

LONG LAKE CENTRAL SCHOOL DISTRICT
Long Lake, New York 12847

BOARD OF EDUCATION MEETING
Thursday, March 8, 2018
6:00 p.m. Regular Meeting – LLCS Cafeteria

- I. Call To Order – President of the Board
 - A. Pledge of Allegiance
 - B. *Approval of February 8, 2018 Regular Meeting Minutes
 - C. Next Regular Meeting Date, Thursday, April 12, 2018 at 6 p.m., Cafeteria
- II. Public Participation
- III. Presentations
 - A. Allison Conboy, K-6 Instruction/Special Education
- IV. Superintendent's Update
- V. Business Affairs
 - A. *January 2018 Treasurer's Reports
 - B. Comprehensive Budget and Revenue Status Reports
 - C. Warrants
- VI. Recommendations for Approval
 - A. *Approval of Joseph Koehring as 2017-2018 Elementary Tennis Coach
 - B. *Approval of Michele Gannon as 2017-2018 High School Tennis Coach
 - C. *Approval of Section VII Merger Application for the 2018-2019 School Year
 - D. *Approval of Charles H. Farr as Part-Time Bus Driver
 - E. *Permanent Appointment of Michelle Billings as School Nurse, effective March 15, 2018
 - F. *Approval of May 25, 2018 as an unused Snow Day
 - G. *Approval of Electrathon Field Trip, June 1-2, 2018
 - H. *2nd Policy Reading: #5741 Drug and Alcohol Testing for School Bus Drivers and other Safety Sensitive Employees, #7222 Diploma and Credential Options for Students with Disabilities, #7313 Suspension of Students, #7320 Alcohol, Tobacco, Drugs and Other Substances
 - I. *Approval of Grades 7-8 trip to Boston, May 3-6, 2018
 - J. *Approval of The Jane Jacobs Music Award
 - K. *Approval of Model OAS Assembly Trip, June 3-4, 2018
- VII. Policies, 1st Reading
 - A. #5661 District Wellness Policy, #7330 Searches and Interrogations of Students, #7530 Child Abuse and Maltreatment, #7550 Dignity for All Students
- VIII. General Discussion
 - A. Draft of 2018-2019 School Calendar
 - B. 2018-2019 Budget Information

- C. Bus Purchasing Information
- D. BOCES Board of Education Vacancy
- E. Alumni Outreach
- F. Clay Target Club/School Safety

IX. Executive Session

- A. To Discuss the Employment History of a Particular Person
- B. To Discuss Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to the Long Lake Faculty Association
- C. To Discuss a Matter Relating to Personal and Financial Issues of a Particular person and/or which is Made Confidential by State or Federal Law.

X. Adjourn

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: February 8, 2018

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: High School Library, Room 300

Members Present: Michael Farrell
Alexandria Harris
Brian Penrose
Paul Roalsvig
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Pete Klein, Aimee Harkness, Timothy LeMere, Carey Pooler, Duane Finch

Call to Order: The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, **minutes of the January 11, 2018 meeting.**

The **next regular meeting date** is Thursday, March 8, 2018 at 6 p.m. in the cafeteria.

Public Participation: None

Presentations: Aimee Harkness presented the elementary math program and Timothy LeMere presented the high school **math program.**

Carey Pooler presented the **first grade program.**

Superintendent Update: **Budget meetings** with faculty and staff will be held next week.

Teacher evaluations are moving forward with the usage of the OASYS online platform.

Noelle Short attended a **Legislative Breakfast** recently.

Our **seniors were highlighted** at a recent basketball game. Seniors have continued to receive acceptances into various colleges.

Our 11th graders **all passed the January English Regents Exam**.

The **Department of Labor** was back to verify we corrected everything they noted from their first visit. All is corrected and they will send us a letter stating so.

Hamilton County Public Health will be working with our 7th and 8th grade students through the **Trailblazers Program**.

Our **Bear Bucks store** was revealed to students. Many area businesses donated items for the store.

Superintendent Conference Day will be held on March 23. Faculty will be working with curriculum mapping and there will be a poverty simulation in the afternoon.

Michelle Billings attended a **Dignity for all Students training** and will be presenting information to our faculty.

Dr. Russell Rider and Charles (Chip) Farr are interested in resuming **Sunday night adult basketball**. The Board is receptive and Noelle Short will move forward with paperwork.

Business Affairs:

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, December 2017 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds and Warrants A-13, C-7, CM-2, and TA-7 were reviewed.

Recommendations for Approval

Approved: On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, **Jessica Donnelly as a substitute**.

Recognized: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Ashton Eldridge as Volunteer Assistant Modified Softball Coach**.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Policy #5670 Records Management**.

Approved: On Motion by Brian Penrose, seconded by Michael Farrell, with all in favor, **CSE Recommendations** for Student #202753, 202402 and 202201.

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the **resignation of Aimee Harkness as Girls' Varsity Softball Coach**.

Policy Readings

A **first reading was held on Policy #5741 Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees, #7222 Diploma or Credential Options for Students with Disabilities, #7313 Suspension of Students, #7320 Alcohol, Tobacco, Drugs, and Other Substances.**

General Discussion:

The Board reviewed the **2018-2019 budget**. Our levy will be below the property tax cap. The Board discussed the Governor's budget proposal regarding a cap on the amount that the state will pay taxes on their land.

The Board reviewed our current **bus replacement plan** and a leasing proposal received from Leonard Bus Company. The decision is to keep our buses on a scheduled replacement so that we don't have to purchase multiple buses at the same time. Victoria Snide will get a quote for a replacement 60 passenger bus to possibly put to the voters in May 2018. We would use our bus purchase reserve fund to purchase this bus.

2nd Public Participation: None

Executive Session: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor to enter Executive Session at 7:42 p.m. to discuss Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to the Long Lake Faculty Association.

Approved: On Motion by Michael Farrell, seconded by Paul Roalsvig, with all in favor, to come out of Executive Session at 8:45 p.m.

Adjournment: On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, the Board adjourned at 8:46 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORT**FUND: EXTRACURRICULAR ACCT.**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 6,556.79

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	\$ 347.25
	Interest	\$ 0.06

Total Receipts \$ 347.31

Total receipts, including balance \$ 6,904.10

Disbursements made during the month:

By Check-From Check :#	\$ -
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 6,904.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month

\$ 6,904.10

Less outstanding checks

See attached

\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 6,904.10

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 6,904.10

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____, 20____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TRUST & AGENCY**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 581.85

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
January	Deposits

\$ 211,831.31

Total Receipts \$ 211,831.31

Total receipts, including balance \$ 212,413.16

Disbursements made during the month:

By Check-from check #2895-2904	\$ 5,727.15
EFT Transfers	179,598.90
By Debit Charge	

Total amount of checks issued and debit charges \$ 185,326.05

Cash balance as shown by records \$ 27,087.11

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month \$ 27,087.11
less outstanding checks # See Attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 27,087.11
Amount of receipts undeposited (See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 27,087.11

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

_____ 20_____

Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Wesa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: LUNCH FUND**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 28,841.58

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	\$ 2,025.65
	Interest	<u> 0.21</u>

Total Receipts \$ 2,025.86

Total receipts, including balance \$ 30,867.44

Disbursements made during the month:

By Check-From Check #2078-2085	\$ 2,980.83
EFT Transfers	<u> 7,070.96</u>

Total amount of checks issued and debit charges \$ 10,051.79

Cash balance as shown by records \$ 20,815.65

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 21,009.61

Less outstanding checks see attached \$ 193.96

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 20,815.65

Amount of receipts undeposited -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 20,815.65

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: PAYROLL FUND**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period	\$	1,000.00
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Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	130,783.44

Total Receipts	\$	130,783.44
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Total receipts, including balance	\$	131,783.44
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Disbursements made during the month:

By Check: #14547-14615	\$	4,262.88
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EFT Transfers	\$	80,805.69
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	\$	-
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Total amount of checks issued and debit charges:

	\$	85,068.57
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Cash balance as shown by records

	\$	46,714.87
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month

	\$	46,714.87
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Less Outstanding Checks - See Attached

	\$	-
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Net balance in bank (Should agree with Cash Balance above unless

	\$	46,714.87
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There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

	\$	46,714.87
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Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TAX CERTIORARI RESERVE**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 32,728.57

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	\$ -
	Interest	\$ 0.28

Total Receipts \$ 0.28

Total receipts, including balance \$ 32,728.85

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 32,728.85

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 32,728.85

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 32,728.85

Amount of receipts undeposited(See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 32,728.85

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Heidi Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 73,792.27

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	\$ -
	Interest	\$ 0.63

Total Receipts \$ 0.63

Total receipts, including balance \$ 73,792.90

Disbursements made during the month:

By Check-from Check #1321-1322 \$ 400.00

EFT Transfers -

Total amount of checks issued and debit charges \$ 400.00

Cash balance as shown by records \$ 73,392.90

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 73,592.90

less outstanding checks \$ 200.00

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 73,392.90

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 73,392.90

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as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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above cash balance is
in agreement with my
bank statement, as reconciled.Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET ACCOUNT**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 2,834,106.56

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
Januray	Deposits	\$ 67,698.81
	Interest	\$ 45.35
	Total Receipts	\$ 67,744.16
	Total receipts, including balance	\$ 2,901,850.72

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 450,272.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 450,272.00

Cash balance as shown by records \$ 2,451,578.72

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,451,578.72

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 2,451,578.72

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 2,451,578.72

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of EducationThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled._____
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: GENERAL FUND**

For Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 41,262.31

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	\$ 446,000.00
	Interest	0.83

Total Receipts \$ 446,000.83

Total receipts, including balance \$ 487,263.14

Disbursements made during the month:

By Check-From Check #14558-14634	\$ 240,446.91
EFT Transfers	204,760.35
	\$ -

Total amount of checks issued and debit charges \$ 445,207.26

Cash balance as shown by records \$ 42,055.88

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 52,389.48

Less outstanding checks see attached \$ 10,333.60

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 42,055.88

Amount of receipts undeposited(See attached schedules) \$ -

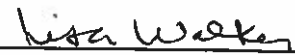
Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 42,055.88

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: FEDERAL AID**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 51.32

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	4,272.00
	Interest	\$ -

Total Receipts \$ 4,272.00

Total receipts, including balance \$ 4,323.32

Disbursements made during the month:

By Check:	\$ -
EFT Transfers	\$ 4,000.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges: \$ 4,000.00

Cash balance as shown by records \$ 323.32

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 323.32

Less total of outstanding checks

None -

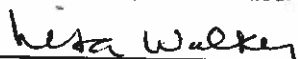
Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands) \$ 323.32

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a
true reconciliation) \$ 323.32Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: REPAIR RESERVE**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 51,857.38

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	-
	Interest	0.44
	Total Receipts	\$ 0.44
	Total receipts, including balance	\$ 51,857.82

Disbursements made during the month:

By Check:	\$ -
EFT Transfers	\$ -
By Debit Charge	

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 51,857.82

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 51,857.82

Less total of outstanding checks

\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands) \$ 51,857.82

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 51,857.82

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Wanda Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: CAPITAL RESERVE**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 332,966.13

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	-
	Interest	\$ 2.83

Total Receipts \$ 2.83

Total receipts, including balance \$ 332,968.96

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 332,968.96

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 332,968.96

less outstanding checks

see attached \$ -
\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 332,968.96

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 332,968.96

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: BUS RESERVE**

For the Period from January 1, 2018 thru January 31, 2018

Total available balance as reported at the end of preceding period \$ 90,270.70

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
January	Deposits	\$ -
	Interest	\$ 0.77

Total Receipts \$ 0.77

Total receipts, including balance \$ 90,271.47

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 90,271.47

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 90,271.47

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 90,271.47

Amount of receipts undeposited (See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 90,271.47

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Clerk of the Board of Education

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Lisa Walker
Treasurer of School District

LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C.1440.B	Breakfast - Student Sale of Meals	2,000.00	0.00	2,000.00	2,358.95	-358.95
C.1440.L	Lunch - Student Sale of Meals	9,000.00	0.00	9,000.00	6,712.06	2,287.94
C.1445.L	A La Carte Sales	3,500.00	0.00	3,500.00	970.22	2,529.78
C.2401	Interest and Earnings	0.00	0.00	0.00	1.22	-1.22
C.3190.FB	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	2,125.00	3,375.00
C.3190.FL	Lunch - Federal Reimbursement	10,000.00	0.00	10,000.00	4,572.00	5,428.00
C.3190.FS	Snack - Federal Reimbursement	0.00	0.00	0.00	185.00	-185.00
C.3190.SB	Breakfast - State Reimbursement	200.00	0.00	200.00	104.00	96.00
C.3190.SL	Lunch - State Reimbursement	400.00	0.00	400.00	199.00	201.00
C.4190	USDA Surplus Food	1,800.00	0.00	1,800.00	1,159.28	640.72
C.5031	Interfund Transfer	99,178.00	0.00	99,178.00	25,000.00	74,178.00
C Totals:		131,578.00	0.00	131,578.00	43,386.73	88,191.27
Grand Totals:		131,578.00	0.00	131,578.00	43,386.73	88,191.27

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-0000	Cafeteria Salaries	54,264.00	0.00	54,264.00	33,155.51	0.00	21,108.49
C 2860.400-0000	Cafeteria Contractual	6,500.00	0.00	6,500.00	4,169.25	0.00	2,330.75
C 2860.410-0000	Cafeteria Food	30,000.00	70.37	30,070.37	16,654.98	3,648.16	9,767.23
C 2860.450-0000	Cafeteria Materials & Supplies	1,800.00	360.88	2,160.88	1,612.24	531.35	17.29
2860	SCHOOL FOOD SERVICE	* 92,564.00	431.25	92,995.25	55,591.98	4,179.51	33,223.76
28		** 92,564.00	431.25	92,995.25	55,591.98	4,179.51	33,223.76
2		*** 92,564.00	431.25	92,995.25	55,591.98	4,179.51	33,223.76
C 9010.800-0000	Cafeteria Employees Retirement	9,000.00	0.00	9,000.00	-2,000.00	0.00	11,000.00
9010	STATE RETIREMENT	* 9,000.00	0.00	9,000.00	-2,000.00	0.00	11,000.00
C 9030.800-0000	Cafeteria Social Security	4,151.00	0.00	4,151.00	0.00	0.00	4,151.00
9030	SOCIAL SECURITY	* 4,151.00	0.00	4,151.00	0.00	0.00	4,151.00
C 9060.800-0000	Cafeteria Health Insurance	25,863.00	0.00	25,863.00	0.00	0.00	25,863.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	* 25,863.00	0.00	25,863.00	0.00	0.00	25,863.00
90		** 39,014.00	0.00	39,014.00	-2,000.00	0.00	41,014.00
9		*** 39,014.00	0.00	39,014.00	-2,000.00	0.00	41,014.00
Fund CTotals:		131,578.00	431.25	132,009.25	53,591.98	4,179.51	74,237.76
Grand Totals:		131,578.00	431.25	132,009.25	53,591.98	4,179.51	74,237.76

LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,751,856.89	0.00	2,751,856.89	2,751,856.89	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	1,404.56	-1,404.56
A 1085	School Tax Relief Reimb (STAR)	37,085.11	0.00	37,085.11	37,085.11	0.00
A 1090	Penalty on Taxes	2,800.00	0.00	2,800.00	1,976.43	823.57
A 1310	Day School Tuition	2,600.00	0.00	2,600.00	6,900.00	-4,300.00
A 1335	Other Student Fees/Charges	0.00	0.00	0.00	858.00	-858.00
A 2401	Interest on Earnings	400.00	0.00	400.00	250.37	149.63
A 2650	Sale of Excess Materials	0.00	0.00	0.00	6,700.00	-6,700.00
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	1,299.96	-1,299.96
A 3101 A	General Aid	470,000.00	0.00	470,000.00	228,816.36	241,183.64
A 3101 B	Excess Cost Aid	0.00	0.00	0.00	9,930.25	-9,930.25
A 3102	VLT Lottery Aid	0.00	0.00	0.00	14,896.84	-14,896.84
A 3103	BOCES Aid	55,000.00	0.00	55,000.00	-102.00	55,102.00
A 3260	Textbook Aid	4,500.00	0.00	4,500.00	885.00	3,615.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 3289	Other State Aid	0.00	0.00	0.00	2,000.00	-2,000.00
A 4601	Medicaid Assistance, HRSS	1,000.00	0.00	1,000.00	0.00	1,000.00
A Totals:		3,325,242.00	0.00	3,325,242.00	3,223,713.77	101,528.23
Grand Totals:		3,325,242.00	0.00	3,325,242.00	3,223,713.77	101,528.23

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,700.00	0.00	10,700.00	2,385.17	0.00	8,314.83
A 1010.450-0000	BOE Materials and Supplies	1,500.00	150.00	1,650.00	352.66	0.00	1,297.34
A 1010.490-0000	BOE BOCES Services	8,555.00	0.00	8,555.00	4,100.40	0.00	4,454.60
1010	BOARD OF EDUCATION						
A 1040.160-0000	BOE District Clerk Salaries	20,755.00	150.00	20,905.00	6,838.23	0.00	14,066.77
A 1040.400-0000	BOE District Clerk Contractual	2,217.00	0.00	2,217.00	1,489.86	0.00	727.14
		3,500.00	-2,000.00	1,500.00	640.55	0.00	859.45
1040	DISTRICT CLERK						
10		5,717.00	-2,000.00	3,717.00	2,130.41	0.00	1,586.59
A 1240.160-0000	Support Staff Salaries	26,472.00	-1,850.00	24,622.00	8,968.64	0.00	15,653.36
A 1240.200-0000	Central Admin Equipment	121,901.00	-13,000.00	108,901.00	74,154.76	0.00	34,746.24
A 1240.400-0000	Central Admin Contractual	3,100.00	0.00	3,100.00	1,836.38	0.00	1,263.62
A 1240.450-0000	Central Admin Materials & Supplies	12,975.00	1,300.00	14,275.00	10,092.91	0.00	4,182.09
		2,500.00	738.53	3,238.53	1,755.15	0.00	1,483.38
1240	CHIEF SCHOOL ADMINISTRATOR	140,476.00	-10,961.47	129,514.53	87,839.20	0.00	41,675.33
12		140,476.00	-10,961.47	129,514.53	87,839.20	0.00	41,675.33
A 1310.160-0000	Finance Business Admin Salaries	72,400.00	0.00	72,400.00	50,108.76	0.00	22,291.24
A 1310.490-0000	Finance BOCES Services	27,000.00	0.00	27,000.00	14,167.20	0.00	12,832.80
1310	BUSINESS ADMINISTRATION	99,400.00	0.00	99,400.00	64,275.96	0.00	35,124.04
A 1320.160-0000	Finance Auditing Salaries	1,037.00	0.00	1,037.00	191.25	0.00	845.75
A 1320.400-0000	Finance Auditor Contractual	8,500.00	0.00	8,500.00	8,450.00	0.00	50.00
1320	AUDITING	9,537.00	0.00	9,537.00	8,641.25	0.00	895.75
A 1325.160-0000	Finance District Treasurer	19,230.00	0.00	19,230.00	13,285.60	0.00	5,944.40
A 1325.450-0000	Finance District Treasurer Supplies	250.00	6.38	256.38	256.38	0.00	0.00
1325	TREASURER	19,480.00	6.38	19,486.38	13,541.98	0.00	5,944.40
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	0.00	3,824.00	3,713.00	0.00	111.00
A 1330.400-0000	Finance Tax Collector Contractual	1,300.00	0.00	1,300.00	1,188.95	0.00	111.05
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330	TAX COLLECTOR	5,224.00	0.00	5,224.00	4,901.95	0.00	322.05
13		133,641.00	6.38	133,647.38	91,361.14	0.00	42,286.24
A 1420.400-0000	Legal Contractual	14,000.00	0.00	14,000.00	4,360.00	0.00	9,640.00
1420	LEGAL	14,000.00	0.00	14,000.00	4,360.00	0.00	9,640.00
A 1430.490-0000	Personnel - BOCES Services	1,800.00	3,500.00	5,300.00	3,375.56	0.00	1,924.44
1430	PERSONNEL	1,800.00	3,500.00	5,300.00	3,375.56	0.00	1,924.44
A 1480.400-0000	Public Info Contractual	20,200.00	0.00	20,200.00	11,226.00	0.00	8,974.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1480.450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	39.00	0.00	961.00
1480	PUBLIC INFORMATION & SERVICES	21,200.00	0.00	21,200.00	11,265.00	0.00	9,935.00
14							
A 1620.160-0000	Central Services Support Staff Salaries	37,000.00	3,500.00	40,500.00	19,000.56	0.00	21,499.44
A 1620.200-0000	Central Services Equipment	86,429.00	0.00	86,429.00	59,959.98	0.00	26,469.02
A 1620.400-0000	Central Services Contractual	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 1620.410-0000	Central Services Fuel Oil	58,650.00	0.00	58,650.00	44,225.43	2,250.00	12,174.57
A 1620.420-0000	Central Services Television	72,000.00	0.00	72,000.00	35,638.43	36,361.57	0.00
A 1620.430-0000	Central Services Electricity	1,500.00	0.00	1,500.00	981.20	0.00	518.80
A 1620.440-0000	Central Services Water Rent	33,000.00	0.00	33,000.00	15,012.34	0.00	17,987.66
A 1620.450-0000	Central Services Materials & Supplies	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
A 1620.460-0000	Central Services Telephone	17,800.00	1,050.44	18,850.44	11,448.80	5,327.35	2,074.29
A 1620.480-0000	Central Services Telephone	8,500.00	0.00	8,500.00	4,589.40	0.00	3,910.60
A 1620.480-0000	Central Services LP Gas	100.00	0.00	100.00	19.80	0.00	80.20
A 1620.490-0000	Central Services BOCES	1,000.00	0.00	1,000.00	335.00	0.00	665.00
1620	OPERATION OF PLANT	281,179.00	1,050.44	282,229.44	173,210.38	43,938.92	65,080.14
A 1621.160-0000	Mainten Support Staff Salaries	13,173.00	0.00	13,173.00	9,103.20	0.00	4,069.80
A 1621.400-0000	Maintenance Contractual Exp	14,000.00	11,450.00	25,450.00	20,880.95	1,395.00	3,174.05
1621	MAINTENANCE OF PLANT	27,173.00	11,450.00	38,623.00	29,984.15	1,395.00	7,243.85
A 1670.400-0000	Contractual	1,200.00	0.00	1,200.00	1,043.16	0.00	156.84
A 1670.450-0000	Postage	3,500.00	0.00	3,500.00	1,339.06	0.00	2,160.94
A 1670.490-0000	Printing - BOCES Services	2,000.00	0.00	2,000.00	481.20	0.00	1,518.80
1670	CENTRAL PRINTING & MAILING	6,700.00	0.00	6,700.00	2,863.42	0.00	3,836.58
A 1680.490-0000	Central DP - BOCES Services	37,000.00	8,047.00	45,047.00	24,505.84	0.00	20,541.16
1680	CENTRAL DATA PROCESSING	37,000.00	8,047.00	45,047.00	24,505.84	0.00	20,541.16
16							
A 1910.400-0000	Unallocated Insurance	352,052.00	20,547.44	372,599.44	230,563.79	45,333.92	96,701.73
A 1910.400-0000		2,200.00	0.00	2,200.00	353.24	1,775.00	71.76
1910	UNALLOCATED INSURANCE	2,200.00	0.00	2,200.00	353.24	1,775.00	71.76
A 1920.400-0000	School Association Dues	6,200.00	0.00	6,200.00	4,821.00	0.00	1,379.00
1920	SCHOOL ASSOCIATION DUES	6,200.00	0.00	6,200.00	4,821.00	0.00	1,379.00
A 1981.490-0000	BOCES Administrative Costs	18,000.00	0.00	18,000.00	10,575.00	0.00	7,425.00
1981	BOCES ADMINISTRATIVE COSTS	18,000.00	0.00	18,000.00	10,575.00	0.00	7,425.00
A 1983.490-0000	BOCES Capital Expenses	2,600.00	0.00	2,600.00	1,505.40	0.00	1,094.60
1983	BOCES CAPITAL EXPENSE	2,600.00	0.00	2,600.00	1,505.40	0.00	1,094.60

