

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, December 6, 2022, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:02 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 7, 2022 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Coffey, Mr. Guarascio, Mr. MacMoyle, Mrs. Ornstein, Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

ABSENT: None

ALSO PRESENT: Dr. James Roselli, Superintendent
Tyler Verga, CPA, Business Administrator/Board Secretary
Mathew Thompson, Board Attorney

IV. PRESIDENT'S REPORT

Good evening everyone.

Congratulations to Michele, James and Megan for winning the election November 8th. Looking forward to your swearing in at our January meeting.

November 16th our Labor Attorney, Patrick Carrigg, held a Healthy Workplace workshop for some employees in the district. I was able to attend and shared the powerpoint presentation with my fellow board members.

Saturday, December 3rd Mr Prima & Mr Conforti had a viewing of the World Cup game here at BTES. Mr Guaraciso and Mrs Trethaway were able to attend. It was a great event and happy to have the students back in the buildings participating in fun activities again. Thank you Mr Prima & Mr Conforti.

On behalf of the board I would like to wish all our students and staff Happy Holidays, Merry Christmas and a Happy and Healthy New Year.

This concludes the President's report. Thank you.

V. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

VI. PUBLIC COMMENT ON AGENDA ITEMS

None

VII. COMMITTEE REPORTS

Finance: Mr. MacMoyle reported that the Finance Committee met tonight, December 6, 2022 and reviewed all bills, claims and purchase orders for approval.

Personnel: Mrs. Shedlock reported that the Personnel Committee met on November 29, 2022 and discussed all personnel agenda items.

Buildings and Grounds: Mr. Bowens reported that the Buildings and Grounds Committee met tonight, December 6, 2022 and discussed a necessary future boiler project at Bayville School. The ROD Grant from the Department of Education should provide 40 percent of the funding. The projected start date is June 2023.

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Superintendent, Items A1-A22 be approved.

SECOND by Mrs. Trethaway

ROLL CALL VOTE: (9 Ayes, 0 Nays, 1 Abstain) Mr. MacMoyle abstains on Item 22.
Motion carries.

A. PERSONNEL RESOLUTIONS

1. Retirement

Recommend the Board accept the retirement/resignation of the following staff members:

Name	Position/School	Reason	Effective
a) Heather Melanson	Teacher - CBW	Retirement	7/1/23
b) Bethany Knight	Teacher Aide - HMP	Resignation	12/14/22
c) Marianne Cicco	G&T Teacher - HMP	Retirement	2/1/23
d) Wayne Podesta	Asst. Sys. Analyst - Dist.	Retirement	1/1/23
e) Kimberly Wallace	Preschool PCA - HMP	Resignation	12/22/22

2. Resignation Date

Recommend the Board approve an effective resignation date of 12/7/22 for Amy LaBarca, Assistant Principal, at the Bayville School.

3. New Hires

Recommend the Board approve the following new hires, in the position listed, for the 2022-23 school year, pending completed paperwork (effective date subject to change):

Name	Position/School	Effective	Salary
a) Joseph Young	Custodian - CBW 2:30 pm - 10:30 pm	12/19/22	Contractual
b) Ryan Enright	Custodian - HMP 2:30 pm - 10:30 pm	12/12/22	Contractual
c) Jessica Irwin	Social Worker - HMP/BAY	1/3/23	Contractual

4. Leaves of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #6923-Aide-BTE:
Leave of absence from 1/17/23 through 4/11/23.
- b) I.D. #6878-Aide-CBW:
Extension of medical leave of absence from 11/16/22 through 1/13/22.
- c) I.D. #4440-Custodian-BAY:
Medical leave of absence from 10/24/22 through 12/18/22.
- d) I.D. #6400-Clerical Worker-BTE:
Medical leave of absence from 11/21/22 through 12/2/22.

