



2021-2022 Committee Minutes

Date: December 1, 2021

Committee Name: Professional Development Committee

Recorder: Molly Stewart

Members Present: Molly Stewart, Sean O'Shell, Trevor Sussey

Members Absent: none

Discussion Highlights: Narrowed down reserve fund proposals and created a meeting slideshow.

Next Meeting Date: TBD

Next Meeting Agenda Items:.

Agenda Items:

- Dec. 6 faculty mtg
 - Notes from NJS:
 - Need slideshow framework for meeting
 - Need to narrow down proposals according to guidelines (one-time purchases)
 - Need to identify point people to research proposals
 - Will share slideshow with faculty asking them to choose a topic and fill in relevant information before Monday. Groups can continue working on proposals on Monday.

Action items: Send slideshow to NJS, roll out to faculty before Monday.

Goals for this year

1. Finish District Professional Development Plan by end of year.
 - a. Choose areas of focus that will most benefit the district.
 - i. Soft skills - gather data and seek information to inform policies and collaboration regarding fostering students' soft skills.
2. Review Mentor Plan by end of year
 - a. Develop an evaluation process/tool for program and gathering mentee input.
3. Refine and send out a survey to record faculty professional learning interests and needs by the end of December.
 - a. Share results with the district.