

PRINCE GEORGE COUNTY SCHOOL BOARD
PRINCE GEORGE, VIRGINIA
REGULAR MEETING
November 14, 2016

The regular meeting of the Prince George County School Board was held in the County Administration Building, Third Floor Board Room, on Monday, November 14, 2016 at 6:30 p.m.

A closed meeting was held at 5:30 p.m.

Members and staff present:

Mr. Reeve E. Ashcraft, Board Member
Mr. Robert E. Cox, Jr., Board Member
Mr. Kevin S. Foster, Chairman
Mr. Roger E. Franklin, Jr., Board Member [absent]
Mr. Lewis E. Stevenson, Vice Chairman
Dr. Lisa Pennycuff, Assistant Superintendent
Dr. Patrick Bingham, Assistant Superintendent
Mrs. Rebecca Kirk, Clerk of the Board

I. CALL TO ORDER

Mr. Foster, Chairman, called the meeting to order at 5:30 p.m.

II. ROLL CALL

Roll call indicated the following Board members present:

Present: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

III. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia

A. Personnel Matters – Section 2.2-3711.A.1

1. Personnel Matter P12/16-17 – approximately 5:30 p.m.
2. Personnel Matter P09/16-17 – approximately 5:45 p.m.
3. Personnel Matter P10/16-17 – approximately 6:00 p.m.
4. Personnel Matter P11/16-17 – approximately 6:15 p.m.

Mr. Cox made a motion to go into a closed meeting to discuss specific personnel matters pursuant to the personnel records exemptions of the VA Code §2.2-3711.A.1. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

IV. CERTIFICATION OF CLOSED MEETING AND ACTIONS

Mr. Cox made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

No action was taken on Personnel Matters P12/16-17, P09/16-17, or P10/16-17.

Mr. Stevenson made a motion that in Personnel Matter P11/16-17 to approve recommendation from the Director of Finance. Mr. Cox seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

V. PLEDGE OF ALLEGIANCE

Mr. Foster led the audience in the Pledge of Allegiance.

VI. APPROVAL OF AGENDA

Mr. Foster asked that the following items be added to the Agenda under Discussion Items: E. Discussion on Rowanty; F. Discussion on Core Committee; G. Discussion on Part Time Guidance Counselors; H. Discussion on meeting with high school Student Government Association. He also asked to remove from the Agenda under Action Items, Item B. International Exchange Student.

Mr. Cox made a motion to approve the agenda as amended and changes per the addendum. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

VII. SPECIAL RECOGNITIONS

- A. Conference 12 Cheer Competition 1st Place Champions -
(Becky Haydt, Coach)

Becky Haydt presented the 2016 Conference 12 Cheer Competition 1st Place Champions. She indicated the cheerleaders put a lot of dedicated, hard work into their performances on the field at games and in the gym working on competition routines. She thanked the parents, school board, principals, athletic director, teachers, students, and community for their support throughout the year. The cheerleaders' hard work paid off for another successful competition year.

B. Conference 12 Field Hockey Team (Maggie Roberts, Coach)

- * 1st Place Champions - Team
- * Conference 12 Player of the Year – Georgia Adair
- * Conference 12 Coach of the Year – Maggie Roberts

Dr. Bingham introduced Coach Maggie Roberts as the Conference 12 Field Hockey Coach of the Year. The Girls Field Hockey Team joined Coach Roberts for recognition as being the Conference 12 Field Hockey Champions. The team was runner up in the region and placed fourth in the state, losing to Mountain View in a 1-0 game. Coach Roberts praised the team, coaching staff, and parents for a great season. Georgia Adair was also selected as the Conference 12 Field Hockey Player of the Year!

