



Long Lake
CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION MEETING
Thursday, October 14, 2021
6:00 p.m. Regular Meeting, LLCS Gym

- I. Call to Order – President of the Board
 - a. Pledge of Allegiance
 - b. *Minutes of the August 30, 2021 Special Meeting
 - c. *Minutes of the September 9, 2021 Regular Meeting
 - d. *Minutes of the September 20, 2021 Special Meeting
 - e. *Minutes of the October 6, 2021 Special Meeting
 - f. Next Regular Meeting November 9, 2021
- II. Public Participation
 - a. Scott Preusser, 2020-2021 Audit
- III. Presentations
 - a. Katie Connell and Elizabeth Noonan, Elementary Math Program
- IV. Superintendent's Update
- V. Business Affairs
 - a. *August 2021 Treasurer Reports
 - b. Comprehensive Budget and Revenue Status Reports
 - c. *Budget Transfers
 - d. Warrants
- VI. Recommendations for Approval
 - a. *#6150 Alcohol, Tobacco, Drugs and Other Substances (Staff), #7320 Alcohol, Tobacco, Drugs and Other Substances (Students) and #7131 Education of Students in Temporary Housing
 - b. *June 30, 2021 Audit
 - c. *Martha Bilsback as Long-Term Grade 3/4 Substitute
 - d. *Prudence Dechene as Substitute
 - e. *Amy Zick as Substitute
 - f. *Rates of Pay Effective 1/1/22: Cleaner/Food Service Worker/Office Substitute \$13.20/hour; Fitness Center Attendant \$13.20/hour; ASP Assistant \$13.20/hour; Uncertified Teacher/Nurse \$100/day; Certified Teacher/Nurse \$115/day
 - g. *CSE Recommendations for Student #202302
 - h. *Approval of Travis Howe as 2021-2022 Boys' Modified Basketball Coach
 - i. *District-Wide Safety Plan

- j. *Building-Level School Emergency Response Plan
- k. *Elementary Math Program

VII. General Discussion

- a. Annual Schedule of Reserve Funds

VIII. Executive Session

IX. Adjourn

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**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: August 30, 2021

Time: 11:30 a.m.

Type of Meeting: Special Meeting

Place: Room 206

Members Present: Michael Farrell
Joan Paula
Brian Penrose

Members Absent: Alexandria Harris, Trisha Hosley

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

Call to Order: The President called the meeting to order at 11:30 a.m.

Approved: On Motion by Michael Farrell, seconded by Joan Paula, with all in favor, to **dispense with the Pledge of Allegiance.**

Approved: On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to **appoint Edward Cook for a four (4) year probationary appointment as a teacher of PK-12 Physical Education/Health** in the physical education and recreation tenure area, commencing September 1, 2021 and ending August 31, 2025 contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012², 3012-c, and/or 3012-d. Mr. Cook holds a Permanent Certificate in Physical Education.

Approved: On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, **Edward Cook as Athletic Coordinator** for the 2021-2022 school year.

Approved: On Motion by Michael Farrell, seconded by Joan Paula, with all in favor, **Hanah Stevens as a Substitute Teacher.**

Adjournment: On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, the Board adjourned at 11:44 a.m.

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: September 9, 2021

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: LLCS Gymnasium

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Brian Penrose

Members Absent: Joan Paula

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

Call to Order: The President called the meeting to order at 6:03 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the **minutes of the August 12, 2021 regular meeting.**

Tabled: On Motion by Michael Farrell, seconded by Alexandria Harris, **minutes of the August 30, 2021 special meeting.** Michael Farrell and Brian Penrose voted for the Motion. Alexandria Harris and Trisha Hosley abstained. The Motion was tabled.

The **next meeting date is Thursday, October 14, 2021** at 6 p.m.

Public Participation: None

Presentations: None

Superintendent's Update: The **first day of school was successful.** Superintendent's Conference Days were spent in teacher classrooms on Tuesday and Wednesday.

The **Diversity, Equity and Inclusion** draft policy was shared with the faculty and a plan for forming the policy for our needs will be discussed.

Our **capital project construction** is ongoing. Tennis courts are complete, the vestibule is near completion, the camera system is being installed, hallway ceiling and lighting is installed, third floor bathrooms are complete, the new phone system is installed. We have experienced some material delays on doors and the fire panel.

Hamilton County Public Health approved our **COVID Reopening Plan**. Public Health also provided us with various PPE and COVID test kits.

Grades 3-12 will be attending a **9/11 Exhibit** at the CVW Long Lake Library.

Business Affairs:

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the July 2021 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds and Warrants #A-1, A-4, A-6, C-1, C-2, H-1 and H-2 were reviewed.

Recommendations for Approval

Approved with Thanks and Regrets: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **retirement of Lisa Walker** effective January 17, 2022.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, **Nicole Curtin as Mentor for Edward Cook**.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Budget Planning Dates for 2021-2022 school year**.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Edward Cook as Boys' Varsity Basketball Coach** for the 2021-2022 school year.

General Discussion

The **District-Wide Safety Plan** was reviewed and needs to be approved next month.

Policy 1st Readings: Policy #6150 Alcohol, Tobacco, Drugs and Other Substances (Staff), #7320 Alcohol, Tobacco, Drugs and Other Substances (Students) and Policy #7131 Education of Students in Temporary Housing were reviewed.

2nd Public Participation: The Board discussed the Girls' Modified Soccer Team.

Executive Session: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor to enter Executive Session at 6:53 p.m. to discuss matters which will imperil student safety if disclosed.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, to leave Executive Session at 7:32 p.m.

Adjournment: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the Board adjourned at 7:33 p.m.

Clerk of the Board

Victoria J. Snide

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: September 20, 2021

Time: 11:00 a.m.

Type of Meeting: Special Meeting

Place: Room 206 (for Members) or Google Meet (for Public)
By Phone 1-956-520-3705, PIN 241 637 111#
By Video System meet.google.com/qsc-cvmr-khs

Members Present: Michael Farrell (in person)
Trisha Hosley (via Google Meet)
Joan Paula (via Google Meet)
Brian Penrose (via Google Meet)

Members Absent: Alexandria Harris

Others Present: Noelle Short-Principal/Superintendent (in person), Victoria Snide-Clerk of the Board (in person)

Call to Order: The President called the meeting to order at 11:05 a.m.

Approved: On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, to **dispense with the Pledge of Allegiance.**

Approved: On Motion by Michael Farrell, seconded by Joan Paula, with all in favor, the **resignation of Sherilea Cook-Keller as Food Service Worker/Cleaner** and Fall 2021 and Spring 2022 Trapshooting Club Advisor, effective September 28, 2021.

Approved: On Motion by Trisha Hosley, seconded by Joan Paula, with all in favor, Kami Farr as **Fall 2021 and Spring 2022 Trapshooting Club Advisor.**

Adjournment: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the Board adjourned at 11:06 a.m.

Clerk of the Board

Victoria J. Snide

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: October 6, 2021

Time: 8:00 a.m.

Type of Meeting: Special Meeting

Place: Room 206 (for Members) or Google Meet (for Public)
By Phone 1-919-588-2934, PIN 440 649 783#
By Video System meet.google.com/bgv-ydtw-kgy

Members Present: Michael Farrell (in person)
Alexandria Harris (via Google Meet)
Joan Paula (via Google Meet)

Members Absent: Trisha Hosley, Brian Penrose

Others Present: Noelle Short-Principal/Superintendent (in person), Victoria Snide-Clerk of the Board (in person)

Call to Order: The President called the meeting to order at 8:01 a.m.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, to dispense with the Pledge of Allegiance.

Approved: On Motion by Alexandria Harris, seconded by Joan Paula, with all in favor, William Sandiford as Food Service Worker/Cleaner effective October 21, 2021.

Adjournment: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the Board adjourned at 8:03 a.m.

Clerk of the Board

Victoria J. Snide

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Friday, October 8, 2021

Dear Long Lake Central School District Board of Education,

We are presenting you with a proposal to consider and approve the purchase of a new elementary math program for the 2022/2023 school year. Our team has spent time collaborating and researching programs over the past year. Of all the programs we evaluated, Eureka Math is our program of choice. Please see the attached proposal for details regarding rationale, selection process and breakdown of costs.

Sincerely,

LLCSD Elementary Teachers

PK-6 Math Program Proposal

Math Team Members: Kami Farr (PreK), Elizabeth Noonan (K), Carey Pooler (1), Kristin Delehanty (2), Allison Conboy (3&4), Kathryn Connell (3-6 math), Tina Pine (5&6), Mara Gaffney (spec. Edu.) Patrick Curtain (Middle/HS Math)

Basic Brand and Program Information: Eureka Math by Great Minds

A module based program that aligns to Common Core Standards and closely linked to engage NY.

Grades covered: PK-6

We are requesting a purchase for grades Kindergarten- 6. However, The Great Minds company does offer Eureka math programs for middle school and highschool students. Our team sees this as a great benefit that could provide future opportunity for continuity as Mr. Curtin works to fine tune highschool math programming.

Rationale:

Why do we need a new program?

During our ten year commitment to the Envision Math program we have continued to identify problem areas that make teaching and learning math difficult. Throughout our experience, we have found the program to be satisfactory for students that demonstrate a natural intelligence for mathematics. Although fine for our higher achievers, it is too fragmented and disorganized for the students that are challenged in developing their math skills. The list below identifies problem areas of the program.

- inconsistency in math language throughout grade levels
- lacks practice which affects mastery (not enough practice with each concept before moving onto the next)
- order of topics is not appropriate for some grade levels
- digital piece doesn't always relate to the daily lesson
- gaps/holes in the program- for some grade levels it is assumed that students have prerequisite skills from the previous year but in fact those skills are not present in the program
- lacks the teaching of "money" in early elementary
- lacks a fact fluency practice component

Process: We began our research by reaching out to area schools and gathering feedback regarding their math programs. Most could give us feedback, positive and negative for both the primary and intermediate grades. From there, we narrowed our search down to the following three programs, Bridges, Eureka Math and Into Math. Bridges cost was \$11,275 without math manipulative kits for each grade. It was eliminated due the nature of it being a K-5 program with no middle school component. The team then spent professional development time with representatives from both Into Math and Eureka. Into Math costs were quoted at \$14,330.

Criteria: The team identified the following components as top priorities and areas to question and examine closely for each program. These priorities helped drive our research and make the final decision.

- fact fluency: continuity across grade levels
- repeated practice of new concepts
- spiraling of concepts (math concepts reappearing throughout the school year)
- a solid computation piece
- number of strategies (models) used to teach each concept
- transition from grade 6 to middle school

It is our professional opinion that Eureka Math by Great Minds will provide our teachers and students with the materials and structure to become more accomplished math students.

Breakdown of Costs:

Eureka Math Breakdown

This is an estimate of what it would cost us to purchase materials for Eureka Math

These are based on the prices given to Mrs.Conboy at a Zoom meeting with a representative from Great Minds which includes Eureka Math.

Printed Materials - Learn, Practice, Succeed Series (Set of books for the year)

- \$40 per Student
- Learn Book (Used to follow along with the Lesson)
- Practice Book (Fluency/Sprint Practice)
- Succeed Book (Homework/ Extra Practice)

\$40.00 x 40 students = 1,600.00

Digital Resources for students

- In Sync - digital lesson videos (\$5.00 per student)
- Affirm - digital assessments for each module (unit) mid module and end module assessments and some quizzes (\$7.00 per student)
- Equip - pre-assessments and remediation recommendations (\$7.00 per student)

\$ 19.00x 40 students = 760.00

Teacher Resources

- Printed Copy(\$147.70 per teacher)
- Digital Platform Access (\$99 per teacher)

246.70 x 7 Teachers = \$1,726.90

***One time purchase of manipulatives and supplementary resources**

Eureka Math Basic manipulative kits for grades K-6= \$1,970.00

Grand Total = \$6,056.90

Yearly cost for consumables and digital lesson supplements= \$3,053.00

1/6

TREASURER'S MONTHLY REPORT

FUND: EXTRACURRICULAR ACCT.

For the Period from August 2, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 8,260.08

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.07

Total Receipts \$ 0.07

Total receipts, including balance \$ 8,260.15

Disbursements made during the month:

By Check-From Check :#	\$ -
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 8,260.15

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 8,260.15

Less outstanding checks See attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 8,260.15

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 8,260.15

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: LUNCH FUND**

For the Period from August 2, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 21,865.20

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	<u>0.18</u>

Total Receipts \$ 0.18

Total receipts, including balance \$ 21,865.38

Disbursements made during the month:

By Check-From Check #2343-2345	\$ 247.78
EFT Transfers	<u>894.40</u>

Total amount of checks issued and debit charges \$ 1,142.18

Cash balance as shown by records \$ 20,723.20**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 20,748.82

Less outstanding checks see attached \$ 25.62

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 20,723.20

Amount of receipts undeposited

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 20,723.20Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Hita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: PAYROLL FUND**

For the Period from August 2, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	40,510.82

Total Receipts \$ 40,510.82

Total receipts, including balance \$ 41,510.82

Disbursements made during the month:

By Check: #	\$ -
EFT Transfers/Direct Deposit 21085-21102	\$ 26,624.04
	<u>\$ -</u>

Total amount of checks issued and debit charges: \$ 26,624.04

Cash balance as shown by records \$ 14,886.78**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 14,886.78

Less Outstanding Checks - See Attached \$ -Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands) \$ 14,886.78
Amount of receipts undeposited- -Total available balance (must agree with Cash Balance above if there is a
true reconciliation) \$ 14,886.78Received by the Board of Education and entered
as a part of the minutes of the Board meeting held_____
20_____
Clerk of the Board of EducationThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Heta Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: GENERAL FUND**

For Period from August 2, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 41,490.28

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 171,052.65
	Interest	0.56

Total Receipts \$ 171,053.21

Total receipts, including balance \$ 212,543.49

Disbursements made during the month:

By Check-From Check #16890-16946	\$ 112,314.76
EFT Transfers	55,360.36
	\$ -

Total amount of checks issued and debit charges \$ 167,675.12

Cash balance as shown by records \$ 44,868.37

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 50,099.01

Less outstanding checks see attached \$ 5,230.64

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 44,868.37

Amount of receipts undeposited(See attached schedules) \$ -

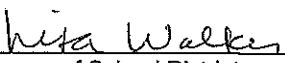
Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 44,868.37

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND**

For the Period from August 2, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 4,700.25

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.05

Total Receipts \$ 0.05

Total receipts, including balance \$ 4,700.30

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 4,700.30

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 5,350.30

less outstanding checks \$ 650.00

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 4,700.30

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 4,700.30

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Heidi Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET ACCOUNT**

For the Period from August 2, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 426,008.92

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 11,569.13
	Interest	\$ 3.13
	Total Receipts	<u>\$ 11,572.26</u>
	Total receipts, including balance	<u>\$ 437,581.18</u>

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 170,158.25
By Debit	\$ -

Total amount of checks issued and debit charges \$ 170,158.25Cash balance as shown by records \$ 267,422.93**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 267,422.93

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 267,422.93

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 267,422.93

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20_________
Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Heta Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: CAPITAL FUND**

For the Period from August 2, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$2,347,991.66

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 17.48

Total Receipts \$ 17.48

Total receipts, including balance \$ 2,348,009.14

Disbursements made during the month:

By Check: 1005-1014	\$ 653,068.45
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges: \$ 653,068.45

Cash balance as shown by records \$ 1,694,940.69

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$1,699,471.94

Less total of outstanding checks

4,531.25Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands) \$ 1,694,940.69

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a
true reconciliation) \$1,694,940.69Received by the Board of Education and entered
as a part of the minutes of the Board meeting held20

Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.hisa walker

Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 960,740.98

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 20.46
	Total Receipts	\$ 20.46
	Total receipts, including balance	\$ 960,761.44

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 960,761.44

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 960,761.44

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 960,761.44

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 960,761.44

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: CAPITAL RESERVE-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 39,270.32

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 0.89

Total Receipts \$ 0.89

Total receipts, including balance \$ 39,271.21

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 39,271.21

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 39,271.21

less outstanding checks

see attached \$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 39,271.21

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 39,271.21

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

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Clerk of the Board of Education

Kisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: REPAIR RESERVE-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 53,573.60

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 1.20

Total Receipts \$ 1.20

Total receipts, including balance \$ 53,574.80

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 53,574.80

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 53,574.80

less outstanding checks

see attached \$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 53,574.80

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 53,574.80

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TAX RESERVE-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 33,811.45

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 0.66

Total Receipts \$ 0.66

Total receipts, including balance \$ 33,812.11

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 33,812.11

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 33,812.11

less outstanding checks

see attached \$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 33,812.11

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

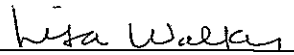
\$ 33,812.11

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20 _____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 72,311.61

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 1.55

Total Receipts \$ 1.55

Total receipts, including balance \$ 72,313.16

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 72,313.16

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 72,313.16

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 72,313.16

Amount of receipts undeposited (See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

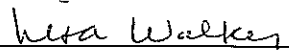
\$ 72,313.16

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TED ABER SCHOLARSHIP-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 9,095.63

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.27

Total Receipts \$ 0.27

Total receipts, including balance \$ 9,095.90

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 9,095.90

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 9,095.90

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 9,095.90

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

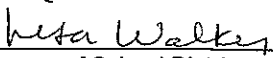
\$ 9,095.90

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: COURTNEY SCHOLARSHIP-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 2,080.71

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ -

Total Receipts \$ -

Total receipts, including balance \$ 2,080.71

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,080.71

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,080.71

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 2,080.71

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,080.71

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20 _____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: VARTULI SCHOLARSHIP-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 6,775.40

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.04

Total Receipts \$ 0.04

Total receipts, including balance \$ 6,775.44

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 6,775.44

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 6,775.44

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 6,775.44

Amount of receipts undeposited (See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 6,775.44

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Heta Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: BUS RESERVE-NY CLASS**

For the Period from August 1, 2021 thru August 31, 2021

Total available balance as reported at the end of preceding period \$ 56,239.21

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 1.24

Total Receipts \$ 1.24

Total receipts, including balance \$ 56,240.45

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 56,240.45

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 56,240.45

less outstanding checks

see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 56,240.45

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 56,240.45

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20_____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hita Walker
Treasurer of School District

LONG LAKE CSD

Revenue Status Report From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440.B</u>	Breakfast - Student Sale of Meals	2,500.00	0.00	2,500.00	-12.05	2,512.05
<u>C 1440.L</u>	Lunch - Student Sale of Meals	9,500.00	0.00	9,500.00	358.50	9,141.50
<u>C 1445.L</u>	A La Carte Sales	750.00	0.00	750.00	7.03	742.97
<u>C 2401</u>	Interest and Earnings	0.00	0.00	0.00	0.37	-0.37
<u>C 3190.FB</u>	Breakfast - Federal Reimbursement	6,000.00	0.00	6,000.00	0.00	6,000.00
<u>C 3190.FL</u>	Lunch - Federal Reimbursement	14,000.00	0.00	14,000.00	0.00	14,000.00
<u>C 3190.FS</u>	Snack - Federal Reimbursement	550.00	0.00	550.00	0.00	550.00
<u>C 3190.SB</u>	Breakfast - State Reimbursement	300.00	0.00	300.00	0.00	300.00
<u>C 3190.SL</u>	Lunch - State Reimbursement	550.00	0.00	550.00	0.00	550.00
<u>C 4190</u>	USDA Surplus Food	2,200.00	0.00	2,200.00	0.00	2,200.00
<u>C 5031</u>	Interfund Transfer	112,431.00	0.00	112,431.00	0.00	112,431.00
C Totals:		148,781.00	0.00	148,781.00	353.85	148,427.15
Grand Totals:		148,781.00	0.00	148,781.00	353.85	148,427.15

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LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-0000	Cafeteria Salaries	67,980.00	0.00	67,980.00	8,894.36	0.00	59,085.64
C 2860.400-0000	Cafeteria Contractual	3,000.00	0.00	3,000.00	420.00	0.00	2,580.00
C 2860.410-0000	Cafeteria Food	29,300.00	75.00	29,375.00	1,785.74	12,730.04	14,859.22
C 2860.450-0000	Cafeteria Materials & Supplies	2,800.00	222.16	3,022.16	829.07	1,500.00	693.09
2860	SCHOOL FOOD SERVICE	*	297.16	103,377.16	11,929.17	14,230.04	77,217.95
28		**	297.16	103,377.16	11,929.17	14,230.04	77,217.95
2		***	297.16	103,377.16	11,929.17	14,230.04	77,217.95
C 9010.800-0000	Cafeteria Employees Retirement	10,500.00	0.00	10,500.00	-3,100.00	0.00	13,600.00
9010	STATE RETIREMENT	*	0.00	10,500.00	-3,100.00	0.00	13,600.00
C 9030.800-0000	Cafeteria Social Security	5,201.00	0.00	5,201.00	0.00	0.00	5,201.00
9030	SOCIAL SECURITY	*	0.00	5,201.00	0.00	0.00	5,201.00
C 9060.800-0000	Cafeteria Health Insurance	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	*	0.00	30,000.00	0.00	0.00	30,000.00
90		**	0.00	45,701.00	-3,100.00	0.00	48,801.00
9		***	0.00	45,701.00	-3,100.00	0.00	48,801.00
Fund CTotals:		148,781.00	297.16	149,078.16	8,829.17	14,230.04	126,018.95
Grand Totals:		148,781.00	297.16	149,078.16	8,829.17	14,230.04	126,018.95

LONG LAKE CSD

Revenue Status Report From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	3,205,535.66	0.00	3,205,535.66	0.00	3,205,535.66
A 1085	School Tax Relief Reimb (STAR)	29,464.34	0.00	29,464.34	0.00	29,464.34
A 1090	Penalty on Taxes	3,000.00	0.00	3,000.00	0.00	3,000.00
A 1310	Day School Tuition	4,600.00	0.00	4,600.00	3,850.00	750.00
A 1335	Other Student Fees/Charges	1,000.00	0.00	1,000.00	84.00	916.00
A 2401	Interest on Earnings	1,500.00	0.00	1,500.00	69.76	1,430.24
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	3,987.27	-3,987.27
A 3101.A	General Aid	480,000.00	0.00	480,000.00	42,890.41	437,109.59
A 3101.B	Excess Cost Aid	0.00	0.00	0.00	-1,646.00	1,646.00
A 3102	VLT Lottery Aid	0.00	0.00	0.00	1,494.54	-1,494.54
A 3103	BOCES Aid	55,000.00	0.00	55,000.00	-36,110.36	91,110.36
A 3260	Textbook Aid	4,000.00	0.00	4,000.00	855.00	3,145.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 4601	Medicaid Assistance, HRSS	10,000.00	0.00	10,000.00	0.00	10,000.00
A Totals:		3,794,100.00	0.00	3,794,100.00	174,430.62	3,619,669.38
Grand Totals:		3,794,100.00	0.00	3,794,100.00	174,430.62	3,619,669.38

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,350.00	0.00	10,350.00	2,670.00	0.00	7,680.00
A 1010.450-0000	BOE Materials and Supplies	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00
A 1010.490-0000	BOE BOCES Services	9,527.00	0.00	9,527.00	710.70	0.00	8,816.30
1010	BOARD OF EDUCATION	22,677.00	0.00	22,677.00	3,380.70	0.00	19,296.30
A 1040.160-0000	BOE District Clerk Salaries	2,424.00	0.00	2,424.00	652.61	0.00	1,771.39
A 1040.400-0000	BOE District Clerk Contractual	4,500.00	0.00	4,500.00	115.63	0.00	4,384.37
1040	DISTRICT CLERK	6,924.00	0.00	6,924.00	768.24	0.00	6,155.76
10	Support Staff Salaries	29,601.00	0.00	29,601.00	4,148.94	0.00	25,452.06
A 1240.160-0000	Central Admin Equipment	135,357.00	0.00	135,357.00	35,096.06	0.00	100,260.94
A 1240.200-0000	Central Admin Contractual	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1240.400-0000	Central Admin Contractual	11,005.00	330.00	11,335.00	3,045.12	0.00	8,289.88
A 1240.450-0000	Central Admin Materials & Supplies	2,000.00	52.00	2,052.00	149.97	0.00	1,902.03
1240	CHIEF SCHOOL ADMINISTRATOR	150,362.00	382.00	150,744.00	38,291.15	0.00	112,452.85
12	Finance Business Admin Salaries	150,362.00	382.00	150,744.00	38,291.15	0.00	112,452.85
A 1310.160-0000	Finance BOCES Services	103,330.00	0.00	103,330.00	24,886.59	0.00	78,443.41
A 1310.490-0000	Finance BOCES Services	28,479.00	0.00	28,479.00	2,600.00	0.00	25,879.00
1310	BUSINESS ADMINISTRATION	131,809.00	0.00	131,809.00	27,486.59	0.00	104,322.41
A 1320.160-0000	Finance Auditing Salaries	566.00	0.00	566.00	50.97	0.00	515.03
A 1320.400-0000	Finance Auditor Contractual	8,000.00	0.00	8,000.00	-4,800.00	0.00	12,800.00
1320	AUDITING	8,566.00	0.00	8,566.00	-4,749.03	0.00	13,315.03
A 1325.160-0000	Finance District Treasurer	21,580.00	0.00	21,580.00	5,788.64	0.00	15,791.36
A 1325.450-0000	Finance District Treasurer Supplies	250.00	0.00	250.00	0.00	0.00	250.00
1325	TREASURER	21,830.00	0.00	21,830.00	5,788.64	0.00	16,041.36
A 1330.160-0000	Finance Tax Collector Salary	4,179.00	0.00	4,179.00	1,671.60	0.00	2,507.40
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330	TAX COLLECTOR	5,779.00	0.00	5,779.00	1,671.60	0.00	4,107.40
13	Legal Contractual	167,984.00	0.00	167,984.00	30,197.80	0.00	137,786.20
A 1420.400-0000	Legal Contractual	14,000.00	0.00	14,000.00	1,250.00	0.00	12,750.00
1420	LEGAL	14,000.00	0.00	14,000.00	1,250.00	0.00	12,750.00
A 1430.490-0000	Personnel - BOCES Services	1,950.00	0.00	1,950.00	167.40	0.00	1,782.60
1430	PERSONNEL	1,950.00	0.00	1,950.00	167.40	0.00	1,782.60
A 1480.450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00