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19		29,000.00	0.00	29,000.00	17,254.64	1,775.00	9,970.36
1		718,641.00	11,242.35	729,883.35	454,987.97	47,108.92	227,786.46
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	17,307.54	0.00	7,692.46
2020	SUPERVISION - REGULAR SCHOOL	25,000.00	0.00	25,000.00	17,307.54	0.00	7,692.46
A 2070.150-0000	Instructional Salaries	5,000.00	13,000.00	18,000.00	14,472.00	0.00	3,528.00
A 2070.490-0000	Inservices - BOCES Services	23,966.00	-1,500.00	22,466.00	13,008.80	0.00	9,457.20
2070	INSERVICE TRAINING - INSTRUCTION	28,966.00	11,500.00	40,466.00	27,480.80	0.00	12,985.20
20		53,966.00	11,500.00	65,466.00	44,788.34	0.00	20,677.66
A 2110.120-0000	Teaching K-6 Salaries	443,259.00	0.00	443,259.00	224,508.11	0.00	218,750.89
A 2110.130-0000	Teaching 7-12 Salaries	490,519.00	0.00	490,519.00	256,053.43	0.00	234,465.57
A 2110.140-0000	Substitute Teachers	18,000.00	0.00	18,000.00	7,800.00	0.00	10,200.00
A 2110.160-0000	Support Staff Salaries	23,627.00	0.00	23,627.00	12,286.04	0.00	11,340.96
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.200-0000	Teaching Equipment	4,000.00	0.00	4,000.00	2,158.95	0.00	1,841.05
A 2110.400-0000	Teaching Contractual	17,600.00	0.00	17,600.00	5,910.46	0.00	11,689.54
A 2110.410-0000	Field Trips	20,000.00	114.00	20,114.00	6,807.09	0.00	13,306.91
A 2110.411-0000	Conference Attendance	7,000.00	0.00	7,000.00	2,042.59	0.00	4,957.41
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	585.72	0.00	1,914.28
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	803.94	9,003.94	7,083.17	121.00	1,799.77
A 2110.451-0000	Elementary - Grade 1	1,037.00	0.00	1,037.00	759.33	0.00	277.67
A 2110.451-1000	Summer School	100.00	0.00	100.00	57.68	0.00	42.32
A 2110.451-2000	Art Program	2,290.00	1,963.41	4,253.41	3,547.67	0.00	705.74
A 2110.451-3000	Computer Literacy	1,000.00	0.00	1,000.00	335.21	0.00	664.79
A 2110.451-4000	Teachers Assistant	250.00	0.00	250.00	146.46	0.00	103.54
A 2110.451-5000	English	680.00	400.00	1,080.00	556.49	0.00	523.51
A 2110.451-6000	French	200.00	0.00	200.00	-815.43	0.00	1,015.43
A 2110.451-7000	Family Consumer Science	1,340.00	0.00	1,340.00	0.00	0.00	1,340.00
A 2110.451-8000	Health Education	570.00	0.00	570.00	493.27	0.00	76.73
A 2110.451-9000	Math	907.00	0.00	907.00	150.27	89.30	667.43
A 2110.452-0000	Driver Education	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.452-2000	Music	1,105.00	0.00	1,105.00	821.92	0.00	283.08
A 2110.452-3000	Phys Ed	3,505.00	0.00	3,505.00	807.72	0.00	2,697.28
A 2110.452-4000	Science	1,203.00	0.00	1,203.00	841.38	0.00	361.62

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-5000	Social Studies	30.00	102.00	132.00	131.64	0.00	0.36
A 2110.452-6000	Technology	1,700.00	0.00	1,700.00	1,516.48	29.87	153.65
A 2110.452-7000	Elementary - PreK	680.00	0.00	680.00	599.35	0.00	80.65
A 2110.453-0000	Elementary - Harkness	678.00	0.00	678.00	405.50	0.00	272.50
A 2110.454-0000	Elementary - Grade 2	1,258.00	1,253.13	2,511.13	2,272.85	0.00	238.28
A 2110.455-0000	Elementary - Grade 3/4	925.00	0.00	925.00	766.89	0.00	158.11
A 2110.456-0000	Elementary - Grade 5/6	510.00	41.00	551.00	550.96	0.00	0.04
A 2110.458-0000	Elementary - Grade K	951.00	0.00	951.00	478.88	294.69	177.43
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	990.07	0.00	9.93
A 2110.480-0000	Teaching Textbooks	3,000.00	4,800.92	7,800.92	5,332.96	0.00	2,467.96
A 2110.490-0000	Teaching BOCES	11,000.00	-699.94	10,300.06	6,320.20	0.00	3,979.86
2110	TEACHING - REGULAR SCHOOL	1,074,224.00	8,778.46	1,083,002.46	552,303.31	534.86	530,164.29
21		1,074,224.00	8,778.46	1,083,002.46	552,303.31	534.86	530,164.29
A 2250.150-0000	Instructional Salaries	90,715.00	0.00	90,715.00	24,524.49	0.00	66,190.51
A 2250.400-0000	Students w/Disab Contractual	3,400.00	0.00	3,400.00	7,308.25	0.00	-3,908.25
A 2250.450-0000	Special Ed Materials & Supplies	500.00	0.00	500.00	2,538.91	0.00	-2,038.91
A 2250.451-0000	Speech Materials & Supplies	720.00	0.00	720.00	409.00	0.00	311.00
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	65,000.00	0.00	65,000.00	6,754.29	0.00	58,245.71
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	162,835.00	0.00	162,835.00	41,534.94	0.00	121,300.06
A 2280.490-0000	BOCES Services	29,914.00	0.00	29,914.00	11,820.60	0.00	18,093.40
2280	OCCUPATIONAL EDUCATION (GRADES 9 -12)	29,914.00	0.00	29,914.00	11,820.60	0.00	18,093.40
22		192,749.00	0.00	192,749.00	53,355.54	0.00	139,393.46
A 2330.150-0000	Adult Education Salary	11,280.00	0.00	11,280.00	1,280.40	0.00	9,999.60
A 2330.151-0000	Special Schools Salary	18,040.00	0.00	18,040.00	8,848.00	0.00	9,192.00
A 2330.400-0000	Special Schools Contractual	3,000.00	0.00	3,000.00	331.60	0.00	2,668.40
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	236.42	1,236.42	468.73	0.00	767.69
2330	TEACHING - SPECIAL SCHOOLS	33,320.00	236.42	33,556.42	10,928.73	0.00	22,627.69
23		33,320.00	236.42	33,556.42	10,928.73	0.00	22,627.69
A 2610.150-0000	Library Salaries	54,252.00	0.00	54,252.00	28,175.16	0.00	26,076.84

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.450-0000	Library Materials & Supplies	900.00	0.00	900.00	156.62	0.00	743.38
A 2610.460-0000	Library Collections	7,485.00	0.00	7,485.00	6,666.39	0.00	818.61
2610	SCHOOL LIBRARY & AUDIOVISUAL	62,637.00	0.00	62,637.00	34,998.17	0.00	27,638.83
A 2630.220-0000	Computer Hardware	21,000.00	-6,127.09	14,872.91	13,618.67	0.00	1,254.24
A 2630.450-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	224.90	0.00	775.10
A 2630.460-0000	Computer Software	6,500.00	0.00	6,500.00	3,787.45	597.60	2,114.95
A 2630.490-0000	Computer BOCES	69,000.00	0.00	69,000.00	40,187.60	0.00	28,812.40
2630	COMPUTER ASSISTED INSTRUCTION	97,500.00	-6,127.09	91,372.91	57,818.62	597.60	32,956.69
26	Attendance	160,137.00	-6,127.09	154,009.91	92,816.79	597.60	60,595.52
A 2805.160-0000		4,500.00	0.00	4,500.00	2,700.00	0.00	1,800.00
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	0.00	4,500.00	2,700.00	0.00	1,800.00
A 2810.150-0000	Guidance Instructional Salaries	57,191.00	0.00	57,191.00	32,289.96	0.00	24,901.04
A 2810.450-0000	Guidance Materials & Supplies	609.00	100.00	709.00	643.46	0.00	65.54
A 2810.451-0000	Guidance Testing and Materials	1,124.00	249.50	1,373.50	208.50	1,012.00	153.00
2810	GUIDANCE - REGULAR SCHOOL	58,924.00	349.50	59,273.50	33,141.92	1,012.00	25,119.58
A 2815.160-0000	Support Staff Salaries	25,512.00	0.00	25,512.00	17,177.24	0.00	8,334.76
A 2815.400-0000	Health Contractual	6,500.00	0.00	6,500.00	3,435.00	0.00	3,065.00
A 2815.450-0000	Health Materials & Supplies	3,300.00	-278.00	3,022.00	2,206.55	370.78	444.67
2815	HEALTH SERVICES - REGULAR SCHOOL	35,312.00	-278.00	35,034.00	22,818.79	370.78	11,844.43
A 2820.400-0000	Psychologist Contractual	40,000.00	0.00	40,000.00	17,454.66	0.00	22,545.34
A 2820.450-0000	Psychologist Materials & Supplies	1,500.00	0.00	1,500.00	159.99	838.60	501.41
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	41,500.00	0.00	41,500.00	17,614.65	838.60	23,046.75
A 2825.400-0000	Contractual	6,000.00	0.00	6,000.00	5,450.00	0.00	550.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	0.00	6,000.00	5,450.00	0.00	550.00
A 2850.150-0000	Co-curricular Salaries	20,771.00	0.00	20,771.00	5,689.50	0.00	15,081.50
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	270.58	0.00	729.42
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	21,771.00	0.00	21,771.00	5,960.08	0.00	15,810.92
A 2855.150-0000	Interscholastic Salaries	25,000.00	0.00	25,000.00	6,054.50	0.00	18,945.50
A 2855.200-0000	Interscholastic Equipment	2,500.00	0.00	2,500.00	1,875.50	0.00	624.50
A 2855.400-0000	Interscholastic Contractual	5,500.00	0.00	5,500.00	7,949.75	0.00	-2,449.75
A 2855.450-0000	Interscholastic Materials & Supplies	3,500.00	0.00	3,500.00	1,143.00	0.00	2,357.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.490-0000	BOCES Interscholastic	500.00	0.00	500.00	228.60	0.00	271.40
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	37,000.00	0.00	37,000.00	17,251.35	0.00	19,748.65
28		205,007.00	71.50	205,078.50	104,936.79	2,221.38	97,920.33
2		1,719,403.00	14,459.29	1,733,862.29	859,129.50	3,353.84	871,378.95
A 5510.160-0000	Transportation Salaries	74,282.00	0.00	74,282.00	43,142.19	0.00	31,139.81
A 5510.400-0000	Transportation Contractual	12,000.00	0.00	12,000.00	7,864.66	0.00	4,135.34
A 5510.450-0000	Transportation Materials & Supplies Misc	250.00	0.00	250.00	127.00	0.00	123.00
A 5510.451-0000	Diesel/Gasoline	18,000.00	0.00	18,000.00	5,350.85	0.00	12,649.15
A 5510.452-0000	Tires	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 5510.453-0000	Parts	7,000.00	0.00	7,000.00	3,969.94	0.00	3,030.06
A 5510.454-0000	Labor	13,000.00	0.00	13,000.00	3,651.55	0.00	9,348.45
A 5510.455-0000	Oil	500.00	0.00	500.00	0.00	0.00	500.00
A 5510.490-0000	BOCES Contractual	1,300.00	0.00	1,300.00	714.18	0.00	585.82
5510	DISTRICT TRANSPORTATION SERVICES	128,832.00	0.00	128,832.00	64,820.37	0.00	64,011.63
55		128,832.00	0.00	128,832.00	64,820.37	0.00	64,011.63
5		128,832.00	0.00	128,832.00	64,820.37	0.00	64,011.63
A 9010.800-0000	NYS Retirement	55,000.00	0.00	55,000.00	42,238.00	0.00	12,762.00
9010	STATE RETIREMENT	135,000.00	0.00	135,000.00	7,437.45	0.00	127,562.55
A 9020.800-0000	Teacher Retirement	135,000.00	0.00	135,000.00	7,437.45	0.00	127,562.55
9020	TEACHERS' RETIREMENT	135,000.00	0.00	135,000.00	7,437.45	0.00	127,562.55
A 9030.800-0000	Social Security	130,751.00	0.00	130,751.00	69,947.36	0.00	60,803.64
9030	SOCIAL SECURITY	130,751.00	0.00	130,751.00	69,947.36	0.00	60,803.64
A 9040.800-0000	Worker Compensation	14,000.00	0.00	14,000.00	6,115.50	0.00	7,884.50
9040	WORKERS' COMPENSATION	14,000.00	0.00	14,000.00	6,115.50	0.00	7,884.50
A 9050.800-0000	Unemployment	20,000.00	0.00	20,000.00	5,650.00	0.00	14,350.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	0.00	20,000.00	5,650.00	0.00	14,350.00
A 9055.800-0000	Disability Plan	4,000.00	0.00	4,000.00	2,994.15	0.00	1,005.85
9055	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	2,994.15	0.00	1,005.85
A 9060.800-0000	Hospitalization	965,437.00	0.00	965,437.00	676,482.14	0.00	288,954.86
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	965,437.00	0.00	965,437.00	676,482.14	0.00	288,954.86
90		1,324,188.00	0.00	1,324,188.00	810,864.60	0.00	513,323.40
A 9901.930-0000	Transfer to School Food Svc Fund	99,178.00	0.00	99,178.00	25,000.00	0.00	74,178.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9901	TRANSFERS TO FUNDS	99,178.00	0.00	99,178.00	25,000.00	0.00	74,178.00
A 9950,900-0000	Transfer to Capital Fund	0.00	0.00	0.00	110,517.84	0.00	-110,517.84
9950	TRANSFER TO CAPITAL FUNDS	0.00	0.00	0.00	110,517.84	0.00	-110,517.84
99		99,178.00	0.00	99,178.00	135,517.84	0.00	-36,339.84
9		1,423,366.00	0.00	1,423,366.00	946,382.44	0.00	476,983.56
Fund ATotals:		3,990,242.00	25,701.64	4,015,943.64	2,325,320.28	50,462.76	1,640,160.60
Grand Totals:		3,990,242.00	25,701.64	4,015,943.64	2,325,320.28	50,462.76	1,640,160.60

LONG LAKE CSD

Check Warrant Report For A - 17: Cash Disbursement-FEBRUARY 2018 GENERAL FUND For Dates 2/1/2018 - 2/28/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
14635	02/02/2018	3779	MARLIN LEASING CORP	COPIER LEASE		96.77
14636	02/02/2018	4605	XEROX FINANCIAL SERVICES	COPIER LEASE & DOCUMENTATION FEE		335.00
14637	02/09/2018	3986	OLYMPIC REGIONAL DEV AUTHORITY	GORE SKI PROGRAM		1,838.00
14638	02/09/2018	4232	JAMES BEARDSLEY	ADDTL 2017 MEDICARE PART B REIMB.		1,956.00
14639	02/09/2018	3952	NICOLE CURTIN	SUPPLY REIMB.		19.75
14640	02/09/2018	3678	SHEFFIELD POTTERY	CLAY	180214	297.75
14641	02/09/2018	1926	LAKESHORE LEARNING MATERIALS	PREK SUPPLIES	180211	248.31
14642	02/09/2018	4603	HERCULES HARDWARE	HOLE SAW ASST.	180205	502.24
14643	02/09/2018	1147	FOLLETT LIBRARY BOOK CO.	LIBRARY BOOKS	180189	180.53
14644	02/09/2018	2653	ANTHONY LABATORE	OFFICIAL FEES		184.00
14645	02/09/2018	2894	GERALD BUBNIAK	OFFICIAL FEES		297.00
14646	02/09/2018	4400	WALTER A. MAYERS II	OFFICIAL FEES		303.00
14647	02/09/2018	4460	MATTHEW S. BURTIS	OFFICIAL FEES		582.00
14648	02/09/2018	1709	QUILL	ELEM MATH SUPPLIES	180212	249.99
14649	02/09/2018	3981	NORTHWAY COMMUNICATIONS LLC	BUS RADIO SUPPLIES		216.00
14650	02/09/2018	4428	TWODOT CONSULTING INC.	JANUARY PUBLIC INFO SERVICES		1,575.00
14651	02/09/2018	2060	LEONARD BUS SALES, INC.		180203	452.38
14652	02/09/2018	3396	LIFETIME BENEFIT SOLUTIONS	PRETAX PLAN COMPLIANCE		275.00
14653	02/09/2018	3337	PETER OLESZESKI	OFFICIAL FEES		178.00
14654	02/09/2018	3259	FIRST UNUM LIFE INSURANCE CO.	FEBRUARY DISABILITY		253.20
14655	02/09/2018	3639	INDIAN LAKE CENTRAL SCHOOL	1/2 17-18 S/Y PSYCHOLOGIST SERVICES		17,454.66
14656	02/09/2018	2697	DICK BLICK	ART SUPPLIES	180197	358.31
14657	02/09/2018	2819	MCCLARY MEDIA INC.	LEGAL ADS		134.75
14658	02/09/2018	1583	UNITED PARCEL SERVICE	REGENTS BOX RETURN		24.30
14659	02/09/2018	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
14660	02/09/2018	2279	F-E-H BOCES TREASURER	FEBRUARY CONTRACT		19,237.83
14661	02/09/2018	3064	TRI-LAKES THREE PRESS CORP.	HELP WANTED AD		36.12
14662	02/09/2018	4411	NYSMEC	ELECTRIC BILL 5 OF 6		5,227.34
14663	02/09/2018	2004	FORTUNE'S TRUE VALUE HARDWARE STORE	CUSTODIAL SUPPLIES	180091	110.53
14664	02/09/2018	2551	LELAND PAPER CO.	CUSTODIAL SUPPLIES	180179	261.57
14665	02/09/2018	3953	N.A.P.A. AUTO PARTS	CUSTODIAL SUPPLIES	180003	22.49
14666	02/09/2018	3217	FRONTIER	TELEPHONE		388.91
14667	02/09/2018	1288	XEROX CORPORATION	COPIER CHARGE-FEBRUARY		23.87
14668	02/09/2018	4525	SLIC NETWORK	CABLE TV-FEBRUARY		122.65

LONG LAKE CSD

Check Warrant Report For A - 17: Cash Disbursement-FEBRUARY 2018 GENERAL FUND For Dates 2/1/2018 - 2/28/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
			SOLUTIONS			
14669	02/09/2018	3553	CABIN FEVER FLORAL & GIFTS	SENIOR NIGHT FLOWERS		144.00
14670	02/09/2018	2988	GIRVIN & FERLAZZO, P.C.	JANUARY RETAINER BILLING		600.00
14671	02/09/2018	4606	NORTH COUNTY XEROGRAPHICS, INC.	COPIER CHARGES		90.98
14672	02/09/2018	4039	DENTON PUBLICATIONS, INC.	HELP WANTED AD		44.75
14673	02/23/2018	4199	NYS EMPLOYEES' HEALTH INSURANCE	MARCH HEALTH INSURANCE		72,493.07
14674	02/23/2018	4141	NOELLE SHORT	MILEAGE		168.15
14675	02/23/2018	2279	F-E-H BOCES TREASURER	CONFERENCE - SHORT		15.00
14676	02/23/2018	2938	VICTORIA SNIDE	MILEAGE		69.55
14677	02/23/2018	4460	MATTHEW S. BURTIS	OFFICIAL FEES		368.00
14678	02/23/2018	1502	STEVE STAHL	OFFICIAL FEES		184.00
14679	02/23/2018	1360	HAMILTON COUNTY TREASURER	JANUARY GAS/DIESEL		1,445.50
14680	02/23/2018	2697	DICK BLICK	ART SUPPLIES	180197	26.50
14681	02/23/2018	3238	EXXONMOBIL	GAS		26.01
14682	02/23/2018	1709	QUILL	OFFICE SUPPLIES	180222	48.36
14683	02/23/2018	3301	TROJAN ENERGY SYSTEMS, INC.	BOILER REPAIRS		1,333.36
14684	02/23/2018	3952	NICOLE CURTIN	SCIENCE OLYMPIAD MEALS		110.00
14685	02/23/2018	4302	MIRABITO ENERGY PRODUCTS INC.	FUEL OIL DELIVERY 2/5/18	180078	12,441.67
14686	02/23/2018	1943	ORIENTAL TRADING CO.	ASP SUPPLIES	180220	161.91
14687	02/23/2018	1305	AMERICAN EXPRESS	SENIOR TRIP		1,845.41
14688	02/23/2018	4156	CHILDREN'S CORNER	ALLOCATION OF IDEA 611 FUNDS		3,668.00
14689	02/23/2018	3825	AMAZON		180221	842.56
14690	02/23/2018	4066	TOTALFUNDS BY HASLER	POSTAGE		250.00
14691	02/23/2018	3337	PETER OLESHESKI	OFFICIAL FEES		178.00
14692	02/23/2018	4425	VERIZON	CELL PHONE		27.84
14693	02/23/2018	1209	J. W. PEPPER & SON INC.	MUSIC	180215	424.99
14694	02/23/2018	3252	HARRY D. BUXTON	FIRE INSPECTION		400.00
14695	02/23/2018	3779	MARLIN LEASING CORP	COPIER LEASE		96.77

Number of Transactions: 61

Warrant Total: 150,947.63
Vendor Portion: 150,947.63

Certification of Warrant

LONG LAKE CSD

Check Warrant Report For A - 17: Cash Disbursement-FEBRUARY 2018 GENERAL FUND For Dates 2/1/2018 - 2/28/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
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To The District Treasurer: I hereby certify that I have verified the above claims, 61 in number, in the total amount of \$ 150,947.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/28/18 Noelley Short
Date SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 150,947.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/18 Jerome F. Flanagan
Date CLAIMS AUDITOR

LONG LAKE CSD

Check Warrant Report For C - 8: Cash Disbursement-FEBRUARY LUNCH FUND For Dates 2/1/2018 - 2/28/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
	02/09/2018	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180108	323.08
2087	02/09/2018	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	180200	44.98
2088	02/09/2018	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	180198	1,462.27
2089	02/09/2018	4204	BIMBO FOODS BAKERIES	CAFETERIA FOOD	180107	201.92
2090	02/09/2018	2551	LELAND PAPER CO.	CAFETERIA SUPPLIES	180118	151.90
2091	02/23/2018	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180108	354.72

Number of Transactions: 6

Warrant Total: 2,538.87
Vendor Portion: 2,538.87

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 2,538.87. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/28/18 Date Noelle J. Short SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 2,538.87. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/18 Date James J. Marroja CLAIMS AUDITOR

SECTION VII MERGER APPLICATION

This application form must be:

- A. Completed by EACH school involved in the sport
- B. Reviewed and approved by the Athletic Conference(s) involved
- C. Submitted for approval to the Section VII Athletic Council after "A" & "B" have been completed and prior to the beginning of that sport season.
- D. Submitted directly to the Section VII Athletic Council only if the activity DOES NOT involve conference play

Separate applications must be submitted for each sport, including boys and girls teams in the same sport. Approvals are good for a ONE YEAR period of time.

