacuation	57 & sunny	410 students	*All students took part in this drill.
10/20/22	10:30am	5 minutes	Fire Drill	46 & sunny	413 students & 75 staff members	*Fire Panel M12M016
10/27/22	1:45pm	5 minutes	Evacuation Drill	63 & sunny	413 students & 75 staff members	
11/22/22	2:30pm	5 minutes	Active Shooter Drill	52 & sunny	413 students & 75 staff members	
11/30/22	8:55am	5 minutes	Fire Drill	41 & rainy	413 students & 75 staff members	*Fire Panel M12M015

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3. Suspensions –

MONTH OF	IN SCHOOL	OUT OF SCHOOL
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
TOTAL FOR SCHOOL YEAR 2022-2023 TO DATE	0	0

4. HIB Incidents –

MONTH OF	INCIDENTS REPORTED	NUMBER CLASSIFIED AS HIB
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
TOTAL FOR SCHOOL YEAR 2022-2023 TO DATE	0	0

5. Educator of the Year 2022-23 – Congratulations to these individuals for well-deserved recognitions.

Laura Ferrante - Teacher of the Year

Karen Tomson - Educational Services Professional

NJSBA Self Evaluation Update – Mrs. Thornton (NJSBA) said it can be found online.

We have been busy at DTS with the winter concert and holiday grade level events. Also, winter sports are back in action.

- I. **President's Report – Mrs. Catherine Pouria**
Mrs. Joyce will send the self-evaluation link to the Board.
Congratulations to Laura Ferrante and Karen Tomson
NJSBA Delegate Assembly – Very interesting; it's a larger version of our meetings; they are looking for feedback on NJSBA; we may want to think about sending a delegate; there was a presentation by a security consultant.
Upcoming Negotiations – Mrs. Pouria, Mr. Ponzio, Ms. Stahl, Mrs. Opdyke are serving on the committee; Mrs. Joyce reached out to DTEA.

J. **School Business Administrator's Report – Mrs. Susan Joyce**

1. Reviewed Training Requirements for Board Members
2. Bond Anticipation Notes Closing will be December 22, 2022
3. Election Results (Official)

Official Election Results

3x3 Year Term	Joseph Ponzio	1,347	Elected
	Catherine Pouria	1,335	Elected
	Maegan Harrington	1,360	Elected
	Write-in's	25	

K. **Approval of the regular session minutes of the November 15, 2022 board meeting.**

Motion by Mrs. Harrington, seconded by Mr. Pate to approve the November 15, 2022 board meeting minutes. Discussion followed. Motion passed by unanimous roll call vote (8-0-0).

L. Committee Reports and Action

1. **Curriculum/Instruction/Technology** - Mrs. Hornby reported on the committee meeting.

Motion by Mrs. Hornby, seconded by Mr. Hoffman to approve items 1.1-1.2. Discussion followed. Mrs. Pouria talked about the Climate Survey and asked what was the decision on the Just Words Program? Mr. Lipson said the goal is to have it two days a week before school. Motion passed by unanimous roll call vote (8-0-0).

- 1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent's Report. (N/A)
- 1.2 MOVE to approve the following field trips for the 2022-2023 school year. (Exhibit 1.2)

ACTIVITY	DATE	GRADE LEVEL	LOCATION
Day Music at HCRHS	11/22/22	6 th -8 th	Hunterdon Central Regional High School Flemington, NJ
Science Olympiad	03/23/23	5th	South Hunterdon Regional High School Lambertville, NJ

2. **Finance/Facilities** – Mrs. Lyons reported on the committee meeting.

Motion by Mrs. Lyons, seconded by Mrs. Hornby to approve items 2.1-2.12. Discussion followed. Mrs. Pouria asked about the recommendations from the energy audit. It seems like some of the items we are replacing have recently been replaced. Is that the case? Mrs. Lyons and Mrs. Joyce answered some of Mrs. Pouria's questions. Items 2.1-2.12 passed by roll call vote 7-0-1 (Mrs. Pouria abstained).