LONG LAKE CSD



Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1480	PUBLIC INFORMATION & SERVICES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
14		16,950.00	0.00	16,950.00	1,417.40	0.00	15,532.60
<u>A 1620.160-0000</u>	Central Services Support Staff Salaries	97,283.00	0.00	97,283.00	28,981.41	0.00	68,301.59
<u>A 1620.200-0000</u>	Central Services Equipment	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1620.400-0000</u>	Central Services Contractual	69,450.00	0.00	69,450.00	33,587.93	4,195.00	31,667.07
<u>A 1620.410-0000</u>	Central Services Fuel Oil	85,000.00	0.00	85,000.00	0.00	85,000.00	0.00
<u>A 1620.420-0000</u>	Central Services Television	2,000.00	0.00	2,000.00	610.20	0.00	1,389.80
<u>A 1620.430-0000</u>	Central Services Electricity	25,000.00	0.00	25,000.00	3,860.23	0.00	21,139.77
<u>A 1620.440-0000</u>	Central Services Water Rent	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
<u>A 1620.450-0000</u>	Central Services Materials & Supplies	21,000.00	1,068.46	22,068.46	4,822.06	4,399.41	12,846.99
<u>A 1620.460-0000</u>	Central Services Telephone	9,000.00	0.00	9,000.00	1,739.24	0.00	7,260.76
<u>A 1620.480-0000</u>	Central Services LP Gas	100.00	0.00	100.00	0.00	0.00	100.00
<u>A 1620.490-0000</u>	Central Services BOCES	1,000.00	0.00	1,000.00	71.70	0.00	928.30
1620	OPERATION OF PLANT	311,833.00	1,068.46	312,901.46	74,672.77	93,594.41	144,634.28
<u>A 1621.160-0000</u>	Mainten Support Staff Salaries	15,401.00	0.00	15,401.00	4,120.96	0.00	11,280.04
<u>A 1621.400-0000</u>	Maintenance Contractual Exp	20,000.00	3,051.00	23,051.00	3,051.00	0.00	20,000.00
1621	MAINTENANCE OF PLANT	35,401.00	3,051.00	38,452.00	7,171.96	0.00	31,280.04
<u>A 1670.400-0000</u>	Contractual	825.00	0.00	825.00	0.00	0.00	825.00
<u>A 1670.450-0000</u>	Postage	3,000.00	0.00	3,000.00	1,025.96	0.00	1,974.04
<u>A 1670.490-0000</u>	Printing - BOCES Services	1,000.00	0.00	1,000.00	33.00	0.00	967.00
1670	CENTRAL PRINTING & MAILING	4,825.00	0.00	4,825.00	1,058.96	0.00	3,766.04
<u>A 1680.490-0000</u>	Central DP - BOCES Services	27,000.00	0.00	27,000.00	4,676.80	0.00	22,323.20
1680	CENTRAL DATA PROCESSING	27,000.00	0.00	27,000.00	4,676.80	0.00	22,323.20
16		379,059.00	4,119.46	383,178.46	87,580.49	93,594.41	202,003.56
<u>A 1910.400-0000</u>	Unallocated Insurance	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1910	UNALLOCATED INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1920.400-0000</u>	School Association Dues	4,550.00	20.00	4,570.00	4,570.00	0.00	0.00
1920	SCHOOL ASSOCIATION DUES	4,550.00	20.00	4,570.00	4,570.00	0.00	0.00
<u>A 1981.490-0000</u>	BOCES Administrative Costs	18,500.00	0.00	18,500.00	1,807.10	0.00	16,692.90
1981	BOCES ADMINISTRATIVE COSTS	18,500.00	0.00	18,500.00	1,807.10	0.00	16,692.90
<u>A 1983.490-0000</u>	BOCES Capital Expenses	100.00	0.00	100.00	7.80	0.00	92.20
1983	BOCES CAPITAL EXPENSE	100.00	0.00	100.00	7.80	0.00	92.20
19		24,150.00	20.00	24,170.00	6,384.90	0.00	17,785.10

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1		768,106.00	4,521.46	772,627.46	168,020.68	93,594.41	511,012.37
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	6,730.78	0.00	18,269.22
2020	SUPERVISION - REGULAR SCHOOL	25,000.00	0.00	25,000.00	6,730.78	0.00	18,269.22
A 2070.150-0000	Instructional Salaries	17,404.00	0.00	17,404.00	2,152.50	0.00	15,251.50
A 2070.490-0000	Inservices - BOCES Services	22,500.00	0.00	22,500.00	1,266.90	0.00	21,233.10
2070	INSERVICE TRAINING - INSTRUCTION	39,904.00	0.00	39,904.00	3,419.40	0.00	36,484.60
20		64,904.00	0.00	64,904.00	10,150.18	0.00	54,753.82
A 2110.120-0000	Teaching K-6 Salaries	488,646.00	0.00	488,646.00	41,354.72	0.00	447,291.28
A 2110.130-0000	Teaching 7-12 Salaries	468,345.00	0.00	468,345.00	40,121.80	0.00	428,223.20
A 2110.140-0000	Substitute Teachers	18,000.00	0.00	18,000.00	820.00	0.00	17,180.00
A 2110.160-0000	Support Staff Salaries	42,625.00	0.00	42,625.00	3,179.44	0.00	39,445.56
A 2110.170-0000	Payment in Lieu of Health Insurance	17,000.00	0.00	17,000.00	0.00	0.00	17,000.00
A 2110.200-0000	Teaching Equipment	4,000.00	0.00	4,000.00	0.00	2,903.47	1,096.53
A 2110.400-0000	Teaching Contractual	16,726.00	0.00	16,726.00	3,944.30	0.00	12,781.70
A 2110.410-0000	Field Trips	23,000.00	0.00	23,000.00	0.00	0.00	23,000.00
A 2110.411-0000	Conference Attendance	7,500.00	79.00	7,579.00	175.00	79.00	7,325.00
A 2110.412-0000	Mileage Reimbursement	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.413-0000	Arts in Education	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2110.450-0000	Teaching Materials & Supplies	9,000.00	-10.00	8,990.00	3,843.92	224.06	4,922.02
A 2110.451-0000	Elementary - Grade 1	1,535.00	0.00	1,535.00	1,233.45	135.12	166.43
A 2110.451-1000	Summer School	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.451-2000	Art Program	2,360.00	398.40	2,758.40	1,588.59	0.00	1,169.81
A 2110.451-4000	Teachers Assistant-Dukett	150.00	0.00	150.00	0.00	0.00	150.00
A 2110.451-5000	English	350.00	10.00	360.00	358.42	0.00	1.58
A 2110.451-6000	Spanish	835.00	0.00	835.00	687.27	0.00	147.73
A 2110.451-8000	Health Education	230.00	0.00	230.00	13.08	0.00	216.92
A 2110.451-9000	Math	380.00	0.00	380.00	65.35	0.00	314.65
A 2110.452-1000	Elementary - Gaffney/SPED	310.00	0.00	310.00	176.83	0.00	133.17
A 2110.452-2000	Music	720.00	144.94	864.94	144.94	0.00	720.00
A 2110.452-3000	Phys Ed	1,680.00	0.00	1,680.00	1,199.26	308.52	172.22
A 2110.452-4000	Science	910.00	0.00	910.00	266.00	0.00	644.00
A 2110.452-5000	Social Studies	150.00	0.00	150.00	126.60	0.00	23.40
A 2110.452-6000	Technology	1,650.00	0.00	1,650.00	517.61	54.00	1,078.39

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-7000	Elementary - PreK/Teaching Assistant	900.00	0.00	900.00	431.90	0.00	468.10
A 2110.452-9000	Teachers Aide Supplies-Kilpatrick	250.00	0.00	250.00	233.77	0.00	16.23
A 2110.453-0000	Elementary - Connell	1,036.00	0.00	1,036.00	812.11	0.00	223.89
A 2110.454-0000	Elementary - Grade 2	653.00	0.00	653.00	214.74	99.09	339.17
A 2110.455-0000	Elementary - Grade 3/4	650.00	0.00	650.00	434.47	0.00	215.53
A 2110.456-0000	Elementary - Grade 5/6	320.00	0.00	320.00	98.94	0.00	221.06
A 2110.458-0000	Elementary - Grade K	932.00	0.00	932.00	496.06	0.00	435.94
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	300.00	0.00	300.00	0.00	0.00	300.00
A 2110.480-0000	Teaching Textbooks	1,500.00	0.00	1,500.00	673.22	0.00	826.78
A 2110.490-0000	Teaching BOCES	10,000.00	0.00	10,000.00	5,520.50	0.00	4,479.50
2110	TEACHING - REGULAR SCHOOL	1,129,243.00	622.34	1,129,865.34	108,732.29	3,803.26	1,017,329.79
21		1,129,243.00	622.34	1,129,865.34	108,732.29	3,803.26	1,017,329.79
A 2250.150-0000	Instructional Salaries	79,883.00	0.00	79,883.00	7,227.22	0.00	72,655.78
A 2250.160-0000	Non Instructional Salaries	36,023.00	0.00	36,023.00	3,051.30	0.00	32,971.70
A 2250.400-0000	Students w/Disab Contractual	4,600.00	0.00	4,600.00	4,950.35	0.00	-350.35
A 2250.450-0000	Special Ed Materials & Supplies	450.00	0.00	450.00	342.79	0.00	107.21
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	91,000.00	0.00	91,000.00	3,261.70	0.00	87,738.30
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	214,456.00	0.00	214,456.00	18,833.36	0.00	195,622.64
A 2280.490-0000	BOCES Services	40,000.00	0.00	40,000.00	2,600.00	0.00	37,400.00
2280	OCCUPATIONAL EDUCATION (GRADES 9-12)	40,000.00	0.00	40,000.00	2,600.00	0.00	37,400.00
22		254,456.00	0.00	254,456.00	21,433.36	0.00	233,022.64
A 2330.150-0000	Adult Education Salary	11,350.00	0.00	11,350.00	0.00	0.00	11,350.00
A 2330.151-0000	Special Schools Salary	20,952.00	0.00	20,952.00	454.00	0.00	20,498.00
A 2330.400-0000	Special Schools Contractual	3,600.00	0.00	3,600.00	0.00	0.00	3,600.00
A 2330.450-0000	Special Schools Materials & Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2330	TEACHING - SPECIAL SCHOOLS	36,402.00	0.00	36,402.00	454.00	0.00	35,948.00
23		36,402.00	0.00	36,402.00	454.00	0.00	35,948.00
A 2610.150-0000	Library Salaries	55,680.00	0.00	55,680.00	4,454.40	0.00	51,225.60
A 2610.450-0000	Library Materials & Supplies	660.00	0.00	660.00	47.41	0.00	612.59

