

LONG LAKE CENTRAL SCHOOL DISTRICT

Long Lake, New York 12847

BOARD OF EDUCATION MEETING

Thursday, October 11, 2018

6:00 p.m. Regular Meeting, LLCS Cafeteria

- I. Call To Order – President of the Board
 - A. Pledge of Allegiance
 - B. *Approval of the September 13, 2018 Regular Meeting Minutes
 - C. *Approval of the September 25, 2018 Special Meeting Minutes
 - D. Next Regular Meeting Date, Thursday, November 8, 2018
- II. Public Participation
- III. Superintendent's Update
- IV. Business Affairs
 - A. *Approval of August 2018 Treasurer's Report
 - B. Comprehensive Budget and Revenue Status Reports
 - C. Budget Transfers
 - D. Warrants
- V. Recommendations for Approval
 - A. *Approval of Hayden LaMere as Co-Assistant Science Olympiad Advisor
 - B. *Second Policy Reading: #5640 Smoking/Tobacco Use, #7320 Alcohol, Tobacco, Drugs & Other Substances
- VI. Policies, First Reading
 - A. #6161 Conference/Travel Expense Reimbursement
- VII. General Discussion
 - A. Bus Replacement Plan
 - B. Schedule of Reserve Funds
- VIII. 2nd Public Participation
- IX. Executive Session
- X. Adjourn

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: September 13, 2018

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Brian Penrose
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Pete Klein, Shana Pacheco

Call to Order: The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, the **minutes of the August 9, 2018 meeting**. Michael Farrell, Alexandria Harris, Trisha Hosley, and Frederick Short approved the Motion. Brian Penrose Abstained.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **minutes of the August 30, 2018 meeting**.

The next meeting date is Thursday, October 11, 2018 at 6 p.m. in the cafeteria. There will be a special Board of Education Meeting on Tuesday, September 25, 2018 at 5 p.m. to discuss a proposed capital project.

Public Participation: Shana Pacheco spoke regarding transportation for the summer Newcomb youth program.

Superintendent Update: **Opening day for staff** included mandatory trainings, collaboration with teachers and a general review of items for the employee handbook.

Opening day for students included a review of the student handbook including the attendance policy and cell phone procedures. Afternoon activities included a Character Education activity with student buddies.

New teachers are adjusting well. Staff is flexible in filling openings in areas where we are short staffed.

Open House will be Thursday, September 27, 2018 from 4-6 pm. The Book Fair will be open all next week including during Open House.

The seniors have met with Ms. Short regarding **senior privileges**. A section of the stage will become a senior lounge, noting however that it will be removed when the stage is needed for other activities.

Trooper D'Ambro recently reviewed our **safety plans**, toured our building and answered safety related questions.

Clark Seaman, Town of Long Lake Supervisor, will be discussing with Ms. Short a **grant they received to build a pavilion/gazebo** on school property along the nature trail.

Business Affairs:

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the July 2018 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds and Warrants A-3, C-2, and TA-2 were reviewed.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **Budget Transfer** Schedule A-1.

Recommendations for Approval

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, **Budget Planning Dates for the 2019-2020 School Budget**.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the restated **Plan Document for our 403b Tax Deferred Annuity Program**.

Approved: On Motion by Frederick Short, seconded by Trisha Hosley, **Sharyn Penrose as a Substitute Teacher**. Michael Farrell, Alexandria Harris, Trisha Hosley and Frederick Short approved the Motion. Brian Penrose Abstained.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **resignation of Cheri LaPlant as a Food Service Worker/Cleaner** effective September 5, 2018.

Recognized: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **Ashton Eldridge as Girls' Modified Basketball Coach** for the 2018-2019 school year.

Recognized: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Allison Gonyo as Boys' Modified Basketball Coach** for the 2018-2019 school year.

Recognized: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **Eric McCauliffe as Girls' Varsity Basketball Coach** for the 2018-2019 school year.

Recognized: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Michael Lamphear as Boys' Varsity Basketball Coach** for the 2018-2019 school year.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the **Northeast Instrumental Music Festival overnight field trip** in Lake Placid November 15, 2018-November 18, 2018.

Appointed: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, the following **appointments for the 2018-2019 school year:** Tina Pine as National Honor Society Advisor, Robert Reynolds as Student Council Advisor, Christopher Sass as Technology Coordinator, Michele Gannon as Yearbook Advisor, Michele Gannon as 7-12 Club Tennis Coach, Carey Pooler as Arts in Education Coordinator, Aimee Harkness as People for People Club Advisor, Aimee Harkness as Science Olympiad Head Coach, Nicole Curtin as Science Olympiad Assistant Coach, Dana Goetze as Green Team Advisor, Tamara Combs as Grade 7 Class Advisor, Robert Reynolds as Grade 8 Class Advisor, Michele Gannon as Grades 9 Class Advisor, Elisha Pylman as Grade 11 Class Advisor, and Mary Phillips-LeBlanc as Grade 12 Class Advisor.

Appointed: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Sherilea Cook-Keller as Food Service Worker/Cleaner** effective September 20, 2018.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Non-Resident Student Parker Clement** for the 2018-2019 school year.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Amber Clark as a Substitute Teacher, Food Service Worker, and Cleaner.**

Approved: On Motion by Trisha Hosley, seconded by Frederick Short, with all in favor, **Kayla Jones as a Substitute Food Service Worker.**

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Richard Paula as a Substitute Teacher.**

Policy Readings

A first **Policy Reading** took place for Policy #5640 Smoking/Tobacco Use and #7320 Alcohol, Tobacco, Drugs, and Other Substances.

General Discussion

No vendors bid on the NYS Contract for **heating fuel** for Hamilton County. Long Lake CSD will now partner with Hamilton County on their fuel oil bids.

The next step in a **possible capital project** is to have Board of Education input on potential items. The hope is to have the maintenance team and the architect attend. The date was set for Tuesday, September 25, 2018 at 5 p.m.

Brian Penrose may be interested in attending the **NYS School Boards Convention**.

Trisha Hosley asked how we communicated to parents regarding **state testing results** and asked for the Board to see the testing results of the school as a whole.

Michael Farrell asked how **coverage for Family Consumer Science and the Library Media Specialist** position is being handled.

2nd Public Participation: None

Executive Session: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor to enter Executive Session at 7:15 p.m. to discuss the employment history of two particular people and to discuss a matter relating to personal and financial issues of a particular person(s) and/or which is made confidential by state or federal law.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, to come out of Executive Session at 7:44 p.m.

Adjournment: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, the Board adjourned at 7:44 p.m.

Clerk of the Board

Victoria J. Snide

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: September 25, 2018
Time: 5:00 p.m.
Type of Meeting: Special Meeting
Place: Cafeteria
Members Present: Michael Farrell
Alexandria Harris (left at 6:10 p.m.)
Trisha Hosley
Brian Penrose
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Anthony Clark, John JoJo

Call to Order: The President called the meeting to order at 5:00 p.m. and followed with the Pledge of Allegiance.

General Discussion

Noelle Short detailed the origins of a **potential capital project**, including the 2016 Board of Education directive to explore replacement of the tennis courts, to the Five Year Facilities Plan and monthly maintenance meetings discussing capital project items.

All items on the Scope of Work prepared by Mosaic Associates were discussed, including tennis court replacement, security upgrades, and infrastructure repairs.

Victoria Snide will contact a municipal finance advisor to determine the impact to the taxpayer for this potential project.

Adjournment: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the Board adjourned at 7:25 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORT **FUND: EXTRACURRICULAR ACCT.**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 7,945.41

Receipts during the month. (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.06
	Total Receipts	\$ 0.06
	Total receipts, including balance	\$ 7,945.47

Disbursements made during the month:

By Check-From Check :#	\$ -
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 7,945.47

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 7,945.47

Less outstanding checks \$ -

See attached

Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands) \$ 7,945.47

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a
true reconciliation) \$ 7,945.47

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.

Wisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TRUST & AGENCY**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 8,497.59

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 46,696.35

Total Receipts \$ 46,696.35

Total receipts, including balance \$ 55,193.94

Disbursements made during the month:

By Check-from check #2954-2957 \$ 557.64

EFT Transfers 51,092.34

By Debit Charge

Total amount of checks issued and debit charges \$ 51,649.98

Cash balance as shown by records \$ 3,543.96

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,818.53

less outstanding checks # See Attached \$ 274.57

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 3,543.96

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 3,543.96

Received by the Board of Education and entered
as a part of the minutes of the Board meeting heldThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.

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Treasurer of School District

Clerk of the Board of Education

TREASURER'S MONTHLY REPORT**FUND: PAYROLL FUND**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 12,510.34

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	34,775.54

Total Receipts \$ 34,775.54

Total receipts, including balance \$ 47,285.88

Disbursements made during the month:

By Check: #15042-15074 \$ 2,178.58

EFT Transfers \$ 44,107.30

\$ -

Total amount of checks issued and debit charges:

\$ 46,285.88

Cash balance as shown by records

\$ 1,000.00

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month

\$ 2,328.45

Less Outstanding Checks - See Attached

\$ 1,328.45

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 1,000.00

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TAX CERTIORARI RESERVE**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 32,730.47

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.28
	Total Receipts	\$ 0.28
	Total receipts, including balance	\$ 32,730.75

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 32,730.75

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 32,730.75

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 32,730.75

Amount of receipts undeposited(See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 32,730.75

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: GENERAL FUND**

For Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 42,414.11

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 147,000.00
	Interest	0.54

Total Receipts \$ 147,000.54

Total receipts, including balance \$ 189,414.65

Disbursements made during the month:

By Check-From Check #14960-15031	\$ 114,837.59
EFT Transfers	34,440.81
	\$ -

Total amount of checks issued and debit charges \$ 149,278.40

Cash balance as shown by records \$ 40,136.25

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 43,096.44

Less outstanding checks see attached \$ 2,960.19

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 40,136.25


Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 40,136.25

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.



Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 82,365.92

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.72

Total Receipts \$ 0.72

Total receipts, including balance \$ 82,366.64

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 82,366.64

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 82,366.64
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 82,366.64

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 82,366.64

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wesa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET ACCOUNT**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 1,096,332.94

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 12,860.40
	Interest	\$ 17.75
	Total Receipts	\$ 12,878.15
	Total receipts, including balance	\$ 1,109,211.09

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 147,000.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 147,000.00

Cash balance as shown by records \$ 962,211.09

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 962,211.09

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 962,211.09

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 962,211.09

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held_____
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Clerk of the Board of EducationThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Hira Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: FEDERAL AID**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 38.32

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$ -

Total Receipts \$ -

Total receipts, including balance \$ 38.32

Disbursements made during the month:

By Check: \$ -

EFT Transfers \$ -

By Debit Charge \$ -

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 38.32

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 38.32

Less total of outstanding checks

None -

Net balance in bank (Should agree with Cash Balance above unless \$ 38.32

There are undeposited funds in treasurer's hands) -

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 38.32

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Kisha Walker
Treasurer of School District

Clerk of the Board of Education

TREASURER'S MONTHLY REPORT**FUND: REPAIR RESERVE**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 51,860.39

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 0.44
	Total Receipts	\$ 0.44
	Total receipts, including balance	\$ 51,860.83

Disbursements made during the month:

By Check:	\$ -
EFT Transfers	\$ -
By Debit Charge	

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 51,860.83

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 51,860.83

Less total of outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless \$ 51,860.83

There are undeposited funds in treasurer's hands) -

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 51,860.83

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: CAPITAL RESERVE**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 332,985.47

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 2.83

Total Receipts \$ 2.83

Total receipts, including balance \$ 332,988.30

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 332,988.30

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 332,988.30

less outstanding checks

see attached \$ -
\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 332,988.30

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 332,988.30

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

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Clerk of the Board of Education

Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: BUS RESERVE**

For the Period from August 1, 2018 thru September 3, 2018

Total available balance as reported at the end of preceding period \$ 115,276.91

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.98

Total Receipts \$ 0.98

Total receipts, including balance \$ 115,277.89

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 115,277.89

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 115,277.89

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 115,277.89

Amount of receipts undeposited(See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 115,277.89

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Heta Walker
Treasurer of School District

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-0000	Cafeteria Salaries	57,778.00	0.00	57,778.00	6,468.97	0.00	51,309.03
C 2860.400-0000	Cafeteria Contractual	3,000.00	0.00	3,000.00	986.50	0.00	2,013.50
C 2860.410-0000	Cafeteria Food	30,000.00	0.00	30,000.00	2,935.60	6,173.46	20,890.94
C 2860.450-0000	Cafeteria Materials & Supplies	2,500.00	0.00	2,500.00	464.21	1,459.82	575.97
2860	SCHOOL FOOD SERVICE	93,278.00	0.00	93,278.00	10,855.28	7,633.28	74,789.44
28		93,278.00	0.00	93,278.00	10,855.28	7,633.28	74,789.44
2		93,278.00	0.00	93,278.00	10,855.28	7,633.28	74,789.44
C 9010.800-0000	Cafeteria Employees Retirement	9,500.00	0.00	9,500.00	-2,000.00	0.00	11,500.00
9010	STATE RETIREMENT	9,500.00	0.00	9,500.00	-2,000.00	0.00	11,500.00
C 9030.800-0000	Cafeteria Social Security	4,420.00	0.00	4,420.00	0.00	0.00	4,420.00
9030	SOCIAL SECURITY	4,420.00	0.00	4,420.00	0.00	0.00	4,420.00
C 9060.800-0000	Cafeteria Health Insurance	30,107.00	0.00	30,107.00	0.00	0.00	30,107.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	30,107.00	0.00	30,107.00	0.00	0.00	30,107.00
90		44,027.00	0.00	44,027.00	-2,000.00	0.00	46,027.00
9		44,027.00	0.00	44,027.00	-2,000.00	0.00	46,027.00
Fund CTotals:		137,305.00	0.00	137,305.00	8,855.28	7,633.28	120,816.44
Grand Totals:		137,305.00	0.00	137,305.00	8,855.28	7,633.28	120,816.44

IV B

LONG LAKE CSD

Revenue Status Report From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440.B</u>	Breakfast - Student Sale of Meals	2,500.00	0.00	2,500.00	595.45	1,904.55
<u>C 1440.L</u>	Lunch - Student Sale of Meals	9,500.00	0.00	9,500.00	1,775.05	7,724.95
<u>C 1445.L</u>	A La Carte Sales	2,000.00	0.00	2,000.00	104.86	1,895.14
<u>C 2401</u>	Interest and Earnings	0.00	0.00	0.00	0.43	-0.43
<u>C 3190.FB</u>	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	0.00	5,500.00
<u>C 3190.FL</u>	Lunch - Federal Reimbursement	12,000.00	0.00	12,000.00	0.00	12,000.00
<u>C 3190.FS</u>	Snack - Federal Reimbursement	750.00	0.00	750.00	0.00	750.00
<u>C 3190.SB</u>	Breakfast - State Reimbursement	250.00	0.00	250.00	0.00	250.00
<u>C 3190.SL</u>	Lunch - State Reimbursement	400.00	0.00	400.00	0.00	400.00
<u>C 4190</u>	USDA Surplus Food	1,800.00	0.00	1,800.00	0.00	1,800.00
<u>C 5031</u>	Interfund Transfer	102,605.00	0.00	102,605.00	0.00	102,605.00
C Totals:		137,305.00	0.00	137,305.00	2,475.79	134,829.21
Grand Totals:		137,305.00	0.00	137,305.00	2,475.79	134,829.21

