

LLCS Minutes

Team Name: Maintenance Meeting

DATE: April 17, 2019

FACILITATOR: Noelle Short

RECORDER: Vickie Snide

DISCUSSION HIGHLIGHTS:

Capital Project

- Flyers were brought to the Post Office yesterday
- May 1 is the Capital Project Hearing
- May 6 N. Short will visit the Fire Dept.

April Break Projects

- 3rd floor hallway lighting to be completed
- Bob Lewin from Blue Line Electrical will be here to work on outside gym outlets and light on second floor near offices
- Faucet in the Science lab to be repaired
- Ball fields to be set for baseball/softball
- Room numbers on non-classroom outside windows to be done.

Garden Shed Construction/Old Shed Disposal

- Materials for the new shed will be delivered 4/29
- Once new shed is built, the Town will help us move it to the garden area on the front lawn with a loader.
- Items will then be moved from old shed to new shed and then we will destroy the old shed

Hallway Phones are not working. This includes the one by the office and the one by the bottom floor elevator door. Teachers were surveyed and did not feel the kids were using the phones. Noelle Short was unsure of getting rid of them. For now, Vickie Snide to call Frontier to see where the problem is.

Exterior Door Lettering – need letters positioned above the doors, with the main gym entrance being labeled A, then the lobby entrance B, and so on. Do not label the fitness center door.

Various NYSEG energy savings program flyers were distributed.

Drop off procedures for BOCES will change. From now on, bus drivers are to drop off our students so that they come into the building through the main gym entrance. We will no longer have bus drivers open the lobby doors to let in our students.

MEMBERS PRESENT:

Noelle Short
Frederick Short
Eric Hample
Tony Clark
Vickie Snide
Hayden LaMere

NEXT MEETING:

Date: May 30, 2019
Time: 1:15 p.m.
Location: Room 310 Conference Room

NEXT AGENDA:

ITEMS COMPLETED: