

## WESTBROOK BOARD OF EDUCATION

Tuesday, April 18, 2023 @ 6:30 p.m.

REVISED

## Regular Board of Education Meeting

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, April 18, 2023 at 6:30 p.m. in the WHS library. Members of the public, who would like to participate in this meeting remotely, please access the link here:

## Method 1

1. Visit <https://www.westbrooketschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

## Method 2

1. Navigate to <https://www.westbrooketschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

**AGENDA**

- I. CALL TO ORDER – 6:30 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGMENTS
  - A. 2023 Education Innovation Showcase – Westbrook High School
  - B. CAS Art Awards: Caroline Benzi and Joshua Davey
  - C. Engineering and Science Award – Enzo Adorno
  - D. CIAC Unified Sports Rookie of the Year Award – Westbrook Middle School
- IV. STUDENT REPRESENTATIVE REPORT – Delaney Belcourt and Elliott Koplas - WHS and select middle school students – WMS
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

Board welcomes public participation and asks that speakers **sign in** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

- VI. ADMINISTRATOR(S) COMMENTS:
  - A. Ruth Rose – General Update (Daisy)
  - B. Tara Winch – General Update (WHS)
  - C. Matt Talmadge – General Update (WMS) – WMS Spotlight Program – Unified Sports
- VII. NEW BUSINESS: Vote Anticipated
  - A. Healthy Food Certification 2023-2024
  - B. Oxford Academy *Light on Westbrook* Fundraising Contribution Acceptance – **Enclosure 1**

VIII. SUPERINTENDENT'S REPORT

- A. Enrollment – April 2023 – **Enclosure 2**
- B. Portrait of a Graduate Update – Draft logo
- C. Budget Update
- D. Welding Lab - Renovation and Planning Update

IX. OLD BUSINESS

X. CONSENT AGENDA – Vote Anticipated

- A. Approval of Minutes: **Enclosure 3**
  - 1. Regular meeting of March 14, 2023
  - 2. Special meeting of April 3, 2023

XI. FINANCIAL REPORTS - **Enclosure 4**

- A. Review of Check Listing
- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer
- D. Insurance Report

XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker
- B. Long Range Planning – A. Miesse
- C. Fiscal & Budget – Z. Hayden
- D. Teaching & Learning – C. Kuehlewind
- E. Communications & Marketing – M. Luft
- F. Negotiations – D. Perreault
- G. Town Energy Ad Hoc Committee – A Miesse
- H. LEARN – Z. Hayden
- I. PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)

XIII. BOARD OF EDUCATION GOALS

- A. BOE Retreat update – new date in May 2023 TBD
- B. Legislative update
- C. Professional Development and Activities

XIV. PERSONNEL

- A. Non-Certified Resignation(s):
  - 1. Tina Bennett – WHS/WMS School Nurse

XV. EXECUTIVE SESSION:

- A. Contract Negotiations: Evaluation of Legal Services

XVI. PUBLIC SESSION: Vote Anticipated

- A. Legal Services

XVII. ADJOURN



March 30, 2023

Dear Photographer,

Thank you again for participating in "Light on Westbrook" photography exhibition at The Oxford Academy held on Saturday, March 25th. By donating a photograph(s) to this exhibition you helped us to support Westbrook Public Schools Meal Project with a significant donation.

Fifty-two photographers submitted 196 photographs that showed the theme of light. Jurors Chip Rutan and Mara Lavitt judged the entries. They selected the following:

<u>Award</u>	<u>Photographer</u>	<u>Photo Title</u>
Best in Show	William Neale	<i>Tokyo Cherry Blossoms</i>
Best in Theme	Matthew Male	<i>Common Tern</i>
Best Use of Color	Carin Roaldset	<i>Waterlily Leaves</i>
Best Landscape	Taylor Sahl	<i>Nature's Divide</i>
Best Seascape	Katie Trautlein	<i>Essex/CT/River</i>
Best Black & White	Lyle Pitman	<i>Gnomish Tendencies</i>
Best Nature Photo	Sharon Grace Baldi	<i>Lunchtime</i>
Best Student Photo	Erin Brennan	<i>Clown Shoes</i>
Best Abstract	Doug White	<i>Gillscape</i>
Jurors' Choice	Hannah Riebold	<i>Fox</i>
Merit award	Maryann Flick	<i>Mother &amp; Child</i>
Merit award	Zachary Knox	<i>Waterfly</i>
Student Merit Award	Quinn Yurasek	<i>In Full Bloom</i>
Student Merit Award	Quinn Giblin	<i>Dreamer's Escape</i>

In addition, there were six honorable mentions given to: Andrew Scotella, *Lantern Lit Night*, Nicole Stark, *Graveyard*, Nicholas Garrett, *Oxford Sculpture*, Kristina Martineau, *Perfect Beach Day*, Trevor Jones, *Blue Transcending* and Cody Page, *Rainbow Swamp*.

The guests nibbled on wonderful hors d'oeuvres while strolling through the building and looking at 196 photos that were on display. A special thank you to *Water's Edge Resort and Spa* for sponsoring this community event. Because of their sponsorship and the donation of photographs and prizes, plus brisk ticket sales at the door, Westbrook Public Schools Meal Project was the recipient of \$2,500 from this event.

I extend my sincere appreciation for your support of this event and hope that we can rely on your participation in the future.

Sincerely,

Philip B. Cocchiola  
Head of School

## ENCLOSURE 2

[illegible]

**WESTBROOK BOARD OF EDUCATION****EDUCATE, CHALLENGE, & INSPIRE****WESTBROOK BOARD OF EDUCATION****Tuesday, March 14, 2023 @ 7:00 p.m.****WHS Library****Regular Board of Education Meeting**

Members Present: K. Walker, Z. Hayden, C. Kuehlewind, M. Palumbo, M. Luft, D. Perreault, A. Miesse.

Absent: S. Greaves, M. Esposito

Also Present: Superintendent Kristina Martineau; Technology Director, B. Russell

**Minutes -March 14, 2023**

**I. CALL TO ORDER** – The regular meeting of March 14, 2023 was called to order at 7:00 p.m. by K. Walker, Chair.

**II. PLEDGE OF ALLEGIANCE**

**III. BOARD OF EDUCATION ACKNOWLEDGEMENTS** – Board Member Appreciation – Superintendent Kristina Martineau extended appreciation to the Board members in conjunction with Board Member Appreciation month. She expressed that she is grateful to each board member for their time, effort, passion, vision and support of Westbrook Public Schools.

MOTION by D. Perreault and SECOND by M. Luft to remove **Item IV**. Student Representative Report from the agenda. Vote unanimous.

**V. PUBLIC COMMENT** Re: Matters of General Concern & Agenda Items: (No public comment)

MOTION by A. Miesse and SECOND by Z. Hayden to table **Item VI**. Administrative Comments and add to the April 2023 agenda. Vote unanimous.

**VII. NEW BUSINESS**

**A.** April BOE meeting – April 18, 2023 – K. Walker Chair, reminded the Board that the regular April meeting has been rescheduled to April 18, 2023.

MOTION by C. Kuehlewind and SECOND by M. Palumbo to add to Item. VII. B. Out of State Field Trip. Vote unanimous.