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2610.451-0000</u>	Library Computers/Media	1,650.00	0.00	1,650.00	1,607.15	0.00	42.85
<u>A 2610.460-0000</u>	Library Books/Magazines/Subscriptions	2,694.00	0.00	2,694.00	1,449.90	0.00	1,244.10
<u>A 2610.490-0000</u>	Library BOCES Services	8,900.00	0.00	8,900.00	874.30	0.00	8,025.70
2610	SCHOOL LIBRARY & AUDIOVISUAL	69,584.00	0.00	69,584.00	8,433.16	0.00	61,150.84
<u>A 2630.220-0000</u>	Computer Hardware	25,000.00	0.00	25,000.00	208.41	0.00	24,791.59
<u>A 2630.450-0000</u>	Computer Materials & Supplies	1,000.00	0.00	1,000.00	0.00	103.44	896.56
<u>A 2630.460-0000</u>	Computer Software	8,000.00	0.00	8,000.00	2,115.61	359.00	5,525.39
<u>A 2630.490-0000</u>	Computer BOCES	78,500.00	0.00	78,500.00	6,256.60	0.00	72,243.40
2630	COMPUTER ASSISTED INSTRUCTION	112,500.00	0.00	112,500.00	8,580.62	462.44	103,456.94
26		182,084.00	0.00	182,084.00	17,013.78	462.44	164,607.78
<u>A 2805.160-0000</u>	Attendance	4,500.00	0.00	4,500.00	428.58	0.00	4,071.42
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	0.00	4,500.00	428.58	0.00	4,071.42
<u>A 2810.150-0000</u>	Guidance Instructional Salaries	65,730.00	0.00	65,730.00	8,236.64	0.00	57,493.36
<u>A 2810.450-0000</u>	Guidance Materials & Supplies	955.00	0.00	955.00	254.50	0.00	700.50
<u>A 2810.451-0000</u>	Guidance Testing and Materials	816.00	637.00	1,453.00	143.00	674.00	636.00
2810	GUIDANCE - REGULAR SCHOOL	67,501.00	637.00	68,138.00	8,634.14	674.00	58,829.86
<u>A 2815.160-0000</u>	Support Staff Salaries	36,660.00	0.00	36,660.00	3,334.26	0.00	33,325.74
<u>A 2815.400-0000</u>	Health Contractual	6,500.00	0.00	6,500.00	0.00	0.00	6,500.00
<u>A 2815.450-0000</u>	Health Materials & Supplies	1,269.00	0.00	1,269.00	377.62	0.00	891.38
2815	HEALTH SERVICES - REGULAR SCHOOL	44,429.00	0.00	44,429.00	3,711.88	0.00	40,717.12
<u>A 2820.400-0000</u>	Psychologist Contractual	45,000.00	0.00	45,000.00	0.00	0.00	45,000.00
<u>A 2820.450-0000</u>	Psychologist Materials & Supplies	330.00	0.00	330.00	325.30	0.00	4.70
<u>A 2820.490-0000</u>	BOCES Psychologist	12,000.00	0.00	12,000.00	1,803.00	0.00	10,197.00
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	57,330.00	0.00	57,330.00	2,128.30	0.00	55,201.70
<u>A 2825.400-0000</u>	Contractual	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
<u>A 2850.150-0000</u>	Co-curricular Salaries	32,159.00	0.00	32,159.00	431.00	0.00	31,728.00
<u>A 2850.450-0000</u>	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	50.00	0.00	950.00
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	33,159.00	0.00	33,159.00	481.00	0.00	32,678.00
<u>A 2855.150-0000</u>	Interscholastic Salaries	10,000.00	0.00	10,000.00	75.00	0.00	9,925.00
<u>A 2855.400-0000</u>	Interscholastic Contractual	20,500.00	0.00	20,500.00	959.00	0.00	19,541.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.450-0000	Interscholastic Materials & Supplies	2,500.00	0.00	2,500.00	1,143.69	235.39	1,120.92
A 2855.490-0000	BOCES Interscholastic	2,000.00	0.00	2,000.00	199.00	0.00	1,801.00
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	*	0.00	35,000.00	2,376.69	235.39	32,387.92
28		**	637.00	248,556.00	17,760.59	909.39	229,886.02
2		***	1,259.34	1,916,267.34	175,544.20	5,175.09	1,735,548.05
A 5510.160-0000	Transportation Salaries	87,479.00	0.00	87,479.00	15,521.78	0.00	71,957.22
A 5510.200-0000	Transportation Equipment	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 5510.210-0000	Purchase of Buses	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
A 5510.400-0000	Transportation Contractual	15,000.00	0.00	15,000.00	5,832.00	0.00	9,168.00
A 5510.450-0000	Transportation Materials & Supplies/Parts	10,500.00	0.00	10,500.00	1,172.57	6,790.96	2,536.47
A 5510.451-0000	Diesel/Gasoline	18,000.00	0.00	18,000.00	522.25	0.00	17,477.75
A 5510.453-0000	Parts	0.00	14.86	14.86	14.86	0.00	0.00
A 5510.454-0000	Labor	13,000.00	0.00	13,000.00	0.00	0.00	13,000.00
A 5510.490-0000	BOCES Contractual	1,300.00	0.00	1,300.00	108.60	0.00	1,191.40
5510	DISTRICT TRANSPORTATION SERVICES	*	14.86	176,279.00	23,172.06	6,790.96	146,330.84
55		**	14.86	176,279.00	23,172.06	6,790.96	146,330.84
5		***	14.86	176,279.00	23,172.06	6,790.96	146,330.84
A 9010.800-0000	NYS Retirement	65,000.00	0.00	65,000.00	-17,000.00	0.00	82,000.00
9010	STATE RETIREMENT	*	0.00	65,000.00	-17,000.00	0.00	82,000.00
A 9020.800-0000	Teacher Retirement	142,000.00	0.00	142,000.00	-86,744.53	0.00	228,744.53
9020	TEACHERS' RETIREMENT	*	0.00	142,000.00	-86,744.53	0.00	228,744.53
A 9030.800-0000	Social Security	145,116.00	0.00	145,116.00	18,030.95	0.00	127,085.05
9030	SOCIAL SECURITY	*	0.00	145,116.00	18,030.95	0.00	127,085.05
A 9040.800-0000	Worker Compensation	12,230.00	0.00	12,230.00	12,230.00	0.00	0.00
9040	WORKERS' COMPENSATION	*	0.00	12,230.00	12,230.00	0.00	0.00
A 9050.800-0000	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	*	0.00	20,000.00	0.00	0.00	20,000.00
A 9055.800-0000	Disability Plan	3,000.00	0.00	3,000.00	1,081.34	0.00	1,918.66
9055	DISABILITY INSURANCE	*	0.00	3,000.00	1,081.34	0.00	1,918.66
A 9060.800-0000	Hospitalization	1,004,000.00	0.00	1,004,000.00	303,631.73	0.00	700,368.27
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	*	0.00	1,004,000.00	303,631.73	0.00	700,368.27
A 9089.800-0000	Other Employee Benefits	1,700.00	0.00	1,700.00	1,024.20	0.00	675.80

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 6/30/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9089		1,700.00	0.00	1,700.00	1,024.20	0.00	675.80
90		1,393,046.00	0.00	1,393,046.00	232,253.69	0.00	1,160,792.31
A 9711.600-0000	Serial Bonds - Principal	135,000.00	0.00	135,000.00	0.00	0.00	135,000.00
A 9711.700-0000	Serial Bonds - Interest	108,150.00	0.00	108,150.00	0.00	0.00	108,150.00
9711		243,150.00	0.00	243,150.00	0.00	0.00	243,150.00
97		243,150.00	0.00	243,150.00	0.00	0.00	243,150.00
A 9901.930-0000	Transfer to School Food Svc Fund	112,431.00	0.00	112,431.00	0.00	0.00	112,431.00
9901	TRANSFERS TO FUNDS	112,431.00	0.00	112,431.00	0.00	0.00	112,431.00
99		112,431.00	0.00	112,431.00	0.00	0.00	112,431.00
9		1,748,627.00	0.00	1,748,627.00	232,253.69	0.00	1,516,373.31
Fund ATotals:		4,608,020.00	5,795.66	4,613,815.66	598,990.63	105,560.46	3,909,264.57
Grand Totals:		4,608,020.00	5,795.66	4,613,815.66	598,990.63	105,560.46	3,909,264.57

LONG LAKE CSD

Budget Transfer Schedule Report For A - 2: Budget Transfer - October 2021



Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
138		10/04/2021	TRANSFER TO COVER SHORTAGE			Not Required		
	A 2110.450-0000		Teaching Materials & Supplies				10.00	
	A 2110.451-5000		English					10.00

Number of Budget Transfers: 1

Account Distribution Totals

Account	Description	Debits	Credits
A 2110.450-0000	Teaching Materials & Supplies	10.00	0.00
A 2110.451-5000	English	0.00	10.00

Fund A Totals: 10.00 10.00

Grand Totals: 10.00 10.00

Grand Totals: 10.00 10.00

Net Amount: 0.00

VC



Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
139		06/30/2021	TRANSFER TO COVER FINAL BOCES CAPITAL PROJECT PAYMENT - REQUESTED BY AUDITOR			Not Required		
	A 1983.490-0000		BOCES Capital Expenses					48,965.00
	A 2250.490-0000		BOCES Services				48,965.00	
140		06/30/2021	TRNSFR FROM BUS PCHS TO CAPITAL FUND PCHS FOR BUS 31 PCHS - REQUIRED BY AUDITOR			Not Required		
	A 5510.210-0000		Purchase of Buses				57,932.50	
	A 9950.900-0000		Transfer to Capital Fund					57,932.50

Number of Budget Transfers: 2

Account Distribution Totals

Account	Description	Debits	Credits
A 1983.490-0000	BOCES Capital Expenses	0.00	48,965.00
A 2250.490-0000	BOCES Services	48,965.00	0.00
A 5510.210-0000	Purchase of Buses	57,932.50	0.00
A 9950.900-0000	Transfer to Capital Fund	0.00	57,932.50
Fund A Totals:		106,897.50	106,897.50
Grand Totals:		106,897.50	106,897.50

Grand Totals: 106,897.50
Net Amount: 0.00

* Needs BOE Approval

LONG LAKE CSD

Check Warrant Report For A - 7: Cash Disbursement - General Fund For Dates 9/1/2021 - 9/30/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
16949	09/07/2021	1305	AMERICAN EXPRESS	SOFTWARE, CUSTODIAL		88.30
16950	09/07/2021	3557	MERIDIAN IT	TELEPHONE MTNCE 7/1/21-9/30/21		414.00
16951	09/07/2021	3259	FIRST UNUM LIFE INSURANCE CO.	DISABILITY - SEPTEMBER		260.25
16952	09/07/2021	4457	MARSHALL MEMO LLC	SUBSCRIPTION 8/21 - 8/22		270.00
16953	09/07/2021	4014	TBS	PNEUMATIC CONTROLS MTNCE CONTRACT	220076	4,253.00
16954	09/07/2021	4605	XEROX FINANCIAL SERVICES	COPIER LEASES		435.50
16955	09/10/2021	2695	CDW	UPS BACKUPS	220077	208.41
16956	09/10/2021	1243	MCGRAW HILL BOOK COMPANY	MATH TEXTBOOKS	220053	330.20
16957	09/10/2021	2988	GIRVIN & FERLAZZO, P.C.	JULY LEGAL RETAINER		625.00
16958	09/10/2021	2060	LEONARD BUS SALES, INC.	BUS PARTS	220001	124.52
16959	09/10/2021	2697	DICK BLICK	ART SUPPLIES	220052	59.66
16960	09/10/2021	1360	HAMILTON COUNTY TREASURER	DIESEL/GAS JULY		222.68
16961	09/10/2021	4797	WATERTOWN AUDIOLOGY, PC	AUDIOLOGY EXAM FOR STUDENT		207.95
16962	09/10/2021	2560	SCHOOL SPECIALTY	GRADE 1 SUPPLIES	220064	264.88
16963	09/10/2021	3953	N.A.P.A. AUTO PARTS	BUS PARTS		51.99
16964	09/10/2021	2004	FORTUNE'S HARDWARE	CUSTODIAL PARTS	220002	689.39
16965	09/10/2021	4246	ADK TRADING POST	LUNCH SUP'T CONFERENCE DAY		581.13
16966	09/10/2021	4525	SLIC NETWORK SOLUTIONS	CABLE TV - SEPTEMBER		152.55
16967	09/10/2021	3217	FRONTIER	TELEPHONE CHARGES		420.77
16968	09/10/2021	2819	MCCLARY MEDIA INC.	BACK TO SCHOOL AD/LEGAL AD		42.95
16969	09/10/2021	4798	CARWELL PRODUCTS INC.	BUS UNDERCOATING		923.00
16972	09/23/2021	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
16973	09/23/2021	2279	F-E-H BOCES TREASURER	BOCES CONTRACT BILLING		31,965.10
16974	09/23/2021	1677	NYS DEPARTMENT OF ENVIRONMENTAL CON	PETROLEUM BULK STORAGE FEE		500.00
16975	09/23/2021	2279	F-E-H BOCES TREASURER	NON-AIDABLE PRINTING		15.52
16976	09/23/2021	3537	LONG LAKE DINER	SUP'T CONFERENCE DAY LUNCH		768.25
16977	09/23/2021	4199	NYS EMPLOYEES' HEALTH INSURANCE	OCTOBER HEALTH INSURANCE		77,907.29
16978	09/23/2021	2731	J.H. SCHRADE ENTERPRISES, INC.	PORTABLE TOILET FEE-KATZ FIELD		490.00
16979	09/23/2021	3926	PIONEER ATHLETICS	FIELD MARKING PAINT	220090	790.50
16980	09/23/2021	1141	HAMILTON COUNTY EXPRESS	RENEWAL HS LIBRARY 9/30/21-9/30/22		52.00
16981	09/23/2021	4604	DOCUMENT SOLUTIONS OF THE NORTH COUNTRY	COPIER USAGE CHARGES		103.62