LONG LAKE CSD

Revenue Status Report From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,813,826.42	0.00	2,813,826.42	2,813,826.42	0.00
A 1085	School Tax Relief Reimb (STAR)	35,173.58	0.00	35,173.58	35,173.58	0.00
A 1090	Penalty on Taxes	3,000.00	0.00	3,000.00	0.00	3,000.00
A 1310	Day School Tuition	3,300.00	0.00	3,300.00	3,912.00	-612.00
A 1335	Other Student Fees/Charges	1,000.00	0.00	1,000.00	324.00	676.00
A 2401	Interest on Earnings	400.00	0.00	400.00	48.44	351.56
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	518.48	-518.48
A 3101.A	General Aid	475,000.00	0.00	475,000.00	47,135.96	427,864.04
A 3101.B	Excess Cost Aid	0.00	0.00	0.00	1,310.64	-1,310.64
A 3102	VLT Lottery Aid	0.00	0.00	0.00	1,959.01	-1,959.01
A 3103	BOCES Aid	59,000.00	0.00	59,000.00	-31,655.95	90,655.95
A 3260	Textbook Aid	4,000.00	0.00	4,000.00	810.00	3,190.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A Totals:		3,394,700.00	0.00	3,394,700.00	3,032,318.58	362,381.42
Grand Totals:		3,394,700.00	0.00	3,394,700.00	3,032,318.58	362,381.42

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,720.00	0.00	10,720.00	554.50	0.00	10,165.50
A 1010.450-0000	BOE Materials and Supplies	2,500.00	0.00	2,500.00	0.00	89.99	2,410.01
A 1010.490-0000	BOE BOCES Services	9,000.00	0.00	9,000.00	573.20	0.00	8,426.80
1010	BOARD OF EDUCATION	22,220.00	0.00	22,220.00	1,127.70	89.99	21,092.31
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	0.00	2,217.00	596.89	0.00	1,620.11
A 1040.400-0000	BOE District Clerk Contractual	3,000.00	0.00	3,000.00	165.92	0.00	2,834.08
1040	DISTRICT CLERK	5,217.00	0.00	5,217.00	762.81	0.00	4,454.19
10		27,437.00	0.00	27,437.00	1,890.51	89.99	25,546.50
A 1240.160-0000	Support Staff Salaries	112,282.00	0.00	112,282.00	29,616.00	0.00	82,666.00
A 1240.200-0000	Central Admin Equipment	1,500.00	0.00	1,500.00	0.00	171.97	1,328.03
A 1240.400-0000	Central Admin Contractual	14,430.00	320.00	14,750.00	2,845.37	0.00	11,904.63
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	116.86	2,616.86	519.69	44.65	2,052.52
1240	CHIEF SCHOOL ADMINISTRATOR	130,712.00	436.86	131,148.86	32,981.06	216.62	97,951.18
12		130,712.00	436.86	131,148.86	32,981.06	216.62	97,951.18
A 1310.160-0000	Finance Business Admin Salaries	74,557.00	0.00	74,557.00	20,769.94	0.00	53,787.06
A 1310.490-0000	Finance BOCES Services	27,500.00	0.00	27,500.00	1,931.30	0.00	25,568.70
1310	BUSINESS ADMINISTRATION	102,057.00	0.00	102,057.00	22,701.24	0.00	79,355.76
A 1320.160-0000	Finance Auditing Salaries	518.00	0.00	518.00	72.26	0.00	445.74
A 1320.400-0000	Finance Auditor Contractual	8,600.00	0.00	8,600.00	0.00	0.00	8,600.00
1320	AUDITING	9,118.00	0.00	9,118.00	72.26	0.00	9,045.74
A 1325.160-0000	Finance District Treasurer	19,791.00	0.00	19,791.00	5,304.00	0.00	14,487.00
A 1325.450-0000	Finance District Treasurer Supplies	250.00	0.00	250.00	190.74	0.00	59.26
1325	TREASURER	20,041.00	0.00	20,041.00	5,494.74	0.00	14,546.26
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	0.00	3,824.00	1,529.60	0.00	2,294.40
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330	TAX COLLECTOR	5,424.00	0.00	5,424.00	1,529.60	0.00	3,894.40
13		136,640.00	0.00	136,640.00	29,797.84	0.00	106,842.16
A 1420.400-0000	Legal Contractual	14,000.00	0.00	14,000.00	1,200.00	0.00	12,800.00
1420	LEGAL	14,000.00	0.00	14,000.00	1,200.00	0.00	12,800.00
A 1430.490-0000	Personnel - BOCES Services	1,950.00	0.00	1,950.00	166.00	0.00	1,784.00
1430	PERSONNEL	1,950.00	0.00	1,950.00	166.00	0.00	1,784.00
A 1480.400-0000	Public Info Contractual	20,200.00	0.00	20,200.00	0.00	0.00	20,200.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1480.450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1480	PUBLIC INFORMATION & SERVICES	21,200.00	0.00	21,200.00	0.00	0.00	21,200.00
14							
A 1620.160-0000	Central Services Support Staff Salaries	37,150.00	0.00	37,150.00	1,366.00	0.00	35,784.00
A 1620.200-0000	Central Services Equipment	90,396.00	0.00	90,396.00	24,098.52	0.00	66,297.48
A 1620.400-0000	Central Services Contractual	1,200.00	0.00	1,200.00	269.00	0.00	931.00
A 1620.410-0000	Central Services Fuel Oil	61,500.00	0.00	61,500.00	37,975.53	3,860.40	19,664.07
A 1620.420-0000	Central Services Television	72,000.00	0.00	72,000.00	791.40	0.00	71,208.60
A 1620.430-0000	Central Services Electricity	1,500.00	0.00	1,500.00	367.95	0.00	1,132.05
A 1620.440-0000	Central Services Water Rent	30,000.00	0.00	30,000.00	-496.71	0.00	30,496.71
A 1620.450-0000	Central Services Materials & Supplies	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
A 1620.460-0000	Central Services Telephone	20,000.00	328.70	20,328.70	5,000.86	4,502.05	10,825.79
A 1620.460-0000	Central Services Telephone	8,500.00	0.00	8,500.00	1,600.98	0.00	6,899.02
A 1620.480-0000	Central Services LP Gas	100.00	0.00	100.00	0.00	0.00	100.00
A 1620.490-0000	Central Services BOCES	1,000.00	0.00	1,000.00	67.80	0.00	932.20
1620	OPERATION OF PLANT	287,196.00	328.70	287,524.70	70,675.33	8,362.45	208,486.92
A 1621.160-0000	Mainten Support Staff Salaries	13,759.00	0.00	13,759.00	3,628.00	0.00	10,131.00
A 1621.400-0000	Maintenance Contractual Exp	17,500.00	0.00	17,500.00	0.00	3,300.00	14,200.00
1621	MAINTENANCE OF PLANT	31,259.00	0.00	31,259.00	3,628.00	3,300.00	24,331.00
A 1670.400-0000	Contractual	1,200.00	0.00	1,200.00	1,043.16	0.00	156.84
A 1670.450-0000	Postage	3,500.00	0.00	3,500.00	595.61	0.00	2,904.39
A 1670.490-0000	Printing - BOCES Services	2,000.00	0.00	2,000.00	12.50	0.00	1,987.50
1670	CENTRAL PRINTING & MAILING	6,700.00	0.00	6,700.00	1,651.27	0.00	5,048.73
A 1680.490-0000	Central DP - BOCES Services	37,500.00	0.00	37,500.00	7,561.20	0.00	29,938.80
1680	CENTRAL DATA PROCESSING	37,500.00	0.00	37,500.00	7,561.20	0.00	29,938.80
16		362,655.00	328.70	362,983.70	83,515.80	11,662.45	267,805.45
A 1910.400-0000	Unallocated Insurance	3,000.00	0.00	3,000.00	803.88	0.00	2,196.12
1910	UNALLOCATED INSURANCE	3,000.00	0.00	3,000.00	803.88	0.00	2,196.12
A 1920.400-0000	School Association Dues	6,200.00	0.00	6,200.00	3,820.00	0.00	2,380.00
1920	SCHOOL ASSOCIATION DUES	6,200.00	0.00	6,200.00	3,820.00	0.00	2,380.00
A 1981.490-0000	BOCES Administrative Costs	19,500.00	0.00	19,500.00	1,904.20	0.00	17,595.80
1981	BOCES ADMINISTRATIVE COSTS	19,500.00	0.00	19,500.00	1,904.20	0.00	17,595.80
A 1983.490-0000	BOCES Capital Expenses	2,650.00	0.00	2,650.00	257.30	0.00	2,392.70
1983	BOCES CAPITAL EXPENSE	2,650.00	0.00	2,650.00	257.30	0.00	2,392.70