**B.** Out of State Field Trip Request – New York City Financial District: MOTION by Z. Hayden and SECOND by M. Luft to approve the request for the business education students to travel to the Financial District in NYC with 2 teachers, Sue McManus and Allison Carr, on April 27, 2023 to learn about the operations on Wall Street, Stock Market Simulation and other related topics. MOTION by Z. Hayden and SECOND by M. Luft to approve the field trip request to NYC on April 27, 2023 by the business education department. MOTION CARRIES - Vote unanimous.

**VIII. SUPERINTENDENT'S REPORT**

**A.** Enrollment – Superintendent Martineau reported March enrollment totals equal 612 students Pre K through 12, (Daisy 254), (WMS 156); (WHS 198) plus 4 out-placed students.

- B. Substitute Hiring Update – Superintendent Martineau reported that a total of 7 applicants have been interviewed and three substitutes have completed paperwork. It was requested that L. Wysocki survey area schools on what their substitute pay rate is. Superintendent Martineau will continue to interview applicants.
- C. Welding Program and Metals Shop Update – Superintendent Martineau is proposing to eliminate a wall in the metals shop area to fit 8 welding booths and to use grants and to put some in the Capital Plan to cover most of the cost of the welding booths. She commented that Electric Boat has been very helpful with letters of support and donated resources. The teacher is receiving training and L. Carson is involved with the plan to build an industry aligned metals and welding shop.
- D. WHS Promo Video Update – Superintendent Martineau reported that the video is nearing completion and will be viewed first by the Communications and Marketing Committee. A public viewing is planned for May.
- E. Budget Update – The Board of Education Budget Presentation to the Board of Finance is scheduled for March 15 at 6:00 p.m.

**IX. OLD BUSINESS – K. Walker, Chair, requested approval from the full Board for the following policies which are brought to the Board as a second reading:**

- 1. 2300 – Policy Regarding Retention of Electronic Records and Information (new policy)
- 2. 2301 – Policy Regarding Holds and the Destruction of Electronic Information and Paper Records (new policy 2301)
- 3. Revised Policy 2240 –Educational Research in District Schools

MOTION by C. Kuehlewind and SECOND by M. Luft to approve the above mentioned policies as presented. Vote unanimous.

**X. CONSENT AGENDA**

**A. Approval of Minutes:**

- 1. Regular Meeting – February 14, 2023 – MOTION by Z. Hayden and SECOND by M. Palumbo to approve the minutes of February 14, 2023. Vote unanimous.

**XI. FINANCIAL REPORTS**

- A. Review of Check Listing: Board members reviewed check listings for February 2, 2023 in the amount of \$106,445.73 and for February 16 in the amount of \$173,609.18.
- B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the budget as it stands.
- C. Line Item Transfer - none
- D. Insurance Report – A report was provided showing no concerns.
- E. Capital Plan – The Long Range Plan Committee updated the Capital Plan for 2024 – 2028 and it has been shared with Paul Winch. The Board reviewed the plan as presented. MOTION to approve the 2024-2028 Capital Plan by D. Perreault and SECOND by A. Miesse. MOTION CARRIES – Vote unanimous.
- F. HVAC upgrade ED Specifications – The specifications were reviewed by the Board. As Step 1, Superintendent Martineau requested the Board approve the HVAC upgrade ED Specifications as presented. MOTION to approve by Z. Hayden and SECOND by D. Perreault. MOTION CARRIES. Vote unanimous. If a grant becomes available, K. Walker suggested moving the target date.

**XII. BOARD OF EDUCATION GOALS**

- A. BOE Retreat – April 26 @ 5:00 pm.: A discussion concluded that the Board Retreat on April 26

include a self evaluation of the Board facilitated by CABE, using Westbrook's evaluation form. C. Kuehlewind suggested spending 15 or 20 minute on CSDE acronyms and definitions and said She would assist with that. D. Perreault suggested that presentations from CABE be tailored to Westbrook. K. Walker suggested the Board meet, possibly over the summer, to update Mission Statement and Goals.

### **XIII. BOARD COMMITTEE REPORTS**

- A. Policy – K. Walker (no report)
- B. Long Range Planning – A. Miesse reported work on the Capital Plan and suggested a prioritizing plan perhaps using a point system.
- C. Fiscal & Budget – Z. Hayden (no report)
- D. Teaching & Learning – C. Kuehlewind reported a meeting scheduled April 20<sup>th</sup> with a possibility of rescheduling.
- E. Communications & Marketing - M. Luft reported the next meeting prior to the regular BOE meeting on April 18.
- F. Negotiations – D. Perreault reported work continues and there have been good discussions.
- G. Town Energy Ad Hoc Committee – A. Miesse (no report)
- H. LEARN – Z. Hayden (no report)
- I. PTSO Representatives - M. Luft (Daisy) reported on upcoming Irish Dancers at Daisy, Daisy Dash 3/25), Light on Westbrook (3/25), Sweetheart Dance, Book Fair, Read Across America, and hopefully an Ice Cream Social and Talent Show; Z. Hayden (WMS) reported on 7 and 8 grade dance, Mario Kart tournament, and upcoming teacher appreciation plans. It is hopeful that a summer reading book will be provided for every student. K. Walker (WHS) – In the absence of PTSO, K. Walker said she will coordinate something with T. Winch for teacher recognition. M. Luft offered assistance. More information to follow.

### **XIV. PERSONNEL – Superintendent Martineau informed the Board of the following personnel actions:**

- A. Non-Certified New Hire
  - 1. Dawn Farrell - Paraprofessional
- B. Non-Certified Resignation
  - 1. Janet Dunn – Paraprofessional

MOTION to move to Executive Session at 8:00 pm by M. Palumbo and SECOND by M. Luft. Vote unanimous.

### **XV. EXECUTIVE SESSION - Discussion of matters that would result in the disclosure of exempt matters.**

- A. Superintendent's Evaluation – Goals update
- B. Negotiations Strategy – WEA MOA

MOTION to move back to open/regular session at 8:53 p.m. Vote unanimous.

MOTION by M. Luft and SECOND by Z. Hayden to authorize Superintendent Martineau to negotiate the WEA stipends and sign the MOU.

### **XVI. ADJOURN: MOTION by M. Luft and SECOND by M. Palumbo to adjourn at 8:54 p.m. Vote unanimous.**

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Secretary

**WESTBROOK BOARD OF EDUCATION      EDUCATE, CHALLENGE, & INSPIRE**

**WESTBROOK BOARD OF EDUCATION**

**Monday, April 3, 2023 @ 5:45 p.m.**

**WHS Library**

**Special Board of Education Meeting**

**Members Present:**      K. Walker, Z. Hayden, C. Kuehlewind, M. Palumbo, M. Luft, D. Perreault, A. Miesse.

**Absent:**                      S. Greaves, M. Esposito

**Also Present:**              Superintendent Kristina Martineau; Lesley Wysocki, Business Manager;

**Minutes –April 3, 2023**

I.      **CALL TO ORDER** – The Special Meeting of April 3, 2023 was called to order at 5:46 p.m. by Kim Walker, Chair, in the WHS library.