Complete the following:

School District Name Long Lake Central School

Address PO Box 217 20 School Lane Long Lake, NY 12847

Athletic Director Allison Gonyo

Phone Number 518-624-2221

Other School(s) involved Indian Lake Central School

Activity to be considered Soccer, Basketball, Baseball/softball (All levels of play)

School Year 2018-2019

What will be the identity of the combined team? "Orange"

Where will practices be held? Indian Lake Central School
and Long Lake Central School

Where will competition be held? Indian Lake Central School
and Long Lake Central School

What conference will be involved and date approved? _____
Mountain Valley Athletic Conference

Describe conditions which prompted your school to request or support a merger. Provide all appropriate rationale which will assist the conference and section in reaching a decision considered most beneficial to all.

Declining enrollment leading to insufficient
number of students-athletes to form or
field teams.

THE SIGNATURES BELOW INDICATES APPROVAL BY THE DISTRICT'S BOARD OF EDUCATION:

Superintendent _____
(Signature)

Board of Education President _____
(Signature)

Date of Board of Education Approval _____

FORWARD TO: KAREN LOPEZ, SECTION 7 EXECUTIVE DIRECTOR
3 TANGLEWOOD DRIVE PERU, N.Y. 12972
PHONE & FAX: 518 834-5276

LONG LAKE CENTRAL SCHOOL FIELD TRIP REQUEST FORM

Please submit these forms to the office at least (2) weeks before the trip. Overnight trips need prior Board of Education approval - submit (2) weeks prior to the Board of Education meeting.

After approval, you must see Business Office for Purchase Orders or Checks.

Field Trip Request For: ELECTRATHON COMPETITION & SUNY OSWEGO CANALS TOUR

Date(s) Of Trip: JUNE 1 & 2 2018
Month Day(s) Year

Place: OSWEGO SPEEDWAY & SUNY OSWEGO

Times: Leave: 8:00 AM - FRIDAY - JUNE 1

Return: ~ 9:00 PM SATURDAY - JUNE 2

Transportation Availability ☒ YES ☐ NO

Jerry Hanagan

Vickie Swide

Business Manager Signature

Substitute Needed: ☒ YES ☐ NO

Number of Students: 11

(Attach List of Names)

Names of Chaperones (Must have approval): Mrs LeBlanc & Mr Finch

For Office Use

Substitute Name (If Applicable)

EXPENSES:

Budget Area: _____

Fees/Registration Expenses (If Any):

\$ 50

Chaperone Stipend(s) (If Applicable)

\$ 480 496

Lodging/Meals (If Applicable)

\$ 805 280 420

Miscellaneous:

\$

TOTAL COST

\$ 1615 1755

1771

Estimated Round Trip Mileage

400

20% COVERED BY THE ELECTRATHON CAR CLUB

Attachments: the trip **will not** be approved without all of the following:

1. Copy of letter to parents/permission form.
2. Names of Students Attending
3. Lesson plans (pre and post) and teacher guides. ALL OF: ENGINEERING, CAD, WELDING, DR. TD & T.A
4. Justification. CULMINATING ACTIVITY FOR T.E. ELECTIVES

Field Trip approved by Superintendent: ☒ YES ☐ NO

Noelle J. Short
Superintendent

Overnight trip approved by the Board of Education: ☐ YES ☐ NO

COPY: Business Manager, Originator, Cafeteria, Nurse

☐

Website Calendar

☐

AESOP Calendar, confirmation #:

Permission Slip & Trip Itinerary for the June 1st & 2nd, 2018 (Friday & Saturday)

Long Lake Electrathon Car Club

Oswego Speedway & SUNY Oswego Campus Tour Field Trip

My child (please print full name here): _____, has my permission to participate in a two day Electrathon field trip

This trip has been set up for the members of the Long Lake Electrathon Car Club.

Field Trip Itinerary:

Friday, June 1st:

- Depart LLCS _____ 8:00 AM
- Tour the SUNY Oswego Campus, Route 104 Oswego, New York _____ 12:00 – 2:30 PM
- Travel to the Quality Inn and Suites Riverfront Motel, 70 East 1st Street, Oswego, NY, check in to rooms, get ready to go to dinner _____ 2:30 PM
- Travel to Rudy's Lakeside Drive In on the shores of Lake Ontario. (\$10.00 provided by LLCS) _____ 4:30 PM
- Travel to the Oswego Speedway, then back Quality Inn and Suites Riverfront Motel, swim in the indoor pool, relax _____ 6:30 PM
- Team meeting at motel _____ 8:30 PM
- Lights out _____ 10:00 PM

lunch \$10
Hopes college
will offer
Lunch

Saturday, June 2nd:

- Rise & Shine _____ 5:30 AM
- Breakfast (Complimentary – Motel) _____ 6:00 AM
- Travel to and arrive at the Oswego Speedway for the day's competition _____ 7:30 AM
 - Eat lunch on site, hot dogs and burgers provided barbeque style.
- Pack up and begin trip back to LLCS _____ 3:00 PM
- Stop at Dewitt Rest stop off route 90 for a quick evening meal (\$10.00 provided by LLCS) _____ 9:00 PM
- Arrive back in Long Lake and drop off students at their homes at approximately _____ 9:00 PM
 - We will make every attempt to contact parents via phone with an actual time of arrival while we are traveling back to Long Lake.

Please provide parent/guardian contact information here:

Home phone: _____

Cell phone: _____

Students living in other districts will need their parent/guardian to pick them up at the school.

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

New Recommended Policy

2018

5741
1 of 4

Non-Instructional/Business
Operations

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES

revised In accordance with federal regulations, employees in safety-sensitive positions who are required to have and use a commercial driver's license (CDL), are subject to random testing for alcohol, marijuana, cocaine, amphetamines, opiates (including heroin) ~~opioids~~, and phencyclidine (PCP). The District will adhere to federal law and regulations requiring the implementation of a drug and alcohol testing program for those employees in safety-sensitive positions.

*The District will *(ensure that vendors/contract bus companies)* either establish and manage its *(their)* own program, by contract, or through a consortium for the provision of alcohol and drug testing of employees in safety-sensitive positions. Safety-sensitive employees (SSEs), including school bus drivers and other employees, who drive a vehicle which is designed to transport 16 or more passengers (including the driver), will be subject to this requirement.

Federal regulations require that school bus drivers and other SSEs be tested for alcohol and drugs at the following times:

- a) Drug testing will be conducted after an offer to hire, but before actually performing safety-sensitive functions for the first time. This pre-employment testing will also be required when employees transfer to a safety-sensitive position.
- b) SSEs are also subject to a random drug and/or alcohol test on an unannounced basis just before, during, or just after performance of safety-sensitive functions.
- c) In addition, testing will be ordered if a trained supervisor has a "reasonable suspicion" that an employee has engaged in prohibited use of drugs and/or alcohol.
- d) There will also be post-accident testing conducted after accidents on employees whose performance could have contributed to the accidents.
- e) Finally, return-to-duty and follow-up testing will be conducted when an individual who has violated the prohibited alcohol or drug conduct standards returns to performing safety-sensitive duties. Follow-up tests are unannounced and at least six tests must be conducted in the first 12 months after an employee returns to duty. Follow-up testing may be extended for up to 60 months following return-to-duty.

All employee drug and alcohol testing will be kept confidential and will only be revealed without the driver's consent to the employer, a substance abuse professional, drug testing laboratory, medical review officer, and any other individual designated by law.

**Customize to District*

(Continued)

**SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS AND
OTHER SAFETY-SENSITIVE EMPLOYEES (Cont'd.)**

The following alcohol and controlled substance-related activities are prohibited by the Federal Highway Administration's drug use and alcohol misuse rules for drivers of commercial motor vehicles (CMV) and other SSEs:

- a) Reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater. If testing shows an alcohol concentration of 0.02 or greater but less than 0.04, the employee must be removed from performing safety-sensitive activities for 24 hours, but no punitive action will be taken by the employer.
- b) Being on duty or operating a CMV while the driver possesses alcohol, unless the alcohol is manifested and transported as part of a shipment. This includes the possession of medicines containing alcohol (prescription or over-the-counter), unless the packaging seal is unbroken.
- c) Using alcohol while performing safety-sensitive functions.
- d) New York State law prohibits using alcohol six hours or less before duty.
- e) When required to take a post-accident alcohol test, using alcohol within eight hours following the accident or prior to undergoing a post-accident alcohol test, whichever comes first.
- f) Refusing to submit to an alcohol or controlled substance test required by post-accident, random, reasonable suspicion, or follow-up testing requirements.
- g) Reporting for duty or remaining on duty, requiring the performance of safety-sensitive functions, when the SSE uses any controlled substance. This prohibition does not apply when instructed by a physician who has advised the SSE that the substance does not adversely affect the SSE's ability to safely operate a CMV.
- h) Reporting for duty, remaining on duty, or performing a safety-sensitive function, if the SSE tests positive for controlled substances.

Drivers and other SSEs who are known to have engaged in prohibited behavior with regard to alcohol misuse or use of controlled substances are subject to disciplinary action and penalties in accordance with ~~X~~*District policy (the vendors' or contract bus companies' policies)* and collective bargaining agreements, as well as the sanctions provided for in federal law. SSEs who have engaged in prohibited behavior will not be allowed to perform safety-sensitive functions until they are:

~~*Customize to District~~

(Continued)

**SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS AND
OTHER SAFETY-SENSITIVE EMPLOYEES (Cont'd.)**

- a) Evaluated by a substance abuse professional (SAP).
- b) Complete any requirements for rehabilitation as set by the District and the SAP.
- c) Pass a return-to-duty test with the result below 0.02 if the conduct involved alcohol, or a controlled substance test with a verified negative result if the conduct involved controlled substance use.
- d) The SSE will also be subject to unannounced follow-up alcohol and controlled substance testing. The number and frequency of the follow-up testing will be as directed by the SAP, and consist of at least six tests in the first 12 months.

~~*If District owns buses (use following three paragraphs):~~

The Superintendent will ensure that each SSE receives a copy of District policy, educational materials that explain the requirements of the alcohol and drug testing regulations, and any regulations and/or procedures developed by the District with respect to meeting those requirements. The Superintendent or designee will ensure that a copy of these materials is distributed to each SSE, who will sign for receipt of all of the above documents, as well as other appropriate personnel, prior to the start of alcohol and controlled substance testing as well as at the beginning of each school year or at the time of hire for any SSEs. Representatives of applicable collective bargaining units will be notified of the availability of this information.

The Superintendent or designee will arrange for training of all supervisors who may be utilized to determine whether "reasonable suspicion" exists to test a driver for prohibited conduct involving alcohol or controlled substance use or abuse.

Any violation of this policy and/or District procedures, and applicable federal and state laws by a covered employee will be grounds for disciplinary action including, but not limited to, fines, suspension, and/or discharge in a manner consistent with District policy, collective bargaining agreements, and applicable law.

~~*If District contracts out for buses (use following three paragraphs):~~

Delete
The Superintendent will ensure that each vendor or contract bus company receives a copy of District policy, educational materials that explain the requirements of the alcohol and drug testing regulations, and any regulations and/or procedures developed by the District with respect to meeting those requirements. The Superintendent or designee will ensure that a copy of these materials is distributed to each vendor or contract bus company, and the vendor or bus company will sign for receipt of all of the above documents, as well as other appropriate personnel, prior to the start of

**Customize to District*

(Continued)

**SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS AND
OTHER SAFETY-SENSITIVE EMPLOYEES (Cont'd.)**

alcohol and controlled substance testing as well as at the beginning of each school year or at the time of hire for any SSEs.

The Superintendent or designee can assist vendors/contract bus companies with arrangements for training of all supervisors who may be utilized to determine whether "reasonable suspicion" exists to test a driver for prohibited conduct involving alcohol or controlled substance use/abuse.

Any significant violation of this policy or District procedures, and applicable federal and state laws by vendors/contract bus companies and other employees will result in revocation of their contract for the transportation of students.

Omnibus Transportation Employee Testing Act of 1991 (Public Law 102-143) 49 USC §§ 31136 and 31306
49 CFR Parts 40, 172, 382, 383, 391, 392 and 395
Vehicle and Traffic Law § 509-L

Adoption Date

Students

SUBJECT: DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

The District will provide students with disabilities appropriate opportunities to earn a diploma or other exiting commencement credential in accordance with Commissioner's regulations. During the student's annual review, the District will evaluate graduation opportunities and identify the means to achieve them. As part of this process, the District:

- a) Will coordinate activities with guidance personnel and BOCES staff to ensure that students meet credit and sequence requirements and to consider them for vocational opportunities.
- b) May modify instructional techniques and materials. Any modifications will be included on a student's Individual Education Plan (IEP) so that they can be implemented consistently throughout the student's program.
- c) Will review special education instructional programs to ensure equivalency with the same courses taught in the general education program.
- d) Will coordinate communication between special and general education staff so that all staff members understand required skills and competencies, and to establish equivalency of instruction in special education classes.

Graduation and transition plans will take into account the various pathways available to these students. For students with IEPs, the District will plan transition services for post-secondary life as early as possible, but no later than the school year in which the student turns age 15. The transition activities will be focused on improving both the student's academic and functional achievement. The plan will explore post-secondary opportunities and employment options and, if applicable, connection with adult service agencies that may provide the student with services after exiting school.

The District may award these diplomas or credentials, or both:

- a) Local diploma: available to students with an IEP or a Section 504 accommodation plan that specifies a local diploma. Students must comply with credit requirements. The available assessments to earn a local diploma include:
 1. Low-pass safety net option: students must achieve a score of 55 or higher on five required Regents exams.
 2. Low-pass safety net and appeal: available to students who score 52-54 on up to two a Regents exams, successfully appeal those at scores, and meet all appeal other applicable conditions.
 3. Regents Competency Test (RCT) safety net option: a student who enters grade 9 before September 2011 must pass a corresponding RCT if he or she does not attain a score of 55 or higher on the Regents examination.

(Continued)

Students

SUBJECT: DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES (Cont'd.)

4. Compensatory safety net option: except for scores on ELA and math exams, students may use one Regents exam score of 65 or above to compensate for a Regents exam score of 45-54. Students must score at least 55 (or successfully appeal a score of 52-54) on both the ELA and a math exam.
5. Superintendent's determination: students who are unable to demonstrate their proficiency on standard state assessments because of one or more disabilities may be able to graduate upon the Superintendent's review and written certification of their eligibility. The Superintendent will make a determination after receiving a written request from an eligible student's parent or guardian. (Students with a Section 504 accommodation plan may not use this option.)
- b) Career Development and Occupational Studies commencement credential (CDOS): any student who is not assessed using the New York State Alternate Assessment (NYSAA) may earn the CDOS commencement credential as a supplement to a Regents or local diploma or as his or her only exiting credential if the student attended school for at least 12 years, excluding kindergarten. The student must meet criteria specified by the State Education Department confirming that he or she has attained the standards-based knowledge, skills, and abilities necessary for entry-level employment.
- c) Skills and Achievement (SA) commencement credential: students with severe disabilities who are assessed using the NYSAA may earn the SA commencement credential. They must attend school for at least 12 years, excluding kindergarten. The District must document the student's skills, strengths, and levels of independence in academic, career development, and foundation skills needed for post-secondary life.

Graduation

The District allows any student with a disability to participate in the graduation ceremony of his or her high school graduating class and all related graduation activities if the student:

- a) Met the eligibility criteria for an SA or CDOS commencement credential;
- b) Has not otherwise qualified to receive a Regents or local diploma; and
- c) Has an IEP that prescribes special education, transition planning, transition services, or related services beyond the student's four academic years after entering high school.

The Superintendent will consider any recommendation of the student's Committee on Special Education as well as the student's own expressed preference regarding participation; a student with a disability may decline to participate in any or all graduation-related activities. The District will provide annual written notice of this policy to applicable students and their parents or guardians.

(Continued)

**SUBJECT: DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH
DISABILITIES (Cont'd.)**

Education Law §§ 3202 and 4402
8 NYCRR §§ 100.1, 100.2, 100.5, 100.6, 200.4, and 200.5

NOTE: Refer also to Policy #7220 -- Graduation Options/Early Graduation/Accelerated Programs

Adoption Date

Students

SUBJECT: SUSPENSION OF STUDENTS

The Superintendent or the principal may suspend the following students from required attendance upon instruction:

- a) A student who is insubordinate or disorderly; or
- b) A student who is violent or disruptive; or
- c) A student whose conduct otherwise endangers the safety, morals, health, or welfare of others.

SuspensionFive School Days or Less

The Superintendent or the principal of the school where the student attends has the power to suspend a student for a period not to exceed five school days. In the absence of the principal, the designated "acting principal" may then suspend a student for a period of five school days or less.

When the Superintendent or the principal (the "suspending authority") proposes to suspend a student for five school days or less, the suspending authority must provide the student with notice of the charged misconduct. If the student denies the misconduct, the suspending authority will provide an explanation of the basis for the suspension.

When suspension of a student for a period of five school days or less is proposed, the Superintendent or principal will also immediately notify the parent or person in parental relation in writing that the student may be suspended from school.

Written notice will be provided by personal delivery, express mail delivery, or equivalent means reasonably calculated to assure receipt of the notice within 24 hours of the decision to propose suspension at the last known address or addresses of the parents or persons in parental relation. Where possible, notification will also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting parents or persons in parental relation.

Superintendent or The notice will provide a description of the incident(s) for which suspension is proposed and will inform the student and the parent or person in parental relation of their right to request an immediate informal conference with the principal in accordance with the provisions of Education Law Section 3214(3)(b). Both the notice and the informal conference will be in the dominant language or mode of communication used by the parents or persons in parental relation. At the informal conference, the student and/or parent or person in parental relation will have the opportunity to present the student's version of the event(s) and to ask questions of the complaining witnesses.

(Continued)

Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

The notice and opportunity for informal conference will take place prior to suspension of the student unless the student's presence in the school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process, in which case the notice and opportunity for an informal conference will take place as soon after the suspension as is reasonably practical.

Teachers will immediately report or refer a violent student to the principal or Superintendent for a violation of the District's *Code of Conduct* and a minimum suspension period.

More Than Five School Days

In situations where the Superintendent determines that a suspension in excess of five school days may be warranted, the student and parent or person in parental relation, upon reasonable notice, will have ~~had~~ an opportunity for a fair hearing. At the hearing, the student ~~will have~~ has protected due-process rights such as the right of representation to be represented by counsel, the right to question witnesses against him or her, and the right to present witnesses and other evidence on his or her behalf.

Where the basis for the suspension is, in whole or in part, the possession on school grounds or school property by the student of any firearm, rifle, shotgun, dagger, dangerous knife, dirk, razor, stiletto or any of the weapons, instruments or appliances specified in Penal Law Section 265.01, the hearing officer or Superintendent will not be barred from considering the admissibility of the weapon, instrument, or appliance as evidence, notwithstanding a determination by a court in a criminal or juvenile delinquency proceeding that the recovery of the weapon, instrument, or appliance was the result of an unlawful search or seizure.

Minimum Periods of Suspension

In accordance with law, Commissioner's regulations, and the District's *Code of Conduct*, minimum periods of suspension will be provided for the following prohibited conduct, subject to the requirements of federal and state law and regulations:

- a) Consistent with the federal Gun-Free Schools Act, any student who is determined to have brought a firearm to school or possessed a firearm on school premises will be suspended for a period of not less than one calendar year. However, the Superintendent has the authority to modify this suspension requirement on a case-by-case basis.
- b) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce the period on a case-by-case basis to be consistent with any other state and federal law. The definition of "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority" is set forth in Commissioner's regulations.

(Continued)

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Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

- c) A minimum suspension period for acts that would qualify the student to be defined as a violent student in accordance with Education Law Section 3214(2-a)(a), provided that the suspending authority may reduce the period on a case-by-case basis to be consistent with any other state and federal law.

Suspension of Students with Disabilities

Generally, disciplinary action against a student with a disability or presumed to have a disability will be in accordance with procedures set forth in the District's *Code of Conduct* and in conjunction with applicable law, and the determination of the Committee on Special Education (CSE).

For suspensions or removals up to ten school days in a school year that do not constitute a disciplinary change in placement, students with disabilities must be provided with alternative instruction or services on the same basis as non-disabled students of the same age.

If suspension or removal from the current educational placement constitutes a disciplinary change in placement because it is for more than ten consecutive school days or is a pattern of removals which constitutes a change of placement, a manifestation determination must be made. The District determines on a case-by-case basis whether a pattern of removals constitutes a change of placement. This determination is subject to review through due process and judicial proceedings.

Manifestation Determinations

A review of the relationship between the student's disability and the behavior subject to disciplinary action to determine if the conduct is a manifestation of the disability must be made by a manifestation team immediately, if possible, but in no case later than ten school days after a decision is made:

- a) By the Superintendent to change the placement to an interim alternative educational setting (IAES);
- b) By an Impartial Hearing Officer (IHO) to place the student in an IAES; or
- c) By the Board, District Superintendent, Superintendent, or building principal to impose a suspension that constitutes a disciplinary change of placement.

The manifestation team will include a representative of the District knowledgeable about the student and the interpretation of information about child behavior, the parent, and relevant members of the CSE as determined by the parent and the District. The parent must receive written notice prior to the meeting to ensure that the parent has an opportunity to attend. This notice must include the purpose of the meeting, the names of those expected to attend and notice of the parent's right to have relevant members of the CSE participate at the parent's request.

(Continued)

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

The manifestation team will review all relevant information in the student's file including the student's individualized education program (IEP), any teacher observations, and any relevant information provided by the parents to determine if: the conduct in question was caused by or had a direct and substantial relationship to the student's disability; or the conduct in question was the direct result of the District's failure to implement the IEP. If the team determines the conduct in question was the direct result of failure to implement the IEP, the District must take immediate steps to remedy those deficiencies.

Finding of Manifestation

If it is determined, as a result of this review, that the student's behavior is a manifestation of his or her disability, the CSE will conduct a functional behavioral assessment (FBA), if one has not yet been conducted, and implement or modify a behavioral intervention plan (BIP).

An FBA is the process of determining why the student engages in behaviors that impede learning and how the student's behavior relates to the environment. An FBA must be developed consistent with the requirements of Commissioner's regulations Section 200.22(a) and will include, but not be limited to, the identification of the problem behavior, the definition of the behavior in concrete terms, the identification of the contextual factors that contribute to the behavior (including cognitive and affective factors), and the formulation of a hypothesis regarding the general conditions under which a behavior usually occurs and probable consequences that serve to maintain it.

BIP is a plan that is based on the results of an FBA and, at a minimum, includes a description of the problem behavior, global and specific hypotheses as to why the problem behavior occurs, and intervention strategies that include positive behavioral supports and services to address the behavior.

Unless the change in placement was due to behavior involving serious bodily injury, weapons, illegal drugs or controlled substances, the student must be returned to the placement from which the student was removed unless the parent and the District agree to a change of placement as part of the modification of the BIP.

No Finding of Manifestation

If it is determined that the student's behavior is not a manifestation of his or her disability, the relevant disciplinary procedures applicable to students without disabilities may be applied to the student in the same manner and for the same duration for which they would be applied to students without disabilities, subject to the right of the parent or person in parental relation to request a hearing objecting to the manifestation determination and the District's obligation to provide a free, appropriate public education to the student.