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19		31,350.00	0.00	31,350.00	6,785.38	0.00	24,564.62
1		725,944.00	765.56	726,709.56	156,336.59	11,969.06	558,403.91
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	6,730.78	0.00	18,269.22
2020	SUPERVISION - REGULAR SCHOOL	25,000.00	0.00	25,000.00	6,730.78	0.00	18,269.22
A 2070.150-0000	Instructional Salaries	10,440.00	0.00	10,440.00	3,336.00	0.00	7,104.00
A 2070.490-0000	Inservices - BOCES Services	24,500.00	0.00	24,500.00	1,006.00	0.00	23,494.00
2070	INSERVICE TRAINING - INSTRUCTION	34,940.00	0.00	34,940.00	4,342.00	0.00	30,598.00
20		59,940.00	0.00	59,940.00	11,072.78	0.00	48,867.22
A 2110.120-0000	Teaching K-6 Salaries	451,441.00	0.00	451,441.00	38,794.86	0.00	412,646.14
A 2110.130-0000	Teaching 7-12 Salaries	476,763.00	-6,575.00	470,188.00	33,653.28	0.00	436,534.72
A 2110.140-0000	Substitute Teachers	18,000.00	0.00	18,000.00	1,160.00	0.00	16,840.00
A 2110.160-0000	Support Staff Salaries	24,336.00	0.00	24,336.00	1,937.44	0.00	22,398.56
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.180-0000	Leave Sellback	0.00	6,575.00	6,575.00	6,575.00	0.00	0.00
A 2110.200-0000	Teaching Equipment	4,000.00	0.00	4,000.00	2,814.34	0.00	1,185.66
A 2110.400-0000	Teaching Contractual	17,100.00	0.00	17,100.00	2,359.19	0.00	14,740.81
A 2110.410-0000	Field Trips	20,000.00	0.00	20,000.00	355.00	0.00	19,645.00
A 2110.411-0000	Conference Attendance	8,500.00	0.00	8,500.00	497.00	450.00	7,553.00
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	171.13	0.00	2,328.87
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	-135.00	8,065.00	4,210.99	359.97	3,494.04
A 2110.451-0000	Elementary - Grade 1	1,540.00	0.00	1,540.00	998.31	0.00	541.69
A 2110.451-1000	Summer School	78.00	0.00	78.00	0.00	0.00	78.00
A 2110.451-2000	Art Program	2,836.00	352.46	3,188.46	1,683.52	0.00	1,504.94
A 2110.451-3000	Computer Literacy	0.00	345.18	345.18	345.18	0.00	0.00
A 2110.451-4000	Teachers Assistant	250.00	0.00	250.00	29.90	0.00	220.10
A 2110.451-5000	English	1,175.00	0.00	1,175.00	167.88	0.00	1,007.12
A 2110.451-6000	French	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.451-7000	Family Consumer Science	675.00	0.00	675.00	0.00	0.00	675.00
A 2110.451-8000	Health Education	350.00	0.00	350.00	34.79	0.00	315.21
A 2110.451-9000	Math	75.00	50.00	125.00	124.23	0.00	0.77
A 2110.452-1000	Elementary - Conboy/SPED	550.00	0.00	550.00	147.89	0.00	402.11
A 2110.452-2000	Music	1,585.00	0.00	1,585.00	197.14	0.00	1,387.86
A 2110.452-3000	Phys Ed	715.00	0.00	715.00	0.00	17.94	697.06

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-4000	Science	808.00	0.00	808.00	405.47	0.00	402.53
A 2110.452-6000	Technology	1,700.00	0.00	1,700.00	0.00	0.00	1,700.00
A 2110.452-7000	Elementary - PreK	650.00	0.00	650.00	483.38	0.00	166.62
A 2110.453-0000	Elementary - Harkness	250.00	0.00	250.00	241.48	0.00	8.52
A 2110.454-0000	Elementary - Grade 2	776.00	0.00	776.00	539.63	59.90	176.47
A 2110.455-0000	Elementary - Grade 3/4	1,050.00	0.00	1,050.00	130.39	61.64	857.97
A 2110.456-0000	Elementary - Grade 5/6	914.00	85.00	999.00	841.55	0.00	157.45
A 2110.458-0000	Elementary - Grade K	1,274.00	0.00	1,274.00	426.56	156.68	690.76
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	42.93	0.00	957.07
A 2110.480-0000	Teaching Textbooks	5,000.00	0.00	5,000.00	1,984.26	0.00	3,015.74
A 2110.490-0000	Teaching BOCES	11,000.00	0.00	11,000.00	1,284.50	0.00	9,735.50
2110	TEACHING - REGULAR SCHOOL	1,068,791.00	697.64	1,069,488.64	102,617.22	1,106.13	965,765.29
21		1,068,791.00	697.64	1,069,488.64	102,617.22	1,106.13	965,765.29
A 2250.150-0000	Instructional Salaries	83,969.00	0.00	83,969.00	7,541.96	0.00	76,427.04
A 2250.160-0000	Non Instructional Salaries	0.00	17,400.00	17,400.00	1,657.14	0.00	15,742.86
A 2250.400-0000	Students w/Disab Contractual	3,800.00	0.00	3,800.00	4,108.39	0.00	-308.39
A 2250.450-0000	Special Ed Materials & Supplies	610.00	0.00	610.00	484.70	0.00	125.30
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	-17,400.00	67,600.00	1,576.00	0.00	66,024.00
2250	PROGRAM FOR STUDENTS W/ DISABILITIES SCHOOL AGE - SCHOOL YEAR	175,879.00	0.00	175,879.00	15,368.19	0.00	160,510.81
A 2280.490-0000	BOCES Services	30,000.00	0.00	30,000.00	1,599.20	0.00	28,400.80
2280	OCCUPATIONAL EDUCATION (GRADES 9 -12)	30,000.00	0.00	30,000.00	1,599.20	0.00	28,400.80
22		205,879.00	0.00	205,879.00	16,967.39	0.00	188,911.61
A 2330.150-0000	Adult Education Salary	12,407.00	0.00	12,407.00	959.32	0.00	11,447.68
A 2330.151-0000	Special Schools Salary	18,720.00	0.00	18,720.00	1,077.00	0.00	17,643.00
A 2330.400-0000	Special Schools Contractual	3,197.00	0.00	3,197.00	0.00	0.00	3,197.00
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	0.00	1,000.00	348.20	0.00	651.80
2330	TEACHING - SPECIAL SCHOOLS	35,324.00	0.00	35,324.00	2,384.52	0.00	32,939.48
23		35,324.00	0.00	35,324.00	2,384.52	0.00	32,939.48
A 2610.150-0000	Library Salaries	55,808.00	0.00	55,808.00	0.00	0.00	55,808.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.450-0000	Library Materials & Supplies	900.00	0.00	900.00	178.25	24.95	696.80
A 2610.460-0000	Library Collections	7,400.00	0.00	7,400.00	4,499.27	1,319.03	1,581.70
2610	SCHOOL LIBRARY & AUDIOVISUAL	8,300.00	0.00	8,300.00	4,677.52	1,343.98	58,086.50
A 2630.220-0000	Computer Hardware	21,000.00	0.00	21,000.00	0.00	0.00	21,000.00
A 2630.450-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	21.96	0.00	978.04
A 2630.460-0000	Computer Software	7,000.00	0.00	7,000.00	2,909.66	325.50	3,764.84
A 2630.490-0000	Computer BOCES	70,200.00	0.00	70,200.00	15,853.20	0.00	54,346.80
2630	COMPUTER ASSISTED INSTRUCTION	99,200.00	0.00	99,200.00	18,784.82	325.50	80,089.68
26	Attendance	163,308.00	0.00	163,308.00	23,462.34	1,669.48	138,176.18
A 2805.160-0000		4,500.00	0.00	4,500.00	428.58	0.00	4,071.42
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	0.00	4,500.00	428.58	0.00	4,071.42
A 2810.150-0000	Guidance Instructional Salaries	58,135.00	0.00	58,135.00	8,587.81	0.00	49,547.19
A 2810.450-0000	Guidance Materials & Supplies	1,219.00	0.00	1,219.00	240.25	0.00	978.75
A 2810.451-0000	Guidance Testing and Materials	1,195.00	964.00	2,159.00	0.00	1,188.00	971.00
2810	GUIDANCE - REGULAR SCHOOL	60,549.00	964.00	61,513.00	8,828.06	1,188.00	51,496.94
A 2815.160-0000	Support Staff Salaries	30,380.00	0.00	30,380.00	2,701.80	0.00	27,678.20
A 2815.400-0000	Health Contractual	6,800.00	0.00	6,800.00	0.00	0.00	6,800.00
A 2815.450-0000	Health Materials & Supplies	1,828.00	0.00	1,828.00	36.86	370.88	1,420.26
2815	HEALTH SERVICES - REGULAR SCHOOL	39,008.00	0.00	39,008.00	2,738.66	370.88	35,898.46
A 2820.400-0000	Psychologist Contractual	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 2820.450-0000	Psychologist Materials & Supplies	1,150.00	0.00	1,150.00	1,030.16	0.00	119.84
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	41,150.00	0.00	41,150.00	1,030.16	0.00	40,119.84
A 2825.400-0000	Contractual	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 2850.150-0000	Co-curricular Salaries	21,394.00	0.00	21,394.00	104.00	0.00	21,290.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	22,394.00	0.00	22,394.00	104.00	0.00	22,290.00
A 2855.150-0000	Interscholastic Salaries	20,000.00	0.00	20,000.00	574.71	0.00	19,425.29
A 2855.200-0000	Interscholastic Equipment	10,000.00	0.00	10,000.00	7,754.40	0.00	2,245.60
A 2855.400-0000	Interscholastic Contractual	10,500.00	0.00	10,500.00	675.00	0.00	9,825.00
A 2855.450-0000	Interscholastic Materials & Supplies	3,000.00	0.00	3,000.00	622.48	0.00	2,377.52