II.     **PLEDGE OF ALLEGIANCE**

III.    **PUBLIC COMMENT**

Chris Ehlert commented that a cut of \$75,000 to the BOE budget was an appropriate decision. Mr. Ehlert asked the BOE to consider future use of surplus allocation.

Tony Cozza complimented the school system for the Excellence in Innovation Award and also congratulated the BOE.

IV.    **BUDGET WORKSHOP** –Dr. Walker reviewed the eight month long budget process with participation from administrators, subcommittees, and budget workshops and the difficult decisions made in an effort to reduce the budget; and now the task to now find \$75,000 to cut without compromising programs, etc. Superintendent Martineau asked Lesley Wysocki, Business Manager, to comment on information she recently learned relative to energy costs. Mrs. Wysocki said she had budgeted for the expected 50% increase in electricity. Mrs. Wysocki reviewed new contract and generation rates information.

Each Board member was given the opportunity for comments:

- BOE members were in agreement that it is a tight budget already, but respect the BOF decision to request \$75,000 reduction
- BOE has been transparent and pro-active giving the public opportunity for discussion in the budget process and will keep sharing in the budget process
- Appreciation to the Superintendent, business manager and administrative teams and BOE for time and effort put into budget process
- BOF also has difficult decisions refining the budget and good to have BOF attend BOE meetings



- Moving forward specific feedback would be appreciated so as not to be in this position again
- Concerns about unknowns in regard to current projects – also applying for grants to cover costs
- Other discussions and questions were in regard to how the \$75,000 figure was determined and the BOE would like more feedback on that decision by the BOF.

MOTION by Z. Hayden and SECOND by M. Luft to approve the \$75,000 reduction to the BOE budget as requested by the BOF and for the BOE to direct Superintendent Martineau to make the reduction from the electricity line for a total budget of \$19,414,120.00. MOTION CARRIES - Vote unanimous.

V. ADJOURN: MOTION by C. Kuehlewind and SECOND by M. Luft to adjourn at 6:11 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

**Check Listing**

Fiscal Year: 2022-2023

## Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/2/2023

From Check: 39124

From Voucher: 1113

To Date: 3/2/2023

To Check: 39182

To Voucher: 1113

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39124	03/02/2023	ALL WASTE, INC.	\$2,566.71	1113	Printed	Expense	<input type="checkbox"/>	Trash removal	
39125	03/02/2023	ALLSTON SUPPLY CO., INC.	\$373.56	1113	Printed	Expense	<input type="checkbox"/>		
39126	03/02/2023	AMAZON CAPITAL SERVICES	\$182.96	1113	Printed	Expense	<input type="checkbox"/>		
39127	03/02/2023	ANASTASIA LITTLEFIELD	\$26.34	1113	Printed	Expense	<input type="checkbox"/>		
39128	03/02/2023	ASBO INTERNATIONAL	\$275.00	1113	Printed	Expense	<input type="checkbox"/>		
39129	03/02/2023	AUTOMATED BLDG SYSTEMS	\$70.00	1113	Printed	Expense	<input type="checkbox"/>		
39130	03/02/2023	BEACON ATHLETICS	\$2,483.00	1113	Printed	Expense	<input type="checkbox"/>	HS Athletic supplies	
39131	03/02/2023	CABE, INC.	\$50.00	1113	Printed	Expense	<input type="checkbox"/>		
39132	03/02/2023	CAS	\$744.00	1113	Printed	Expense	<input type="checkbox"/>		
39133	03/02/2023	CIAC	\$460.00	1113	Printed	Expense	<input type="checkbox"/>		
39134	03/02/2023	CIT TECHNOLOGY FIN SERV., INC.	\$7,947.46	1113	Printed	Expense	<input type="checkbox"/>	copier lease	
39135	03/02/2023	COMMERCIAL APPLIANCE REPAIR, INC	\$669.00	1113	Printed	Expense	<input type="checkbox"/>		
39136	03/02/2023	CONN.WATER CO.	\$1,172.39	1113	Printed	Expense	<input type="checkbox"/>	water use and testing	
39137	03/02/2023	CONNECTICUT MUSIC CO	\$140.80	1113	Printed	Expense	<input type="checkbox"/>		
39138	03/02/2023	CURTIN MOTOR LIVERY SERV.	\$8,184.00	1113	Printed	Expense	<input type="checkbox"/>	spec. ed. transportation	
39139	03/02/2023	DELTA-T GROUP HARTFORD, INC.	\$2,717.00	1113	Printed	Expense	<input type="checkbox"/>	para coverage	
39140	03/02/2023	EB EXTERMINATING CO.	\$113.00	1113	Printed	Expense	<input type="checkbox"/>		
39141	03/02/2023	EDMENTUM INC.	\$144.00	1113	Printed	Expense	<input type="checkbox"/>		
39142	03/02/2023	FLORENCE GRISWOLD MUSEUM	\$30.00	1113	Printed	Expense	<input type="checkbox"/>		
39143	03/02/2023	FOLLETT CONTENT SOLUTIONS, LLC.	\$265.41	1113	Printed	Expense	<input type="checkbox"/>		
39144	03/02/2023	FRONTIER	\$794.82	1113	Printed	Expense	<input type="checkbox"/>		
39145	03/02/2023	FRONTLINE TECHNOLOGIES GROUP LLC	\$2,567.16	1113	Printed	Expense	<input type="checkbox"/>	"Applitrack" renewal	

