

**ROBERT TREAT ACADEMY  
CHARTER SCHOOL, INC.  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
THURSDAY, APRIL 19, 2018  
MINUTES**

Meeting called to order at 5:35 p.m.

**Attendance and Statement of Compliance**

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Alagia, Phil		X
Calderon, Karen	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert		X
Garruto, Emil	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Adubato, Theresa - Principal		X
Bernardo, Lucy – Rec. Sec.	X	
Eveland, Scott		X
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

**Board Affairs**

- RESOLUTION #04-19-18-1 – Minutes of the March 15, 2018 Board Meeting  
[Moved by: Ms. Strand; Seconded by: Ms. Zabala de Kelly] Approved unanimously
- RESOLUTION #04-19-18-2 – Accept 2016-2017 CSA Evaluation as presented by the Evaluation Committee and approve merit pay and salary increase as follows:

**Merit Pay:**

**Quantitative Goals \$17,482.00**

**Qualitative Goals \$8,750.00**

**Total Merit Pay \$26,232.00**

**Salary Increase:**

**Suggested salary increase of 3%**

**\$5250.00**

**(Average increase for instructional staff was 4.69%)**

[Moved by: Ms. Strand; Seconded by: Mr. Garruto] Approved unanimously

**Board Affairs (cont'd)**

- RESOLUTION #04-19-18-3 – Revision to Contract with the University of Chicago  
[Moved by: Ms. Strand; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #04-19-18-4 – 2018 PARCC Test Security Plan  
[Moved by: Ms. Strand; Seconded by: Ms. Zabala de Kelly] Approved unanimously
- RESOLUTION #04-19-18-5 – 2018-2019 Agreement with Essex Regional Services Commission (ERESC) for the provision of Home Instruction Services. Rate was raised from \$44.17 to \$45.06 per our from the prior year.  
[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Calderon] Approved unanimously

**Fiscal**

- RESOLUTION #04-19-18-6 – The Report of Transfers, The Reports of Income, Expenses and Encumbrances, Invoice payments for the month of March, 2018 totaling \$1,330,728.09 and the Report of the Treasurer for March, 2018.  
[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Calderon] Approved unanimously with the exception of Mr. Garruto who abstained on line items pertaining to The North Ward Center.

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

**Education**

- Principal Theresa Aduato presented the Principal's Report to the Board of Trustees
- RESOLUTION #04-19-18-7 – Revised 2017-2018 School Calendar  
[Moved by: Mr. Caraballo; Seconded by: Mr. Garruto] Approved unanimously
- RESOLUTION #04-19-18-8 – Revised 2018-2019 School Calendar  
[Moved by: Mr. Caraballo; Seconded by: Mr. Garruto] Approved unanimously

**Personnel**

- RESOLUTION #04-19-18-11 – Separations of Employment as follows:

Name	Position	Reason for Separation	Effective Date
Margaret Beach	Teacher	Disability Leave	April 28, 2018

[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Calderon] Approved unanimously

- RESOLUTION #04-19-18-12 – Approval of employment as follows:

Name	Prior Position	New Position	Salary	Effective Date
Adeline Beaubrun-Buff	Instructional Assistant	Substitute Teacher	\$50,0000.00	March 17, 2018

[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Caladeron] Approved unanimously

**Public Comment Period-**

No member of the public was present.

**Executive Session -**

RESOLUTION #04-19-18-EX – No Executive Session

The meeting adjourned at 6:05 pm

*Lucy Bernardo*

Respectfully submitted by:  
Lucy Bernardo, Recording Secretary  
April 19, 2018