(Continued)

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)**Provision of Services Regardless of the Manifestation Determination**

Regardless of the manifestation determination, students with a disability will be provided the services necessary for them to continue to participate in the general education curriculum and progress toward meeting the goals set out in their IEP as delineated below:

- a) During suspensions or removals for periods of up to ten school days in a school year that do not constitute a disciplinary change in placement, students with disabilities of compulsory attendance age will be provided with alternative instruction on the same basis as nondisabled students. Students with disabilities who are not of compulsory attendance age will be entitled to receive services during suspensions only to the extent that services are provided to nondisabled students of the same age who have been similarly suspended.
- b) During subsequent suspensions or removals for periods of ten consecutive school days or less that in the aggregate total more than ten school days in a school year but do not constitute a disciplinary change in placement, students with disabilities will be provided with services necessary to enable the student to continue to participate in the general education curriculum and to progress toward meeting the goals set out in the student's IEP and to receive, as appropriate, an FBA, behavioral intervention services and modifications that are designed to address the behavior violation so it does not recur. School personnel, in consultation with at least one of the student's teachers, will determine the extent to which services are needed, so as to enable the student to continue to participate in the general education curriculum, although in another setting, and to progress in meeting the goals set out in the student's IEP.
- c) During suspensions or other disciplinary removals, for periods in excess of ten school days in a school year which constitute a disciplinary change in placement, students with disabilities will be provided with services necessary to enable the student to continue to participate in the general education curriculum, to progress toward meeting the goals set out in the student's IEP, and to receive, as appropriate, an FBA, behavioral intervention services and modifications that are designed to address the behavior violation so it does not recur. The IAES and services will be determined by the CSE.

Interim Alternative Educational Setting (IAES)

Students with disabilities who have been suspended or removed from their current placement for more than ten school days may be placed in an IAES which is a temporary educational setting other than the student's current placement at the time the behavior precipitating the IAES placement occurred.

(Continued)

Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

Additionally, an Impartial Hearing Officer in an expedited due process hearing may order a change in placement of a student with a disability to an appropriate IAES for up to 45 school days if the Hearing Officer determines that maintaining the current placement is substantially likely to result in injury to the students or others.

There are three specific instances when a student with a disability may be placed in an IAES for up to 45 school days without regard to a manifestation determination:

- a) Where the student carries or possesses a weapon to or at school, on school premises, or to or at a school function under the jurisdiction of the District; or
- b) Where a student knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on school premises, or at a school function under the jurisdiction of the District; or
- c) Where a student has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of the District. Serious bodily harm has been defined in law to refer to one of the following:
 - 1. Substantial risk of death;
 - 2. Extreme physical pain; or
 - 3. Protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.

School function means a school sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place in another state.

School premises means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school.

School personnel may consider any unique circumstances on a case-by-case basis when determining whether to order a change in placement for a student with a disability who violates a code of student conduct.

In all cases, the student placed in an IAES will:

(Continued)

Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

- a) Continue to receive educational services so as to enable the student to continue to participate in the general education curriculum, although in another setting, and to progress towards the goals set out in the student's IEP, and
- b) Receive, as appropriate, an FBA and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur.

The period of suspension or removal may not exceed the amount of time a non-disabled student would be suspended for the same behavior.

Suspension from BOCES

The BOCES principal may suspend District students from BOCES classes for a period not to exceed five school days when student behavior warrants that action.

In-School Suspension

In-school suspension will be used as a lesser discipline to avoid an out-of-school suspension. The student will be considered present for attendance purposes. The program is used to keep each student current with his or her class work while attempting to reinforce acceptable behavior, attitudes and personal interaction.

BOCES Activities

BOCES activities, such as field trips and other activities outside the building itself, are considered an extension of the school program. Therefore, an infraction handled at BOCES will be considered as an act within the District itself.

A student who is ineligible to attend a District school on a given day may also be ineligible to attend BOCES classes. The decision rests with the Superintendent or designee.

Exhaustion of Administrative Remedies

If a parent or person in parental relation wishes to appeal the decision of the building principal and/or Superintendent to suspend a student from school, regardless of the length of the student's suspension, the parent or person in parental relation must appeal to the Board prior to before commencing an appeal to the Commissioner of Education. Any appeal to the Board must be commenced within 30 days from the date of the Superintendent's decision. To be timely, the appeal must be received by the District Clerk within this 30-day period.

(Continued)

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)**Procedure After Suspension**

When a student has been suspended and is of compulsory attendance age, immediate steps will be taken to provide alternative instruction which is of an equivalent nature to that provided in the student's regularly scheduled classes.

When a student has been suspended, the suspension may be revoked by the Board whenever it appears to be for the best interest of the school and the student to do so. The Board may also condition a student's early return to school and suspension revocation on the student's voluntary participation in counseling or specialized classes, including anger management or dispute resolution, where applicable.

18 USC § 921

Individuals with Disabilities Education Act (IDEA), 20 USC § 1400 et seq.

Gun Free Schools Act, 20 USC § 7151, as amended by the Every Student Succeeds Act (ESSA) of 2015

34 CFR Part 300

Education Law §§ 310, 2801(1), 3214, and 4402

Penal Law § 265.01

8 NYCRR §§ 100.2(l)(2), 200.4(d)(3)(i), 200.22, 275.16, and Part 201

NOTE: Refer also to Policy #7360 -- Weapons in School and the Gun-Free Schools Act

Adoption Date

LONG LAKE CENTRAL SCHOOL FIELD TRIP REQUEST FORM

Please submit these forms to the office at least (2) weeks before the trip. Overnight field trips must be submitted in advance of two board meetings, unless approved as an exception by the Superintendent. After approval, you must see Business Office for Purchase Orders or

Field Trip Request For: 7/8 TRIP TO ^{Checks.} BOSTON (WITH JOHNSBURG CSO)

Date(s) Of Trip: MAY 3-6 2018 Place: BOSTON MA
Month Day(s) Year

Times: Leave: 4:30 PM, 5/3 (LONG LAKE) Return: 7:30 PM, 5/6 (JOHNSBURG) PICK-UP
RETURN LONG LAKE 8:30 PM

Transportation Availability ☐ YES ☐ NO

Business Manager Signature

Substitute Needed: ☒ YES ☐ NO

Number of Students: 14

(Attach List of Names)

Names of Chaperones (Must have approval): BOB KEYNOLDS / MICHELLE GANNON

For Office Use

Substitute Name (If Applicable)

EXPENSES:	
Budget Area:	<u>SEE ATTACHED</u>
Fees/Registration Expenses (If Any):	\$ _____
Chaperone Stipend(s) (If Applicable)	\$ _____
Lodging/Meals (If Applicable)	\$ _____
Miscellaneous:	\$ _____
TOTAL COST	\$ <u>7396.00</u>

Estimated Round Trip Mileage

- Attachments:** the trip **will not** be approved without all of the following:
- ✓ 1. Copy of letter to parents/permission form.
 - ✓ 2. Names of Students Attending
 3. Lesson plans (pre and post) and teacher guides.
 4. Justification.

Field Trip approved by Superintendent: ☒ YES ☐ NO

Noelle J. Shat
 Superintendent

Overnight trip approved by the Board of Education: ☐ YES ☐ NO

COPY: Business Manager, Originator, Cafeteria, Nurse

☐

Website Calendar

☐

AESOP Calendar, confirmation #: _____

Costs/Breakdown

7/8 Trip: Boston, MA

May 3-6, 2018

Chaperones: Bob Reynolds/Michelle Gannon

Students (14): William Belcher, Sophie Black, Garrit Clark, Makenzi Keller, Rhiannon Sandiford, Reid Waite, Hannah Keller, Ethen Martin, Logan Kendall, Annalise Penrose, David Rogers, Raven Sotomayer, Nathan Hemmings, Ivan Hemmings

Lodging: 14 Students @ \$325.00 = \$4550

2 Chaperones @ \$400.00 = \$800.00

Total Lodging: \$5350.00

Meals: Friday, May 4 Breakfast: 16 x \$10.00 = \$160.00

Lunch: 16 x \$15.00 = \$240.00

Dinner: Provided

Saturday, May 5 Breakfast: Provided

Lunch: 16 x \$15.00 = \$240.00

Dinner: Provided

Sunday, May 6 Breakfast: Provided

Lunch: 16 x \$15.00 = \$240.00

Total Meals: \$880.00

Chaperones: Thurs., 5/3: 2 x \$93.00 = \$186.00

Friday, 5/4: 2 x \$93.00 = \$186.00

Sat., 5/5: 2 x \$242.00 = \$484.00

Sun., 5/6: 2 x \$155.00 = \$310.00

Total Chaperones: \$ 1166.00

Total Cost: \$7396.00

Room Assignments \$ Breakdown on Back

ITINERARY 2018

Johnsburg and Long Lake Central Schools

Junior High Travel Club
Boston, MA

May 3 to May 6, 2018

Dear Parents:

This year our friends from Long Lake Central will be joining us. This is a great opportunity for all of us to meet new people and make new friends. This is shaping up to be a fun filled, educational trip.

ITINERARY:

Thursday Leave Long Lake CSD 4:30

Load bus at shortly after 5:30 p.m. in the JCS parking lot.

*6:00 p.m: Depart

*10:00 pm: Arrive Motel Six in Framingham, MA

Please note: We will stop to stretch along the way, but we **will not be stopping for dinner**. Therefore, it is necessary that everyone eat dinner before we depart or bring a bag lunch with them to eat on the bus. You may, of course, bring snacks, etc.

Friday May 4

***Load the bus at 7:30am. Get breakfast enroute to tour (fast food).**

*8:45 am Arrive at The Historic Academy for Freedom Trail Walking Tour.

*12:00- 1:00 Quincy Market for lunch

*1:30 Gather at appointed site and walk to the Ferry Dock

*2:00 Take ferry to the USS Constitution (Old Ironsides)

*3:00 Tour USS Constitution

*4:30 Meet bus and depart Boston from the Tour site.

*6:40 Arrive Pilgrim Sands Motel in Plymouth, MA

Check in: Relax, check out digs.

*7:15 meet downstairs for pizza dinner. Swim after dinner, walk the beach if tide is low.

*9:50 back to room for room check at 10pm. **Lights out by 11 pm.**

ITINERARY 2018

Saturday May 5 **SLEEP IN! Do not get food or drinks from upstairs breakfast area.**

Breakfast: 7:40 to 8:15am DON'T BE EARLY!!

Breakfast will be served in the same room as pizza was. Go downstairs Have breakfast and then load bus for 8:30am departure, off to the New England Aquarium

*9:15 – 12:15 a.m. Tour Aquarium in small groups.

After aquarium walk to Quincy Market:

*12:30- 2:00 Quincy Market for Lunch and shopping.

*2:00 Meet the bus at designated area for departure (be on time)

*3:00 "Duck Tour" of Boston. Tour the streets and harbor.

*4:30 Head back to the hotel in Plymouth

*6:50pm meet on patio for group shot prior to dinner out at Isaac's

*7:00 pm dinner

*9:45 Head to room. Room check 10pm, **lights out at 11pm**

Sunday May 6 **Breakfast: 7:40 to 8:15am DON'T BE EARLY!!**

*7:30am to 8:30am Breakfast at the hotel, eat in small group

*8:40am. Load bus for plantation

*9:00am-11:05 Tour Plimouth Plantation. (Recreation of Pilgrim Village)

*11:30 load bus and head into Plymouth to see Plantation Grist Mill

*12:30 Tour the Jenny Museum and.

*1:30 Head back to the mountains! Lunch will be on the road and a short bathroom stop will follow that later in the evening.

7:30 pm (approx.) Arrive JCS

CLOTHING:

We are hoping for nice warm weather, however, it can be very unpredictable at this time of year. You should have at least one warm jacket and sweater. If you have a rain coat, bring it also. The expectation is that everyone will dress in appropriate clean and neat clothing. Ragged, faded clothes with holes in them are not acceptable. Neither are t-shirts with any inappropriate language or graphics. Try to keep in mind that the better we all dress the better we will be treated.

What to bring: Two or three changes of clothes including one more formal outfit for the dinner out

*Bathing suit

*Comfortable shoes, sneakers we walk a lot

*Tooth brush, tooth paste, hair dryers, deodorant, etc.

*Camera

ITINERARY 2018

General rules of conduct, curfew, limits and responsibility of individuals will be explained on the bus.

ON THE BUS: iPods and other types of music players are allowed but you **MUST** use head-phones. The buses are large and comfortable with bathrooms, Wade Charter Coaches.

COST: The cost of the trip is based on 4 people per room and includes transportation, lodging, guides, a pizza party, a formal dinner and admissions.

MEALS: Long Lake Students will receive a stipend for meals: \$10/breakfast & \$15/lunch.

Thursday- Eat before we depart or bring your dinner with you. We will not be stopping to eat. We will stop to stretch.

Friday:

Fast Food Breakfast
Lunch Quincy Market
Pizza Party (**included**)

Saturday:

Breakfast at the hotel (**included**)
Lunch at Quincy Market
Dinner at Isaac's (**included**)

Sunday:

Breakfast at the hotel (**included**)
Lunch on the road
Dinner--at home

NOTE --Exact times may vary somewhat on the trip, but the departure time on Thursday evening is firm. We will make every effort to arrive back at JCS as scheduled.

Important Phone Numbers:

Motel 6	508-620-0500
Pilgrim Sands	508-747-0900
Ronda Morris cell	518-955-5029
Tracy Watson cell	518-480-9936
Bob Reynolds cell	315-244-3549

*** These telephone numbers are for emergency only, not to check up on students or chat.**

February 28, 2018

Dear Parents;

The 7th & 8th grade classes will be traveling to Boston this year for their annual trip. The trip takes place May 3-6, leaving after school on Thursday, 5/3 and returning Sunday evening, 5/6. We will be traveling with Johnsbury CSD whose travel club plans the trip and makes all arrangements for hotels, sites visited, etc. There is no cost for Long Lake students, all fees are paid by the school. A complete itinerary and additional information will be provided in the near future.

There are a few things I need to know before I complete the paperwork for the trip:

- A. Please confirm that your son/daughter will be attending the trip. You can do this by signing/returning the form below. **The deadline to respond is Monday, March 5.**
- B. Please make sure that your son/daughter is comfortable with going. In particular, there can be up to 4 students in a hotel room. I will try and make sure the rooming assignments are fair but some individuals may not be comfortable with this arrangement.
- C. There will be a lot of walking as part of the trip including an extended walking tour on Boston's Freedom Trail.
- D. We will have dinner at a very nice restaurant Saturday night. This is a formal affair with formal dress – ties/nice shirt/no jeans for the boys, slacks/dresses for the girls. It is an excellent experience.

If you have any questions email me or call the school at 624-2221 ext. 307. More information will be coming but I need to get a headcount before proceeding.

Thanks,

Bob Reynolds
7-12 Social Studies Teacher

7 & 8 Grade Trip
Boston
May 3 – 6, 2018

_____ will be attending the 7/8 trip
Name of Student

in May. I have reviewed the information concerning the trip with my
son/daughter.

Parent Signature

Date

Student Award/Scholarship Proposal
The Jane Jacobs Music Award

Long Lake Central School District
Board of Education Meeting 3/8/18

- The scholarship will be named **The Jane Jacobs Music Award**.
- The family designee for correspondence from the school district will be Jo Ann (Jacobs) Squier.
- The annual graduation scholarship will be fifty dollars (\$50.00) a year for a total of five (5) years.
- The recipient of the award is chosen by the head of the music program at Long Lake Central School.
- The scholarship will be awarded to a deserving Grade 12 or Grade 8 student who actively participates in music at Long Lake Central School.

PROCEDURE

2011

7430 P

Students

SUBJECT: CONTESTS FOR STUDENTS, STUDENT AWARDS AND SCHOLARSHIPS

The School District may obtain and award to its students awards and scholarships. The Board of Education, having been entrusted by law, will hold in trust gifts, grants, bequests and legacies given or bequeathed to the Long Lake Central School District and shall apply the same and/or their interest and proceeds according to the instruction of the donors and according to the procedures established by the administration below.

1. If donations are sent to the school, we will track the donations and forward all information to the family so they may initiate thank you letters. If donations are sent to the family, yearly checks may be given to the school at graduation time.
2. The school is limited in how they can invest funds. Funds received by the school will be invested either in our general scholarship checking account or a Certificate of Deposit.
3. The following items need to be addressed in the family's scholarship intent letter to the school. We must receive the intent of the family in writing.
 - What do you want to name your scholarship?
 - Who is the family designee for correspondence from the school district?
 - How much is the annual graduation scholarship? Please give a specific dollar amount. You may also choose to do a one-time award.
 - Who chooses the recipient, the family or the school's scholarship committee?
 - What are the criteria for being chosen for this award? Please be specific. These criteria will remain in place for the duration of this scholarship and cannot be changed.
4. The school will contact the family when there are no longer funds available to meet the specified scholarship amount.
5. The Long Lake Central School Board of Education must approve all new scholarships when the funds are held by the school district. No donations will be deposited until the family expresses their scholarship intent in writing to the school and the Board of Education accepts it.

LONG LAKE CENTRAL SCHOOL
FIELD TRIP REQUEST FORM

Please submit these forms to the office at least (2) weeks before the trip. **Overnight field trips must be submitted in advance of two board meetings**, unless approved as an exception by the Superintendent. **After approval, you must see Business Office for Purchase Orders or Checks.**

Field Trip Request For: Model OAS Assembly

Date(s) Of Trip: June 3-4 2018 Place: SUNY Plattsburgh
Month Day(s) Year

Times: Leave: 7:00 am (Sunday) Return: 4:15 pm (pick-up Monday)

Transportation Availability ☒ YES ☐ NO TBD
Business Manager Signature Vicki Aude

Substitute Needed: ☒ YES ☐ NO

Number of Students: 5
(Attach List of Names)

Names of Chaperones (Must have approval): Ms. Caitlin Keefe

For Office Use
Substitute Name (If Applicable)

EXPENSES:	
Budget Area:	
Fees/Registration Expenses (If Any):	\$ <u>72.00</u>
Chaperone Stipend(s) (If Applicable)	\$ <u>235.00</u> ²⁴²
Lodging/Meals (If Applicable)	\$ <u>390.00</u>
Miscellaneous:	\$
TOTAL COST	\$ <u>697.00</u>

Estimated Round Trip Mileage
<u>199.2</u>

Attachments: the trip **will not** be approved without all of the following:

1. Copy of letter to parents/permission form.
2. Names of Students Attending
3. Lesson plans (pre and post) and teacher guides.
4. Justification.

Field Trip approved by Superintendent: ☒ YES ☐ NO Noelle J. Short
Superintendent

Overnight trip approved by the Board of Education: ☐ YES ☐ NO

COPY: Business Manager, Originator, Cafeteria, Nurse

☐

Website Calendar

☐

AESOP Calendar, confirmation #: _____

North Country High School – Model OAS Assembly

Students:

1. Maria Black
2. Victoria Bickford
3. Lillian Dechene
4. Olivia Penrose
5. Leif Roalsvig

Substitute:

If attending for two days, a full day substitute will be needed for Monday, June 4th. Lesson plans and materials will be printed and provided in the classroom for the substitute teacher.

Justification:

Although the course needed to be modified from its original intent, I believe it would still be beneficial for students to attend the MOAS Assembly at SUNY Plattsburgh. We have not prepared an official delegation, but students will be able to assist the head delegates in each of the committees. They will have the opportunity to see how a typical MOAS Assembly operates, the expectations and preparations that their peers had to do in order to be ready for the Assembly.

Students will stay in the dorms at SUNY Plattsburgh and will be supervised at all times by Resident Assistants, Latin American Studies students and/or faculty from other participating area schools. The charge for the overnight stay will be \$12 per student. Typical meal costs would be \$65 per student, but the Faculty Advisor for the program has agreed that it could and will be modified since we will be coming for an abbreviated trip.

Assessment:

Class would be in session the day we return to school (Tuesday). A whole-group discussion would take place to evaluate the learning experience and share our impressions and experiences. Important questions will include, but not be limited to:

- Debate decorum and format
- Presentation skills
- Practicing professionalism
- High levels of expectations and rigorous coursework

As a student in Long Lake Central School's Model Organization of American States (MOAS) course, your child has been chosen as part of the delegation to go to the North Country High School – MOAS Assembly at the SUNY campus in Plattsburgh. Transportation will be provided as well as meals; lunch and dinner will be served on Sunday, June 3rd and breakfast and lunch will be provided on Tuesday, June 4th. A school vehicle will transport them to Plattsburgh at 7:00 a.m. on Sunday and will pick them up at 4:15 p.m. on Monday.

If you wish to **allow** your child to attend this field trip, please sign and date in the spaces provided. If you have any questions or concerns, please reach out to me at either ckeefe@longlakecsd.org or (518) 624-2221 ext. 304.

Sign below if you **do** allow your child to attend the field trip to the North Country High School – MOAS Assembly at SUNY Plattsburgh.

I, _____, allow my child,
(Parent/Guardian's Name)

_____, to attend this field trip.
(Student's Name)

Date: _____

Re: MOAS Assembly

Stuart Voss [vosssf@plattsburgh.edu]

Sent: Wednesday, February 28, 2018 8:48 AM**To:** Caitlin Keefe

Cait,

Sunday gives you the plenary (all together) sessions, plus the committee sessions all afternoon, and then the gala (diplomatic ball, formal attire) in the evening. Monday is all committee sessions (the real opportunity to hear many draft resolutions debated). Tuesday is a shortened version of Monday, ending at 3 p.m., followed by the closing plenary session (final approval of resolutions, awards, some speeches). If only one school day, then I would say come Sunday-Monday. If no school days available, come Sunday, leaving whenever you want. The night rooming charge is \$12 per person and we can work out the meal charge (at this point \$65 for all three days, though we may have to raise that fee).

Let me know what you decide. I am just glad you are coming, as it might move more of your students for next year's NCHS-MOAS, and it is a chance for you to spread the word on what you see to the other small schools in your consortium.

Stuart

On Tue, Feb 27, 2018 at 4:35 PM, Caitlin Keefe <ckeefe@longlakecsd.org> wrote:

Good afternoon, Stuart,

I was putting together the paperwork necessary to send my students to the MOAS Assembly and I seem to have hit a snag. The students who are participating in my class are also going on a field trip June 1st and 2nd (Friday and a Saturday) and the weekend before is Memorial Day Weekend (with a possible extra day on Friday, May 25th, if we don't use our last snow day). Our last day of classes is Wednesday, June 6th, with final exams and Regents week following soon afterwards.

My question is: if I were to offer the students an abbreviated trip, which days would be most beneficial and what would it look like in terms of cost? Given the situation, should they only come for Sunday (they would still get to see the opening remarks, committees and caucusing)? I am going to put in for Model OAS Day on April 30th and I will reach out to my colleagues to get their feedback. I would appreciate any feedback and, if you would prefer, I could give you a call.

Thank you,
Cait

Caitlin Keefe
English Language Arts (7-12)
Long Lake Central School

20 School Lane
Long Lake, NY 12847
(518) 624-2221

2018 NORTH COUNTRY HIGH SCHOOL SIMULATED MODEL OF THE ORGANIZATION OF AMERICAN STATES

DRAFT AGENDA

General Committee

1. Hemispheric Plan for natural disasters recovery in Small Island Developing States.
2. Re-evaluation of corruption indicators and promotion of a strategy to reduce corruption and increase transparency within the Hemisphere.
3. Assessing Member States adherence to the Democratic Charter in the context of the OAS 70th anniversary.

First Committee: Juridical and Political Affairs

1. The role of Legislatures and youth engagement in corruption prevention initiatives.
2. Legal strategies for the eradication of sexual exploitation, smuggling, and the trafficking of children in the Hemisphere.
3. Inter-American mechanisms to monitor judicial effectiveness and impartiality.
4. Strategies to promote accountability in the fight against money laundering and tax havens in the hemisphere.

Second Committee: Hemispheric Security

1. Development of national drug policies in the Americas.
2. Regional strategies for the coordination of response networks and authorities to combat cyber threats.
3. Hemispheric approaches to engage youth participation in crime prevention initiatives.
4. Strategies aimed at the reduction of climate change and improvement of food security in the Americas.

Third Committee: Integral Development

1. Implementation of regional strategies to achieve universal primary education across the Hemisphere according to the UN Sustainable Development Goals.
2. Strategies for the preservation of biodiversity and sustainable water management in the Hemisphere.
3. Strategies to promote prosperity for all peoples of the Hemisphere.
4. Efforts for the promotion and strengthening of the Inter-American Program on Education for Democratic Values and Practices.