LONG LAKE CSD



Check Warrant Report For A - 7: Cash Disbursement - General Fund For Dates 9/1/2021 - 9/30/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
16982	09/23/2021	3825	AMAZON		220089	991.61
16983	09/23/2021	1305	AMERICAN EXPRESS	FINGERPRINTS, SOFTWARE, ATHLETICS		432.78
16984	09/23/2021	2990	OTIS ELEVATOR COMPANY	MTNCE CONTRACT 10/1/21- 9/30/22		3,427.56
16985	09/23/2021	1360	HAMILTON COUNTY TREASURER	FUEL/DIESEL AUGUST		299.57
16986	09/23/2021	3759	ATIS ELEVATOR INSPECTIONS LLC	ELEVATOR INSPECTION		230.00
16987	09/23/2021	2697	DICK BLICK	ART SUPPLIES	220052	12.80
16988	09/23/2021	1228	SCHOLASTIC SPORTS SALES	SOCCER SOCKS	220093	111.00
16989	09/23/2021	3194	REALLY GOOD STUFF		220068	334.72
16990	09/23/2021	1709	QUILL	OFFICE SUPPLIES	220072	365.55
16991	09/23/2021	4736	BELLE SALES AND SUPPLY, LLC	CUSTODIAL SUPPLIES	220013	972.27
16992	09/23/2021	2019	BRUCE W. MCGINN	OFFICIAL FEE		112.00
16993	09/23/2021	2061	THOMAS RAMSAY	OFFICIAL FEES		119.00
16994	09/23/2021	4230	EDWARD WIGHT	MEDICARE PART B REIMB.		1,336.50
16995	09/23/2021	1147	FOLLETT LIBRARY BOOK CO.	ELEMENTARY LIBRARY BOOKS	220047	583.19

Number of Transactions: 45

Warrant Total: 132,546.96

Vendor Portion: 132,546.96

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 45 in number, in the total amount of \$132,546.96. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/21 Wendy J. Short
Date Superintendent

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$132,546.96. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/4/21 James F. Flanagan
Date Claims Auditor

LONG LAKE CSD

Check Warrant Report For A - 9: General Fund for Payroll Transactions For Dates 9/1/2021 - 9/30/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
769	09/02/2021	3407	NYS INCOME TAX	Trust & Agency Payment		877.91
770	09/02/2021	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		75.00
771	09/02/2021	4340	LLCS GENERAL FUND	Trust & Agency Payment		13,886.78
772	09/02/2021	4375	EFTPS Enrollment Processing	Trust & Agency Payment		4,966.54
773	09/16/2021	3407	NYS INCOME TAX	Trust & Agency Payment		3,148.22
774	09/16/2021	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,450.00
775	09/16/2021	4340	LLCS GENERAL FUND	Trust & Agency Payment		51,591.75
776	09/16/2021	4375	EFTPS Enrollment Processing	Trust & Agency Payment		17,338.02
777	09/30/2021	3407	NYS INCOME TAX	Trust & Agency Payment		3,276.29
778	09/30/2021	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,450.00
779	09/30/2021	3413	NYS EMPLOYEES RETIREMENT SYSTEM	Trust & Agency Payment		657.47
780	09/30/2021	4340	LLCS GENERAL FUND	Trust & Agency Payment		54,406.78
781	09/30/2021	4375	EFTPS Enrollment Processing	Trust & Agency Payment		18,221.82
16947	09/07/2021	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		103.30
16948	09/07/2021	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - NYS DEF COMP		200.00
16970	09/16/2021	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		168.18
16971	09/16/2021	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - NYS DEF COMP		200.00
16996	09/30/2021	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		168.18
16997	09/30/2021	3408	C.S.E.A. EMPLOYEE BENEFIT FUND	Trust & Agency Payment - DENTAL/VISION		1,884.85
16998	09/30/2021	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - NYS DEF COMP		200.00

Automatic Pymt's

Number of Transactions: 20

Warrant Total: 176,271.09

Vendor Portion: 176,271.09

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 20 in number, in the total amount of \$176,271.09. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/30/21
Date

[Signature]
Superintendent

LONG LAKE CSD



Check Warrant Report For C - 3: Cash Disbursement - Lunch Fund For Dates 9/1/2021 - 9/30/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
2346	09/10/2021	4794	VANNESSA MCINTYRE	MEAL REFUND		87.05
	09/10/2021	4796	TROY AMELL	LUNCH MONIES REFUNDED		6.55
2348	09/10/2021	4277	HEARTLAND PAYMENT SYSTEMS INC	NUTRIKIDS SOFTWARE 8/1/21-7/31/21		420.00
2349	09/23/2021	2564	ECOLAB	DISHWASHER SUPPLIES	220091	296.92
2350	09/23/2021	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	220086	619.96

Number of Transactions: 5

Warrant Total: 1,430.48

Vendor Portion: 1,430.48

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 1,430.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/21 Naelli J. Short
Date Superintendent

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,430.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/4/21 Spence J. Flanagan
Date Claims Auditor

LONG LAKE CSD

Check Warrant Report For CM - 1: Cash Disbursement - Scholarship For Dates 9/1/2021 - 9/30/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1428	09/23/2021	4777	JOSE LAMOS	TED ABER SCHOLARSHIP		500.00
Number of Transactions: 1					Warrant Total:	500.00
					Vendor Portion:	500.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 500.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/21 Victoria J. Snide
Date Business Manager

LONG LAKE CSD

Check Warrant Report For H - 3: Cash Disbursement - Capital Fund For Dates 9/1/2021 - 9/30/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1015	09/10/2021	4653	BERNARD P. DONEGAN, INC.	CAPITAL PROJECT		12,733.90
1016	09/10/2021	4788	COMALLI GROUP INC.	CAPITAL PROJECT		104,535.15
1017	09/10/2021	4763	PIPELINE MECHANICAL	CAPITAL PROJECT		212,244.08
1018	09/10/2021	4088	MOSAIC ASSOCIATES	CAPITAL PROJECT		2,978.00
1019	09/23/2021	4765	SCHOOLHOUSE CONSTRUCTION SERVICES, LLC	CAPITAL PROJECT		27,931.25
1020	09/23/2021	4787	DENTE GROUP	CAPITAL PROJECT		990.20
1021	09/23/2021	4791	S & L ELECTRIC, INC.	CAPITAL PROJECT		86,450.00
1022	09/23/2021	4757	LECHASE CONSTRUCTION SERVICES	CAPITAL PROJECT		349,111.87

Number of Transactions: 8

Warrant Total: 796,974.45

Vendor Portion: 796,974.45

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$796,974.45. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/21
Date

Noelle J. Short
Superintendent

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$796,974.45. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/4/21
Date

Jerome S. Phoraya
Claims Auditor

Personnel

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)**Prohibited Conduct**

The Board District, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, will set a positive example for students.

~~The Board, therefore, prohibits~~ Accordingly, when in the workplace or when the effects of these actions may impair job performance, staff are prohibited from consuming, sharing, selling, using, and/or possessing:

- a) illegal drugs;;
- b) Cannabis (marijuana) or any other controlled substance in schedules I through V of the Controlled Substances Act;
- c) counterfeit and designer drugs;;
- d) drug paraphernalia;; or
- e) ~~alcohol in the workplace or when the effects of these actions may impair job performance.~~

Exceptions may exist for authorized medical cannabis use.

Additionally, ~~the Board prohibits~~ the misuse and/or unprescribed use of prescription and over-the-counter drugs is prohibited in the workplace or when the effects of these actions may impair job performance.

~~In accordance with law, regulation, and District policy, smoking and vaping are prohibited on school grounds; within 100 feet of the entrances, exits, or outdoor areas of any of the District's schools; and/or at any school-sponsored event or activity that occurs off school grounds. Further, all staff are bound by the conduct prohibitions contained in District policy #5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use.~~

Disciplinary Measures

Staff will be informed of the range of penalties or consequences, up to and including, termination of employment, that may be imposed for engaging in prohibited conduct. Penalties and consequences will be in accordance with any applicable law, District policy, collective bargaining agreement, and/or other similar document.

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

*The designated individual(s) for the District is/are: the School Counselor and the .
(Continued) School Nurse

Personnel

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)
(Cont'd.)

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
41 USC § 8101 et seq.
Cannabis Law § 127
Civil Service Law § 75
Education Law §§ 409, 2801, 3020-a, and 3038
Labor Law § 201-d
Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
District Code of Conduct

**Customize to District -- Indicate a job title rather than a name to minimize revisions due to changes in staff.*

Adoption Date

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING

The Board recognizes the unique challenges that face students in temporary housing (i.e., homeless children and youth) and will provide these students with access to the same free and appropriate public education, including public preschool education, as other students, as well as access to educational and other services necessary to be successful in school. The District will ensure that these students are not separated from the mainstream school environment. The Board is also committed to eliminating barriers to the identification, enrollment, attendance, and success of students in temporary housing.

Identification of Students in Temporary Housing

All districts are obligated to affirmatively identify all students in temporary housing. Therefore, the District will determine whether there are students in temporary housing within the District by using a housing questionnaire to determine the nighttime residence of all newly enrolled students and all students whose address^{es} change~~s~~ during the school year. Not all students in temporary housing can be identified through social service agencies or shelters, as children may be sharing the housing of other persons, such as family or friends, due to loss of housing, economic hardship, or other similar reason. For this reason, the District uses a housing questionnaire that asks for a description of the current living arrangements of the child or youth to determine whether the child or youth meets the definition of a homeless child.

In addition to using the housing questionnaire, the District will also contact the local department of social services (LDSS) (i.e., the social services district) to identify students in temporary housing, as well as the local runaway and homeless youth shelter, and any other shelters located within District boundaries to ensure all students in temporary housing are properly identified and served.

Definitions

a) "Feeder school" means:

1. A preschool whose students are entitled to attend a specified elementary school or group of elementary schools upon completion of that preschool;
2. A school whose students are entitled to attend a specified elementary, middle, intermediate, or high school or group of specified elementary, middle, intermediate, or high schools upon completion of the terminal grade of such school; or
3. A school that sends its students to a receiving school in a neighboring school district.

b) "Homeless child" means:

1. A child or youth who lacks a fixed, regular, and adequate nighttime residence, including a child or youth who is:

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- (a) Sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason (sometimes referred to as "doubled-up");
 - (b) Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
 - (c) Abandoned in hospitals;
 - (d) A migratory child who qualifies as homeless under (a), (b), or (c) of this subparagraph or item 2) below; or
 - (e) An unaccompanied youth; or
2. A child or youth who has a primary nighttime location that is:
- (a) A supervised, publicly, or privately operated shelter designed to provide temporary living accommodations, including, but not limited to, shelters operated or approved by the state or LDSS, and residential programs for runaway and homeless youth established in accordance with applicable law; or
 - (b) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting.
- c) "Migratory child" means a child or youth who made a qualifying move in the preceding 36 months:
- 1. As a migratory agricultural worker or a migratory fisher; or
 - 2. With, or to join, a parent or spouse who is a migratory agricultural worker or a migratory fisher.
- d) "Preschool" means a publicly funded prekindergarten program or a Head Start program administered by the District and/or services under the Individuals with Disabilities Act administered by the District.
- e) "Receiving school" means:
- 1. A school that enrolls students from a specified or group of preschools, elementary schools, middle schools, intermediate schools, or high schools; or

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

2. A school that enrolls students from a feeder school in a neighboring local educational agency.
- f) "Regional placement plan" means a comprehensive regional approach to the provision of educational placements for homeless children that has been approved by the Commissioner of Education.
- g) "School district of current location" means the public school district within New York State in which the hotel, motel, shelter or other temporary housing arrangement of a homeless child, or the residential program for runaway and homeless youth, is located, which is different from the school district of origin.
- h) "School district of origin" means the school district within New York State in which:
 1. The homeless child was attending a public school or preschool on a tuition-free basis or was entitled to attend when circumstances arose that caused the child to become homeless, which is different from the school district of current location;
 2. The child was residing when circumstances arose that caused the child to become homeless if the child was eligible to apply, register, or enroll in public preschool or kindergarten at the time the child became homeless; or
 3. The homeless child has a sibling who attends a school in the school district in which the child was residing when circumstances arose that caused the child to become homeless.
- i) "School of origin" means:
 1. The public school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool or a charter school;
 2. The designated receiving school at the next grade level for all feeder schools for a student in temporary housing who completes the final grade level served by the school of origin; and
 3. The public school or preschool in which the child would have been entitled or eligible to attend based on the child's last residence before the circumstances arose which caused the child to become homeless if the child becomes homeless after the child is eligible to apply, register, or enroll in the public preschool or kindergarten or if the child is living with a school-age sibling who attends school in the school district of origin.
- j) "Unaccompanied youth" means a homeless child or youth who is not in the physical custody of a parent or legal guardian.

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**The McKinney-Vento Liaison for Students in Temporary Housing**

The District will designate an appropriate staff person, who may also be a coordinator for other federal programs, as the District liaison for students in temporary housing (otherwise referred to as the McKinney-Vento liaison). The District's McKinney-Vento liaison serves as one of the primary contacts between families experiencing homelessness and school staff, district personnel, shelter workers, and other service providers. The McKinney-Vento liaison coordinates services to ensure that homeless children and youth enroll in school and have the opportunity to succeed.

The District's McKinney-Vento liaison must ensure that:

- a) Students in temporary housing are identified by school personnel and through coordination activities with other entities and agencies;
- b) Students in temporary housing enroll in, and have full and equal opportunity to succeed in, the District's schools;
- c) Students in temporary housing and their families receive educational services for which they are eligible, including Head Start programs administered by a local educational agency, Early Head Start, early intervention services under part C of the Individuals with Disabilities Education Act, and other preschool programs administered by the District;
- d) Students and parents in temporary housing receive referrals to health care services, dental services, mental health and substance abuse services, housing services and other appropriate services;
- e) Parents or guardians of students in temporary housing are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- f) Parents and guardians of students in temporary housing, and unaccompanied youth, are fully informed of all transportation services, including transportation to and from the school district of origin and are assisted in accessing transportation services;
- g) Disputes regarding eligibility, school selection, enrollment and/or transportation are mediated in accordance with applicable laws and regulations;

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- h) Assistance in commencing an appeal, in accordance with applicable law, of a final determination regarding eligibility, enrollment, school selection, and/or transportation is provided to the student in temporary housing's parent or guardian or the unaccompanied youth;
- i) A record is maintained of all appeals of enrollment, school selection, and transportation;
- j) Public notice of the educational rights of students in temporary housing is posted in locations where these students receive services, such as schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents and guardians of students in temporary housing, and unaccompanied youth;
- k) School personnel providing services to students in temporary housing receive professional development-learning and other support;
- l) Unaccompanied youths:
 - 1. Are enrolled in school;
 - 2. Have opportunities to meet the same challenging state academic standards as the state establishes for other children and youth, including receiving credit for full or partial coursework earned in a prior school pursuant to Commissioner's regulations; and
 - 3. Are informed of their status as independent students under section 480 of the Higher Education Act of 1965 and that the youths may obtain assistance from the McKinney-Vento liaison to receive verification of this status for purposes of the Free Application for Federal Student Aid (FAFSA);
- m) School personnel, service providers, advocates working with students in temporary housing, parents and guardians of students in temporary housing, and students in temporary housing are informed of the duties of the McKinney-Vento liaison; and
- n) Assistance with obtaining any necessary immunizations or screenings, or immunization or other required health records is provided to the parents or guardians of the students in temporary housing.

School District and School Designations

A designator will make the initial decision about which school district and school a student in temporary housing will attend. A designator is:

- a) The parent or person in parental relation (guardian) to a student in temporary housing;

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- b) The student in temporary housing, together with the McKinney-Vento liaison, in the case of an unaccompanied youth; or
- c) The director of a residential program for runaway and homeless youth, in consultation with the student in temporary housing, where the student is living in that program.

The District will ask the designator to designate one of the following as the school district of attendance for the student in temporary housing:

- a) The school district of current location;
- b) The school district of origin; or
- c) A school district participating in a regional placement plan.

The District will also ask the designator to designate one of the following as the school where a student in temporary housing seeks to attend:

- a) The school of origin; or
- b) Any school that permanently housed children and youth who live in the attendance area in which the child or youth is actually living are eligible to attend, including a preschool.

A student in temporary housing is entitled to attend the schools of the school district of origin without the payment of tuition for the duration of his or her homelessness and through the remainder of the school year in which the student becomes permanently housed and for one additional year if that year constitutes the student's terminal year in that school building, subject to a best interest determination.

Designation/STAC 202 Form

The District will identify all students in temporary housing, and a designation form will be completed by the designator for all these students and any other student who claims homelessness. Designations must be made on the STAC 202 form provided by the Commissioner.

The appropriate designator must complete the designation form. The District makes designation forms available to a student in temporary housing who seeks admission to school or to the parent or person in parental relation who seeks to enroll the child in school.

The District will provide completed designation forms to the McKinney-Vento liaison immediately, but no later than two business days from the earlier date on which the child or youth either:

- a) Sought enrollment in school; or

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- b) Was placed in a temporary housing facility or residential facility for runaway and homeless youth.

Where a parent or person in parental relation or a child who is neither placed in a temporary housing facility by the LDSS nor housed in a residential program for runaway homeless youth, designates the District as the school district of current location, the District will forward to the State Education Department a completed designation form and a statement of the basis for its determination that the child is a homeless child entitled to attend the District's schools.

Immediate Enrollment and Best Interest Determinations

Upon identification of a child who is in temporary housing and/or receipt of a completed designation/STAC 202 form, the District will:

- a) Immediately review the designation form to ensure that it has been completed and admit the student in temporary housing even if the child or youth is unable to produce records normally required for enrollment, such as previous academic records, medical records, immunization records, proof of residency or other documentation and even if the child or youth has missed application deadlines;
- b) Determine whether the designation made by the designator is consistent with the best interests of the student in temporary housing. In making best interests decisions the District will:
 - 1. Presume that keeping the child in the school of origin is in the child's best interest, except when doing so is contrary to the wishes of the parent or guardian (or youth in the case of an unaccompanied youth); and
 - 2. Consider student-centered factors such as the effect of mobility on student achievement, education, health, and safety of the child, giving priority to the wishes of the child's parent or guardian (or the youth, if a homeless unaccompanied youth). If the District determines that it is in the best interest of the student in temporary housing to attend a school other than the school of origin or the designated school, the District will provide the parent or guardian (or youth, if an unaccompanied youth) with a written explanation of its determination, including information about the right to appeal.
- c) Provide the child with access to all of the District's programs, activities and services to the same extent as they are provided to resident students;
- d) Immediately contact the school district where the child's records are located in order to obtain a copy of these records and coordinate the transmittal of records for students with disabilities pursuant to applicable laws and regulations;

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- e) Immediately refer the parent or guardian of the student in temporary housing to the McKinney-Vento liaison who must assist in obtaining necessary immunizations or immunization or medical records if the child or youth needs to obtain immunizations or immunization or medical records;
- f) Forward the STAC 202 form to the Commissioner and the school district of origin, where applicable. In all cases, the District will give a copy of the completed STAC 202 form to the designator and keep a copy of the STAC 202 form for the District's records;
- g) Arrange for transportation in accordance with applicable laws and regulations; and
- h) ~~X~~ Arrange for the child to receive free school meals.

Request for Records

Within five days of receipt of a request for school records from a new school, the District will forward, in a manner consistent with state and federal law, a complete copy of the student in temporary housing's records, including, but not limited to, proof of age, academic records, evaluations, immunization records, and guardianship papers, if applicable.

~~X~~ Tuition Reimbursement

The District is eligible to request reimbursement from the State Education Department for the direct costs of educational services to students in temporary housing that are not otherwise reimbursed under special federal programs, when:

- a) The District is either the school district of current location or a school district participating in a regional placement plan;
- b) The District is designated as the school district of attendance; and
- c) The school district of origin for the student in temporary housing is within New York State.

All claims for reimbursement will be made on the STAC 202 form prescribed by the Commissioner of the State Education Department.

**Customize to District -- Only applicable to districts which participate in federal Child Nutrition Programs.*

***Customize to District -- Section is not applicable to charter schools or BOCES.*

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

In addition, the District is eligible for reimbursement for the direct costs of educational services, including transportation costs for students who continue enrollment in the District schools after finding permanent housing midyear in a different school district within New York State. In these cases, the District will directly bill the new district where the student permanently resides for all direct costs of educational services, including transportation, that are not otherwise reimbursed under special federal programs.

Transportation Responsibilities

The LDSS is responsible for providing transportation to students in temporary housing, including preschool students and students with disabilities who are eligible for benefits under Social Services Law §350-j and placed in temporary housing arrangements outside their designated districts. Where the LDSS requests that the District provide or arrange for transportation for a student in temporary housing in the circumstances above, the District will provide or arrange for the transportation and directly bill the LDSS so that the district will be fully and promptly reimbursed for the cost of the transportation.

If the District is the designated school district of attendance, the District will provide for the transportation of each student in temporary housing who is living in a residential program for runaway and homeless youth, including if the temporary housing is located outside the school district. The costs for transportation for each student in temporary housing who lives in a residential program for runaway youth and homeless youth located outside of the designated school district will be reimbursed by the State Education Department, to the extent funds are provided for the purpose, with the submission of a Runaway and Homeless Youth Act Transportation Program Form. Where the District provides transportation for a student living in a Runaway and Homeless Youth facility, the District will promptly request reimbursement using the Runaway and Homeless Youth Act Transportation Form.

The District will transport any student in temporary housing to their school of origin, including preschools and charter schools, where it is the designated district of attendance and the student in temporary housing is not entitled to receive transportation from the Department of Social Services.

When the District is designated as the school district of current location for a student in temporary housing and the student does not attend the school of origin, the District will provide transportation on the same basis as it is provided to resident students, unless the local transportation policy represents a barrier to the student's attendance in school.

If the student in temporary housing designates the District as the school district of attendance, transportation will not exceed 50 miles each way, unless the Commissioner determines that it is in the best interest of the child.

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

Where the District is designated as the school district of attendance and it has recommended the student in temporary housing attend a summer educational program, the district of attendance will provide transportation services to students in temporary housing for summer educational programs if the lack of transportation poses a barrier to the student's participation in the program.

Where the District is designated as the school district of attendance, it will provide transportation services to students in temporary housing for extracurricular or academic activities when:

- a) The student participates in or would like to participate in an extracurricular or academic activity, including an after-school activity, at the school;
- b) The student meets the eligibility criteria for the activity; and
- c) The lack of transportation poses a barrier to the student's participation in the activity.

Where the District is designated as the school district of attendance, it will provide transportation as described above for the duration of homelessness, unless the LDSS is responsible for providing transportation. After the student becomes permanently housed, the District will provide transportation to the school of origin until the end of the school year and for one additional year if that year constitutes the child's terminal year in the school building.

~~X~~Where a student in temporary housing must cross state-lines to attend a school of origin, the District will coordinate with the District in the neighboring state to provide transportation services when:

- a) The student is temporarily living in New York State and continues to attend school in a neighboring state; or
- b) The student is temporarily living in a neighboring state and continues to attend school in New York State.

Dispute Resolution Process

The District has established the following procedures for the prompt resolution of disputes regarding school selection or enrollment of a homeless child or youth:

- a) The District will provide a written explanation, including a statement regarding the right to appeal, to the parent or guardian of a student in temporary housing, or to an unaccompanied youth, if the District determines that the District is not required to either enroll and/or transport the child or youth to the school of origin or a school requested by the parent or guardian or unaccompanied youth, or if there is a disagreement about a child's or youth's status as a homeless child or unaccompanied youth. The written explanation will be in a

**Customize to District -- Only applicable to districts near other states.*

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

manner and form understandable to the parent, guardian, or unaccompanied youth and will include a statement regarding the McKinney-Vento liaison's availability to help the parent, guardian, or unaccompanied youth with any appeal and the contact information for the liaison.

- b) The District will immediately enroll the student in the school in which enrollment is sought by the parent or guardian or unaccompanied youth, provide transportation to the school, and will delay for 30 days the implementation of a final determination to decline to either enroll in and/or transport the student in temporary housing to the school of origin or a school requested by the parent or guardian or unaccompanied youth.
- c) If the parent or guardian of a student in temporary housing or unaccompanied youth commences an appeal to the Commissioner within 30 days of such final determination, the student will be permitted to continue to attend the school ~~he or she is~~ they are enrolled in at the time of the appeal and/or receive transportation to that school pending the resolution of all available appeals.

