

MOUNT PLEASANT COTTAGE SCHOOL  
UNION FREE SCHOOL DISTRICT  
PLEASANTVILLE, NEW YORK 10570

**Minutes of Meeting**

**Monday, September 19, 2016  
7:30 P.M.**

**PROPOSED EXECUTIVE SESSION**

Marc Carter moved that the Board of Education go into Executive Session to discuss the employment history of a particular person or persons. Peter Gelfman seconded, by 7-0 motion carried. The Board entered Executive Session at 6:10 PM. Hope Levene was not present.

**RECONVENE TO PUBLIC SESSION**

Jaqueline Irwin moved that the Board of Education depart Executive Session, Barbara Mann seconded, by 7-0 motion carried. Hope Levene was not present. The Board departed Executive Session at 6:40 PM.

**CALL TO ORDER**

The meeting of the Board of Education was called to order by James Gaudette, Superintendent of Schools at 7:50 PM.

**ROLL CALL**

Present: Rita Golden, Barbara Mann, Marc Carter, Peter Gelfman, Jaqueline Irwin, Jill Spieler, Andrea Stein. Hope Levene joined the meeting at 8:05 PM.

Absent: Hope Levene was absent at the time of the roll call at 7:50 PM but subsequently joined the meeting at 8:05 PM.

Also Present: James Gaudette, Stephen Beovich, Cynthia Calidonna, Christine Leamon, Millicent Lee, James Nolan, Gina Sanchirico, Thomas Zibikowski

**PROPOSED EXECUTIVE SESSION**

Andrea Stein moved that the Board of Education go into Executive Session to discuss the employment history of a particular person or persons. Barbara Mann seconded, by 8-0 motion carried. The Board entered Executive Session at 8:08 PM.

**RECONVENE TO PUBLIC SESSION**

Jaqueline Irwin moved that the Board of Education depart Executive Session, Marc Carter seconded, by 8-0 motion carried. The Board departed Executive Session at 8:52 PM.

**OATHS OF OFFICE**

For the record, the following oaths of office were acknowledged:

Rita Golden, Board President 7/11/16  
Barbara Mann, Board Vice-President 7/11/16  
Hope Levene, Board Member 8/8/16  
Marci Freimark, District Clerk 7/11/16  
Sandra Shymonowicz, District Treasurer 7/15/16  
Andrea Aitken, Claims Auditor 7/15/16.

**CORRESPONDENCE**

James Gaudette shared the following correspondence with the Board of Education:

- Copy of Andrea Aitken's claim audits for 6/1/16 – 6/30/16 ; and 7/1/16 – 7/31/16
- Copy of 2016 Graduation Program for Edenwald School and Mt. Pleasant Cottage School
- Copy of WPSBA 2016-2017 Calendar
- Copy of WPSBA 2015-2016 Year-End Report to Our School Districts

**APPROVAL OF MINUTES**

Jaqueline Irwin moved that the Board of Education approve the minutes of the July 11, 2016 Annual Reorganization Board of Education meeting, Andrea Stein seconded, by 8-0 motion carried.

**SUPERINTENDENT'S REPORT**

James Gaudette discussed:

- Career Development Occupational Studies
- Skills Achievement Commencement Credential
- School / Agency Collaboration

Ronald Richter, CEO of JCCA and Richard Hucke, COO of JCCA shared in the dialogue and discussed the Gateways / PCS program which is being run by Rohan Denim. They also talked about bringing COMPASS on the campus for students on the autism spectrum to make the residential program more attractive. Valerie Rosen runs the COMPASS program.

Thomas Zbikowski discussed the CDOS Credential and shared program specific charts ages 14-15 and ages 16-18 and over.

**BOCES LIAISON**

Barbara Mann moved that the Board of Education appoint Marc Carter to serve as the liaison between the Mount Pleasant Cottage School Union Free School District and the Southern Westchester BOCES Board for the 2016-2017 school year, Andrea Stein seconded, by 8-0 motion carried.