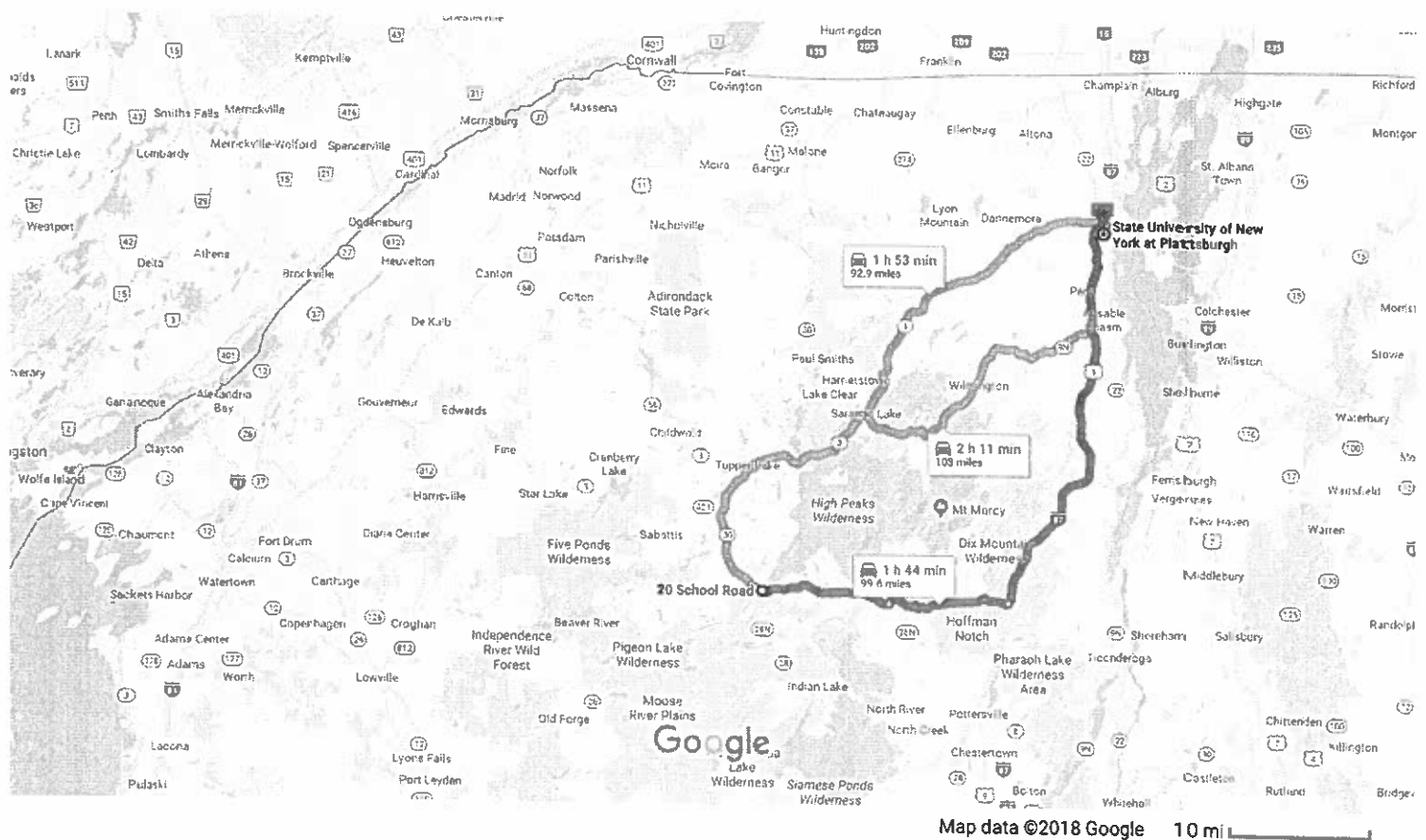
Special Committee: Health in the Americas

1. Role of the OAS and the Pan American Health Organization in disease risk and outbreak communication.
2. Inter-American initiatives to address environment-related health issues.
3. Hemispheric strategies for cooperation on pharmaceutical policies and education.

Google Maps

20 School Road, Long Lake, NY to State University of New York at Plattsburgh

Drive 99.6 miles, 1 h 44 min



20 School Rd



Long Lake, NY 12847

Get on I-87 N in North Hudson from NY-28N E and Blue Ridge Rd

- ↑ 1. Head east on School Rd toward NY-30 S 47 min (38.2 mi)
- ➡ 2. Turn right onto NY-30 S 486 ft
- ↶ 3. Turn left onto NY-28N E 0.3 mi
- ↶ 4. Turn left onto Blue Ridge Rd 18.9 mi
- ➡ 5. Slight right to stay on Blue Ridge Rd 0.3 mi
- ⬆ 6. Turn left onto the Interstate 87 N ramp 18.5 mi

Follow I-87 N to NY-22 S in Clinton County. Take exit 38S from I-87 N

53 min (60.2 mi)

-  7. Merge onto I-87 N
-  8. Take exit 38S to merge onto NY-22 S
-  9. Merge onto NY-22 S
-  10. Turn right onto Boynton Ave
-  11. Turn left onto Beekman St
- 

Drive to Beekman St

State University of New York at Plattsburgh

101 Broad St, Plattsburgh, NY 12901

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

New Recommended Policy

2018

7320

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES

Revised
The Board recognizes that the misuse of alcohol, drugs, tobacco, electronic cigarettes (e-cigarettes), and other illegal substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, or possession of alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs is prohibited at any school-sponsored function, on school grounds, and on school buses at all times. The unauthorized use or misuse of prescription and over-the-counter drugs, vitamins, supplements, herbs, or other similar substances is also prohibited.

Students are not permitted to be under the influence of alcohol or other prohibited substances on school grounds or at school-sponsored events. A school-sponsored function includes a school sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place.

Smoking

Smoking is not permitted and no person is permitted to smoke within 100 feet of the entrance, exits, or outdoor areas of any public or private elementary or secondary schools. However, this prohibition does not apply to smoking in a residence or within the real property boundary lines of residential real property. Similarly, the use of e-cigarettes is prohibited on school grounds, as defined in Public Health Law.

Non-Medical Use of Prescription Drugs

Non-medical use of prescription drugs is prohibited. If a student is found to be in possession of these substances, he or she will be disciplined in accordance with the District *Code of Conduct*.

Disciplinary Measures

Disciplinary measures for students consuming, sharing, selling, using, or possessing alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs are outlined in the District *Code of Conduct*.

Education Law §§ 409 and 2801(1)
Public Health Law § 1399-o

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct on School Property
#5640 -- Smoking/Tobacco Use
#8210 -- Safety Conditions and Prevention Instruction Programs
District *Code of Conduct*

Adoption Date

SUBJECT: CHILD ABUSE AND MALTREATMENT

The District takes seriously the obligations of its officers and employees to report cases of child abuse or maltreatment. To this end, regulations will be developed, maintained, and disseminated by administration regarding the:

- a) Mandatory reporting of suspected child abuse or maltreatment;
- b) Reporting procedures and obligations of persons required to report;
- c) Provisions for taking a child into protective custody;
- d) Mandatory reporting of deaths;
- e) Immunity from liability and penalties for failure to report;
- f) Obligations for provision of services and procedures necessary to safeguard the life or health of a child; and
- g) Provision of information in recognizing signs of unlawful methamphetamine laboratories for all current and new school officials (i.e., "mandated reporters") who, as part of their usual responsibilities, visit children's homes.

Additionally, an ongoing training program for all current and new school officials will be established and implemented to enable such staff to carry out their reporting responsibilities.

Reporting Information

The District will post the child abuse hotline telephone number and directions for accessing the Office of Children and Family Services (OCFS) website in English and Spanish on its website and in clearly and highly visible areas of school buildings. The District will also make this information available from its administrative offices; provide it to parents and persons in parental relation at least once per school year by electronic communication, sending the information home with students, or otherwise; and provide it to each teacher and administrator. The District may post and provide this information in other, common languages used by the school community.

Persons Required to Report

Persons required to report cases of child abuse or maltreatment to the State Central Register (SCR) in accordance with Social Services Law Section 413(1) include, but are not limited to, school teachers, school guidance counselors, school psychologists, school social workers, school nurses, school administrators or other school personnel required to hold a teaching or administrative license or certificate, and full- or part-time compensated school employees required to hold a temporary coaching license or professional coaching certificate.

(Continued)

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

All mandated reporters must make the report themselves and then immediately notify the building principal or designee. The building principal or designee will be responsible for all subsequent administration necessitated by the report. Any report must include the name, title, and contact information for every staff member who is believed to have direct knowledge of the allegations in the report.

Prohibition of Retaliatory Personnel Action

The District will not take any retaliatory personnel action against an employee because the employee believes that he or she has reasonable cause to suspect that a child is an abused or maltreated child and that employee makes a report to SCR. Further, no school or school official will impose any conditions, including prior approval or prior notification, upon any staff member specifically designated a mandated reporter.

"Retaliatory personnel action" means the discharge, suspension, or demotion of an employee, or other adverse employment action taken against an employee in the terms and conditions of employment.

Report Form

The "Report of Suspected Child Abuse or Maltreatment" Form LDSS-2221A may be accessed at the OCFS website of the New York State Office of Children and Family Services.

Child Abuse in an Educational Setting

The District is committed to the protection of students in educational settings from abuse and maltreatment by employees or volunteers.

"Child abuse" means any of the following acts committed in an educational setting by an employee or volunteer against a child:

- a) Intentionally or recklessly inflicting physical injury, serious physical injury, or death; or
- b) Intentionally or recklessly engaging in conduct which creates a substantial risk of such physical injury, serious physical injury, or death; or
- c) Any child sexual abuse, defined as conduct prohibited by Penal Law Articles 130 or 263; or
- d) The commission or attempted commission against a child of the crime of disseminating indecent materials to minors pursuant to Penal Law Article 235.

(Continued)

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

"Educational setting" means the building(s) and grounds of the District; the vehicles provided by the District for the transportation of students to and from school buildings, field trips, co-curricular and extracurricular activities both on and off District grounds; all co-curricular and extracurricular activity sites; and any other location where direct contact between an employee or volunteer and a child has allegedly occurred.

In any case where an oral or written allegation is made to a teacher, school registered professional nurse, school guidance counselor, school psychologist, school social worker, school administrator, Board member, or other school personnel required to hold a teaching or administrative license or certificate, that a child (defined in the law as a person under the age of 21 years enrolled in a school district in this state) has been subjected to child abuse by an employee or volunteer in an educational setting, that person will upon receipt of the allegation:

- a) Promptly complete a written report of the allegation including the full name of the child alleged to be abused; the name of the child's parent; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. This written report will be completed on a form as prescribed by the Commissioner of Education.
- b) Except where the school administrator is the person receiving such an oral or written allegation, the employee completing the written report must promptly personally deliver a copy of that written report to the school administrator of the school in which the child abuse allegedly occurred.

In any case where it is alleged the child was abused by an employee or volunteer of a school other than a school within the school district of the child's attendance, the report of these allegations will be promptly forwarded to the Superintendent of the school district of the child's attendance and the school district where the abuse allegedly occurred.

Any employee or volunteer who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law will have immunity from civil liability which might otherwise result by reason of such actions.

Upon receipt of a written report alleging child abuse in an educational setting, the school administrator or Superintendent must then determine whether there is "reasonable suspicion" to believe that an act of child abuse has occurred. Where there has been a determination as to the existence of reasonable suspicion, the school administrator or Superintendent must follow the notification or reporting procedures mandated in law and further described in administrative regulations including parental notification. When the school administrator receives a written report, he or she must promptly provide a copy of the report to the Superintendent.

(Continued)

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

Where the school administrator or Superintendent has forwarded a written report of child abuse in an educational setting to law enforcement authorities, the Superintendent will also refer the report to the Commissioner of Education where the employee or volunteer alleged to have committed an act of child abuse holds a certification or license issued by the State Education Department.

Any school administrator or Superintendent who reasonably and in good faith makes a report of allegations of child abuse in an educational setting, or reasonably and in good faith transmits such a report to a person or agency as required by law, will have immunity from civil liability which might otherwise result by reason of such actions.

Reports and other written material submitted in accordance with law with regard to allegations of child abuse in an educational setting, and photographs taken concerning those reports that are in the possession of any person legally authorized to receive that information, will be confidential and will not be redisclosed except to law enforcement authorities involved in an investigation of child abuse in an educational setting or as expressly authorized by law or pursuant to a court-ordered subpoena. School administrators and the Superintendent will exercise reasonable care in preventing unauthorized disclosure.

Additionally, teachers and all other school officials will be provided an annual written explanation concerning the reporting of child abuse in an educational setting, including the immunity provisions as enumerated in law. Further, the Commissioner of Education will furnish the District with required information, including rules and regulations for training necessary to implement District and staff responsibilities under the law.

Prohibition of "Silent" (Unreported) Resignations

The Superintendent and other school administrators are prohibited from withholding from law enforcement authorities, the Superintendent, or the Commissioner of Education, where appropriate, information concerning allegations of child abuse in an educational setting against an employee or volunteer in exchange for that individual's resignation or voluntary suspension from his or her position.

Superintendents (or a designated administrator) who reasonably and in good faith report to law enforcement officials information regarding allegations of child abuse or a resignation as required by law will have immunity from any liability, civil or criminal, which might otherwise result by reason of such actions.

Education Law Article 23-B and §§ 409-1, 902(b), 3028-b and 3209-a
Family Court Act § 1012
Labor Law § 740(1)(e)
Penal Law Articles 130, 235 and 263
Social Services Law §§ 411-428
8 NYCRR Part 83, § 100.2(nn)

Adoption Date

SUBJECT: SEARCHES AND INTERROGATIONS OF STUDENTS

A student may be searched and prohibited items seized on school grounds or in a school building by an authorized District official only when he or she has reasonable suspicion to believe the student has engaged in or is engaging in activity which is in violation of the law and/or the rules of the school (i.e., the District *Code of Conduct*). The reasonableness of any search involves a twofold inquiry: 1) School officials must first determine whether the action was justified at its inception, and 2) determine whether the search, as actually conducted, was reasonably related in scope to the circumstances which justified the interference in the first place.

Factors to be considered in determining whether reasonable suspicion exists to search a student include:

- a) The age of the student;
- b) The student's school record and past history;
- c) The predominance and seriousness of the problem in the school where the search is directed;
- d) The probative value and reliability of the information used as a justification for the search;
- e) The school official's prior knowledge of and experience with the student; and
- f) The urgency to conduct the search without delay.

If reasonable suspicion exists to believe that a student has violated or is violating the law and/or school rules, it is permissible for an authorized school official to search that student's outer clothing, pockets, or property. The search may include, but is not limited to, the student's outer clothing such as a jacket or coat, pockets, backpack, and/or purse. Whenever possible, searches will be conducted by a staff member of the same sex as the student and another staff member will be present as a witness.

Strip Searches

A strip search is a search that requires a student to remove any or all of his or her clothing, other than an outer coat or jacket. Strip searches are intrusive in nature and are almost never justified. If school officials have highly credible evidence that such a search would prevent danger or yield evidence, such a search may be conducted under exigent circumstances. In the alternative, if school authorities believe there is an emergency situation that could threaten the safety of others, the student will, to the extent practicable, be isolated and secured. Police and parents will be contacted immediately.

(Continued)

Students

SUBJECT: SEARCHES AND INTERROGATIONS OF STUDENTS (Cont'd.)**Scope of Search**

School officials are authorized to conduct searches of students and their belongings if the authorized school official has reasonable suspicion to believe that the search will produce evidence that the student has violated or is violating the law and/or the *Code of Conduct*.

School officials, whenever possible, will seek the least intrusive means to conduct a search to safeguard the privacy interests of students in their person and property.

Searches and Seizure of School Property

Student desks, lockers, textbooks, computers, and other materials, supplies or storage spaces loaned by the school to students remain the property of the school, and may be opened and inspected by school employees at any time without prior notice and without their consent. The purpose of these searches, when they occur, is to ensure the safety of students, faculty, and staff, enhance school security and prevent disruptions of the learning environment. Students have no reasonable expectation of privacy with respect to school property; and school officials retain complete control over such property. However, a student's personal belongings contained within a locker, desk, etc. are subject to the reasonable suspicion standard for searches by an authorized school official.

Parent Notification

The student's parent or guardian will be notified if any illegal, prohibited, or dangerous articles or materials are found in the student's locker, vehicle, or other property or possessions, or on the student's person, as a result of a search conducted in accordance with this policy.

Documentation of Searches

The designated school official conducting the search will be responsible for the custody, control and disposition of any illegal, prohibited or dangerous items taken from the student. The school official or his or her designee must clearly label each item taken from the student and retain control of the item(s) until the item(s) is turned over to the police or secured by alternate means.

This school official will also be responsible for promptly documenting information about the search including, but not limited to, the reasons for the search, the purpose of the search, the type and scope of the search, and the results of the search.

(Continued)

Students

SUBJECT: SEARCHES AND INTERROGATIONS OF STUDENTS (Cont'd.)**Questioning of Students by School Officials**

School officials have the right to question students regarding any violations of school rules and/or illegal activity. In general, administration may conduct investigations concerning reports of misconduct which may include, but are not limited to, questioning students, staff, parents/guardians, or other individuals as may be appropriate and, when necessary, determining disciplinary action in accordance with applicable due process rights.

Should the questioning of students by school officials focus on the actions of one particular student, the student will be questioned, if possible, in private outside the presence of other students, by the appropriate school administrator(s). The student's parent or guardian may be contacted; the degree, if any, of parental or guardian involvement will vary depending upon the nature and the reason for questioning, and the necessity for further action which may occur as a result.

The questioning of students by school officials does not preclude subsequent questioning/interrogations by police authorities as otherwise permitted by law. Similarly, the questioning of students by school officials does not negate the right or responsibility of school officials to contact appropriate law enforcement agencies, as may be necessary, with regard to statements given by students to school officials.

School officials acting alone and on their own authority, without the involvement of or on behalf of law enforcement officials are not required to give the so-called "Miranda warnings" (i.e., advising a person, prior to any custodial interrogations as defined in law, of the right to remain silent; that any statement made by the individual may be used as evidence against him or her; and that the individual has the right to the presence of an attorney, either retained or appointed) prior to the questioning of students.

Law Enforcement Officials

A cooperative effort will be maintained between the school administration and law enforcement agencies. Law enforcement officials may be summoned in order to conduct an investigation of alleged criminal conduct on school premises or during a school sponsored activity, or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of officers is necessary to prevent injury to persons or property.

Administrators have the responsibility and the authority to determine when the assistance of law enforcement officers is necessary within their respective jurisdictions.

(Continued)

Students

SUBJECT: SEARCHES AND INTERROGATIONS OF STUDENTS (Cont'd.)**School Resource Officers**

Districts may utilize School Resource Officers (SROs), law enforcement officers who work within the school building. There are different types of SROs: those employed by the District and those employed by local law enforcement. SROs, acting in their capacity as law enforcement, are held to a different search standard than District staff. Searches by law enforcement SROs must be justified by probable cause, not the District's standard of reasonable suspicion. District staff need to clearly establish who is initiating and conducting a search, the District or law enforcement, and that the appropriate standard for the search has been met.

Dissemination of Information

Copies of this Regulation will be distributed to students when they enroll in school, and will be included in the District *Code of Conduct* available to students and parents at the beginning of each school year.

Interrogation of Students by Law Enforcement Officials

Generally, police authorities may only interview students on school premises without the permission of the parent or guardian in situations where a warrant has been issued for the student's arrest (or removal). Police authorities may also question students for general investigations or general questions regarding crimes committed on school property. In all other situations, unless an immediate health or safety risk exists, if the police wish to speak to a student without a warrant they should take the matter up directly with the student's parent or guardian.

Whenever police wish to question a student on school premises, administration will attempt to notify the student's parent or guardian.

If possible, questioning of a student by police should take place in a private area outside the presence of other students but in the presence of the building principal or designee.

Child Protective Services' Investigations

Occasionally, Child Protective Services (CPS) may desire to conduct interviews of students on school property. These interviews generally pertain to allegations of suspected child abuse or neglect. While the Board encourages cooperation with CPS with respect to access to records and access to any child named as a victim, any of the victim's siblings, or any other child residing in the same home as the named victim, in accordance with applicable law, ~~the District may first require that CPS produce legal documentation, such as a warrant or court order, before permitting CPS to interview or take custody of a child on school property.~~

Education Law §§ 1604(9), 1604(30), 1709(2), 1709(33), and 2801
Family Court Act § 1024
Social Services Law §§ 411-428
8 NYCRR § 100.2(l)

Adoption Date

Students

SUBJECT: DIGNITY FOR ALL STUDENTS

The District seeks to create an environment free of harassment, bullying, and discrimination; to foster civility in its schools; and to prevent conduct ~~which-that~~ is inconsistent with its educational mission. The District, therefore, prohibits all forms of harassment and bullying of students by employees or other students on school property and at school functions. The District further prohibits discrimination against students, including, but not limited to, ~~these discriminatory acts~~ based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or other students on school property and at school functions ~~and at school sponsored activities and events that take place at locations off school property.~~ In addition, other acts of harassment, bullying, and/or discrimination ~~which-that~~ can reasonably be expected to materially and substantially disrupt the education process may be subject to discipline or other corrective action.

Dignity Act Coordinator

In each of its schools, the District will designate at least one employee holding such licenses and/or certifications as required by the Commissioner to serve as the Dignity Act Coordinator(s) (DAC). Each DAC will be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including gender identity or expression), and sex. Training will also be provided for DACs ~~which-that~~ addresses: the social patterns of harassment, bullying, and discrimination, including, but not limited to, those acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex; the identification and mitigation of harassment, bullying, and discrimination; and strategies for effectively addressing problems of exclusion, bias, and aggression in educational settings. All DAC appointments will be approved by the Board.

The District will ~~share widely disseminate~~ the name, designated school, and contact information of each DAC ~~with-to~~ all school personnel, students, and parents or persons in parental relation. ~~This information will be provided by:~~

- a) Listing ~~this information~~ in the *Code of Conduct*, with updates posted on the District's website; and
- b) Including ~~this information~~ in the *Code of Conduct's* plain-language summary of the *Code of Conduct* provided to all parents or persons in parental relation to students before the beginning of each school year; and
- c) Providing ~~this information~~ to parents and/or persons in parental relation in at least one District or school mailing or other method of distribution, including, but not limited to, electronic communication and/or sending information home with each student. If ~~this-the~~ information changes, parents and persons in parental relation will be notified of the changes in at least one subsequent District or school mailing, or other method of distribution, as soon as practicable thereafter; and

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS (Cont'd.)

- d) Posting ~~this information~~it in highly visible areas of school buildings; and
- e) Making ~~this information~~it available at the District and school-level administrative offices.

If a DAC vacates his or her position, ~~another school employee~~ the District will immediately be designated for an interim appointment as DAC, pending approval from the Board, within 30 days of the ~~date the position was vacated~~. In the event a DAC is unable to perform ~~the his or her duties of the position for an extended period of time~~, the District will immediately designate another school employee will immediately be designated for an interim appointment as DAC, pending the return of the previous individual to the position.

Training and Awareness

Each year, all employees will be provided with training to promote a supportive school environment that is free from harassment, bullying, and/or discrimination, and to discourage and respond to incidents of harassment, bullying, and/or discrimination. This training may be provided in conjunction with existing professional development, will be conducted consistent with guidelines approved by the Board, and will:

- a) Raise awareness and sensitivity to potential acts of harassment, bullying, and/or discrimination;
- b) Address social patterns of harassment, bullying, and/or discrimination and the effects on students;
- c) Inform employees on the identification and mitigation of ~~such~~ harassment, bullying, and discrimination~~acts~~;
- d) Enable employees to prevent and respond to incidents of harassment, bullying, and/or discrimination;
- e) Make school employees aware of the effects of harassment, bullying, cyberbullying, and/or discrimination on students;
- f) Provide strategies for effectively addressing problems of exclusion, bias, and aggression;
- g) Include safe and supportive school climate concepts in curriculum and classroom management; and
- h) Ensure the effective implementation of school policy on conduct and discipline.

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS (Cont'd.)

Rules against harassment, bullying, and discrimination, bullying, discrimination, and/or harassment will be included in the *Code of Conduct*, publicized District-wide, and disseminated to all staff and parents or persons in parental relation. Any amendments to the *Code of Conduct* will be disseminated as soon as practicable following their adoption. The District will provide new teachers employees will be provided with a complete copy of the current *Code of Conduct* upon beginning their employment, and distribute an age-appropriate summary will be distributed to all students at a school assembly at the beginning of each school year.

Reports and Investigations of Harassment, Bullying, and/or Discrimination

The District encourages and expects students who have been subjected to harassment, bullying, and/or discrimination; parents or persons in parental relation whose children have been subjected to such this behavior; or other students who observe or are told of such this behavior; and all District staff who become aware of this behavior to timely report it, are encouraged and expected to make verbal and/or written reports to the principal, Superintendent, DAC, and/or other school personnel. All District staff who are aware of harassment, bullying, and/or discrimination, are required to orally report the incident(s) within one school day to the principal, Superintendent, DAC, or designee and report it in writing within two school days after making an oral report.

The principal, Superintendent, DAC, or designee will lead and/or supervise a timely and thorough investigation of all reports of harassment, bullying, and/or discrimination, and ensure that these investigations are completed promptly after receipt of any such reports. All investigations will be conducted in accordance with law, the District's *Code of Conduct*, and applicable District policy and procedure. In the event allegations involve harassment, bullying, and/or discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, or disability, the District may utilize the procedures set forth in Policy #3420 - Non Discrimination and Anti Harassment in the District, and its implementing regulations. Where appropriate, the DAC or other individual conducting the investigation, may seek the assistance of the District's Civil Rights Compliance Officer in investigating, responding to, and remedying complaints of harassment, bullying, and/or discrimination.

In the event any investigation reveals verifies that harassment, bullying, and/or discrimination occurred, the District will take prompt action reasonably calculated to end the harassment, bullying, and/or discrimination, to eliminate any hostile environment, to create a more positive school culture and climate, to prevent recurrence of the behavior, and to ensure the safety of the student or students against whom the harassment, bullying, and/or discrimination was directed. These actions will be taken consistent with applicable laws and regulations, District policies and administrative regulations, and collective bargaining agreements, as well as the District's *Code of Conduct* and any and all applicable guidelines approved by the Board.

The Superintendent, principal, DAC, or designee will notify the appropriate local law enforcement agency when there is a it is reasonable belief that any incident of harassment, bullying, and/or discrimination constitutes criminal conduct.

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS (Cont'd.)

The District will timely collect information related to incidents involving harassment, bullying, and discrimination; provide required internal reports; and complete and submit any required report to the State Education Department in the manner and within the timeframe specified by the Commissioner.

The principal of each primary and secondary school will provide a regular report (at least once during each school year) on data and trends related to harassment, bullying, and/or discrimination to the Superintendent. This report will be submitted in a manner prescribed by the District.

The District will annually report material incidents of harassment, bullying, and/or discrimination which occurred during the school year to the State Education Department. This report will be submitted in a manner prescribed by the Commissioner, on or before the basic educational data system (BEDS) reporting deadline, or other date as determined by the Commissioner.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

Any person who has reasonable cause to suspect that a student has been subjected to harassment, bullying, or discrimination by an employee or student on school grounds or at a school function, and who acts reasonably and in good faith and reports in reporting this information to school officials, the Commissioner of Education, or law enforcement authorities, or who otherwise initiates, testifies, participates, or assists in any formal or informal proceedings, will have immunity from any civil liability that may arise from making that report, or from initiating, testifying, participating, or assisting in those proceedings. Furthermore, the Board prohibits any retaliatory action against any person who, acting reasonably and in good faith, makes a report of harassment, bullying, or discrimination, or who otherwise initiates, testifies, participates, or assists in the investigation of a complaint of harassment, bullying, or discrimination. The District also prohibits any retaliatory behavior directed against any complainant, victim, witness, or any other individual who participated in the reporting or investigation of an incident of alleged harassment, bullying, or discrimination.

Publication of District Policy

At least once during each school year, all school employees, students, and parents or persons in parental relation will be provided with a written or electronic copy of this policy, or a plain-language summary thereof. The policy or summary will include information relating to how, including notification of the process by which students, parents or persons in parental relation, and school employees may report harassment, bullying, and/or discrimination. Additionally, the District will strive to maintain a current version of this policy on its website at all times.

Application

Nothing in this policy or its implementing regulations should be interpreted to preclude or limit any right or cause of action provided under any local, state, or federal ordinance, law, or regulation, including, but not limited to, any remedies or rights available under the Individuals with Disabilities Education Act, Title VII of the Civil Rights Law of 1964, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990.

Education Law §§ 10-18, 801-a, 2801, and 3214
8 NYCRR § 100.2

(Continued)

Students

SUBJECT: ~~DIGNITY FOR ALL STUDENTS~~ (Cont'd.)

NOTE: Refer also to Policies

- #1330 -- Appointments and Designations by the Board
- #3410 -- Code of Conduct on School Property
- #3420 -- Non-Discrimination and Anti-Harassment in the District
- #5670 -- Records Management
- #6411 -- Use of Email in the District
- #7551 -- Sexual Harassment of Students
- ~~#7552 -- Student Gender Identity~~
- #7553 -- Hazing of Students
- #8242 -- Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education

Adoption Date

2018

~~2015~~

5661
1 of 4

Non-Instructional/Business
Operations

→ that meets at least four
times per year

SUBJECT: DISTRICT WELLNESS POLICY

The District is committed to providing a school environment that promotes and protects children's health, wellness, and the ability to learn life-long habits by fostering healthy eating and physical activity. The District has established a local wellness committee to develop a proposed wellness policy, making such policy recommendations for review and adoption by the administration and the Board of Education. The District's wellness committee includes representatives from faculty, food service personnel, students, parents, the Board of Education and the community.

on both an annual and triennial basis.
The District Wellness Committee will assess current activities, programs and policies available in the District, identify specific areas of need, develop the policy and provide mechanisms for implementation, evaluation, revision and review of the policy.

Wellness Goals

The District wishes to establish a coordinated school approach where decision-making related to nutrition and physical activity encompasses all aspect of the school. To this end, the District Wellness Committee is recommending the following goals to promote student wellness:

a) School Environment

1. Provide an environment that is safe; that is physically; socially, and psychologically healthful; and that promotes healthy attitudes and behaviors.
2. Encourage school employees to model healthy lifestyles and behaviors and provide opportunities for school employees to improve their health through activities such as health assessments, health education and health-related fitness activities.

b) Health Instruction

1. Provide a sequential health education curriculum that is designed to motivate and help students maintain and improve their health, prevent disease and avoid health-related risk behaviors.
2. Provide nutrition, health and fitness information to parents in school communications, adult education and workshop opportunities.

c) Health Services

1. Provide a school health services program that is designed to ensure access or referral to primary health care services; foster appropriate use of health care services; prevent and control communicable disease and other health problems and provide emergency care for illness or injury.

(Continued)

SUBJECT: DISTRICT WELLNESS POLICY (Cont'd.)

2. Collaborate with community resources, school personnel and parents to respond more effectively to the health related needs of students.
- d) Physical Education
1. Provide a sequential curriculum for grades pre-kindergarten through twelfth that involves moderate to vigorous physical activity; that teaches knowledge, motor skills, and positive attitudes and that promotes activities and sports that all students enjoy and can pursue throughout their lives.
- e) Prevention Education/Counseling
1. Provide annual prevention education for students that address high-risk behaviors, life skills training and awareness of child abuse and sexual harassment issues.
 2. Provide a program that ensures access or referrals to assessments, interventions, counseling and services for the academic, emotional and social health of students.
- f) Food Service
1. Provide a food service program that includes appealing choices of nutritious foods and encourages students to make healthy food choices.
 2. Assist in setting standards for food provided in lunch and breakfast programs, for school snacks, in school vending machines, at sports events and other school functions, at classroom parties and for food used in fundraising activities.
- g) Parent and Community Involvement
1. Engage families and community members as active participants in their children's education and as partners in helping students gain the knowledge and skills to make healthy life-long choices.
 2. Encourage parents and community members to model healthy lifestyles for our youth.

Nutrition Guidelines

The District Wellness Committee is recommending school programs that encourage healthy lifelong eating habits by providing foods that are high in-nutrients, low in fat and added sugars, and of moderate portion size. Reimbursable school meals served at school will minimally meet the program requirements and nutrition standards of the National School Lunch Program. Guidelines for reimbursable school meals shall not be less restrictive than applicable federal regulations and guidance

(Continued)

SUBJECT: DISTRICT WELLNESS POLICY (Cont'd.)

issued pursuant to the Child Nutrition Act and the Richard B. Russell National School Lunch Act, as those regulations and guidance apply to schools.

Nutritional Values of Foods and Beverages

- a) Reimbursable school meals served at school will minimally meet the program requirements and nutrition standards of the National School Lunch Program.
- b) All foods sold, served or offered individually and outside of the reimbursable school meal, including vending machines, school stores, concession stands, cafeteria a la carte lines and fund raisers, will meet the standards for nutrient content and portion size. These standards will be altered as necessary to meet or exceed regulations included in the most current Healthy Hunger Free Kids Act of 2010 regulations, Child Nutrition and WIC Reauthorization Act and associated implementation timeline and the NYS Standards for Nutritional Value of Foods and Beverages.

The district will adhere to NYS Standards and not sell or serve foods of minimal nutritional value in the student store, from a machine, or anywhere in the building from midnight until after the final dismissal. Foods of minimal nutritional value include soda water, water ices (excluding ices containing fruit or fruit juice), chewing gum, hard candy, jellies and gums, marshmallow candies, fondants (soft mints, candy corn), licorice, spun candy (cotton candy), candy-coated popcorn and all other forms of candy.

In addition, only beverages without added sugar or artificial sweeteners will be sold in vending machines and throughout the school during the school day. Allowable beverages include water, 100% juice, and fat-free or 1% milk.

This section may be modified as the Healthy Hunger-Free Kids Competitive Food Regulations are instituted.

- c) The School Menu is distributed to parents and staff monthly.
- d) Nutrition information for products sold on campus will be readily available near the point of purchase.

The District Wellness Policy will be posted online and available to parents.

The District strongly discourages food as a reward / punishment under any circumstance. The District will consider other food options on holidays, cultural events and birthday celebrations. Exploration of cultural foods will be encouraged in alignment with curriculum.

(Continued)

SUBJECT: DISTRICT WELLNESS POLICY (Cont'd.)Food or beverage contracts

1% and fat-free white milk and fat-free chocolate milk will be available in the cafeteria with all school meals.

Vending machines, snack bars, concession stands, and other food outlets

Access to vending machines, snack bars, concession stands, and other food outlets on school property will be limited to the following times: to AFTER the school day. The School Day is defined as from midnight until the dismissal of school.

The marketing and promotion of healthy food choices is strongly encouraged.

The advertising of and displaying of brand logos of unhealthy foods and beverages is strictly prohibited on school grounds and at school sponsored events during the school day and is strongly discouraged on school grounds and at school sponsored events after the school day ends.

Assurance

Guidelines for reimbursable school meals shall not be less restrictive than applicable federal regulations and guidance issued pursuant to the Child Nutrition Act and the Richard B. Russell National School Lunch Act, as those regulations and guidance apply to schools.

Awareness, Implementation and Evaluation of the Wellness Policy

In accordance with law, the District's wellness policy must be established by July 1, 2006. The District will ensure school and community awareness of this policy through various means such as publication in District newsletters, school website and other forms of parent communication. Further, professional development activities for staff and student awareness training will be provided, as appropriate, on the goals of the District's wellness program.

School faculty and staff, in coordination with the school administration, will develop implementation plans for the goals recommended in the wellness policy. The District's Wellness Policy will be evaluated annually by the Wellness Committee to assess progress on recommended goals by requesting and reviewing end of the year summary reports from those with responsibilities to meet policy goals. The District Superintendent will have the responsibility of assuring that faculty and staff members are compliant with their individual responsibilities for the implementation of this plan. The District's Wellness Policy will be reviewed biennially by the Wellness Committee and resubmitted for administration and Board of Education approval.

Adopted: ~~March 12, 2015~~

LONG LAKE CENTRAL SCHOOL DISTRICT

2018-2019 SCHOOL CALENDAR

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27	28	29	30			

Grades 3-8
2018-2019 Test Dates

ELA Exam : 4/2/19-4/3/19
Make-Ups: 4/4/19-4/5/19
Math Exam: 5/1/19-5/2/19
Make-Ups: 5/7/19-5/8/19

Grades 4 & 8 Science
Test Dates

Performance Exam: 5/29/19
Make-Ups: 5/30/19
Written Exam: 6/3/19
Make-Ups: 6/4/19

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23	24	25	26	27	28	29

September 3 Labor Day
September 4 Superintendent Conference Day
September 5 Classes Begin
October 5 Superintendent Conference Day
October 8 Columbus Day
November 9 Emergency Release Day
November 12 Veterans Day Observed
November 21-23 Thanksgiving Recess
December 20-January 2 Holiday Recess
January 21 Martin Luther King, Jr. Day
January 22-25 Regents Testing Days
February 18-22 Mid-Winter Recess
March 22 Superintendent Conference Day
April 18-26 Spring Recess
May 27 Memorial Day
June 3 Regents Testing Day
June 18-26 Regents Testing Days
June 26 Regents Testing Day
June 28 Last Day of School
Graduation

Mark Your Calendars:
Open House: 9/13/18
First Quarter: 9/5/18-11/9/18
Parent/Teacher Conferences: 11/15/18
Second Quarter: 11/13/18-1/25/19
Third Quarter: 1/28/19-4/12/19
Fourth Quarter: 4/15/19-6/26/19



Classes Not in Session



Regents Testing Days



Supt. Conference Day

September	19
October	22
November	18
December	13
January	20
February	15
March	21
April	15
May	22
June	18
Total Number of Pupil Days	183
Emergency Days:	3



Long Lake
CENTRAL SCHOOL DISTRICT

DRAFT Submitted for BOE Review
3/8/2018



Long Lake

CENTRAL SCHOOL DISTRICT

Long Lake Central School
20 School Lane
P.O. Box 217
Long Lake, New York 12847

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W www.longlakecsd.org

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Brian Penrose
Vice President
Michael Farrell
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To: Board of Education Members

From: Vickie Snide *Vickie*

Re: Budget Information Worksheet

Date: February 26, 2018

Attached is the current 2018-2019 budget. BOCES expenditures should be known soon and will be updated when received. The budget is below the property tax cap.

The Tax Levy Limit Calculation, attached, has been filed with NYS Comptrollers Office by their March 1, 2018 deadline.

Budget Spreadsheet/Appropriated Fund Balance – Appropriated Fund Balance can significantly change month to month, and continues to change until my books are closed for the school year.

I have attached a Budget Percentage Comparison Report for your information.

State Aid Revenues – I am budgeting based upon the Governor's state aid projections. These will be adjusted when the State passes a budget.

Paul Roalsvig's board seat is up for election. Currently no one has requested a petition.

Budget Percentage Comparisons

SCHOOL YEAR	TOTAL BUDGET	% OF INCREASE IN BUDGET OVER PRIOR YEAR	TAX LEVY	% OF INCREASE IN LEVY OVER PRIOR YEAR	TAX RATE	% OF INCREASE IN TAX RATE
2018-2019	\$4,065,972	1.90%	\$2,849,000	2.15%	\$ 4.67130	2.15%
2017-2018	\$3,990,242	2.45%	\$2,788,942	1.54%	\$ 4.57287	1.93%
2016-2017	\$3,894,743	-0.74%	\$2,746,561	-0.67%	\$ 4.48622	0.32%
2015-2016	\$3,923,935	2.74%	\$2,765,000	2.83%	\$ 4.47171	3.88%
2014-2015	\$3,819,403	3.67%	\$2,688,896	3.36%	\$ 4.30450	3.48%
2013-2014	\$3,684,259	1.91%	\$2,601,546	3.31%	\$ 4.15980	10.85%
2012-2013	\$3,615,151	-1.91%	\$2,518,214	2.32%	\$ 3.75275	2.55%
2011-2012	\$3,685,596	1.52%	\$2,461,129	5.04%	\$ 3.65934	5.64%
2010-2011	\$3,630,301	-4.35%	\$2,343,078	-13.26%	\$ 3.46400	-12.03%
2009-2010	\$3,795,355	-0.01%	\$2,701,318	9.40%	\$ 3.93760	-29.70%
2008-2009	\$3,795,660	-2.30%	\$2,469,136	-14.42%	\$ 5.60150	-14.68%
2007-2008	\$3,884,926	1.41%	\$2,885,158	-4.46%	\$ 6.56520	-5.61%
2006-2007	\$3,831,090	4.41%	\$3,019,840	7.35%	\$ 6.95550	9.46%
2005-2006	\$3,669,112	4.35%	\$2,812,952	-0.45%	\$ 6.35410	-18.57%
2004-2005	\$3,516,062	0.95%	\$2,825,775	1.59%	\$ 7.80330	1.19%
2003-2004	\$3,483,018	4.20%	\$2,781,593	7.30%	\$ 7.71130	-4.18%
2002-2003	\$3,342,538	2.90%	\$2,592,288	3.07%	\$ 8.04730	1.63%
2001-2002	\$3,248,335	3.93%	\$2,515,085	3.95%	\$ 7.91840	-2.09%
2000-2001	\$3,125,606	4.20%	\$2,419,437	3.37%	\$ 8.08780	3.56%

Tax Rate: 2005-2006 school year - Reassessment
2009-2010 school year - Reassessment
2013-2014 school year - Revaluation

Tentative, March 2018

**TAX LEVY LIMIT CALCULATION – FINAL For 2018-2019 School Year
V. Snide, 2/26/18**

Prior Year Tax Levy -2017-2018 school year tax levy	\$2,788,942
x 2018 Tax Base Growth Factor -Comes from Office of Real Property Tax Services	<u>x 1.0015</u> \$2,793,125
+ Prior year PILOT's -we currently do not have any of these	-0-
- Prior year exclusions	
-capital local expenditures – example is principal and interest payments on debt, equipment expenses for transportation (bus purchases) (buses purchased through reserves does not apply)	-0-
-court orders – we currently do not have any	<u>-0-</u>
Adjusted Prior Year Levy	\$2,793,125
x Allowable Growth Factor -Lesser of CPI or 2%	<u>x 2.00%</u> \$2,848,988
- PILOTS for coming year -we currently do not have any of these	-0-
+ Available Carryover	<u>\$ 201</u>
TAX LEVY LIMIT - This must be reported to NYS March 1	\$ 2,849,189 (+\$60,247)
+ 2017-2018 Exclusions	
-capital local expenditures – example is principal and interest payments on debt, equipment expenses for transportation (bus purchases less transportation aid)	-0-
-court orders – we currently do not have any	-0-
-Employees Retirement System costs above 2 percentage points increase, which is 0 for 2018-2019 as the ERS average contribution rate is not 2.0 percentage points higher than '17-'18	-0-
-Teachers Retirement System costs above 2 percentage points increase, which is 0 for 2018-2019 as the TRS rate is not 2.0 percentage points higher than '17-'18	<u>-0-</u>
MAXIMUM ALLOWABLE LEVY – To exceed this, need super majority vote	ESTIMATED \$2,849,189 (\$60,247 or 2.160% higher than prior year levy)

NOTES OF INTEREST

- School Districts must submit the Tax Levy Limit (above) by March 1st to the NYS Comptroller.
- Districts are NOT required to have proposed budgets available by March 1st.
- If the budget proposal is not approved by the voters (2 votes allowed), the Board of Education must adopt a budget that levies a tax no greater than that of the prior year (0% increase in the tax levy).

ITEMS THAT MUST BE COMMUNICATED TO THE PUBLIC

- NYS has a property tax cap, not a "2% cap".
- The property tax cap limits the school district levy, not the individual tax bill of resident taxpayers.
- The actual allowable tax levy increase will vary by district.
- The formula allows for certain expenses to be exempt from the cap, therefore allowing the total tax levy increase to be greater or lesser than the "perceived" cap.
- Board of Education's can present a budget that overrides the cap, but will need 60% voter approval.
- Voters are still approving the budget, not the tax levy.

TAX RATE PROJECTION

SCHOOL YEAR 2018-2019

The tax rate is determined annually and is based on taxable assessed property values and the tax levy required to support the General Fund Budget. Our district has two geographic components: state lands in Arietta and taxable assessed property in the Town of Long Lake. The state establishes Arietta's assessed value and the Town of Long Lake's assessed values are established by the assessor. Both assessments are estimated at full market value (100%). The combination of these two property values equals the district's total value. The tax levy is then apportioned between Arietta and Long Lake based on their respective percentage of the district's total assessed value. The separate tax levies are then calculated by dividing the apportioned levy by the associated assessed value. The resulting figure is the tax rate per \$1,000 of assessed value. The tax levy calculations for school year 2018-2019 are estimated below.