## Westbrook Public Schools

## Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/2/2023

From Check: 39124

From Voucher: 1113

To Date: 3/2/2023

To Check: 39182

To Voucher: 1113

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39146	03/02/2023	GOPHER SPORT	\$100.69	1113	Printed	Expense	<input type="checkbox"/>		
39147	03/02/2023	[REDACTED]	\$7,830.00	1113	Printed	Expense	<input type="checkbox"/>		<i>spec. ed. tuition</i>
39148	03/02/2023	GUMDROP BOOKS	\$1,773.99	1113	Printed	Expense	<input type="checkbox"/>		<i>ms library books</i>
39149	03/02/2023	J.W. PEPPER & SON INC.	\$685.21	1113	Printed	Expense	<input type="checkbox"/>		
39150	03/02/2023	JOSTENS	\$205.10	1113	Printed	Expense	<input type="checkbox"/>		
39151	03/02/2023	KELLY SERVICES INC.	\$5,065.75	1113	Printed	Expense	<input type="checkbox"/>		<i>substitutes</i>
39152	03/02/2023	KRISTINA MARTINEAU	\$500.00	1113	Printed	Expense	<input type="checkbox"/>		
39153	03/02/2023	M.D. STETSON COMPANY INC.	\$2,524.01	1113	Printed	Expense	<input type="checkbox"/>		<i>custodial supplies</i>
39154	03/02/2023	MARC DUBE	\$41.92	1113	Printed	Expense	<input type="checkbox"/>		
39155	03/02/2023	MICHAEL A. THOMAS	\$118.55	1113	Printed	Expense	<input type="checkbox"/>		
39156	03/02/2023	MMSGGS	\$138.80	1113	Printed	Expense	<input type="checkbox"/>		
39157	03/02/2023	MUSICIAN'S FRIEND, INC	\$39.00	1113	Printed	Expense	<input type="checkbox"/>		
39158	03/02/2023	MUTUAL OF OMAHA	\$1,810.36	1113	Printed	Expense	<input type="checkbox"/>		<i>Life insurance premium</i>
39159	03/02/2023	NICOLE ESPOSITO	\$69.04	1113	Printed	Expense	<input type="checkbox"/>		
39160	03/02/2023	PHYSICAL THERAPY & SPORTS MEDICINE CTRS	\$800.00	1113	Printed	Expense	<input type="checkbox"/>		
39161	03/02/2023	PITNEY BOWES	\$342.24	1113	Printed	Expense	<input type="checkbox"/>		
39162	03/02/2023	[REDACTED]	\$716.67	1113	Printed	Expense	<input type="checkbox"/>		<i>spec. ed. tuition</i>
39163	03/02/2023	ROCKLER WOODWORKING AND HARDWARE	\$30.98	1113	Printed	Expense	<input type="checkbox"/>		
39164	03/02/2023	SAYBROOK HARDWARE	\$477.72	1113	Printed	Expense	<input type="checkbox"/>		
39165	03/02/2023	SAYBROOK PIZZA & RESTAURANT	\$54.22	1113	Printed	Expense	<input type="checkbox"/>		
39166	03/02/2023	SCHOLASTIC, INC.-2	\$608.29	1113	Printed	Expense	<input type="checkbox"/>		
39167	03/02/2023	SCHOOL SPECIALTY	\$21.81	1113	Printed	Expense	<input type="checkbox"/>		
39168	03/02/2023	SHERWIN WILLIAMS	\$267.38	1113	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/2/2023  
From Check: 39124  
From Voucher: 1113

To Date: 3/2/2023  
To Check: 39182  
To Voucher: 1113

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39169	03/02/2023	SHIPMAN & GOODWIN	\$955.00	1113	Printed	Expense	<input type="checkbox"/>		
39170	03/02/2023	SOLIANT HEALTH, LLC.	\$6,644.50	1113	Printed	Expense	<input type="checkbox"/>	para coverage	
39171	03/02/2023	SOUTHERN CT GAS CO	\$1,313.38	1113	Printed	Expense	<input type="checkbox"/>	NG "generation"	
39172	03/02/2023	STADIUM SYSTEMS	\$205.00	1113	Printed	Expense	<input type="checkbox"/>		
39173	03/02/2023	STEWART'S MUSIC	\$882.25	1113	Printed	Expense	<input type="checkbox"/>		
39174	03/02/2023	SUBURBAN STATIONERS	\$1,611.91	1113	Printed	Expense	<input type="checkbox"/>	ms and C.O. office supplies	
39175	03/02/2023	TAYLOR RENTAL	\$319.52	1113	Printed	Expense	<input type="checkbox"/>		
39176	03/02/2023	TEXTHELP INC.	\$1,294.65	1113	Printed	Expense	<input type="checkbox"/>	Read + write software renewal	
39177	03/02/2023	THE HUNTINGTON NATIONAL BANK	\$6,755.19	1113	Printed	Expense	<input type="checkbox"/>	net metering (Madison Solar)	
39178	03/02/2023	TPC ASSOCIATES INC	\$506.25	1113	Printed	Expense	<input type="checkbox"/>		
39179	03/02/2023	VERIZONWIRELESS	\$244.90	1113	Printed	Expense	<input type="checkbox"/>		
39180	03/02/2023	VEX ROBOTICS, INC.	\$39.99	1113	Printed	Expense	<input type="checkbox"/>		
39181	03/02/2023	WALMART - CAPITAL ONE	\$449.34	1113	Printed	Expense	<input type="checkbox"/>		
39182	03/02/2023	WESTBROOK PIZZA	\$184.61	1113	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$77,604.83  
End of Report

## Westbrook Public Schools

## Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/16/2023

From Check: 39183

From Voucher: 1122

To Date: 3/16/2023

To Check: 39260

To Voucher: 1122

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39183	03/16/2023	A.C.E.S.	\$1,515.00	1122	Printed	Expense	<input type="checkbox"/>	spec. ed. services	
39184	03/16/2023	ADA BADMINTON & TENNIS	\$352.00	1122	Printed	Expense	<input type="checkbox"/>		
39185	03/16/2023	ADP, INC	\$1,788.08	1122	Printed	Expense	<input type="checkbox"/>	payroll services	
39186	03/16/2023	ALLSTON SUPPLY CO., INC.	\$795.67	1122	Printed	Expense	<input type="checkbox"/>		
39187	03/16/2023	ATOMIC	\$25.00	1122	Printed	Expense	<input type="checkbox"/>		
39188	03/16/2023	AUTOMATED BLDG SYSTEMS	\$1,828.74	1122	Printed	Expense	<input type="checkbox"/>	Daisy controller repair	
39189	03/16/2023	BRADLEY & WALL	\$85.80	1122	Printed	Expense	<input type="checkbox"/>		
39190	03/16/2023	BRIAN DAILEY	\$50.83	1122	Printed	Expense	<input type="checkbox"/>		
39191	03/16/2023	CABE, INC.	\$47.50	1122	Printed	Expense	<input type="checkbox"/>		
39192	03/16/2023	CAPSS	\$40.00	1122	Printed	Expense	<input type="checkbox"/>		
39193	03/16/2023	CAROLINA BIOLOGICAL SUPPLY CO.	\$665.51	1122	Printed	Expense	<input type="checkbox"/>		
39194	03/16/2023	CBS BLOOM'S BUSINESS SYSTEMS, INC.	\$24,311.00	1122	Printed	Expense	<input type="checkbox"/>	smartboards + installation	
39195	03/16/2023	CBS THERAPY	\$4,008.00	1122	Printed	Expense	<input type="checkbox"/>	para vacancies	
39196	03/16/2023	CHESHIRE FITNESS ZONE, LLC.	\$3,375.00	1122	Printed	Expense	<input type="checkbox"/>	spec. ed. services	
39197	03/16/2023	CHROMEBOOKPARTS.COM	\$139.80	1122	Printed	Expense	<input type="checkbox"/>		
39198	03/16/2023	CITIZENS BANK-MASTERCARD	\$3,986.88	1122	Printed	Expense	<input type="checkbox"/>	advertising, software renewal, conference fee, negotiations, 1095 processing fee	
39199	03/16/2023	CLINTON SPORT SHOP	\$993.00	1122	Printed	Expense	<input type="checkbox"/>		
39200	03/16/2023	CMEA	\$160.00	1122	Printed	Expense	<input type="checkbox"/>		
39201	03/16/2023	COLLEGE PLANNING PARTNERSHIPS	\$725.00	1122	Printed	Expense	<input type="checkbox"/>		
39202	03/16/2023	COMMERCIAL BANKING	\$63.07	1122	Printed	Expense	<input type="checkbox"/>		
39203	03/16/2023	DBO-TSG	\$3,777.93	1122	Printed	Expense	<input type="checkbox"/>	phone bill plus 3 replacement phones	
39204	03/16/2023	DEBOW MECHANICAL SERVICES	\$652.50	1122	Printed	Expense	<input type="checkbox"/>		