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.490-0000	BOCES Interscholastic	500.00	0.00	500.00	43.30	0.00	456.70
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	44,000.00	0.00	44,000.00	9,669.89	0.00	34,330.11
28		217,601.00	964.00	218,565.00	22,799.35	1,558.88	194,206.77
2		1,750,843.00	1,661.64	1,752,504.64	179,303.60	4,334.49	1,568,866.55
A 5510.160-0000	Transportation Salaries	78,399.00	0.00	78,399.00	12,941.42	0.00	65,457.58
A 5510.210-0000	Purchase of Buses	0.00	0.00	0.00	112,375.72	0.00	-112,375.72
A 5510.400-0000	Transportation Contractual	14,000.00	0.00	14,000.00	6,652.84	0.00	7,347.16
A 5510.450-0000	Transportation Materials & Supplies Misc	500.00	0.00	500.00	140.00	0.00	360.00
A 5510.451-0000	Diesel/Gasoline	18,000.00	0.00	18,000.00	630.13	0.00	17,369.87
A 5510.452-0000	Tires	2,500.00	0.00	2,500.00	983.08	0.00	1,516.92
A 5510.453-0000	Parts	7,500.00	0.00	7,500.00	670.11	0.00	6,829.89
A 5510.454-0000	Labor	13,000.00	0.00	13,000.00	1,363.94	0.00	11,636.06
A 5510.455-0000	Oil	0.00	0.00	0.00	0.00	0.00	0.00
A 5510.490-0000	BOCES Contractual	1,300.00	0.00	1,300.00	90.50	0.00	1,209.50
5510	DISTRICT TRANSPORTATION SERVICES	135,199.00	0.00	135,199.00	135,847.74	0.00	-648.74
55		135,199.00	0.00	135,199.00	135,847.74	0.00	-648.74
5		135,199.00	0.00	135,199.00	135,847.74	0.00	-648.74
A 9010.800-0000	NYS Retirement	56,000.00	0.00	56,000.00	-11,000.00	0.00	67,000.00
9010	STATE RETIREMENT	56,000.00	0.00	56,000.00	-11,000.00	0.00	67,000.00
A 9020.800-0000	Teacher Retirement	145,000.00	0.00	145,000.00	-79,555.82	0.00	224,555.82
9020	TEACHERS' RETIREMENT	145,000.00	0.00	145,000.00	-79,555.82	0.00	224,555.82
A 9030.800-0000	Social Security	130,741.00	0.00	130,741.00	16,205.29	0.00	114,535.71
9030	SOCIAL SECURITY	130,741.00	0.00	130,741.00	16,205.29	0.00	114,535.71
A 9040.800-0000	Worker Compensation	13,000.00	0.00	13,000.00	6,039.00	0.00	6,961.00
9040	WORKERS' COMPENSATION	13,000.00	0.00	13,000.00	6,039.00	0.00	6,961.00
A 9050.800-0000	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 9055.800-0000	Disability Plan	4,000.00	0.00	4,000.00	501.63	0.00	3,498.37
9055	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	501.63	0.00	3,498.37
A 9060.800-0000	Hospitalization	984,540.00	0.00	984,540.00	302,356.81	0.00	682,183.19
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	984,540.00	0.00	984,540.00	302,356.81	0.00	682,183.19
90		1,353,281.00	0.00	1,353,281.00	234,546.91	0.00	1,118,734.09

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9901.930-0000	Transfer to School Food Svc Fund	102,605.00	0.00	102,605.00	0.00	0.00	102,605.00
9901	TRANSFERS TO FUNDS	*	0.00	102,605.00	0.00	0.00	102,605.00
99		**	0.00	102,605.00	0.00	0.00	102,605.00
9		***	0.00	1,455,886.00	234,546.91	0.00	1,221,339.09
Fund A Totals:		4,067,872.00	2,427.20	4,070,299.20	706,034.84	16,303.55	3,347,960.81
Grand Totals:		4,067,872.00	2,427.20	4,070,299.20	706,034.84	16,303.55	3,347,960.81

LONG LAKE CSD

Budget Transfer Schedule Report For A - 2: Budget Transfer



IV C.

Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
91		10/02/2018	TRANSFER TO COVER SHORTAGE IN MATH			Not Required		
	A 2110.451-9000		Math					20.00
	A 2110.456-0000		Elementary - Grade 5/6				20.00	
							Grand Totals:	20.00
							Net Amount:	0.00

Number of Budget Transfers: 1

Account Distribution Totals

Account	Description	Debits	Credits
A 2110.451-9000	Math	0.00	20.00
A 2110.456-0000	Elementary - Grade 5/6	20.00	0.00
Fund A Totals:		20.00	20.00
Grand Totals:		20.00	20.00

LONG LAKE CSD

Check Warrant Report For CM - 1: Cash Disbursement-Scholarship For Dates 9/1/2018 - 9/30/2018

TV D

N VISION

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1353	09/14/2018	4406	CURTIS SEAMAN	JOE LEBLANC SCHOLARSHIP		200.00
1354	09/14/2018	4481	EMILY PORTER	JOE LEBLANC SCHOLARSHIP		200.00
1355	09/14/2018	4405	HENRY SANDIFORD	JOE LEBLANC SCHOLARSHIP		200.00

Number of Transactions: 3

Warrant Total:	600.00
Vendor Portion:	600.00
Payroll Portion:	0.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 600.00 in number, in the total amount of \$ 3. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>9/28/18</u>	<u>Victoria J. Snide</u>
Date	BUSINESS MANAGER

LONG LAKE CSD

Check Warrant Report For A - 5: Cash Disbursement-General Fund For Dates 9/1/2018 - 9/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
15032	09/14/2018	4525	SLIC NETWORK SOLUTIONS	TV		122.65
15033	09/14/2018	1288	XEROX CORPORATION	SEPTEMBER COPIER LEASE		26.73
15034	09/14/2018	3217	FRONTIER	TELEPHONE		384.08
15035	09/14/2018	1417	PUPIL BENEFITS PLAN INC.	STUDENT ACCIDENT INSURANCE 18-19		803.88
15036	09/14/2018	3758	TEACHER CREATED RESOURCES	GRADE 3/4 SUPPLIES	190084	14.45
15037	09/14/2018	4284	BSN SPORTS	SOCCER GOALS	190006	3,896.06
15038	09/14/2018	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
15039	09/14/2018	2279	F-E-H BOCES TREASURER	SEPTEMBER CONTRACT BILL		33,906.20
15040	09/14/2018	3946	LOOKOUT BOOKS	LIBRARY BOOKS	190069	479.57
15041	09/14/2018	4117	ED & ED BUSINESS TECHNOLOGY INC.	POSTAGE MAILING LABELS	190093	32.00
15042	09/14/2018	1333	SAFEGUARD BUSINESS SYSTEMS INC.	ENVELOPES	190082	182.27
15043	09/14/2018	4014	TBS	UNIVENT MOTOR & ACTUATOR		805.58
15044	09/14/2018	1141	HAMILTON COUNTY EXPRESS	LIBRARY SUBSCRIPTION 9/30/18-9/30/19		45.00
15045	09/14/2018	2819	MCCLARY MEDIA INC.	LEGAL ADS		49.86
15046	09/14/2018	4098	BENCHMARK EDUCATION CO.	GRADE 5/6 SUPPLIES	190053	387.20
15047	09/14/2018	4610	AIMEE HARKNESS	ELEMENTARY MATH SUPPLIES		35.25
15048	09/14/2018	4141	NOELLE SHORT	MILEAGE 8/21/18		53.52
15049	09/14/2018	4116	JOSEPH KOEHRING	REIMB. COACHING CLASS		185.00
15050	09/14/2018	2551	LELAND PAPER CO.	CUSTODIAL SUPPLIES	190012	1,093.14
15051	09/14/2018	2004	FORTUNE'S HARDWARE	CUSTODIAL SUPPLIES	190015	40.05
15052	09/14/2018	3418	UP YONDA FARM EEC	FIELD TRIP		100.00
15053	09/14/2018	1147	FOLLETT LIBRARY BOOK CO.	LIBRARY BOOKS	190071	2,854.09
15054	09/14/2018	3194	REALLY GOOD STUFF		190066	128.93
15055	09/14/2018	4606	NORTH COUNTRY XEROGRAPHICS, INC.	COPIER USAGE		128.40
15056	09/14/2018	4586	WILLIAM PENN LIFE INSURANCE	LIFE INS-SHORT		153.99
15057	09/14/2018	3064	TRI-LAKES 3HREE PRESS CORP.	HELP WANTED AD		36.96
15058	09/14/2018	4125	MAILFINANCE	POSTAGE MACHINE LEASE		1,043.16
15059	09/14/2018	2988	GIRVIN & FERLAZZO, P.C.	AUGUST LEGAL RETAINER		600.00
15060	09/14/2018	2707	K-LOG	GRADE 1 SUPPLIES	190064	213.47
15061	09/14/2018	4066	TOTALFUNDS	POSTAGE		250.00
15062	09/14/2018	1299	NYS SCHOOL BOARDS ASSOCIATION	T. HOSLEY TRAINING	190097	240.00
15063	09/19/2018	2060	LEONARD BUS SALES, INC.	BUS 30		112,375.72
15064	09/19/2018	1346	CASH	CASH BOX - BOOK FAIR		100.00

LONG LAKE CSD



Check Warrant Report For A - 5: Cash Disbursement-General Fund For Dates 9/1/2018 - 9/30/2018

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
15065	09/24/2018	4199	NYS EMPLOYEES' HEALTH INSURANCE	OCTOBER HEALTH INSURANCE		82,330.06
15066	09/24/2018	4360	FIT SERVICE	TREADMILL SERVICING	190094	355.00
15067	09/24/2018	3848	JH SCHRADE ENTERPRISES INC.	OUTHOUSE RENTAL/KATZ FIELD	190092	490.00
15068	09/24/2018	1485	INDUSTRIAL APPRAISAL COMPANY	INVENTORY REPORTS	180289	175.00
15069	09/24/2018	4425	VERIZON	CELL PHONE		27.77
15070	09/24/2018	3455	AMTNY, TREASURER	LEMERE CONFERENCE REG.		155.00
15071	09/24/2018	1709	QUILL	ENGLISH SUPPLIES	190110	110.70
15072	09/24/2018	4639	AMBER WAMBACK	ASP REFUND		2.00
15073	09/24/2018	4015	JJ CURREN & SON INC.	GYM FLOOR REFINISH	190007	2,340.00
15074	09/24/2018	2514	CASMA	DUES 18-19 S/Y		150.00
15075	09/24/2018	3148	DECKER EQUIPMENT	CLOCKS	190107	261.05
15076	09/24/2018	3940	LUKES MOBIL	PICKUP INSPECTION & OIL CHANGE		67.95
15077	09/24/2018	3825	AMAZON		190086	740.68
15078	09/24/2018	2990	OTIS ELEVATOR COMPANY	ELEVATOR MTNCE CONTRACT 10/1/18-9/30/19		3,111.00
15079	09/24/2018	2752	LAWSON OFFICE PRODUCTS	COPIER USAGE CHARGES		355.86
15080	09/24/2018	1346	CASH	REPLENISH PETTY CASH		79.66
15081	09/24/2018	2060	LEONARD BUS SALES, INC.	BUS 29 REPAIR TO DEF		1,124.99
15082	09/24/2018	1360	HAMILTON COUNTY TREASURER	GAS/DIESEL AUGUST 2018		262.41
15083	09/24/2018	1305	AMERICAN EXPRESS	FINGERPRINT FEES, WASHER, DISHWASHER		1,068.00

Number of Transactions: 52

Warrant Total: 253,974.34

Vendor Portion: 253,974.34

Payroll Portion: 0.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 52 in number, in the total amount of \$253,974.34. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/28/18 Date Naely Short SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$253,974.34. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/2/18 Date Jerome S. Flanagan CLAIMS AUDITOR

LONG LAKE CSD

Check Warrant Report For C - 3: Cash Disbursement-Lunch For Dates 9/1/2018 - 9/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
2130	09/14/2018	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	190102	1,059.43
2131	09/14/2018	4461	TL REFRIGERATION	COOLER REPAIRS		525.00
2132	09/14/2018	4637	DUSTIN TRAYNOR	LUNCH FUND REIMB.		1.85
2133	09/14/2018	2564	ECOLAB	DISHWASHER SUPPLIES	190103	263.52
2134	09/14/2018	2551	LELAND PAPER CO.	CAFETERIA SUPPLIES	190100	148.88
2135	09/14/2018	4571	ANGIE GAUDET	RETURN OF MEAL FUNDS		11.60
2136	09/24/2018	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	190106	817.11

Number of Transactions: 7

Warrant Total: 2,827.39

Vendor Portion: 2,827.39

Payroll Portion: 0.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 2,827.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/28/18 Noelle J. Shott
Date SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 2,827.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/2/18 Jerome S. Pharoogen
Date CLAIMS AUDITOR

2018

5640
1 of 2Non-Instructional/Business
Operations**SUBJECT: SMOKING/TOBACCO USE****School Grounds**

~~Tobacco use will not be permitted and no person will~~ The use of tobacco products is prohibited on school grounds. Smoking and vaping are prohibited on school grounds and within 100 feet of the entrances, exits, or outdoor areas of any ~~public or private elementary or secondary~~ of the District's schools. ~~However, this does not apply to smoking in a residence, or within the real property boundary lines of residential real property.~~ In addition, the use of tobacco products, smoking, and vaping are prohibited at any school-sponsored event or activity that occurs off school grounds, including those taking place in another state.

For purposes of this policy, the following definitions apply:

- a) Tobacco "school products means one or more cigarettes or cigars, bidis, chewing tobacco, powdered tobacco, nicotine water, or any other tobacco products.
- b) Smoking means the burning of a lighted cigar, cigarette, pipe, or any other matter or substance containing tobacco.
- c) Vaping means the use of an electronic cigarette.
- d) Electronic cigarette (or e-cigarette) means an ~~electronic~~ ^{electronic} device delivering vapor inhaled by an individual user, and includes any refill, cartridge, and any other component of such a device.
- e) School grounds" means any building, structure, and surrounding outdoor grounds, including entrances or exits, contained within the District's preschool, nursery school, elementary, or secondary school's legally defined property boundaries as registered in the County Clerk's Office; ~~as well as all District vehicles, including, as well as any vehicles used to transport children or school personnel.~~

~~"Tobacco" is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, spit/spitless tobacco and any other smoking or tobacco product, (smokeless, dip, chew, snus and/or snuff) in any form.~~

~~The District also prohibits~~ This policy does not apply to smoking or vaping in a residence, or within the real property boundary lines of residential real property.

~~Use of electronic cigarettes or e-cigarettes, and any refill, cartridges and any other component of an electronic cigarette or e-cigarette (collectively known as e-cigarette) on school grounds or in District vehicles.~~

~~The use of vaporizers or any other products containing nicotine, except for current FDA approved smoking cessation products, are also prohibited.~~

Off-School Grounds

~~— Tobacco use and e-cigarette use is prohibited by students at any school sponsored event or activity off school grounds.~~

Posting/Public Notification of Policy

~~In compliance with the New York State Clean Indoor Air Act,~~†The District will prominently post its ~~Smoking/Tobacco Use~~ policy and signs prohibiting all forms of tobacco products in District buildings and other appropriate locations; and will supply a copy upon request to any current or prospective employeesmoking and vaping on school grounds in accordance with applicable law. The District will also designate a school official to tell individuals who smokefound smoking or vaping in a non-smoking area that they are in violation of the New York State Public Health Law, Education Law, the federal Pro Children Act of 1994, law and District policy.

The District will ~~also ensure that~~communicate this policy is communicated to staff, students, parents/guardians, volunteers, and visitors, as ~~deemed appropriate in order to orient all persons to~~ contractors, and outside groups through means such as the District's "No Smoking" Policy and ~~environment~~*Code of Conduct*, student handbooks, newsletters, announcements, facilities use forms/agreements, and/or the prominent display of this policy in appropriate locations.

Prohibition of Tobacco Promotional Items/Tobacco Advertising

Tobacco promotional items (e.g., brand names, logos, and other identifiers) are prohibited:

(Continued)

SUBJECT: SMOKING/TOBACCO USE (Cont'd.)

- a) On school grounds;
- b) In ~~school~~any vehicles used to transport students or school personnel;
- c) At school-sponsored events or activities, including those that take place off school premises and grounds, including in another state;
- d) In school publications;
- e) On clothing, shoes, accessories, gear, and school supplies in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

This prohibition of tobacco promotional items will be enforced in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

~~In addition, tobacco advertising is also prohibited in all school-sponsored publications and at all school-sponsored events.~~ The District will request, whenever possible, tobacco free editions of periodical publications for school libraries and classroom use.

~~Safe and Drug-Free Schools and Communities Act, 20 USC § 7101 et seq.~~

~~Pro-Children Act of 2001, 20 USC §§ 6081-6084, 7971-7974, 7181-7184, as amended by the Every Student Succeeds Act (ESSA) of 2015~~

~~Education Law §§ 409, 2801(1) and 3020-a~~

~~Public Health Law Article 13-E, Article 13-F, §§ 1399-aa(13)n, 1399-o, 1399-p and 1399-aa~~

~~8 NYCRR §§ 155.5, 156.3~~

NOTE: Refer also to Policies ~~#3280 -- Use of School Facilities, Materials and Equipment~~
~~#3410 -- Code of Conduct~~
~~#7320 -- Alcohol, Tobacco, Drugs, and Other Substances~~
~~#8210 -- Safety Conditions and Prevention Instruction~~
~~#8240 -- Instruction in Certain Subjects~~
District Code of Conduct

Adoption Date

Proposed Revisions

2018

7320

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES

The Board recognizes that the misuse of alcohol, drugs, tobacco, electronic cigarettes (e-cigarettes), and other illegal substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, or possession of alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs is prohibited at any school-sponsored function, on school grounds, and on school buses at all times. The unauthorized use or misuse of prescription and over-the-counter drugs, vitamins, supplements, herbs, or other similar substances is also prohibited.

Students are not permitted to be under the influence of alcohol or other prohibited substances on school grounds or at school-sponsored events. A school-sponsored function includes a school sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place.

Smoking

~~Smoking is not permitted and no person is permitted to smoke within 100 feet of the entrance, exits, or outdoor areas of any public or private elementary or secondary schools. However, this prohibition does not apply to smoking in a residence or within the real property boundary lines of residential real property. Similarly, the use of e-cigarettes is prohibited on school grounds, as defined in Public Health Law.~~

Non-Medical Use of Prescription Drugs

Non-medical use of prescription drugs is prohibited. If a student is found to be in possession of these substances, he or she will be disciplined in accordance with the District *Code of Conduct*.

Disciplinary Measures

Disciplinary measures for students consuming, sharing, selling, using, or possessing alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs are outlined in the District *Code of Conduct*.

Education Law §§ 409 and 2801(1)
Public Health Law § 1399-o

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct on School Property
#5640 -- Smoking/Tobacco Use
~~#8210 -- Safety Conditions and Prevention Instruction~~
District *Code of Conduct*

Adoption Date

VIA

2018

6161

Personnel

SUBJECT: CONFERENCE/TRAVEL EXPENSE REIMBURSEMENT

Conference travel will be for official business and will be made utilizing a cost-effective and reasonable method of travel.

All conference travel must have a completed Request for Approval of Conference Attendance Form on file which has been approved by the appropriate supervisor.

All conference reimbursement requests must be submitted using a Claim Form.

Expenses for travel will be reimbursed when accompanied by original receipts for lodging and other reimbursable expenses. Meal expenses for travel will only be reimbursed based on the Board approved per diem rates listed below.

The following rates are the maximum allowed for conference/travel reimbursement:

General Rates

Breakfast - \$10 maximum

Lunch - \$15 maximum

Dinner - \$20 maximum

Tip – Maximum of 20%

Metro Rates (ex. New York City)

Breakfast - \$10 maximum

Lunch - \$25 maximum

Dinner - \$35 maximum

Tip – Maximum of 20%

New York State sales tax cannot generally be reimbursed. Sales tax may, however, be reimbursed when such costs constitute an actual and necessary expense. A Sales Tax-Exempt Form must be obtained prior to travel for hotel accommodations.

Original receipts are required when submitting for parking and tolls, however "EZ Pass" statements may be substituted with the appropriate charges highlighted.