C. Conference 12 Boys Volleyball Team – (Mayes Marks, Coach)

- * 1st Place Champions - Team
- * Conference 12 Co-Player of the Year – Neil Marks
- * Conference 12 Co-Coach of the Year – Mayes Marks

The Boys Volleyball Team was also recognized as Conference 12 Champions with an undefeated season. Coach Marks was named the Conference 12 Volleyball Co-Coach of the Year and his son was named Co-Player of the Year. Coach Marks stated that more students are trying out for the team and not only are they outstanding athletes but they are exceptional academically in the classroom. He has several seniors on the team but he feels the team will be a contender again next year.

VIII. APPROVAL OF MINUTES

- A. October 10, 2016 Regular School Board Meeting
- B. October 12, 2016 Special School Board Meeting
- C. October 19, 2016 Special School Board Meeting
- D. October 25, 2016 Special School Board Meeting
- E. November 1, 2016 Special School Board Meeting
- F. November 5, 2016 Special School Board Meeting - Retreat

Mr. Cox made a motion to collectively approve the October 10, 2016 Regular School Board Meeting minutes, the October 12, 2016 Special School Board Meeting minutes, the October 19, 2016 Special School Board Meeting minutes, the October 25, 2016

Special School Board Meeting minutes, the November 1, 2016 Special School Board Meeting minutes, and the November 5, 2016 Special School Board Meeting-Retreat minutes as presented. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

IX. PRESENTATIONS

A. Report from South Elementary School – Susan Braswell, Assistant Principal

Ms. Braswell thanked the Board for the opportunity to speak about the excitement of “The Growth Mindset” at South Elementary. Growth mindset is a belief that with practice, perseverance, and effort, people have limitless potential to learn and grow. People with growth mindset tackle challenges with less concern about making mistakes and focus on the process of growth. She gave a comparison of a growth mindset vs. a fixed mindset. Last year South was introduced to a book study on “Mindsets in the Classroom” by Mary Cay Ricci. The teachers loved it and started teaching their students about the brain (left brain vs. right brain) and completed activities that helped nurture the growth mindset. A “Mindset Committee” was formed and the entire school embraced using Growth Mindset techniques in their classrooms. As a result, students are being recognized for being the “Best Me I Can Be”. Each student learns differently but mindset techniques empower students to be “fearless thinkers” and provides opportunities for continued growth in learning and challenges to achieve anything to be the best they can be.

B. Military Family Life Counselor (MFLC) Presentation – Chaundra Taswell, Fort Lee School Liaison

MFLC, Military Family Life Counselor Program, was established to enhance existing military support services and provide non-medical, short term, problem-solving counseling services to address issues to help service members and their families cope with reactions to stressful/ adverse situations created by deployments and reintegration situations. The school district embraced the idea to allow the MFLC program within the school system. To qualify for a full time MFLC, a school must have a total of at least 300 military-connected students of parents who are active duty service members or a part time MFLC may be approved to share between schools that equal to 300 students. She identified the credentials of the counselors and described some of the duties associated with the counselors. The Prince George School District has been approved with 3 Military Family Life Counselors (two full-time counselors at Prince George High School and David A. Harrison Elementary School and one part-time counselor between South and North Elementary Schools). She thanked the Board for their continued partnership with Fort Lee.

C. Construction Update – Ron Rhodes

Dr. Bingham reported on the Construction Update in Mr. Rhodes' absence. There were 249 work orders completed over the month. Walton Elementary is in need of gutter and window repairs to the cafeteria and the district is waiting for quotes from the vendor.

X. PUBLIC COMMENT – GENERAL

No one commented during the Public Comment period.

XI. SCHOOL BOARD MEMBER COMMENT

Mr. Stevenson commented that there has been a lot of less than positive comments being made on social media about the school's football program and coach. He said a majority of the School Board is and continues to support the coach and program.

Mr. Ashcraft is proud of all the student athletes and coaches in the school division. He looks forward to the recognition period to see the student and athlete successes and achievements. He recently saw Twitter postings about the poverty rate in the state and sadly it is happening in the county. He said the actions of teachers, administrators, bus drivers, and other personnel are important to all students for learning. He also asked for prayers for a former Prince George graduate, Jordan Nase, who is traveling to Peru on a missionary trip for two years.

