



Lighthouse Elementary School

P.S. 106Q

Rachelle Legions, Principal

Althea Balsdon, Assistant Principal

2022 – 2023





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Arrival Procedures

Breakfast begins at 7:40AM. School begins at 8:00AM for all students. The doors open at 7:40AM.

Students will not be penalized if their school bus arrives late to school.

Attendance & Punctuality

There is a clear link between attendance and academic success. All families must make every effort to have their children present and on time every day. (Please note the Arrival tab). Student Attendance is monitored daily by the school and by the NYC Department of Education (DOE).

Absences

When a student is absent, an explanation via email or written for the absence should accompany the student when returning to school. A note is also required whenever a student is to be excused from school early. Since attendance is so important, we ask that you please not schedule medical, dental or any other appointments for students during school hours. If such an appointment is absolutely unavoidable, it is advisable to make it near the beginning or end of the school day. Additionally, you must notify the school in advance that you will be picking up your child early.

Dismissal Procedures

Half Day/ Early Dismissal

On half days, the students will be dismissed at 11:30AM. All students must be picked up on time. If you are unable to pick up your child at dismissal time, please call the school at 718-327-5828.

Please note, for safety reasons, we will only release students to the person that you have authorized (the name must appear on the blue card). All visitors must show photo identification with a current address. This is NYC law.

Dismissal

All students must be picked up no later than 2:20PM.

All students will be dismissed from the building at 2:20pm. **Please note that masks should be worn at all times.**

- Pre-K to 2nd grade will dismiss from Exit 3 @ 2:20pm.
- 3rd to 5th grade will dismiss from exit 1/A/ Main Entrance.
- Parents will wait on the sidewalk and students will be called out to unite with their parents.
- Walkers will be dismissed from Exit 1/A/ Main Entrance.



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Students in grades 4 and 5 are considered **walkers during dismissal** unless parents inform the school that these students will be picked up and written parent consent is ***not*** required to dismiss students. Please refer to the information submitted by parents on the Blue Emergency Cards for your students. Students in grades prek-3 are ***NOT*** to be dismissed as walkers without adult supervision. Written parent consent is required in order for their child to be dismissed to walk home with another adult. A copy of the signed, written parent consent must be attached to the Blue Emergency Card in the main office and a copy given to the Principal and Assistant Principal.

The Main Entrance (Exit 1) to PS 106Q will be closed during afternoon school yard dismissals.

Students who are not picked up on time will go to the cafeteria for late pick-up. Parents who arrive after 2:35pm, to pick up their children, must come to the Main Entrance (Exit 1) with PHOTO ID to sign their children out. There will be no exceptions to this dismissal policy. We do not have the personnel available to supervised students after 2:20pm. STUDENTS MUST BE PICKED UP ON TIME.

Please be mindful dismissal is at 2:20PM. We discourage any pickup between 1:30PM and 2:20PM as the disruption is greater to the students so close to dismissal.

Under no circumstances will a child be released to an unauthorized person.

In case of an unexpected emergency, the Parent should phone the school (718-327-5828).

Dress Code

If you would like to send your child in uniform the colors are burgundy & grey.

- Grey, burgundy, white or pink top
- Plaid jumper or grey skirt
- Grey pants
- Burgundy cardigan, vest or blazer

Students should be clean, neat and presentable.

When participating in Remote Learning, all students must be dressed when participating on Zoom or any other platform where they can be seen.



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Get Involved/ How We Can Help Each Other

Homework

The purpose of homework is to extend and reinforce learning and to develop self-discipline, personal responsibility and independent thinking. Our teachers try to make all assignments purposeful and related to class activities, as well as to individual children's interest, needs and abilities. Additional support can be found on our school website **ps106q.echalksites.com**. Parents can offer assistance in the following ways:

- Check homework daily for completeness, accuracy and neatness.
- Confer with the teacher if your child is unclear about assignments.
- Listen to your child and answer questions.
- Praise efforts and hard work.
- Encourage children to spend time each evening reading and reviewing their schoolwork.
- It's recommended that all students read for at least 30 minutes daily and keep a record in their reading logs.

If it is taking your child a very long time to complete his/ her homework, please consult with the teacher. Children who want additional homework can be encouraged to read or write more. If you require any additional help, call DIAL-A-TEACHER at (212) 777-3380. The United Federation of Teachers (UFT) sponsored helpline is staffed with highly skilled teachers and offers help in all subject areas in eight languages. They don't give answers, but coach the children to complete assignments on their own. They can be reached Monday through Thursday from 4:00PM and 7:00PM. You can also check the library in your neighborhood for additional help.

Grading Policy

<u>PS106 Grading Policy</u>	
<i>Homework – 15%</i> <i>Classwork – 30%</i> <i>Assessments/Quizzes/Tests – 40%</i> <i>Class Participation – 10%</i> <i>Projects – 5%</i>	<i>55% or below = Level 1 (significantly below grade level standards)</i> <i>56% - 69% = Level 2 (below grade level standards)</i> <i>70% - 89% = Level 3 (on grade level standards)</i> <i>90% - 100% = Level 4 (above grade level standards)</i>

Home/ School Communication

Consistent communication between school and home contributes to a student's success in school. Parents should feel free to communicate with their child's teacher through notes in their homework folders, Dojo or leave a message in the main office. If there is an issue relating to your child's classroom experience that you wish to discuss, the classroom teacher is the first person to consult. If you need to meet with an administrator, please call to make an appointment with our Assistant Principal. If you require assistance, you can also call the Parent Coordinator or request an appointment with the Principal.



Notices

You will get letters from the Principal and/ or Assistant Principal, Teachers, the Parent Coordinator and the PA. All notices that go out, except for homework reminders or a disciplinary note, must be approved and have the Principal's signature. Please check your Dojo, email and/or your child's backpack every day for notices.

Reading

All of our students should be reading for at least 30 minutes every day. Reading can be done one on one with you (Parent) or as an individual endeavor. Questions and/ or an explanation about what was read should take place at the end of reading time, this helps with comprehension.

Health/ Medical

If your child has a particular health issue or physical impairment, it is important that you see the school Nurse for assistance. Proper medical documentation will need to be submitted to the school Nurse. Please note, the school Nurse is not allowed to administer any medication without the proper documentation. You will need to have your physician fill out a 504 form. To obtain this form, you can request it from the school Nurse or Guidance Counselor. If your child needs to have an inhaler, you will need to fill out a 504 form.

Bathroom

Students will be taken to the bathroom as a group and/ or escorted. If your child has a health condition that requires frequent use of the bathroom, please notify the school Nurse and the Teacher with a note from your Pediatrician.

Food Allergies

For students with allergies, certain foods can present a real danger. The welfare and safety of all of our students is our top priority. Therefore, it is the family's responsibility to notify the school and school Nurse of a child's allergies or food requirement. The family and school team will work together to develop a plan that accommodates the child's needs throughout the school day.

Health & Wellness

The New York City Department of Health (DOH) has strict medical requirements for new entrants to school (public, private or parochial). All students entering a NYC school for the first time must have a complete physical examination, all immunization, plus a variety of screening tests. For detailed requirements, contact the school nurse. At the end of the school year, teachers and other medical personnel will check each child's weight, height, vision and hearing. If there is a problem, the parent is required to follow up with a doctor's checkup with either the child's Physician, or with Parent consent, a DOH school Doctor. You will also be informed if the school needs an updated medical form for your child. If your child has a fever, throwing up or ill, we ask that you please keep them home.



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Symptoms of Covid-19

Students showing symptoms of Covid-19 will be escorted to the Isolation room by a designated staff member wearing appropriate PPE. Symptoms of Covid-19 are:

- Fever of 100.0 F or higher or chills
- Cough, shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Loss of taste or smell
- Sore throat, congestion or runny nose
- Nausea or vomiting
- Diarrhea

The area where the student was showing symptoms must be immediately cleaned and disinfected.

The nurse or health professional, wearing appropriate PPE, will evaluate the student in the Isolation Room for symptoms of Covid-19.

A family member or guardian will be contacted by a staff member and asked to pick up the student. Families members are will be encouraged to seek testing.

Criteria for Returning to School after Showing Symptoms

Any individual (student or staff member) showing signs of Covid-19 can only return to school when all the following conditions are met:

- Received a negative Covid-19 test **and**
- Isolated for 5 if vaccinated days **and**
- Presents clearance from a healthcare provider **and**
- The individual has been symptom free for 24 hours without the use of medication.
- **Or**
- Received a negative Covid-19 test **and**
- Presents clearance from a healthcare provider **and**
- The individual has been symptom free for 24 hours without the use of medication.
- **Or**
- Never got a Covid-19 test **and**
- At least 5 days have passed since symptoms started **and**
- Presents clearance from a healthcare provider **and**
- The individual has been symptom free for 24 hours without the use of medication.



Rights & Responsibilities

Family Responsibilities

Families have the responsibility to help us strengthen their children's educational experience. It is essential that you assist us by making sure that your child comes to school promptly every day and be prepared for the day's work, and completes his or her homework every night. In addition, please make sure that your child reads and writes every day. Notices, tests, and permission slips must be signed and returned in a timely matter. In order to make sure your child is healthy, we ask that you please immediately attend to health issues.

It is very important that you keep yourself informed by attending meetings such as Parent/ Teacher Conferences, Meet the Teacher and, PA/ PTA Meetings, etc. and also by visiting the DOE website. **Please note that all meetings will be held via Zoom.**

English as a New Language (ENL) Services

Students who are placed with teachers certified in English as a Second Language (ENL) receive all the instructional requirements and follow the same instructional curriculum as other classes. The only difference is that the Teacher provides the students with additional language supports and ENL strategies. These same strategies and methodologies are used throughout the day within the content areas.

We also have an ENL Teacher who goes into the classroom and provides students with the necessary ENL support.

Individual Education Plan (IEP)

Every child who receives mandated special education or related services has an Individual Education Plan (IEP). This includes children in self-contained special education classes, special education children inclusion, and children in general education classes who are mandated for Resource Room, Consultant Teacher, Speech and Language, Occupational Therapy (OT), Physical Therapy (PT) or Mandated Counseling. Parents and staff meet periodically to review the IEP and make sure the students are progressing toward the stated goals. Our IEP Team: (Psychologist, Social Worker and Family Worker).

Guidance

We have a part-time Guidance Counselor at PS106Q, (Pre-K – 5th Grade). She will work with all students of PS 106Q.

Parent Behavior

As models for the children, we kindly remind all our families that adults must display appropriate behavior at school. While in the school building, parents are expected to observe the common courtesies that are in the spirit of respect and good community. They should refrain from using profane or obscene language or gestures. If a Parent notices a problem, it should be discussed with the child's teacher first. In cases where a conflict exists, parents should not question other children or other adults. Rather we ask that you seek the



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assistance of your child's Teacher, Parent Coordinator, Guidance Counselor, Assistant Principal, and or Principal

The School reserves the right to remove from school, or otherwise limit the access of, any adult who does not observe proper behavior, or otherwise poses a threat to the well-being of member's to our community.

Educational Neglect

We are mandated to report any cases of educational neglect. Failing to enroll the child in school or homeschool; ignoring special education needs; permitting chronic absenteeism from school.

Child Abuse & Neglect

By law, we are mandated to report any suspicions or reports of child abuse or neglect. Therefore, if a child states that he is being hit by a parent or guardian, it is our responsibility to call the hotline. We are not required to investigate the allegations prior to calling.

Children and Families Safe Act of 2003, defines child abuse and neglect as, as minimum:

Any recent act or failure to act on the part of a parent or caretaker which results in death, serious physical or emotional harm, sexual abuse or exploitation; or an act or failure to act which presents an imminent risk of serious harm.

Student Records

Student records are collected, maintained, and used in accordance with State regulations and DOE policy. The school maintains two types of student records. They are the Cumulative record and the School Based Support Team (SBST) record; both are available for review by Parents upon specific request. Parents should contact the Pupil Personnel Secretary to see the Cumulative record, and the IEP Teacher to see an SBST record.

Vacations

Attendance is linked to academic performance. All vacations should be planned within the time frame granted by the DOE. If you choose to take your child out of school for an extended vacation, please note you will be required to discharge your child and re-register him/ her upon your return.

Parent Coordinator

Our Parent Coordinator (PC) is a valuable resource to Parents and is also a liaison between the school and parents. Your PC is here to foster, encourage and partner with you the parent in creating a stronger school and family community.



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School Calendar

Parent/ Teacher Conferences

Parent/ Teacher Conferences (PTC) are held in November, March and May. Your child's teacher will send a note via email or class dojo to schedule an appointment for Parent/ Teacher Conferences. This is the time for individual discussion about your child's class work and progress. Student work is available for you to review and it's a great way to see what the class is working on. To get the most out of these conferences, it is important to take a positive approach when talking to the teacher. If you have specific concerns, you may want to consult with the Parent Coordinator.

Report Cards

Report Cards are issued three (3) times a year in November, March and June at Parent Teacher Conferences (PTC). The grades are for the specific marking period. For example, the November grades reflect the work that your child has done for the months of September through November. We encourage you to respond in the area provided for parent comments and sign and return them promptly.

Progress Reports

Progress Reports will be sent home monthly via email to show how your child is progressing with the exception of November, March and June when report cards are distributed at PTC.

School Information

Office Hours

The office is generally open from 8:00PM to 3:00PM. Any special forms; such as a verification of your child's attendance, or "Face to Face" letters are available from **10:00AM to 1:00PM**, Monday to Friday. If you need any forms prepared by the office, please notify the school three (3) business days in advance of the time you will need it. You can do that by seeing or calling the School Secretary or Parent Coordinator.

The Principal and Assistant Principal are available to see parents, please call to make an appointment.

Parent Association (PA)

The Parent Association (PA) serves Parents/ Guardians by providing tools and information that can help them to become active participants in their child's education and the PS 106Q community. The PA's main area of focus is fundraising, parent communication and school sponsorship. The PA meets with the Principal four (4) times a year. PA meetings are held every third Wednesday of the month between 5:30PM and 7:00PM via Zoom. Flyers are sent home monthly to Parents.

School Leadership Team (SLT)

The School Leadership Team (SLT) a form of school based management whose duties include creating the Comprehensive Education Plan (CEP) for the school and making decisions about budget. The SLT is a place where Parents, Administrators and Staff members have an opportunity to communicate regularly and share ideas. All SLT's must have an equal amount of Parents and Staff on its team. The Principal, PA President and



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UFT Representative are automatically on the team, other members are elected by the general membership and staff at a special election. The term served is for two (2) years.

Field Trips

Classes are taken on field trips in order to provide outside educational experiences and also to enhance the curriculum. For all trips, the parents or guardians must sign a permission slip which needs to be submitted prior to the trip.

Exclusion from Field Trips

If a student's behavior poses a safety issue for themselves or others, we will require that a legal guardian accompany the child. If you are unable to send an adult, your child will then remain in school.

Graduation and Stepping Up Ceremonies

Parents of students in Pre-K, K, and 5th Grade can expect ceremonies to mark these important transitions. In the case of Pre-K and K, these events are referred to as "moving up" ceremonies. They are organized primarily by the teachers, and all parents will be invited.

Lost & Found

The School is not responsible for personal property that is lost, stolen, or damaged. Children are encouraged not to bring articles to school that have significant monetary or sentimental value, or that could potentially be dangerous to themselves or others. If students leave anything behind at school, they should check the school's lost and found bin. Please remember to label any item of clothing that your child may remove during the school day.

Lunch

- Pre-K to 5th grade students eat in the cafeteria.
- Parents are encouraged to send students with a water bottle.

Title 1 (Parental Involvement)

We are a School-Wide Title 1 School; since most of our students qualify for free lunch. As a result, we get Title 1 funds which can be used to assist students in making sure that they are meeting the grade level standards in all content areas. From these funds, we have to set aside 1% for Parent Involvement. At the beginning of the year, the Principal holds a meeting with the SLT and the PA to discuss the amounts and the spending of these funds.

Please note that to continue as a Title 1 school all lunch forms should be completed when given.



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School Policy

Birthday Celebrations

Birthday Celebrations will be held in the school on the last Friday of the month.

Discipline

Classroom management is a major part of the classroom teacher's responsibility. If your child has a minor discipline problem, expect that it will be handled by the teacher within the classroom framework. Whenever necessary, a teacher may contact you to discuss your child's behavior. We ask that you please be open to helping the teacher create an appropriate plan of action. If the discipline issue persists or worsens, the student will be referred to the Guidance Counselor and / or Pupil Personnel Team.

In accordance with the values of the PS106Q Community and the standards for behavior set forth by the DOE in the Chancellor's Discipline Code, (which can be accessed online:

<http://schools.nyc.gov/Parents/Essentials/School+Safety/default.htm>>).

We expect our students to treat each other and the teachers and staff in our building with civility and respect. It prohibits acts of harassment, intimidation, or bullying of students by other students. An incidence of such behavior needs to be reported to your child's teacher immediately. If the teacher is not available, you must speak to the Guidance Counselor, Parent Coordinator, and/ or Administrators – the Principal or Assistant Principal.

Student Responsibility/ Behavior

Vandalism

If a student damages or defaces school material or property, the student's family will be contacted and asked to come to the school. The student will be disciplined according to the Chancellor's Regulations.

Physical Education

All students receive physical education classes at least once a week. Students are expected to be prepared for and participate in every physical education class. If a child is unable to participate due to medical issues, we ask that you please submit a medical note to the Gym Teacher and School Nurse. The letter must have a statement describing the condition, limitations and the length of time of this restriction.

Playground/ Recess Rules

Weather permitting; children will be outdoors for recess every day. As the weather drops during the winter months please remember that all students can and generally will, enjoy recess outdoors. Children benefit from vigorous exercise and should be given the opportunity to play outside whenever possible. Different from popular opinion, fresh air is good for you. After lunch the students usually go out to the playground unless excused by a Doctor. Supervision is provided. During inclement weather arrangements are made for



the students to be indoors. During the winter, students will be going outside as long as it is 35 degrees and above. We do monitor the wind factor. Please make sure that your child dresses appropriately on days when they will be outside.

Reading

It is essential for students to read regularly. We encourage Parents to also read to and with their children as this is beneficial to them. During the school year, your child will have to enter his reading time onto a Reading Log. It is important that you please make sure that this is done at home every night. If you need assistance selecting appropriate books for your child, please feel free to contact your child's Teacher, the Guidance Counselor, or the Parent Coordinator.

Blue Emergency Cards

It is important that you list all telephone numbers (home, cell numbers and email address) where you can be reached. Blue Cards will be available via email and on the school website.

All alternate names listed on the blue card should have telephone numbers listed (home and cell numbers).

Any adult picking up a student must be listed on the blue card. All adults should carry photo ID and be 18 years of age or older.

Any and all changes to the blue card should be made ASAP. If there is a change in any information please ask that a blue card be sent home so that changes can be made.

Bus Information

The DOE provides transportation for elementary students (Grades K-3) who live 1.0 miles or more from school and/ or who must walk along a designated hazardous route. Designated hazardous walking routes have been identified by the DOE already. Bus stops are established for the common convenience and safety of the greatest number of students. Students who are eligible for a bus will be identified automatically by the DOE and Office of Pupil Transportation (OPT). If you believe your child is eligible for bus services, please leave your name, your child's name, child's class and a number where you can be reached. Our Bus Coordinator will get back to you and let you know if your child qualifies. For more information call the OPT at 718-392-8855 or check the website <http://www.opt-osfns.org/opt/>.



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Safety

Double Parking

Double parking is illegal at any time, especially during dismissal and arrival. This is dangerous to children entering and exiting school buses and also makes it difficult for staff members to depart for other commitments.

Traffic

The safety of every child in school is of great concern to all school personnel. The need for safety is not limited to the school grounds. Children are in need of constant reminders from both the school and home to cross at the intersections or corners, and to listen to the crossing guards. When dropping off or picking up your child, please make sure to keep the area immediately outside the building exits clear so, that the children may get out safely.

Evacuation/ Lockdown Drills

Evacuation/ Lockdown Drills will be held on a regular basis throughout the school year based on the emergency preparedness guidelines issued by the New York City Department of Education. Absolute silence is required during fire drills so students may listen for teacher instruction. Talking during drills will result in disciplinary action, since this child could potentially endanger his/ her life and the lives of others. If you are in the building, we ask that you please follow the procedures and exit the building quietly.

School Safety Procedures

All visitors are required to sign in, and show identification where they will receive a visitor's pass. All visitors must wear a mask and have their temperature taken. Visitors will be met in the lobby. Upon exiting the building, you must leave via the Main Entrance (Exit 1), where you will be logged out by the Security Officer on duty.

Emergency Plan

Parents need to ensure that their child understands what to do in case of an emergency. As early as Pre-K, parents need to begin helping their children memorize their full name, the names of their primary care giver (mother, father, or other), as well as their address and phone number.

We make provisions for every kind of emergency, including cases where we may need to evacuate our building. These include situations like fire or threats to the building's structural integrity. We can thankfully report that we have never had to evacuate our building. However, rest assured, we are prepared for such contingencies, should the safety of your children and our staff require it. **In the event of an emergency, parents must stay away from the school building.**

Extreme Weather Conditions or Major Storms

In the event of extreme weather conditions or major storms, PS106Q will follow the citywide emergency plan. In such cases, the Chancellor will make an announcement to all public schools in the city either delaying opening or closing the schools for the day. All authorized delayed openings will result in a two (2)



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hour delay, moving our start time to 10:30AM. The announcements will appear on the DOE website – <http://www.nycenet.edu/>, 311 line and all major radio stations: WINS (1010AM), WCBS (880AM), WLIB (1190AM), WBLS (107.5FM), WNYE (91.5FM); as well as the following television stations: WCBS (Channel 2), WNBC (Channel 4), WNYW (Fox Channel 5), WABC (Channel 7), WNYE (Channel 25), and “NY 1” (Channel 1 on cable television).

When there is an authorized citywide school closing or delayed school opening, all field trips and after-school programs will be cancelled unless the Chancellor makes an announcement to the contrary.

Cell Phone/ Electronics Policy

Students are permitted to bring the following electronic items to school: 1) cell phones/smartwatches; 2) laptops, tablets, iPads and other similar computing devices (“computing devices”); and 3) PSP and Nintendo DS.

A. The use of cell phones/smartwatches/smartwatches, computing devices and portable music and entertainment systems at school is subject to the restrictions below.

1. Cell phones/smartwatches, computing devices, and portable music and entertainment systems must be powered off and kept in students’ backpacks, out of sight and hearing while on school property.
2. Cell phones/smartwatches and portable music and entertainment systems may not be turned on or used during the administration of any school quiz, test or examination.
3. Computing devices may not be turned on or used during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.
4. Use of cell phones/smartwatches, computing devices, portable music and entertainment systems and other electronic devices during the administration of state standardized examinations is governed by State Education Department Rules.
5. Cell phones/smartwatches, computing devices and portable music and entertainment systems may not be turned on or used during school fire drills or other emergency preparedness exercises.
6. Cell phones/smartwatches, computing devices, and portable music and entertainment systems may not be used in locker rooms or bathrooms.

B. Cell phones/smartwatches may be used as set forth below consistent with Regulation A-413.

During the school day:

- Cell phones/smartwatches **may not** be turned on or used while on school property.

During after-school, school-sponsored programs or activities:

- Cell phones/smartwatches **may not** be turned on or used while on school property.

C. Computing devices may be used as set forth below consistent with Regulation A-413.



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During the school day:

- Computing devices ***may not*** be turned on or used while on school property.

D. Portable music and entertainment systems may be used as set forth below consistent with Regulation A-413.

During the school day:

- Portable music devices and entertainment systems ***may not*** be turned on or used while on school property.

E. Confiscation and return of electronic items

School-based policies must describe the procedures for the confiscation, storage and return of

Electronic devices. In determining whether to confiscate an electronic device, schools should consider the nature of the violation. Where appropriate, measures should be instituted in a progressive fashion. Such measures may include, but are not limited to:

- Confiscation of item and return following parent conference
- After two violations of Lighthouse Elementary Policy for Cell Phone/Smartwatches, Computing Devices, and Portable Music and Entertainment Systems on School Property, revocation of privilege to bring item to school will be implemented.

F. Discipline

School-based policies must state that students who use cell phones/smartwatches, computing devices, and/or portable music and entertainment system in violation of any provision of the DOE's Discipline Code, the school's policy, Chancellor Regulation A-413, and/or the DOE's Internet Acceptable Use and Safety Policy ("ISUSP") will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code. You can access the Discipline Code at:

<https://www.schools.nyc.gov/docs/default-source/default-document-library/discipline-code-kindergarten-grade-5-english>

Cloud9 World

The mission of Cloud9 World is to support an evidence-based education program that will instill in our children a deep concern for the well-being of others; including their fellow students, teachers, family, and members of their local and broader communities. This is accomplished through teaching and reinforcing daily deep feelings of commitment to values that the students internalize deep feelings of commitment to global, non-denominational human values as ethical guides while they mature into young adults and beyond.

Cloud9 World encourages children to:

- accept, respect and cherish all ethnic and denominational groups



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Althea Balsdon, Assistant Principal

- create a caring community
- develop positive social behavior
- learn about different countries and cultures
- become global citizens

Protocols due to Covid-19 Pandemic

New Information

- All students will eat in the cafeteria.
- Frequent hand washing is encouraged for students and staff.
- All students will be encouraged to use hand sanitizer upon entry to the classroom.
- Parent meetings will be conducted via Zoom.
- School Visitor Policy
 - All visitors must show proof of at least one dose of the COVID-19 vaccination
 - Acceptable Proof
 - CDC Vaccination Card
 - NYC Vaccination Record
 - NYC COVID Safe App
 - Excelsior Pass or Excelsior Pass Plus
 - DOE COVID-19 Vaccine Portal
- Daily Health Screener – not required.
- Testing
 - Home test kit distributed monthly
 - No random in-school testing.
- Mask – face coverings are strongly recommended to be worn when indoors.
 - Masks will be made available at the school for all those who need/ want them.
- Isolate if COVID-19 positive
 - Students and staff who test positive for COVID-19 must isolate for 5 days and can return to school on day 6 if they have no symptoms or symptoms are improving
 - They must wear mask until day 10 after symptom onset or date of positive test, whichever is earlier.
- Get tested if exposed to COVID-19
 - Students who are exposed to COVID-19 should get tested.
 - If your child is exposed they should receive home tests from the school and take two tests, at least 24 hours apart on day 4 and day 5 of their exposure.
 - If exposed you should monitor for fever and other COVID-19 symptoms for 10 days after your exposure.
 - If symptoms begin, student should not attend school and should isolate and get tested for COVID-19 again right away.