5. Salary Adjustment

Recommend the Board approve a salary adjustment for the following individuals, effective 1/1/23 (Does not include longevity):

Name	From	To	Reason
a) Lisa Zarra	\$57,185-Step 5-BA	\$59,085-Step 5-BA+15	College Credits
b) Giovanna Clavelli	\$93,585-Step 22-MA+15	\$93,985-Step 22-MA+30	College Credits
c) Heather Ettari	\$60,785-Step 5-MA	\$61,585-Step 5-MA+30	College Credits
d) Erica Mannato	\$53,985-Step 2-BA	\$57,585-Step 2-MA	College Credits
e) Mitchell Lange	\$59,085-Step 5-BA+15	\$60,785-Step 5-MA	College Credits
f) Christopher Herdt	\$57,185-Step 5-BA	\$59,085-Step 5-BA+15	College Credits

6. Substitutes

Recommend the Board approve the following substitutes for the assignments listed for the 2022-2023 school year pending completed paperwork:

Name	Position
a) Patricia Fernandez	Nurse
b) Jessica Kuch	Nurse
c) Jessica Patti	Aide/Clerical Worker/Bus Attendant
d) Shannon Malone	Nurse
e) Kimberly Pasqualini	Teacher/Aide
f) Kandra Gannon	Custodian
g) Kaitlin Zisa	Nurse
h) Debra Pascella	Bus Driver
i) Aliya Canfield	Teacher
j) Sharon Pavlick	Bus Attendant
k) Lisa Fullerton	Aide
l) Beth McHugh	Aide

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

7. Start Date

Recommend the Board approve the start date for the following new hires:

Name	Position	Effective
a) Joseph Paterno	Asst. Systems Analyst - HMP	11/21/22
b) Antonio Tedeschi*	Spec.Ed. Aide - BTE	11/21/22
c) Michele Porrino*	PCA - CBW	11/21/22

*Revised from 11/14/22

8. Rescind position

Recommend the Board rescind the appointment of Kelly Malloy as the Copy Aide at the H. & M. Potter School, and appoint Bonnie Sojka, not to exceed 8 hours per month.

9. Termination of Employment

Recommend the Board ratify the termination of employment for employee I.D. #5416, effective 11/14/22.

10. Temporary Assistant

Recommend the Board approve Donald Horner as a temporary assistant in the Maintenance Department for an additional \$57 per day, effective 12/7/22.

11. Before/After School Intervention Club

Recommend the Board approve the following staff members for the Before/After School Intervention Club at the Clara B. Worth School, to run for 42 sessions throughout the school year, at the contractual rate of pay, paid through Title IV Grant Funding:

Name	Position	Hours
a) Charissa Palazzo	Lead Teacher	1.5 hours daily
b) Stephanie Violante	Teacher	1 hour daily
c) Anita DeBenedictis	Teacher	1 hour daily

12. Before/After School Learning Academies

Recommend the Board approve the following teachers for the Before/After School Learning Academies Program, to run for 42 sessions throughout the school year, at their contractual rate of pay, paid through ARP Grant funds:

Name/School	Position	Hours
a) Laurie Peters - BAY	Lead Teacher	1.5 hours daily
b) Cheryl DePetro - BAY	Teacher	1 hour daily
c) Sandra Cotten - BAY	Teacher	1 hour daily
d) Jenell Mitchell - BAY	Teacher	1 hour daily
e) Jennifer Sansone - BTE	Lead Teacher	1.5 hours daily
f) Steve Poppe - BTE	Teacher	1 hour daily
g) Christine Wojciechowski - BTE	Teacher	1 hour daily
h) Melissa Tomaini- BTE	Teacher	1 hour daily
i) Bonnie Brown- BTE	Teacher	1 hour daily
j) Lisa Spano- BTE	Teacher	1 hour daily
k) Michael Peterson BTE	Teacher	1 hour daily
l) Stephanie Violante - CBW	Lead Teacher	1.5 hours daily
m) Cassandra Colello - CBW	Teacher	1 hour daily
n) Erin Lebert - HMP	Lead Teacher	1.5 hours daily
o) Erin Miller - HMP	Teacher	1 hour daily
p) Amy Sherwood - HMP	Teacher	1 hour daily
q) Kimberly Tacon - HMP	Teacher	1 hour daily
r) Caitlin Farley - HMP	Teacher	1 hour daily
s) Michelle Smith - HMP	Teacher	1 hour daily

13. Before/After School STEAM Program

Recommend the Board approve the following teachers for the Before/After School STEAM Program, to run for 42 sessions throughout the school year, at their contractual rate of pay, paid through ARP Grant funds:

Name/School	Position	Hours
a) Claudine Parga - BAY	Lead Teacher	1.5 hours daily
b) Meredith Trembulak - BAY	Teacher	1 hour daily
c) Michael Peterson - BTE	Lead Teacher	1.5 hours daily
d) Joanna Mulholland - BTE	Teacher	1 hour daily
e) Shaina Noval - BTE	Teacher	1 hour daily
f) Melissa Davenport - CBW	Lead Teacher	1.5 hours daily
g) Chelsea Conaty - CBW	Teacher	1 hour daily
h) Thomas Ettari - HMP	Lead Teacher	1.5 hours daily
i) Tara O'Brien - HMP	Teacher	1 hour daily
j) Tracy Foster - HMP	Teacher	1 hour daily

14. Before/After School Wellness Club

Recommend the Board approve the following teachers for the Before/After School Wellness Club, to run for 42 sessions, at their contractual rate of pay throughout the school year, paid through ARP Grant funds:

Name/School	Position	Hours
a) Melissa Stierle - BAY	Lead Teacher	1.5 hours daily
b) Nicole Ettari - BAY	Teacher	1 hour daily
c) Hanna Wiczorek - BTE	Lead Teacher	1.5 hours daily
d) Brianna Levine - BTE	Teacher	1 hour daily
e) Aimee Zettel - BTE	Teacher	1 hour daily
f) Kristen Reiser - CBW	Lead Teacher	1.5 hours daily
g) Jade Gunshefski - CBW	Teacher	1 hour daily
h) Yvonne Desch - HMP	Lead Teacher	1.5 hours daily
i) Christina Lee - HMP	Teacher	1 hour daily

15. Before/After School Readers Theater

Recommend the Board approve the following teaching staff in the positions listed for the Before/After School Readers Theater, to run for 42 sessions throughout the school year, at their contractual rate of pay, paid out of ESSER II Grant funds targeting learning acceleration in literacy and the arts:

Name/School	Position	Hours
a) Melissa Stierle - BAY	Lead Teacher	1.5 hrs per day
b) Claudine Parga - BAY	Teacher	1 hr per day
c) Kathy Palagonia - BTE	Teacher	1.5 hrs per day
d) Brian Harkavy - BTE	Teacher	1 hr per day
e) Laurierae Mongaliri-Mullin - BTE	Teacher	1 hr per day
f) Chelsea Conaty - CBW	Lead Teacher	1.5 hrs per day
g) Ginessa Broome - CBW	Teacher	1 hr per day
h) Gina Boyles - HMP	Lead Teacher	1.5 hrs per day
i) Amy Sherwood - HMP	Teacher	1 hr per day
j) Yvonne Desch - HMP	Teacher	1 hr per day

16. Basic Skills Information Night

Recommend the Board approve the following teaching staff members for a Basic Skills Information Night, three (3) hours throughout the school year, at the contractual rate of pay:

a) Laura Bale - CBW	♦k) Laurie Peters - District
b) Denise Mannarino - CBW	♦l) Diane Fraone - BAY
c) Jenna Fleming - CBW	♦m) Stephanie McClelland - BAY
d) Anita DeBenedictis - CBW	♦n) Robert Ernst - BAY
♦e) Melanie Biscardi - BTE	♦o) Lorraine Johnson - BAY
♦f) Diane Steller - BTE	♦p) Thomas Ettari - HMP
♦g) Sharon Glenn - BTE	♦q) Gina Boyles - HMP
♦h) Kimberle Mitchell - BTE	♦r) Valerie Rollis - HMP

i) Sandy Cotten - BAY	♦s) Tracy Foster - HMP
j) Erica Iezzi - BAY	

♦Paid through Title I Grant Funding

17. Family Nights - Attendance

Recommend the Board approve the following teaching staff for Family Nights-Attendance, two (2) nights, at their contractual rate of pay, paid out of Title I SIA Funds, to take place on 1/26/23 and 4/20/23:

a) Rebecca Melanson - HMP	Lead Teacher - not to exceed 20 hrs.
b) Nelia Ziobro - HMP	Lead Teacher - not to exceed 20 hrs.
c) Amy Sherwood - HMP	Teacher not to exceed 2 hrs.
d) Yvonne Desch - HMP	Teacher not to exceed 2 hrs.
e) Thomas Ettari - HMP	Teacher not to exceed 2 hrs.
f) Kim Tacon - HMP	Teacher not to exceed 2 hrs.

18. ESL Family Nights

Recommend the Board approve the following teachers for the ESL Family Nights, not to exceed 6 total hours at their contractual rate of pay, paid out of Title III Grant Funds:

a) Sandra Cotten - BAY	b) Erica Iezzi - BAY
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19. Student Teacher Placement

Recommend the Board approve the following Student Teacher Placement for the 2022-2023 school year:

Name	Assigned to	Start Date	Requirements
Stefanie Caton	Ashley Ward - BTE	1/17/23	320 hours./40 days

20. Clubs/Programs

Recommend the Board approve the following staff members as substitutes in the position listed for the Winter/Spring Clubs/Programs:

Name	Position
a) Dawn Blumensteel	Teacher
b) Jennell Mitchell	Teacher

c) Kelly Smith*	Teacher
d) Kecia Drake	Aide
e) Susan Mattina	Aide

*Substitute rate of pay

21. ESL Translator

Recommend the Board approve Sadra Cotten for ESL translation services for pupil registration and parent communication outside of the school date, at the contractual rate of pay, on an as needed basis.

22. Transfer/Reassignment

Recommend the Board approve the transfer/reassignment of the following staff member:

Name	From	To	Date
Carly Komorowski	PS Teacher - CBW	Asst. Princ. - BAY	TBD

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Guarascio that upon recommendation of the Superintendent Items B1-B3 be approved.

SECOND by Mrs. Ornstein

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

0 HIB Investigations confirmed November 1 - December 5, 2022

0 HIB alleged November 1 - December 5, 2022

Suspensions Update

0 Suspensions - November 1 - December 5, 2022

2. 2023-2024 Annual Preschool Operational Plan Update and Classroom Waiver/Equivalency Application

Recommend the Board approve the 2023-2024 Annual Preschool Operational Plan Update and Classroom Waiver/Equivalency Application.

3. Safe Return to School Plan

Recommend the Board approve the Safe Return to School Plan.
(Enclosed in Board packet)

IX. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Guarascio that upon recommendation of the Business Administrator Items 1-11 be approved.

SECOND by Mr. MacMoyle.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 2 Abstain) Mr. Coffey abstains on Item 1 and Mr. MacMoyle abstains on Item 3. Motion carries.

1. Minutes

RESOLVED that the Minutes of the Regular Meeting held on November 1, 2022 be approved.
(Attachment 2)

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated December 6, 2022

Check numbers 52010-52173 \$1,727,784.23
(Attachment 3)

Purchase Orders numbered 23-0889 through 23-1101 \$1,847,136.97
(Attachment 4)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

October 15, 2022 \$1,354,253.99
October 31, 2022 \$1,345,682.26

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of October 2022, be approved.
(Attachment 5)

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of October 31, 2022, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 6)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended October 31, 2022, and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 7)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop</u> <u>(Registration &/or Mileage)</u>	<u>Dates</u>	<u>Not to</u> <u>Exceed</u>
a) Adam Steinmetz	Ocean County Math League at Stafford Intermediate School in Manahawkin, NJ	12/9/22	\$0
b) Alexis Smith-Cooper	Bureau of Education & Research-Early Intervention Strategies to Help Young Children with Developmental Delays and Challenging Behaviors, Virtual, (registration)	1/12/23	\$279
c) Alexis Smith-Cooper	RPDA Equitable Classroom Management for Culturally Diverse Students at Monmouth Mall Eatontown, NJ, (registration)	3/23/23	\$100
d) Jacqueline Wright	NJMEA (NJ Music Educators Association) Annual Conferences in Atlantic City, (registration)	2/23/23-2/25/23	\$309
e) Kristen Reiser	NJSHAPE Annual Convention at the Westin in Princeton, NJ, (registration)	2/27/23-2/28/23	\$275
f) Jennifer Bacchione & David Ytreboe	NSBA 2023 Annual Conference and Exposition, Orlando, FL (registration and travel)	4/1/23-4/3/23	\$2,500 each
g) James Roselli	Learning Disabilities Association of America 60th Annual International Conference, Las Vegas, NV (registration and travel)	2/21-2/23/23	\$2,500
h) Debra Fierra	Learning Disabilities Association of America 60th Annual International Conference, Las Vegas, NV (registration and travel)	2/21-2/23/23	\$1,000

i) Gianna Clavelli	Learning Disabilities Association of America 60th Annual International Conference, Las Vegas, NV (registration)	2/21-2/23/23	\$475
j) Joseph Reid & James Roselli	NJASA TECHSPO 2023, Atlantic City, NJ (registration)	1/25-1/27/23	\$515 each

8. FY 23 Preschool Projected Enrollment

RESOLVED, that the Berkeley Township Board of Education approve the submission of the FY23 Preschool Projected Enrollment.

9. ESEA Grant Amendment for Fiscal Year 2023

Recommend the Berkeley Township Board of Education approve the FY23 ESEA amendment as attached. (**Attachment 8**)

10. Purchase of Electric Generation through the Alliance for Competitive Energy Services ("ACES")

Recommend the Berkeley Township Board of Education approve the purchase of Electric Generation Services through the Alliance for Competitive Energy Services (ACES), bid co-op #E8801-ACESCPS, as per the attached resolution. (**Attachment 9**)

11. Purchase of Natural Gas Services through the Alliance for Competitive Energy Services ("ACES")

Recommend the Berkeley Township Board of Education approve the purchase of Natural Gas Services through the Alliance for Competitive Energy Services (ACES), bid co-op #E8801-ACESCPS, as per the attached resolution. (**Attachment 10**)

X. OLD BUSINESS

None

XI. NEW BUSINESS

None

XII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

Mr. Fred Bekirian and Ms. Marion McGrath expressed their concerns to preserve the Barnegat Bay and are looking to partner with the school district to mitigate damages to the Bay. They presented information on a project that would provide stormwater mitigation for nitrogen removal and an outdoor environmental learning center for H&M Potter School.

Mr. Bekirian described a device that mitigates the contaminants for the runoff into the Barnegat Bay. In order to handle contaminants we must build a rain garden which contains plants to filter out nitrogen and phosphorus. This proposed rain garden would be near the playground or in part of the wooded area behind the school. He is looking to apply for grant money for this project and share it with other districts who utilized grant money to implement similar projects.

They have plans in place so that we would not have to start from scratch. They want the site to be placed behind the H&M Potter School.

Mrs. Ornstein asked about whether there will be maintenance costs or insurance costs?

Mr. Bekiarian stated that he believes it is self-sustaining.

Dr. Roselli asked if Mr. Bekiarian is asking the district to write the grant .

Mr. Bekiarian responded that they want the district to partner with them, but the district would not have to write the grant.

Mr. Macmoyle asked for the plan's size and location.

Mr. Bekiarian stated he does not know the exact dimensions.

Mr. Bowens asked what this will look like when completed.

Mr. Bekiarian responded again that he does not know the exact dimensions, but would probably need to clear trees. It is a pool of some kind.

Mrs. Bacchione asked if this would potentially fall under STEAM?

Ms. Gallagher answered yes, it would fall in the STEAM category.

Mrs. Bacchione thanked Mr. Bekiarian for his comments.

XIII. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mrs. Shedlock. All in favor. Meeting adjourns at 7:33 p.m.

Respectfully submitted,



Tyler Verga, CPA

Business Administrator/Board Secretary