Mr. Cox commented on the student recognitions, stating "One can't ask for a better school system". He praised the student athletes and coaches on their awards and recognitions and remarked how proud he is of all administrators, teachers, and all employees who make the school system great.

Mr. Foster mentioned the school system was closed on Friday in honor of Veteran's Day. One-third of our student population is military affiliated and he is glad these children were able to be with family members on this important day. The school division has a great connection with Fort Lee and it continues to work with the military base. Our School Board owes a debt of gratitude for those currently serving in the military and those who served previously. He commented on the election stating that whatever side you supported, the school board will work very hard for state, local, and federal funds to support education, as 'the youth today are important for our country tomorrow'. He also indicated that the Department of Education will not fund a 2% increase for SOQs, which is a \$324,291 decrease in school division funds. Therefore, the school division will have to tighten up more in the budget, and a board-reduced initiative will be forthcoming to the division.

XII. CONSENT AGENDA

- A. Personnel Report
- B. Board Requests
- C. Warrants
 - 1. General
 - 2. Title I
 - 3. Food and Nutrition Services
 - 4. Permission to Pay Additional Bills/Anticipated Bills not listed on Warrants List

Mr. Cox made a motion to approve the Consent Agenda as amended, including permission to pay additional bills/anticipated bills not listed on the Warrants list (see attached list). Mr. Ashcraft seconded the motion.

Personnel Report - Appointments

Kirk Bright – Car Driver, Transportation – November 1, 2016

Rebecca Mejia – Car Driver, Transportation – November 1, 2016

Warren Newell – Bus Aide, Transportation – November 1, 2016

Phaedra McLaughlin – English Teacher, PGEC – November 14, 2016

Karen White – Driver II, Transportation – December 1, 2016

Resignation

Lola Hunter – Head Custodian, PGHS – October 18, 2016

Katrine M. Nelson-Bey – Food Service Assistant, PGHS – November 18, 2016

Russell Stone – Transportation Coordinator – November 7, 2016

Leila Holmes – Highly Qualified Paraprofessional, North – November 25, 2016

Board Requests

Use of School Facilities

Virginia Dominion Power requests permission for use of school facilities (Prince George High School Cafeteria) for community informational meeting on November 3, 2016.

Girl Scouts of America requests permission for use of school facilities (David A. Harrison Elementary School - cafeteria) for Girl Scout meetings for the 2016-17 school year.

Girl Scouts of America requests permission for use of school facilities (L.L. Beazley – cafeteria) for Girl Scout Meeting on November 7, 2016.

Girl Scouts Scout Troop 3031 requests permission for use of school facilities (North cafeteria) for Girl Scout meetings for the various dates beginning November 25, 2016 – May 26, 2017.

Prince George Parks and Recreation Department requests use of school facilities (N.B. Clements Junior High School gym) for recreational basketball practices on various dates from November 28 through end of February, 2017.

Prince George Parks and Recreation Department requests use of school facilities (Prince George High School gym) for the CHYWL Wrestling League Meet on January 29, 2017.

Other

Ms. Rhonda Powell requests permission for her children, Ryder Burns and Kalob Powell, to complete their senior year at Prince George High School for the 2016-17 school year. The family will be moving to Blackstone in December 2016.