#### **LEAD EVALUATOR CERTIFICATIONS – CERTIFICATION & RE-CERTIFICATION**

Jacqueline Irwin moved that the Board of Education re-certify the following individuals as lead evaluators of classroom teachers, Barbara Mann seconded, by 8-0 motion carried.

- Monica Baron
- Christine Leamon
- Millicent Lee
- Thomas Zbikowski

#### **PROJECT SAVE PLAN APPROVALS**

Marc Carter moved that the Board of Education approve the Project Save Plans for the 2016-2017 school year for Edenwald and Mt. Pleasant Cottage School, Andrea Stein seconded, by 8-0 motion carried.

#### **APPR IMPLEMENTATION**

Barbara Mann moved that the Board of Education ratify the execution by the Board President and Superintendent of Schools of the Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-c and Part 30-2 of the Rules of the Board of Regents, Hope Levene seconded, by 8-0 motion carried.

#### **BUSINESS MATTERS**

Andrea Stein moved that the following Consent Agenda which includes items A1-A4, B, C and D) be approved, Barbara Mann seconded, by 8-0 motion carried.

##### **A. Treasurer's Reports**

The Board of Education approved the following Treasurer's Reports:

1. Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of June 1, 2016 through June 30, 2016
2. Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of July 1, 2016 through July 31, 2016

3. Check runs for June 1, 2016 through June 30, 2016  
50692 – 50865 \$1,348,973.04.

4. Check runs for July 1, 2016 through July 31, 2016  
50866 – 50921 \$594,840.72.”

### **B. Budget Transfers**

The Board of Education approved the following budget transfers for the 2016-2017 school year:

<b>Date</b>	<b>Account</b>	<b>Transfer Out</b>	<b>Transfer In</b>
06/02/2016	INSTR SUPP-MPCS	500.00	0.00
06/02/2016	GRADUATION EXPENSES - MPCS	0.00	500.00
06/06/2016	REPAIR-BLDGS	0.00	115,000.00
06/06/2016	EMPL RETIREMENT	40,000.00	0.00
06/06/2016	MEDICAL INS	75,000.00	0.00
06/07/2016	STUDENT SAFETY COORD	10,000.00	0.00
06/07/2016	EQUIPMENT-EDENWALD	0.00	10,000.00
06/07/2016	STUDENT SAFETY COORD	3,000.00	0.00
06/07/2016	INSTR SUPP-EDEN TECH	0.00	3,000.00
06/08/2016	EQUIPMENT	45,000.00	0.00
06/08/2016	INSURANCE	17,500.00	0.00
06/08/2016	TEXTBOOKS-EDENWALD	50,000.00	0.00
06/08/2016	SCHOOL BUS PURCHASES	0.00	120,000.00
06/08/2016	RAN	7,500.00	0.00
06/08/2016	EQUIPMENT	0.00	2,000.00
06/08/2016	STUDENT SAFETY COORD	2,000.00	0.00
06/08/2016	TEACHER AIDE-PER DIEM - MPCS	3,000.00	0.00
06/08/2016	EQUIPMENT-MPCS	0.00	3,000.00
06/08/2016	EQUIPMENT	0.00	7,000.00
06/08/2016	STUDENT SAFETY COORD	7,000.00	0.00
06/10/2016	INSTR SUPP-EDENWALD	0.00	5,000.00
06/10/2016	TEXTBOOKS-MPCS	5,000.00	0.00
06/10/2016	INSTR SUPP-MPCS TECHNOLOG	0.00	3,000.00
06/10/2016	TEXTBOOKS-MPCS	3,000.00	0.00
06/13/2016	TEACHING ASSISTANTS-MPCS	5,000.00	0.00
06/13/2016	TUITION	0.00	5,000.00
06/14/2016	STUDENT SAFETY COORD	5,000.00	0.00
06/14/2016	INSTR SUPP-EDEN TECH	0.00	5,000.00
06/07/2016	REPAIR-BLDGS	0.00	5,000.00