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- Vaccination & Vaccination Requirements
 - Vaccinations is the best way to reduce COVID-19 risk. The DOE encourages up to date COVID-19 vaccination for everyone six months or older.
 - Vaccination is still required
 - For all visitors entering school buildings
 - For all DOE employees
 - For other individuals who work in DOE buildings
 - To participate in high-risk extracurricular activities including high-risk PSAL sports.



Administration & Teachers in Our Building

- ❖ Principal - R. Legions
- ❖ Assistant Principal - A. Balsdon
- ❖ Pre-K/222 - M. Suberi
- ❖ K/ 214 - K. McKenna
- ❖ K/1-219 - D. Lehman
- ❖ 1/217 - D. Velasquez/ S. Jackson
- ❖ 2/215 - J. Cook/ J. Blair
- ❖ 3-315 - J. Rodriguez/ K. Morrison
- ❖ 3-319 - A. Minton
- ❖ 4/318 - J. Woerter / K. Hanson
- ❖ 5/317 - E. Yurcak/ L Moore
- ❖ 4/5-320 - E. Heath
- ❖ Phys. Ed./ Health - K. Christopher
- ❖ Technology/Science/ STEM - A. Chatterpaul
- ❖ ENL - M. Adhin
- ❖ AIS Support - TBD
- ❖ Parent Coordinator - D. Leary



Educational Assistants & Special Education Related Support Providers in Our Building

- ❖ EA - N. Lloyd
- ❖ EA - TBD
- ❖ EA - TBD
- ❖ EA - TBD
- ❖ EA - L. Reyes
- ❖ EA - L. Thompson
- ❖ EA - A. Hunte
- ❖ O/T - Nicole Sinclair
- ❖ P/T - TBD
- ❖ Speech - M. Gillespie
- ❖ School Psychologist - D. Durando
- ❖ Social Worker - L. Romano
- ❖ Social Worker - A. Deleon
- ❖ Family Worker - N. Otero
- ❖ Guidance Counselor - N. Rose
- ❖ Pre-K Social Worker - R. Kizhner



Support Staff in Our Building

- ❖ School Aide - T. Allen
- ❖ School Aide - L. Singh
- ❖ School Aide - A. Agosto
- ❖ School Nurse - M. Desbarida
- ❖ Head Custodian - P. O'Sullivan
- ❖ Cleaner - R. Palmer
- ❖ Cleaner - Ernie
- ❖ Dietician - B. Ajisafe
- ❖ Lunchroom - K. Metz
- ❖ Lunchroom - TBD
- ❖ Secretary - A. Vitale
- ❖ School Safety - Officer TBD



Acronyms

CBO - Community Based Organization

CCSS - Common Core State Standards

CCLS - Common Core Learning Standards

CEC - Community Education Council

CEP - Comprehensive Education Plan

CPAC - Chancellor's Parent Advisory Council

DOE - Department of Education

DOH - Department of Health

ELA - English Language Arts

ELL - English Language Learners

ENL - English as a New Language

IEP - Individual Education Plan

OPT - Office of Pupil Transportation

OT - Occupational Therapy

PA/ PTA - Parent Association/ Parent Teacher Association

PC - Parent Coordinator



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PT - Physical Therapy

SEIS - Special Education School Improvement Specialists

SETSS - Special Education Teacher Support Services

SLT - School Leadership Team

UFT - United Federation of Teachers



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Notes