## Westbrook Public Schools

## Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/16/2023

From Check: 39183

From Voucher: 1122

To Date: 3/16/2023

To Check: 39260

To Voucher: 1122

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39205	03/16/2023	DELTA-T GROUP HARTFORD, INC.	\$2,545.40	1122	Printed	Expense	<input type="checkbox"/>	para vacancies	
39206	03/16/2023	DINN BROS	\$43.20	1122	Printed	Expense	<input type="checkbox"/>		
39207	03/16/2023	EAI EDUCATION	\$24.21	1122	Printed	Expense	<input type="checkbox"/>		
39208	03/16/2023	EDUCATION WEEK	\$97.00	1122	Printed	Expense	<input type="checkbox"/>		
39209	03/16/2023	ENVIRONMENTAL CONSULTING	\$900.00	1122	Printed	Expense	<input type="checkbox"/>		
39210	03/16/2023	EVERSOURCE	\$7,836.38	1122	Printed	Expense	<input type="checkbox"/>	"generation" electricity	
39211	03/16/2023	FLORENCE GRISWOLD MUSEUM	\$15.00	1122	Printed	Expense	<input type="checkbox"/>		
39212	03/16/2023	FOLLETT SCHOOL SOLUTIONS, LLC.	\$232.16	1122	Printed	Expense	<input type="checkbox"/>		
39213	03/16/2023	GARRETT ARTMAN	\$250.00	1122	Printed	Expense	<input type="checkbox"/>		
39214	03/16/2023	GROVE GARDENS	\$255.00	1122	Printed	Expense	<input type="checkbox"/>		
39215	03/16/2023	[REDACTED]	\$7,830.00	1122	Printed	Expense	<input type="checkbox"/>	spec ed. tuition	
39216	03/16/2023	HOME DEPOT	\$284.09	1122	Printed	Expense	<input type="checkbox"/>		
39217	03/16/2023	HUEBNER PIANO SERVICES	\$360.00	1122	Printed	Expense	<input type="checkbox"/>		
39218	03/16/2023	HUSSEY ADVANTAGE	\$400.00	1122	Printed	Expense	<input type="checkbox"/>		
39219	03/16/2023	INFINITY MUSIC THERAPY SERVICES	\$300.00	1122	Printed	Expense	<input type="checkbox"/>		
39220	03/16/2023	[REDACTED]	\$7,471.31	1122	Printed	Expense	<input type="checkbox"/>	spec. ed. tuition	
39221	03/16/2023	JOSTENS	\$2,729.99	1122	Printed	Expense	<input type="checkbox"/>	HS graduation supplies	
39222	03/16/2023	KELLY SERVICES INC.	\$3,397.07	1122	Printed	Expense	<input type="checkbox"/>	substitutes	
39223	03/16/2023	LANGUAGE LINE SERVICES, INC.	\$3.40	1122	Printed	Expense	<input type="checkbox"/>		
39224	03/16/2023	LEDYARD PUBLIC SCHOOLS	\$8,861.00	1122	Printed	Expense	<input type="checkbox"/>	tuition	
39225	03/16/2023	LINDSAY STOPA	\$10.22	1122	Printed	Expense	<input type="checkbox"/>		
39226	03/16/2023	M & J BUS, INC.	\$68,940.79	1122	Printed	Expense	<input type="checkbox"/>	Reg home → school, Vinal/VoAg, late buses, Midway/Prek, spec.ed., field trips, club, athletics	

# Westbrook Public Schools

## Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/16/2023  
From Check: 39183  
From Voucher: 1122

To Date: 3/16/2023  
To Check: 39260  
To Voucher: 1122

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39227	03/16/2023	M.D. STETSON COMPANY INC.	\$2,299.60	1122	Printed	Expense	<input type="checkbox"/>	custodial supplies	
39228	03/16/2023	MAKEMYNEWSPAPER.COM INC.	\$247.04	1122	Printed	Expense	<input type="checkbox"/>		
39229	03/16/2023	MARKS PLUMBING PARTS	\$65.85	1122	Printed	Expense	<input type="checkbox"/>		
39230	03/16/2023	MCGRAW HILL SCHOOL EDUCATION HOLDNGS LLC	\$19.54	1122	Printed	Expense	<input type="checkbox"/>		
39231	03/16/2023	MCGRAW HILL SCHOOL EDUCATION LLC	\$133.95	1122	Printed	Expense	<input type="checkbox"/>		
39232	03/16/2023	MJ DALY	\$386.00	1122	Printed	Expense	<input type="checkbox"/>		
39233	03/16/2023	MMSGGS	\$86.44	1122	Printed	Expense	<input type="checkbox"/>		
39234	03/16/2023	MSC DIRECT	\$806.26	1122	Printed	Expense	<input type="checkbox"/>		
39235	03/16/2023	NAT'L ENERGY CONTROL CORP	\$588.52	1122	Printed	Expense	<input type="checkbox"/>		
39236	03/16/2023	[REDACTED]	\$7,055.00	1122	Printed	Expense	<input type="checkbox"/>	spec. ed. tuition	
39237	03/16/2023	NEVCO SPORTS,LLC	\$243.79	1122	Printed	Expense	<input type="checkbox"/>		
39238	03/16/2023	NEW ENGLAND CENTER FOR HEARING REHAB	\$1,055.00	1122	Printed	Expense	<input type="checkbox"/>	spec. ed. services	
39239	03/16/2023	PEARSON CLINICAL ASSESSMENT	\$74.20	1122	Printed	Expense	<input type="checkbox"/>		
39240	03/16/2023	QBS LLC.	\$44.00	1122	Printed	Expense	<input type="checkbox"/>		
39241	03/16/2023	ROCKLER WOODWORKING AND HARDWARE	\$28.98	1122	Printed	Expense	<input type="checkbox"/>		
39242	03/16/2023	S&S WORLDWIDE	\$131.04	1122	Printed	Expense	<input type="checkbox"/>		
39243	03/16/2023	SANDY ELIZABETH JOLON	\$500.00	1122	Printed	Expense	<input type="checkbox"/>		
39244	03/16/2023	SAYBROOK HARDWARE	\$110.31	1122	Printed	Expense	<input type="checkbox"/>		
39245	03/16/2023	SCHOOL SPECIALTY	\$363.92	1122	Printed	Expense	<input type="checkbox"/>		
39246	03/16/2023	SECURLY INC.	\$392.00	1122	Printed	Expense	<input type="checkbox"/>		
39247	03/16/2023	SHERWIN WILLIAMS	\$68.32	1122	Printed	Expense	<input type="checkbox"/>		
39248	03/16/2023	SHOPRITE OF WEST HAVEN	\$710.78	1122	Printed	Expense	<input type="checkbox"/>		