	ARIETTA	LONG LAKE
Taxable assessed value:	\$29,002,740	\$580,886,384
Total district value:	\$609,889,124	
Proportion of district value:	4.7554%	95.2446%
School tax levy:	\$2,849,000	
Levy Apportioned by Municipality	\$135,481.35	\$2,713,518.65
Tax rate per \$1,000 of assessed value 2018-2019:	\$ 4.671329	\$ 4.671341

Tax Rate Comparison:

2016-2017	\$4.486221	\$4.486221
2015-2016	4.471709	4.471709
2014-2015	4.304469	4.304469
2013-2014	4.159804	4.159804
2012-2013	3.75275	3.75275
2011-2012	3.65934	3.65934
2010-2011	3.46705	3.46398
2009-2010	3.94173	3.93757
2008-2009	4.66889	5.60146
2007-2008	5.74916	6.56517
2006-2007	6.4191	6.9555
2005-2006	6.3541	6.3541

(Tentative, March 2018)

BUDGET SPREADSHEET

	2016-2017	2017-2018	Proposed 2018-2019
Budget Summary			
General Support	711,708	718,641	724,944
Instruction	1,645,253	1,719,403	1,749,943
Pupil Transportation	127,985	128,832	135,199
Undistributed	<u>1,409,797</u>	<u>1,423,366</u>	<u>1,455,886</u>
General Fund Budget Total	3,894,743	3,990,242	4,065,972
 Projected Revenues			
State Aid	472,912	474,500	479,000
BOCES	42,712	55,000	59,000
Interest on Deposits	400	400	400
Miscellaneous	<u>6,600</u>	<u>6,400</u>	<u>7,300</u>
Total External Revenues	522,624	536,300	545,700
Appropriated Fund Balance	625,558	664,942	671,272
 Total Revenues & Appropriated Fund Balance	1,148,182	1,201,242	1,216,972
Appropriated Planned Balance	285,000	285,000	285,000
 Tax Levy Summary			
General Fund Appropriation	3,894,743	3,990,242	4,065,972
Less Projected Revenues & Approp. Fund Bal.	<u>1,148,182</u>	<u>1,201,242</u>	<u>1,216,972</u>
Tax Levy Summary	2,746,561	2,789,000	2,849,000
 Tax Rate Summary-Long Lake			
(Per \$1,000 A/V)	\$4.4486	\$4.5729	\$4.6713
Tentative, March 2018			

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 1010.400-0000	BOE Contractual Expense	10,720.00	10,700.00
A 1010.450-0000	BOE Materials and Supplies	2,500.00	1,500.00
A 1010.490-0000	BOE BOCES Services	9,000.00	8,555.00
1010	BOARD OF EDUCATION *	22,220.00	20,755.00
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	2,217.00
A 1040.400-0000	BOE District Clerk Contractual	3,000.00	3,500.00
1040	DISTRICT CLERK *	5,217.00	5,717.00
10	**	27,437.00	26,472.00
A 1240.160-0000	Support Staff Salaries	112,282.00	121,901.00
Change in Superintendent and Superintendent Secretary			
A 1240.200-0000	Central Admin Equipment	1,500.00	3,100.00
Last year included a fire proof cabinet			
A 1240.400-0000	Central Admin Contractual	14,430.00	12,975.00
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	2,500.00
1240	CHIEF SCHOOL ADMINISTRATOR *	130,712.00	140,476.00
12	**	130,712.00	140,476.00
A 1310.160-0000	Finance Business Admin Salaries	74,557.00	72,400.00
A 1310.490-0000	Finance BOCES Services	27,500.00	27,000.00
1310	BUSINESS ADMINISTRATION *	102,057.00	99,400.00
A 1320.160-0000	Finance Auditing Salaries	518.00	1,037.00
A 1320.400-0000	Finance Auditor Contractual	8,600.00	8,500.00
1320	AUDITING *	9,118.00	9,537.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 1325.160-0000	Finance District Treasurer	19,791.00	19,230.00
A 1325.450-0000	Finance District Treasurer Supplies	250.00	250.00
1325	TREASURER *	20,041.00	19,480.00
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	3,824.00
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	1,300.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	100.00
1330	TAX COLLECTOR *	5,424.00	5,224.00
13		136,640.00	133,641.00
A 1420.400-0000	Legal Contractual	14,000.00	14,000.00
1420	LEGAL *	14,000.00	14,000.00
A 1430.490-0000	Personnel - BOCES Services	1,950.00	1,800.00
1430	PERSONNEL *	1,950.00	1,800.00
A 1480.400-0000	Public Info Contractual	20,200.00	20,200.00
A 1480.450-0000	Public Info/Printing Charges	1,000.00	1,000.00
1480	PUBLIC INFORMATION & SERVICES *	21,200.00	21,200.00
14		37,150.00	37,000.00
A 1620.160-0000	Central Services Support Staff Salaries	90,396.00	86,429.00
A 1620.200-0000	Central Services Equipment	1,200.00	1,200.00
A 1620.400-0000	Central Services Contractual	61,500.00	58,650.00
A 1620.410-0000	Central Services Fuel Oil	72,000.00	72,000.00
A 1620.420-0000	Central Services Television	1,500.00	1,500.00
A 1620.430-0000	Central Services Electricity	30,000.00	33,000.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 1620.440-0000	Central Services Water Rent	1,000.00	1,000.00
A 1620.450-0000	Central Services Materials & Supplies	20,000.00	17,800.00
A 1620.460-0000	Central Services Telephone	8,500.00	8,500.00
A 1620.480-0000	Central Services LP Gas	100.00	100.00
A 1620.490-0000	Central Services BOCES	1,000.00	1,000.00
1620	OPERATION OF PLANT *	287,196.00	281,179.00
A 1621.160-0000	Mainten Support Staff Salaries	13,759.00	13,173.00
A 1621.400-0000	Maintenance Contractual Exp	17,500.00	14,000.00
	Heating Unit Upgrade		
1621	MAINTENANCE OF PLANT *	31,259.00	27,173.00
A 1670.400-0000	Contractual	1,200.00	1,200.00
A 1670.450-0000	Postage	3,500.00	3,500.00
A 1670.490-0000	Printing - BOCES Services	2,000.00	2,000.00
1670	CENTRAL PRINTING & MAILING *	6,700.00	6,700.00
A 1680.490-0000	Central DP - BOCES Services	37,500.00	37,000.00
1680	CENTRAL DATA PROCESSING *	37,500.00	37,000.00
16		362,655.00	352,052.00
A 1910.400-0000	Unallocated Insurance	3,000.00	2,200.00
1910	UNALLOCATED INSURANCE *	3,000.00	2,200.00
A 1920.400-0000	School Association Dues	6,200.00	6,200.00
1920	SCHOOL ASSOCIATION DUES *	6,200.00	6,200.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 1981.490-0000	BOCES Administrative Costs	18,500.00	18,000.00
1981	BOCES ADMINISTRATIVE * COSTS	18,500.00	18,000.00
A 1983.490-0000	BOCES Capital Expenses	2,650.00	2,600.00
1983	BOCES CAPITAL * EXPENSE	2,650.00	2,600.00
19	**	30,350.00	29,000.00
1	***	724,944.00	718,641.00
A 2020.150-0000	Supervision Instructional	25,000.00	25,000.00
2020	SUPERVISION - * REGULAR SCHOOL	25,000.00	25,000.00
A 2070.150-0000	Instructional Salaries Additional Curriculum Planning	10,440.00	5,000.00
A 2070.490-0000	Inservices - BOCES Services	24,500.00	23,966.00
2070	INSERVICE TRAINING - * INSTRUCTION	34,940.00	28,966.00
20	**	59,940.00	53,966.00
A 2110.120-0000	Teaching K-6 Salaries Reflects change in staff	451,441.00	443,259.00
A 2110.130-0000	Teaching 7-12 Salaries Reflects change in staff	476,763.00	490,519.00
A 2110.140-0000	Substitute Teachers	18,000.00	18,000.00
A 2110.160-0000	Support Staff Salaries	24,336.00	23,627.00
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	2,000.00
A 2110.200-0000	Teaching Equipment Instrument replacement, additional risers	4,000.00	4,000.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 2110.400-0000	Teaching Contractual	17,100.00	17,600.00
A 2110.410-0000	Field Trips	20,000.00	20,000.00
A 2110.411-0000	Conference Attendance	8,500.00	7,000.00
A 2110.412-0000	Mileage Reimbursement	2,500.00	2,500.00
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	8,200.00
A 2110.451-0000	Elementary - Grade 1	1,540.00	1,037.00
A 2110.451-1000	Summer School	78.00	100.00
A 2110.451-2000	Art Program	2,836.00	2,290.00
A 2110.451-3000	Computer Literacy	250.00	1,000.00
A 2110.451-4000	Teachers Assistant	250.00	250.00
A 2110.451-5000	English	1,025.00	680.00
A 2110.451-6000	French	200.00	200.00
A 2110.451-7000	Family Consumer Science	675.00	1,340.00
A 2110.451-8000	Health Education	350.00	570.00
A 2110.451-9000	Math	75.00	907.00
A 2110.452-0000	Driver Education	0.00	100.00
A 2110.452-1000	Elementary - Conboy/SPED	550.00	
A 2110.452-2000	Music	1,585.00	1,105.00
A 2110.452-3000	Phys Ed	715.00	3,505.00
A 2110.452-4000	Science	808.00	1,203.00
A 2110.452-5000	Social Studies	0.00	30.00
A 2110.452-6000	Technology	1,700.00	1,700.00
A 2110.452-7000	Elementary - PreK	650.00	680.00
A 2110.453-0000	Elementary - Harkness	250.00	678.00
A 2110.454-0000	Elementary - Grade 2	776.00	1,258.00
A 2110.455-0000	Elementary - Grade 3/4	1,050.00	925.00
A 2110.456-0000	Elementary - Grade 5/6	914.00	510.00
A 2110.458-0000	Elementary - Grade K	1,274.00	951.00
A 2110.459-1000	Ace Committee	1,500.00	1,500.00
A 2110.459-2000	STEM	1,000.00	1,000.00
A 2110.480-0000	Teaching Textbooks	5,000.00	3,000.00
A 2110.490-0000	Teaching BOCES	11,000.00	11,000.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
2110	TEACHING - REGULAR SCHOOL	* 1,068,891.00	1,074,224.00
21		** 1,068,891.00	1,074,224.00
A 2250.150-0000	Instructional Salaries	83,969.00	90,715.00
	Reflects change in staff		
A 2250.400-0000	Students w/Disab Contractual	3,800.00	3,400.00
A 2250.450-0000	Special Ed Materials & Supplies	610.00	500.00
A 2250.451-0000	Speech Materials & Supplies	0.00	720.00
A 2250.470-0000	Special Tuition	2,500.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	65,000.00
	OT, PT & Speech services as well as funds budgeted for unexpected special ed services		
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	* 175,879.00	162,835.00
A 2280.490-0000	BOCES Services	30,000.00	29,914.00
2280	OCCUPATIONAL EDUCATION (GRADES 9 -12)	* 30,000.00	29,914.00
22		** 205,879.00	192,749.00
A 2330.150-0000	Adult Education Salary	12,407.00	11,280.00
A 2330.151-0000	Special Schools Salary	18,720.00	18,040.00
A 2330.400-0000	Special Schools Contractual	3,197.00	3,000.00
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	1,000.00
2330	TEACHING - SPECIAL SCHOOLS	* 35,324.00	33,320.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
23		** 35,324.00	33,320.00
A 2610.150-0000	Library Salaries	55,808.00	54,252.00
A 2610.450-0000	Library Materials & Supplies	900.00	900.00
A 2610.460-0000	Library Collections	7,400.00	7,485.00
2610	SCHOOL LIBRARY & AUDIOVISUAL *	64,108.00	62,637.00
A 2630.220-0000	Computer Hardware	20,000.00	21,000.00
A 2630.450-0000	Computer Materials & Supplies	1,000.00	1,000.00
A 2630.460-0000	Computer Software	7,000.00	6,500.00
A 2630.490-0000	Computer BOCES	70,200.00	69,000.00
2630	COMPUTER ASSISTED * INSTRUCTION	98,200.00	97,500.00
26		** 162,308.00	160,137.00
A 2805.160-0000	Attendance	4,500.00	4,500.00
2805	ATTENDANCE - * REGULAR SCHOOL	4,500.00	4,500.00
A 2810.150-0000	Guidance Instructional Salaries	58,135.00	57,191.00
A 2810.450-0000	Guidance Materials & Supplies	1,219.00	609.00
A 2810.451-0000	Guidance Testing and Materials	1,195.00	1,124.00
2810	GUIDANCE - REGULAR * SCHOOL	60,549.00	58,924.00
A 2815.160-0000	Support Staff Salaries	30,380.00	25,512.00
	Reflects change in staff		
A 2815.400-0000	Health Contractual	6,800.00	6,500.00
A 2815.450-0000	Health Materials & Supplies	1,828.00	3,300.00
2815	HEALTH SERVICES - * REGULAR SCHOOL	39,008.00	35,312.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 2820.400-0000	Psychologist Contractual	40,000.00	40,000.00
A 2820.450-0000	Psychologist Materials & Supplies	1,150.00	1,500.00
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	41,150.00	41,500.00
A 2825.400-0000	Contractual	6,000.00	6,000.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	6,000.00
A 2850.150-0000	Co-curricular Salaries	21,394.00	20,771.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	1,000.00
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	22,394.00	21,771.00
A 2855.150-0000	Interscholastic Salaries	20,000.00	25,000.00
A 2855.200-0000	Interscholastic Equipment	10,000.00	2,500.00
	Gym scoreboard, soccer goals		
A 2855.400-0000	Interscholastic Contractual	10,500.00	5,500.00
A 2855.450-0000	Interscholastic Materials & Supplies	3,000.00	3,500.00
A 2855.490-0000	BOCES Interscholastic	500.00	500.00
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	44,000.00	37,000.00
28	**	217,601.00	205,007.00
2	***	1,749,943.00	1,719,403.00
A 5510.160-0000	Transportation Salaries	78,399.00	74,282.00
	Includes additional part-time bus driver		
A 5510.400-0000	Transportation Contractual	14,000.00	12,000.00
A 5510.450-0000	Transportation Materials &	500.00	250.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
	Supplies Misc		
A 5510.451-0000	Diesel/Gasoline	18,000.00	18,000.00
A 5510.452-0000	Tires	2,500.00	2,500.00
A 5510.453-0000	Parts	7,500.00	7,000.00
A 5510.454-0000	Labor	13,000.00	13,000.00
A 5510.455-0000	Oil		500.00
A 5510.490-0000	BOCES Contractual	1,300.00	1,300.00
5510	DISTRICT TRANSPORTATION SERVICES	135,199.00	128,832.00
	*		
55	**	135,199.00	128,832.00
	***	135,199.00	128,832.00
A 9010.800-0000	NYS Retirement	56,000.00	55,000.00
9010	STATE RETIREMENT	56,000.00	55,000.00
	*		
A 9020.800-0000	Teacher Retirement	145,000.00	135,000.00
9020	TEACHERS' RETIREMENT	145,000.00	135,000.00
	*		
A 9030.800-0000	Social Security	130,741.00	130,751.00
9030	SOCIAL SECURITY	130,741.00	130,751.00
	*		
A 9040.800-0000	Worker Compensation	13,000.00	14,000.00
9040	WORKERS' COMPENSATION	13,000.00	14,000.00
	*		
A 9050.800-0000	Unemployment	20,000.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	20,000.00
	*		
A 9055.800-0000	Disability Plan	4,000.00	4,000.00
9055	DISABILITY INSURANCE	4,000.00	4,000.00
	*		

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 9060.800-0000	Hospitalization	984,540.00	965,437.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	984,540.00	965,437.00
90	**	1,353,281.00	1,324,188.00
A 9901.930-0000	Transfer to School Food Svc Fund	102,605.00	99,178.00
9901	TRANSFERS TO FUNDS *	102,605.00	99,178.00
99	**	102,605.00	99,178.00
9	***	1,455,886.00	1,423,366.00
Grand Totals:		4,065,972.00	3,990,242.00

LONG LAKE CSD

Revenue Status Report For 2018-2019 GENERAL FUND REVENUE BUDGET



Account	Description	2017 - 18	
		Proposed Budget	Budget
A 1001	Real Property Taxes		2,751,856.89
A 1040	Appropriation of Planned Balance		
A 1080	Federal Payment in Lieu of Taxes		
A 1081	Other Payments in Lieu of Taxes		0.00
A 1085	School Tax Relief Reimb (STAR)		37,085.11
A 1090	Penalty on Taxes	3,000.00	2,800.00
A 1310	Day School Tuition	3,300.00	2,600.00
A 1315	CONTINUING EDUCATION		
A 1335	Other Student Fees/Charges	1,000.00	0.00
A 2350	Youth Services, Other Governments		
A 2401	Interest on Earnings	400.00	400.00
A 2650	Sale of Excess Materials		0.00
A 2680	Insurance Recoveries		
A 2701	Refunds of Prior Years Expenditures		0.00
A 2770	Other Unclassified Revenues		
A 3040	State Aid Other - STAR Admin		
A 3101.A	General Aid	475,000.00	470,000.00
A 3101.B	Excess Cost Aid		0.00
A 3102	VLT Lottery Aid		0.00
A 3103	BOCES Aid	59,000.00	55,000.00
A 3106	Sound Basic Education Aid		
A 3260	Textbook Aid	4,000.00	4,500.00
A 3262	Computer Software Aid		
A 3263	Library Material Aid		
A 3265	Small Government Assistance		0.00
A 3289	Other State Aid		0.00
A 4285	Deficit Reduction Assessment Rest		
A 4289	Other Federal Educational Aid		
A 4601	Medicaid Assistance, HRSS		1,000.00
A 5031	Interfund Transfer		

These figures will be entered once levy is determined.

LONG LAKE CSD

Revenue Status Report For 2018-2019 GENERAL FUND REVENUE BUDGET



Account	Description	2018 - 19	2017 - 18
		Proposed Budget	Budget
Grand Totals:		545,700.00	3,325,242.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget	2017 - 18 Expenditures
C 2860.160-0000	Cafeteria Salaries	57,778.00	54,264.00	30,894.61
C 2860.400-0000	Cafeteria Contractual	3,000.00	6,500.00	4,169.25
	Repair to Walk In Cooler in 17-18 budget			
C 2860.410-0000	Cafeteria Food	30,000.00	30,000.00	16,654.98
C 2860.450-0000	Cafeteria Materials & Supplies	2,500.00	1,800.00	1,612.24
2860	SCHOOL FOOD SERVICE *	93,278.00	92,564.00	53,331.08
28	**	93,278.00	92,564.00	53,331.08
2	***	93,278.00	92,564.00	53,331.08
C 9010.800-0000	Cafeteria Employees Retirement	9,500.00	9,000.00	(2,000.00)
9010	STATE RETIREMENT *	9,500.00	9,000.00	(2,000.00)
C 9030.800-0000	Cafeteria Social Security	4,420.00	4,151.00	
9030	SOCIAL SECURITY *	4,420.00	4,151.00	0.00
C 9060.800-0000	Cafeteria Health Insurance	30,107.00	25,863.00	
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE *	30,107.00	25,863.00	0.00
90	**	44,027.00	39,014.00	(2,000.00)
9	***	44,027.00	39,014.00	(2,000.00)
Grand Totals:		137,305.00	131,578.00	51,331.08

LONG LAKE CSD

Revenue Status Report For 2018-2019 LUNCH FUND REVENUE BUDGET



Account	Description	2018 - 19		2017 - 18	
		Proposed Budget		Budget	
C 1440.B	Breakfast - Student Sale of Meals	2,500.00		2,000.00	
C 1440.L	Lunch - Student Sale of Meals	9,500.00		9,000.00	
C 1445.B	A La Carte Sales				
C 1445.L	A La Carte Sales	2,000.00		3,500.00	
C 2401	Interest and Earnings			0.00	
C 2665	Sale of Equipment				
C 2770	Misc. Revenues				
C 3190.FB	Breakfast - Federal Reimbursement	5,500.00		5,500.00	
C 3190.FL	Lunch - Federal Reimbursement	12,000.00		10,000.00	
C 3190.FS	Snack - Federal Reimbursement	750.00		0.00	
C 3190.SB	Breakfast - State Reimbursement	250.00		200.00	
C 3190.SL	Lunch - State Reimbursement	400.00		400.00	
C 4190	USDA Surplus Food	1,800.00		1,800.00	
C 5031	Interfund Transfer	102,605.00		99,178.00	
Grand Totals:		137,305.00		131,578.00	



Long Lake

CENTRAL SCHOOL DISTRICT

VIII C.

Long Lake Central School
20 School Lane
P.O. Box 217
Long Lake, New York 12847

P 518/624-2221

F 518/624-3896

W www.longlakecsd.org

TO: Board of Education Members

FROM: Vickie Snide *Vickie*

RE: Bus Purchase

DATE: March 2, 2018

Board of Education
Paul Roalsvig
President
Brian Penrose
Vice President
Michael Farrell
Alexandria Harris
Frederick Short

Superintendent/Principal
Noelle J. Short
nshort@longlakecsd.org

Business Manager
Victoria J. Snide
vsnide@longlakecsd.org

Treasurer
Lisa Walker
lwalker@longlakecsd.org

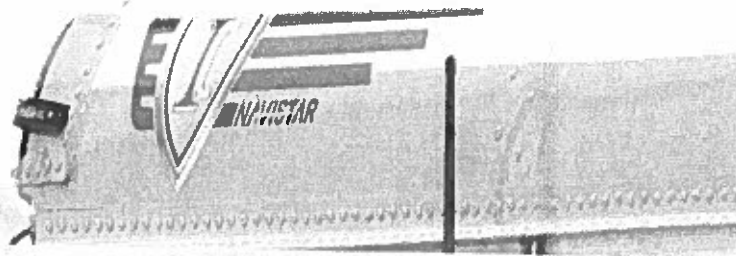
Guidance
Elisha Pylman
epylman@longlakecsd.org

Attached is a quote for a new 60 passenger bus. This quote was reviewed and agreed upon with the bus drivers. If the Board would like to purchase this bus for the 2018-2019 school year, the following three items would need to be approved by the Board (separate Motions).

1. We would need a Motion to move \$25,000 from unappropriated fund balance to the Bus Purchase Reserve Fund. This will give us approximately \$115,000 in the Bus Purchase Reserve Fund.
2. We would need to approve the attached Letter of Intent to Purchase a School Bus.
3. We would need to approve the below Bus Purchase Proposition to be put to the voters on May 15, 2018.

Bus Purchase Proposition: To authorize the Board of Education to expend monies from the Bus Purchase Reserve Fund, previously established and approved by the voters of the District and currently maintaining a balance of ninety thousand, two hundred and seventy dollars (\$115,270) to (A) Acquire one (1) school bus at a cost not to exceed \$115,000, (B) Expend such sum for said purchase; and (C) Expend from the Bus Purchase Reserve Fund an amount not to exceed \$115,000 for such purpose.

SALES QUOTATION



Leonard Bus Sales, Inc. is owned and operated by the Leonard family, a recognized leader in the distribution and support of quality, environmentally-friendly school and commercial buses. A third generation family-owned business, Leonard Bus Sales has over 50 years of experience providing cost-saving fleet management and award-winning customer support.

Leonard Bus Sales is a leading-distributor of IC Bus™ brand buses in Upstate New York. The company also distributes Type-A school and commercial buses from Trans Tech throughout New York and Type-A commercial buses from Champion Bus in Upstate New York. The company is headquartered in Deposit, NY and operates four full-service facilities in Bergen, Rome, Saratoga Springs and a Trans Tech Type-A facility in Garden City Park, N.Y.



About IC Bus: IC Bus, LLC of Lisle, Ill., is a wholly-owned subsidiary of Navistar, Inc. (NYSE: NAV). The nation's largest integrated manufacturer of school buses, IC Bus is a global leader in passenger protection, chassis design, engines and ergonomics. The company is also a producer of commercial buses. All IC Bus™ buses are sold, serviced and supported through a renowned dealer network that offers an integrated customer program encompassing parts, training and service. Additional information is available at www.icbus.com.



Trans Tech is New York's only school bus manufacturer and leading maker of environmentally-friendly conventional and electric Type-A school buses. Offering a family of single and dual wheel models, Trans Tech is known for its innovative and fuel-efficient conversion designs. With a wide array of versatile floor plans the company is able to meet ever-changing customer demand. Trans Tech Bus is a division of Transportation Collaborative Incorporated located near the New York metropolitan area in Warwick, NY - www.transtechbus.com.



Award-Winning
Customer Support



One-Stop-Shop
Vehicle Care



Market-Leading
Brands



Clean-Engine
Solutions



Cost-Saving
Fleet Management

Leonard Bus Sales | 4 Leonard Way | Deposit, NY 13754
Tel (800) 554-4504 | Fax (607) 467-4550 | www.leonardbus.com



4 Leonard Way, Deposit, NY 13754 | T 800-554-4504 F 607-467-4550

Customer Name: Long Lake Central School
Lot C (Item 3-D): Type C, 58 Pupil Conventional Front-Engine Bus
Capacity 60
NYSDOT APPROVAL #1765-NY-60-00WC-ATC
18 LBS Item #3 CE TYPE C
Transportation Advisor: Dan Leonard (518) 441-5823

Contract #: PC67615
Award/Year: 23000/2016
Group # 40524
CE2811
Date: 2/13/2018
Quote #: DL-18025-003

This Quote Valid for 60 Days

Please Refer to Page 3 for Vehicle Additions and/or Modifications

LEONARD BUS SALES, INC.