Ms. Desiree Poe requests permission for her daughter, Bonnie Oliver, to complete her senior year at Prince George High School for the 2016-17 school year. The family recently moved to Church Road, Virginia.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

XIII. ACTION ITEMS

A. K-12 Education Funding – by Dr. Lisa Pennycuff

Mr. Cox made a motion to partner with the Board of Supervisors and jointly send a letter to Governor McAuliffe highlighting two critical issues – funding for salaries for teachers and other instruction personnel and concerns about the acceleration of VRS rates in the 2016-18 biennium budget. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

B. International Exchange Student – by Renee Williams **[removed from the agenda]**

C. Revised 2016-17 Budget Based on Title 1 Award – by Becky Hicks

Mr. Stevenson made a motion to approve the appropriation for additional funds for the division's Title 1 Grant for FY2017. Mr. Cox seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

D. FY 2018-2027 Capital Improvement Plan – Selection of School Board Representative for CIP Committee – by Dr. Patrick Bingham

Mr. Cox made a motion to appoint Lewis Stevenson as the CIP representative with Reeve Ashcraft as an alternate representative in Mr. Stevenson's absence. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

- E. Fiscal Year 2017-18 Budget Calendar – by Becky Hicks **[moved from Discussion to Action Items per addendum]**

Mr. Cox made a motion to approve the Fiscal Year 2017-18 Budget Calendar as revised by the Board (attached). Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

XIV. DISCUSSION ITEMS

- A. Fiscal Year 2017-18 Budget Calendar – by Becky Hicks **[moved to E under Action Items]**
- B. Sick Bank Policy (Re-write) Policy GCBD-R and GCBD-R Hybrid – by Becky Hicks

During the October 10, 2016 school board meeting, staff was asked to rewrite the sick leave bank policy provision for reconsideration. A revision was made and presented to the School Board. Staff looked at policy from several surrounding areas to incorporate into the Prince George school district policy. Enrollment procedures were explained and restrictive provisions were placed in the policy to avoid abuse of the sick bank upon enrollment. Procedures to apply for use of bank time, assessment and termination were also explained. After many questions and much discussion, school board members asked that Policy GCBD-R and GCBD-R Hybrid be redrafted and brought forward to the December 12, 2016 meeting.

- C. Disability Coverage/Sick Leave Options for Covered Employees – by Becky Hicks

Approximately 192 employees covered under the VRS Hybrid Plan which mandates short and long term disability coverage is provided by the school division. Approximately 765 employees covered under VRS Plan 1 or Plan 2 do not contain any short or long term disability coverage but does allow for disability retirement. As the workforce demographics change (VRS Plan 1 / Plan 2 employees vs. VRS Hybrid employees) disability options need to be considered (reinstate sick bank, employer pay short and/or long term disability coverage, or offer voluntary coverage). Pierce Group Benefits, benefits consultant, will offer a voluntary disability plan during the next open enrollment. VACOR also offers a voluntary disability plan. More information will be provided to the school board at the December 10, 2016 meeting.

- D. Financial Statement for October 2016 – by Becky Hicks

Ms. Hicks presented the Financial Report for October 2016 with revenue and expenditure summaries for General Funds, Federal Funds, and Nutritional Services Funds (see attached).

E. Core Committee [added to the agenda]

During the October 10, 2016 meeting, the board heard a facility study presentation. The Board is interested in having representation on the Core Committee. Mr. Cox volunteered to be part of this committee in October and Mr. Stevenson volunteered to also represent District 2 on the Core Committee. Mr. Cox and Mr. Stevenson shall each provide an additional name to Mrs. Williams to add to the Core Committee. The School Board would like to review and approve the Core Committee at the December 12, 2016 meeting.

F. Part Time Guidance Counselors [added to the agenda]

Caseloads at certain schools have increased. The Board discussed the possibility of reinstating part time guidance counselors back to these schools to help with the overflow. Part time counselors were supposed to start in October, but funds were not built into the current budget to provide for this service. Full-time counselors cannot meet the overflow demands and students need this extra time with counselors. Part-time guidance counselors can alleviate this stress for both the department and students. The Board requests staff to provide specific details at the December 12, 2016 meeting (job description/duties, days required, etc.). In addition, Board members requested information on the Pre-K program (cost, how many students, how many employees, etc.) to also be provided in December.