The McKinney-Vento Liaison's Dispute Resolution Responsibilities

The District's McKinney-Vento liaison must assist the student in temporary housing's parent or guardian or unaccompanied youth in bringing an appeal to the Commissioner of a final school district decision regarding enrollment, school selection and/or transportation. In the event of a dispute regarding eligibility, enrollment, school selection, and/or transportation, the District's McKinney-Vento liaison will:

- a) Provide the parent or guardian or unaccompanied youth with a copy of the form petition;
- b) Assist the parent or guardian or unaccompanied youth in completing the form petition;
- c) Arrange for the copying of the form petition and supporting documents for the parent or guardian or unaccompanied youth, without cost to the parent or guardian or unaccompanied youth;
- d) Accept service of the form petition and supporting papers on behalf of any District employee or officer named as a party, or the District if it is named as a party, or arrange for service by mail by mailing the form petition and supporting documents to any District employee or officer named as a party, and, if the District is named as a party, to a person in the office of the Superintendent who has been designated by the Board to accept service on behalf of the District;
- e) Provide the parent or guardian or unaccompanied youth with a signed and dated acknowledgment verifying that ~~he or she has~~ they have received the form petition and supporting documents, and will either accept service of these documents on behalf of the District

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

employee or officer of District, or effect service by mail by mailing the form petition and supporting documents to any District employee or officer named as a party, and, if the District is named as a party, to a person in the office of the Superintendent who has been designated by the Board to accept service on behalf of the District;

- f) Transmit on behalf of the parent or guardian or unaccompanied youth, within five days after the service of, the form petition or any pleading or paper to the Office of Counsel, New York State Education Department, State Education Building, Albany, New York 12234;
- g) Provide the parent or guardian or unaccompanied youth with a signed and dated acknowledgement verifying that ~~he or she has~~ they have received the form petition and supporting documents and will transmit these documents on behalf of the parent, guardian or unaccompanied youth to the Office of Counsel, New York State Education Department, State Education Building, Albany, New York 12234;
- h) Accept service of any subsequent pleadings or papers, including any correspondence related to the appeal, if the parent or guardian or unaccompanied youth so elects. ~~He or she~~ They will also make this correspondence available to the parent or guardian or unaccompanied youth; and
- i) Maintain a record of all appeals of enrollment, school selection, and transportation determinations.

Coordination

The District will coordinate the provision of services described in this policy with local social services agencies, housing providers and other agencies or programs providing services to students in temporary housing and their families, including services and programs funded under the Runaway and Homeless Youth Act.

The District will coordinate with other school districts on inter-district issues, such as transportation or transfer of school records.

The District will coordinate implementation of the above provision of services with the requirements of the Individuals with Disabilities Education Act (IDEA) for students with disabilities.

XCoordination with Title I

The District acknowledges that students in temporary housing are eligible for services under Title I, Part A whether or not they live in a Title I school attendance area or meet the academic requirements required of other children. The District will ensure that:

**Customize to District -- Section only applicable to districts that receive Title I funds.*

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- a) Title I, Part A funds are set aside as are necessary to provide students in temporary housing, who may have unique needs that differ from their permanently housed peers, with educationally related support services;
- b) Its local plan includes a description of how the plan is coordinated with McKinney-Vento;
- c) Its local plan describes the services provided to students in temporary housing;
- d) Its local plan describes the efforts it made to identify students in temporary housing, including unaccompanied youth, if the District reports that there are no students in temporary housing enrolled in the District. These efforts will include contacting the LDSS or Office of Children and Family Services (OCFS) to verify that there are no students in temporary housing in the District; and
- e) Its housing questionnaire asks about the living arrangements of the child or unaccompanied youth, including asking if ~~he or she is~~ they are living in a shelter; with relatives or others due to loss of housing or economic hardship; in an abandoned apartment/building; in a motel/hotel, camping ground, car, train/bus station or other similar situation due to the lack of alternative, adequate housing. Documentation of the District's efforts to identify students in temporary housing will be maintained on file and a copy of the housing questionnaire will also be kept on file.

Reporting Requirements

The District will collect and transmit to the Commissioner of Education, at the time and in the manner as the Commissioner may require, a report containing information as the Commissioner determines is necessary, including the numbers of homeless students, their grade, and their nighttime residence.

X Access to Free Meals

The District will provide free meals to all children identified as homeless. They do not have to complete a free or reduced-price meal application. When the McKinney-Vento liaison or a shelter director provides a child's name to the District's school food service office, free school meals will commence immediately.

Removal of Barriers

The District will review and revise its policies that may act as barriers to the identification of students in temporary housing and their enrollment and retention in school, including barriers to enrollment and retention due to outstanding fees or fines, or absences.

** Customize to District -- Section only applicable to districts which participate in federal Child Nutrition Programs.*

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**Comparable Services**

The District will provide services to students in temporary housing comparable to those offered to other students in the District, including: transportation services; educational services for which the child or youth meets the relevant criteria, such as services provided under Title I or similar state or local programs; educational programs for students with disabilities; educational programs for English learners; programs in career and technical education; programs for gifted and talented students; and school nutrition programs.

Student Privacy

Information about a student in temporary housing's living situation will be treated as a student education record and will not be deemed to be directory information under the Family Educational Rights and Privacy Act (FERPA). A parent or guardian or unaccompanied youth may consent to the release of a student's address information in the same way they would for other student education records under FERPA.

Training

All school enrollment staff, secretaries, school counselors, school social workers, and principals will be trained on the requirements for enrollment of students in temporary housing. Other staff members including school nutrition staff, school registered professional nurses, teachers, and bus drivers will receive training on homelessness that is specific to their field.

McKinney-Vento Homeless Assistance Act, as amended by the Every Student Succeeds Act (ESSA) of 2015, 42 USC § 11431, et seq.

Education Law §§ 902(b) and 3209

Executive Law Article 19-H

8 NYCRR § 100.2(x)

Adoption Date

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)**Prohibited Conduct**

The Board recognizes that the misuse of alcohol, tobacco, electronic cigarettes (e-cigarettes), cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, and/or possession of these and similar substances, as well as tobacco products and drug paraphernalia are prohibited in accordance with law and regulation, District policy, the District *Code of Conduct*, and/or other similar documents.

Students are not permitted to be under the influence of alcohol, cannabis (marijuana), drugs, or other prohibited substances on school grounds or at school functions~~school-sponsored events~~. "School function" means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.

Exceptions may exist for authorized medical cannabis use.

Disciplinary Measures

Students will be disciplined in accordance with District policy, the District *Code of Conduct*, and/or other similar documents for the consumption, sharing, selling, use, and/or possession of alcohol, tobacco, e-cigarettes, cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances, as well as tobacco products and drug paraphernalia.

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

* The designated individual(s) for the District is/are: the Superintendent, the School Nurse, the School's Medical Director.

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
Cannabis Law § 127
Education Law §§ 409, 2801, and 3038
Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

**Customize to District -- Indicate a job title rather than a name to minimize revisions due to changes in staff.*

(Continued)

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)
(Cont'd.)

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct on School Property
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#8240 -- Instruction in Certain Subjects Instructional Programs:
District Code of Conduct Driver Education, Gifted and
Talented Education and
Physical Education

Adoption Date

**DISTRICT-WIDE SCHOOL
SAFETY PLAN**

**Long Lake
CSD**

Revision Date: October 8, 2021
Board of Education Approval: October 8, 2020

Commissioner's Regulation 155.17

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- ❖ Appendix 2 – Building Risk Determination
- ❖ Appendix 3 – Training Policy
- ❖ Appendix 4 – Policies dealing with Violence on School Property
- ❖ Appendix 5 – Regulation References
- ❖ Appendix 6 – Communities Relation Policy
- ❖ Appendix 7 – Emergency Responders Contact Information
- ❖ Appendix 8 – Memoranda of Understanding

DISTRICT-WIDE SCHOOL SAFETY PLAN

Commissioner's Regulation 155.17

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The District-Wide Plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safety Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

A. Purpose

The Long Lake Central District-Wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the District Board of Education, the District Superintendent appointed a District-Wide School Safety Team and charged it with the development and maintenance of the District-Wide School Safety Plan.

B. Identification of School Teams

The District has created a District-Wide School Safety Team including the following persons:

Name	Title
Noelle Short	Superintendent/Principal
Victoria Snide	Business Manager/
Eric Hample	Maintenance/Bus Driver/LLVFD
Elisha Cohen/Brian Battistoni (long-term sub)	Faculty/ School Counselor
Karl Geiger	Food Service Manager
Michelle Billings	School Nurse/DAC Coordinator/Community
Edward Cook	Faculty/Athletic Coordinator
Carey Pooler	Faculty /Teacher
Michael Farrell	Board of Education

C. Concept of Operations

- The District-Wide School Safety Plan shall be directly linked to the Building-Level Emergency Response Plans for each school building. This District-Wide School Safety Plan will guide the development and implementation of individual Building-Level Emergency Response plan.
- In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team.
- Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
- Emergency response actions including Crisis Response may be supplemented by County and State resources through existing protocols.

D. Plan Review and Public Comment

- This plan shall be reviewed and maintained by the District-Wide School Safety Team and reviewed on an annual basis on or before July 1 of each year.
- Pursuant to Commissioner's Regulation 155.17 (e) (3), this plan will be made available for public comment 30 days prior to its adoption. The District-Wide and Building-Level plans may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.
- While linked to the District-Wide School Safety Plan, the Building-Level Emergency Response Plan shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.

- Full copies of the District-Wide School Safety Plan and any amendments will be posted on the District's website within 30 days of adoption. The Building-Level Emergency Response Plan will be supplied to both local and State Police within 30 days of adoption.

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present in them. These procedures are developed in coordination with the local Emergency Management Office, Fire Department and law enforcement agencies, and the use of a Risk Probability Checklist. Appendix 2 of this Plan shows the results of this procedure.

B. Actions in response to an emergency

The District has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation, and sheltering. The Building-level Emergency Response Plan includes identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

Lock-down	Sheltering/Evacuation
Threats of Violence	Intruder
Hostage/Kidnapping	Explosive/Bomb Threat
Natural/Weather Related	Hazardous Material
Civil Disturbance	Biological
School Bus Accident	Radiological
Gas Leak	Epidemic
Others as determined by the Building-level School Safety Team	

C. District resources and personnel available for use during an emergency

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in accordance with the Incident Command System as deemed appropriate by the Incident Commander. (See Incident Command System Position and Description chart.)

Specific procedures, policies, persons, phone numbers, and training are located in the Building-Level Emergency Response Plan. The Incident Commander will contact 9-1-1 for advice and assistance when needed.

D. Procedures to coordinate the use of school district resources during emergencies

The District uses the Incident Command System model for emergency actions. For district-wide emergencies the Incident Commander will be the District Superintendent. In building-level emergencies, the administrator in charge or his/her designee will act as the Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building-level Emergency Response Plan. Building-level Incident Command staff are identified in the Building-level Emergency Response Plan.

E. Annual multi-hazard school training for staff and students

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated by the Superintendent's Office, and may consist of classroom activities, general assemblies, tabletop exercises, full scale drills or other appropriate actions to increase the awareness and preparedness of staff and students.

Drills and other exercises will be coordinated with local, county and state emergency responders and preparedness officials. Existing plans will be revised in response to post-incident critiques of these drills.

Training procedures and frameworks are included in Appendix 3.

F. Staff development

Each year during the Staff Development Day, training in Violence Prevention and Intervention will be offered. Refresher training in searching for suspicious packages will be provided as needed.

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied, or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence and are included herein as Appendix 4 of this document.

The Long Lake Central School District uses a wide range of methods to ensure that students, staff, and parents are made aware of early detection of violent behaviors. Some specific methods include the use of the student handbook, code of conduct, PDP handouts, prevention education, and a Health, Safety and Wellness Committee.

The Incident Commander will, based on the situation, determine the appropriate steps to be taken. These may include, but are not limited to, lock-down, search, evacuation, or contacting 9-1-1. Specific steps are outlined in the Building-Level Plan. The Incident Commander will monitor the incident, adjust their response as appropriate during the incident, and work to protect students and staff.

B. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Law enforcement officials will be contacted by the Incident Commander in line with the Building-Level Emergency Response Plan, and will be requested based upon the "closest response agency" concept to ensure that the response to the incident is as rapid as possible. The Incident Commander will contact the appropriate law enforcement agency by calling 9-1-1.

Policies are listed in Appendix 4. Specific procedures are outlined in the Building Level Plan.

Punishment will be judged on a case-by-case basis, the Code of Conduct, and other District policies.

C. Appropriate responses to emergencies

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The District has developed specific procedures for responding to threats.

Lock-downs, evacuations, and contacting local law enforcement through the Incident Command Structure will be used. Specific steps are found in the Building-Level Plan.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

The District has plans and procedures to contact parents and guardians through the use of telephones, radio stations, intercom, fax, emergency alert systems, e-mail, television, and written communications. Specific procedures are outlined in the Building-Level Plan to handle early dismissals, evacuation, and sheltering. Contact phone numbers are listed in the phone directory found in the Building-Level Plan.

Parent and guardian phone numbers are found in the main office and the nurse's office.

The Incident Commander, based on the situation, will make the determination as to which form of communication will be used: i.e., television, radio, phone numbers.

SECTION IV: COMMUNICATION WITH OTHERS

A. Obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. The Incident Commander will authorize the procurement of these agencies.

B. Procedures for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law

Long Lake Central School District will work with county and other local officials when an Article 2-B emergency is declared. The Incident Commander, based on the actual Article 2-B situation, will contact the Emergency Management Office for guidance by calling 9-1-1.

C. A system for informing all educational agencies within a school district of a disaster

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery.

D. In case of a school district, maintaining certain information about each educational agency located in the school district, including information on:

Each Building-Level Emergency Response Plan will include the following information:

- School population,
- Number of staff,
- Transportation needs, and
- Business and home telephone numbers of key officials of each such educational agency.