IC EXCLUSIVE SAFETY AND CONVENIENCE FEATURES

Windshield, 3 Piece, Flat
Pre Trip Inspection Exterior Light Check
857 Cu. In. Driver's Storage Compartment

Entrance Door/Warning Light Controls on Steering Wheel
Post Trip Child Inspection Monitor
Integrated Multiplex Body and Chassis Wiring

CHASSIS FEATURES

236" Wheel Base
CUMMINS, 220HP, 520# Torque
320 Amp. Alternator
Air Brakes with Dust Shields/Bendix AD-9 Air Dryer
Rear Axle 19,800#
65 Gallon Fuel Tank, BFR on CUMMINS ONLY
10 Stud Disc Wheels, 7.50" Rims
Gear Ratio 6.14 for ISB 220HP with 10R22.5 Tires
Maintenance Free Batteries, 12V, (3), 2850 CCA
Halogen Headlights/Daytime Running Lights
Circuit Breakers

Front DANA Axle - 8,000#
Allison 2500 PTS, 6 Speed with Syn Oil/5YR Wty
Allison Trans. Oil Temp Gauge/Fuel/Water Separator
Cruise Control/Oil Change Indicator System "OFF"
Rear Suspension 19,800 # with DANA Axle
Mud Flaps, Front and Rear
10R22.5 Tires, G Ply All Steers
Wheel Cut 50 Degrees
12 Volt Power Source
Intermittent Wipers
Easy Tilt Hood

BODY FEATURES

78" Headroom
20" Skirt/ Proflex Stepwell
Entrance Door 36" Outward Opening AIR
5/8" Marine Grade Plywood
Two Station Destination Signs
Driver's Seat, National 2000, Mechanical
Blue Upholstery, 42oz. Vinyl
Heater, Driver, 90,000 BTU with Filter
Heater, Cutoff Ball Valve in Driver's Area
All Outside Body Lights are LED
Specialty LED/Strobe AIR Stop Arms, F&R
Heated Exterior Open View Rosco Mirrors
NYS First Aid Kit

Riveted Headliner/Perforated Full Length
16 Gauge Body Panels
Spring White Interior
Koroseal Flooring, BLACK, with Koroseal Aisle Trim
Pebble Top/Nose Step Treads with PROFLEX Coating
Driver's Seat Belt, 3Pt., D Loop, Blaze Orange
Specialty Pro-Lo Roof Hatch
Heater, Stepwell, 50,000 BTU
Heater, Passenger, LH Rear, 84,500 BTU
Warning Lights are Strobing/LED
Truck-Lite LED Single License Light
5# Fire Extinguisher
4" Vinyl Helvetica Lettering

STANDARD FEATURES SUBJECT TO CHANGE WITHOUT NOTICE



4 Leonard Way, Deposit, NY 13754 | T 800-554-4504 F 607-467-4550

Customer Name: Long Lake Central School
 Lot C (Item 3-D): Type C, 58 Pupil Conventional Front-Engine Bus
 Capacity 60
 NYSDOT APPROVAL #1765-NY-60-00WC-ATC
 18 LBS Item #3 CE TYPE C
 Transportation Advisor: Dan Leonard (518) 441-5823

Contract #: PC67615
 Award/Year: 23000/2016
 Group # 40524
 CE2811
 Date: 2/13/2018
 Quote #: DL-18025-003

This Quote Valid for 60 Days

Vehicle will be provided with standard features listed on page 2 with the following additions and/or modifications:

OEM Factory Installed Options (Subject to NYSC Discount)

02AGM-1,2,3	Axle, Front {Dana Spicer E-10021} I Beam Type 10,000 lb capacity	\$1,050.00
04AZJ-1,2,3,4,RE4,RE5	Traction Control For units with Air Brakes	\$400.00
07SCP-1,2,3,4,RE4,RE5	Engine Exhaust Brake for {Cummins } Engine with Variable Vane Turbo Charger	\$184.00
12EJW-1,2,3,4-2017	Engine {Cummins B6.7} From Std. 220HP to 260 HP@2400 RPM,660lb-ft, Includes Proflex Stepwell. {2017 EM,}	\$2,221.00
12TJA-1,2,3,4	FAN DRIVE {Warner Electric FC-550} Electronically Activated and Controlled	\$292.00
12WSY-1,2,3,4,RE	Block Heater, 750W for {Cummins } Engine	\$99.00
14TBS-1,2,3,4	Suspension, Rear, Upgrade to AIR RIDE, 21,000#	\$390.00
40SER-1,2,3,4	Cummins B6.7 EXC Extended Warranty, 10yr/150,000 Miles - 359119 {2017 EM}	\$4,560.00
47EVL-4	Compartment, Luggage, RH, FWD, 91"L x 24"D x 22"H 276" WB ONLY	\$1,245.00
47NJV-1,2,3,4	PAINT FLASHER BACKGRD, 4421 School Bus Yellow	\$0.00
48PMC-3,4,RE4,RE5	Heater, LH Mid Under Seat 50,000 BTU	\$518.00
49BLL-1,2,3,4,RE4,RE5	WIRING, VIDEO SYSTEM, Power and Ground Connection Only; Connection in Flasher Plate Area with 20 Amp Fuse Protection	\$88.00
49BYD-1,2,3,4	Radio, AM/FM/PA/AUX NO CD,O/S Spkr under PLATFORM,4 spkrs	\$552.00
49EVL-1,2,3,4	Noise Kill Switch	\$60.00
49EXD-1,2,3,4,	Mirror, Rear View, Exterior Open View, Motorized, Black Heated	\$329.00
49JAD-1,2,3,4,RE4,RE5	DEF FILLER DOOR {Cummins ISB} WITH LOCKING LATCH KEYED ALIKE	\$77.00
5708-1,2,3,4	Steering Column, Tilting	\$189.00
7472113217-1,2,3,4-2018 NYS	Tires, Upgrade Std. tires to Michelin with M/S 10R22.5 Load Range G (14 ply) 2018	\$66.00
Subtotal:		\$12,320.00

Non-OEM Installed Options (Subject to NYSC Discount)

2018-247-ZEUSHD-002-LPR2 (2int.2lens ext.) w/GPS & 1TB Hybrid Drive, Includes Speed and Map 2018	\$2,880.00
WINTER FRONT LEEDS LONG BLACK ONLY LCLT120 for CE ONLY	\$280.48
Subtotal:	\$3,160.48

Beyond the Bus (Provided at NO CHARGE)

LEONARD FAMILY SCHOLARSHIP FUND	FOR EVERY SCHOOL BUS SOLD, LEONARD BUS SALES WILL DONATE \$10 TO THE LEONARD FAMILY SCHOLARSHIP FUND WHICH BENEFITS CHILDREN OF NYAPT AND NYSBCA MEMBERS. PLEASE ASK YOUR TRANSPORTATION ADVISOR FOR DETAILS	\$0.00
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4 Leonard Way, Deposit, NY 13754 | T 800-554-4504 F 607-467-4550

Customer Name: Long Lake Central School
 Lot C (Item 3-D): Type C, 58 Pupil Conventional Front-Engine Bus
 Capacity 60
 NYSDOT APPROVAL #1765-NY-60-00WC-ATC
 18 LBS Item #3 CE TYPE C
 Transportation Advisor: Dan Leonard (518) 441-5823

Contract #: PC67615
 Award/Year: 23000/2016
 Group # 40524
 CE2811
 Date: 2/13/2018
 Quote #: DL-18025-003

This Quote Valid for 60 Days

Projected Payment/Delivery Date:

PROJECTED DELIVERY DATE SUBJECT TO FUTURE CONFIRMATION

Vote Date:

REVIEWED AND ACCEPTED BY:

SIGNATURE

DATE

Base Price	\$98,596.80
Options Subject to Discount	\$15,480.48
Options Discount (16%)	(\$2,476.88)
Option Credits	\$0.00
Other Charges	\$0.00
NYS Contract Options:	\$0.00
Incentives:	\$0.00
Unit Price Per Bus	\$111,600.40
Quantity	1
Subtotal	\$111,600.40
Rebates:	\$0.00
Trades	\$0.00
Tax (if applicable)	\$0.00
Waste Tire Fee (if applicable)	\$0.00
Total Purchase Amount	\$111,600.40

PAYMENT DUE UPON DELIVERY


Cummins Extended Coverage for School Bus Engines

Cummins offers extended coverage for Diesel Engines in School Buses

Extended coverage is over and above the Cummins standard base warranty for school bus engines, which covers the first 5 years or 100,000 miles (160,935 km), whichever occurs first.

Diesel-powered school bus owners have the option of 10 years/200,000 miles on Cummins ISB6.7L engine. That's up to a decade's worth of assurance against unexpected repair costs on every school bus run, and a big advantage when planning future budgets. This comprehensive package covers registered parts and labor. This includes the complete engine system, including EGR components.

2013 ISB6.7 EXC Extended Engine Coverage for School Bus*

Fuel Injector	
Water Pump	
Turbocharger	
EGR Cooler, EGR Valve, EGR Mixer	
Cylinder Head Assembly	
Rocker Lever Assembly	
ECM	
Piston, Rings and Liners	
Lube Oil Cooler Assembly	
Cylinder Block Assembly	
Crankshaft Assemblies	
Front Gear Cover	
Oil Pan	
Connecting Rod Assembly	
Lube Pump Assembly	
Cam and Bushings	
Brake Housing, Bushings, Rocker Levers, Roller Pin, Roller, Crosshead Pin, Crosshead, Including Mounting Hardware and Gaskets	
Engine Cylinder Block Casting	
Engine Main Bearing Bolts	
Engine Cylinder Head Casting	
Engine Cylinder Head Capscrews	
Engine Crankshaft Forging	
Engine Camshaft Forging	
Cam Follower Housing	
Cam Follower Assemblies	
Engine Connecting Rods and Caps	
Engine Connecting Rod Bolts	
Intake Manifold Castings	
Rocker Lever Housings	
Gear Train Gears	

Terms and conditions are subject to change



4 Leonard Way Deposit NY 13754

Tel: 607-467-3100 Fax: 607-467-4550

To: Mr. Frank Continetti
Director of Sales
Leonard Bus Sales, Inc.
4 Leonard Way
Deposit, NY 13754

From: Long Lake Central School District
Po Box 217
Long Lake, NY 12847

LETTER OF INTENT TO PURCHASE SCHOOL BUS

It is the intent of our school district to purchase a quantity of 1, Item # Type C 60 passenger bus
_____ passenger school bus from Leonard Bus Sales, Inc. Per Quote # DL-18025-003

These buses will be presented for voter approval on 05/15/2018. It is understood that this letter in no way binds us to purchase this vehicle in the event the voters do not approve this expenditure. I will contact you as soon as I have the results of this vote.

If you have any questions or concerns, please feel free to contact me at your convenience.

Sincerely,

Signature of School Official

Date



BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Sole Supervisory District of Franklin, Essex and Hamilton Counties

Dennis J. Egan
Board President

Cheryl A. Felt
Deputy Superintendent

P.O. Box 28, 23 Husky Lane
Malone, New York 12953

(518) 483-6420

Stephen T. Shafer
District Superintendent

Stacy M. Vincent
Director of Management
and Finance

DATE: February 23, 2018

TO: Component School District Clerks
Component District Board of Education Members and Trustees

FROM: Lisa M. Mastry, Clerk of the BOCES

SUBJECT: Nominating Procedure and Minimum Qualifications of Nominees for Individuals
Interested in Running for Membership On the Franklin-Essex-Hamilton Board of
Cooperative Educational Services

You are hereby notified that the BOCES will accept nominations until March 16, 2018 for the
following vacancies:

Three (3) Vacancies each for a three-year term of office from July 1, 2018 to June 30, 2021:

The present incumbents whose terms will expire on June 30, 2018 are:

Dennis Egan, North Bangor, New York
Richard Preston, Lake Placid, New York
Richard Retrosi, Saranac Lake, New York

The election will occur on April 17, 2018, as component district boards of education and trustees
vote at meetings held in their individual districts.

**Eligibility Criteria for Nomination of Candidates for Election
to the Franklin-Essex-Hamilton
Board of Cooperative Educational Services**

- No nomination of a person to be elected to a board of cooperative educational services from a component district which currently has a resident serving on such board shall be accepted unless such board exceeds the number of component school districts or unless an unrepresented district declines to make a nomination.
Education Law §1950, Subdivision 2-a(b))

Therefore, for this election, nominations may not be accepted from the Chateaugay, Malone, Raquette Lake, St. Regis Falls, Salmon River and Tupper Lake school districts unless an unrepresented district declines to make a nomination.

- No person shall be eligible to be elected to the office of member of a board of cooperative educational services who is an employee of a school district in the supervisory district. (Education Law §1950, Subdivision 9)

- No person shall be eligible to hold the office of member of a board of cooperative educational services who does not reside within the boundaries of a component school district of any such board. (Education Law §1950, Subdivision 9-a)

A certified copy of a resolution nominating a person to the BOCES must be transmitted to the Clerk of the BOCES by **March 16, 2018**.

LMM

Enclosure (Current Members of BOCES and Districts of Residence)

cc: Component School Superintendents
Members, Board of Cooperative Educational Services

**Franklin-Essex-Hamilton
Board of Cooperative Educational Services
2017-2018**

Current Board Members

School District of Residence

Dennis J. Egan
490 County Rt. 16
North Bangor, New York 12966
TERM EXPIRES: 2018

Brushton-Moira Central

Richard M. Preston
118 Parkside Drive
Lake Placid, New York 12946
TERM EXPIRES: 2018

Lake Placid Central

Richard A. Retrosi
417 Lake Street
Saranac Lake, New York 12983
TERM EXPIRES: 2018

Saranac Lake Central

Elizabeth R. Forsell
291 Poplar Pt. Road
P.O. Box 12
Raquette Lake, New York 13436
TERM EXPIRES: 2019

Raquette Lake Union Free

Christine Crossman-Dumas
19 Charles Street
Malone, New York 12953
TERM EXPIRES: 2019

Malone Central

Thomas O'Bryan
P.O. Box 109
Nicholville, New York 12965
TERM EXPIRES: 2019

St. Regis Falls Central

Jason C. Brockway
290 Frye Rd.
Ft. Covington, New York 12937
TERM EXPIRES: 2020


Salmon River Central

John G. Swanston
5954 State Route 11
Chateaugay, New York 12920
TERM EXPIRES: 2020

Chateaugay Central

Donald A. Whitmore, III
1565 St. Route 30
Tupper Lake, New York 12986
TERM EXPIRES: 2020

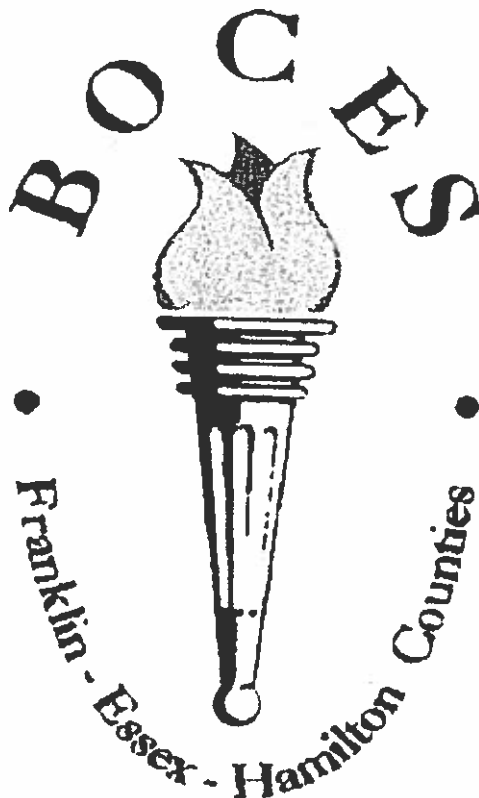
Tupper Lake Central

To: Board of Education Members
From: Noelle J. Short 
Re: Alumni Outreach General Discussion Agenda Item

At a recent FEH BOCES meeting the topic of surveying recent graduates for information about their educational experience was discussed. This discussion point was tied to the Every Student Succeeds Act (ESSA) Plan and a district's role in tracking college and career readiness. BOCES shared a survey that they have drafted and will ask recent graduates to complete. This survey is included for your review.

This discussion prompted me to consider how we can build our alumni network and how we can utilize the feedback that they can provide to help strengthen our programming at LLCs. At this point we do not have a formal alumni network but utilize annual events like the alumni panel to connect with our most recent graduates. This takes place prior to the Holiday Recess and is dependent upon who is in Long Lake for their break. The district's Facebook page has offered us an opportunity to connect with graduates of varying decades in an informal way. We have not solicited specific information from them, but their viewing of the page invites them to connect with our current students and staff. Finally, if students apply for annual scholarships that extend throughout their college experience we have a pulse on who is enrolled in college and who has opted to move in a different direction, although that is contingent upon their efforts to reapply for the scholarships.

In preparation for this general discussion item, please review the BOCES survey and consider what questions LLCs should ask its graduates. At the meeting I'd like to discuss what a Long Lake Central School alumni network could look like and how it could best serve our current and future students, as well as possibly connecting our graduates to one another. We could begin with a survey and the questions that would be most important to ask, but also view it through a broader lens of how we will use that information to inform our decision-making for future programming.



Lighting the Way to the Future!
Franklin-Essex-Hamilton BOCES Class of 2018. Pre-Graduation Survey

* 1. Current Student Demographics:

Name:

Address:

City/Town:

State:

ZIP:

Country:

Email Address: Please
DO NOT USE School
email address; use
PERSONAL email
instead.

Phone Number:

* 2. The above information is where I may be contacted with regard to future communications from the Franklin-Essex-Hamilton BOCES.

☐ Yes ☐ No

* 3. Which Franklin-Essex-Hamilton BOCES center did you attend?

- ☐ North Franklin Educational Center located in Malone, NY
- ☐ Adirondack Educational Center located in Saranac Lake, NY
- ☐ Salmon River CSD Satellite Site (HVAC and Welding), Fort Covington, NY

* 4. Please indicate your preferred method of contact:

- ☐ Email
- ☐ U.S. Mail
- ☐ Phone
- ☐ Text Message

5. Ethnic Origin:

- | | | |
|--|---------------------------------------|------------------------------------|
| <input type="radio"/> African American | <input type="radio"/> Asian | <input type="radio"/> Hispanic |
| <input type="radio"/> Native American | <input type="radio"/> White/Caucasian | <input type="radio"/> Multi-Ethnic |

Other (please specify)

6. Gender:

☐ Male ☐ Female

* 7. Program: (Select ONLY one option - If you were enrolled in multiple programs, please complete a survey for each program)

- | | | |
|---|---|--|
| <input type="radio"/> Automotive Technology | <input type="radio"/> Electrical Trades | <input type="radio"/> New Vision GOVT |
| <input type="radio"/> Building Trades | <input type="radio"/> Health Occupations | <input type="radio"/> New Vision HLTH |
| <input type="radio"/> Cosmetology | <input type="radio"/> Heavy Equipment | <input type="radio"/> New Vision Game/Code |
| <input type="radio"/> Culinary Arts | <input type="radio"/> HVAC | <input type="radio"/> Welding |
| <input type="radio"/> Early Childhood Ed | <input type="radio"/> Natural Resources Science | |

Other (please specify)

8. Please check any that apply to you as a student:

☐ Learning Disabled (IEP)

☐ Limited English Proficiency

☐ Economically Disadvantaged

☐ Living with Legal Guardians

☐ Single Parent Household

☐ Foster Care

Other (please specify condition)

9. Were you a non-traditional student for this program of study? (i.e. - a male student in a more commonly female program or female in a more commonly male program)

☐ Yes ☐ No

* 10. Present Status: (select all that apply to you)

☐ High School Student

☐ Military

☐ Voc/Tech/Trade School

☐ Working FT

☐ 4 Yr College

☐ Apprenticeship

☐ Working PT

☐ 2 Yr College

☐ N/A

Other (please specify)

11. Select the best option(s) that fits the student's current status:

☐ Planning to enroll in college or further training in the same or similar area to high school tech center program

☐ Planning to enroll in college or further training not related to high school tech center program

☐ Planning to enlist in the Military

☐ Already enlisted in the Military

☐ Seeking employment in a field related to high school tech center program

☐ Seeking employment in a field not related to high school tech center program

☐ Currently unemployed and looking for work

☐ Currently unemployed and not looking for work

☐ High school student and working FT

☐ High school student and working PT

☐ High school student and unemployed

12. If enrolling in college, provide the college name you are interested in attending:

13. Are you planning to attend a trade school, if not enrolling in college?

* 14. What type of college program will the student be enrolling in or planning to enroll in?

- | | |
|---|--|
| <input type="radio"/> 1 year | <input type="radio"/> 1 year Certificate |
| <input type="radio"/> 2 year Associates | <input type="radio"/> 2 year Certificate |
| <input type="radio"/> 4 year Bachelors | <input type="radio"/> 3 year Certificate |
| <input type="radio"/> 3 + 1 Masters | <input type="radio"/> Not planning to enroll in a college program |
| <input type="radio"/> 5 year Masters | <input type="radio"/> Planning to enter the workforce after graduation |
| <input type="radio"/> 6 month Certificate | |

15. If already enrolled in a college or a technical school, list where student will be attending and what program of study:

16. What will be the student's anticipated graduation date from college/technical/trade center?

17. If the student is planning to join the military or enlist, please indicate which branch:

- ☐ Army ☐ Navy ☐ Air Force ☐ Marines ☐ ROTC ☐ US Coast Guard ☐ National Guard ☐ N/A

18. If employed and not in college or further training, please indicate your place, or type, of employment:

19. Do you feel you were offered a quality education with the Franklin-Essex-Hamilton BOCES?

- ☐ Yes ☐ No ☐ Somewhat

20. Teachers at the Franklin-Essex-Hamilton BOCES hold high standards and demand quality of work.

☐ Yes ☐ No ☐ Somewhat

21. Teachers at the Franklin-Essex-Hamilton BOCES hold you accountable for attendance and punctuality.

☐ Yes ☐ No ☐ Somewhat

22. Participation in co-curricular activities is an important part of the high school experience.

☐ Yes ☐ No ☐ Somewhat ☐ N/A

23. Staff, faculty, and administration at the Franklin-Essex-Hamilton BOCES provided a safe, effective, learning environment.

☐ Yes ☐ No ☐ Somewhat

24. My experience at the Franklin-Essex-Hamilton BOCES provided a drug-free environment.

☐ Yes ☐ No ☐ Somewhat

Comment (Optional)

25. My experience at the Franklin-Essex-Hamilton BOCES provides a bully-free environment.

☐ Yes ☐ No ☐ Somewhat

Comment (Optional)

26. Instructors at the FEH BOCES promoted a sense of respect for diversity within my learning experience.

☐ Yes
☐ No
☐ Somewhat

27. Would you recommend Franklin-Essex-Hamilton BOCES programs to current high school students?

☐ Yes ☐ No ☐ Maybe

Questions 28 - 33, indicate how you feel teachers/support staff at the Franklin-Essex-Hamilton BOCES prepared you with regard to the following subject areas and skills. When thinking about how well you were prepared in your time at BOCES, use the traditional grading style ("A" = Excellent, "B" = Good, "C" = Average, "D" = Below Average, "F" = Needs Improvement)

28. Preparation in math?

☐ A ☐ B ☐ C ☐ D ☐ F

29. Preparation in writing?

☐ A ☐ B ☐ C ☐ D ☐ F

30. Preparation in science?

☐ A ☐ B ☐ C ☐ D ☐ F ☐ N/A

31. Preparation in social studies?

☐ A ☐ B ☐ C ☐ D ☐ F ☐ N/A

32. Preparation in technology and information literacy skills?

☐ A ☐ B ☐ C ☐ D ☐ F

33. Preparation in public speaking/oral communication skills?

☐ A ☐ B ☐ C ☐ D ☐ F

34. Preparing you to enter the workforce?

☐ A ☐ B ☐ C ☐ D ☐ F

35. Preparing you to continue education after high school?

☐ A ☐ B ☐ C ☐ D ☐ F

36. What type of diploma will you graduate with in June of 2018?

- ☐ Regents' Diploma
- ☐ Local Diploma
- ☐ CDOS Credential