## Westbrook Public Schools

## Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/16/2023

To Date: 3/16/2023

From Check: 39183

To Check: 39260

From Voucher: 1122

To Voucher: 1122

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39249	03/16/2023	SOLIANT HEALTH, LLC.	\$3,637.50	1122	Printed	Expense	<input type="checkbox"/>	<i>para coverage</i>	
39250	03/16/2023	SOUTHINGTON BOARD OF EDUCATION	\$30.00	1122	Printed	Expense	<input type="checkbox"/>		
39251	03/16/2023	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$15,762.37	1122	Printed	Expense	<input type="checkbox"/>	<i>NG 'supply'</i>	
39252	03/16/2023	STADIUM SYSTEMS	\$880.00	1122	Printed	Expense	<input type="checkbox"/>		
39253	03/16/2023	STEWART'S MUSIC	\$125.95	1122	Printed	Expense	<input type="checkbox"/>		
39254	03/16/2023	SUBURBAN STATIONERS	\$42.09	1122	Printed	Expense	<input type="checkbox"/>		
39255	03/16/2023	TARA WINCH	\$121.24	1122	Printed	Expense	<input type="checkbox"/>		
39256	03/16/2023	[REDACTED]	\$7,850.00	1122	Printed	Expense	<input type="checkbox"/>	<i>spec. ed. fiction</i>	
39257	03/16/2023	UPS	\$13.89	1122	Printed	Expense	<input type="checkbox"/>		
39258	03/16/2023	VISTA HIGHER LEARNING	\$2,921.24	1122	Printed	Expense	<input type="checkbox"/>	<i>AP Spanish materials</i>	
39259	03/16/2023	Wattifi Inc.	\$5,659.23	1122	Printed	Expense	<input type="checkbox"/>	<i>electricity "supply"</i>	
39260	03/16/2023	YVONNE REYNOLDS	\$31.64	1122	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$214,658.22

End of Report



# Westbrook Public Schools

## Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/30/2023  
From Check: 39261  
From Voucher: 1129

To Date: 3/30/2023  
To Check: 39321  
To Voucher: 1129

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39261	03/30/2023	A.C.E.S.	\$1,247.50	1129	Printed	Expense	<input type="checkbox"/>	spec. ed. services	
39262	03/30/2023	ACORN-BERNIER ELECTRIC	\$660.00	1129	Printed	Expense	<input type="checkbox"/>		
39263	03/30/2023	AIR GAS EAST	\$426.66	1129	Printed	Expense	<input type="checkbox"/>		
39264	03/30/2023	ALL WASTE, INC.	\$2,566.71	1129	Printed	Expense	<input type="checkbox"/>	trash removal	
39265	03/30/2023	ALLSTON SUPPLY CO., INC.	\$406.74	1129	Printed	Expense	<input type="checkbox"/>		
39266	03/30/2023	AMAZON CAPITAL SERVICES	\$624.64	1129	Printed	Expense	<input type="checkbox"/>		
39267	03/30/2023	AMERICAN TIME & SIGNAL	\$523.99	1129	Printed	Expense	<input type="checkbox"/>		
39268	03/30/2023	AUTOMATED BLDG SYSTEMS	\$1,309.48	1129	Printed	Expense	<input type="checkbox"/>	repairs: exhaust fans lock arm, CO2 sensor	
39269	03/30/2023	B & H PHOTO	\$432.13	1129	Printed	Expense	<input type="checkbox"/>		
39270	03/30/2023	CAROLINA BIOLOGICAL SUPPLY CO.	\$2,107.19	1129	Printed	Expense	<input type="checkbox"/>	Daisy Science Supplies	
39271	03/30/2023	CAS	\$672.00	1129	Printed	Expense	<input type="checkbox"/>		
39272	03/30/2023	CBS BLOOM'S BUSINESS SYSTEMS, INC.	\$278.33	1129	Printed	Expense	<input type="checkbox"/>		
39273	03/30/2023	CIAC	\$400.00	1129	Printed	Expense	<input type="checkbox"/>		
39274	03/30/2023	CIT TECHNOLOGY FIN SERV., INC.	\$8,376.91	1129	Printed	Expense	<input type="checkbox"/>	copier lease agreement	
39275	03/30/2023	CLINTON SPORT SHOP	\$180.00	1129	Printed	Expense	<input type="checkbox"/>		
39276	03/30/2023	CMEA	\$75.00	1129	Printed	Expense	<input type="checkbox"/>		
39277	03/30/2023	COMMON CENTS EMS SUPPLY	\$639.40	1129	Printed	Expense	<input type="checkbox"/>		
39278	03/30/2023	CONN.WATER CO.	\$1,024.37	1129	Printed	Expense	<input type="checkbox"/>	water testing + usage	
39279	03/30/2023	DEBOW MECHANICAL SERVICES	\$2,069.50	1129	Printed	Expense	<input type="checkbox"/>	fan motor repair, heat valve + actuator repair	
39280	03/30/2023	DELTA-T GROUP HARTFORD, INC.	\$2,877.61	1129	Printed	Expense	<input type="checkbox"/>	para vacancies	
39281	03/30/2023	DINN BROS	\$11.75	1129	Printed	Expense	<input type="checkbox"/>		
39282	03/30/2023	DOWL-IT	\$89.84	1129	Printed	Expense	<input type="checkbox"/>		
39283	03/30/2023	DR. ADAM PERRIN	\$3,800.00	1129	Printed	Expense	<input type="checkbox"/>	school physician fee	

# Westbrook Public Schools

## Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/30/2023  
From Check: 39261  
From Voucher: 1129

To Date: 3/30/2023  
To Check: 39321  
To Voucher: 1129

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39284	03/30/2023	EB EXTERMINATING CO.	\$153.00	1129	Printed	Expense	<input type="checkbox"/>		
39285	03/30/2023	ELECTRICAL WHOLESALERS	\$69.57	1129	Printed	Expense	<input type="checkbox"/>		
39286	03/30/2023	FILTER SALES & SERV., INC	\$376.64	1129	Printed	Expense	<input type="checkbox"/>		
39287	03/30/2023	FOLLETT CONTENT SOLUTIONS, LLC.	\$45.53	1129	Printed	Expense	<input type="checkbox"/>		
39288	03/30/2023	FRONTIER	\$805.23	1129	Printed	Expense	<input type="checkbox"/>		
39289	03/30/2023	HALEY BROWN	\$272.00	1129	Printed	Expense	<input type="checkbox"/>		
39290	03/30/2023	J.W. PEPPER & SON INC.	\$475.23	1129	Printed	Expense	<input type="checkbox"/>		
39291	03/30/2023	JENNIFER PERMAL	\$66.55	1129	Printed	Expense	<input type="checkbox"/>		
39292	03/30/2023	JODI OUELLETTE	\$51.09	1129	Printed	Expense	<input type="checkbox"/>		
39293	03/30/2023	KELLY SERVICES INC.	\$4,300.05	1129	Printed	Expense	<input type="checkbox"/>		<i>substitutes</i>
39294	03/30/2023	LINNEA FITZGERALD	\$16.77	1129	Printed	Expense	<input type="checkbox"/>		
39295	03/30/2023	M.D. STETSON COMPANY INC.	\$1,043.69	1129	Printed	Expense	<input type="checkbox"/>		<i>Custodial supplies</i>
39296	03/30/2023	MARC DUBE	\$51.09	1129	Printed	Expense	<input type="checkbox"/>		
39297	03/30/2023	MDLSEX COUNTY MATH LEAGUE	\$224.00	1129	Printed	Expense	<input type="checkbox"/>		
39298	03/30/2023	MICHAEL A. THOMAS	\$93.00	1129	Printed	Expense	<input type="checkbox"/>		
39299	03/30/2023	MK. GOLDEN ASSOCIATES, LLC.	\$1,000.00	1129	Printed	Expense	<input type="checkbox"/>		<i>WEA arbitator fee</i>
39300	03/30/2023	MMSGGS	\$336.39	1129	Printed	Expense	<input type="checkbox"/>		
39301	03/30/2023	MONOFLO SEPTIC TANK CO.	\$685.00	1129	Printed	Expense	<input type="checkbox"/>		
39302	03/30/2023	MUTUAL OF OMAHA	\$1,781.41	1129	Printed	Expense	<input type="checkbox"/>		<i>life insurance premium</i>
39303	03/30/2023	NATIONAL ASS'N. SCHOOL NURSES, INC.	\$141.00	1129	Printed	Expense	<input type="checkbox"/>		
39304	03/30/2023	NATIONAL ASSOC OF SCHOOL PSYCHOLOGISTS	\$66.00	1129	Printed	Expense	<input type="checkbox"/>		
39305	03/30/2023	NATIONAL AUTO PARTS	\$194.26	1129	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 3/30/2023  
From Check: 39261  
From Voucher: 1129