06/07/2016	EMPL RETIREMENT	5,000.00	0.00
06/15/2016	REPAIR-BLDGS	0.00	20,000.00
06/15/2016	TEACHER AIDE-PER DIEM - EDEN	20,000.00	0.00
06/17/2016	EQUIPMENT-MPCS	0.00	20,000.00
06/17/2016	MEDICAL INS	20,000.00	0.00
06/17/2016	CENTRAL SUPP-EDENWALD	0.00	40,000.00
06/17/2016	MEDICAL INS	40,000.00	0.00
06/17/2016	TEACHER AIDE-PER DIEM - EDEN	15,000.00	0.00
06/17/2016	EQUIPMENT-EDENWALD	0.00	15,000.00
06/22/2016	CENTRAL SUPP-EDENWALD	40,000.00	0.00
06/22/2016	INSTR SUPP-EDENWALD	0.00	40,000.00
06/23/2016	INSURANCE	37,000.00	0.00
06/23/2016	TEXTBOOKS-MPCS	25,000.00	0.00
06/23/2016	EQUIPMENT	0.00	62,000.00
06/28/2016	TUITION	0.00	5,000.00
06/28/2016	FICA	5,000.00	0.00
06/28/2016	MATERIALS/SUPPLIES	7,000.00	0.00
06/28/2016	SCHOOL SOFTWARE	0.00	20,000.00
06/28/2016	BOCES - TECHNOLOGY SERVICES	13,000.00	0.00
06/28/2016	TEACHER AIDE-PER DIEM - EDEN	3,000.00	0.00
06/28/2016	TRAVEL AND CONFERENCES	0.00	3,000.00
06/28/2016	REPAIR-BLDGS	0.00	25,000.00
06/28/2016	TEACHER AIDE-PER DIEM - EDEN	25,000.00	0.00
06/28/2016	BEHAVIOR MGT - MPCS	0.00	2,500.00
06/28/2016	TCHR RETIREMENT	2,500.00	0.00
06/29/2016	EQUIPMENT-EDENWALD	0.00	6,000.00
06/29/2016	FICA	6,000.00	0.00
06/29/2016	EQUIPMENT-MPCS	0.00	20,000.00
06/29/2016	FICA	20,000.00	0.00
06/29/2016	REPAIR-BLDGS	0.00	10,000.00
06/29/2016	FICA	10,000.00	0.00
06/29/2016	MATERIALS-SUPPLIES	0.00	100.00
06/29/2016	SALARY-O/T	100.00	0.00
06/29/2016	TUITION	0.00	3,000.00
06/29/2016	SCHOOL NURSE-CONTRACT	3,000.00	0.00
06/30/2016	TCHR RETIREMENT	100,000.00	0.00
06/30/2016	MEDICAL INS	0.00	100,000.00
06/30/2016	REPAIR-BLDGS	0.00	3,000.00
06/30/2016	INSURANCE	3,000.00	0.00
06/30/2016	TEACHER SALARY MPCS	0.00	40,000.00
06/30/2016	EMPL RETIREMENT	15,000.00	0.00