The Building-Level School Safety Teams will insure that this information is current and accurate.

SECTION V: PREVENTION AND INTERVENTION STRATEGIES

A. Policies and procedures related to school building security, including, where applicable, the use of school safety officers and or/security devices or procedures

Specific policies related to building security are found in Appendix 6. Long Lake Central School District does have special building security at this time. A specific description can be found in the Building-Level Emergency Response Plan.

The Long Lake Central School District does have procedures for lock-down, evacuation, and sheltering. The specific procedures are found in the Building-Level Emergency Response Plan.

B. Policies and procedures for the dissemination of informative materials

The District is committed to the use of an age-appropriate interpersonal violence prevention education package for the students.

C. Prevention and intervention strategies

The District continues to develop and investigate various strategies regarding violence prevention and intervention. These strategies include, but are not limited to:

- Collaborative agreements with state and local law enforcement officials designed to ensure that staff are adequately trained including being trained to de-escalate potentially violent situations,
- Non-violent conflict resolution training programs,
- Peer mediation programs and youth courts, and
- Extended day and other school safety programs

D. Strategies for improving communication among students and between students and staff and the reporting of potentially violent incidents

The District recognizes that communication is a vital key in the prevention and intervention of violence in schools. To that end, the District is exploring programs in the following areas:

- Prevention education
- Families First Program through Hamilton County DSS
- Mental Health Services
- Character Education
- Peer mediation
- Conflict resolution
- Creating a forum or designating a mentor for students concerned with bullying or violence
- Establishing anonymous reporting mechanisms for school violence, and
- Others based on District need

E. Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel

The Long Lake Central School District currently does not employ hall monitors, SROs, or other security personnel. If and when the school does employ security personnel, duties will be listed.

APPENDICES

Appendix 1

Listing of all school buildings covered by the District-Wide School Safety Plan with addresses of buildings, and contact names and telephones numbers for building staff.

Building Name	Address	Contact Name	Phone
Main Building	20 School Lane, Long Lake, NY 12847	Noelle Short	518-624-2221
Main Building	20 School Lane, Long Lake, NY 12847	Victoria Snide	518-624-2221
Main Building	20 School Lane, Long Lake, NY 12847	Eric Hample	518-624-2221

Appendix 2

Building Risk Determination

Building	Address
Main Building	20 School Lane, Long Lake, NY 12847

Internal Hazards

Civil Disturbance

- Bomb Threat
- Hostage
- Intruder
- Kidnapped person
- Civil unrest
- Anthrax (bio-terrorism)
- Lock-down
- Evacuation
- Sheltering

Fire and Explosion

- Explosion
- Fire

Systems Failure

- Electrical system failure
- Fuel shortage
- Gas leak
- Heating system failure (loss of heat)
- Roofing failure (leak)
- Sewage system failure
- Structural failure
- Water system failure

Medical Emergency

- Allergic reaction/Bleeding/Blow to the head
- Broken bones/Burns/Choking/Diabetic shock
- Epileptic convulsions/shock
- Bites
- Blood/body fluid exposure (infection control)

Medical Emergency cont.

- Electric shock
- Epidemic
- Food poisoning
- Heart attack
- Toxic exposure

Death/Suicide

External Hazards

Weather Related

- Flood/mudslide
- Storm/snow/ice/wind/hurricane
- Thunderstorm
- Tornado

Environmental Problems

- Air pollution
- Flood/mudslide
- Hazardous material spills/releases
- Radiological incident
- Storm/snow/ice/wind/hurricane
- Extreme cold/heat
- Thunderstorm/lightning storm
- Tornado
- Toxic material spill/releases
- Water contamination

Other External Hazards

- Airplane crash
- School bus accident
- Earthquake
- Highway/road collapse

Appendix 3

Training

Training will be provided by the Jefferson-Lewis BOCES Health & Safety Office as required.

Topics that will be offered include:

- Two-Hour Violence Prevention and Intervention

- Incident Command System

- Red Cross Shelter Management

- Searching for Suspicious Packages

- Bullying

- Sexual Harassment

Appendix 4

Policies dealing with Violence on School Property

Board Duties and Responsibilities:	6110	Code of Ethics for Board Members and all District Personnel
Board Policy Development:	1410	Administration in Absence of a Board Policy
Employee Rights:	6151	Drug-Free Workplace
	5640	Smoking/Tobacco Use
	3411	Prohibition of Weapons on School Grounds
	5741	Drug and Alcohol Testing for School Bus Drivers and other Safety Sensitive Employees
Student Rights:	8130	Equal Educational Opportunities
	7551	Sexual Harassment of Students
	7550	Dignity for All Students
	7350	Corporal Punishment/Emergency Interventions
	7240	Student Records: Access and Challenge
Student Safety:	7530	Child Abuse and Maltreatment
Student Responsibilities:	7310	School Conduct and Discipline
	7313	Suspension of Students
	7320	Alcohol, Tobacco and Drugs of Other Substances
	3411	Prohibition of Weapons on School Grounds

Appendix 5

Regulation References

The Long Lake School District will comply with Article 155.17 and Executive Law 2-B.

Appendix 6

Communities Relation Policy

COMMUNITY RELATIONS

Public Use of District Facilities:

3280	Use of School Facilities, Materials and Equipment
3410	Code of Conduct on School Property

FACILITIES

5681	School Safety Plans
5631	Hazardous Waste and Handling of Toxic Substances by Employees

Appendix 7

Emergency Responders Contact Information

New York State Police Department (518) 897-2000
1963 Route 30
Tupper Lake, NY 12986

6192 Route 28 (518) 897-2000
Indian Lake, NY 12842

Hamilton County Sheriff Department (518) 548-3113
210 South Shore Road
Lake Pleasant, NY 12108

Hamilton County Emergency Management Office (518) 548-6223
2558 State Route 8
Lake Pleasant, NY 12108

Long Lake Rescue Squad (518) 624-6661
8555 Newcomb Road
Long Lake, NY 12847

Long Lake Volunteer Fire Department (518) 624-4599
111 South Hill Road
Long Lake, NY 12847

Tupper Lake Village Police (518) 359-3776
21 Santa Clara Avenue
Tupper Lake, NY 12986

Blue Mountain Lake Fire Department (518) 352-7710
NYS Route 28
Blue Mountain Lake, NY 12812

Essex County Emergency Management Office (518) 873-3900
7551 Court Street
Elizabethtown, NY 12932

Franklin County Emergency Management Office (518) 483-2580
55 Bare Hill Road
Malone, NY 12953

St. Lawrence County Emergency Management Office (315) 379-2240
48 Court Street
Canton, NY 13617

Appendix 8

Memoranda of Understanding

At this time the Long Lake Central School District does not have any memorandums of understanding. If and when the school does develop a memorandum of understanding, then it will be added to the Building Level Emergency Response Plan.

**LONG LAKE CENTRAL SCHOOL DISTRICT
ANNUAL SCHEDULE OF RESERVE FUNDS
PER POLICY #5511, RESERVE FUNDS
Prepared by V. Snide, September 30, 2021**

RETIREMENT CONTRIBUTION RESERVE FUND – ACCT. #A827

- Current Value \$80,000 – established and funded by BOE Resolution May 11, 2010
- Purpose is to fund employer retirement contributions payable to NYS Employees Retirement System, not Teachers Retirement System
- Does not require separate bank account, therefore no individual interest earned
- Originally funded with \$100,000 – approved by BOE 5/11/10. Withdrew \$25,000 for December 2011 ERS payment – approved by BOE 12/8/11. Refunded back to reserve fund per BOE approval 8/16/12; Withdrew \$25,000 for December 2013 ERS payment – approved by BOE 11/14/13. Withdrew \$25,000 for December 2014 ERS payment – approved by BOE 11/13/14. Funded additional \$30,000 from unobligated fund balance – approved by BOE 6/11/15
- Projected Needs – 2021-2022 school year budget does not plan for a withdrawal from this fund. Future budgets may reflect usage of this fund
- BOE approval required to use this reserve fund

INSURANCE RESERVE FUND – ACCT. #A863

- Current Value \$-0-, originally established and funded by BOE Resolution May 13, 2003
- All funds in this reserve (\$20,000), transferred to the newly established Employee Benefit Accrued Liability Reserve Fund per BOE Resolution January 14, 2019.

TAX CERTIORARI RESERVE FUND – ACCT. #A864

- Current Value \$33,812.11 including interest as of 8/31/21 – originally funded July 1, 2003 at \$35,000, re-established to full value of \$35,000 by BOE Resolution August 16, 2012; re-established again May 10, 2016, Auditor recommends BOE re-establish this Reserve Fund Annually
- Purpose is to pay judgments & claims in tax certiorari proceedings
- Interest earned from September 1, 2020 to August 31, 2021 - \$17.34
- Money held in NYClass account, variable interest rate of .0251%
- Withdrew \$2,289.35 to pay claims in the 2012-2013 school year
- Projected Needs – There is one pending tax certiorari case which could result in \$3,522.33 repayment of school taxes
- BOE approval required to use this reserve fund
- **Auditor suggests moving excess (@\$20,000) in this Reserve to another more widely used Reserve – suggestion Bus Purchase Reserve Fund**

EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND – ACCT. #A867

- Current Value \$33,100 – Established and funded by BOE Resolution January 14, 2019
- Purpose it to pay accrued benefits for vacation, sick and personal leave due employees upon retirement, per contract
- Does not require separate bank account, therefore no individual interest earned
- Originally funded with \$20,000 transferred from dissolved Insurance Reserve per BOE Resolution 1/14/19; Funded \$20,000 BOE Resolution 6/13/19; Funded \$15,000 BOE Resolution 7/9/20 effective 6/30/20
- Withdrawal \$7,050 on 7/3/19 and \$14,850 on 6/25/20 to pay retirement leave benefits
- Projected Needs - \$36,859.00 through 2023-24 school year

CAPITAL RESERVE FUND – ACCT. #A878A

- Current Value \$39,271.21 including interest as of 8/31/21, not to exceed \$1,000,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 19, 2007; Funded \$300,000 BOE Resolution June 7, 2006, Funded \$200,000 BOE Resolution May 8, 2007, Funded \$150,000 BOE Resolution April 17, 2008, Funded \$150,000 BOE Resolution May 13, 2008. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$1,000,000. Received approval from NYS Education Department April 10, 2017 and approval from NYS Comptroller April 12, 2017
- Withdrawal per proposition vote 5/17/11 for Emergency Upgrades of \$130,000; Withdrawal \$615,000 per proposition vote 9/16/14 for Windows and Electrical upgrades. Balance of \$242,550.68 remaining from window and electric upgrades deposited back into this Reserve Fund April 19, 2016; Withdrawal of \$300,000 per proposition vote 5/21/19 for various reconstruction projects
- Purpose is to help finance any very large capital project needed at the school
- Interest earned in the separate bank account from September 1, 2020 – August 31, 2021 \$20.65
- Money held in NYClass account, variable interest rate of .0251%
- Projected needs – Follow 5 Year Plan

BUS PURCHASE RESERVE FUND – ACCT. #878B

- Current Value \$56,240.45, not to exceed \$300,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 29, 2007; Funded \$200,000 BOE Resolution June 7, 2006, Funded \$100,000 BOE Resolution April 19, 2007. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$300,000. Funded \$100,000 BOE Resolution June 19, 2016. Received approval from NYS Education Dept. April 10, 2017 and approval from NYS Comptroller April 12, 2017. Funded \$25,000 BOE Resolution March 8, 2018. Funded \$75,000 BOE Resolution June 13, 2019. Funded \$35,000 BOE Resolution dated 7/9/20 effective 6/30/20.
- Withdrew \$87,143.70 to purchase Bus 26, approved by voters May 19, 2009; withdrew \$64,827.00 to purchase Bus 27, approved by voters May 17, 2011; withdrew \$62,603.83 to purchase Bus 28, approved by the voters May 21, 2013. Withdrew \$110,517.84 to purchase Bus 29 approved by the voters May 16, 2017. Withdrew \$112,375.72 to purchase Bus 30 approved by the voters May 15, 2018. Withdrew \$57,932.50 to purchase Bus 31 approved by the voters June 9, 2020.
- Purpose is to help finance bus purchases
- Interest earned in the separate bank account from September 1, 2020 – August 31, 2021 \$40.60
- Money held in NYClass account, variable interest rate of .0251%
- Projected needs –Bus Replacement Plan will be updated for the Board during budget season.

REPAIR RESERVE FUND – ACCT. #A882

- Current Value \$53,574.80, Established and funded with voter approval May 16, 2006
- Purpose is to pay the cost of emergency repairs to capital improvements and equipment
- Interest earned in the separate bank account September 1, 2020 – August 31, 2021 \$28.31
- Money held in NYClass account, variable interest rate of .0251%
- No withdrawals to date
- Projected Needs – Unknown emergency repairs