To Date: 3/30/2023  
To Check: 39321  
To Voucher: 1129

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39306	03/30/2023	PEARSON CLINICAL ASSESSMENT	\$579.82	1129	Printed	Expense	<input type="checkbox"/>		
39307	03/30/2023	S&S WORLDWIDE	\$263.62	1129	Printed	Expense	<input type="checkbox"/>		
39308	03/30/2023	SAYBROOK HARDWARE	\$295.81	1129	Printed	Expense	<input type="checkbox"/>		
39309	03/30/2023	SCHOOL SPECIALTY	\$1,485.09	1129	Printed	Expense	<input type="checkbox"/>		us/world map sets (Daisy)
39310	03/30/2023	SOLIANI HEALTH, LLC.	\$4,704.51	1129	Printed	Expense	<input type="checkbox"/>		para coverage
39311	03/30/2023	SOUTHERN CT GAS CO	\$9,964.75	1129	Printed	Expense	<input type="checkbox"/>		NG "generation"
39312	03/30/2023	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$21,163.39	1129	Printed	Expense	<input type="checkbox"/>		NG "supply"
39313	03/30/2023	STADIUM SYSTEMS	\$920.00	1129	Printed	Expense	<input type="checkbox"/>		
39314	03/30/2023	SUBURBAN STATIONERS	\$6,425.48	1129	Printed	Expense	<input type="checkbox"/>		HS: science, copied paper, ms office, HS office, Daisy office
39315	03/30/2023	TARA WINCH	\$111.50	1129	Printed	Expense	<input type="checkbox"/>		
39316	03/30/2023	THE COLLEGE BOARD	\$73.80	1129	Printed	Expense	<input type="checkbox"/>		
39317	03/30/2023	THE HUNTINGTON NATIONAL BANK	\$7,469.81	1129	Printed	Expense	<input type="checkbox"/>		solar credits
39318	03/30/2023	THE INSTRUMENTALIST AWARDS	\$420.00	1129	Printed	Expense	<input type="checkbox"/>		
39319	03/30/2023	VERIZONWIRELESS	\$244.90	1129	Printed	Expense	<input type="checkbox"/>		
39320	03/30/2023	WALMART - CAPITAL ONE	\$577.21	1129	Printed	Expense	<input type="checkbox"/>		
39321	03/30/2023	Wattifi Inc.	\$7,088.22	1129	Printed	Expense	<input type="checkbox"/>		electricity "supply"

Total Amount: \$104,835.16

End of Report

**Budget Narrative**  
**March 31, 2023**

***Salary Accounts-*** We continue to try and hire staff for remaining vacancies. Any balances within the salary accounts will be used to offset the substitute lines where coverage is being charged. (Professional Services) Grant funded work continues to flow through the general fund payroll and these offsets may not be completed within the same month. These accounts will continue to be monitored closely.

***Benefits -*** Associated Social Security/Medicare costs, as well as the health and life insurance figures for known personnel will be further adjusted as needed.

***Transportation-*** Summer School/ ESY (Extended School Year) have all be paid and annual purchase orders have been entered. Further adjustments will be based on student need.

***Purchased Services-***Annual building maintenance contracts and other annual blanket purchase orders have been entered. The deficit currently showing in professional services will be covered by balances from the salary accounts, as it is a direct result from current vacancies.

***Tuition-*** Summer School/ ESY (Extended School Year) contracts have been paid and annual student placements have been entered. Further adjustments will be based on student need.

***Supplies-*** Materials necessary for the opening of schools have been ordered. All other orders are being processed as needed.

***Properties (equipment) –*** All requests to date have been ordered.

***4/6/2023***  
***LEW***

Westbrook Public Schools

Financial Statement For the Period 07/01/2022 through 03/31/2023

Fiscal Year: 2022-2023

☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
<b>EXPENSES</b>							
Salaries							
All Wages (+)	\$11,519,898.83	\$8,261,119.62	\$8,261,119.62	\$3,258,779.21	\$3,270,064.26	(\$11,285.05)	-0.1%
Sub-total : Salaries	\$11,519,898.83	\$8,261,119.62	\$8,261,119.62	\$3,258,779.21	\$3,270,064.26	(\$11,285.05)	0.1%
Benefits							
All Benefits (+)	\$3,036,137.81	\$2,434,286.39	\$2,434,286.39	\$601,851.42	\$589,987.16	\$11,864.26	0.4%
Sub-total : Benefits	\$3,036,137.81	\$2,434,286.39	\$2,434,286.39	\$601,851.42	\$589,987.16	\$11,864.26	0.4%
Professional Services							
Professional Services (+)	\$821,626.64	\$535,680.91	\$535,680.91	\$285,945.73	\$293,428.24	(\$7,482.51)	-0.9%
Sub-total : Professional Services	\$821,626.64	\$535,680.91	\$535,680.91	\$285,945.73	\$293,428.24	(\$7,482.51)	0.9%
Purch. Services- BLDG							
Bldg Services (+)	\$401,638.00	\$276,297.20	\$276,297.20	\$125,340.80	\$35,440.95	\$89,899.85	22.4%
Sub-total : Purch. Services- BLDG	\$401,638.00	\$276,297.20	\$276,297.20	\$125,340.80	\$35,440.95	\$89,899.85	22.4%
Transportation							
Transportation Services (+)	\$832,755.32	\$598,145.72	\$598,145.72	\$234,609.60	\$245,548.41	(\$10,938.81)	-1.3%
Sub-total : Transportation	\$832,755.32	\$598,145.72	\$598,145.72	\$234,609.60	\$245,548.41	(\$10,938.81)	1.3%
Purchased Services							
Other Services (+)	\$135,907.34	\$103,456.02	\$103,456.02	\$32,451.32	\$7,842.79	\$24,608.53	18.1%
Sub-total : Purchased Services	\$135,907.34	\$103,456.02	\$103,456.02	\$32,451.32	\$7,842.79	\$24,608.53	18.1%
Tuition							
All Tuitions (+)	\$813,700.00	\$351,554.98	\$351,554.98	\$462,145.02	\$146,533.85	\$315,611.17	38.8%
Sub-total : Tuition	\$813,700.00	\$351,554.98	\$351,554.98	\$462,145.02	\$146,533.85	\$315,611.17	38.8%
Supplies							
All Supplies (+)	\$996,039.24	\$705,469.80	\$705,469.80	\$290,569.44	\$204,220.50	\$86,348.94	8.7%
Sub-total : Supplies	\$996,039.24	\$705,469.80	\$705,469.80	\$290,569.44	\$204,220.50	\$86,348.94	8.7%
Property							
Equipment (+)	\$203,576.72	\$146,990.02	\$146,990.02	\$56,586.70	\$2,395.80	\$54,190.90	26.6%