06/30/2016	FICA	10,000.00	0.00
06/30/2016	SICK LEAVE BUY-OUT	15,000.00	0.00
06/30/2016	LEGAL CONTR	3,300.00	
06/30/2016	SCHOOL SOFTWARE		3,300.00
06/30/2016	BOCES CLEARING HOUSE		1,000.00
06/30/2016	DISTRICT CLERK - BOARD OF EDUCATION		4,000.00
06/30/2016	BOCES		11,000.00
06/30/2016	SALARY-CONTRACT		1,000.00
06/30/2016	CENTRAL SERVICES-BOCES		8,000.00
06/30/2016	INSURANCE		42,000.00
06/30/2016	SALARY-INSTRUCTIONAL		97,000.00
06/30/2016	SALARY-NON-INSTRUCT		9,000.00
06/30/2016	TEACHER SALARY EDENWALD		6,000.00
06/30/2016	TEACHER AIDE-PER DIEM - MPC		7,000.00
06/30/2016	TEACHER AIDE-PER DIEM - EDEN		5,000.00
06/30/2016	SPORTS PROGRAM-STIPENDS		3,000.00
06/30/2016	SALARY NON TEACHER INSTRUCTIONAL		3,000.00
06/30/2016	BOCES - TECHNOLOGY SERVICES		29,000.00
06/30/2016	SCHOOL NURSE		4,000.00
06/30/2016	SOCIAL WORKER		1,000.00
06/30/2016	SALARY-P/T		4,000.00
06/30/2016	TCHR RETIREMENT	150,000.00	
06/30/2016	MEDICAL INS	85,000.00	

Date	Account	Transfer Out	Transfer In
08/10/2016	CENTRAL SERVICES-BOCES		9,000.00
08/10/2016	BOCES - TECHNOLOGY SERVICES		15,000.00
08/10/2016	TEACHER SALARY MPC	24,000.00	
08/15/2016	REPAIR-BLDGS	1,500.00	
08/15/2016	EQUIPMENT-MPCS		750.00
08/15/2016	EQUIPMENT-EDENWALD		750.00
08/26/2016	STUDENT SAFETY COORD	1,000.00	
08/26/2016	EQUIPMENT-EDENWALD		1,000.00

**C. Contracts**

The Board of Education approved the following contracts between the Mount Pleasant Cottage School Union Free School District and:

<b>Company</b>	<b>Effective Date</b>
1. Day Automation	6/1/16 – 6/30/16
2. Yonkers School District	7/1/16 – 6/30/17
3. White Plains City School District	7/1/16 – 6/30/17
4. Honeywell International	7/12/16
5. The Leahy Company, Inc.	7/8/16 – 6/30/17
6/ United States Fire Insurance Company	9/1/16 – 6/30/16

**D. Student Enrollment for the months of July and August 2016**

The Board of Education received the enrollment data as indicated.

**PERSONNEL MATTERS**

Marc Carter moved that the following Consent Agenda which includes items A, B, C, D, E1-E8, F1-F5, G and H1-H2 be approved, Andrea Stein seconded, by 8-0 motion carried.

**A. Summer Appointments**

<b>Name</b>	<b>Title</b>	<b>Salary</b>	<b>Effective Date</b>
1. Antoinette Greenland	Social Studies Teacher	\$36.88 per hour	7/11/16-8/19/16

**B. Salary Lane Changes**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
Emma Liu	MA15/2	MA45/2	9/1/16

**C. Return from Leave**

<b>Name</b>	<b>Title</b>	<b>School</b>	<b>Rate</b>	<b>Effective</b>
Melinda Harris	Teacher Aide	Edenwald	\$23.11 hourly	9/1/16



**D. Civil Service Appointments**

<b>Name</b>	<b>Title</b>	<b>Salary</b>	<b>Effective Date</b>
1. Yahaira Pacheco	Teacher Aide	\$18.81 per hour	9/1/16
2. Cathy Faustini	<b>From:</b> Sr. Office Assistant (Automated Systems) <b>To:</b> Secretary to School Principal	\$44,557.80 annually	9/1/16
3. Kimberlee Johnson	Secretary to Chief School Officer & District Clerk	\$78,000 annually \$7,000 annual stipend	Temporary 8/22/16 – 8/31/16  Probationary 9/1/16
4. Juan Mata		\$40,000 annually	9/6/16
5. Vaughn Parham		\$18.26 hourly	9/8/16