2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Reconciler for the month ended November 2022. The Board of Education, after review of the Board Secretary and Reconciler's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C.6A:23A-16.10(b). (Exhibit 2.1)

2.2 MOVE to approve the attached line account transfers for November 2022. (Exhibit 2.2)

2.3 MOVE to approve District invoices presented for payment for the second November bills list in the amount of \$560,717.64 and December bills list in the amount of \$254,724.73. (Exhibit 2.3)

2.4 MOVE to approve the following payroll amounts:

November 30, 2022	-	\$262,758.31
December 15, 2023	-	\$286,530.95

- 2.5 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan.

ATTENDEE	WORKSHOP/CONFERENCE	DATES	INCLUDE (see below*)	MAXIMUM AMOUNT

*(R) registration, (M) mileage

- 2.6 MOVE to approve the following Use of Facilities/Buses. (Exhibit 2.6)

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
Girl Scouts Troop 80250	Tara Civitillo	Girl Scouts Meetings	Various	3:10 PM-4:30 PM	Art Room
DTS PIE	Maegan Harrington	PIE Holiday Shop	Various	3:00 PM	Gym Stage
DTS PIE	Emy Drew	Ball in the House	December 15, 2022	2:00 PM-2:45 PM	Gym
DTAA	Jessica HB Roethel	DTAA Meeting	December 6, 2022	7:00 PM-9:00 PM	Library
DTS PIE	Rebecca Burns	Author in Residence	Various	9:00 AM-11:00 AM	PAR or Library

- 2.7 MOVE to approve and accept the 2022-2023 REAP (Rural Education Achievement Program) Grant funds in the amount of \$41,245.

- 2.8 MOVE to approve the Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program:

RESOLVED that the Delaware Township School Board of Education approves the filing of a waiver to accept the Delaware Township School District's participation in the Special Education Medicaid Initiative (SEMI) due to that the district projects an enrollment of less than 40 Medicaid eligible students.

- 2.9 MOVE to approve adding Scott Lipson, Principal as a required signature to the Student Activity Account for Provident Bank:

ACCOUNT	REQUIRED SIGNATURES
Student Activity Account	2 required – Board Secretary, Superintendent, Principal or Reconciler

- 2.10 MOVE to approve the revised Horizon Health Benefits 17-month contract at the rate of 7.9% effective February 1, 2023.

- 2.11 MOVE to approve ACES Electric Resolution #1220.

A RESOLUTION BINDING THE Delaware Township School

TO PURCHASE ELECTRIC GENERATION SERVICES

THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid

Cooperative Pricing System ID#E8801-ACESCPS

RESOLUTION NUMBER #2023-04

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Delaware Township School is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at

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prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number #2023-04

adopted by Delaware Township School at its meeting on December 20, 2022.

BY: _____
Susan M. Joyce, Business Administrator/Board Secretary

ATTESTED BY: _____
Penni Nitti, Assistant to Business Administrator

On Behalf of: Delaware Township School

County of Hunterdon County, State of New Jersey

- 2.12 MOVE to approve the Notice of Sale for the Referendum Bond Anticipation Notes.

Board of Education of the Township of Delaware

\$1,350,000 Temporary Notes, Series 2022

Bid Date: December 13, 2022
Dated & Delivery Date: December 22, 2022
To Mature: July 18, 2023

Rating: Non-Rated
Preliminary Official Statement: No
Tax Status: Tax-Exempt (BQ)

Note Sale Bid Results

Bidder	Coupon	Premium	NIC	NIC in Dollars	Rank
BNY Mellon Capital Markets	4.50%	\$3,027.37	4.1081%	\$31,735.13	1
Piper Sandler & Co.	4.25%	\$648.00	4.1661%	\$32,183.25	2
Oppenheimer & Co., Inc.	4.50%	\$1,242.00	4.3392%	\$33,520.50	3

Prepared by: Phoenix Advisors, LLC

12/13/2022

3. Personnel/Policy – Mr. Ponzo reported on the committee meeting.

Motion by Mr. Ponzo, seconded by Mrs. Harrington to approve items 3.1-3.5. Discussion followed. Motion passed by unanimous roll call vote (8-0-0).