Operating Statement with Encumbrance

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Westbrook Public Schools

Financial Statement For the Period 07/01/2022 through 03/31/2023

Fiscal Year: 2022-2023

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$203,576.72	\$146,990.02	\$146,990.02	\$56,586.70	\$2,395.80	\$54,190.90	26.6%
Total : EXPENSES	\$18,761,279.90	\$13,413,000.66	\$13,413,000.66	\$5,348,279.24	\$4,795,461.96	\$552,817.28	2.9%
NET ADDITION/(DEFICIT)	\$18,761,279.90	\$13,413,000.66	\$13,413,000.66	\$5,348,279.24	\$4,795,461.96	\$552,817.28	2.9%

End of Report

**New Vendors- March**

**Athletic Trainer Solutions – trainer services**

**Athletic.Net – HS track results reporting software**

**Pro Acoustics, LLC- Sound system**

**Haley Brown – Elementary PD**

**Piano Showcase – HS piano dolly and cover**

**Ledyard Public Schools – nexus tuition**

**MK Golden Associates, LLC – WEA arbitrator fee**

**L.E.W. 4/6/2023**

**Funding Westbrook Board of Education  
\$125,000 Individual Stop-Loss**

**Expected Claims and Fees Based on 133 Medical Contracts and 141 Dental Contracts; Actual Claims and Fees Based on Actual Contracts  
July 1, 2022 through June 30, 2023**

July 1, 2022 through June 30, 2023 Overall Fund Analysis - Board of Education Only																
	1	1a	1b	2	3	4	5	6	7	8	9	10	11	12	13	14
	Board Monthly Funding	Board Amount Borrowed from Reserve	Total Board Funding (Board Funding Plus Amount from Reserve)	Board Projected Expected Medical Claims	Board Actual Incurred & Paid Medical Claims	Board Projected Expected Rx Claims	Board Actual Incurred & Paid Rx Claims	Board Projected Expected Dental Claims	Board Actual Incurred & Paid Dental Claims	Board Actual Paid Discount Share*	Board Expected Retention Costs (Includes actual Discount Share, Broker Service Fee and ACA Taxes)	Board Actual Paid Retention Costs (Includes actual Discount Share, Broker Fee and ACA Taxes)	Claims over \$125,000 stop-loss paid by S/L Insurance	Board Actual Monthly Out-of-Pocket Costs	Board Medical & Rx Claims Loss Ratio Only	Board Surplus or (Deficit) Total Claims and Fees
Jul-22	\$256,519	\$43,792	\$300,312	\$173,999	\$115,625	\$58,000	\$47,526	\$8,866	\$11,248	\$7,387	\$74,868	\$69,507	\$0	\$243,907	76.7%	\$56,405
Aug-22	\$256,519	\$43,792	\$300,312	\$173,999	\$92,112	\$58,000	\$63,637	\$8,866	\$9,472	\$9,355	\$76,836	\$67,500	\$0	\$232,781	78.3%	\$67,531
Sep-22	\$256,519	\$43,792	\$300,312	\$173,999	\$93,040	\$58,000	\$73,408	\$8,866	\$7,892	\$7,799	\$70,281	\$62,483	\$0	\$236,822	82.3%	\$63,489
Oct-22	\$256,519	\$43,792	\$300,312	\$173,999	\$100,324	\$58,000	\$74,588	\$8,866	\$6,641	\$5,961	\$73,442	\$65,645	\$0	\$247,198	85.7%	\$53,114
Nov-22	\$256,519	\$43,792	\$300,312	\$173,999	\$199,675	\$58,000	\$83,367	\$8,866	\$2,556	\$6,376	\$73,857	\$66,558	(\$4,226.37)	\$147,921	137.5%	(\$47,610)
Dec-22	\$256,519	\$43,792	\$300,312	\$173,999	\$142,058	\$58,000	\$78,034	\$8,866	\$6,596	\$6,172	\$73,858	\$66,061	(\$17,197)	\$240,551	90.7%	\$59,760
Jan-23	\$256,519	\$43,792	\$300,312	\$173,999	\$152,820	\$58,000	\$94,091	\$8,866	\$7,226	\$6,378	\$73,859	\$66,057	(\$19,116)	\$301,077	121.0%	(\$766)
Feb-23																
Mar-23																
Apr-23																
May-23																
Jun-23																
<b>TOTALS</b>	<b>\$1,795,635</b>	<b>\$306,546</b>	<b>\$2,102,181</b>	<b>\$1,217,992</b>	<b>\$865,653</b>	<b>\$405,997</b>	<b>\$509,652</b>	<b>\$62,063</b>	<b>\$51,630</b>	<b>\$44,633</b>	<b>\$516,999</b>	<b>\$463,863</b>	<b>(\$40,540)</b>	<b>\$1,850,258</b>	<b>93.2%</b>	<b>\$251,923</b>

Column 1 - Monthly Funding (included amount transferred from reserve)

Column 2 - Projected Expected Medical Claims by Month (based on contracts at renewal)

Column 3 - Actual Incurred and Paid Medical Claims by Month including claims over the stop-loss (stop-loss claims are removed in #11)

Column 4 - Projected Expected Rx Claims by Month (based on contracts at renewal)

Column 5 - Actual Incurred and Paid Rx Claims by Month

Column 6 - Projected Expected Dental Claims by Month (based on contracts at renewal)

Column 7 - Actual Incurred and Paid Dental Claims by Month

Column 8 - Actual Anthem Discount Share Paid by Month

Column 9 - Projected Expected Retention Costs by Month (based on contracts at renewal)

Column 10 - Actual Total Paid Retention Costs (Administrative Costs) by Month

Column 11 - Claims Incurred over \$125,000 and paid by Stop-Loss Insurance

Column 12 - Actual Total OUT-OF-POCKET COSTS (Column 3 minus Column 8; plus Columns 5, 6, and 7)

Column 13 - Medical Loss Ratio by Month by Total Costs. Actual Medical & Rx Claims minus Any Large Claims Over the Stop-Loss divided by the Expected Medical & Rx Claims)

Column 14 - The Surplus or (Deficit) by Month

\$17.09 Broker Service Fee PEPM (Employee)  
\$0.58 PCORI PEPM (Employee) - July-June  
(figures included in columns 9 and 10 above)

\$2,272.97 Total Monthly For Broker Service Fee  
\$77.14 Jul-Jun PCORI Taxes per Month