**E. Civil Service Resignations**

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>School Building</b>
1. Kaylyn Campbell	Teacher Aide	8/5/16 end of day	MPCS
2. Denise Brown	Teacher Aide	8/10/16	Edenwald
3. Daniel Hamilton	Teacher Aide	6/25/16	Edenwald
4. Tevin Clarke	Teacher Aide	8/20/16	Edenwald
5. ShaQuana Postell	Teacher Aide	8/20/16	MPCS
6. Herode Montilus	Teacher Aide	8/20/16	MPCS
7. Devon Mirel	Teacher Aide	9/1/16	MPCS
8. Ricordo Lee	Teacher Aide	9/9/16	Edenwald

**F. Classroom Teachers to serve four (4) year terms**

1. Upon the recommendation of the Superintendent of Schools, the Board appointed Stephanie Santora to a four year probationary term as an English teacher, commencing on September 1, 2016 and terminating on August 31, 2020 in the tenure area of English. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Salary - \$60,093 BA40-MA/0.
2. Upon the recommendation of the Superintendent of Schools, the Board appointed Jose Bayon to a four year probationary term as a Business



Teacher, commencing on September 1, 2016 and terminating on August 31, 2020 in the tenure area of English. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Salary - \$85,641 MA60/6.

3. Upon the recommendation of the Superintendent of Schools, the Board appointed Robert Love to a four year probationary term as a Physical Education teacher, commencing on September 1, 2016 and terminating on August 31, 2020 in the tenure area of Physical Education. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Salary - \$64,252 BA40-MA/2.
4. Upon the recommendation of the Superintendent of Schools, the Board appointed Vincent Krutchick to a four year probationary term as a Physical Education teacher, commencing on September 1, 2016 and terminating on August 31, 2020 in the tenure area of Physical Education. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Salary - \$62,138 BA40-MA/1.
5. Upon the recommendation of the Superintendent of Schools, the Board appointed Jessica Cappello to a four year probationary term as a Mathematics teacher, commencing on September 15, 2016 and terminating on September 14, 2020 in the tenure area of Mathematics. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Salary - \$52,346 BA/0.

#### **G. Administrative Leaves**

The Board of Education approved administrative leaves, with pay, for reference #199 and #440, effective 9/1/16; AND

The Board of Education approved an administrative leave, with pay for reference #228, effective 9/14/16.

#### **H. Other Appointments**

1. The Board of Education appointed Thomas Murphy as a Social Studies leave replacement for the 2016-2017 school year effective September 1, 2016 through June 23, 2017. Salary \$62,138 BA40-MA/1.
2. The Board of Education appointed Millicent Lee as Dignity Act Coordinator, Section 504, Title II, Title VI, and Title IX Compliance Officer (alternate: Superintendent) effective 7/1/16 through 6/30/17.

#### **COMMITTEE ON SPECIAL EDUCATION**

Marc Carter moved, that the recommendations put forward by the Committee on Special Education's sub-committee be approved as presented, Andrea Stein seconded, by 8-0 motion carried.

#### **PUBLIC COMMENT**

#### **MEETING NOTIFICATION**

The next Regular Public Meeting of the Board of Education will be held on Monday, October 17, 2016 at 7:30 P.M. in the library.

#### **PROPOSED EXECUTIVE SESSION**

Hope Levene moved that the Board of Education adjourn to Executive Session to discuss the employment history of a particular person or persons, Andrea Stein seconded, by 8-0 motion carried. The Board entered Executive Session at 9:09 PM.

#### **RECONVENE TO PUBLIC SESSION**

\_\_\_\_\_ moved that the Board of Education reconvene to Public Session, \_\_\_\_\_ seconded, by 8-0 motion carried. The Board departed Executive Session at \_\_\_\_\_ PM.

#### **ADJOURNMENT**

\_\_\_\_\_ moved that the Board of Education adjourn the regular public meeting, \_\_\_\_\_ seconded, by 8-0 motion carried. The meeting was adjourned at \_\_\_\_\_ PM.

Respectfully Submitted by:

Kim Johnson  
District Clerk