- 3.1 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2022-2023 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES
Sandra Quairolì	Part Time Para	Step 1 FTE .62 Annual Salary \$15,524.80 Pro-rated salary \$9,314.88	January 1, through June 30, 2023
Stacy Falkenstein	Intervention Teacher	B+45/M Step 20 .9 FTE Annual Salary \$85,653.00 Pro-rated Salary \$51,391.80	January 1, through June 30, 2023
Jessica Yarrow	Intervention Teacher	B+45/M Step 20 .92 FTE Annual Salary \$87,556.00 Pro-rated Salary \$52,533.60	January 1, through June 30, 2023

- 3.2 MOVE to approve chaperones for movie night on December 9, 2022 per the recommendation of the Superintendent

NAME	POSITION	SALARY	DATE
Kathy Ferry	movie night chaperone	hourly rate per CBA	December 9, 2022
Reath Mast	movie night chaperone	hourly rate per CBA	December 9, 2022
Lucinda Fisher	movie night chaperone	hourly rate per CBA	December 9, 2022
Jacalyn Plummer	movie night chaperone	hourly rate per CBA	December 9, 2022
Mark Deneka	movie night chaperone	hourly rate per CBA	December 9, 2022
Stephanie Joyce	movie night chaperone	hourly rate per CBA	December 9, 2022

3.3 MOVE to approve extended day field trip chaperone's for November 30, 2022 per the recommendation of the Superintendent

NAME	POSITION	SALARY	DATE
Kerry Bonci	University of Penn extended day chaperone	Per CBA	November 30, 2022
Daniel Chojnowski	University of Penn extended day chaperone	Per CBA	November 30, 2022
Ellen McShane	University of Penn extended day chaperone	Per CBA	November 30, 2022
Lucinda Fisher	University of Penn extended day chaperone	Per CBA	November 30, 2022
Cynthia Pierce	University of Penn extended day chaperone	Per CBA	November 30, 2022

3.4 MOVE to approve the following faculty member for Movement on the Guide, effective February 1, 2023 through June 30, 2023, per the recommendation of the Superintendent.

TEACHER	ANNUAL SALARY
Laura Ferrante, Elementary Teacher	Step 16 M+45 Annual Salary \$88,070.00 Pro-rated Salary \$44,035.00

3.5 MOVE to approve LEA Plan for Safe Return (Exhibit 3.5).

M. Additional Business - None

N. Audience Participation – None

O. Board Representatives Liaison Reports

1. Recreation - Working on calendar of events for the next year; chili cookoff and bingo night are the next events.
2. PiE – No meeting in December. Activities included Holiday Shop; assembly “Ball in the House”; 3rd grade author in residence.
3. Township – New Director of Public Works – will be a fantastic resource for the community.
4. ESC – No report.
5. Planning Board – Still waiting on a Master Plan.
6. HCSBA – At JP Case Dan Bland presented on using their ESSER funds; they have lots of great programs.
7. NJSBA Legislature – Two bills; one is a DOE registry of tutors; second is High Efficiency Learning Grant –tutoring groups. Governor Murphy signed a bill to allow teachers to not have to take a test for certification.
8. Community Relations – Senior reader came in to 1st grade and brought in Mouse House Materials; they will not be meeting during the winter months.
9. HCRHS – Activities included holiday choral concert; freshmen string orchestra; band held their holiday concert; Importance of Being Ernest Play; college planning night; after school study sessions have been successful.
10. DTAA – Basketball is in full swing; baseball and softball will hold a 6-8-week training.

P. Executive Session - None

Q. Adjourn

Motion by Mrs. Hornby, seconded by Mrs. Harrington to adjourn at 7:43 PM. Motion passed by unanimous voice vote.

Respectfully Submitted,

Susan M. Joyce
Business Administrator/Board Secretary

Catherine Pouria
President

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