General Municipal Law § 77-b(2)

NOTE: Refer also to Policy #5323 -- Reimbursement For Meals/Refreshments

Adoption Date –

BUS REPLACEMENT PLAN

Revision Date 10/2/18

Assumptions: In December, 2000 the Board of Education formally acknowledged past practice by approving a ten year replacement cycle for the district's full size school buses. Smaller buses and other vehicles will be replaced as we see the need.

<u>Bus #</u>	<u>Passenger</u>	<u>Model Year</u>	<u>Replacement Budget Year</u>
26	60	2010	School Year 2018-2019 (In Service 8/09), Mileage 57,308 To be out of service by November 7, 2018
27	30	2011	School Year 2020-2021 (In Service 7/11), Mileage 53,105
28	35	2015	School Year 2023-2024 (In Service 4/14), Mileage 38,147
29	60	2019	School Year 2027-2028 (In Service 10/17), Mileage 8,421
30	60	2019	School Year 2028-2029 (In Service 9/18), Mileage 1,438
D1	6	2010	School Year 2019-2020 (In Service 12/11 - Dodge Caravan Mileage 77,802), possibly not replacing
C1	4	2016	School Year 2020-2021 (In Service 11/15), Mileage 29,106

Other Vehicles

Replacement Budget Year

2015 Ford F250 4x4 Pick-up

School Year 2024-2025
(In service 10/14), Mileage 11,088

Projected Expense for Replacement Vehicles by School Year

<u>School Year</u>	<u>Expense</u>	<u>Vehicle to be Replaced</u>
2019-2020	\$25,000(if replaced)	2010 Dodge Caravan
2020-2021	\$65,000 \$25,000	Bus 27 – 30 passenger bus 2016 Chevy Equinox
2021-2022	-0-	
2022-2023	-0-	
2023-2024	\$65,000	Bus 28 – 35 passenger bus
2024-2025	\$35,000	2015 Ford Pickup
2025-2026	-0-	
2026-2027	-0-	
2027-2028	\$115,000	Bus 29
2028-2029	\$115,000	Bus 30

*The Bus Purchase Reserve Fund has approximately \$2,902 available for bus purchases. This is used to fund large school buses, not cars used as buses.

Suggestions/Items to Consider

- Do not replace Dodge Caravan as it's only used for teacher travel or an occasional BOCES run.
- Move Bus 27 replacement to 2021-2022 school year to allow funds to be replenished into the Bus Purchase Reserve Fund.
- Move Chevrolet Equinox replacement to 2021-2022 or 2022-2023 school year depending on condition of vehicle.
- Move Bus 29 replacement to 2026-2027 school year or Bus 30 replacement to 2029-2030 school year to separate the large bus purchases.

**LONG LAKE CENTRAL SCHOOL DISTRICT
ANNUAL SCHEDULE OF RESERVE FUNDS
PER POLICY #5511, RESERVE FUNDS
Prepared by V. Snide, October 3, 2018**

RETIREMENT CONTRIBUTION RESERVE FUND – ACCT. #A827

- Current Value \$80,000 – established and funded by BOE Resolution May 11, 2010
- Purpose is to fund employer retirement contributions payable to NYS Employees Retirement System, not Teachers Retirement System
- Does not require separate bank account, therefore no individual interest earned
- Originally funded with \$100,000 – approved by BOE 5/11/10. Withdrew \$25,000 for December 2011 ERS payment – approved by BOE 12/8/11. Refunded back to reserve fund per BOE approval 8/16/12; Withdrew \$25,000 for December 2013 ERS payment – approved by BOE 11/14/13. Withdrew \$25,000 for December 2014 ERS payment – approved by BOE 11/13/14. Funded additional \$30,000 from unobligated fund balance – approved by BOE 6/11/15
- Projected Needs – 2018-2019 school year budget does not plan for a withdrawal from this fund. Future budgets may reflect usage of this fund
- BOE approval required to use this reserve fund

INSURANCE RESERVE FUND – ACCT. #A863

- Current Value \$20,000, not to exceed \$30,000 – established and funded by BOE Resolution May 13, 2003
- Purpose is to pay liability, casualty and other types of losses
- Does not require separate bank account, therefore no individual interest earned
- No withdrawals to date
- Projected Needs – none foreseen at this date, but who knows when you will have an insurance loss
- Does not need BOE approval to use this reserve fund

TAX CERTIORARI RESERVE FUND – ACCT. #A864

- Current Value \$32,730.75 including interest as of 8/31/18 – originally funded July 1, 2003 at \$35,000, re-established to full value of \$35,000 by BOE Resolution August 16, 2012
- Purpose is to pay judgments & claims in tax certiorari proceedings
- Interest earned from July 1, 2017 to August 31, 2018 - \$3.83
- Money was held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2018. Funds moved to NY Class Account September 2018 with a variable interest rate currently at 1.90%
- Withdrew \$2,289.35 to pay claims in the 2012-2013 school year
- Projected Needs – no current needs
- Does not need BOE approval to use this reserve fund

CAPITAL RESERVE FUND – ACCT. #A878A

- Current Value \$332,988.30 including interest as of 8/31/18, not to exceed \$1,000,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 19, 2007; Funded \$300,000 BOE Resolution June 7, 2006, Funded \$200,000 BOE Resolution May 8, 2007, Funded \$150,000 BOE Resolution April 17, 2008, Funded \$150,000 BOE Resolution May 13, 2008. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$1,000,000. Received approval from NYS Education Department April 10, 2017 and approval from NYS Comptroller April 12, 2017
- Withdrawal per proposition vote 5/17/11 for Emergency Upgrades of \$130,000; Withdrawal \$615,000 per proposition vote 9/16/14 for Windows and Electrical upgrades. Balance of \$242,550.68 remaining from window and electric upgrades deposited back into this Reserve Fund April 19, 2016.
- Purpose is to help finance any very large capital project needed at the school
- Interest earned in the separate bank account from July 1, 2016 – August 31, 2018 \$38.95
- Money was held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2018. Funds moved to NY Class Account September 2018 with a variable interest rate currently at 1.90%
- Projected needs – Capital Project discussion ongoing

BUS PURCHASE RESERVE FUND – ACCT. #878B

- Current Value \$2,902.17, not to exceed \$300,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 29, 2007; Funded \$200,000 BOE Resolution June 7, 2006, Funded \$100,000 BOE Resolution April 19, 2007. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$300,000. Funded \$100,000 BOE Resolution June 19, 2016. Received approval from NYS Education Dept. April 10, 2017 and approval from NYS Comptroller April 12, 2017. Funded \$25,000 BOE Resolution March 8, 2018.
- Withdrew \$87,143.70 to purchase Bus 26, approved by voters May 19, 2009; withdrew \$64,827.00 to purchase Bus 27, approved by voters May 17, 2011; withdrew \$62,603.83 to purchase Bus 28, approved by the voters May 21, 2013. Withdrew \$110,517.84 to purchase Bus 29 approved by the voters May 16, 2017. Withdrew \$112,375.72 to purchase Bus 30 approved by the voters May 15, 2018
- Purpose is to help finance bus purchases
- Interest earned in the separate bank account from July 1, 2016 – August 31, 2018 \$15.19
- Money currently held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2018. Funds will be moved to NY Class Account when account balance is larger
- Projected needs –Bus Replacement Plan will be updated for the Board during budget season.

REPAIR RESERVE FUND – ACCT. #A882

- Current Value \$51,860.83, Established and funded with voter approval May 16, 2006
- Purpose is to pay the cost of emergency repairs to capital improvements and equipment
- Interest earned in the separate bank account July 1, 2016 – August 31, 2018 \$6.06
- Money was held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2018. Funds moved to NY Class Account September 2018 with a variable interest rate currently at 1.90%
- No withdrawals to date
- Projected Needs – none foreseen at this date, but who knows when you will need an emergency repair