G. Rowanty Discussion [added to the agenda]

A parent addressed Mr. Stevenson about allowing a home schooled student to attend Rowanty Technical Center to meet career and technical requirements. The Code of Virginia Section 22.1-253.13:2.N allows school boards to permit part-time attendance of children receiving home instruction under the provisions of Section 22.1-254.1 of the Code of Virginia. However, this is a school board decision. According to School Board Policy JECB – Admission of Nonpublic Students for Part-Time Enrollment, private and home school students shall not be permitted to enroll part-time in academic or extracurricular activities. Mr. Stevenson wants to start discussion to allow home school kids to attend and benefit at Rowanty. This would also need to be a topic of discussion with the Rowanty Board consisting of Sussex and Dinwiddie Counties. Information will be given to Mr. Pete Fisher to start research on this endeavor.

H. Meeting with Student Government [added to the agenda]

Mr. Foster and Mr. Ashcraft will meet with the Student Government Association at Prince George High School to have open discussion on concerns with the student population and/or to share ideas. Proposed meeting date was December 14, 2016 at 3:00 in the Library Media Center.

XV. INFORMATION ITEMS/SUPERINTENDENT'S REPORT

- A. October Bus Suspensions and School Suspensions
- B. 2016-17 Expulsions and Reinstatements
- C. Current enrollment as of November 8, 2016
- D. 2016-17 Year-to-Date Building Use Requests
- E. Student/Employee Emergency Monthly Report via School Messenger
- F. Thank you letter from Kandie Bradshaw
- G. Thank you letter from Susan Eakin
- H. Thank you letter from Sherry Driskill/Virginia Blood Services
- I. Geography Awareness Week, "Explore The Power of Parks" – November 13-19, 2016
- J. School Psychology Awareness Week, "Small Steps Change Lives" – November 14-18, 2016
- K. Career Fair, N.B. Clements Junior High School, December 2, 2016
- L. 2015-16 Charitable Donations
- M. VSBA "Take Your Legislator to School Month"
- N. VSBA Education Foundation Workshop, Williamsburg, VA – November 15, 2016
- O. Rowanty Open House – Carson – November 16, 2016
- P. VSBA Annual Conference and Clerks Conference, Williamsburg, VA – November 16-18, 2016
- Q. VSBA School Budget & Finance 101 Webinar - Part 1 – November 29, 2016; Part 2 – November 30, 2016
- R. Regional Heroin and Opiate Summit - Colonial Heights – November 30, 2016
- S. Free Webinar: Changes to the Statement of Economic Interest – December 6, 2016.
- T. VSBA Capital Conference – Richmond Marriott – January 23-24, 2017
- U. Save the Date – NSBA Annual Conference, Denver – March 25-27, 2017
- V. VSBA – Policy Page
- W. Good News from our Schools

Dr. Pennycuff reminded the Board of Rowanty's 40th Anniversary/Open House on November 16, 2016 and the Career Fair at N.B. Clements on December 2, 2016. She also commented that the School Psychologists prepared packets for members in honor of School Psychology Awareness Week.

XVI. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia [added to the agenda]

Mr. Cox made a motion to return into a closed meeting to discuss specific personnel matters pursuant to the personnel records exemptions of the VA Code §2.2-3711.A.1. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson

Absent: Franklin

XVII. CERTIFICATION OF CLOSED MEETING AND ACTIONS [added to the agenda]

Mr. Cox made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
 Absent: Franklin

No action was taken on personnel matters.

XVIII. ADJOURNMENT [renumbered]

Mr. Cox made a motion to adjourn the meeting at 10:20 p.m. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
 Absent: Franklin

The meeting adjourned at 10:20 p.m.

IN WITNESS WHEREOF, we set our signatures this ____ day of December, 2016.

Approved:

Kevin S. Foster – Chairman

Attest:

Rebecca B. Kirk, Clerk

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE

Ayes: 4

Rebecca B. Kirk
November 14, 2016
Meeting Date